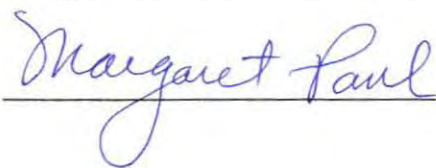


The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

- A. Pledge of Allegiance and Moment of Silence
- B. Open Forum
- C. Approval of Minutes
 - 1. Committee of the Whole and Regular City Council Minutes for meetings held on 2/12/2019
- D. Bid Openings
- E. Berwyn Development Corp., Berwyn Township/Health District
 - 1. Route 66 Car Show: Request Permission for Event and adopt **Resolution** for IDOT Street Closure
- F. Reports from the Mayor
 - 1. Proclamation Recognizing Ann Mackin as the BDC's 2019 Charles Piper Award Recipient (deferred from 1/22/19)
- G. Reports from the Clerk
 - 1. Revocation of Handicap Parking Permit #324 located at 1903 East Avenue
 - 2. Handicap Parking Application #1249: 2620 S. Harvey: Staff Recommendation - Deny
- H. Zoning Boards of Appeals
- I. Reports from the Aldermen, Committees and Board
 - 1. Ald. Ramirez: Revocation of Handicap Parking Permit #370 located at 3123 S. Clarence
 - 2. Ald. Ruiz: Revocation of Handicap Parking Permit #36 located at 1513 S. East Avenue
 - 3. Ald. Ruiz: Vehicle License Fees
 - 4. Ald. Fejt: Reconsider Denial of Handicap Parking Permit Application 1234 S. Harvey Avenue
 - 5. Ald. Santoy: Budget and Finance Committee Minutes
- J. Reports from the Staff
 - 1. Recreation Director: Adopt **Resolution** Granting Permission for Annual Baseball Parade for IDOT Street Closure Request
 - 2. Finance Director: Distribution of 2019 Draft Budget and Notice of Public Hearing on March 12, 2019
 - 3. Finance Director: Declaration of Surplus Property for 2004 Ford E-350
 - 4. City Administrator: Award Library Structural Contract
 - 5. City Administrator: Bid Review and Request to Award Contract for Library Carpet and Tile
 - 6. City Administrator: Bid Review and Request to Award Contract for Moving Furniture and Book Stacks at Library
 - 7. Asst. City Administrator: Bid Review and Request to Award Contract for Cleaning Supplies
 - 8. Asst. City Administrator: Independence Day Celebration Fireworks
 - 9. City Attorney: **Ordinance Amending 616.08-Offensive Keeping of Animals Part C Regulations as to Chickens**
- K. Consent Agenda
 - 1. Payroll: 2/20/2019 in the amount of \$1,224,608.48
 - 2. Payables: February 14, 2019 – February 27, 2019: \$400,122.31
 - 3. Fitzgerald's 2019 Outdoor Events Request 3/16/19 and 7/3 – 7/6/2019



City Clerk Margaret Paul

Total Items: 22





C-1

Berwyn City Council
Committee of the Whole Minutes
February 12, 2019

Mayor Lovero called the Committee of the Whole to order at 7:00 p.m. The following Aldermen answered present: Lennon, Ramirez, Reardon, Fejt, Santoy, Avila, Santoy, and Ruiz. Ald. Avila made a motion, seconded by Ald. Santoy, to excuse Ald. Garcia. The motion carried. Note: Ald. Ruiz was present at 7:21 p.m.

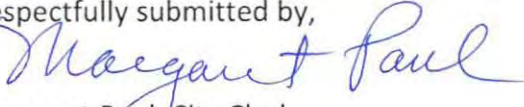
1. Mayor Lovero recognized Alderman Reardon to begin the scheduled discussion regarding I-4 (Ordinance to adopt City of Berwyn Sexual Harassment Policy) on this evening's Regular Meeting agenda. Alderman Reardon explained the process that the Sexual Harassment Ad Hoc Committee had worked through to develop the proposed policy. She distributed copies of the Ad Hoc Committee's recommendations which had been submitted to the City Council on October 9, 2018 as informational. Questions and discussion ensued with regard to mandatory employee training, implementation of the policy and the appropriate person and/or committee to hear violations of the policy and investigate allegations. The ad hoc committee will work with assisting in the determination of the process to implement the policy. This topic will be brought up in six weeks for further discussion.
2. Alderman Lennon asked Alderman Reardon if she had consulted the Finance Director prior to submitting her communication (I-4) regarding changes to the city's budget development process. Questions and discussion ensued.
3. Alderman Lennon asked if the Deputy Chief O'Halloran could explain the promotion process within the Berwyn Police Department. Deputy Chief O'Halloran was recognized and explained the civil service promotion process. Alderman Ramirez asked if the three promotions on the Regular Meeting agenda (J-5) were to fill openings in the force or were newly created. The Deputy Chief advised on the history of the labor/management grievances, arising from actions, begun in 2016, that the promotions of the three patrolmen to sergeant help resolve. A lengthy discussion ensued concerning police staffing, the staffing study yet to be presented to City Council, the ramifications of going to arbitration on the grievances, the effect of the promotions on the budget, as well as other issues the promotions raise. Deputy Chief O'Halloran distributed copies of the Memorandum of Agreement between the City of Berwyn and the police union which resolved the filed grievances and required the J-5 promotions. Questions and discussion ensued.
4. Alderman Lennon asked for clarification about Police Chief Cimaglia's request to pull the animal control item from the agenda and current city practices. Discussion ensued about state rules and current policy about animal control practices.



Berwyn City Council
Committee of the Whole Minutes
February 12, 2019

5. Alderman Ramirez began a discussion regarding I-2 (increasing the number of hens allowed. Discussion ensued.
6. Mayor Lovero recognized Rasheed Jones and attorney James Vasselli of the DelGaldo Law Group. Mr. Jones distributed a revised Amendment for J- 1 now having essential terms found in Section 3, Section 4, and Section 7 completed and filled in. Discussion of the fee for the program's professional services, an amount not to exceed \$100,000, ensued. The terms of the program were discussed. Alderman Reardon asked if the \$100,000 fee amount was an annual amount. Mr. Vasselli confirmed that it was. Mr. Dan Denys was then recognized to answer the Mayor's questions about the annual fee service. The fact that the annual fee was to be paid separate and apart from the interest rate was new information brought forward. Questions and discussion ensued. A representative from Barclay's Bank was recognized. The representative promised that the fee would be made a part of the final negotiated interest rate (not to exceed 5.75%). The language of the motion for the ordinance in J-1 was discussed to require the \$100,000 be swept into the percentage rate. Council agreed to allow the Mayor to negotiate the terms of the rate and report back to the Aldermen with the final details of the rate to be approved and ratified at the next City Council meeting. The Mayor will conduct a "straw poll" vote to confirm going forward with the proposed negotiated rate. The council members will vote on establishing the entity to administer the program as well as the other terms of the agreement this evening. Mr. Vasselli will assist in drafting the motion language to be presented at the Regular Meeting as discussed.
7. There being no further business before the Committee of the Whole, Alderman Lennon made a motion, seconded by Alderman Ruiz, to adjourn. The motion carried.
8. The Committee of the Whole adjourned at 8:05 p.m.

Respectfully submitted by,


Margaret Paul, City Clerk



C-1

MINUTES
Regular Berwyn City Council Meeting
February 12, 2019

1. Mayor Lovero called the Regular Meeting of the Berwyn City Council to Order at 8:15 p.m. The following Aldermen responded present upon the call of the roll: Lennon, Ramirez, Reardon, Fejt, Santoy, Ruiz, Avila, and Garcia.
2. The Pledge of Allegiance was recited. A moment of silence was given for the family of Malcolm Bailey, the family of Anthony V. Perri Jr., and for the safety of Berwyn's First Responders.
3. The Open Forum was announced. Berwyn resident Anna Wagner stepped forward to thank Ald. Reardon for her work, and the work of the Sexual Harassment Policy Committee, to draft a comprehensive Sexual Harassment policy for the City. Ms. Wagner commented that she had been a victim of sexual harassment by former Deputy Police Chief Joseph Drury making it important to have such a policy in place.
4. Minutes for the Committee of the Whole and Regular Berwyn City Council meetings held on January 22, 2019 were submitted. Thereafter, Ald. Avila made a motion, seconded by Ald. Fejt, to approve the minutes as submitted and place same on file for audit. The motion carried by a unanimous voice vote.
5. Ald. Avila made a motion, seconded by Ald. Garcia, to suspend the rules and bring forward Agenda Item J-5. The motion carried by a unanimous voice vote. Ald. Avila made a motion, seconded by Ald. Garcia, to concur with the recommendation of Police Chief Cimaglia and promote Berwyn Police Officers Brian K. Koski, Matthew J. Boskovich, and Casey C. Stefano to the rank of Sergeant with the effective date of promotion being 12/31/2018. The motion passed by a majority voice vote with Ald. Reardon voting NAY. Thereafter, Clerk Paul administered the Oath of Office to the three.
6. Ald. Avila made a motion, seconded by Ald. Garcia, to suspend the rules and bring forward Agenda Item J-7. The motion carried on a voice vote. Thereafter, Ald. Avila made the motion, seconded by Ald. Lennon, to concur in the staff's recommendation and award the bid for Battery Operated Extrication Tools to Air One Equipment, Inc. in the amount not to exceed \$25,936.00. On the Question, Ald. Garcia asked for information on the battery life of the equipment. Mayor Lovero recognized Fire Chief O'Halloran who provided the life expectancy and cost of batteries for the tools being purchased. Ald. Ruiz asked about the status of an available federal government purchase grant. Chief O'Halloran provided information. Thereafter, on the call of the roll, the motion passed unanimously.
7. Ald. Lennon made the motion, seconded by Fejt, to approve the Berwyn Development Corporation's (BDC) schedule of events for 2019 as submitted and allow city departments to provide services for the events as needed. The motion carried by a unanimous voice vote.
8. Ald. Lennon made the motion, seconded by Fejt, to approve and authorize the BDC to represent the city and administer the Finish Line Grant and Pay as You Go Programs. The motion carried by a unanimous voice vote.
9. Ald. Lennon made the motion, seconded by Ald. Reardon, to concur with the recommendation of BDC Executive Director Hulseberg to approve the continuation of Byline Bank's participation in the

Berwyn City Council Minutes
February 12, 2019 continued

Commercial Loan Program and direct the Corporate Authorities to execute any necessary documents. The motion carried by a unanimous call of the roll.

10. Ald. Avila made the motion, seconded by Ald. Santoy to defer the Ann Makin proclamation presentation for two weeks. The motion carried by a unanimous voice vote.
11. Ald. Fejt made a motion, seconded by Garcia, to concur with the Zoning, Planning, and Development Commission's recommendation to approve the zoning variation for 6444 W. 27th Street and **adopt** the Ordinance entitled: **An Ordinance Approving a Variation to Build A Second Story Addition to a Single Family Home with a Six (6) Foot Setback From the Façade of the Building Within the R-2 Bungalow Zoning District at the Address Commonly known as 6444 W. 27th Street, Berwyn, Illinois – Caleb Kimmel** directing the Corporate Authorities to affix the necessary signatures to send it on its way to passage. Questions and discussion ensued. Ald. Garcia requested an amendment to the motion in order to add penalties to be assessed against the builder. Discussion ensued. Ald. Garcia withdrew his request. Thereafter, the motion carried by the following roll call vote: Voting AYE: Lennon, Fejt, Santoy, Ruiz, Avila, Garcia. Voting NAY: Ramirez and Reardon.
12. Ald. Santoy made the motion, seconded by Ald. Fejt, to concur with staff and **Deny** the handicap parking application #1241 for 2100 Highland Avenue (K-5 deferred from 1/8/2019). The motion carried by a unanimous voice vote.
13. Ald. Ramirez made the motion, seconded by Lennon, to amend City Ordinance 618.08 Offensive Keeping of Animals with regard to the licensing of chickens increasing the allowed number per coop to three chickens on any residential lot and changing the fee to \$10.00 per chicken per year from \$25 to license a coop and refer the matter to the Legal Department to draft the appropriate ordinance amendment. The motion carried by a unanimous voice vote.
14. Ald. Ramirez made the motion, seconded by Reardon, to mark his I-3 communication as Informational following the distribution of Asst. City Administrator Volbre's report of the current status of the Berwyn Public Arts Initiative in the City's Depot District. The motion carried by a voice vote.
15. Ald. Reardon made a motion amend City Ordinance Chapter 228. Ald. Santoy requested that Ald. Reardon amend her motion to refer her communication to the Budget and Finance Aldermanic Committee. Alderman Reardon amended her motion as requested. Ald. Santoy seconded the motion and it carried by a voice vote.
16. Ald. Reardon made the motion, seconded by Ald. Lennon, to **adopt** the Ordinance entitled:

AN ORDINANCE authorizing the incorporation of the Berwyn Municipal Securitization Corporation as an Illinois not-for-profit corporation and instrumentality of the City for the purpose of issuing certain corporation obligations for and on behalf of the City for specified City purposes, and the assignment, sale, transfer and conveyance of the City's interest in certain specified revenue sources to such corporation

authorizing the incorporation of the Berwyn Municipal Securitization Corporation as an Illinois Not-For-Profit Corporation and instrumentality of the City for the purpose of issuing certain corporation obligations for and on behalf of the City for specified city purposes, and the assignment, sale, transfer and conveyance of the City's interest in certain specified revenue sources to such corporation and that

Berwyn City Council Minutes
February 12, 2019 continued

the Mayor is authorized to negotiate an optimal rate of interest for the City, but not to exceed 5.75%, that the \$100,000 annual fee be swept into the rate, and that the Mayor is directed to communicate the final terms to the City Council, in accordance with the Open Meetings Act, and direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. Thereafter, the motion carried by a unanimous roll call vote with Aldermen Lennon, Ramirez, Reardon, Fejt, Santoy, Ruiz, Avila, and Garcia voting AYE.

17. Ald. Avila made the motion, seconded by Lennon, to amend the Ordinance #17 adopted in 2016 (16-17) and **adopt** the Ordinance entitled: **An Ordinance Amending Chapter 624, Section 624.01 of the Codified Ordinances of Berwyn Regarding Cannabis for the City of Berwyn, County of Cook, State of Illinois** and direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion passed by a unanimous call of the roll.
18. Ald. Reardon made the motion, seconded by Ald. Fejt, to amend the current ordinance and **adopt** the Ordinance entitled: **An Ordinance Adopting a Policy Prohibiting Sexual Harassment for the City of Berwyn, County of Cook, State of Illinois**, directing the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous call of the roll.
19. Ald. Avila made the motion, seconded by Ald. Garcia, to **adopt** the Ordinance entitled: **An Ordinance Amending Parking and Chapter 480 Parking Generally Code of the Codified Ordinances of the City of Berwyn** and to direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous call of the roll.
20. Ald. Avila made the motion, seconded by Ald. Garcia, to **adopt** the Ordinance entitled: **An Ordinance Amending Superzone Permit Parking and Amending Section 484.02 of the Traffic Code of the Codified Ordinances of the City of Berwyn** directing the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous call of the roll.
21. Ald. Avila made the motion, seconded by Ald. Garcia, to **adopt** the Ordinance entitled: **An Ordinance Amending Depot, Business Reserved and Municipal Permit Parking and Section 484.03 of the Codified Ordinances of the City of Berwyn** and to direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous call of the roll.
22. Ald. Avila made the motion, seconded by Ald. Garcia, to **adopt** the Ordinance entitled: **An Ordinance Amending Resident Parking Only and Section 484.08A of the Codified Ordinances of the City of Berwyn** and to direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous call of the roll.
23. Ald. Avila made the motion, seconded by Ald. Garcia, to **adopt** the Ordinance entitled: **An Ordinance Amending Depositing Snow on Streets and Sidewalks and Section 672.03 of the Codified Ordinances of the City of Berwyn** and to direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous call of the roll.
24. Ald. Avila made the motion, seconded by Ald. Fejt, to defer generally Item J-6 (Animal Control Service Agreement) which had been deferred for two weeks on January 22, 2019. The motion carried by a unanimous voice vote.
25. The **Consent Agenda** with items K-1 through K-6 was submitted.

**Berwyn City Council Minutes
February 12, 2019 continued**

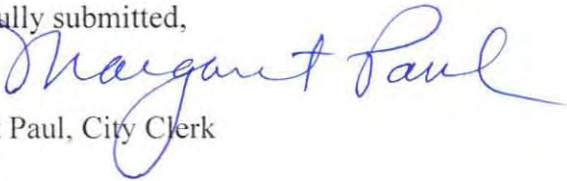
1. Payroll: 1/23/2019 in the amount of \$1,150,744.99: Informational
2. Payroll: 2/6/2019 in the amount of \$1,141,367.90: Informational
3. Payables: 1/10/2019 to 1/23/2019 in the amount of \$2,418,655.29: Informational
4. Building and Local Improvement Permits: January 2019: Informational
5. Collector's Department: January, 2019 Report of Collections (a)-(f): Informational
6. North Berwyn Park Dist. Eater Parade and Street Closure, Saturday, April 20, 2019

Thereafter, Ald. Avila made the motion, seconded by Ald. Lennon, to concur and approve the Consent Agenda as submitted by omnibus vote designation. The motion carried by a voice vote.

26. Announced Aldermanic Committees and Meetings:
Reardon: 3rd Ward Meeting; Feb. 21, 2019 Proksa Park Community Room
Fejt: Building Zoning and Development Meeting Feb. 20, 2019
Santoy: Budget and Finance Meeting; February 26, 2019 at 6:00 p.m.
Ruiz: Public Works, Parking, Trees, Traffic, Meeting on March 12, 2019 at 5:00 pm.
Lennon: Coffee with the Alderman, 1890 Café February 16, 2019 from 9:00 a.m. to 11 a.m.

27. There being no further business to come before the Council, Ald. Garcia made the motion, seconded by Ald. Reardon, to adjourn at the hour of 8:48 pm. The motion carried by a voice vote.

Respectfully submitted,



Margaret Paul, City Clerk



E-1

February 22, 2019

The Honorable Robert J. Lovero, Mayor
Members of the Berwyn City Council
Berwyn City Hall
6700 W. 26th Street
Berwyn, IL 60402

Re: Route 66 Car Show
Request to Hold Show and Close Ogden Avenue

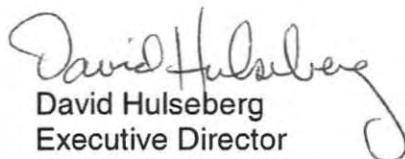
Ladies and Gentlemen:

On behalf of the Berwyn Preservation of Historic Route 66, a committee of the Berwyn Development Corporation, we are pleased to request City Council approval to hold the 29th Annual Route 66 Car Show and to close Ogden Avenue, between Ridgeland and Oak Park Avenue, on Saturday, August 24, 2019 from 6:00 a.m. to 5:00 p.m.

Your past support has contributed to making this event a tremendous success for the Berwyn community. Anticipating your approval of the attached Resolution, we will forward the same to the Illinois Department of Transportation for their final approval of the street closing.

Thank you for your assistance regarding this important project. The Route 66 Car Show will continue to grow in popularity, providing a great source of family fun for area residents and helping all of us promote the good things happening in Berwyn.

Sincerely,


David Hulseberg
Executive Director

RESOLUTION

Whereas, the Berwyn Development Corporation's Route 66 Car Show Committee of the City of Berwyn, Illinois desires to hold their 29th Annual Route 66 Car Show on Route 34, also known as U.S. Route 66, on August 24, 2019, from 6 a.m. to 5 p.m.

Whereas, said event will require the closing of Route 34 completely between Ridgeland Avenue and Oak Park Avenue, and

Whereas, The State of Illinois requires the City of Berwyn to assume all responsibility and liability involved in the closing of said highway.

Now, Therefore, Be It Resolved that the City of Berwyn will assume full responsibility for the direction, protection, and regulation of traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of said State route.

It is further agreed that efficient, all-weather detours will be maintained, conspicuously marked, and judiciously patrolled for the benefit of traffic deviated from the State route.

Adopted by the City Council of Berwyn this _____ day of _____, 2019

Mayor _____

Attest _____ City Clerk



F-1

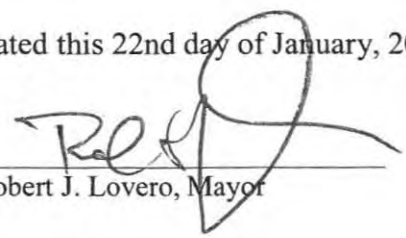
A Century of Progress with Pride

PROCLAMATION

- Whereas,** On Tuesday, January 15, 2019, the Berwyn Development Corporation will honor Ann Mackin with the 34th Annual Charles Piper Award which highlights individuals who have contributed to the economic vitality in the City of Berwyn; and
- Whereas,** Ann has been making a positive impact on the community since becoming a resident of Berwyn in 1951; and
- Whereas,** in 1976, Ann lead the establishment of the North Berwyn Park District that provides recreation and leisure services to the community; and
- Whereas,** Ann as a founding member of the North Berwyn Park District began serving as Board Secretary, while raising three daughters; and
- Whereas,** Ann was elected to the first Board of Commissioners and has served continuously since 1977; and
- Whereas,** Ann has held the title of President for the past twelve years; and
- Whereas,** the North Berwyn Park District provides logistical support of community-based events such as Berwyn's Oktoberfest, Taste of Cermak, Cinco de Mayo fest, Roosevelt Road Zombie Walk & Pub Crawl and Groovin' on Grove; and
- Whereas,** the North Berwyn Park District also leads community programs including "Think Green", Nuestra Raices Back to School Fiesta, "Best of Berwyn", the annual recognition of the top 8th grade students, Corrida del Mariachi 5K Run; and
- Whereas,** Ann Mackin is currently the longest serving park district board member in the state of Illinois and the Illinois Parks and Recreation Association; and

NOW, THEREFORE, let it be proclaimed that I, Mayor Robert Lovero and the esteemed members of City Council would like to extend our appreciation and thanks to Ann Mackin and hereby proclaim January 22, 2019 as Ann Mackin Day in the City of Berwyn.

Dated this 22nd day of January, 2019.


Robert J. Lovero, Mayor


Margaret Paul, City Clerk

G-1
The City of Berwyn



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

February 26, 2019

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Space Removal, 1903 S. East Avenue, Permit #324

Ladies and Gentlemen:

For your consideration, I respectfully request the following Handicap Parking Signs be removed for the following:

Non-compliance under Ordinance § 484.05 RESERVATION OF STREET PARKING FOR PERSONS WITH DISABILITIES – Sec. (E) *All reserved parking space designations shall expire on October 1 of each year, but may be renewed upon the submission of a renewal application form to be prescribed by the City Clerk, verified by the signature of the renewal applicant meeting the requirements herein and submitted to the City Clerk's Office, along with any verification documentation called for by the renewal application form and the payment of a \$10 fee. The City Clerk shall review each disabled parking sticker previously issued and all renewal applications, and determine whether or not the need for the sticker still exists.*

Ms. Ortiz received renewal paperwork from the Clerk's office at the end of August, 2018. In early October, 2018 a final notice was sent after we did not receive her renewal in the extended time given. My office has attempted to reach her by telephone and had the Community Service Division of the Police Department send representatives to her home. To date we have been unable to reach her either in person or by telephone.

On February 5, 2019, I sent Ms. Ortiz a letter notifying her that since we have been unable to resolve the matter of her non-renewal we would be required to remove her signs on or before February 15, 2019. I am requesting City Council approve the removal of the signs.

Sincerely,


Margaret Paul
City Clerk

MP/sla

cc: File

Mayor
Robert J. Lovero



City Clerk
Margaret Paul

CITY OF BERWYN

G-2

6700 W 26th Street • Berwyn IL 60402 • Ph (708) 788-2660 • Fax (708) 788-2675 • Berwyn-IL.gov

February 26, 2019

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1249

Ladies and Gentlemen:

The following application is being submitted to City Council with a recommendation to **DENY** the request. There is a fire hydrant located in front of the property which does not allow the correct amount of space necessary to properly install signs.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2620 S. Harvey Avenue	Hilda Cartagena	1249

Thank you very much,

Margaret Paul
City Clerk

MP/sla

Enc: Handicap Application

cc. Al Del Rejt



Application Number

1249

Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 2/10/2019
Officer: T Young#183

Applicant Name: Hilda Cartagena

Address: 2620 S Harvey Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
☒	☐

Interviewed:

Yes	No
☒	☐

Owner's Support Letter

Yes	No
☒	☐

Handicapped Plate

Yes	No
☐	☒

Garage:

Yes	No
☒	☐

Handicapped Placard

Yes	No
☒	☐

Driveway:

Yes	No
☐	☒

Wheelchair: ☐

Off Street:

Yes	No
☐	☒

Walker / Cane: ☐

On Street:

Yes	No
☒	☐

Oxygen: ☐

Meets Police Dept
Requirements

	Yes	No
Space	☐	☒
Zone	☐	☒

Report # 19-01216

4TH Ward Alderman: ROBERT FEJT

Staff Recommendation

Approved

Denied X

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-01216

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-01216	
REPORT TYPE Incident Report	RELATED CAD # C19-007536	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2620 S HARVEY AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 02/06/2019 08:32	TIME OF OCCURRENCE 02/06/2019 08:32	STATUS CODE		STATUS DATE

INVOLVED ENTITIES

NAME Cartagena, Hilda				DOB	AGE 75
ADDRESS 2620 S HARVEY AV - BSMT Berwyn, IL 60402				FBI #	IR #
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile
EYES	SID #	DL #	DL State	ALT PHONE	
CLOTHING				Handcuff Double Locked	Prints Taken
Criminal History					
Employer					
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT # Count 1
STATUTE					

INVOLVED VEHICLES

VEH/PLATE #	STATE IL	TYPE Carryall/SUV	INVOLVEMENT Involved	VIN #
YEAR 1997	MAKE Toyota	MODEL RAV4	COLOR Maroon/Burgandy	OWNER
COMMENTS				
Towed	Towed By		Tow Number	Impounded
			Hold	

NARRATIVES

PRIMARY NARRATIVE

Hilda Cartagena is requesting a handicapped parking space in front of her residence located at 2620 Harvey. She drives a maroon 1997 Toyota RAV4 II, Berwyn VT# 5852, and has a valid IL handicapped placard# DA22724. She resides in a multi unit building with a garage she has no access to. There is a fire hydrant located in front of her residence. The block is a mix of single family and multi unit homes. Cso Delgado#188 translated to Hilda that she does not qualify for the space due to the fire hydrant. She would still like to be considered.

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-01216

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-01216	
REPORT TYPE Incident Report	RELATED CAD # C19-007536	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2620 S HARVEY AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 02/06/2019 08:32	TIME OF OCCURRENCE 02/06/2019 08:32	STATUS CODE	STATUS DATE

Hilda does not meet the requirements for handicapped parking according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
-----------------------------------	---------------	------------	--------

ASSISTING OFFICERS

OFFICERS	Unit #
DELGADO, JOSE	188

DRAFT

Handicapped Space/Zone
Police Department Site Inspection

Application # 1249

Police Department Designee C.S.O. Terry Young

Comments: Resides in a multi unit building with a garage. 1 handicapped sign located at 2621 Harvey. There is a fire hydrant in front of applicants residence. Area mostly single family homes with a mix of multi unit buildings.

Date: 2/10/2019

Police Report # 19-01216

Handicapped Space/Zone
Public Works Site Inspection

Application # 1249

Public Works Director or Designee _____

Comments: _____

Meets Public Works Criteria:

Parking Space
Parking Zone

Yes
Yes

No
No

X
X

Date: _____

Police Report # 19-01216

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 1249

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space

Yes

0

No

X

Parking Zone

Yes

0

No

X

Date: _____

Police Report # 19-01216

Rec'd by City Clerk: 2/21/2019

To Alderman:

To Council: 2/26/2019

Determination: DENY

Notice to Applicant:

Paid:

Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

☒ INITIAL ☐ RENEWAL

Hilda Cartagena

(Name of Handicapped Applicant)

(Date of Birth)

2620 S. Harvey

(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner?

Yes / No

Is there a Driveway/Carport on the property?

Yes / No

Is there a garage on the property? Yes / No

If so, what is the garage currently being used for? owner parking

Vehicle Information

TOYOTA RAV4

(Vehicle make and model)

1997 / Burgundy

(Year / Color)

(Illinois License Plate Number)

* 5852

(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes / No

I am the DRIVER of the vehicle Yes / No

DA 22724

(Illinois Permanent Handicap Placard Number)
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]
Signature of Applicant or Legal Guardian

12/25/18
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

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www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

M. Qureshi

(Print Physician's Name)

11/15/19

(Date)

6538 W. Cermak Rd
Berwyn IL 60402

(Address and Telephone Number)

**Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois**

Mayor
Robert J. Lovero



2nd Ward Alderman
Jose Ramirez

I-1

February 26, 2019

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Space Removal, 3123 S. Clarence Avenue, Permit #370

Ladies and Gentlemen:

For your consideration, I respectfully request the following Handicap Parking Signs be removed for the following:

Non-compliance under Ordinance § 484.05 RESERVATION OF STREET PARKING FOR PERSONS WITH DISABILITIES – Sec. (E) *All reserved parking space designations shall expire on October 1 of each year, but may be renewed upon the submission of a renewal application form to be prescribed by the City Clerk, verified by the signature of the renewal applicant meeting the requirements herein and submitted to the City Clerk's Office, along with any verification documentation called for by the renewal application form and the payment of a \$10 fee. The City Clerk shall review each disabled parking sticker previously issued and all renewal applications, and determine whether or not the need for the sticker still exists.*

Mr. Bravo received renewal paperwork from the Clerk's office at the end of August, 2018. In early October, 2018 a final notice was sent after his renewal was not received. I have attempted to reach him by telephone. To date I have been unable to reach him.

Since neither myself nor the Clerk's Office have been unable to resolve this matter with Mr. Bravo I am requesting City Council approve the removal of the signs.

Sincerely,


Jose Ramirez
2nd

JR/sla

cc: File

Mayor
Robert J. Lovero



6th Ward Alderman
Alicia M. Ruiz

I-2

M E M O R A N D U M

February 26, 2019

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Space Removal, 1513 S. East Avenue. Permit #36

Ladies and Gentlemen:

For your consideration, I respectfully request the following Handicap Parking Signs be removed for the following reasons:

- 1. Non-compliance under Ordinance 484.05 Sec. (B)(5)** *The applicant must verify that neither the permanently disabled or disabled veteran resident involved has reasonable access to a garage or a driveway adjacent to a garage located at the address of the permanently disabled or disabled veteran resident of the city;*

When the resident was initially interviewed to have signs installed she stated to the CSO Young that she had difficulty entering and exiting her garage due to her condition, especially during the winter months. Her application was granted and signs were installed in the fall of 2016.

Since that time I have received calls from neighbors who have complained that the space is not being utilized. An investigation by CSO Young in November/December, 2018 and January/February, 2019 established that no vehicle was found parked in front of 1513 S. East Avenue.

The applicant was advised by the Clerk's office that usage of the space was being investigated. Deputy Clerk Anderson spoke to the resident on December 18, 2018. The resident stated that she normally parks in the garage and only requires the space in front of her home when it snows.

On the basis of the investigation, the applicant clearly has reasonable access to the garage and therefore does not qualify to have signs. I respectfully submit the signs be removed immediately.

Sincerely,

Alicia Ruiz
6th Ward Alderman

AR/sla

cc: File

The City of Berwyn



Alicia Ruiz
6th Ward Alderman

I-3

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660
www.berwyn-il.gov

Date: February 22, 2019

To: Mayor Robert J. Lovero
Members of City Council

Re: Vehicle License Fee Increase

The Public Services Committee has been researching ways to improve the City's carbon footprint, by decreasing the amount of automobiles in the City of Berwyn due to the increased complaints related to lack of parking. The research identified multiple layers of concern and need for consideration (see below) in order to improve the City's ever increasing parking concerns and lack of available parking.

- 1) There are over 2,281 households with 4 or more vehicles within the City. This amount of cars surmounts the number of available parking spaces in any one ward.
- 2) There are 277 parking spaces dedicated to handicap parking and this number continues to grow.
- 3) We currently have no resources and/or land use areas to increase parking availability to model the Vacin Fairway.

While items #2 and #3 are under continued review the committee would like to implement the first item to start the process of improving parking in the City. It is our recommendation that the city sticker price increase from \$90 to \$200 for car 4 and up per household effective April 1, 2019 (See fee table below). Additionally, the city sticker revenue generated from this increase be earmarked for future parking improvements recommended by the committee and approved by City Council.

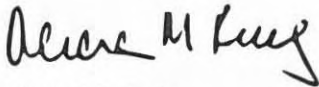
For households with more than three registered vehicles the rates are as follows:

1. Fourth vehicle, \$90. \$200
2. Fifth vehicle, \$130 \$240
3. Sixth vehicle, \$170 \$280
4. Seventh vehicle, \$210 \$320
5. Eighth vehicle, \$250 \$360
6. Increase by \$40 for each additional vehicle over eight.

Class B vehicles.

- (a) The first three vehicles registered to a single household, each \$75
- (b) For households with more than three registered vehicles the rates are as follows:
 - 1. Fourth vehicle, \$115 \$210
 - 2. Fifth vehicle, \$155 \$250
 - 3. Sixth vehicle, \$195 \$290
 - 4. Seventh vehicle, \$235 \$330
 - 5. Eighth vehicle, \$275 \$370
 - 6. Increase by \$40 for each additional vehicle over eight.

Respectfully,

A handwritten signature in black ink, appearing to read "Alicia M. Ruiz". The signature is fluid and cursive, with the first name "Alicia" being more prominent.

Alicia M. Ruiz,
6th Ward Alderman

Mayor
Robert J. Lovero



4th Ward Alderman
Robert Fejt

I-4

February 26, 2019

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1234
2415 S. Harvey Avenue

Ladies and Gentlemen:

On December 11, 2018 City Council denied the applicant's request for a handicap space in front of her home for not meeting the criteria set forth in the ordinance. Since that time the resident has purchased a vehicle and is now in compliance.

I am respectfully submitting the attached application to override the previous determination and **APPROVE** a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2415 S. Harvey Avenue	Francine Banks	1234

Thank you very much,

Robert Fejt
4th Ward Alderman

RF/sla

Enc: Handicap Application

The City of Berwyn
Mayor Robert J. Lovero



App # 1234
Margaret Paul
City Clerk

CITY OF BERWYN
CLERK'S OFFICE

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
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Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

☒ INITIAL ☐ RENEWAL

FRANCINE BANKS
(Name of Handicapped Applicant)

(Date of Birth)

2415 S. HARVEY
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner? Yes ☒ No ☐

Is there a Driveway/Carport on the property? Yes ☐ No ☒

Is there a garage on the property? Yes ☐ No ☒

If so, what is the garage currently being used for? _____

LANDLORD USES

Vehicle Information

NISSAN ROGUE
(Vehicle make and model)

2018 / Black
(Year / Color)

(Illinois License Plate Number)

15832
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes ☒ No ☐

I am the DRIVER of the vehicle Yes ☐ No ☒

DE 22946 6/22
(Illinois Permanent Handicap Placard Number)
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian

12-18-18
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

Berwyn Police Department

(708) 795-5600 6401 W 31st Street Berwyn, IL 60402

Supplement Report

INCIDENT # 18-10732	INCIDENT DATE 11/08/2018	UCR/Offense Code 9041 (Applicant File)			
REPORTING OFFICER YOUNG, TERRY	SUPERVISOR	DATE 01/23/2019	TIME 09:44	SECURE No	SENSITIVE No

SUPPLEMENTAL NARRATIVE TYPE: INCIDENT

(18-10732-1) Francine Banks has a vehicle registered to her it is a 2018 Nissan Rogue black in color with 'berwyn VT# 15832. The vehicle registers to Francine Banks and Diane Wagner to 2415 S Harvey.

The City of Berwyn

I-5



Cesar A. Santoy
5th Ward Alderman

A Century of Progress with Pride

February 11, 2019

To: City Administration and City Council Members
Re: Budget and Finance Committee Meeting Minutes

Meeting Called at 6:15 pm

Members Present: Alderman Cesar Santoy, Chair; Alderman Scott Lennon, Alderman Edgar Garcia

City Staff Present: Brian Pabst, City Administrator; Rasheed Jones, Finance Director; Ben Daish,

Finance Department; Dennis O'Halloran, BFD Chief; Thomas Hayes, BFD; Dennis O'Halloran, BPD

- Draft General Fund Summary and Draft Budget Worksheet Report was provided by the Finance Director followed by a page by page review of all documents. Referenced documents are included within these minutes
- Public Works Department outlined measures taken for development of 2019 departmental budget. Key details were outlined in a memo provided to the Finance Director. A copy of the referenced memo is included within these minutes.
- Fire Department leadership provided general outline on formulation of their 2019 budget as contained within the Draft Budget Worksheet Report
- Police Department leadership provided general outline on formulation of their 2019 budget as contained within the Draft Budget Worksheet Report
- Alderman Santoy requested a motion for the Draft Budget Worksheet to be approved and included in the overall City budget for presentation at the next City Council Meeting. Motion was made by Alderman Lennon and seconded by Alderman Garcia
- Alderman Santoy requested a motion to adjourn. Motion was made by Alderman Garcia and seconded by Alderman Lennon. Meeting Adjourned at 6:55 pm

These Meeting Minutes are submitted as informational.

Sincerely

Cesar A Santoy
5th Ward Alderman, Budget and Finance Committee Chair



A Century of Progress with Pride

TO: Rasheed Jones, Finance Director

FROM: Robert Schiller, Public Works Director

DATE: January 17, 2019

RE: Budget Additions and Reductions for 2019

In preparation of the 2019 Public Works Budgets, please note the following additions and subtractions from 2018. After completion of a "first draft" baseline budget with zero increase from 2018, I was asked to further reduce non personnel items by an additional 5%. The following are my recommended reductions as well as the additional items that I feel are necessary to continue to provide the current level of service to the city.

100.26.35.5000 through 5035-06 Salaries are reduced by retirements/departures and replacement at a lower wage. -\$31,617

100.26.35.5200 through 100.26.35.5290 – reduce by \$33,050 / The reduction in 5290 eliminates the power washing of the Ogden avenue corridor prior to the Route 66 car show and not replacing any outdoor furniture (benches, bike racks or cans), paver brick and bollard replacements that are not reimbursable from a vehicle crash (\$22,500).

100.26.35.5300 Reduce Professional Services by \$60,000 / Reduce tree trimming and removals.

100.26.35.5400 Reduce repair and maintenance by \$104,000 / This is accomplished by reducing the money available for the Cost Shared Sidewalk, eliminate all flowers in non-permanent planters thus reducing watering costs as well. Long term, this will save over \$200,000 for the flower pot replacement in the future.

100.26.35.5505 Equipment Lease, *INCREASE* by \$75,000. Replace a 2007 Elgin Pelican with a 2019 sweeper under a 5 year lease/purchase with 5 years of maintenance.

With additional budget reductions, 100-26-35 General Fund Streets was reduced by \$156,411 or 3.87%

Reductions in Fleet are based on the purchase of the new sweeper. By reducing Professional services, repairs and maintenance and other items, I have reduced 100-26-37 General Fund Fleet by \$24,850 or 6.46%

City of Berwyn							
General Fund Summary							
2019 Budget							
	2019	2018	2019 vs 2018	2018	2017	2016	2015
	Budget	Budget	Budget	Projected	Actual	Actual	Actual
Revenues							
Taxes	\$ 43,586,802	\$ 41,519,962	\$ 2,066,840	\$ 42,509,166	\$ 40,747,327	\$ 41,369,350	\$ 40,927,883
Licenses and Permits	3,584,000	3,696,600	(112,600)	3,563,924	3,672,372	3,625,010	3,692,355
Charges for Services	2,244,500	2,164,000	80,500	2,307,780	2,163,600	1,975,656	2,037,697
Fines	4,958,643	5,634,328	(675,685)	4,228,269	5,152,173	6,304,639	5,499,850
Intergovernmental Revenues	1,651,870	1,731,500	(79,630)	1,640,088	4,494,354	1,552,532	1,304,225
Miscellaneous Revenues	810,400	927,640	(117,240)	810,957	1,038,454	833,587	804,656
Other Financing Sources	30,500,000	30,500,000	-	-	-	478,528	31,766,860
TOTAL REVENUES	\$ 87,336,215	\$ 86,174,030	\$ 1,162,185	\$ 55,060,184	\$ 57,268,280	\$ 56,139,301	\$ 86,033,526
Expenditures							
Mayor	\$ 160,427	\$ 154,979	\$ 5,448	\$ 159,721	\$ 153,121	\$ 154,588	\$ 158,375
City Administrator	550,959	470,882	80,077	469,920	456,557	454,422	425,653
Clerk	186,874	261,007	(74,133)	258,905	261,739	222,272	198,574
Treasurer	53,879	53,170	709	51,052	46,136	36,384	30,912
Council	286,643	249,604	37,039	271,787	232,447	208,378	205,533
Legal	988,345	832,997	155,348	1,050,131	1,016,729	840,366	782,116
Finance	694,530	684,478	10,052	736,452	745,845	796,876	712,034
Collector's Office	761,680	725,840	35,840	726,705	718,899	775,845	802,541
Benefits Administration	93,587	88,162	5,425	88,096	90,157	95,519	96,706
Information Technology	1,326,638	1,284,986	41,652	1,255,516	1,246,859	1,190,585	1,187,723
Statutory	113,494	106,090	7,404	116,122	118,590	127,013	454,616
Fire	13,137,165	13,194,522	(57,357)	12,854,931	12,974,340	13,370,388	12,430,067
Police	25,498,725	25,329,289	169,436	24,600,765	24,287,777	25,374,219	23,305,831
Fire and Police Commission	70,368	91,799	(21,431)	56,589	46,528	65,189	65,190
Building / Neighborhood Affairs	1,803,500	1,800,442	3,058	1,746,947	1,801,436	1,693,525	1,641,481
Public Works	4,382,859	4,644,521	(261,662)	3,969,863	7,331,453	4,394,625	4,621,372
Zoning	15,847	15,847	-	9,414	9,532	15,546	14,477
Committee and Planning	215,000	226,000	(11,000)	216,863	210,810	212,674	222,941
Recreation	1,603,409	1,622,936	(19,527)	1,533,469	1,633,247	1,631,043	1,553,571
Community Relations	6,783	6,808	(25)	5,383	5,383	5,383	2,959
Senior Services	483,995	393,327	90,668	444,861	402,630	404,992	374,931
Bond Issuance - Fire Pension	15,000,000	15,000,000	-	-	-	-	15,000,000
Bond Issuance - Police Pension	15,000,000	15,000,000	-	-	-	-	15,000,000
Bond Issuance Costs	500,000	500,000	-	-	-	-	1,085,874
Transfer to other funds	4,400,000	4,244,103	155,897	4,400,000	3,371,116	4,694,092	459,670
Transfer to Escrow Account	-	-	-	-	-	5,977,839	-
Total General Fund Expenditures	\$ 87,334,707	\$ 86,981,789	\$ 352,918	\$ 55,023,492	\$ 57,161,330	\$ 62,741,763	\$ 80,833,148
Revenues less Expenditures	1,508	(807,759)		36,692	106,950	(6,602,461)	5,200,378
Projected Beginning Fund Balance	\$ 13,058,059	\$ 13,021,367		\$ 13,021,367	\$ 12,914,417	\$ 19,516,879	\$ 14,316,501
Projected Ending Fund Balance	\$ 13,059,568	\$ 12,213,608		\$ 13,058,059	\$ 13,021,367	\$ 12,914,417	\$ 19,516,879

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund: 100 - General Fund									
REVENUES									
4000 - Taxes									
4000	Taxes - Property	19,195,765	19,195,765	-	19,195,765	-	18,899,455	18,606,380	17,424,398
4005	Taxes - Personal Prp Replacement	213,000	230,000	(17,000)	212,872	128	248,383	224,044	217,729
4010	Taxes - State Income	7,265,816	6,565,000	700,816	7,065,428	200,388	6,612,784	6,819,192	7,386,431
4015	Taxes - 1% State Sales	4,245,220	4,158,000	87,220	3,970,220	275,000	3,852,290	3,980,808	3,943,950
4015-01	Taxes - 1% State Sales Rebate	(193,125)	(210,000)	16,875	127,815	(320,940)	-	(177,897)	(101,767)
4020	Taxes - Home Rule Sales	3,953,130	2,739,000	1,214,130	2,765,483	1,187,647	2,683,029	2,761,930	2,733,826
4025	Taxes - Municipal Utility	2,975,000	3,044,000	(69,000)	3,002,780	(27,780)	2,994,314	3,090,740	3,277,911
4030	Taxes - Liquor	155,000	181,000	(26,000)	156,326	(1,326)	174,507	189,612	180,110
4035	Taxes - Real Estate Transfer	2,000,000	1,898,000	102,000	2,280,564	(280,564)	1,890,665	1,905,205	1,838,263
4040	Taxes - Gasoline	366,000	365,000	1,000	366,367	(367)	366,625	333,273	310,070
4045	Taxes - Parking Lot	1,200	1,500	(300)	1,200	-	1,280	1,420	1,600
4050	Taxes - Video Rentals	2,100	6,000	(3,900)	2,133	(23)	5,594	9,055	11,658
4051	Taxes - Video Gaming	640,000	624,000	16,000	639,870	130	588,858	497,269	385,104
4060	Taxes - Miscellaneous	2,650	3,000	(350)	2,657	(7)	2,971	2,585	75,000
Account Classification Total: 4000 - Taxes		40,821,756	38,800,265	2,021,491	39,789,469	1,032,287	38,320,756	38,243,615	37,684,283
4100 - Licenses & Permits									
4100	Vehicle Licenses - Passenger	1,300,000	1,315,000	(15,000)	1,278,581	21,417	1,303,102	1,255,705	1,305,949
4105	Vehicle Licenses - RV	500	600	(100)	373	128	595	514	649
4110	Vehicle Licenses - Truck	185,000	170,000	15,000	183,968	1,032	179,454	148,733	167,802
4115	Vehicle Licenses - other	16,000	16,000	-	15,044	956	15,694	13,612	15,370
4120	Permits - Commuter Parking	126,500	129,000	(2,500)	126,554	(54)	115,022	141,054	123,680
4125	Permits - Municipal Parking	139,500	144,000	(4,500)	139,845	(345)	143,475	136,164	143,208
4130	Permits - Electric	65,000	70,000	(5,000)	66,355	(1,355)	73,574	40,380	43,446
4135	Permits - Building	165,000	137,000	28,000	165,643	(643)	175,452	81,148	130,230
4140	Permits - Local Improvement	646,000	769,000	(123,000)	646,810	(810)	732,326	795,143	759,165
4145	Licenses - Business	550,000	494,000	56,000	551,033	(1,033)	434,287	557,585	497,818
4150	Licenses - Liquor	198,000	200,000	(2,000)	198,341	(341)	172,593	199,738	202,912
4160	Licenses - Pet Tag	13,000	13,000	-	12,900	100	12,628	12,015	12,920
4165	Escrow Default & Service Charges	100,000	102,000	(2,000)	99,595	405	212,588	91,677	146,203
4170	Electric Sign Inspection	19,500	87,000	(47,500)	19,280	220	37,390	79,062	76,114
4175	Certificate of Compliance	60,000	70,000	(10,000)	59,600	400	64,190	72,482	66,890
Account Classification Total: 4100 - Licenses & Permits		3,584,000	3,696,000	(112,000)	3,563,924	20,076	3,672,372	3,625,010	3,692,355
4200 - Services									
4200	Sale of Gas (from COB pumps)	77,500	75,000	2,500	85,338	(7,838)	72,240	71,267	80,243
4210	Commuter Parking Meters	33,500	38,000	(4,500)	33,565	(65)	35,150	37,806	35,207
4240	Recycling Rebate	10,000	80,000	(70,000)	60,881	(50,881)	76,818	85,724	87,188
4245	Sidewalk Construction	50,000	60,000	(10,000)	43,125	6,875	50,900	51,165	75,175
Account Classification Total: 4200 - Services		171,000	253,000	(82,000)	222,910	(51,910)	235,108	245,961	277,813
4600 - Intergovernmental Revenues									
4400	Grant Revenue	-	35,000	(35,000)	-	-	46,889	-	-
4410	State Allotment - Hwy Maint	120,000	120,000	-	119,999	1	118,266	115,184	112,295
4690	Interdepartmental charges	1,250,000	1,250,000	-	1,250,000	-	1,204,223	1,138,289	1,040,603
Account Classification Total: 4600 - Intergovernmental Revenues		1,370,000	1,405,000	(35,000)	1,369,999	1	1,369,378	1,253,473	1,152,898
4800 - Other Miscellaneous Revenues									
4800	Interest Income	60,000	60,000	-	60,922	(922)	71,057	54,633	58,299
4805	Franchises	415,000	450,000	(35,000)	415,359	(359)	440,551	427,760	408,226
4810	Cell Tower Rental	222,000	265,000	(43,000)	222,070	(70)	358,038	169,778	136,128
4815	Property Rental	5,000	8,000	(3,000)	4,399	601	10,447	6,705	7,417
4820	Sale of City Property	7,500	11,000	(3,500)	7,242	258	-	28,075	12,514
4835	Miscellaneous Revenue	35,000	72,000	(37,000)	35,138	(138)	93,930	57,777	23,041
4840	P-Card rebate	61,500	58,080	3,420	61,348	152	60,634	75,520	155,760
Account Classification Total: 4800 - Other Miscellaneous Revenues		806,000	924,080	(118,080)	806,477	(477)	1,034,658	820,247	801,385

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
4900 - Other Financing Sources									
4905	Capital Lease Proceeds	-	-	-	-	-	-	478,528	766,860
4915	Debt Proceeds	30,500,000	30,500,000	-	-	30,500,000	-	-	31,000,000
Account Classification Total: 4900 - Other Financing Sources		30,500,000	30,500,000	-	-	30,500,000	-	478,528	31,766,860
Department: 12 - Finance									
4200 - Services									
4250	Reimbursements	-	-	-	-	-	-	444	37,500
Account Classification Total: 4200 - Services		-	-	-	-	-	-	444	37,500
Department Total: 12 - Finance		-	-	-	-	-	-	444	37,500
Department: 18 - Fire Department									
4000 - Taxes									
4000	Taxes - Property	1,255,220	1,256,415	(1,195)	1,256,415	(1,195)	1,181,376	1,573,408	1,498,404
Account Classification Total: 4000 - Taxes		1,255,220	1,256,415	(1,195)	1,256,415	(1,195)	1,181,376	1,573,408	1,498,404
4200 - Services									
4215	Paramedic Collections	875,000	900,000	(25,000)	876,170	(1,170)	847,779	743,183	660,861
4250	Reimbursements	20,000	21,000	(1,000)	20,906	(6)	21,123	20,018	14,676
4265	Sponsorships	-	-	-	-	-	81	94	(2,229)
4299	Other Fees for Service	5,000	6,200	(1,200)	6,679	(1,579)	3,972	6,537	2,110
4299-09	Other Fees for Service CPR Training Fees	500	800	(300)	840	(40)	285	502	240
Account Classification Total: 4200 - Services		900,500	928,000	(27,500)	903,296	(2,796)	873,240	770,334	675,658
4400 - Intergovernmental Revenues									
4400	Grant Revenue	3,750	3,500	250	8,475	(4,725)	12,080	3,482	7,891
Account Classification Total: 4400 - Intergovernmental Revenues		3,750	3,500	250	8,475	(4,725)	12,080	3,482	7,891
4800 - Other Miscellaneous Revenues									
4800	Interest Income	200	200	-	160	40	139	299	32
Account Classification Total: 4800 - Other Miscellaneous Revenues		200	200	-	160	40	139	299	32
Department Total: 18 - Fire Department		2,159,670	2,188,115	(28,445)	2,168,346	(8,676)	2,066,835	2,347,523	2,181,985
Department: 20 - Police Department									
4000 - Taxes									
4000	Taxes - Property	1,509,826	1,463,282	46,544	1,463,282	46,544	1,245,194	1,552,327	1,745,196
Account Classification Total: 4000 - Taxes		1,509,826	1,463,282	46,544	1,463,282	46,544	1,245,194	1,552,327	1,745,196
4200 - Services									
4250	Reimbursements	30,000	57,000	(23,000)	31,026	(1,026)	74,931	34,437	106,903
4299-11	Other Fees for Service Insurance Reports	13,000	12,500	500	13,955	(955)	13,090	16,340	13,460
4299-13	Other Fees for Service False Alarm Activation	-	-	-	-	-	300	75	5,750
4299-17	Other Fees for Service Sex Offender Registration	1,500	2,000	(500)	1,210	290	1,705	1,975	2,075
4299-19	Other Fees for Service Fingerprinting	2,000	2,000	-	2,300	(300)	2,370	2,580	3,480
4299-21	Other Fees for Service Property Room	8,000	7,500	500	7,219	781	14,650	(94)	(525)
4299-23	Other Fees for Service Miscellaneous	-	2,500	(2,500)	-	-	3,366	12,489	16,961
Account Classification Total: 4200 - Services		54,500	79,500	(25,000)	55,710	(1,210)	110,412	67,803	146,104
4300 - Fines & Penalties									
4310	Fees - Towing	10,000	10,000	-	9,856	144	6,420	8,060	11,157
4311	Fines - Impound Vehicles	100,000	135,000	(35,000)	108,000	(8,000)	135,600	172,800	295,000
4315	Fines - Parking Tickets	1,950,000	2,030,772	(80,772)	1,807,498	142,502	1,757,772	1,650,757	1,912,769
4320	Fines - Cook County Court	48,500	78,000	(29,500)	62,605	(14,105)	83,005	75,355	74,314
4325	Fines - Local Ordinance	25,000	26,500	(1,500)	20,669	4,331	26,540	17,385	43,560
4340	Fines - Compliance Tickets	62,500	65,000	(2,500)	60,305	2,195	62,182	95,069	137,545
4345	Fines - Red Light Photo Enforcement	2,517,643	2,850,000	(332,357)	1,969,328	548,315	2,793,313	3,866,208	2,608,034
4355-09	Fines - other Booting	25,000	25,000	-	24,980	20	26,800	22,800	23,360
4355-11	Fines - other Cannabis Tickets	5,000	7,500	(2,500)	4,950	50	8,230	7,685	40,975
Account Classification Total: 4300 - Fines & Penalties		4,743,643	5,227,772	(484,129)	4,068,192	675,451	4,899,863	5,916,120	5,146,714
4400 - Intergovernmental Revenues									
4400	Grant Revenue	168,120	158,000	10,120	152,846	15,274	145,958	146,977	65,555
Account Classification Total: 4400 - Intergovernmental Revenues		168,120	158,000	10,120	152,846	15,274	145,958	146,977	65,555

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
4800 - Other Miscellaneous Revenues									
4800	Interest Income	200	60	140	174	26	127	33	34
4850	Contributions	4,000	3,300	700	4,146	(146)	3,530	13,007	3,205
Account Classification Total: 4800 - Other Miscellaneous Revenues		4,200	3,360	840	4,320	(120)	3,657	13,040	3,239
Sub Department: 59 - Auxiliary Personnel									
4200 - Services									
4250	Reimbursements	65,000	65,000	-	60,440	4,560	64,361	70,184	60,837
Account Classification Total: 4200 - Services		65,000	65,000	-	60,440	4,560	64,361	70,184	60,837
Sub Department Total: 59 - Auxiliary Personnel		65,000	65,000	-	60,440	4,560	64,361	70,184	60,837
Department Total: 20 - Police Department		6,545,289	6,996,914	(451,625)	5,804,789	740,500	6,469,444	7,766,451	7,169,645
Department: 22 - Fire & Police Commission									
4200 - Services									
4250	Reimbursements	-	-	-	-	-	-	-	8,000
Account Classification Total: 4200 - Services		-	-	-	-	-	-	-	8,000
Department Total: 22 - Fire & Police Commission		-	-	-	-	-	-	-	8,000
Department: 24 - Building/Neighborhood Affairs									
4200 - Services									
4250	Reimbursements	-	500	(500)	-	-	4,690	310	-
4250-01	Reimbursements Buildings	95,000	105,000	(10,000)	95,493	(463)	106,155	109,887	133,515
4250-02	Reimbursements Elevators	7,500	9,000	(1,500)	7,650	(150)	7,850	9,283	5,650
4285	Inspections	285,000	130,000	155,000	284,805	195	121,470	137,015	112,062
Account Classification Total: 4200 - Services		387,500	244,500	143,000	387,918	(418)	240,165	256,495	251,228
4300 - Fines & Penalties									
4325	Fines - Local Ordinance	215,000	406,556	(191,556)	160,078	54,922	252,311	388,969	353,136
4340	Fines - Compliance Tickets	-	-	-	-	-	-	(450)	-
Account Classification Total: 4300 - Fines & Penalties		215,000	406,556	(191,556)	160,078	54,922	252,311	388,519	353,136
Department Total: 24 - Building/Neighborhood Affairs		602,500	651,056	(48,556)	547,996	54,504	492,476	645,014	604,364
Department: 26 - Public Works									
Sub Department: 35 - Streets									
4200 - Services									
4250	Reimbursements	125,000	54,000	71,000	133,133	(8,133)	64,846	40,478	56,049
Account Classification Total: 4200 - Services		125,000	54,000	71,000	133,133	(8,133)	64,846	40,478	56,049
4400 - Intergovernmental Revenues									
4400	Grant Revenue	-	55,000	(55,000)	(1,233)	1,233	2,861,011	41,100	-
Account Classification Total: 4400 - Intergovernmental Revenues		-	55,000	(55,000)	(1,233)	1,233	2,861,011	41,100	-
Sub Department Total: 35 - Streets		125,000	109,000	16,000	131,901	(6,901)	2,925,856	81,578	56,049
Department Total: 26 - Public Works		125,000	109,000	16,000	131,901	(6,901)	2,925,856	81,578	56,049
Department: 30 - Committee & Planning									
4200 - Services									
4255-02	Special Event Revenue National Night Out	-	-	-	638	(638)	350	586	-
Account Classification Total: 4200 - Services		-	-	-	638	(638)	350	586	-
4400 - Intergovernmental Revenues									
4400	Grant Revenue	-	-	-	-	-	-	17,500	-
Account Classification Total: 4400 - Intergovernmental Revenues		-	-	-	-	-	-	17,500	-
Department Total: 30 - Committee & Planning		-	-	-	638	(638)	350	18,086	-
Department: 32 - Recreation									
4200 - Services									
4225	Recreation Revenues	1,000	1,000	-	1,060	(60)	879	918	372
4225-01	Recreation Revenues Athletics	80,000	80,000	-	79,776	224	79,017	80,359	90,996
4225-02	Recreation Revenues Adult Programs	20,000	25,000	(5,000)	20,526	(526)	25,037	19,287	25,408
4225-03	Recreation Revenues Children's Programs	370,000	363,000	7,000	371,194	(1,194)	401,567	323,157	327,800
4225-04	Recreation Revenues Pool	37,000	41,000	(4,000)	37,412	(412)	36,626	53,112	33,228
4225-05	Recreation Revenues Concessions	-	-	-	586	(586)	-	-	5,805
4255	Special Event Revenue	-	-	-	-	-	-	12,575	-
4270	Rental Revenue	500	-	500	550	(50)	600	610	6,461
4299	Other Fees for Service	-	-	-	-	-	-	125	-
Account Classification Total: 4200 - Services		508,500	510,000	(1,500)	511,103	(2,603)	543,726	490,143	490,070
4400 - Intergovernmental Revenues									
4400	Grant Revenue	-	-	-	-	-	5,927	-	(2,120)
Account Classification Total: 4400 - Intergovernmental Revenues		-	-	-	-	-	5,927	-	(2,120)

CITY of BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department Total: 32 - Recreation		508,500	510,000	(1,500)	511,103	(2,603)	549,653	490,143	487,950
Department: 46 - Senior Citizen Program									
4200 - Services									
4255-03	Special Event Revenue Senior Breakfast	1,000	2,000	(1,000)	1,100	(100)	3,720	2,000	350
4299	Other Fees for Service	31,500	28,000	3,500	31,533	(33)	27,673	31,228	32,088
Account Classification Total: 4200 - Services		32,500	30,000	2,500	32,633	(133)	31,393	33,228	32,438
4400 - Intergovernmental Revenues									
4400	Grant Revenue	110,000	110,000	-	110,000	-	17,744	90,000	80,000
4405	Loan Repayments	-	-	-	-	-	82,256	-	-
Account Classification Total: 4400 - Intergovernmental Revenues		110,000	110,000	-	110,000	-	100,000	90,000	80,000
Department Total: 46 - Senior Citizen Program		142,500	140,000	2,500	142,633	(133)	131,393	123,228	112,438
REVENUES Total		87,336,215	86,174,030	1,162,185	55,060,184	32,276,031	57,268,280	56,139,301	86,033,526

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CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
EXPENSES									
<i>5700 - Debt Expenses</i>									
5790	Bond Issuance Cost	500,000	500,000	-	-	500,000	-	-	853,833
5791	Bond Discount	-	-	-	-	-	-	-	232,041
<i>Account Classification Total: 5700 - Debt Expenses</i>		500,000	500,000	-	-	500,000	-	-	1,085,874
<i>5900 - Transfer to Other Funds</i>									
5900	Transfer to Other Funds	4,400,000	4,244,103	155,897	4,400,000	-	3,371,116	4,694,092	459,670
5905	Transfer to Escrow	-	-	-	-	-	-	5,977,839	-
<i>Account Classification Total: 5900 - Transfer to Other Funds</i>		4,400,000	4,244,103	155,897	4,400,000	-	3,371,116	10,671,931	459,670

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CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 02 - Mayor's Office									
5000 - Salaries & Benefits									
5000	Salaries & Wages	81,205	81,110	95	81,202	3	80,699	79,683	87,948
5030	Unused Time Buyback	-	-	-	2,192	(2,192)	-	-	1,286
5035-01	Benefits Health Insurance	53,518	43,368	10,150	52,041	1,477	46,949	41,717	38,403
5035-02	Benefits Dental Insurance	1,263	1,696	(433)	1,542	(279)	1,516	1,304	1,036
5035-03	Benefits Life Insurance	205	203	2	203	2	194	197	208
5035-04	Benefits IMRF	6,580	8,492	(1,912)	8,722	(2,142)	8,359	10,220	11,512
5035-06	Benefits FICA/Medicare	5,743	5,822	(79)	5,892	(149)	5,714	5,714	6,482
Account Classification Total: 5000 - Salaries & Benefits		148,514	140,691	7,823	151,795	(3,281)	143,431	138,835	146,874
5200 - General Operating									
5200	Administrative Expenses	7,500	7,500	-	3,998	3,502	4,584	5,293	7,183
5220	Training, Dues & Publications	-	-	-	-	-	10	650	30
5225	Supplies	1,000	1,875	(875)	1,000	-	2,946	870	81
5225-01	Supplies Office	-	-	-	-	-	-	1,440	1,081
5235	Postage & Printing	845	845	-	411	434	522	3	333
5290	Other General Expenses	1,000	2,500	(1,500)	1,000	-	749	3,524	1,544
Account Classification Total: 5200 - General Operating		10,345	12,720	(2,375)	6,409	3,936	8,810	11,779	10,251
5400 - Repairs & Maintenance									
5405	Copier Maintenance	919	919	-	868	51	693	688	1,249
Account Classification Total: 5400 - Repairs & Maintenance		919	919	-	868	51	693	688	1,249
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	649	649	-	649	-	187	3,286	-
Account Classification Total: 5600 - Other Miscellaneous		649	649	-	649	-	187	3,286	-
Department Total: 02 - Mayor's Office		160,427	154,979	5,448	159,721	706	153,121	154,588	158,375

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CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 03 - City Administrator's Office									
5000 - Salaries & Benefits									
5000	Salaries & Wages	283,095	246,703	36,392	247,662	35,433	242,127	239,792	235,662
5030	Unused Time Buyback	11,379	10,412	967	12,604	(1,225)	10,208	11,094	9,505
5035-01	Benefits Health Insurance	112,412	65,941	46,471	74,615	37,797	71,854	60,249	50,072
5035-02	Benefits Dental Insurance	2,781	1,596	1,185	1,451	1,330	1,425	1,360	1,511
5035-03	Benefits Life Insurance	473	338	135	338	135	346	332	338
5035-04	Benefits IMRF	23,950	26,920	(2,970)	26,047	(2,097)	26,547	32,395	32,306
5035-06	Benefits FICA/Medicare	21,638	19,095	2,543	16,615	5,023	17,006	16,604	16,706
Account Classification Total: 5000 - Salaries & Benefits		455,728	371,005	84,723	379,330	76,398	369,512	361,825	346,100
5200 - General Operating									
5220	Training, Dues & Publications	20,000	24,825	(4,825)	17,234	2,766	15,739	11,215	6,997
5225	Supplies	1,600	1,600	-	926	674	1,109	1,362	2,330
5235	Postage & Printing	805	805	-	411	394	522	1,250	377
5290	Other General Expenses	9,500	9,500	-	9,181	309	12,220	10,868	8,326
Account Classification Total: 5200 - General Operating		31,905	36,730	(4,825)	27,761	4,144	29,591	24,695	18,030
5300 - Professional Services									
5300	Professional Services	60,000	60,000	-	60,000	-	55,000	58,218	59,570
Account Classification Total: 5300 - Professional Services		60,000	60,000	-	60,000	-	55,000	58,218	59,570
5400 - Repairs & Maintenance									
5400	Repairs & Maintenance	500	500	-	54	446	1,210	165	704
5405	Copier Maintenance	919	740	179	868	51	693	688	1,249
Account Classification Total: 5400 - Repairs & Maintenance		1,419	1,240	179	922	497	1,902	854	1,953
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	1,907	1,907	-	1,907	-	551	8,831	-
Account Classification Total: 5600 - Other Miscellaneous		1,907	1,907	-	1,907	-	551	8,831	-
Department Total: 03 - City Administrator's Office		550,959	470,882	80,077	469,920	81,039	456,557	454,422	425,653

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 04 - City Clerk's Office									
5000 - Salaries & Benefits									
5000	Salaries & Wages	98,549	130,229	(31,680)	130,552	(32,003)	129,413	95,172	93,885
5020	Stipends - Education	-	-	-	-	-	2,115	5,000	3,385
5025	Stipends - Other	1,000	2,400	(1,400)	2,400	(1,400)	2,400	1,200	1,200
5030	Unused Time Buyback	-	2,517	(2,517)	5,748	(5,748)	1,273	-	-
5035-01	Benefits Health Insurance	46,376	68,589	(22,213)	78,622	(32,246)	76,498	68,724	55,704
5035-02	Benefits Dental Insurance	2,102	2,325	(223)	2,265	(163)	2,471	2,059	1,948
5035-03	Benefits Life Insurance	405	540	(135)	540	(135)	546	405	411
5035-04	Benefits IMRF	7,885	14,246	(6,361)	14,581	(6,696)	14,003	12,950	12,687
5035-06	Benefits FICA/Medicare	7,211	9,965	(2,754)	9,904	(2,693)	9,672	7,107	7,017
5040	Tuition Reimbursement	-	-	-	-	-	-	1,505	1,631
Account Classification Total: 5000 - Salaries & Benefits		163,528	230,811	(67,283)	244,613	(81,085)	238,391	194,121	177,868
5200 - General Operating									
5200	Administrative Expenses	4,500	4,500	-	918	3,582	1,563	3,018	1,728
5220	Training, Dues & Publications	2,500	4,600	(2,100)	727	1,773	2,501	4,278	4,360
5225	Supplies	1,500	2,000	(500)	959	542	2,139	428	550
5225-01	Supplies Office	-	-	-	115	(115)	299	1,211	918
5235	Postage & Printing	750	1,000	(250)	531	219	567	732	424
5290	Other General Expenses	2,000	2,500	(500)	171	1,829	541	5,853	2,311
Account Classification Total: 5200 - General Operating		11,250	14,600	(3,350)	3,421	7,829	7,610	15,519	10,291
5400 - Repairs & Maintenance									
5405	Copier Maintenance	4,500	4,500	-	4,362	138	3,948	3,263	3,054
Account Classification Total: 5400 - Repairs & Maintenance		4,500	4,500	-	4,362	138	3,948	3,263	3,054
5600 - Other Miscellaneous									
5610	Codification	4,000	7,500	(3,500)	2,930	1,070	11,162	4,224	5,285
5615	Record Retention	2,500	2,500	-	2,483	17	358	1,025	2,076
5625	Internal Service Fund charges	1,096	1,096	-	1,096	-	270	4,120	-
Account Classification Total: 5600 - Other Miscellaneous		7,596	11,096	(3,500)	6,509	1,087	11,789	9,369	7,361
Department Total: 04 - City Clerk's Office		186,874	261,007	(74,133)	258,905	(72,031)	261,739	222,272	198,574

CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 06 - Treasurer's Office									
5000 - Salaries & Benefits									
5000	Salaries & Wages	10,000	10,000	-	10,000	(0)	10,385	10,000	10,000
5035-01	Benefits Health Insurance	35,679	34,694	985	34,694	985	29,017	20,039	15,483
5035-02	Benefits Dental Insurance	1,100	1,131	(31)	1,028	72	946	736	523
5035-03	Benefits Life Insurance	135	135	-	135	(0)	146	135	141
5035-04	Benefits IMRF	810	1,047	(237)	1,047	(237)	1,076	1,281	1,292
5035-06	Benefits FICA/Medicare	452	460	(8)	445	7	522	571	626
Account Classification Total: 5000 - Salaries & Benefits		48,176	47,467	709	47,349	827	42,092	32,763	28,064
5200 - General Operating									
5225	Supplies	250	250	-	-	250	-	-	-
5235	Postage & Printing	5,000	5,000	-	3,500	1,500	4,000	2,980	2,848
5290	Other General Expenses	250	250	-	-	250	-	-	-
Account Classification Total: 5200 - General Operating		5,500	5,500	-	3,500	2,000	4,000	2,980	2,848
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	203	203	-	203	-	44	641	-
Account Classification Total: 5600 - Other Miscellaneous		203	203	-	203	-	44	641	-
Department Total: 06 - Treasurer's Office		53,879	53,170	709	51,052	2,827	46,136	36,384	30,912

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CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 08 - City Council									
5000 - Salaries & Benefits									
5000	Salaries & Wages	80,000	80,000	-	80,001	(1)	81,924	80,001	80,001
5035-01	Benefits Health Insurance	152,582	114,484	38,098	136,641	15,941	102,118	80,166	79,588
5035-02	Benefits Dental Insurance	4,629	3,456	1,173	4,033	596	3,420	3,529	4,116
5035-03	Benefits Life Insurance	946	946	-	946	0	962	946	992
5035-04	Benefits IMRF	6,480	8,376	(1,896)	8,376	(1,896)	8,448	10,248	9,590
5035-06	Benefits FICA/Medicare	4,782	5,118	(336)	4,817	(35)	5,272	5,321	5,055
Account Classification Total: 5000 - Salaries & Benefits		249,419	212,380	37,039	234,813	14,606	202,144	180,211	179,342
5200 - General Operating									
5200-01	Administrative Expenses Ward 1	4,500	4,500	-	4,500	-	4,499	4,500	4,500
5200-02	Administrative Expenses Ward 2	4,500	4,500	-	4,500	-	4,500	1,050	535
5200-03	Administrative Expenses Ward 3	4,500	4,500	-	4,500	-	4,181	800	2,430
5200-04	Administrative Expenses Ward 4	4,500	4,500	-	4,500	-	2,066	3,440	3,132
5200-05	Administrative Expenses Ward 5	4,500	4,500	-	4,500	-	4,285	4,315	4,500
5200-06	Administrative Expenses Ward 6	4,500	4,500	-	4,500	-	4,500	4,270	4,500
5200-07	Administrative Expenses Ward 7	4,500	4,500	-	4,500	-	2,218	1,315	2,000
5200-08	Administrative Expenses Ward 8	4,500	4,500	-	4,500	-	3,736	4,212	4,082
5225	Supplies	-	-	-	-	-	-	-	263
5290	Other General Expenses	250	250	-	-	250	65	-	250
Account Classification Total: 5200 - General Operating		36,250	36,250	-	36,000	250	30,050	23,903	26,192
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	974	974	-	974	-	253	4,264	-
Account Classification Total: 5600 - Other Miscellaneous		974	974	-	974	-	253	4,264	-
Department Total: 08 - City Council		286,643	249,604	37,039	271,787	14,856	232,447	208,378	205,533

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 10 - Legal									
<i>5000 - Salaries & Benefits</i>									
5000	Salaries & Wages	219,120	219,155	(35)	219,214	(94)	214,864	212,645	208,031
5030	Unused Time Buyback	7,025	6,692	333	1,365	5,660	1,338	478	-
5035-01	Benefits Health Insurance	34,795	33,835	960	33,835	960	33,640	31,868	28,584
5035-02	Benefits Dental Insurance	2,200	1,030	1,170	936	1,264	919	871	836
5035-03	Benefits Life Insurance	271	270	1	270	1	270	270	270
5035-04	Benefits IMRF	15,637	19,733	(4,096)	19,402	(3,765)	18,962	22,954	22,593
5035-06	Benefits FICA/Medicare	16,996	16,981	15	14,483	2,513	14,428	13,756	13,525
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		296,044	297,696	(1,652)	289,505	6,539	284,420	282,842	273,839
<i>5100 - Services & Programs</i>									
5110	Adjudication Program	35,000	35,000	-	27,105	7,895	35,605	22,155	29,534
<i>Account Classification Total: 5100 - Services & Programs</i>		35,000	35,000	-	27,105	7,895	35,605	22,155	29,534
<i>5200 - General Operations</i>									
5225	Supplies	1,000	1,000	-	34	966	1,024	-	328
5225-01	Supplies Office	-	-	-	-	-	-	459	97
5235	Postage & Printing	500	500	-	0	500	6	135	246
5290	Other General Expenses	500	500	-	-	500	327	72	118
<i>Account Classification Total: 5200 - General Operations</i>		2,000	2,000	-	34	1,966	1,357	666	789
<i>5300 - Professional Services</i>									
5300	Professional Services	650,000	493,000	157,000	729,104	(79,104)	694,328	518,476	477,955
<i>Account Classification Total: 5300 - Professional Services</i>		650,000	493,000	157,000	729,104	(79,104)	694,328	518,476	477,955
<i>5400 - Repairs & Maintenance</i>									
5405	Copier Maintenance	919	919	-	-	919	-	-	-
<i>Account Classification Total: 5400 - Repairs & Maintenance</i>		919	919	-	-	919	-	-	-
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	4,382	4,382	-	4,382	-	1,019	16,227	-
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		4,382	4,382	-	4,382	-	1,019	16,227	-
Department Total: 10 - Legal		988,345	832,997	155,348	1,050,131	(61,786)	1,016,729	840,366	782,116

CITY OF BERWYN				Budget Worksheet Report					
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 12 - Finance									
<i>5000 - Salaries & Benefits</i>									
5000	Salaries & Wages	418,458	404,789	13,669	409,382	9,076	407,602	410,596	409,230
5030	Unused Time Buyback	19,018	16,657	2,361	18,006	1,012	22,224	7,610	2,307
5035-01	Benefits Health Insurance	92,769	91,365	1,404	91,770	999	91,563	97,666	93,390
5035-02	Benefits Dental Insurance	3,447	2,955	492	2,752	695	2,745	2,632	2,592
5035-03	Benefits Life Insurance	676	664	12	676	0	682	738	839
5035-04	Benefits IMRF	35,047	43,394	(8,347)	41,679	(6,632)	43,395	53,324	52,926
5035-06	Benefits FICA/Medicare	32,650	31,439	1,211	30,320	2,330	32,054	30,976	30,482
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		602,065	591,263	10,802	594,585	7,480	600,265	603,543	591,766
<i>5200 - General Operating</i>									
5215	Telephone	2,500	4,200	(1,700)	-	2,500	334	8,492	9,125
5220	Training, Dues & Publications	5,500	5,500	-	3,424	2,076	4,974	3,952	4,102
5225	Supplies	2,500	-	2,500	2,289	211	2,143	450	685
5225-01	Supplies Office	2,500	3,500	(1,000)	2,636	(146)	2,661	3,272	1,799
5235	Postage & Printing	7,500	7,500	-	1,831	5,669	7,724	6,859	6,878
5290	Other General Expenses	60,000	60,000	-	123,386	(63,386)	123,386	110,386	90,251
<i>Account Classification Total: 5200 - General Operating</i>		80,500	80,700	(200)	133,676	(53,176)	141,221	133,410	112,839
<i>5300 - Professional Services</i>									
5300-01	Professional Services Auditing/Accounting	1,000	1,000	-	580	420	960	16,382	2,010
5300-04	Professional Services Vehicle Registration	-	-	-	-	-	42	-	3,493
<i>Account Classification Total: 5300 - Professional Services</i>		1,000	1,000	-	580	420	1,002	16,382	5,502
<i>5400 - Repairs & Maintenance</i>									
5405	Copier Maintenance	2,000	2,550	(550)	1,646	354	1,449	2,269	1,926
<i>Account Classification Total: 5400 - Repairs & Maintenance</i>		2,000	2,550	(550)	1,646	354	1,449	2,269	1,926
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	5,965	5,965	-	5,965	-	1,907	31,423	-
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		5,965	5,965	-	5,965	-	1,907	31,423	-
<i>5800 - Capital Expenses</i>									
5800	Capital Outlay	3,000	3,000	-	-	3,000	-	9,850	-
<i>Account Classification Total: 5800 - Capital Expenses</i>		3,000	3,000	-	-	3,000	-	9,850	-
Sub Department: 11 - Collector's Office									
<i>5000 - Salaries & Benefits</i>									
5000	Salaries & Wages	249,583	216,305	33,278	228,976	20,607	208,654	257,460	243,305
5025	Stipends - Other	1,200	1,200	-	1,200	-	1,300	3,600	3,200
5030	Unused Time Buyback	6,003	6,949	(946)	13,223	(7,220)	12,605	8,779	4,455
5035-01	Benefits Health Insurance	129,368	129,162	206	127,800	1,568	123,860	131,113	116,245
5035-02	Benefits Dental Insurance	3,188	4,681	(1,493)	4,418	(1,230)	4,256	5,105	4,887
5035-03	Benefits Life Insurance	676	563	113	676	0	652	811	783
5035-04	Benefits IMRF	19,468	22,155	(2,687)	23,528	(4,060)	22,465	33,242	30,895
5035-06	Benefits FICA/Medicare	18,494	16,125	2,369	17,177	1,317	16,055	19,299	18,102
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		427,980	397,140	30,840	416,998	10,982	389,846	459,409	421,873
<i>5200 - General Operating</i>									
5225	Supplies	2,500	-	2,500	3,020	(520)	1,765	393	263
5225-01	Supplies Office	2,500	5,000	(2,500)	2,413	87	256	3,748	5,362
5235	Postage & Printing	17,500	17,500	-	8,170	9,330	18,791	16,655	19,638
5290	Other General Expenses	2,500	2,500	-	2,848	(348)	3,209	1,434	3,247
<i>Account Classification Total: 5200 - General Operating</i>		25,000	25,000	-	16,452	8,548	24,021	22,231	28,511
<i>5300 - Professional Services</i>									
5300-03	Professional Services Service Fees	235,000	230,000	5,000	236,407	(1,407)	232,624	222,167	264,328
5300-04	Professional Services Vehicle Registration	72,500	72,500	-	55,671	16,829	71,439	71,053	86,792
<i>Account Classification Total: 5300 - Professional Services</i>		307,500	302,500	5,000	292,078	15,422	304,063	293,220	351,120
<i>5400 - Repairs & Maintenance</i>									
5405	Copier Maintenance	1,200	1,200	-	1,177	23	969	986	1,038
<i>Account Classification Total: 5400 - Repairs & Maintenance</i>		1,200	1,200	-	1,177	23	969	986	1,038
Sub Department Total: 11 - Collector's Office		761,680	725,840	35,840	726,705	34,975	718,899	775,845	802,541
Department Total: 12 - Finance		1,456,210	1,410,318	45,892	1,463,157	(6,947)	1,464,744	1,572,721	1,514,576

CITY of BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 14 - Human Resources									
5000 - Salaries & Benefits									
5000	Salaries & Wages	60,500	57,029	3,471	58,289	2,211	55,908	55,220	52,377
5025	Stipends - Other	1,200	-	1,200	1,200	-	-	-	-
5030	Unused Time Buyback	2,782	2,632	150	2,233	549	1,559	1,557	1,605
5035-01	Benefits Health Insurance	11,581	11,373	208	11,382	199	17,609	21,014	25,682
5035-02	Benefits Dental Insurance	1,100	164	936	149	951	509	756	923
5035-03	Benefits Life Insurance	135	135	-	135	(0)	135	135	135
5035-04	Benefits IMRF	5,223	6,129	(906)	6,199	(976)	5,954	7,198	6,944
5035-06	Benefits FICA/Medicare	4,832	4,466	366	4,418	414	4,247	4,143	3,893
Account Classification Total: 5000 - Salaries & Benefits		87,353	81,928	5,425	84,006	3,347	85,921	90,023	91,560
5200 - General Operating									
5220	Training, Dues & Publications	1,000	1,000	-	887	113	1,197	-	-
5225	Supplies	-	-	-	2,064	(2,064)	463	-	340
5225-01	Supplies Office	2,000	2,000	-	-	2,000	849	1,467	2,331
5235	Postage & Printing	1,000	1,000	-	285	715	710	448	899
5290	Other General Expenses	1,500	1,500	-	120	1,380	675	754	627
Account Classification Total: 5200 - General Operating		5,500	5,500	-	3,356	2,144	3,894	2,669	4,197
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	734	734	-	734	-	342	2,827	950
Account Classification Total: 5600 - Other Miscellaneous		734	734	-	734	-	342	2,827	950
Department Total: 14 - Human Resources		93,587	88,162	5,425	88,096	5,491	90,157	95,519	96,706

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 16 - Information Technology									
5000 - Salaries & Benefits									
5000	Salaries & Wages	463,135	460,444	2,691	464,876	(1,741)	453,940	427,612	373,479
5025	Stipends - Other	15,800	-	15,800	-	15,800	-	-	-
5030	Unused Time Buyback	21,737	19,994	1,743	14,067	7,670	12,328	14,586	6,708
5035-01	Benefits Health Insurance	165,020	166,525	(1,505)	164,428	592	159,631	134,765	108,453
5035-02	Benefits Dental Insurance	4,570	5,138	(568)	4,644	(74)	4,557	4,146	3,432
5035-03	Benefits Life Insurance	880	946	(66)	878	2	886	873	743
5035-04	Benefits IMRF	45,015	55,072	(10,057)	54,245	(9,230)	53,907	62,696	48,921
5035-06	Benefits FICA/Medicare	41,065	39,502	1,563	38,058	3,007	38,263	36,155	27,824
Account Classification Total: 5000 - Salaries & Benefits		757,222	747,621	9,601	741,197	16,025	723,512	680,832	569,560
5200 - General Operating									
5210	Vehicle Gas & Oil	1,500	2,500	(1,000)	737	763	-	-	-
5220	Training, Dues & Publications	1,500	3,000	(1,500)	500	1,000	233	-	-
5225	Supplies	2,500	500	2,000	4,575	(2,075)	3,044	469	1,231
5225-01	Supplies Office	-	1,000	(1,000)	-	-	99	973	2,310
5235	Postage & Printing	-	-	-	-	-	-	6	-
5290	Other General Expenses	50,000	40,000	10,000	45,044	4,956	47,872	48,184	45,487
5290-30	Other General Expenses BDC	22,000	-	22,000	-	22,000	-	-	-
Account Classification Total: 5200 - General Operating		77,500	47,000	30,500	50,896	26,644	51,248	49,632	49,028
5300 - Professional Services									
5300	Professional Services	20,000	22,000	(2,000)	9,768	10,232	18,013	22,844	18,334
Account Classification Total: 5300 - Professional Services		20,000	22,000	(2,000)	9,768	10,232	18,013	22,844	18,334
5400 - Repairs & Maintenance									
5400	Repairs & Maintenance	2,500	2,500	-	-	2,500	-	-	1,027
5410	Hardware Maintenance	37,500	37,500	-	40,181	(2,681)	44,187	21,396	30,444
5415	Software Maintenance	27,500	27,500	-	30,403	(2,903)	29,642	13,925	24,569
Account Classification Total: 5400 - Repairs & Maintenance		67,500	67,500	-	70,584	(3,084)	73,829	35,321	56,040
5500 - Equipment									
5505	Equipment Lease	19,019	19,019	-	19,018	1	19,018	19,018	19,018
5510	Hardware Purchase	80,000	83,000	(3,000)	57,653	22,347	66,784	67,515	88,518
5515	Software Purchase	35,000	33,000	2,000	37,399	(2,399)	26,238	31,555	45,885
5530	Network Infrastructure	265,000	260,449	4,551	263,644	1,356	266,773	259,225	253,846
Account Classification Total: 5500 - Equipment		399,019	395,468	3,551	377,715	21,304	378,814	377,313	407,268
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	5,397	5,397	-	5,397	-	1,444	24,642	-
Account Classification Total: 5600 - Other Miscellaneous		5,397	5,397	-	5,397	-	1,444	24,642	-
5800 - Capital Expenses									
5800	Capital Outlay	-	-	-	-	-	-	-	87,494
Account Classification Total: 5800 - Capital Expenses		-	-	-	-	-	-	-	87,494
Department Total: 16 - Information Technology		1,326,638	1,284,986	41,652	1,255,516	71,122	1,246,859	1,190,585	1,187,723

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 17 - Administrative									
5000 - Salaries & Benefits									
5035	Benefits	-	-	-	-	-	29,262	-	-
5035-01	Benefits Health Insurance	-	-	-	-	-	18,766	(60,147)	(11,797)
5035-02	Benefits Dental Insurance	-	-	-	-	-	1,015	3,437	1,271
5035-03	Benefits Life Insurance	-	-	-	-	-	10,989	9,515	8,173
5035-04	Benefits IMRF	-	-	-	-	-	(5,198)	1,004	(31,785)
5035-05	Benefits State Unemployment	7,000	5,000	2,000	7,332	(332)	9,926	3,261	22,492
Account Classification Total: 5000 - Salaries & Benefits		7,000	5,000	2,000	7,332	(332)	64,760	(42,931)	(11,646)
5200 - General Operating									
5290	Other General Expenses	5,000	4,250	750	10,612	(5,612)	(41,936)	12,544	147,330
Account Classification Total: 5200 - General Operating		5,000	4,250	750	10,612	(5,612)	(41,936)	12,544	147,330
5300 - Professional Services									
5300-01	Professional Services Auditing/Accounting	52,144	48,000	4,144	52,013	132	46,902	35,167	63,613
5300-10	Professional Services New World Maintenance	45,850	43,090	2,760	42,892	2,958	43,086	39,531	36,266
Account Classification Total: 5300 - Professional Services		97,994	91,090	6,904	94,905	3,090	89,988	74,698	99,879
5700 - Debt Expenses									
5710	Bad Debt Expense	3,500	5,750	(2,250)	3,274	226	5,778	82,701	219,053
Account Classification Total: 5700 - Debt Expenses		3,500	5,750	(2,250)	3,274	226	5,778	82,701	219,053
Department Total: 17 - Administrative		113,494	106,090	7,404	116,122	(2,628)	118,590	127,013	454,616

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 18 - Fire Department									
<i>5000 - Salaries & Benefits</i>									
5000	Salaries & Wages	7,402,634	7,347,727	54,907	7,185,227	217,407	7,268,856	7,295,223	7,084,478
5005	Salaries & Wages - out of class	158,572	91,800	66,772	95,179	63,393	93,031	86,152	79,891
5010	Salaries & Wages - overtime	305,000	300,000	5,000	432,180	(127,180)	498,963	203,571	243,028
5015	Stipends - Uniform	78,500	79,000	(500)	74,000	4,500	75,500	77,000	78,000
5020	Stipends - Education	28,000	28,000	-	37,200	(9,200)	28,250	28,250	27,750
5025	Stipends - Other	1,180	-	1,180	1,100	80	300	1,281	8,292
5025-01	Stipends - Other Fire Investigator	8,700	8,700	-	614	8,086	8,698	8,675	9,802
5025-02	Stipends - Other Medic	-	72,000	(72,000)	73,656	(73,656)	71,777	78,639	71,079
5025-03	Stipends - Other PMC	4,000	4,000	-	4,000	0	4,154	-	-
5025-04	Stipends - Other PMAC	3,000	3,000	-	3,000	0	3,000	-	-
5025-05	Stipends - Other PM PRE	2,000	2,250	(250)	2,768	(768)	2,249	-	-
5025-06	Stipends - Other PM Cert	23,000	10,000	13,000	9,961	13,039	6,942	-	-
5025-07	Stipends - Other EMT	2,750	2,750	-	2,748	2	2,748	-	-
5030	Unused Time Buyback	300,000	404,100	(104,100)	299,408	592	458,435	225,095	201,467
5035-01	Benefits Health Insurance	2,552,458	2,499,580	52,878	2,461,141	91,317	2,384,867	2,107,493	1,861,391
5035-02	Benefits Dental Insurance	63,449	75,254	(11,805)	66,041	(2,592)	66,382	62,281	60,143
5035-03	Benefits Life Insurance	11,057	10,933	124	10,886	191	10,772	10,900	10,894
5035-04	Benefits IMRF	3,456	4,152	(696)	4,256	(800)	4,074	5,096	5,029
5035-06	Benefits FICA/Medicare	119,319	119,641	(322)	111,647	7,672	110,049	104,968	103,120
5040	Tuition Reimbursement	10,000	15,000	(5,000)	4,150	5,850	11,088	14,539	9,782
5045	Pension	16,255,220	16,256,415	(1,195)	1,256,415	14,998,805	1,184,601	1,573,440	16,498,435
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		27,332,295	27,334,302	(2,007)	12,135,558	15,196,737	12,294,733	11,882,604	26,352,581
<i>5200 - General Operating</i>									
5205	Utilities	12,000	14,000	(2,000)	10,059	1,941	10,246	10,915	14,743
5210	Vehicle Gas & Oil	55,000	50,000	5,000	57,180	(2,180)	50,198	44,189	46,899
5215	Telephone	12,500	14,000	(1,500)	11,413	1,087	7,162	10,723	8,565
5220	Training, Dues & Publications	47,500	48,000	(500)	42,513	4,987	36,354	28,883	48,321
5225	Supplies	11,000	11,000	-	9,249	1,751	7,714	10,689	8,455
5225-01	Supplies Office	-	-	-	-	-	-	5,069	2,942
5225-09	Supplies CPR Training Materials	1,000	750	250	1,054	(54)	497	360	200
5235	Postage & Printing	1,000	600	400	38	962	1,202	639	646
5290	Other General Expenses	40,000	40,000	-	38,117	1,883	31,742	37,651	24,263
5290-50	Other General Expenses Berwyn Emergency Management	2,000	2,000	-	103	1,897	599	-	683
<i>Account Classification Total: 5200 - General Operating</i>		182,000	180,350	1,650	169,727	12,273	145,713	149,117	155,718
<i>5300 - Professional Services</i>									
5300-03	Professional Services Service Fees	40,300	40,300	-	39,681	619	37,672	509	32,459
<i>Account Classification Total: 5300 - Professional Services</i>		40,300	40,300	-	39,681	619	37,672	509	32,459
<i>5400 - Repairs & Maintenance</i>									
5400	Repairs & Maintenance	-	-	-	1,623	(1,623)	1,435	9,010	2,300
5400-30	Repairs & Maintenance Building	65,000	65,000	-	63,467	1,533	68,396	48,645	39,569
5400-31	Repairs & Maintenance Fleet	95,000	95,000	-	66,984	28,016	55,268	54,780	107,722
5405	Copier Maintenance	2,500	2,500	-	2,472	28	2,072	2,092	2,041
<i>Account Classification Total: 5400 - Repairs & Maintenance</i>		162,500	162,500	-	134,546	27,954	127,172	114,527	151,632
<i>5500 - Equipment</i>									
5500	Equipment	76,500	76,500	-	30,729	45,771	19,783	73,117	49,105
5500-01	Equipment Turnout Gear	50,000	50,000	-	38,550	11,450	41,916	26,690	35,794
5505	Equipment Lease	142,000	199,000	(57,000)	154,571	(12,571)	223,563	223,563	224,855
<i>Account Classification Total: 5500 - Equipment</i>		268,500	325,500	(57,000)	223,850	44,650	285,262	323,371	309,754
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	151,570	151,570	-	151,570	-	83,787	308,251	125,888
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		151,570	151,570	-	151,570	-	83,787	308,251	125,888
<i>5800 - Capital Expenses</i>									
5800	Capital Outlay	-	-	-	-	-	-	592,009	302,035
<i>Account Classification Total: 5800 - Capital Expenses</i>		-	-	-	-	-	-	592,009	302,035
Department Total: 18 - Fire Department		28,137,165	28,194,522	(57,357)	12,854,931	15,282,234	12,974,340	13,370,388	27,430,067

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 20 - Police Department									
<i>5000 - Salaries & Benefits</i>									
5040	Tuition Reimbursement	95,000	135,000	(40,000)	104,030	(9,030)	152,179	157,060	54,131
5045	Pension	16,509,826	16,463,282	46,544	1,463,282	15,046,544	1,248,592	1,552,360	16,744,970
Account Classification Total: 5000 - Salaries & Benefits		16,604,826	16,598,282	6,544	1,567,312	15,037,514	1,400,771	1,709,421	16,799,101
<i>5200 - General Operating</i>									
5205	Utilities	23,500	21,375	2,125	25,196	(1,696)	21,199	18,329	22,398
5210	Vehicle Gas & Oil	195,000	175,000	20,000	202,065	(7,065)	176,390	157,190	188,313
5215-01	Telephone In-House	66,900	162,900	(96,000)	118,808	(51,908)	171,855	160,670	138,568
5215-03	Telephone Cell	-	-	-	1,054	(1,054)	-	-	932
5220	Training, Dues & Publications	80,000	85,000	(5,000)	52,304	27,696	103,178	80,241	95,619
5225	Supplies	46,900	47,500	(600)	36,346	10,554	44,595	43,782	31,553
5225-01	Supplies Office	-	-	-	-	-	-	2,043	7,524
5235	Postage & Printing	24,400	26,500	(2,100)	21,559	2,841	26,501	31,855	28,110
5290	Other General Expenses	163,500	146,500	17,000	151,695	11,605	123,487	115,317	120,029
Account Classification Total: 5200 - General Operating		600,200	664,775	(64,575)	609,227	(9,027)	667,205	609,426	633,045
<i>5300 - Professional Services</i>									
5300	Professional Services	-	-	-	-	-	-	(587)	587
5345	Redlight Photo Enforcement	979,365	1,054,500	(75,135)	680,680	298,685	964,992	1,429,601	1,013,138
Account Classification Total: 5300 - Professional Services		979,365	1,054,500	(75,135)	680,680	298,685	964,992	1,429,014	1,013,725
<i>5400 - Repairs & Maintenance</i>									
5400	Repairs & Maintenance	-	-	-	349	(349)	-	-	1,080
5400-30	Repairs & Maintenance Building	252,500	195,500	57,000	215,336	37,164	172,907	180,582	125,646
5400-31	Repairs & Maintenance Fleet	165,500	172,500	(7,000)	141,693	23,807	149,513	189,673	179,011
5405	Copier Maintenance	17,000	16,150	850	17,385	(385)	15,049	14,542	13,566
Account Classification Total: 5400 - Repairs & Maintenance		435,000	384,150	50,850	374,764	60,236	337,468	384,797	319,303
<i>5500 - Equipment</i>									
5500	Equipment	38,500	38,500	-	102,179	(63,679)	35,222	26,644	48,366
Account Classification Total: 5500 - Equipment		38,500	38,500	-	102,179	(63,679)	35,222	26,644	48,366
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	567,198	567,198	-	567,198	-	351,438	1,233,392	951,028
Account Classification Total: 5600 - Other Miscellaneous		567,198	567,198	-	567,198	-	351,438	1,233,392	951,028
<i>5800 - Capital Expenses</i>									
5800	Capital Outlay	-	-	-	-	-	-	312,996	307,878
Account Classification Total: 5800 - Capital Expenses		-	-	-	-	-	-	312,996	307,878

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Sub Department: 51 - Administration									
5000 - Salaries & Benefits									
5000	Salaries & Wages	892,991	839,640	53,351	746,554	146,437	853,493	832,954	806,441
5005	Salaries & Wages - out of class	-	-	-	-	-	81	-	-
5010	Salaries & Wages - overtime	-	-	-	-	-	2,426	-	-
5015	Stipends - Uniform	5,000	5,000	-	5,500	(500)	5,500	5,000	5,000
5020	Stipends - Education	7,000	7,000	-	6,500	500	5,500	7,000	7,000
5030	Unused Time Buyback	144,803	175,863	(31,060)	259,482	(114,679)	153,872	105,699	75,901
5035-01	Benefits Health Insurance	187,697	186,529	1,168	187,919	(222)	179,643	163,018	146,586
5035-02	Benefits Dental Insurance	4,204	4,688	(484)	4,688	(484)	4,770	4,726	4,532
5035-03	Benefits Life Insurance	405	676	(271)	698	(293)	800	811	816
5035-04	Benefits IMRF	-	-	-	-	-	7,300	20,155	20,670
5035-06	Benefits FICA/Medicare	17,753	13,964	3,789	13,964	3,789	19,641	17,535	18,396
Account Classification Total: 5000 - Salaries & Benefits		1,259,853	1,233,360	26,493	1,225,305	34,548	1,233,026	1,156,897	1,085,342
Sub Department Total: 51 - Administration		1,259,853	1,233,360	26,493	1,225,305	34,548	1,233,026	1,156,897	1,085,342
Sub Department: 53 - Supervisors									
5000 - Salaries & Benefits									
5000	Salaries & Wages	2,562,405	2,363,844	198,561	2,396,153	166,252	2,580,135	2,471,140	2,199,641
5005	Salaries & Wages - out of class	7,000	7,000	-	4,358	2,642	4,946	6,192	6,987
5010	Salaries & Wages - overtime	185,634	160,933	24,701	176,794	8,840	195,243	167,029	204,223
5015	Stipends - Uniform	23,000	23,000	-	20,500	2,500	22,000	22,000	19,500
5020	Stipends - Education	23,000	23,000	-	21,500	1,500	24,000	23,000	20,000
5030	Unused Time Buyback	338,174	307,061	31,113	328,325	9,849	298,117	279,571	256,902
5035-01	Benefits Health Insurance	544,997	576,401	(31,404)	595,487	(50,490)	609,741	521,419	416,025
5035-02	Benefits Dental Insurance	13,031	19,525	(6,494)	17,685	(4,654)	18,158	16,741	14,203
5035-03	Benefits Life Insurance	2,838	3,108	(270)	2,737	101	3,020	2,940	2,646
5035-06	Benefits FICA/Medicare	43,607	40,769	2,838	40,769	2,838	43,075	41,977	33,548
Account Classification Total: 5000 - Salaries & Benefits		3,743,686	3,524,641	219,045	3,604,907	138,779	3,798,435	3,552,009	3,173,676
Sub Department Total: 53 - Supervisors		3,743,686	3,524,641	219,045	3,604,907	138,779	3,798,435	3,552,009	3,173,676
Sub Department: 55 - Detectives									
5000 - Salaries & Benefits									
5000	Salaries & Wages	1,682,108	1,761,022	(78,914)	1,791,016	(108,908)	1,844,295	1,615,909	1,609,925
5010	Salaries & Wages - overtime	226,600	253,852	(27,252)	215,809	10,791	258,906	263,468	271,699
5015	Stipends - Uniform	21,000	21,000	-	19,000	2,000	20,000	17,000	18,000
5020	Stipends - Education	10,000	10,000	-	9,500	500	9,000	8,500	10,000
5030	Unused Time Buyback	260,482	241,081	19,401	252,895	7,587	234,059	235,797	201,767
5035-01	Benefits Health Insurance	604,774	588,082	16,692	521,362	83,412	535,408	415,108	373,319
5035-02	Benefits Dental Insurance	14,744	19,025	(4,281)	15,325	(581)	16,129	13,640	12,963
5035-03	Benefits Life Insurance	2,838	2,838	-	2,579	259	2,711	2,415	2,427
5035-06	Benefits FICA/Medicare	31,012	32,183	(1,171)	32,183	(1,171)	33,090	30,351	28,730
Account Classification Total: 5000 - Salaries & Benefits		2,853,558	2,929,083	(75,525)	2,859,668	(6,110)	2,953,598	2,602,188	2,528,830
Sub Department Total: 55 - Detectives		2,853,558	2,929,083	(75,525)	2,859,668	(6,110)	2,953,598	2,602,188	2,528,830
Sub Department: 57 - Officers									
5000 - Salaries & Benefits									
5000	Salaries & Wages	5,466,172	5,519,241	(53,069)	5,523,134	(56,962)	5,152,395	5,216,477	5,122,959
5005	Salaries & Wages - out of class	-	-	-	-	-	23	138	46
5010	Salaries & Wages - overtime	357,933	478,261	(120,328)	340,889	17,044	360,520	495,378	598,181
5015	Stipends - Uniform	63,000	63,000	-	65,000	(2,000)	63,000	64,500	64,000
5020	Stipends - Education	36,500	36,500	-	41,000	(4,500)	32,500	36,500	31,000
5025	Stipends - Other	7,500	7,500	-	6,380	1,120	5,260	13,920	-
5030	Unused Time Buyback	477,508	503,188	(25,680)	463,600	13,908	488,533	445,314	327,870
5035-01	Benefits Health Insurance	2,176,749	1,948,459	228,290	1,962,458	214,291	1,788,175	1,596,403	1,369,855
5035-02	Benefits Dental Insurance	52,286	52,985	(699)	48,028	4,258	43,981	41,005	38,250
5035-03	Benefits Life Insurance	8,783	8,648	135	8,720	63	8,387	8,539	8,546
5035-06	Benefits FICA/Medicare	92,030	92,986	(956)	92,986	(956)	88,330	89,320	82,849
Account Classification Total: 5000 - Salaries & Benefits		8,738,461	8,710,768	27,693	8,552,195	186,266	8,031,103	8,008,494	7,643,557
Sub Department Total: 57 - Officers		8,738,461	8,710,768	27,693	8,552,195	186,266	8,031,103	8,008,494	7,643,557
Sub Department: 59 - Auxiliary Personnel									

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
5100 - Salaries & Benefits									
5000	Salaries & Wages	361,075	304,516	56,559	266,199	94,876	378,028	301,581	310,042
5035-01	Benefits Health Insurance	-	-	-	11,686	(11,686)	12,505	9,578	4,801
5035-02	Benefits Dental Insurance	-	-	-	251	(251)	356	288	143
5035-03	Benefits Life Insurance	-	-	-	80	(80)	103	76	54
5035-04	Benefits IMRF	-	3,009	(3,009)	2,622	(2,622)	3,122	2,951	2,334
5035-06	Benefits FICA/Medicare	27,622	23,295	4,327	20,442	7,180	28,535	22,651	23,582
Account Classification Total: 5100 - Salaries & Benefits		388,697	330,820	57,877	301,280	87,417	422,650	337,125	340,957
Sub Department Total: 59 - Auxiliary Personnel		388,697	330,820	57,877	301,280	87,417	422,650	337,125	340,957
Sub Department: 61 - Radio Operators / Dispatchers									
5100 - Salaries & Benefits									
5000	Salaries & Wages	920,392	936,300	(15,908)	835,988	84,404	897,417	937,276	607,439
5010	Salaries & Wages - overtime	65,000	45,540	19,460	133,383	(68,383)	67,666	45,278	23,492
5025	Stipends - Other	5,000	5,000	-	5,500	(500)	6,500	5,000	4,750
5030	Unused Time Buyback	36,431	16,946	19,485	49,933	(13,502)	16,452	12,851	8,328
5035-01	Benefits Health Insurance	325,144	283,202	41,942	260,972	64,172	310,265	247,296	197,952
5035-02	Benefits Dental Insurance	14,479	8,600	5,879	7,246	7,233	8,366	7,064	6,199
5035-03	Benefits Life Insurance	2,297	2,838	(541)	2,252	45	2,537	2,387	2,151
5035-04	Benefits IMRF	86,165	99,645	(13,480)	102,379	(16,214)	100,401	117,025	106,269
5035-06	Benefits FICA/Medicare	75,471	74,309	1,162	74,309	1,162	71,755	73,077	62,441
Account Classification Total: 5100 - Salaries & Benefits		1,530,379	1,472,380	57,999	1,471,961	58,418	1,481,360	1,447,254	1,019,021
Department Total: 61 - Radio Operators / Dispatchers		1,530,379	1,472,380	57,999	1,471,961	58,418	1,481,360	1,447,254	1,019,021
Sub Department: 63 - Community Service Officers									
5100 - Salaries & Benefits									
5000	Salaries & Wages	710,080	722,682	(12,602)	693,365	16,715	672,623	534,487	516,286
5010	Salaries & Wages - overtime	6,259	10,964	(4,705)	5,961	298	11,475	10,901	8,248
5015	Stipends - Uniform	1,600	1,600	-	1,700	(100)	1,600	1,300	2,600
5030	Unused Time Buyback	4,555	3,535	1,020	12,342	(7,787)	3,432	2,834	2,468
5035-01	Benefits Health Insurance	329,209	320,123	9,086	289,586	39,623	322,482	280,505	234,087
5035-02	Benefits Dental Insurance	10,449	9,447	1,002	7,880	2,569	9,890	9,493	8,425
5035-03	Benefits Life Insurance	2,432	2,162	270	2,096	336	2,096	1,740	1,719
5035-04	Benefits IMRF	57,913	64,175	(6,262)	69,781	(11,868)	66,671	68,504	65,469
5035-06	Benefits FICA/Medicare	52,871	53,715	(844)	53,715	(844)	49,175	39,142	38,168
Account Classification Total: 5100 - Salaries & Benefits		1,175,368	1,188,403	(13,035)	1,136,425	38,943	1,139,444	948,905	877,469
Sub Department Total: 63 - Community Service Officers		1,175,368	1,188,403	(13,035)	1,136,425	38,943	1,139,444	948,905	877,469
Sub Department: 65 - Parking Enforcement Personnel									
5100 - Salaries & Benefits									
5000	Salaries & Wages	-	-	-	-	-	13,717	106,885	99,351
5010	Salaries & Wages - overtime	-	-	-	-	-	-	-	1,277
5015	Stipends - Uniform	-	-	-	-	-	-	100	100
5035-01	Benefits Health Insurance	-	-	-	-	-	326	10,505	14,910
5035-02	Benefits Dental Insurance	-	-	-	-	-	4	129	444
5035-03	Benefits Life Insurance	-	-	-	-	-	4	229	135
5035-04	Benefits IMRF	-	-	-	-	-	97	5,978	4,533
5035-06	Benefits FICA/Medicare	-	-	-	-	-	1,189	8,092	7,552
Account Classification Total: 5100 - Salaries & Benefits		-	-	-	-	-	15,337	131,919	128,301
Department Total: 65 - Parking Enforcement Personnel		-	-	-	-	-	15,337	131,919	128,301
Sub Department: 67 - Lockup Personnel									
5100 - Salaries & Benefits									
5000	Salaries & Wages	304,645	304,193	452	274,202	30,443	227,748	213,651	186,021
5010	Salaries & Wages - overtime	5,315	1,653	3,662	5,062	253	7,724	1,643	539
5030	Unused Time Buyback	-	-	-	56	(56)	-	-	-
5035-01	Benefits Health Insurance	93,636	102,312	(8,676)	94,656	(1,020)	82,385	46,972	11,648
5035-02	Benefits Dental Insurance	4,560	2,654	1,906	2,315	2,245	1,913	743	138
5035-03	Benefits Life Insurance	811	676	135	790	21	651	566	219
5035-04	Benefits IMRF	22,822	19,456	3,366	26,906	(4,084)	21,633	23,108	11,088
5035-06	Benefits FICA/Medicare	22,615	22,505	110	22,505	110	16,882	15,910	13,822
Account Classification Total: 5100 - Salaries & Benefits		454,404	453,449	955	426,494	27,910	358,937	302,592	223,476
Sub Department Total: 67 - Lockup Personnel		454,404	453,449	955	426,494	27,910	358,937	302,592	223,476
Sub Department: 69 - Clerks									
5100 - Salaries & Benefits									
5000	Salaries & Wages	514,684	520,413	(5,729)	517,874	(3,190)	495,834	548,271	565,991
5010	Salaries & Wages - overtime	7,000	17,732	(10,732)	6,666	334	8,068	17,630	11,145
5030	Unused Time Buyback	14,172	13,008	1,164	13,759	413	12,629	11,557	14,760
5035-01	Benefits Health Insurance	173,955	179,760	(5,805)	169,883	4,072	162,154	169,530	159,906
5035-02	Benefits Dental Insurance	8,147	5,039	3,108	4,091	4,056	3,629	4,003	4,050

CITY of BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
5035-03	Benefits Life Insurance	1,351	1,351	-	1,307	44	1,275	1,363	1,466
5035-04	Benefits IMRF	42,943	50,013	(7,070)	53,418	(10,475)	51,734	67,226	69,720
5035-06	Benefits FICA/Medicare	39,275	40,592	(1,317)	40,592	(1,317)	37,648	42,374	43,337
Account Classification Total: 5000 - Salaries & Benefits		801,527	827,908	(26,381)	807,591	(6,064)	772,971	861,954	870,376
Sub Department Total: 69 - Clerks		801,527	827,908	(26,381)	807,591	(6,064)	772,971	861,954	870,376
Sub Department: 71 - Crossing Guards									
5000 - Salaries & Benefits									
5000	Salaries & Wages	287,484	298,274	(10,790)	267,284	20,200	273,363	270,395	291,208
5030	Unused Time Buyback	2,271	2,194	77	1,598	673	2,130	1,857	928
5035-01	Benefits Health Insurance	11,581	22,574	(10,993)	16,482	(4,901)	22,085	20,144	22,399
5035-02	Benefits Dental Insurance	160	866	(706)	442	(282)	775	738	832
5035-03	Benefits Life Insurance	136	165	(29)	135	1	135	135	135
5035-04	Benefits IMRF	4,001	4,212	(211)	4,850	(849)	4,566	5,346	4,956
5035-06	Benefits FICA/Medicare	22,070	22,787	(717)	22,787	(717)	20,766	20,576	21,922
Account Classification Total: 5000 - Salaries & Benefits		327,703	351,072	(23,369)	313,578	14,125	323,820	319,191	342,380
Sub Department Total: 71 - Crossing Guards		327,703	351,072	(23,369)	313,578	14,125	323,820	319,191	342,380
Department Total: 20 - Police Department		40,498,725	40,329,289	169,436	24,600,765	15,897,960	24,287,777	25,374,219	38,305,831

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CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 22 - Fire & Police Commission									
5000 - Salaries & Benefits									
5000	Salaries & Wages	20,000	20,000	-	20,000	(0)	20,000	20,000	20,000
5035-01	Benefits Health Insurance	-	21,426	(21,426)	-	-	2,107	-	-
5035-06	Benefits FICA/Medicare	1,343	1,348	(5)	1,508	(165)	1,512	1,530	1,530
Account Classification Total: 5000 - Salaries & Benefits		21,343	42,774	(21,431)	21,508	(165)	23,619	21,530	21,530
5200 - General Operating									
5220	Training, Dues & Publications	2,500	2,500	-	875	1,625	375	2,438	-
5225	Supplies	250	250	-	-	250	-	179	-
5235	Postage & Printing	25	25	-	12	13	11	8	-
5290	Other General Expenses	1,250	1,250	-	11,444	(10,194)	509	375	230
5290-10	Other General Expenses Police Testing	32,500	32,500	-	1,939	30,561	7,474	29,360	34,820
5290-11	Other General Expenses Pre-Employment Physicals	12,500	12,500	-	20,811	(8,311)	14,540	11,300	8,610
Account Classification Total: 5200 - General Operating		49,025	49,025	-	35,081	13,944	22,909	43,659	43,660
Department Total: 22 - Fire & Police Commission		70,368	91,799	(21,431)	56,589	13,779	46,528	65,189	65,190

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CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 24 - Building/Neighborhood Affairs									
5000 - Salaries & Benefits									
5000	Salaries & Wages	641,098	617,542	23,556	608,754	32,344	580,687	533,463	535,790
5010	Salaries & Wages - overtime	6,250	4,000	2,250	6,250	-	6,160	4,198	-
5025	Stipends - Other	3,000	1,800	1,200	2,650	350	1,800	1,800	3,827
5030	Unused Time Buyback	23,138	22,184	954	15,309	7,829	13,196	14,352	12,764
5035-01	Benefits Health Insurance	330,040	352,062	(22,022)	325,327	4,713	319,442	262,166	241,863
5035-02	Benefits Dental Insurance	7,530	11,071	(3,541)	9,376	(1,846)	9,223	8,125	7,884
5035-03	Benefits Life Insurance	1,953	2,055	(102)	1,897	56	1,771	1,649	1,718
5035-04	Benefits IMRF	54,552	64,676	(10,124)	64,661	(10,109)	62,459	70,069	69,849
5035-06	Benefits FICA/Medicare	49,013	46,526	2,487	44,361	4,652	43,306	39,732	39,702
Account Classification Total: 5000 - Salaries & Benefits		1,116,574	1,121,916	(5,342)	1,078,585	37,989	1,038,044	935,553	913,398
5200 - General Operating									
5205	Utilities	12,000	12,000	-	10,274	1,726	11,086	9,123	13,643
5210	Vehicle Gas & Oil	10,000	7,000	3,000	9,952	48	6,326	6,801	8,845
5215	Telephone	15,000	12,600	2,400	14,963	937	16,513	12,585	12,079
5220	Training, Dues & Publications	2,500	5,000	(2,500)	80	2,420	1,085	-	630
5225	Supplies	14,500	14,500	-	8,608	5,892	12,972	2,431	3,307
5225-01	Supplies Office	-	-	-	313	(313)	1,817	10,833	10,906
5235	Postage & Printing	17,000	17,500	(500)	16,265	735	12,789	17,435	15,227
5290	Other General Expenses	1,500	2,500	(1,000)	230	1,270	317	929	4,969
Account Classification Total: 5200 - General Operating		72,500	71,100	1,400	59,786	12,714	62,906	60,136	69,606
5300 - Professional Services									
5300	Professional Services	430,000	343,000	87,000	426,439	3,561	402,854	370,491	371,339
5300-20	Professional Services Liens	-	5,000	(5,000)	-	-	-	-	-
Account Classification Total: 5300 - Professional Services		430,000	348,000	82,000	426,439	3,561	402,854	370,491	371,339
5400 - Repairs & Maintenance									
5400	Repairs & Maintenance	175,000	175,000	-	172,831	2,169	284,737	178,787	138,262
5400-20	Repairs & Maintenance foreclosed properties	-	75,000	(75,000)	-	-	9,167	85,554	127,899
5405	Copier Maintenance	2,000	2,000	-	1,879	121	1,674	1,560	1,442
Account Classification Total: 5400 - Repairs & Maintenance		177,000	252,000	(75,000)	174,710	2,290	295,578	265,901	267,604
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	7,426	7,426	-	7,426	-	2,054	34,056	-
Account Classification Total: 5600 - Other Miscellaneous		7,426	7,426	-	7,426	-	2,054	34,056	-
5800 - Capital Expenses									
5800	Capital Outlay	-	-	-	-	-	-	27,388	19,534
Account Classification Total: 5800 - Capital Expenses		-	-	-	-	-	-	27,388	19,534
Department Total: 24 - Building/Neighborhood Affairs		1,803,800	1,800,442	3,058	1,746,947	56,553	1,801,436	1,693,525	1,641,481

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 26 - Public Works									
Sub Department: 35 - Streets									
5000 - Salaries & Benefits									
5000	Salaries & Wages	1,587,760	1,624,411	(36,651)	1,495,626	92,134	1,562,008	1,393,751	1,337,201
5010	Salaries & Wages - overtime	98,000	99,000	(1,000)	76,653	21,347	40,265	84,816	100,446
5015	Stipends - Uniform	23,100	23,100	-	19,673	3,427	28,040	15,211	8,193
5025	Stipends - Other	750	750	-	390	360	390	635	635
5030	Unused Time Buyback	50,000	55,000	(5,000)	81,117	(31,117)	22,693	25,986	38,026
5035-01	Benefits Health Insurance	536,278	559,347	(23,069)	506,787	29,491	557,962	495,962	482,982
5035-02	Benefits Dental Insurance	17,696	18,028	(332)	15,061	2,635	16,169	15,457	16,727
5035-03	Benefits Life Insurance	3,108	2,973	135	2,860	248	2,913	2,761	2,821
5035-04	Benefits IMRF	137,270	184,673	(47,403)	160,925	(23,655)	161,915	202,974	204,844
5035-06	Benefits FICA/Medicare	131,860	133,013	(1,153)	133,013	(1,153)	119,580	120,575	120,088
Account Classification Total: 5000 - Salaries & Benefits		2,585,822	2,700,295	(114,473)	2,492,105	93,717	2,511,935	2,358,128	2,311,961
5200 - General Operating									
5205	Utilities	18,500	14,000	4,500	19,814	(1,114)	13,302	13,378	14,856
5210	Vehicle Gas & Oil	86,000	90,000	(4,000)	85,192	(192)	61,054	90,225	69,934
5215	Telephone	3,500	5,000	(1,500)	1,297	2,203	3,889	4,311	2,597
5220	Training, Dues & Publications	5,500	6,000	(500)	12,002	(6,502)	4,528	8,148	3,222
5225	Supplies	143,000	147,000	(4,000)	131,571	11,429	177,828	169,751	131,309
5225-01	Supplies Office	1,450	2,000	(550)	-	1,450	-	2,518	1,442
5235	Postage & Printing	10,000	12,000	(2,000)	6,689	3,311	16,095	6,938	10,668
5290	Other General Expenses	5,000	27,500	(22,500)	83,623	(78,623)	4,967	4,060	4,356
Account Classification Total: 5200 - General Operating		272,950	303,500	(30,550)	340,987	(68,037)	281,663	299,329	238,385
5300 - Professional Services									
5300	Professional Services	590,000	650,000	(60,000)	338,384	251,616	924,773	623,509	474,226
Account Classification Total: 5300 - Professional Services		590,000	650,000	(60,000)	338,384	251,616	924,773	623,509	474,226
5400 - Repairs & Maintenance									
5400	Repairs & Maintenance	138,000	141,000	(3,000)	120,861	17,139	145,408	151,808	105,625
5400-02	Repairs & Maintenance Street/Sidewalk	156,000	190,000	(34,000)	91,381	64,619	214,517	142,809	334,322
5400-04	Repairs & Maintenance Landscape	78,000	145,000	(67,000)	124,363	(46,363)	145,718	81,884	69,870
5405	Copier Maintenance	1,400	1,200	200	1,386	14	1,116	1,169	1,192
Account Classification Total: 5400 - Repairs & Maintenance		373,400	477,200	(103,800)	337,991	35,409	506,760	377,671	511,010
5500 - Equipment									
5500	Equipment	2,500	6,500	(4,000)	-	2,500	3,200	4,461	6,691
5505	Equipment Lease	135,000	60,000	75,000	56,910	78,090	134,491	98,329	135,281
Account Classification Total: 5500 - Equipment		137,500	66,500	71,000	56,910	80,590	137,691	102,790	141,972
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	37,432	37,432	-	37,432	-	19,139	114,042	58,257
Account Classification Total: 5600 - Other Miscellaneous		37,432	37,432	-	37,432	-	19,139	114,042	58,257
5800 - Capital Expenses									
5800	Capital Outlay	-	-	-	-	-	2,643,191	94,523	509,229
Account Classification Total: 5800 - Capital Expenses		-	-	-	-	-	2,643,191	94,523	509,229
Sub Department Total: 35 - Streets		3,997,104	4,234,927	(237,823)	3,603,809	393,295	7,025,152	3,969,992	4,245,039

CITY OF BERWYN			Budget Worksheet Report							
	Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Sub Department: 37 - Fleet										
5000 - Salaries & Benefits										
	5000	Salaries & Wages	68,353	66,756	1,597	67,330	1,023	66,400	65,289	64,154
	5010	Salaries & Wages - overtime	4,500	4,000	500	6,110	(1,610)	3,174	5,877	4,166
	5015	Stipends - Uniform	1,000	1,000	-	526	474	545	333	432
	5025	Stipends - Other	450	-	450	-	450	-	-	450
	5030	Unused Time Buyback	2,000	2,000	-	258	1,742	-	1,234	1,936
	5035-01	Benefits Health Insurance	23,214	22,574	640	22,574	640	18,951	11,724	10,509
	5035-02	Benefits Dental Insurance	1,100	866	234	787	313	543	133	129
	5035-03	Benefits Life Insurance	136	135	1	135	1	135	135	135
	5035-04	Benefits IMRF	6,145	7,722	(1,577)	7,752	(1,607)	7,126	9,242	8,983
	5035-06	Benefits FICA/Medicare	5,559	5,443	116	5,487	72	5,118	5,430	5,258
Account Classification Total: 5000 - Salaries & Benefits			112,457	110,496	1,961	110,960	1,497	101,992	99,398	96,152
5200 - General Operating										
	5210	Vehicle Gas & Oil	9,000	7,000	2,000	8,020	980	6,596	9,023	6,527
	5225	Supplies	142,000	150,000	(8,000)	149,362	(7,362)	134,276	154,647	139,244
	5235	Postage & Printing	-	-	-	102	(102)	419	849	1,110
	5290	Other General Expenses	-	-	-	-	-	-	-	1,500
Account Classification Total: 5200 - General Operating			151,000	157,000	(6,000)	157,484	(6,484)	141,290	164,519	148,381
5300 - Professional Services										
	5300	Professional Services	45,000	56,000	(11,000)	50,524	(5,524)	54,117	56,948	55,092
Account Classification Total: 5300 - Professional Services			45,000	56,000	(11,000)	50,524	(5,524)	54,117	56,948	55,092
5400 - Repairs & Maintenance										
	5400	Repairs & Maintenance	70,000	80,000	(10,000)	45,789	24,211	7,918	93,807	74,493
	5400-11	Repairs & Maintenance Parts	3,500	2,000	1,500	-	3,500	470	2,153	-
Account Classification Total: 5400 - Repairs & Maintenance			73,500	82,000	(8,500)	45,789	27,711	8,387	95,961	74,493
5500 - Equipment										
	5500	Equipment	2,500	2,800	(300)	-	2,500	-	-	2,216
Account Classification Total: 5500 - Equipment			2,500	2,800	(300)	-	2,500	-	-	2,216
5600 - Other Miscellaneous										
	5625	Internal Service Fund charges	1,298	1,298	-	1,298	-	515	7,808	-
Account Classification Total: 5600 - Other Miscellaneous			1,298	1,298	-	1,298	-	515	7,808	-
Sub Department Total: 37 - Fleet			385,755	409,594	(23,839)	366,054	19,701	306,301	424,633	376,334
Department Total: 26 - Public Works			4,382,859	4,644,321	(261,662)	3,969,863	412,996	7,331,453	4,394,625	4,621,372

CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 28 - Zoning Board									
<i>5000 - Salaries & Benefits</i>									
5000	Salaries & Wages	6,360	6,360	-	8,745	(2,385)	5,653	6,360	6,360
5035-06	Benefits FICA/Medicare	487	487	-	669	(182)	412	405	405
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		6,847	6,847	-	9,414	(2,567)	6,066	6,765	6,765
<i>5200 - General Operating</i>									
5235	Postage & Printing	3,000	3,000	-	-	3,000	557	2,800	2,388
5290	Other General Expenses	6,000	6,000	-	-	6,000	2,910	5,981	5,323
<i>Account Classification Total: 5200 - General Operating</i>		9,000	9,000	-	-	9,000	3,466	8,781	7,711
Department Total: 28 - Zoning Board		15,847	15,847	-	9,414	6,433	9,532	15,546	14,477

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CITY of BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 30 - Committee & Planning									
5100 - Services & Programs									
5105	Community Programs	3,500	4,000	(500)	2,276	1,224	885	1,872	-
5105-01	Community Programs National Night Out	-	-	-	-	-	-	1,884	1,375
5105-04	Community Programs West Central Municipal Conference	26,000	26,000	-	25,362	638	25,362	20,612	20,566
5105-05	Community Programs Historic Preservation Commission	5,000	5,000	-	-	5,000	1,050	952	21,669
5105-06	Community Programs Municipal Tax Relief	85,000	90,000	(5,000)	90,000	(5,000)	84,810	91,355	82,789
5105-08	Community Programs Berwyn Historical Society	5,000	10,000	(5,000)	10,000	(5,000)	10,000	10,000	10,000
5105-30	Community Programs BDC Administrative Fee	86,000	86,000	-	86,000	-	86,200	86,000	86,000
Account Classification Total: 5100 - Services & Programs		210,500	221,000	(10,500)	213,638	(3,138)	208,307	212,674	222,399
5200 - General Operating									
5290	Other General Expenses	4,500	5,000	(500)	3,225	1,275	2,504	-	542
Account Classification Total: 5200 - General Operating		4,500	5,000	(500)	3,225	1,275	2,504	-	542
Department Total: 30 - Committee & Planning		215,000	226,000	(11,000)	216,863	(1,863)	210,810	212,674	222,941

CITY OF BERWYN		Budget Worksheet Report							
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 32 - Recreation									
5000 - Salaries & Benefits									
5000	Salaries & Wages	850,000	850,000	-	809,706	40,294	883,492	807,022	792,402
5030	Unused Time Buyback	13,273	13,242	31	12,613	660	11,914	12,180	13,092
5035-01	Benefits Health Insurance	140,895	149,902	(9,007)	146,840	(5,945)	159,705	138,081	122,622
5035-02	Benefits Dental Insurance	4,880	3,949	931	3,559	1,321	3,666	3,342	3,217
5035-03	Benefits Life Insurance	946	1,081	(135)	1,053	(107)	1,215	1,092	1,084
5035-04	Benefits IMRF	39,608	39,448	160	43,578	(3,970)	48,451	58,044	52,725
5035-06	Benefits FICA/Medicare	64,811	62,818	1,993	62,818	1,993	66,860	60,785	59,423
Account Classification Total: 5000 - Salaries & Benefits		1,114,413	1,120,440	(6,027)	1,080,167	34,246	1,175,302	1,080,547	1,044,566
5100 - Services & Programs									
5100	Special Events	65,000	65,000	-	59,820	5,180	65,148	56,369	72,944
5105	Community Programs	-	-	-	-	-	-	-	400
5105-07	Community Programs Adult/Children Programs	-	-	-	-	-	-	500	-
Account Classification Total: 5100 - Services & Programs		65,000	65,000	-	59,820	5,180	65,148	56,869	73,344
5200 - General Operating									
5205	Utilities	28,000	28,000	-	28,000	-	27,933	24,757	28,922
5210	Vehicle Gas & Oil	13,000	12,000	1,000	12,000	1,000	10,416	10,712	14,353
5215	Telephone	8,000	9,000	(1,000)	7,735	265	8,282	9,479	7,387
5220	Training, Dues & Publications	2,500	2,000	500	2,057	443	2,747	1,395	2,092
5225	Supplies	115,000	115,000	-	97,560	17,440	105,581	30,159	9,334
5225-01	Supplies Office	-	-	-	-	-	-	-	132
5225-02	Supplies Program	-	-	-	745	(745)	10,029	71,139	88,604
5225-03	Supplies Building	-	-	-	-	-	-	511	13,526
5235	Postage & Printing	2,000	2,000	-	228	1,772	701	1,893	663
5290	Other General Expenses	65,000	65,000	-	81,472	(16,472)	63,565	59,294	51,351
Account Classification Total: 5200 - General Operating		233,500	233,000	500	229,797	3,703	229,255	209,339	216,364
5300 - Professional Services									
5300	Professional Services	20,000	30,000	(10,000)	10,539	9,461	16,441	57,999	353
Account Classification Total: 5300 - Professional Services		20,000	30,000	(10,000)	10,539	9,461	16,441	57,999	353
5400 - Repairs & Maintenance									
5400	Repairs & Maintenance	155,000	159,000	(4,000)	134,909	20,091	129,314	155,697	144,717
5400-04	Repairs & Maintenance Landscape	-	-	-	2,706	(2,706)	9,515	-	-
5405	Copier Maintenance	1,300	1,300	-	1,335	(35)	1,166	1,203	1,263
Account Classification Total: 5400 - Repairs & Maintenance		156,300	160,300	(4,000)	138,950	17,350	139,995	156,900	145,979
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	14,196	14,196	-	14,196	-	7,106	33,540	-
Account Classification Total: 5600 - Other Miscellaneous		14,196	14,196	-	14,196	-	7,106	33,540	-
5800 - Capital Expenses									
5800	Capital Outlay	-	-	-	-	-	-	35,848	72,966
Account Classification Total: 5800 - Capital Expenses		-	-	-	-	-	-	35,848	72,966
Department Total: 32 - Recreation		1,603,409	1,622,936	(19,527)	1,533,469	69,940	1,633,247	1,631,043	1,553,571

CITY of BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 34 - Community Relations									
5000 - Salaries & Benefits									
5000	Salaries & Wages	5,000	5,000	-	5,000	(0)	5,000	5,000	2,692
5035-03	Benefits Life Insurance	-	-	-	-	-	-	-	11
5035-04	Benefits JMRF	-	-	-	-	-	-	-	50
5035-06	Benefits FICA/Medicare	383	383	-	383	1	383	383	206
Account Classifications Total: 5000 - Salaries & Benefits		5,383	5,383	-	5,383	0	5,383	5,383	2,959
5200 - General Operating									
5290	Other General Expenses	1,400	1,425	(25)	-	1,400	-	-	-
Account Classification Total: 5200 - General Operating		1,400	1,425	(25)	-	1,400	-	-	-
Department Total: 34 - Community Relations		6,783	6,808	(25)	5,383	1,400	5,383	5,383	2,959

DRAFT

CITY OF BERWYN			Budget Worksheet Report						
Account Number	Account Description	2019 Budget	2018 Budget	19 vs 18 Budget \$ Diff	2018 Projected Amount	19 Budg vs 18 Projected \$ Diff	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Department: 46 - Senior Citizen Program									
<i>5000 - Salaries & Benefits</i>									
5000	Salaries & Wages	247,474	176,830	70,644	210,585	36,889	183,558	178,801	157,199
5010	Salaries & Wages - overtime	1,000	500	500	4,193	(3,193)	588	665	242
5025	Stipends - Other	1,200	800	400	1,200	-	750	700	550
5030	Unused Time Buyback	3,750	5,000	(1,250)	4,285	(535)	5,124	2,053	1,994
5035-01	Benefits Health Insurance	46,376	45,869	507	42,573	3,803	61,275	61,283	47,135
5035-02	Benefits Dental Insurance	4,401	657	3,744	553	3,848	1,182	2,083	890
5035-03	Benefits Life Insurance	676	676	-	636	40	624	540	512
5035-04	Benefits IMRF	13,867	16,423	(2,556)	16,645	(2,778)	14,927	17,421	15,061
5035-06	Benefits FICA/Medicare	16,984	13,505	5,479	15,844	3,140	14,002	13,319	11,618
Account Classification Total: 5000 - Salaries & Benefits		337,728	260,260	77,468	296,514	41,214	282,030	276,866	235,201
<i>5100 - Services & Programs</i>									
5100-03	Special Events Senior Breakfast	7,400	7,000	400	7,350	50	5,960	8,126	6,577
Account Classification Total: 5100 - Services & Programs		7,400	7,000	400	7,350	50	5,960	8,126	6,577
<i>5200 - General Operating</i>									
5210	Vehicle Gas & Oil	17,500	15,500	2,000	18,953	(2,453)	15,088	12,653	14,833
5215	Telephone	4,000	3,500	500	3,784	216	3,154	3,166	3,201
5225	Supplies	1,000	500	500	1,271	(271)	430	96	263
5225-01	Supplies Office	-	-	-	-	-	-	365	496
5235	Postage & Printing	6,000	5,000	1,000	6,033	(33)	5,069	3,591	3,354
5290	Other General Expenses	500	500	-	492	8	485	178	198
Account Classification Total: 5200 - General Operating		29,000	25,000	4,000	31,533	(2,533)	24,225	20,048	22,344
<i>5300 - Professional Services</i>									
5300	Professional Services	1,750	2,000	(250)	1,504	247	1,907	1,244	1,762
Account Classification Total: 5300 - Professional Services		1,750	2,000	(250)	1,504	247	1,907	1,244	1,762
<i>5400 - Repairs & Maintenance</i>									
5400	Repairs & Maintenance	3,000	2,000	1,000	3,524	(524)	8,455	1,900	1,089
5400-04	Repairs & Maintenance Landscape	93,000	85,000	8,000	92,845	155	69,870	80,432	99,387
5405	Copier Maintenance	1,050	1,000	50	1,024	26	832	873	787
Account Classification Total: 5400 - Repairs & Maintenance		97,050	88,000	9,050	97,393	(343)	79,157	83,205	101,264
<i>5500 - Equipment</i>									
5505	Equipment Lease	6,000	6,000	-	5,500	500	6,520	4,800	4,400
Account Classification Total: 5500 - Equipment		6,000	6,000	-	5,500	500	6,520	4,800	4,400
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	5,067	5,067	-	5,067	-	2,830	10,702	3,383
Account Classification Total: 5600 - Other Miscellaneous		5,067	5,067	-	5,067	-	2,830	10,702	3,383
Department Total: 46 - Senior Citizen Program		483,995	393,327	90,668	444,861	39,134	402,630	404,992	374,931
EXPENSES Total		87,334,707	86,981,789	352,918	55,023,492	32,311,215	57,161,330	62,741,763	80,833,148
Fund REVENUE Total: 100 - General Fund		87,336,215	86,174,030	1,162,185	55,060,184	32,276,031	57,268,280	56,139,301	86,033,526
Fund EXPENSE Total: 100 - General Fund		87,334,707	86,981,789	352,918	55,023,492	32,311,215	57,161,330	62,741,763	80,833,148
Fund Total: 100 - General Fund		1,508	(807,759)	809,267	36,692	(35,184)	106,950	(6,602,461)	5,200,378



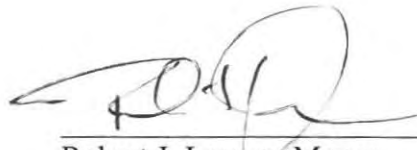
J-1

RESOLUTION

- Whereas,* the Berwyn Recreation Department will hold their Annual Baseball Parade on April 27, 2019, beginning at 9:00 a.m.; and
- Whereas,* the Berwyn City Council will vote to grant permission for this aforesaid activity on Tuesday, February 26, 2019; and
- Whereas,* the baseball players and coaches will assemble at the El Strip between East and Elmwood Avenue, proceed south on Elmwood Avenue, to Cermak Road; west to East Avenue, south on East Avenue to Baseball Alley, proceed to the Bronco Field where all teams will assemble in the outfield; and
- Whereas,* the Berwyn Police Department will have officers controlling traffic on the scheduled route with special attention the major intersections.

Now Therefore, be it resolved by the Mayor and members of the Berwyn City Council to grant permission for this annual event and to extend to all the boys and girls participating in the baseball program out best wishes for good weather and a successful baseball season.

Entered upon the records of the City of Berwyn, this 26th day of February, 2019.


Robert J. Lovero, Mayor

Margaret Paul, City Clerk

J-2

The City of Berwyn

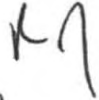


Rasheed Jones
Finance Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 749-6468
www.berwyn-il.gov

To: Mayor Robert J. Lovero
Members of City Council

From: Rasheed Jones 

Date: February 19, 2019

Subject: 2019 Draft Budget

The 2019 draft budget document will be distributed at the February 26, 2019 committee of the whole meeting for your consideration. As such, we request that a public hearing on the subject of the 2019 budget be called and noticed for 5:45 PM on March 12, 2019. The notice regarding this public hearing has been attached.

Please feel free to contact me with any questions or comments prior to the public hearing.

Thank you.

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING**

- I. A public hearing on the proposed 2019 Appropriation Ordinance (Budget) for the City of Berwyn, Illinois for 2019 will be held on March 12, 2019 at 5:45 p.m. at the City Hall Council Chambers located at 6700 West 26th Street, Berwyn, Illinois 60402.
- II. The proposed 2019 Appropriation Ordinance will be available for public inspection at the office of the City Clerk, Berwyn City Hall, 6700 West 26th Street, Berwyn, Illinois 60402, during normal business hours Monday through Friday until March 12, 2019 or until said Appropriation Ordinance is passed by the Berwyn City Council.
- III. This notice is being published in compliance with Illinois law, 65 ILCS 5/8 2-9 as well as local ordinances. All interested parties are invited and encouraged to attend this Public Hearing. The Berwyn City Hall building is handicapped accessible and ADA compliant.

By Order of Mayor Robert J. Lovero and the Berwyn City Council

S:// Margaret M. Paul, City Clerk, City of Berwyn

February 26, 2019

J-3

The City of Berwyn



Rasheed Jones
Finance Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 749-6468
www.berwyn-il.gov

Date: February 21, 2019

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Subject: Surplus Property

Based on the recommendation from the Fire Chief, Denis O'Halloran, the Finance Department declares the following vehicle as surplus property:

1. 2004 Ford E-350 (VIN# 1FDWE35L44HA96752)

The vehicle is over 14 years old and is in need of several costly mechanical repairs. The Fire Department plans to use this vehicle to perform extrication training.

Respectfully submitted,

Rasheed Jones
Finance Director

The City of Berwyn

J-4



Brian L. Pabst
City Administrator

A Century of Progress with Pride

Date: February 26, 2019

To: Mayor and City Council

Re: Library Structural Contract

Historical records indicate that the Berwyn library building was originally built for and used by the Czechoslovak Society of America (CSA) in 1973. It appears the building was originally designed in accordance with the requirements of the Uniform Building Code (UBC), 1970 Edition, and reference standard American Institute of Steel Construction (AISC) Specification for the Design, Fabrication & Erection of Structural Steel Buildings, 1969 Edition. The original drawings indicate that the building floors were designed for a live load of 80 pounds per square foot (psf) and partition load of 20psf.

The building was structurally modified and repurposed as a library in 1995, after it was acquired by Berwyn. The modifications were performed based on the 1994 UBC and reference standard ASIC Specification for Structural Steel Buildings, 1989 Edition. Portions of the repurposed first and second floor space were reportedly designed to increase the floor loading capacity of 150psf, with the rest of the public space reportedly designed to have a floor loading capacity of 60psf. For portions of the floor rated for 150psf, supporting beams were reinforced and hollow structural section (HSS) columns were installed to reduce the girder span.

There are several new projects planned for the library, including replacing flooring, installing browser bins in the Children's Department, expanding the Children's program room and installing a centralized circulation desk to name a few. Patrick Engineering performed a structural analysis of the library building to confirm the floor loading capacities, and to provide engineering guidance regarding how and where to move books, shelving, and other floor loads consistent with planned future uses of the building.

In August of 2018, Patrick provided a letter summarizing the results of their structural evaluation indicating that the current loading for the second floor exceeded the floor rating shown on the 1995 renovation drawings. Patrick's structural analysis also independently confirmed the 1995 floor rating. Guidance was provided to Library staff regarding what types of shelving configuration and spacing correspond to various floor loadings. Staff immediately took the necessary steps to rectify the areas that were over-loaded. Patrick engineers also suggested that the capacity could be increased for the second floor with local beam reinforcement. Patrick staff evaluated reinforcing options to increase the load capacity of the second floor and developed two reinforcing options, which were presented to the Library Board. Bid documents were prepared for both options. Contractors were asked to price both options and to provide pricing to conduct the work during the normal workweek and during the weekend.

An ad was placed in the newspaper and the RFP was placed on our website. In addition, various entities were contacted to inform them of the bid opportunity. One contractor bid was received to perform the work. That bid was analyzed by Patrick to confirm that it meets the requirements of the RFP and City ordinances (see

attached contract). The bid was found to be reasonable and competitive, in line with the Engineers Estimate of Probable Cost, and meet all RFP requirements. Patrick and City staff recommend the contract be awarded to G. Fisher Commercial Construction, Incorporated in the amount of \$116,144 with a not to exceed additional amount of \$11,614 (10% contingency) for a total of \$127,758.

Recommendation: Approve the attached contract with G. Fisher Commercial Construction, Incorporated in the amount of \$116,144 with a not to exceed additional amount of \$11,614 (10% contingency) for a total of \$127,758.

A handwritten signature in dark ink, appearing to read "Brian Pabst". The signature is fluid and cursive, with the first name "Brian" and last name "Pabst" clearly distinguishable.

Brian Pabst, City Administrator

**CITY OF BERWYN
COOK COUNTY, ILLINOIS**

CONTRACT

FOR

**BERWYN PUBLIC LIBRARY
FLOOR REINFORCEMENT PROJECT**

Prepared By:

**CITY OF BERWYN
6700 WEST 26TH STREET
BERWYN, ILLINOIS 60402
708/788-2660
And
PATRICK ENGINEERING INC.
www.patrickco.com**

JANUARY 24, 2019

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NOTICE TO CONTRACTORS

I. TIME AND PLACE OF FURNISHING OF PROPOSALS:

Proposals for the project described herein will be received at the City Clerk's Office, the **CITY OF BERWYN 6700 WEST 26TH STREET BERWYN, ILLINOIS 60402**, until **10:00 am. on Tuesday, February 5th, 2019**, and will be publicly opened and read at that time.

II. DESCRIPTION OF WORK:

The proposed work is officially known as ***Berwyn Public Library; Floor Reinforcement Project***.

Work includes structural steel beam reinforcement as indicated on Plans (Sheets S-1 and S-2) as well as all supporting operations required to accomplish this task.

Supporting operations include: Design, installation and removal of bracing and/or construction supports as needed to complete the project; Demolition, removal and disposal of existing finishes as needed to complete the work; Installation of fireproofing on all exposed steel, new and existing in the vicinity of the repairs; And repair, and restoration of all architectural finishes, mechanical, electrical, communication utilities damaged or removed, including finish painting.

III. INSTRUCTIONS TO BIDDERS:

- A. All work will be in conformance with: the "International Building Code", dated 2012 and "Specification for Structural Steel Buildings", March 2011 14th Edition.
- B. RFP packets are available at the City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402, or at: https://www.berwyn-il.gov/bids_rfp.
- C. A mandatory pre-bid site walk will be held on January 29, 2019 starting at 10:00am at the Berwyn Public Library to allow for observation of field conditions.
- D. **Proposal forms are non-transferable.** Only those Proposals that have been obtained from, and with the approval of, the City of Berwyn will be accepted at the bid opening.
- E. The Contractor will be required to pay Prevailing Wages in accordance with all applicable laws.

IV. AWARD CRITERIA AND REJECTION OF BIDS:

This Contract will be awarded to the lowest responsive and responsible bidder considering conformity with the terms and conditions established by the City in the Proposal and Contract documents. The issuance of Plans and Proposal forms for bidding based upon a pre-qualification rating shall not be the sole determinant of responsibility.

Be Advised: The City reserves the right to determine responsibility at the time of award, to reject any and all Proposals, to re-advertise the proposed improvements, and to waive technicalities.

V. COMPETENCY OF PROPOSER:

No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn upon any debt or contract. Prior failure of a proposer to perform faithfully on any previous contract or work for the City of Berwyn may be grounds for rejection. The Proposer must have not been suspended or debarred from doing business with the state and/or federal government. The Proposer, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents. Such evidence shall be presented within a specified time and to the satisfaction of the City of Berwyn.

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INSURANCE PROVISIONS:

Description: This item shall consist of the Contractor's efforts to protect the Owner, the Engineer, and any other parties listed herein, from any adverse actions that may result because of the construction activities by the Contractor or any of his Subcontractors. This shall include the Hold Harmless Provisions, as outlined below, and the necessary Insurance Provisions complete as described herein. All of the following provisions are included:

Hold Harmless Provisions

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold Patrick Engineering Inc., and its agents and employees, and the Engineer's Consultants and their respective agents and employees, herein referred to as Indemnitees, from and against any and all claims for injuries, deaths, damages, losses, patent claims, suits, liabilities, judgments, economic losses and expenses, including but not limited to, attorney's fees arising out of or resulting from the performance of work under this Contract, provided that such claim, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of, tangible property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, excluding any apportionate amount of any claim, damage, loss, or expense which is caused by a party indemnified hereunder. Such obligations shall not be construed as to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or persons described in this paragraph. The Contractor shall, at his own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom, or in connection therewith, and if any judgment shall be rendered against the Owner, its officials, agents, employees, or its Engineers, Patrick Engineering Inc., and its agents and employees, or their Subcontractors in any action, the Contractor shall at his own expense satisfy and discharge the same.

In any claims against any person or entity indemnified under this paragraph by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under this paragraph shall not be limited by a limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under worker's or workmen's compensation acts, disability benefits acts, or other employee benefit acts. Patrick Engineering Inc. is intended to be a third party beneficiary under this Contract.

The Contractor expressly understands and agrees that any performance bond or insurance policies required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Owner, its officials, agents, employees and its Engineers, and Patrick Engineering Inc., and its agents and employees as herein provided.

The Contractor further agrees, that to the extent that money is due the Contractor by virtue of this Contract, and as shall be considered necessary in the judgment of the Owner, funds may be retained by the Owner to protect itself and/or the Engineer against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Owner and the Engineer.

The Contractor and any Subcontractor engaged in the performance of any work on this project agree to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation, claims asserted by persons allegedly injured on the project, waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and agree to indemnify and defend the Owner and the Engineer and their agents, employees, and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitee's own negligence.

Insurance

Pursuant to the Hold Harmless Provisions as outlined above, the Contractor shall secure and maintain in effect at all times, at his expense, insurance of the following kinds and limits to cover all locations of the Contractor's operations, including all his Subcontractors, in connection with work on this project. The Contractor shall furnish Certificates of Insurance to the Owner and to the Engineering **before starting construction**, or within ten (10) days after the execution of the Contract by the Owner, whichever date is reached first. **If the Contractor fails to meet this time requirement for submitting the insurance to the Owner and the Engineer, working days shall be assessed in accordance with Article 108.04 of the Standard Specifications, regardless of the fact that the Contractor may not commence with work due to his failure or inability to provide the necessary insurance as noted herein.** All insurance shall include a non-cancellation clause provision preventing cancellation without thirty (30) days written prior notice to the Owner and to the Engineer and shall remain in effect throughout the life of the project.

Please take note that all of the insurance noted below is required. For example, the OWNER and Patrick Engineering Inc., must be named as additional insureds on a "primary, noncontributory basis" for Part 1 noted below, and all insurance noted under Parts 2, 3 and 4 below must be provided, unless specifically deleted for this project.

A. Minimum Limits of Insurance

Contractor and his Subcontractors shall maintain limits of no less than:

1. Contractors-
Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000. The General Liability Policy shall include coverage for Contractual Liability and Broad Form Property Damage Coverage. OWNER and Patrick Engineering Inc. shall be named as Additional Insureds on a Primary Non-Contributory basis. All coverage afforded the "Additional Insureds" shall be for all ongoing and completed operations performed by the Contractor, their subcontractor(s) and/or supplier(s), and anyone directly or indirectly employed by them for all work associated with this project. The Policy will include a Per Project Aggregate Endorsement. Also, any "XCU Exclusions" shall be deleted.

The coverage to be afforded under this section is applicable to the work associated with the project, as outlined in this document, for claims arising from the negligent acts and/or omissions of the Contractor, their subcontractor(s) and/or supplier(s), and anyone directly or indirectly employed by them.

2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage for any vehicle owned, leased, hired, or non-owned, used by the Contractor.
3. Workers' Compensation and Employer's Liability: Workers' Compensation limits and coverage for the specific type of work being performed as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident. The Policy will also include a Waiver of Subrogation in favor of the OWNER and Patrick Engineering Inc.

The coverage to be afforded under this section is applicable to the work associated with the project, as outlined in this document, for claims arising from the negligent acts and/or omissions of the Contractor, their subcontractor(s) and/or supplier(s), and anyone directly or indirectly employed by them.

4. Umbrella Liability: Umbrella Liability Policy for not less than \$5,000,000.

Insurance under Parts 5, 6 and 7 below will be required if indicated by an "X".

- ☐ 5. Installation Floater: Contractor shall maintain "All Risk" coverage for construction materials going to the job site, at temporary storage locations, and at the job site.
- ☒ 6. Builder's Risk: Shall insure against "All Risk" of physical damage for losses including but not limited to: fire, explosion, hail, lightning, vandalism, malicious mischief, wind, collapse, riot, aircraft, theft, smoke and water damage (flood and hydrostatic pressure not excluded), during the Contract time, on a completed value basis and in an amount not less than the Contract price totaled in the bid. The Policy will include "Theft of Building Materials" and "Soft Costs" coverages.
- ☐ 7. Supplemental Insurance Coverage: Should the project require "supplemental" insurance coverage as deemed necessary by the Owner and/or Engineer, it shall be provided as outlined below:

<u>Type of Insurance</u>	<u>Limit Required</u>
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____

Note: If "Contractor's Pollution Liability Insurance" is required as indicated above, by the OWNER / the CITY OF BERWYN, shall be named as "Additional Insureds" on a Primary Non-Contributory basis on that policy.

B. Contractor's Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions shall be the sole responsibility of the Contractor.

C. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

All Coverages: Each insurance policy is required by this clause shall be endorsed to state That coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the Owner and the Engineer. It shall be the Contractor's responsibility to insure that said Notice is delivered to both the Owner and the Engineer by Certified Mail, "Return Receipt Requested".

D. Acceptability of Insurers

Insurance is to be placed with insurers with an A.M. Best's rating of A-, VIII, or higher.

E. Verification of Coverage

1. Contractor's Insurance:

Contractor shall furnish the Owner and the Engineer with "**Certificates of Insurance**" evidencing coverage required by this Section. The **Certificates** for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The **Certificates** shall be on standard forms provided by the insurance company or agent and to be received and approved by the Owner and Engineer **before any work commences**. The Owner reserves the right to request full certified copies of the insurance policies. No manuscript policies will be allowed. (SEE SAMPLE "CERTIFICATE OF INSURANCE" ENCLOSED HEREIN)

2. It should also be noted that the Contractor is required to provide all the coverages specified herein, as well as assume the obligations of the conditions and requirements as stated herein. **The mere acceptance of the Insurance Certificates/Binders by the Owner or the Engineer shall not relieve the Contractor from any obligation for providing the protection required in these Specifications.**

F. Subcontractors

Contractor shall include all Subcontractors as insureds under its policies or shall furnish separate **Certificates** for each Subcontractor. All coverages for Subcontractors shall be subject to all of the requirements stated herein, excluding the requirement for obtaining a separate "OCP Policy" as may be stated herein.

Basis of Payment: This work will not be paid for separately, but shall be considered incidental to the Contract. All insurance shall remain in full force and effect until the project has been accepted by the Owner, acceptance being defined elsewhere in these Specifications. Failure to procure and maintain the required insurance coverage shall be considered a breach of contract.

ACORD	"SAMPLE" CERTIFICATE OF LIABILITY INSURANCE	Date (MM/DD/YY):			
PRODUCER FULLY COMPLETED		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSURERS AFFORDING COVERAGE Insurer A: Name of Insurance Company Insurer B: Name of Insurance Company Insurer C: Name of Insurance Company Insurer D: Name of Insurance Company Insurer E: Name of Insurance Company			
INSURED FULLY COMPLETED					
COVERAGES THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
POLICY TYPE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE Date (MM/DD/YY)	POLICY EXPIRATION Date (MM/DD/YY)	
	GENERAL LIABILITY CG0001 ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ GEN AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC	POLICY NUMBER	POLICY START DATE	POLICY END DATE	EACH OCCURRENCE \$ 1,000 FIRE DAMAGE (Any one fire) \$ 100 MED EXP (Any one person) \$ 10 PERSONAL & ADV INJURY \$ 1,000 GENERAL AGGREGATE \$ 2,000 PRODUCT-COMP/OP AGG \$ 2,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000
	AUTOMOBILE LIABILITY CA0001 ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐ _____ ☐ _____	POLICY NUMBER	POLICY START DATE	POLICY END DATE	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY-EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA AGG \$ AGG \$
	GARAGE LIABILITY ☐ ANY AUTO ☐ _____	POLICY NUMBER	POLICY START DATE	POLICY END DATE	EACH OCCURRENCE \$ 2,000 AGGREGATE \$ 2,000 _____ \$ _____ \$
	EXCESS LIABILITY ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE \$ ☐ RETENTION \$	POLICY NUMBER	POLICY START DATE	POLICY END DATE	_____ \$ _____ \$
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY	POLICY NUMBER	POLICY START DATE	POLICY END DATE	☐ WC STATUS-OTHER TORY LIMITS EACH ACCIDENT \$ 1,000 DISEASE-POLICY LIMIT \$ 1,000 DISEASE-EA EMPLOYEE \$ 1,000
	OTHER				
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS OWNER: CITY OF BERWYN PROJECT DESCRIPTION: CITY HALL ALLEY REPLACEMENT, BERWYN, IL "Certificate Holders" are "Additional Insureds" on a Primary Non-Contributory Basis with respect to the General Liability only. "Waiver of Subrogation" is provided on the Workers' Compensation coverage in favor of the CERTIFICATE HOLDER(S). No endorsements or additional forms shall modify or limit the coverage provided to the "ADDITIONAL" INSURED(S).					
CERTIFICATE HOLDER ☐ Additional Insured, Insurer Letter		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY OR ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE _____ Authorized Signature _____			
OWNER (Including its officials, employees and volunteers)					

GENERAL PROVISIONS

ADDITIONS TO AND/OR DELETIONS FROM THE CONTRACT

These Plans and Specifications have been prepared and approved by the Owner for a project that may exceed the amount budgeted. However, the Owner has decided to solicit Bids in an effort to better determine the expected cost. After Bids are received, the Owner will make a determination as to whether the amount of the successful Bid is within, or in excess of, the budget.

Additions/Deductions:

If Bids are opened and found to be within the amount budgeted for the project, a Contract **will** be awarded in the full amount of the Bid. The Owner retains the right to select or deduct any bid options requested to meet budgetary constraints.

CONTRACTOR QUALIFICATIONS

The Contractors must be qualified and demonstrate the capability to provide services required in accordance with the project drawings and specifications. The contractor should be able to demonstrate prior experience with a minimum of two projects of similar scope and scale within the last five years.

In addition, the Contractor must be able to meet the requirements of *Berwyn City Ordinance 17-22, An Ordinance Establishing Responsible Bidder Requirements on Public Works Construction Projects*.

(Ordinance Link:

[http://library.amlegal.com/nxt/gateway.dll?f=id\\$id=0-0-0-27393\\$t=document-frame.htm\\$3.0\\$p=\)](http://library.amlegal.com/nxt/gateway.dll?f=id$id=0-0-0-27393$t=document-frame.htm3.0p=))

Documentation required by Berwyn Code of Ordinances, Part Two, Title Two, Chapter 208 **will** be requested of the selected bidder prior to award, and need not be included in the bid submission.

PAYMENT OF EMPLOYEES; PREVAILING WAGE RATES

The Contractor, and its subcontractors, shall comply with the Prevailing Wage Act (820 ILCS 130/1 et seq.), as amended. The Contractor, and each subcontractor, shall keep, or cause to be kept, an accurate record showing the names and occupation of all laborers, workers and mechanics employed by the Contractor or its subcontractors, in connection with the Work and showing the actual hourly wages paid to each such person. The submittal of an invoice or payment request to the City shall constitute the Contractor's certification to the City that all the wages paid for the work covered by the invoice or payment request have been paid in compliance with the Prevailing Wage Act. Upon the written request of the City, the Contractor, and its subcontractors, shall provide a complete and accurate copy of the records establishing compliance with the Prevailing Wage Act and this paragraph.

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et. seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website at:

<https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/2018-Rates.aspx>.

All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping duties.

It is the responsibility of the contractor to check the above-mentioned website for the most up to date wages for that month in which the work has taken place and to pay accordingly. Further, it is the responsibility of the contractor to supply the City of Berwyn with certified payrolls for all work related to this contract. If you are unsure as to what a certified payroll sheet is that must be supplied, you may find one at the above-mentioned website.

COOK COUNTY PREVAILING WAGE For December 2018

Trade Title	Type	Class	Base Wage	Foreman Wage	OT 1st	OT 2nd	OT 3rd	OT 4th	Hol	H/W	Pension	Vacation	Training	Other Benefits
ASBESTOS ABT GEN	ALL		42.72	43.72	1.5	1.5	2	2	2	14.90	12.57	0.00	0.72	0.00
ASBESTOS ABT-REC	BLD		37.88	40.38	1.5	1.5	2	2	2	12.92	11.82	0.00	0.72	0.00
BOILERMAKER	BLD		49.46	53.91	1.5	1.5	2	2	2	6.97	20.40	0.00	1.60	0.00
BRICK MASON	BLD		46.19	50.81	1.5	1.5	2	2	2	10.65	17.92	0.00	0.92	0.00
CARPENTER	ALL		47.35	49.35	1.5	1.5	2	2	2	11.79	20.41	0.00	0.63	0.00
CEMENT MASON	ALL		45.25	47.25	2	1.5	2	2	2	14.25	17.03	0.00	1.10	1.36
CERAMIC TILE FINISHER	BLD		39.56	39.56	1.5	1.5	2	2	2	10.75	12.02	0.00	0.77	0.00
COMM. ELECT	BLD		43.96	46.76	1.5	1.5	2	2	2	9.85	13.26	1.25	0.65	0.00
ELECTRIC PWR EQMT OP	ALL		51.90	56.90	1.5	1.5	2	2	2	12.03	17.18	0.00	3.23	0.00
ELECTRIC PWR GRANDMAN	ALL		40.48	56.90	1.5	1.5	2	2	2	9.39	13.40	0.00	2.51	0.00
ELECTRIC PWR LINEMAN	ALL		51.90	56.90	1.5	1.5	2	2	2	17.04	17.18	0.00	3.73	0.17
ELECTRICIAN	ALL		48.35	51.95	1.5	1.5	2	2	2	15.13	16.52	1.25	3.28	0.00
ELEVATOR CONSTRUCTOR	BLD		54.85		2	2	2	2	2	15.43	16.61	4.39	0.61	0.00
FENCE ERECTOR	ALL		40.88	42.88	1.5	1.5	2	1.5	2	13.59	14.76	0.00	0.65	0.00
GLAZIER	BLD		43.85	45.35	1.5	2	2	2	2	14.37	21.11	0.00	0.94	0.00
HIP/ROOF INSULATOR	BLD		50.50	53.00	1.5	1.5	2	2	2	12.94	13.16	0.00	0.81	0.00
IRON WORKER	ALL		48.33	53.83	2	2	2	2	2	14.15	23.28	0.00	0.35	0.00
LABORER	ALL		47.72	43.47	1.5	1.5	2	2	2	14.90	12.57	0.00	0.72	0.00
LATHER	ALL		47.35	49.35	1.5	1.5	2	2	2	11.79	20.41	0.00	0.63	0.00
MACHINIST	BLD		48.38	50.88	1.5	1.5	2	2	2	7.23	8.95	1.85	1.32	0.00
MARBLE FINISHERS	ALL		34.65	47.70	1.5	1.5	2	2	2	10.65	16.46	0.00	0.49	0.00
MARBLE MASON	BLD		45.43	49.97	1.5	1.5	2	2	2	10.65	17.39	0.00	0.61	0.00
MATERIAL TESTER I	ALL		32.72	32.72	1.5	1.5	2	2	2	14.80	12.57	0.00	0.72	0.00
MATERIALS TESTER II	ALL		40.17		1.5	1.5	2	2	2	18.55	8.85	0.00	1.10	1.50
MILLWRIGHT	ALL		46.35	48.35	1.5	1.5	2	2	2	13.05	16.87	0.00	0.00	0.00
OPERATING ENGINEER II	BLD	1	51.10	55.10	2	2	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	BLD	2	49.80	55.10	2	2	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	BLD	3	47.25	55.10	2	2	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	BLD	4	45.50	55.10	2	2	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	BLD	5	54.85	55.10	2	2	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	BLD	6	53.10		2	2	2	2	2	0.00	0.00	0.00	0.00	36.45
OPERATING ENGINEER II	BLD	7	54.10	55.10	2	2	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	FLT	1	57.05	57.05	1.5	1.5	2	2	2	18.80	14.35	2.00	1.30	0.00
OPERATING ENGINEER II	FLT	2	55.55	57.05	1.5	1.5	2	2	2	18.80	14.35	2.00	1.30	0.00
OPERATING ENGINEER	FLT	3	49.45	57.05	1.5	1.5	2	2	2	18.80	14.35	2.00	1.30	0.00
OPERATING ENGINEER	FLT	4	41.10	57.05	1.5	1.5	2	2	2	18.80	14.35	2.00	1.30	0.00
OPERATING ENGINEER	FLT	5	58.55	57.05	1.5	1.5	2	2	2	18.80	14.35	2.00	1.30	0.00
OPERATING ENGINEER	FLT	6	38.00	57.05	1.5	1.5	2	2	2	18.80	14.35	2.00	1.30	0.00
OPERATING ENGINEER	HWY	1	49.30	53.30	1.5	1.5	2	2	2	19.65	15.10	2.00	1.40	1.13
OPERATING ENGINEER	HWY	2	48.75	53.30	1.5	1.5	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	HWY	3	46.70	53.30	1.5	1.5	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	HWY	4	51.20		1.5	1.5	2	2	2	18.00	23.28	1.50	0.15	0.00
OPERATING ENGINEER	HWY	5	44.10	53.30	1.5	1.5	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	HWY	6	52.30	53.30	1.5	1.5	2	2	2	19.65	15.10	2.00	1.40	0.00
OPERATING ENGINEER	HWY	7	50.30	53.30	1.5	1.5	2	2	2	19.65	15.10	2.00	1.40	0.00
ORNAMENTAL IRON WORKER	ALL		48.05	50.55	2	2	2	2	2	14.09	20.59	0.00	1.25	0.38
PAINTER	ALL		46.55	52.36	1.5	1.5	1.5	2	2	11.81	11.94	0.00	1.87	0.00
PAINTER SIGNS	BLD		39.24	0.00	1.5	1.5	1.5	2	2	2.60	3.18	0.00	0.00	0.00
PAVEDRIER	ALL		47.35	49.35	1.5	1.5	2	2	2	11.79	20.41	0.00	0.63	0.00
PIPEFITTER	BLD		48.50	51.50	1.5	1.5	2	2	2	10.05	18.85	0.00	2.54	0.00
PLASTERER	BLD		43.25	45.85	1.5	1.5	2	2	2	14.25	16.69	0.00	1.35	0.00
PLUMBER	BLD		50.25	53.25	1.5	1.5	2	2	2	14.14	14.42	0.00	1.31	0.00
ROOFER	BLD		43.65	47.65	1.5	1.5	2	2	2	9.73	12.44	0.00	0.53	0.00
SHEDDING WORKER	BLD		44.25	47.75	1.5	1.5	2	2	2	11.75	24.68	0.00	1.68	0.00
SIGN HANGER	BLD		31.11		1.5	1.5	2	2	2	4.85	1.28	0.00	0.00	0.00
SPRINKLER FITTER	BLD		48.10	50.60	1.5	1.5	2	2	2	13.25	15.93	0.00	0.48	0.00
STEEL ERECTOR	ALL		42.07	44.07	2	2	2	2	2	19.45	19.59	0.00	0.35	0.00
STONE MASON	BLD		46.19	50.81	1.5	1.5	2	2	2	10.65	17.92	0.00	0.92	0.00
TERRAZZO FINISHER	BLD		41.54	44.54	1.5	1.5	2	2	2	10.75	13.71	0.00	0.86	0.00
TERRAZZO MASON	BLD		45.38	48.88	1.5	1.5	2	2	2	10.75	15.17	0.00	0.89	0.00
TILE MASON	BLD		46.49	50.49	1.5	1.5	2	2	2	10.75	14.99	0.00	0.90	0.00
TRAFFIC SAFETY WORKER	HWY		37.00	38.60	1.5	1.5	2	2	2	8.90	9.27	0.00	0.50	0.00
TRUCK DRIVER	ALL	1	37.69		1.5	1.5	2	2	2	10.50	8.50	0.00	0.15	0.00
TRUCK DRIVER	ALL	2	36.13		1.5	1.5	2	2	2	10.85	8.85	0.00	2.60	0.00
TRUCK DRIVER	ALL	3	40.14		1.5	1.5	2	2	2	10.47	12.50	0.00	0.50	2.81
TRUCK DRIVER	ALL	4	38.10		1.5	1.5	2	2	2	8.90	23.16	0.00	0.50	0.00
TRUCK DRIVER	ALL	1	35.60		1.5	1.5	2	2	2	8.60	10.61	1.00	0.15	1.00
TRUCK DRIVER	ALL	2	36.70	37.10	1.5	1.5	2	2	2	9.68	13.25	0.00	0.15	0.00
TRUCK DRIVER	ALL	3	36.90		1.5	1.5	2	2	2	9.68	13.25	0.00	0.15	0.00
TRUCK DRIVER	ALL	4	37.10		1.5	1.5	2	2	2	9.68	13.25	0.00	0.15	0.00
TRUCKPO-UTEP	BLD		46.00	48.00	1.5	1.5	2	2	2	8.31	16.81	0.00	0.93	0.00

Explanations

COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with JCOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detestable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, electrical equipment, and all floor sanitizing equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up or molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alabaster stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyk, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers, treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, faade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt plant; Asphalt Spreader; Autograder; Backhoes with Caisson Attachment; Batch Plant; Bender (Requires Two Engineers); Boiler and Throttle Valve; Caisson Rig; Central Radi-Rix Plant; Combination Back Hoe Front End-Loader Machine; Compressor and Throttle

Valves; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft.; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Tower; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GC) and similar types; Cretor Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dust Ram; Pump Cretes; Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Mill Grinders; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournspull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Rollers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Spread; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Gunsters; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extruding, and Drilling); Pumps, over 3" 41 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bumpers and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanism; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarifier; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Pavers; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rig; Car Dumper; Central Redi Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Plant; Cranes, All attachments; Cranes, Tower; Cranes of all types; Cretor Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader.

Motor Patrol, Auto Patrol, Farm Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Ruggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over Tunnel, etc.; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (2); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 75 Series to and including 20 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blasters; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes; Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Flows; Rototiller, Seaman, etc., self propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheep Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Frontal; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Motor Driven.

Class 4. Air Compressor; Combination Small Equipment Operator; Directional Boring Machine; Generators; Hesters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Point; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Howell Machine with Air Compressor; Grapple and machines

like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Buckhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Loverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Buckhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Buckhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Luffing Boom Cranes.

Class 6. ROV Pilot, ROV Tender.

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

TRAFFIC SAFETY

Work associated with barricades, hoses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks, A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and trailers; Ambulances; Batch Gate Lockers; Batch Hammerman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skidman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Humpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle Trucks; Dump Carts and Adaptors under 3 yards;

Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and Trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires those, or any classification not listed, please contact UOGL at 217-762-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

Partial Payments By The City:

No later than forty-five (45) days following the submission of the application for payment, the City shall pay to the Contractor for the amount of the work contained in the application which has been found by the City to have been actually performed less ten percent (10%) of such amount which shall be retained until final payment less other deductions authorized to be retained by other sections of these General Conditions. The Contractor is responsible to submit all appropriate partial waivers of lien, with each pay request.

Final Payment:

After final inspection by the City, the Contractor shall prepare his application for Final Payment and submit it to the City for approval. The application for Final Payment shall contain the total cost of the work as set forth in the proposal less all previous payments to the Contractor and be adjusted by the cost of all authorized Change Orders. Such application shall have attached thereto all persons having supplied labor and materials under this contract. The City shall pay to the Contractor, not later than forty-five (45) days after such application is made, the amount, which the City finds to be due, and owing less deductions authorized by these General Conditions.

No Waivers:

Neither by partial or final payment will the City be deemed to have waived any remedy for defective work or negligence on the part of the Contractor or any other portion of the contract, which by its nature survives the time of Final Payment.

Familiarity With Site, Plans, Specifications And Drawings:

The contractor represents that he has thoroughly acquainted himself as to the conditions of the site, and with the meaning and accuracy of the plans, specifications and drawings. The Owner shall not be responsible for any claims made by the Contractor due to claimed unfamiliarity or inaccuracies.

Errors and Omissions:

If the Contractor discovers any error of the omission in the plans, drawing or specifications or in the work undertaken and performed by him, he shall immediately notify the City and the City shall promptly verify or correct the plans, drawings and specifications. The Contractor's notifications shall be in writing and copy of his transmittal shall be forwarded to the Owner.

Actual Performance:

- **Superintendence:**
The Contractor shall give his personal superintendence to the work and have at the site of the work at all times a competent foreman, superintendent or other representative having authority to act for the Contractor.
- **Employees:**
The Contractor shall not hire or keep in employment any incompetent employees.
- **Working Hours and Public Library Hours of Operation:**
The Berwyn Public Library is Open seven days a week but will be closed for the duration of this work. The closure is estimated to be three days to complete the structural repairs at the Berwyn Library described in the scope of work covered by this contract.

The bidders are required to submit two prices based on the following:
 1. Assuming that the Selected Contractor is required to perform work on Mondays through Friday.
 2. Assuming that the Selected Contractor is required to perform work on a Friday through Sundays schedule..
- **Materials And Workmanship – Quality:**
 - (a) **Materials:** Unless otherwise specifically called for in the specifications, all equipment, materials and articles incorporated in the work covered by this contract shall be new and of the best grade, When called for by the City, the Contractor shall at no cost furnish to the City for approval full information concerning the materials, equipment or articles to be incorporated in the work, including reasonable samples or test results when customary.
 - (b) **Workmanship:** All work performed shall be performed and accomplished in a first class and workmanlike manner to the satisfaction of the City and in accordance with the best practice and standards recognized in the field.
- **Materials And Workmanship – Guarantee:**
The Contractor guarantees the equipment, materials, articles and workmanship used in the work or performed to be free from defects, suitable for the purpose intended and merchantable. He shall correct defective works and replace defective materials at his own cost, which becomes apparent within one (1) year from the date such defective work or materials should have been reasonably discovered.
- **Compliance With Law, Notices, Permits:**
The Contractor shall give all notices required by, and comply with, all applicable laws and ordinances of the City or State of Illinois. Should the Contractor fail to observe the aforementioned laws or ordinances and do work at variance with any applicable law or ordinances, the Contractor shall correct the methods of doing such work without the cost to the City, even if such deficiency is discovered after the date of final inspection or payment. Upon execution of the contract The City, the City shall simultaneously issue permits under the jurisdiction of the City necessary for the work to be performed.

- **Sanitary Facilities:**

The Contractor shall NOT BE REQUIRED TO furnish, install and maintain sanitary facilities for the workers. The workers will be allowed to utilize the proper Public Library bathrooms. The workers are advised to treat the bathroom like it is their own.

- **Use of the Site:**

- (1) The Contractor shall confine his equipment, storage materials, and operations to the limits prescribed by ordinances or permits, or as may be directed by the City, and shall not unreasonably encumber the site.
- (2) The Contractor shall comply with all reasonable instructions of the City, and the ordinances and codes of the City regarding signs, advertising, traffic, fires, explosives, danger, signals, barricades, and fire prevention.
- (3) Additional construction work will be scheduled during the library shutdown. The Contractor must coordinate tasks with the City, other contractors and vendors to minimize conflict and facilitate work being completed in the allocated closure. One such task includes tile removal of tile in the public area adjacent to the circulation desk, which is close proximity to beams B4 and B5 reinforcing.

- **Cutting and Patching:**

- (a) The Contractor shall do all cutting, fitting, or patching of his work that may be required to complete the scope of work required or reasonably implied by, the Plans and Specifications for the completed project and he shall make good after them as may be directed by the City.
- (b) Any cost caused by defective or ill-timed work shall be borne by the party responsible therefore.
- (c) The Contractor shall not cut, dig, burn, weld, otherwise alter, or modify the work of any other Contractor without the consent of the City.
- (d) All cutting, fitting or patching shall be accomplished by only skilled tradesmen in their respective craft area.

- **Existing Materials:**

All existing materials and equipment removed under this contract shall remain the property of the City and shall be stored, removed and protected by the Contractor as directed by the City.

- **Construction Phase Services:**

After the design has been approved for permit, the contractor shall construct the structural improvements in accordance with the design drawings. Contractor shall provide an updated project schedule, written narrative of sequence of construction activities, plan showing steel storage areas, Site safety plan, and Site security plan prior to the start of Construction. The Site will be closed to the public during construction for the duration of the project. Contractor shall coordinate closely with Berwyn and provide daily progress reports throughout the job. Contractor shall protect all library furniture, MEP, and

communication elements from damage. Contractor is responsible for the replacement/repair of all damaged elements including but not limited to drywall finishes. All repaired finishes shall match existing finishes.

- **Cleaning Up:**

Daily and Continuous cleaning up on this project is a HIGH PRIORITY. The Contractor shall at all times keep the site free from accumulations of waste materials or rubbish caused by his employees or the work; and at the completion of the work he shall remove all his rubbish from the site and all his tools, equipment ladders or scaffolding and surplus materials, and shall leave his work clean and ready for use to the satisfaction of the City. In case of dispute, the City may remove the rubbish and surplus materials and charge the cost to the Contractor.

Safety and Protection:

- **Protection of Work**

The Contractor shall continuously maintain adequate protection of all the work from damage and shall protect the Berwyn Public Library and its Patrons and its Employees and adjacent property from injury and/or damage arising in connection with his contract.

- **Care of Existing Property**

All pipes, wires, conduits, structure and other property shall be supported and protected from injury by the Contractor during the work performed under this contract. The Contractor shall be liable for all damages to such facilities, structures, and property and shall save and keep the said Owner harmless from any liability, expense, damages, or repairs to same.

- **Accident Prevention:**

The Contractor shall exercise all reasonable precaution at all times for the protection of all Berwyn Public Library Patrons, City Employees, and Workers and shall be responsible for all damages to persons or property, either on or off the site, which occur as a result of his fault or negligence in connection with the prosecution of the work. Final payment or inspection shall not be deemed a waiver of contractor's responsibility. The safety provisions of applicable law and building and construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measure as the City may determine to be reasonably necessary. Machinery, equipment and all hazards shall be guarded in accordance with the safety provisions of the "Manual of Accident Prevention in Construction" published by the Associated General Contractors of America, Inc., to the extent that such provisions are not in conflict with applicable local laws or such other generally recognized accident prevention manual as is applicable in the trade.

- **OSHA:**

The Contractor shall observe and enforce upon subcontractors all applicable sections of the Occupational Safety and Health Act of 1970 as amended, and shall be subject to inspection by authorized officials for compliance.

- **Contractor Parking:**

The Contractor will coordinate with and obtain approval from the Director of Berwyn Public Library to determine where the Contractor Workers shall park their vehicles during their work hours.

- **Special Requirements:**

- (a) **Fire Protection:** If any temporary heating devices are required which are of the open flame type, with the exposed fuel below the flames and using such fuels as coke, oil or wood, are strictly forbidden. These temporary heating devices shall not be left unattended while being operated at night or non-work days or shifts. All tarpaulins used for enclosures around structures or work areas shall be flame proofed.
- (b) **Grounding of Electrical Equipment:** All electrical construction equipment, including portable hand tools and all other apparatus, shall be grounded by a separate ground conductor (other than the service cords) or by multiple cord containing separate grounding conductor, all in accordance with requirements of the latest edition of the National Electrical Code.

Sub-Contractors:

- **No Contractual Relationship:**

Nothing contained in the contract documents shall create any contractual relationship between any sub-contractor and the City.

- **Applicability of Contract Documents:**

The Contractor agrees to bind every sub-contractor (and every sub-contractor of a sub-contractor) and every sub-contractor agrees to be bound by the terms of these contract documents as far as applicable to his work, unless specifically noted to the contrary in a sub-contract approved in writing as adequate by the City.

- **Responsibility of Contractor:**

The Contractor agrees to be fully responsible to the City for the acts or omissions of his sub-contractors and of anyone employed directly or indirectly by him or them and this contract obligation shall be in addition to the liability imposed by law upon the contractor.

Questions regarding Project and Contract Document:

If questions arise regarding this Project or this Contract Document, please contact:

Christopher W. Erwin, PE, SE
Patrick Engineering Inc.
4970 Varsity Drive
Lisle, IL 60532
cerwin@patrickco.com
630-795-7200

Brief Statement of Scope and City Intent:

The City of Berwyn is seeking to retain the services of a qualified General Contractor. This assignment is to reinforce existing steel beams in the Berwyn Public Library. The brief of scope includes but is not limited to the following:

- ✎ Remove existing architectural finishes as needed to access the work
- ✎ Examine existing framing and notify City and Engineer of any discrepancies from expected conditions
- ✎ Install shoring where needed
- ✎ Install reinforcing per Plan
- ✎ Install fireproofing
- ✎ Remove shoring and perform final cleanup
- ✎ Repair and restore architectural finishes

Bid Option Explanation

- | | |
|---------------|--|
| BASE BID - | The above-described scope of work for Option 1 as defined in note 7A(1) of the General Notes on Sheet S-2 with the work to be scheduled for a duration of three days during a normal work week, Monday through Friday. |
| ALTERNATE "A" | The above-described scope of work for Option 2 as defined in note 7A(2) of the General Notes on Sheet S-2 with the work to be scheduled for a duration of three days during a normal work week, Monday through Friday. |
| ALTERNATE "B" | The above-described scope of work for Option 1 as defined in note 7A(1) of the General Notes on Sheet S-2 with the work to be scheduled for a duration of three days during a window of Friday through Sunday. |
| ALTERNATE "C" | The above-described scope of work for Option 2 as defined in note 7A(2) of the General Notes on Sheet S-2 with the work to be scheduled for a duration of three days during a window of Friday through Sunday. |

Project Location:

The Berwyn Public Library is located at 2701 South Harlem Avenue, Berwyn, IL 60402.



Location Map

Site Map:

The Berwyn Public Library



Site Map

Project Schedule:

It is anticipated that the, **BERWYN PUBLIC LIBRARY: FLOOR REINFORCEMENT PROJECT** will be in accordance with the following schedule:

- ❖ Advertise the Project on January 24, 2019
- ❖ Mandatory Pre Bid Site Walk at 10:00a.m. on January 29, 2019 at the Berwyn Public Library, 2701 South Harlem Ave, Berwyn, Illinois.
- ❖ Proposals are Due no later than 10:00 am on February 5, 2019
- ❖ Notice to Proceed on February 15, 2019
- ❖ Complete Construction by April 1, 2019

Within two (2) days after the notice to proceed has been issued, the Contractor shall supply to the City a written progress schedule specifying when the various phases of the work are to be completed. Such schedule shall be posted at all times at the site of work and strictly adhered to.

Beginning Work:

The Contractor shall begin the work within five (5) calendar days after the contract has been executed by the City and notice has been given to them.

Completion of Work:

The Contractor shall fully complete the work to the satisfaction of the City within the time period specified in the proposal. Time is the essence of this agreement. All work shall be prosecuted in an orderly and diligent manner. The Contractor shall cooperate with and conform to the requests of the City to expedite particular portions of the work where such alteration of the Contractor's operation is deemed advisable by the City.

In the event no notice has been given but the work has nevertheless commenced, then such time shall begin to run from the actual commencement of work.

Delays:

If the Contractor is delayed in the completion of the work by any act of neglect of the City or by any other Contractor employed by the City, or by strikes, fire, lockouts, unavoidable casualties or any cause beyond the Contractor's control, then the time of completion will be extended for a reasonable time, such reasonable time the City shall decide. The Contractor shall, within five (5) days from the beginning of any such delay notify the City in writing of the cause of delay and therein specify the number of days of extension requested. If such request is not made as herein provided, it shall be deemed waived. Weather conditions shall not be justifiable cause for delay.

Progress Reports:

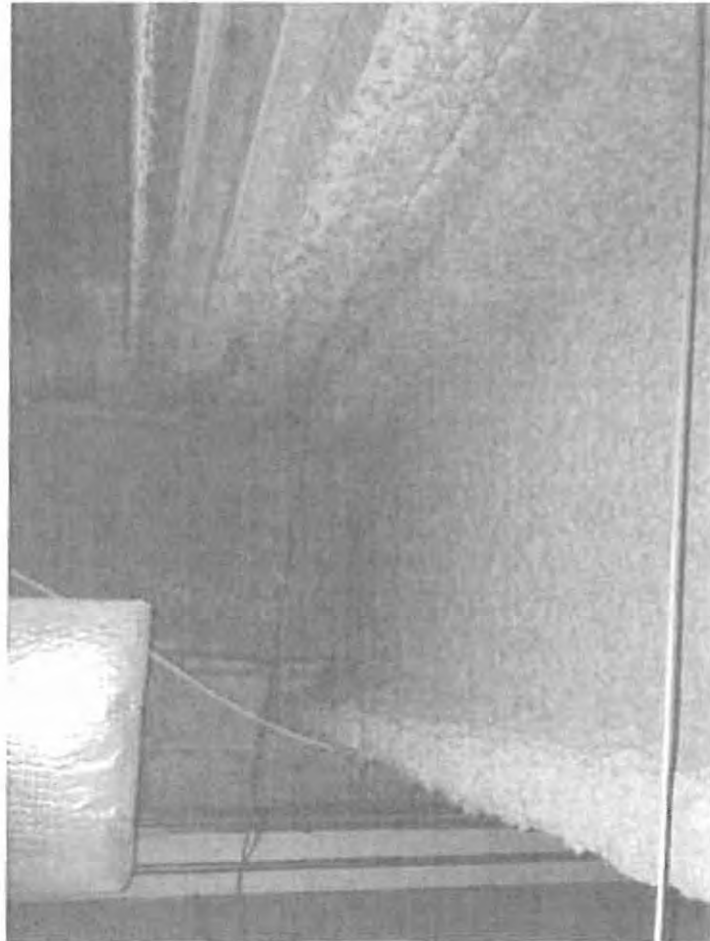
At the end of each day, the Contractor shall meet with the City's representative on the City's premises to detail performance on the work and to report on compliance or noncompliance with the progress schedule. If the opinion of the City, the Contractor has fallen behind the progress schedule, the Contractor shall take such steps as may be necessary to improve the progress. The City may require the Contractor to increase the number of shifts or overtime operations without addition to the Contract price.

Liquidated Damages for Delay:

As actual damages for delay in completion of the work which the Contractor is required to perform under this contract are impossible of determination, and the City and the public will suffer damage from delay in the completion of this contract, the Contractor and his sureties shall be liable for and shall pay the City of Berwyn, Illinois the sum of Two Thousand, Five Hundred Dollars (\$2,500.00) as fixed, agreed and liquidated damages for each calendar day beyond the scheduled closure submitted by the Contractor and approved by the City.

Existing Conditions:

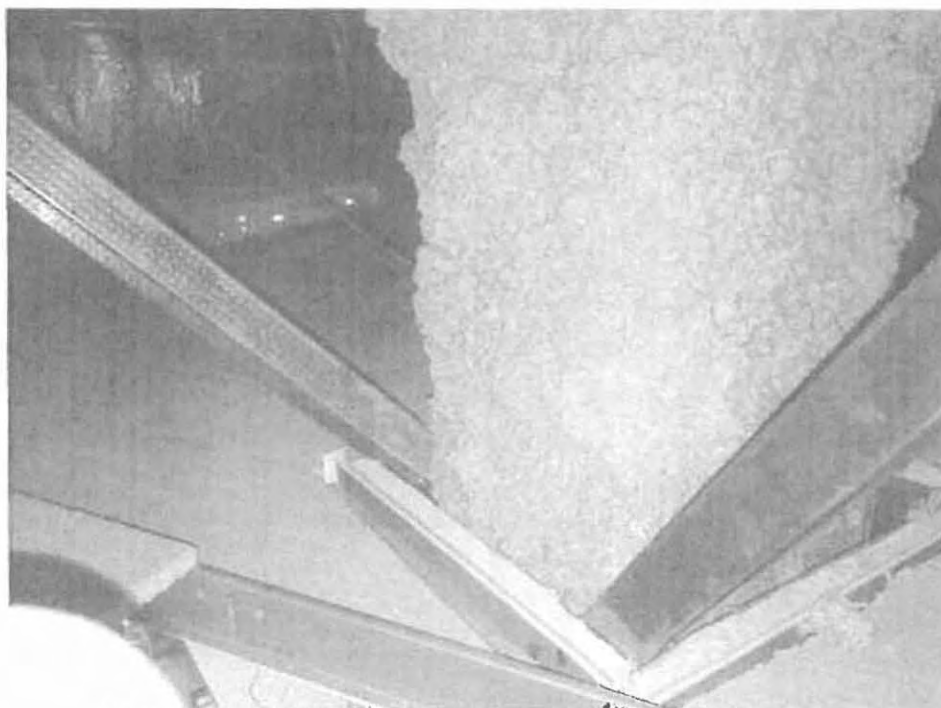
Proposed construction is to occur in an active library, which **will** be closed for construction. The existing conditions will be a significant driver of the cost of construction. The following photographs are intended to represent the conditions encountered during field investigation and the public space below the beams to be reinforced. The images are representative and do not convey all the conflicts present above the ceiling.



Photograph 1 - Typical Ceiling Space



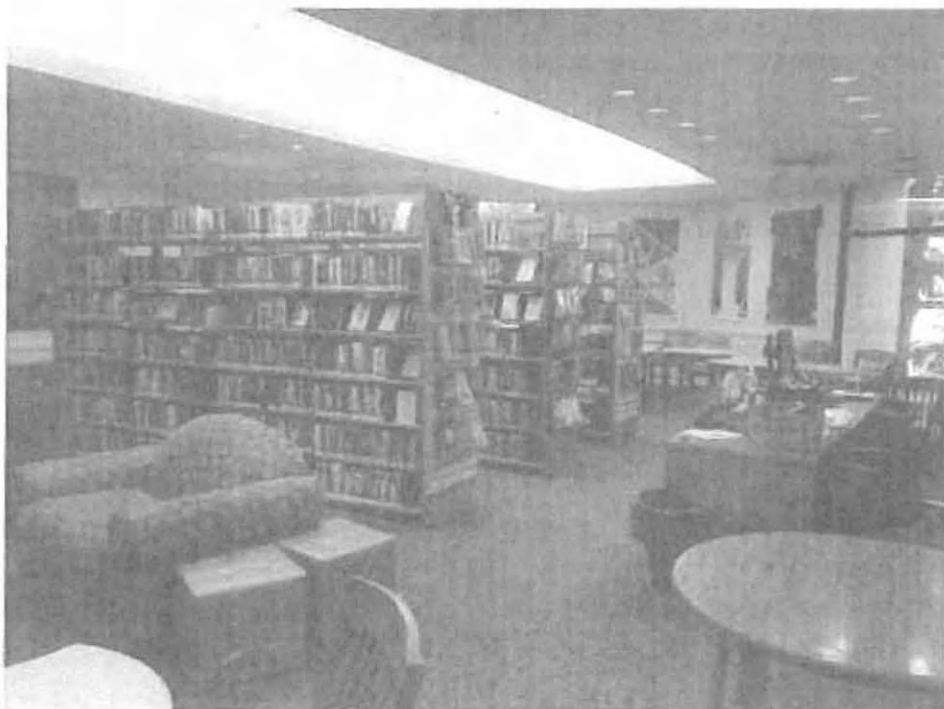
Photograph 2 - Typical Ceiling Space



Photograph 3 - Acoustic Tile Ceiling and Fireproofing at Column



Photograph 4 - Column Connection at Beam B5



Photograph 5 - Space and Ceiling below Beam B3



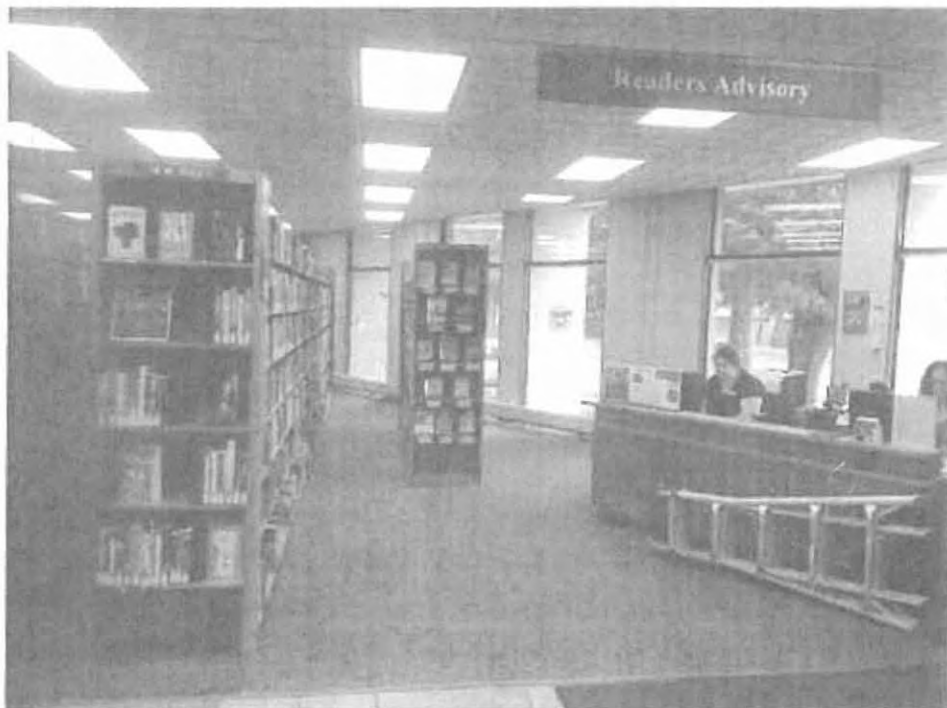
Photograph 6 - Space and Ceiling below Beam B4



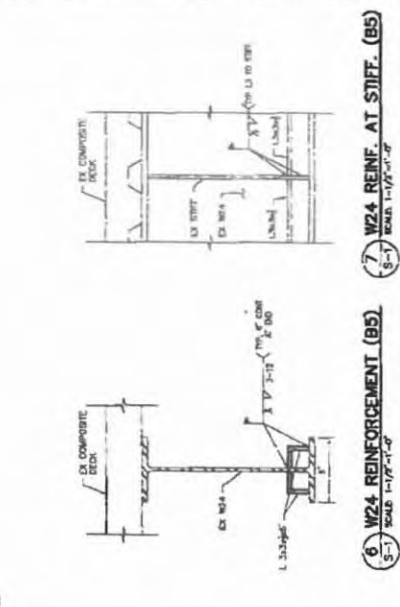
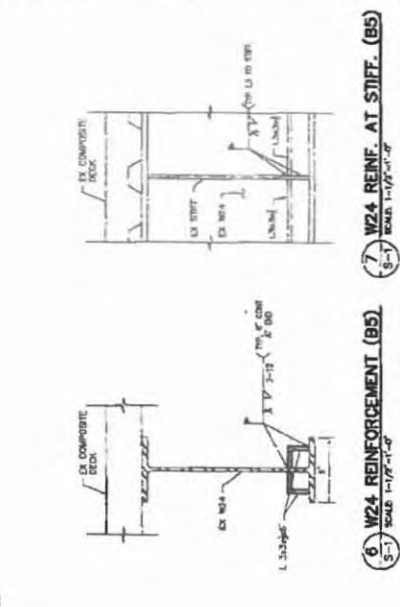
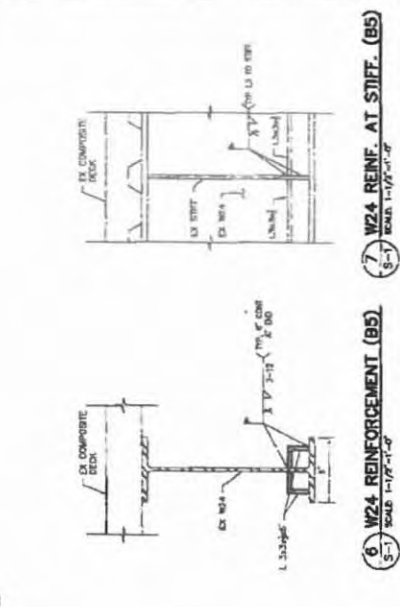
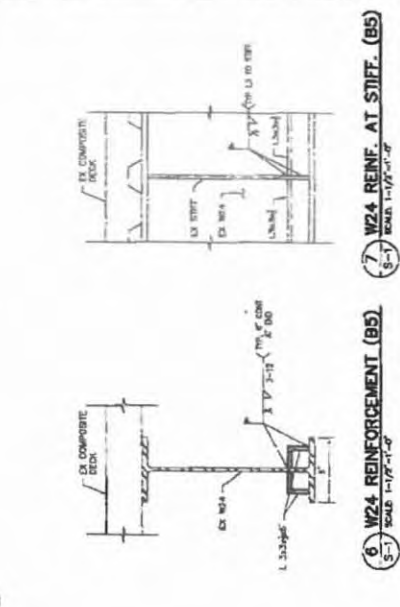
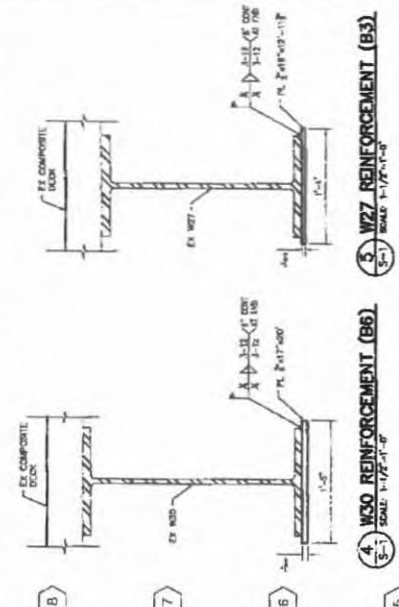
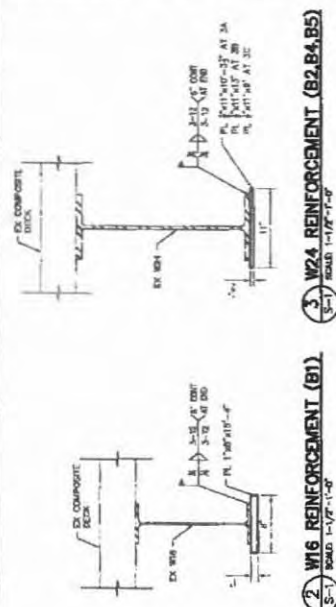
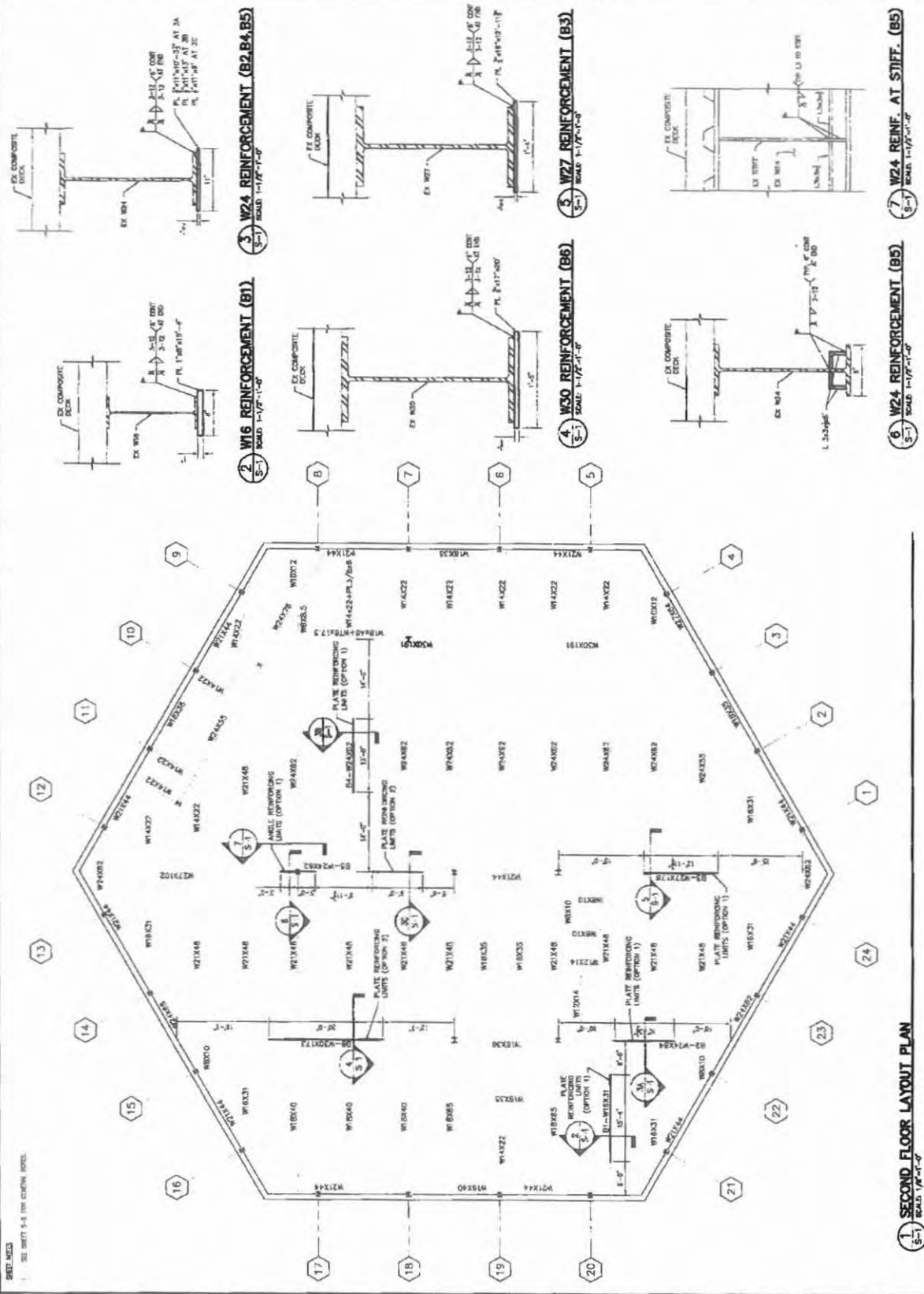
Photograph 7 - Space and Ceiling below Beam B5 at Column

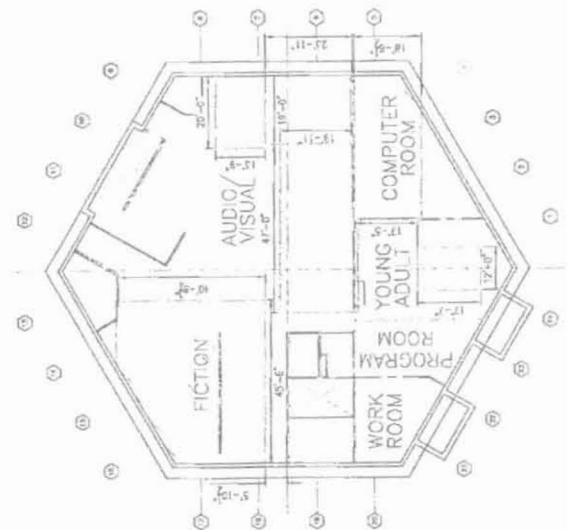


Photograph 8 - Space and Ceiling below Beam B6

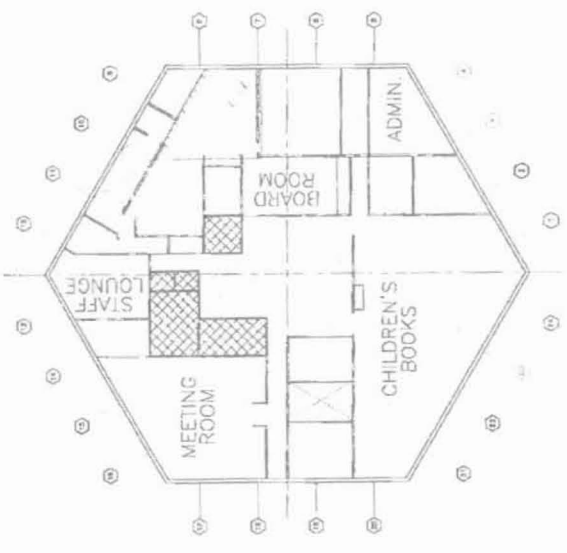


Photograph 9 - Space and Ceiling Below Beam B6





1
S-2



2 SECOND FLOOR LOAD DIAGRAM

LOADING LEGEND

60 PSF

100 PSF (OPTION 1)

100 PPF (OPTION 2)

150 PSF

1. **CONSTRUCTION OF EQUIPMENT FOR THE STUDY OF THE INFLUENCE OF THE CONCENTRATION OF THE INFLUENCE INDICATOR ON THE CONCENTRATION OF THE INFLUENCE INDICATOR.**
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NEWMAN PUBLIC LIBRARY
EVALUATIONCAPACITY DIAGRAMS AND
GENERAL NOTES

PROPOSAL BID BOND

RETURN WITH BID

PROJECT:

The Berwyn Public Library

Steel Beam Reinforcement Project

WE PLEASE SEE ATTACHED BID BOND 32 PRINCIPAL

and at SURETY are bond party, severally and jointly bound until the above local Agency (hereafter referred to as "LA") in the penal sum of \$% of the bid bid price or fee for the project described in the Regional document is in effect on the date of addition for fees, whichever is the lesser sum. We bind ourselves as co-bondors, successors, assigns, and assigns, jointly to pay to the LA the sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said PHILIP PAZ is submitting a written proposal to the United Nations through its Awarding Authority for the construction of the work designated as the above system;

THEREFORE if the Proposal is accepted and a contract awarded to the PRHC PM by the CM/MTA for the above described section and the PRHC PM shall within fifteen (15) days after award enter into a formal Contract furnish Surety guaranteeing the faithful performance of the work and furnish evidence of the required insurance coverage as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications. It is the obligation of the PRHC PM to obtain and maintain a valid contract from and with

IN THE EVENT the OWNER determines the PRINCIPAL has failed to enter into a formal Contract in compliance with any requirements set forth in the preceding paragraph, then the OWNER acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with a court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF I have hereunto set my hand and the seal of the said Court at the City of New York, this 22nd day of May, 1964.

PRINCIPAL

BY _____
(Signature & Title)

By _____
(Signature & Title)

IF PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signatures of each contractor must be affixed.

SURETY

Name of Surety _____ Signature of Agent or Clerk _____

STATE OF ILLINOIS,
COUNTY OF _____

I, _____ a history Pub. in sig for me ready, do hereby certify that

_____ aff. aff. aff. possibly

known to be the two same subjects. Although neither are identified by the ²step or a subsequent ordered ³step, ⁴THIRD ³FA, and ⁵FOUR ³IV, assigned before the 1 day or before and 1 day after respectively, that they are good and delivered each instrument as well from 2nd to 4th day of the 5th day since exchanges there is no form.

Country (and year if applicable)	Year	R^2	$\chi^2(1)$
Germany (1970-9)	1970-9	0.95	0.00
France (1970-9)	1970-9	0.95	0.00
Italy (1970-9)	1970-9	0.95	0.00
Spain (1970-9)	1970-9	0.95	0.00
Portugal (1970-9)	1970-9	0.95	0.00
Greece (1970-9)	1970-9	0.95	0.00
Belgium (1970-9)	1970-9	0.95	0.00
Netherlands (1970-9)	1970-9	0.95	0.00
Sweden (1970-9)	1970-9	0.95	0.00
Denmark (1970-9)	1970-9	0.95	0.00
Finland (1970-9)	1970-9	0.95	0.00
Japan (1970-9)	1970-9	0.95	0.00
USA (1970-9)	1970-9	0.95	0.00
UK (1970-9)	1970-9	0.95	0.00
Australia (1970-9)	1970-9	0.95	0.00
Canada (1970-9)	1970-9	0.95	0.00
South Africa (1970-9)	1970-9	0.95	0.00
India (1970-9)	1970-9	0.95	0.00
China (1970-9)	1970-9	0.95	0.00
Soviet Union (1970-9)	1970-9	0.95	0.00
USSR (1970-9)	1970-9	0.95	0.00
Poland (1970-9)	1970-9	0.95	0.00
Czech Republic (1970-9)	1970-9	0.95	0.00
Slovak Republic (1970-9)	1970-9	0.95	0.00
Hungary (1970-9)	1970-9	0.95	0.00
Romania (1970-9)	1970-9	0.95	0.00
Bulgaria (1970-9)	1970-9	0.95	0.00
Yugoslavia (1970-9)	1970-9	0.95	0.00
Croatia (1970-9)	1970-9	0.95	0.00
Slovenia (1970-9)	1970-9	0.95	0.00
Serbia (1970-9)	1970-9	0.95	0.00
Bosnia and Herzegovina (1970-9)	1970-9	0.95	0.00
Montenegro (1970-9)	1970-9	0.95	0.00
Albania (1970-9)	1970-9	0.95	0.00
Moldova (1970-9)	1970-9	0.95	0.00
Ukraine (1970-9)	1970-9	0.95	0.00
Belarus (1970-9)	1970-9	0.95	0.00
Lithuania (1970-9)	1970-9	0.95	0.00
Latvia (1970-9)	1970-9	0.95	0.00
Estonia (1970-9)	1970-9	0.95	0.00
Finland (1970-9)	1970-9	0.95	0.00
Sweden (1970-9)	1970-9	0.95	0.00
Denmark (1970-9)	1970-9	0.95	0.00
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Iceland (1970-9)	1970-9	0.95	0.00
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Portugal (1970-9)	1970-9	0.95	0.00
Greece (1970-9)	1970-9	0.95	0.00
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Pakistan (1970-9)	1970-9	0.95	0.00
India (1970-9)	1970-9	0.95	0.00
China (1970-9)	1970-9	0.95	0.00
Soviet Union (1970-9)	1970-9	0.95	0.00
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Moldova (1970-9)	1970-9	0.95	0.00
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Belarus (1970-9)	1970-9	0.95	0.00
Lithuania (1970-9)	1970-9	0.95	0.00
Latvia (1970-9)	1970-9	0.95	0.00
Estonia (1970-9)	1970-9	0.95	0.00
Finland (1970-9)	1970-9	0.9	

NOTES

1. Empirical verification of the model is missing, significant correlations of incomplete capitalization and residual loss being due and irregular.

My GOT V.55L0000005

Voluntary Furling

RETURN WITH BID

PROPOSAL	Owner:	CITY OF BERWYN
	Township:	BERWYN
	County:	COOK

1. **PROPOSAL OF:** G. Fisher Commercial Construction, Inc.
2 S. Hanks Rd. Suite C - Aurora, IL 60506
 (Name and Address of Bidder)

and includes the specified steel beam reinforcement. and all other appurtenant construction.

2. The Plans and Specifications for the proposed improvement are those prepared by the **City of Berwyn 6700 West 26th Street Berwyn, Illinois 60402**, and which Plans and/or Specifications are designated as:

THE BERWYN PUBLIC LIBRARY
FLOOR REINFORCEMENT PROJECT

3. The general requirements and covenants that will govern over this project are those prepared by: the "International Building Code", dated 2012, and/or the Illinois Department of Transportation, and included in the "Standard Specifications for Road and Bridge Construction", adopted and in effect on the date of invitations for Bids.
4. The undersigned agrees to complete the work within **ten (10) working days**, unless additional time is granted in accordance with the Specifications.
5. Accompanying this Proposal is either a Bid Bond or Proposal guarantee check, complying with the Specifications, made payable to the **City Treasurer of the City of Berwyn**. The amount of the Bid Security is:

SEVEN THOUSAND FIVE HUNDRED SIXTY FIVE DOLLARS AND NO CENTS

(in Writing)

(7,565.00)
 (In Figures)

PROPOSAL, Cont'd.

RETURN WITH BID

6. If this Proposal is accepted and the undersigned shall fail to execute a Contract and Contract Bond, as required herein, it is hereby agreed that the amount of the cash, check, or Bid Bond shall become the property of the Owner, and shall be considered as payment of damages due to delay and other causes suffered by the Owner, because of the failure to execute said Contract and Contract Bond; otherwise, said check, cash, or Bid Bond shall be returned to the undersigned.
7. Lump Sum pricing is to be provided to cover all costs associated with the scope of work defined herein. Base bid and alternate should have an individual and total price.
8. A bid will be declared unacceptable if either bid or alternate prices nor a total price is shown.
9. A bid will be declared unacceptable if there are omissions or irregularities of any kind which may tend to make the Proposal incomplete, indefinite, or ambiguous as to its meaning.
10. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this Contract as a result of a conviction for the violation of State laws prohibiting bid rigging or bid rotating.
11. The undersigned submits herewith his "Schedule of Prices", on the forms included in this section, covering the work to be performed under this Contract; he understands that he must show in the schedule the lump sum prices for which he proposes to perform each scope of work, that the extensions must be made by him, and that, if not so done, his Proposal may be rejected as irregular.

RETURN WITH BID

THE BIDS

This Bid Package is constructed with 4 options for the City to choose from. These options are as follows:

- ☐ BASE BID – OPTION 1 – Weekday Library Closure
- ☐ ALTERNATE "A" - OPTION 2 – Weekday Library Closure
- ☐ ALTERNATE "B" – OPTION 1 – Friday to Sunday Library Closure
- ☐ ALTERNATE "C" - OPTION 2 – Friday to Sunday Library Closure

The Bidders are instructed to fully complete both options. The City of Berwyn will then select the best most cost-effect option for the City.

BASE BID

PROPOSAL OF: G. Fisher Commercial Construction, Inc.

2 S. Hanked Rd. Suite C - Aurora, IL 60506

(Name and Address of Bidder)

Item No.	Description	Unit	Quantity	Unit Price	Total
1	Base Bid (Option1)	1		Lump Sum	\$75,650.00
BIDDER'S PROPOSAL FOR COMPLETION OF ENTIRE IMPROVEMENT:				\$75,650.00	

RETURN WITH BID

ALTERNATE "A"

PROPOSAL OF: G. Fisher Commercial Construction, Inc.

2 S. Hanked Rd. Suite C - Aurora, IL 60506

(Name and Address of Bidder)

Item No.	Description	Unit	Quantity	Unit Price	Total
1	Base Bid (Option1)	1		Lump Sum	\$75,650.00
2	Alternate "A" Bid (Option2)	1		Lump Sum	\$40,494.00
BIDDER'S PROPOSAL FOR COMPLETION OF ENTIRE IMPROVEMENT:					\$116,144.00

RETURN WITH BID

ALTERNATE "B"

PROPOSAL OF: G. Fisher Commercial Construction, Inc.

2 S. Hanked Rd. Suite C - Aurora, IL 60506

(Name and Address of Bidder)

Item No.	Description	Unit	Quantity	Unit Price	Total
1	Base Bid (Option1)	1		Lump Sum	\$75,650.00
2	Alternate "B" Bid (Option2)	1		Lump Sum	\$11,980.00
BIDDER'S PROPOSAL FOR COMPLETION OF ENTIRE IMPROVEMENT:					\$87,630.00

RETURN WITH BID

ALTERNATE "C"

PROPOSAL OF: G. Fisher Commercial Construction, Inc.

2 S. Hanked Rd. Suite C - Aurora, IL 60506

(Name and Address of Bidder)

Item No.	Description	Unit	Quantity	Unit Price	Total
1	Base Bid (Option1)	1		Lump Sum	\$75,650.00
2	Alternate "A" Bid (Option2)	1		Lump Sum	\$40,494.00
3	Alternate "B" Bid (Option1)	1		Lump Sum	\$11,980.00
4	Alternate "C" Bid (Option2)	1		Lump Sum	\$10,745.00
BIDDER'S PROPOSAL FOR COMPLETION OF ENTIRE IMPROVEMENT:					\$138,869.00

RETURN WITH BID

PROPOSAL Cont'd.

(If an Individual)

Signature of Bidder _____

Business Address _____

Phone Number _____

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

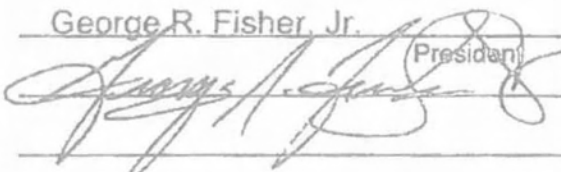
Phone Number _____

Insert Names and Addresses
Of All Partners: _____

(If a corporation)

Corporate Name G. Fisher Commercial Construction, Inc.

Signed By George R. Fisher, Jr.

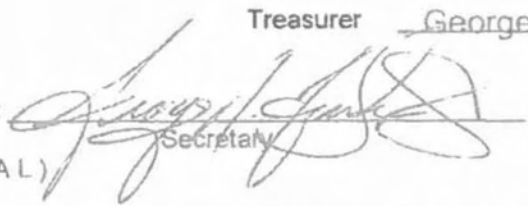
Signed By  (President)

Phone Number 331-256-6847

Insert Names of Officers:

President George R. Fisher, Jr.

Treasurer George R. Fisher, Jr.

Attest: 

Secretary

(SEAL)

RETURN WITH BID

CERTIFICATE OF UNDERSTANDING
REGARDING
HOLD HARMLESS & INSURANCE COVERAGE REQUIREMENTS

OWNER: CITY OF BERWYN
PROJECT DESCRIPTION: BERWYN PUBLIC LIBRARY
STEEL BEAM REINFORCEMENT PROJECT

THIS IS TO CERTIFY THAT I, George R. Fisher, Jr., President/Principal/Partner of G. Fisher Commercial Construction, Inc. (hereinafter referred to as the "Contractor"), have read the "Hold Harmless and Insurance Provisions" incorporated in the attached Proposal Document and possess full authority and power to legally bind said Contractor to same.

I, **FURTHER AGREE AND CERTIFY**, that if awarded a Contract for the above named project, I will direct our insurance agent or representative to provide any and all required insurance policies outlined in said "Hold Harmless and Insurance Requirements" to afford the required coverage for the Owner and Engineer, the City of Berwyn, and any and all other entities so named in said "Insurance Requirements" section.

I, **FURTHER UNDERSTAND**, that all expenses relating to the issuance of said policies of insurance will be solely at the Contractor's expense, and that the Contractor will pay all liability for failure to keep said insurance policies in full force and effect for the duration of the project and as required in said "Insurance Requirements". Additionally, I will not allow any reduction in any of the "Limits of Coverage" afforded in said policies. I further understand and agree that we, as Contractor, will be totally liable and responsible for any direct and/or indirect consequences arising from our failure to comply with these Insurance Requirements.

FINALLY, I UNDERSTAND AND AGREE, that if said Insurance Requirements are not fulfilled, we, the Contractor, will bear full responsibility for paying any and all costs of litigation, including but not limited to, settlement costs and attorney's fees resulting from any and all claims against the Owner and/or Engineer relating to the subject project.

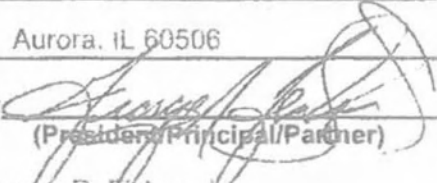
Dated this 5th day of February, 2019

CONTRACTOR'S NAME:

G. Fisher Commercial Construction, Inc.

ADDRESS 2 S. Harkes Rd. Suite C

Aurora, IL 60506

SIGNED BY: 
(President/Principal/Partner)

George R. Fisher, Jr.
(Typed/Printed Name)

WITNESS:

BY:



CONTRACTOR'S BID RIGGING CERTIFICATION

RETURN WITH BID

As Required Under Article 33E, "Public Contracts", of the Criminal Code of 1961 (720 ILCS 5/22E-1 Thru 5/33E-13) G. Fisher Commercial Construction, Inc.
(Print Name of Contractor)

a Corporation
(Corporations, Partnership) (Sole Proprietorship)

as part of his/its bid on this Contract hereby certifies that the Contractor is not barred from bidding on this Contract as a result of a violation of either Section 5/33E-3 (bid-rigging) or 5/33E-4 (bid-rotating) of Article 33E of Act 5 "Criminal Code of 1961" as amended.

Dated: 02/05/2019

By: [Signature]
(Signature)

Title: President

STATE OF ILLINOIS

COUNTY OF Cook

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that George R. Fisher, Jr. (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledge that he/she executed the foregoing certifications as his/her free act and deed.

Dated: 02/05/2019

(NOTARY SEAL)



RETURN WITH BID

CONTRACTOR'S TAX DELINQUENCY CERTIFICATION

As required under 65 ICLS 5/11-42.1-1, provisions require that the Contractor certify that there are no delinquent taxes outstanding that are otherwise due the Department of Revenue unless they are being contested in accordance with established procedures. The undersigned official of the Contractor hereby certifies that there are no violations of the aforementioned act or if violations do exist, there are being contested properly.

Dated: 02/05/2019

Contractor: G. Fisher Commercial Construction Inc.

By: _____

(Signature)

Title: President

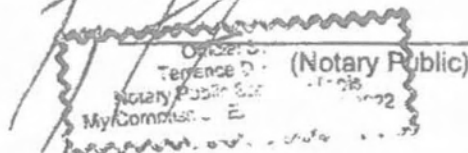
STATE OF ILLINOIS

COUNTY OF Cook

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that George R. Fisher, Jr. (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledge that he/she executed the foregoing certifications as his/her free act and deed.

Dated: 02/05/2019

(NOTARY SEAL)



**CONTRACTOR'S DRUG-FREE
WORKPLACE CERTIFICATION**

RETURN WITH BID

Pursuant to 30 ILCS 580/1, et seq. ("Drug-Free Workplace Act"), the undersigned Contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

A. Publishing a statement:

- 1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the grantee's or Contractor's workplace.
- 2) Specifying the actions that will be taken against employees for violations of such prohibition.
- 3) Notifying the employee that, as a condition of employment on such Contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B. Establishing a drug-free awareness program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the grantee's or Contractor's policy of maintaining a drug-free workplace;
- 3) any available drug counseling, rehabilitation, and employee assistance program; and
- 4) the penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Contract or grant, and to post the statement in a prominent place in the workplace.

D. Notifying the contracting agency within 10 days after receiving notice under page (b) of paragraph 3) of Subsection A from an employee or otherwise receiving actual notice of such conviction.

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION,
Cont'd.

RETURN WITH BID

- E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by the 30 ILCS 580/5.
- F. Assisting employees in selecting a course of action in the event of drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this Section.

Failure to abide by this certification shall subject the Contractor to the penalties in 30 ILCS 580/6.

Dated: 02/05/2019

Contractor: G. Fisher Commercial Construction, Inc.

By: George R. Fisher, Jr.

Title: President

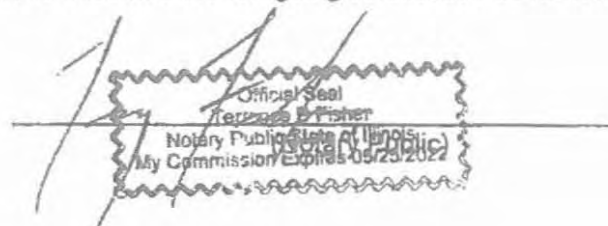
STATE OF ILLINOIS }
COUNTY OF Cook } SS

I, the undersigned, a notary public in and for the State and Country aforesaid, hereby certify that George R. Fisher, Jr.

 (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 02/05/2019

(NOTARY SEAL)



SUBSTANCE ABUSE PREVENTION
PROGRAM CERTIFICATION

RETURN WITH BID

Pursuant to Public Act 95-6035, the undersigned hereby certifies that it is in compliance with the terms and provisions of the Substance Abuse Prevention on Public Works Act. In particular, the undersigned hereby represents and warrants to the City of Berwyn as follows:

The Substance Abuse Prevention on Public Works Act, Public Act 95-6035, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and the employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the Act.

(complete either A or B below)

- A. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has signed collective bargaining agreements that are in effect for all of its employees, and that deal with the subject matter of Public Act 95-6035.

Contractor/Subcontractor

Name of Authorized Representative (type or print)

Title of Authorized Representative (type or print)

Date: _____

Signature of Authorized Representative

- B. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with the subject of the Act, the attached substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

G. Fisher Commercial Construction, Inc.

Contractor/Subcontractor

George R. Fisher, Jr.

Name of Authorized Representative (type or print)

President

Title of Authorized Representative (type or print)

Date: 02/05/2019

Signature of Authorized Representative

RETURN WITH BID

CONTRACTOR'S SEXUAL HARASSMENT POLICY CERTIFICATION

G. Fisher Commercial Construction, Inc. ("Contractor"),

having submitted a bid/proposal for the BERWYN PUBLIC LIBRARY – STEEL BEAM REINFORCEMENT PROJECT hereby certifies that said Contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4).

Dated: 02/05/2019

Contractor G. Fisher Commercial Construction, Inc.

By: George R. Fisher, Jr.
(Authorized Agent of Contractor)

Title: President

STATE OF ILLINOIS }
COUNTY OF Cook } SS

I, the undersigned, a notary public in and for the State and Country aforesaid, hereby certify that George R. Fisher, Jr. (Name of Signatory) appeared before me this day in person and, being first duly sworn in oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 02/05/2019

(NOTARY SEAL)



CONTRACT

THIS AGREEMENT, made and concluded this 13th day of February, 2019, between **City of Berwyn**, acting by and through the Mayor and City Council, known as the party of the first part, and G. Fisher Commercial Construction, Inc. his/their executors, administrators, successors or assigns, known as the part of the second part.

WITNESSETH THAT, for and in consideration of the payment and Agreements mentioned in the "Schedule of Prices", included herein, to be made and performed by the party of the first part, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all the materials and all labor necessary to complete the work for the Berwyn Public Library: Floor Reinforcing Project Base Bid and Alternate "A" as defined in the Contract Documents dated January 24, 2019 in the penal sum of One hundred and sixteen thousand, one hundred and forty-four dollars, in full compliance with all the terms of this Agreement and the requirements of the Engineer under it.

IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Party of the First Part:

ATTEST:

The CITY OF BERWYN

Margaret M. Paul, City Clerk

By: Robert J. Lovero, Mayor

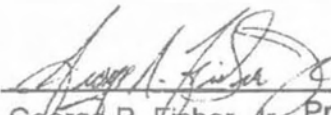
(S E A L)

Party of the Second Part:

G. Fisher Commercial Construction, Inc.

(Corporate Name)


Witness

By: 
George R. Fisher, Jr. President

CONTRACT

KNOW ALL MEN BY THESE PRESENTS, that we G. Fisher Commercial Construction, Inc. a corporation organized under the laws of the State of Illinois, and licensed to do business in the State of Illinois as Principal, and General Contractor, a Corporation organized and existing under the laws of the State of Illinois, with authority to do business in the State of Illinois, as General Contractor, certify that our surety FCCI Insurance Group are rated by A.M. Best to be "A-" or better, and are held and firmly bound unto the City of Berwyn, Cook County, State of Illinois, in the penal sum of \$116,140.00, lawful money of the United States, well and truly be paid unto said City of Berwyn, for the payment of which we bind ourselves, our successors, and assigns, jointly, severally, and firmly by these presents.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that whereas, the said Principal has entered into a written Contract with the City of Berwyn for the construction of the work for:

**The Berwyn Public Library
Steel Beam Reinforcement Project**

Which Contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said Contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures, or machinery furnished to said Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or Corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this Bond shall inure to the benefit of any person, firm, company, or Corporation to whom any money may be due from the Principal, Subcontractor, or otherwise for any such labor, materials, apparatus, fixtures, or machinery so furnished, and that suit may be maintained on such Bond by any person, firm, company or Corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said Contract, and shall pay all sums of money due or to

become due for any labor, materials, apparatus, fixtures, or machinery furnished to him for the purposes of constructing such work, and shall commence and complete the work within the time prescribed in said Contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the said work shall have been accepted, and shall hold the Owner and the Engineer harmless on account of any such damages, and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said Contract, and shall remove and replace any defects in workmanship or materials which may be apparent or may develop within a period of one (1) year from the date of final acceptance, then this shall be null and void; otherwise, to remain in full force and effect.

AND the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or to the work, to be performed thereunder, or the Specifications accompanying the same, shall in any way affect its obligation on this Bond, and it does herein waive notice of any such change, extension of time, alteration or addition to the terms of the Contract, or to the work or to the Specifications.

IN WITNESS WHEREOF, we have duly executed the foregoing obligation this

13th Day of February, 2019.

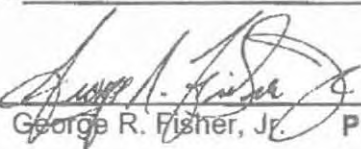
ATTEST:



Witness

Corporate

Name G. Fisher Commercial Construction, Inc.

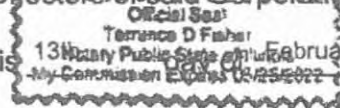
By 

George R. Fisher, Jr. **President**

STATE OF Illinois)
COUNTY OF Cook)

I, Terry Fisher A Notary Public in and for said County, in the State
aforesaid, do hereby certify that George R. Fisher, Jr. and _____ to me
personally known to be President and Secretary, respectively, of
G. Fisher Commercial Construction, Inc., a Corporation, and also known to me to be the persons
whose names are subscribed to the foregoing instrument, appeared before me this day
in person and acknowledged that as such president and Secretary, respectively, they
signed, sealed, and delivered the said instrument as the free and voluntary act of said
Corporation for the uses and purposes therein set forth, and that they were duly
authorized to execute the same by the Board of Directors of said Corporation.

Given under my hand and Notarial Seal this 13th day of February 2019,



(Notary Public)

STATE OF _____
COUNTY OF _____ S.S

I, _____, a Notary Public in and for said County, in the State
aforesaid, do hereby certify that _____ (Attorney in Fact) who is
personally known to me to be the same person who signed the above and foregoing
instrument as the Attorney In Fact for _____ (Surety
Company) appeared before me this day in person and acknowledged that he executed
the foregoing instrument under authority given to him as the free and voluntary act of said
Surety, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____ 2019.

(Notary Public)

Approved this _____ day of _____ A.D., 2016.

CITY OF BERWYN

ATTEST:

By _____
Robert J. Lovero, Mayor

Margaret M. Paul, City Clerk
(MUNICIPAL SEAL)

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE G. Fisher Commercial Construction Inc.
2 S. Hanks Rd. Suite C Aurora IL 60506
as Principal, hereinafter called the Principal, and FCCI Insurance Company
6300 University Parkway Sarasota, FL 34240
a corporation duly organized under the laws of the State of FL
as Surety, hereinafter called the Surety, are held and firmly bound unto City of Berwyn
6700 W 26th Street Berwyn, IL 60406
as Obligor, hereinafter called the Obligor, in the sum of Ten Percent of Amount Bid
Dollars (\$ 10%),
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Structural Steel reinforcement; remove and replace existing acoustical
and drywall ceilings for access; temporary protection of existing finishes

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a Contract with
the Obligor in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or
Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt
payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter
such Contract and give such bond or bonds, if the Principal shall pay to the Obligor the difference not to exceed the
penalty hereof between the amount specified in said bid and such larger amount for which the Obligor may in good faith
contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise
to remain in full force and effect.

Signed and sealed this 1st day of February, 2019

[Signature]
(Witness)

[Signature]
(Witness)



G. Fisher Commercial Construction Inc
(Principal)

By [Signature] (Seal)
PRESIDENT
(Title)

FCCI Insurance Company
(Surety)

By [Signature] (Seal)
Matthew Dohn
(Title)

STATE OF Illinois
COUNTY OF Lake

I, Renee Dohn Notary Public of Lake County,
In the State of Illinois, do hereby certify that Matthew Dohn
Attorney-in-Fact, of the FCCI Insurance Group
who is personally known to me to be the same person who name is
subscribed to foregoing instrument, appeared before me this day in person, and
acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the
FCCI Insurance Group

for the uses and purposes therein set forth

Given under my hand and notarial seal at my office in the City of Lake Barrington
in said County, this 1st day of February A.D., 2019

Renee Dohn
Notary Public Renee Dohn

My Commission expires: November 19, 2022





More than a policy. A promise.

GENERAL POWER OF ATTORNEY

Know all men by these presents That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Matthew Dohn

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$7,500,000); **\$7,500,000.00**

Surety Bond No.: Bid Bond

Principal: G. Fisher Commercial Construction, Inc

Obligee: Community Unit School District 308

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 25TH day of September, 2016.

Attest:

Craig Johnson
Craig Johnson, President
FCCI Insurance Company



Thomas A. Koval Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Thomas A. Koval, Esq., who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force. 10th

Dated this 1st day of February, 2019.

Thomas A. Koval, Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary



G. FISHER
COMMERCIAL CONSTRUCTION, INC.

2 S. Hanks Road, Suite C
Aurora, IL 60506
Phone: (331) 256-6847
Fax: (331) 256-6848

February 20, 2019

City of Berwyn
6700 W. 26th St.
Berwyn, IL 60402

Re: Library Floor Reinforcement Project
2701 S. Harlem Ave.
Berwyn, IL 60402
Fisher Project Number 110297

STATEMENT OF PREVAILING WAGE COMPLIANCE

The Bidder and each of its Subcontractors shall pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. The Bidder shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to the Contractor due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of the Contractor and not at the expense of the Owner. The change order shall be computed using the prevailing wage rates with all overhead, profit, insurance and any benefits as applicable at the time the change order work is scheduled to be performed. The Bidder shall be solely responsible to maintain accurate records as required by the prevailing wage statute and shall provide Certified Payroll to the owner to confirm its compliance.

Thank you in advance for your immediate attention in this very important matter. Please contact this office with any questions and comments at your earliest convenience.

Respectfully submitted,

George R. Fisher, Jr.
President



G. FISHER
COMMERCIAL CONSTRUCTION, INC.

**2 S. Hanks Rd. Suite C
Aurora, IL 60506**

**Phone: 331-256-6847
Fax: 331-256-6848**

Please review the contract provided as some modifications were made in an effort to make the contract a bit more congruent. The following are changes to the contract;

1. Page 2 "CONTRACT BOND" the word "BOND" was removed.
 - a. The Performance and Payment Bond are attached to the doc's provided.
2. Page 2 Paragraph 1 - "GENERAL CONTRACTOR" replaced "Surety"
 - a. Language was added "certify that our surety, FCCI Insurance Group are rated"
3. Page 2 Paragraph 3 the word "FREGOING" was replace by "FOREGOING".
4. Page 3 under "ATTEST" the word "SECRETARY" was changed to witness.

Please indicate if additional information is required.

Respectfully Submitted,

George R. Fisher, Jr.
President

**G. FISHER COMMERCIAL CONSTRUCTION, INC.
2 S. Hanks Rd. Suite C
Aurora, IL 60506**

OFFICE OF THE ILLINOIS SECRETARY OF STATE

JESSE WHITE
SECRETARY OF STATE



CORPORATION FILE DETAIL REPORT

File Number	60418411		
Entity Name	G. FISHER COMMERCIAL CONSTRUCTION, INC.		
Status	ACTIVE		
Entity Type	CORPORATION	Type of Corp	DOMESTIC BCA
Incorporation Date (Domestic)	03/26/1999	State	ILLINOIS
Agent Name	MICHAEL S FRIMAN	Agent Change Date	04/18/2018
Agent Street Address	222 S RIVERSIDE PLAZA #2100	President Name & Address	GEORGE FISHER JR 1506 FLAGDAYDR BATAVIA IL 60510
Agent City	CHICAGO	Secretary Name & Address	GEORGE FISHER JR SAME
Agent Zip	60606	Duration Date	PERPETUAL
Annual Report Filing Date	02/11/2019	For Year	2019
Old Corp Name	03/26/2015 - GRF ENTERPRISES, INC.		

[Return to the Search Screen](#)

[Purchase Certificate of Good Standing](#)

(One Certificate per Transaction)

OTHER SERVICES

[File Annual Report](#)

[Adopting Assumed Name](#)

[Articles of Amendment Effecting A Name Change](#)

[Change of Registered Agent and/or Registered Office Address](#)

[BACK TO CYBERDRIVEILLINOIS.COM HOME PAGE](#)



CERTIFICATE OF LIABILITY INSURANCE

Acct#: 1934778

DATE (MM/DD/YYYY)

2/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 5847 San Felipe, Suite 320 Houston, TX 77057	CONTACT NAME: 688-828-8365	FAX (A/C, No):	
	PHONE (A/C, No, Ext):	E-MAIL ADDRESS:	
INSURED Insperity, Inc. 19001 Crescent Springs Drive Kingwood, TX 77339 *SEE BELOW	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Indemnity Insurance Co. of North America		43575
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	X	C65730789	10/1/2018	10/1/2019 X PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
G. FISHER COMMERCIAL CONSTRUCTION, INC. (3542700) IS INCLUDED AS A NAMED INSURED THROUGH ENDORSEMENT.
WAIVER OF SUBROGATION IN FAVOR OF City Of Berwyn WHEN REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER**CANCELLATION**

CITY OF BERWYN
6700 26TH ST.
BERWYN, IL 60402

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Workers' Compensation and Employers' Liability Policy

Named Insured Insperity Inc. G. FISHER COMMERCIAL CONSTRUCTION, INC.	Endorsement Number
	Policy Number Symbol: RWC Number: C65730789
Policy Period 10/1/2018 TO 10/1/2019	Effective Date of Endorsement 10/1/2018
Issued By (Name of Insurance Company) Indemnity Insurance Co. of North America	
Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.	

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS
ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

Schedule

City Of Berwyn
City Of Berwyn,
6700 26th St.
Berwyn, IL 60402

For the states of CA, UT, TX, refer to state specific endorsements. This endorsement is not applicable in KY, NH, and NJ.

The endorsement does not apply to policies in Missouri where the employer is in the construction group of code classifications. According to Section 287.150(6) of the Missouri statutes, a contractual provision purporting to waive subrogation rights against public policy and void where one party to the contract is an employer in the construction group of code classifications.

For Kansas, use of this endorsement is limited by the Kansas Fairness in Private Construction Contract Act(K.S.A. 16-1801 through 16-1807 and any amendments thereto) and the Kansas Fairness in Public Construction Contract Act(K.S.A 16-1901 through 16-1908 and any amendments thereto). According to the Acts a provision in a contract for private or public construction purporting to waive subrogation rights for losses or claims covered or paid by liability or workers compensation insurance shall be against public policy and shall be void and unenforceable except that, subject to the Acts, a contract may require waiver of subrogation for losses or claims paid by a consolidated or wrap-up insurance program.



Authorized Representative



G. Fisher Commercial Construction, Inc.
2 S. Hanks Rd. Suite C
Aurora, IL 60506

Phone: 331-256-6847
Fax: 331-256-6848

PAST YEARS REFERENCES

1 PROJECT

Mattress Firm - Ground Up - Demolition; Site Remediation; New Facility; Interior Fit Out
3,753 sf

OWNER

OneCorp - Michael Stern 954-499-8663

ARCHITECT

Grund & Reisterer - Chuck Resterier - 312-372-5353

CONTRACT AMOUNT

\$1,127,316.24

DATE OF COMPLETION

10/20/2015

2 PROJECT

Tide Cleaners - Tenant Interior Fit Out

OWNER

Proctor and Gamble - Andrew Seemiller - 314-566-8026

ARCHITECT

ECA Architects - Eric Carlson

CONTRACT AMOUNT

\$138,000.00

DATE OF COMPLETION

11/30/2016

3 PROJECT

Bolingbrook Fire Station #3 - Complete interior renovation
12000 sf

OWNER

Village of Bolingbrook Tom Pawolicz, P.E. - 630-226-8851

ARCHITECT

MTZ Architects, Inc.

CONTRACT AMOUNT

\$395,700.00

DATE OF COMPLETION

11/20/2018

4 **PROJECT**

Orchard Woods Retail Center - New Ground up Retail Center
9800 sf

OWNER

Orchard 8, LLC

ARCHITECT

Michael R. Toensmeyer, SE - 513-772-9303

CONTRACT AMOUNT

\$715,473.00

DATE OF COMPLETION

11/30/2016 - Substantial Completion

5 **PROJECT**

Homewood Storage Facility - New Ground up Storage Building
910 sf

OWNER

Village of Homewood

ARCHITECT

Village of Homewood

CONTRACT AMOUNT

\$124,533.00

DATE OF COMPLETION

11/20/2018



G. FISHER
COMMERCIAL CONSTRUCTION, INC.

2 S. HANKES ROAD, STE C, AURORA, IL 60506

PHONE: (331) 256-6847

FAX: (331) 256-6848

SUBSTANCE ABUSE POLICY

Management of G. Fisher Commercial Construction, Inc. is dedicated to maintaining a competitive, safe, and drug free workplace for our employees. We understand that the illegal use of drugs, alcohol, and prescription drugs threaten the health and safety of employees and the public. Employees who use illegal drugs or abuse controlled substances on or off duty tend to be less productive, less reliable, and prone to greater absenteeism than employees who do not. Ultimately, such use could threaten our company's competitiveness and result in increased cost, delays, and risks. Therefore we have established and organized a program to control substance abuse problems in the workplace.

This policy will specify the circumstances under which drug testing will be required and the procedures for conducting such testing. This policy applies to all current employees and all final candidates for employment. This policy also complies with the United States Department of Transportation Anti-Drug Regulations that prohibit the use of marijuana, cocaine, opiates, amphetamines, phencyclidine, and alcohol.

TESTING

In order to assure compliance, G. Fisher Commercial Construction, Inc. reserves the right to administer substance abuse testing under the following conditions:

PRE-EMPLOYMENT

All final candidates for employment will undergo a drug screen prior to assignment of a job. Each applicant will be notified verbally of the policy and given a checklist describing the collection process. No applicant is to start work until after the results of the drug screen have been received. Applicants will be rejected for employment for failing to pass the drug/alcohol test.

POST ACCIDENT

Driving or operating company owned vehicles and equipment is a privilege that must be earned. Any accident where the employee's performance contributed to the accident is cause for a drug test.

REASONABLE CAUSE TESTING

Employees who are reasonably suspected of being unfit for duty by reason of acting in an impaired or unsafe manner will be removed from the job site and promptly transported by the company to a medical facility where the suspected employee's condition will be evaluated to determine whether or not drugs or alcohol have been used. Any employee refusing to cooperate with the medical

evaluation (including tampering with or falsifying a specimen) will result in termination of employment. The supervisor will fill out a reasonable cause report of observed behavior on the employee. Another supervisor should witness the employee's behavior if possible. The medical facility will determine whether the employee is capable of working, should be sent home, or needs further medical treatment.

RANDOM TESTING

G. Fisher Commercial Construction, Inc. will institute a random drug testing program for all employees. Computers will select individuals randomly. Employees selected will be required to report directly to the testing facility to be tested. Refusal to submit to the test will be considered the same as a positive test. G. Fisher will be responsible for all costs associated with the random test.

TESTING COSTS

G. Fisher Commercial Construction will pay pre-employment testing, post accident testing, reasonable-cause testing, and random testing. Re-testing after an initial positive result will be the responsibility of the employee. Any and all costs associated with the rehabilitation will be the employee's responsibility. Follow-up testing will be the employee's responsibility.

PRIVACY & CONFIDENTIALITY

G. Fisher Commercial Construction, Inc. will apply its drug testing policy in a reasonable and non-discriminatory manner. Tests will be administered discretely and test results will be maintained in strict confidence. Every effort will be made to preserve the employee's right to dignity and privacy. Knowledge of test results and disciplinary actions taken will be limited to those who have a direct need to know. Any employee, upon written request, shall have access to any records relating to his or her drug or alcohol test results.

CONDITIONS OF EMPLOYMENT

Compliance with this substance abuse policy is a condition of employment. The failure or refusal by an applicant or employee to cooperate fully by not signing the consent form or other required documents or not submitting to any test or any procedure under this policy will be grounds for refusal to hire or termination of employment.

As with all policies, G. Fisher Commercial Construction, Inc. reserves the right to revise, supplement, rescind any policy from time to time, as deemed appropriate. Employees will be notified of such changes as they occur. If employees have any questions regarding this policy, please contact the project administrator.

SUBSTANCE ABUSE CHECKLIST

1. PRESENT PHOTO ID OF YOURSELF AND SIGN IN AT THE MEDICAL FACILITY
2. COMPLETE INFORMATION ON THE CUSTODY AND CONTROL FORM (SUPPLIED BY THE FACILITY)
3. REMOVE ANY UNECESSARY GARMENT (COATS, HATS, JACKETS) PERSONAL BELONGINGS (PURSE, BRIEFCASE); YOU MAY RETAIN YOUR WALLET.
4. WASH AND DRY HANDS BEFORE TAKING THE TEST
5. YOU MAY PROVIDE THE SPECIMEN IN THE PRIVACY OF A STALL. HOWEVER, G. FISHER RESERVES THE RIGHT TO HAVE ANY AND ALL SUBSTANCE ABUSE TESTS OBSERVED BY A MEMBER OF THE MEDICAL FACILITY STAFF
6. YOU SHOULD OBSERVE THE ENTIRE COLLECTION PROCEDURE (THE COLLECTOR WILL CHECK THE SPECIMEN FOR VOLUME, TEMPERATURE, AND COLOR AND THE SEAL THE BOTTLE)
7. YOU SHOULD INITIAL THE IDENTIFICATION LABEL TO BE PLACED ON THE SPECIMEN BOTTLE TO CERTIFY THAT IT IS YOURS.
8. THE RESULTS OF THE LABORATORY ANALYSIS WILL BE FORWARDED TO THE **COMPANY MEDICAL** REVIEW OFFICER. THE MRO WILL REVIEW THE LABORATORY RESULTS AND WILL NOTIFY THE COMPANY IF A POSITIVE RESULT WAS DUE TO THE USE OF LEGITIMATE PRESCRIPTION MEDICINE, THEN THE MRO WILL REPORT THE TEST AS NEGATIVE.

EMPLOYEE ACKNOWLEDGEMENT

I acknowledge my receipt of a copy of the Substance Abuse Policy.

My signature below signifies my agreement to cooperate and participate in the program, as it is a condition of my employment.

(Print Name)

(Signature)

(Date of Receipt)

Bond No. 10-00082767

Document A312™ – 2010

Conforms with The American Institute of Architects AIA Document 312

Performance Bond

CONTRACTOR:

(Name, legal status and address)

G Fisher Commercial Construction, Inc.
2 S. Hanks Rd., Suite C
Aurora, IL 60506

SURETY:

(Name, legal status and principal place of business)

FCCI Insurance Group
9025 River Road #300
Indianapolis, IN 46240

Mailing Address for Notices

FCCI Insurance Group
9025 River Road #300
Indianapolis, IN 46240

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Berwyn
6700 W 28th Street
Berwyn, IL 60406
, US

CONSTRUCTION CONTRACT

Date: 02/13/2019

Amount: \$ 116,144

Description:

(Name and location)

Structural Steel reinforcement; remove and replace existing acoustical and drywall ceilings for access; temporary protection of existing finishes

BOND

Date: 02/13/2019

(Not earlier than Construction Contract Date)

Amount: \$ 116,144

Modifications to this Bond:

☒ None

☐ See Section 16

CONTRACTOR AS PRINCIPAL

Company:

(Corporate Seal)

Signature:

Name
and Title:

President

SURETY

Company:

(Corporate Seal)

Signature:

Name: Matthew Dohn
and Title: Attorney-in-Fact
Surety Phone No

(Any additional signatures appear on the last page of this Performance Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party:)

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company: _____
(Corporate Seal)

SURETY

Company: _____
(Corporate Seal)

Signature: _____
Name and Title: _____
Address: _____

Signature: _____
Name and Title: _____
Address: _____

Bond No. 10-00082767

Document A312™ – 2010

Conforms with The American Institute of Architects AIA Document 312

Payment Bond

CONTRACTOR:

(Name, legal status and address)

G Fisher Commercial Construction, Inc.
2 S. Hanke Rd., Suite C
Aurora, IL 60506

SURETY:

(Name, legal status and principal place of business)

FCCI Insurance Group
9025 River Road #300
Indianapolis, IN 46240

Mailing Address for Notices

FCCI Insurance Group
9025 River Road #300
Indianapolis, IN 46240

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Berwyn
6700 W 26th Street
Berwyn, IL 60406
US

CONSTRUCTION CONTRACT

Date: 02/13/2019

Amount: \$ 116,144

Description:

(Name and location)

Structural Steel reinforcement; remove and replace existing acoustical and drywall ceilings for access; temporary protection of existing finishes

BOND

Date: 02/13/2019

(Not earlier than Construction Contract Date)

Amount: \$ 116,144

Modifications to this Bond:

☒ None

☐ See Section 18

CONTRACTOR AS PRINCIPAL

Company:

(Corporate Seal)

Signature:

Name
and Title:

President

SURETY

Company:

(Corporate Seal)

Signature:

Name

and Title: Attorney-in-Fact

Surety Phone No.

(Any additional signatures appear on the last page of this Payment Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party)

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount owed by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company: _____
(Corporate Seal)

SURETY

Company: _____
(Corporate Seal)

Signature: _____
Name and Title: _____
Address: _____

Signature: _____
Name and Title: _____
Address: _____



More than a policy. A promise.

GENERAL POWER OF ATTORNEY

Know all men by these presents That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint

Matthew Dohn

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$7,500,000) **\$7,500,000.00**

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors That resolution also authorized any further action by the officers of the Company necessary to effect such transaction

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 25TH day of September, 2016

Attest:

Craig Johnson
Craig Johnson, President
FCCI Insurance Company

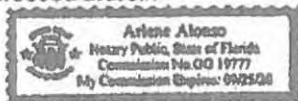


Thomas A. Koval Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Thomas A. Koval, Esq., who is personally known to me and who executed the foregoing document for the purposes expressed therein

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked, and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force

Dated this 13th day of February, 2019

Thomas A. Koval, Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Northwest Insurance Brokers, Inc 515 N. State St., Suite 2100 Chicago, IL 60654	CONTACT NAME: Michael Tosto PHONE (A/C No. Ext): 312-239-2704 FAX (A/C No.): 312-784-5391 E-MAIL ADDRESS: support@nwibrokers.com
INSURED G. Fisher Commercial Construction 2 S. Hanks Rd Aurora, IL 60506	INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: Essex Insurance Company INSURER C: National General Insurance INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF DATE	POLICY EXP DATE	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y	3EM1473	05/13/2018	05/13/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000
C	☐ AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS		20D4917112	04/21/2018	04/21/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Collision \$
B	☐ UMBRELLA LIAB ☒ EXCESS LIAB DED RETENTION \$		XOBW5896215	05/13/2018	05/13/2019	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject to a signed and dated written contract or written agreement that includes an additional insured requirement, certificate holder is added as additional insured on a primary non-contributory basis.

CERTIFICATE HOLDER CITY OF BERWYN 6700 26th St Berwyn, IL 60402	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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J-5

The City of Berwyn



Brian L. Pabst
City Administrator

A Century of Progress with Pride

Date: February 26, 2019

To: Mayor and City Council

Re: Berwyn Public Library: Complete Bid Review and Recommendation of Contract Award for Carpeting and tile.

I have been working with Library staff to accomplish several goals i.e. strengthen the structure of the Library to allow for current and future modifications without exceeding loading capacities; relocate heavy book racks to allow for the replacement of very old flooring install new flooring and related electrical and low voltage work. Staff sent out an RFP for bids via the sealed bid process. The scope of work can be summarized as follows:

Tile Removal & Carpeting Installation on the Main Floor.

The Main Floor Complete Carpeting Replacement Project can be summarized as follows:

- **Phase 1.** This Contractor will work in concert with Fisher Construction (structural company) on Thursday, March 7, 2019 as they remove all the first-floor tile and complete the preparation work for the new carpeting.
- **Phase 2.** On a subsequent date [Upon completion of the Structural Reinforcing Project and delivery of the new carpet], in approximately April, the Contractor will supply and install new carpet for all the main floor of the Library.

The most challenging aspect of this project and contract is that it is a fast-track project. In addition, the Contractor will be required to work with and coordinate with other Contractors of other disciplines to complete the described work.

The Bid Opening was conducted in City Hall on June 27, 2018. The complete Bid Tab for the Subject Project follows:

BID#	CONTRACTOR	BID AMOUNT
1	NOLAND SALES CORPORATION 815 MITTEL DRIVE WOOD DALE, IL 60191	Base Bid - \$58,500.00 Alternate Areas - \$4,000.00
2	DESITTER	\$53,802.88
3	PINNACLE	\$86,650.00
4	JOHNSON FLOORING	\$99,542.00

In summary, we had 4 reputable contractors submit bids on our project. Noland Sales Corporation had the most complete submitted proposal in full compliance with the Responsible Bidders Ordinance.

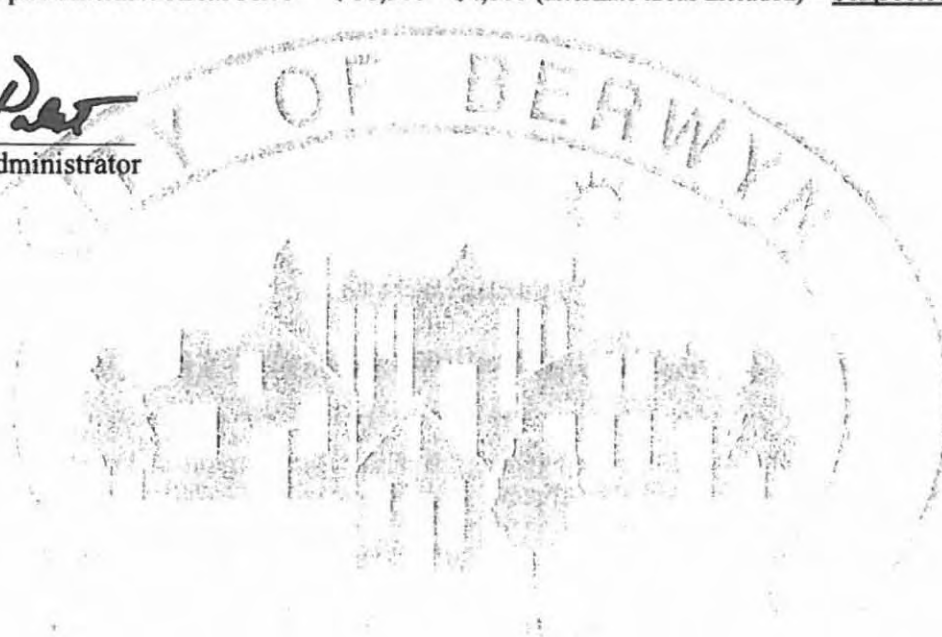
Based on the review of the Bids and the reference checks, I recommend that the City and the Library contract with Noland Sales Corporation to complete this project. The reasons are the following:

- The Proposal submitted by Noland Sales Corporation was complete and met the full requirements of the City RFP.
- Met all aspects of the Responsible Bidder Ordinance.
- Excellent references.
- The bid price by Noland Sales Corporation was very competitive.

Recommendation: Staff recommends that the City initiate the contract approval process with Noland Sales Corporation, at: The Total Base Bid plus Alternate Areas Price = \$ 58,500 + \$4,000 (alternate areas included) = \$62,500.00



Brian Pabst, City Administrator



CONTRACT

CONTRACT	Owner:	CITY OF BERWYN
	Township:	BERWYN
	County:	COOK
	Project No.	

1. **PROPOSAL OF:** NOLAND SALES CORPORATION

815 MITTEL DRIVE, WOOD DALE, IL 60191

(Name and Address of Bidder)

for the improvement designated as Tile Removal & Carpeting Installation on the Main Floor
(Project Title) and consists of the Complete Supply and Installation of the New
Carpeting on the Main Floor of the Library. and all other appurtenant construction.

2. The general requirements and covenants that will govern over this project are those prepared by the Illinois Department of Transportation, and included in the "Standard Specifications for Road and Bridge Construction", adopted and in effect on the date of invitation for Bids.

3. The undersigned agrees to complete the work by May 15, 2019, unless additional time is granted in accordance with the Specifications.

4. Accompanying this Proposal is either a Bid Bond or a Proposal guarantee check, complying with the Specifications, made payable to the **City Treasurer of the City of Berwyn**. The amount of the Bid Security is:

10% of the Bid

(In Writing)

():

(In Figures)

5. If this Proposal is accepted and the undersigned shall fail to execute a Contract and Contract Bond, as required herein, it is hereby agreed that the amount of the cash, check, or Bid Bond shall become the property of the Owner, and shall be considered as payment of damages due to delay and other causes suffered by the Owner, because of the failure to execute said Contract and Contract Bond; otherwise, said check, cash, or Bid Bond shall be returned to the undersigned.

PROPOSAL, Cont'd.

<u>CONTRACT</u>

6. Each pay item should have a unit price and a total price.
7. The unit price shall govern if no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity.
8. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
9. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
10. A bid will be declared unacceptable if there are omissions or irregularities of any kind which may tend to make the Proposal incomplete, indefinite, or ambiguous as to its meaning.
11. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this Contract as a result of a conviction for the violation of State laws prohibiting bid rigging or bid rotating.
12. The undersigned submits herewith his "Schedule of Prices", **on "The Proposal Worksheet" included in this section.** covering the work to be performed under this Contract; he understands that he must show in the Schedule the unit prices for which he proposes to perform each item of work, that the extensions must be made by him, and that, if not so done, his Proposal may be rejected as irregular.

CONTRACT

PROPOSAL, Conf'd.

The Proposal Worksheet



Proposal Submitted To: Berwyn Public Library
Attn: Taraney Sheedy
2701 South Harlem Avenue
Berwyn, Illinois 60402

Date: June 27, 2018
Phone: 708-795-8000 ext 6318
Email: tsheedy@berwynlibrary.org

Job location: **BERWYN PUBLIC LIBRARY - 1ST FLOOR AREAS**
TILE REMOVAL & CARPETING INSTALLATION
2701 SOUTH HARLEM AVENUE, BERWYN, ILLINOIS

Per my meeting on June 22, 2018 with Jim Gerambis and my physical inspection, we hereby submit the following pricing to furnish and install at the above referenced project during regular working hours:

VISCREEN / DUST PROTECTION (CERAMIC DEMOLITION) - 2 PHASES	2,500.00
LABOR TO DEMO EXISTING CERAMIC TILE - 2 PHASES	6,500.00
LABOR TO GRIND THINSET / PREP SUBFLOOR AFTER DEMO	6,000.00
FURNISH PATCRAFT ON THE RIGHT FOOT 10305 COLOR NATURAL BEIGE CARPET TILE	5,400.00
LABOR & ADHESIVE TO INSTALL CARPET TILE	1,800.00
LABOR TO DEMO EXISTING GLUEDOWN BROADLOOM CARPET	3,600.00
FURNISH PATCRAFT EASY ON THE EYES COLOR 00108 OPEN SESAME CARPET TILE	19,500.00
LABOR & ADHESIVE TO INSTALL CARPET TILE	8,200.00
FURNISH & INSTALL VINYL BASE - COLOR: TBD	3,000.00
FLOOR PREPARATION ALLOWANCE FOR CARPET AREAS	1,000.00
DUMPSTER / DELIVERY CHARGE	1,000.00
TOTAL COST OF WORK	\$ 58,500.00

ADDITIONAL AREAS - CARPET AREAS (PATCRAFT EASY ON THE EYES & VINYL BASE)

1 ST FLOOR ELEVATOR LOBBY	ADD \$ 1,100.00
2 ND FLOOR ELEVATOR LOBBY	ADD \$ 1,700.00
2 ND FLOOR CHILDRED COMPUTER LAB	ADD \$ 1,200.00

QUALIFICATIONS

- 1) FURNITURE / BOOK SHELVING TO BE MOVED BY OTHERS. ONE DUMPSTER CHARGE IS INCLUDED.
- 2) ALL WORK TO BE PERFORMED DURING NORMAL BUSINESS HOURS, MONDAY THRU FRIDAY BY UNION LABOR.
- 3) THIS PROJECT HAS BEEN FIGURED TAX-EXEMPT.

Authorized Signature


Rocky Lee / Project Manager, Sales

"This offer is expressly limited to Customer's acceptance of the terms of this Proposal. This Proposal is subject to the terms set forth above and the Standard Terms and Conditions stated on the last page."

Date of Acceptance

Signature

RL/KR
29762L

815 MITTEL DRIVE - WOOD DALE, ILLINOIS 60191 - TEL: 630-787-9500 - FAX: 630-787-9518

PROPOSAL, Cont'd.

CONTRACT**The Proposal Worksheet**

FROM: Noland Sales Corporation	
ADDRESS: 815 Mittel Drive, Wood Dale Illinois 60191	
PHONE NUMBER: 630/787-9500	FAX NUMBER: 630/787-9518
TYPE OF BUSINESS: Corporation	DATE ESTABLISHED: 1975
NATURE OF BUSINESS: Carpet/Flooring Sales and Installation	
CFO CONTACT: Donna McCaleb	
NAME / TITLE OF PRINCIPAL: Jeffrey D. Chasse, President 213 Tower Lane, Elk Grove Village, Illinois 60007	
NAME / TITLE OF PRINCIPAL: Michael J. Ryan, Vice President 15W621 Patricia Lane, Elmhurst, Illinois 60126	
NAME / TITLE OF PRINCIPAL: Brian H. Butler, Vice President 145 Round Tree Ct., Bloomingdale, IL 60108	
NAME / TITLE OF PRINCIPAL: Donna McCaleb, Vice President, SEC., TREAS. 407 Gilbert Drive, Wood Dale, Illinois 60191	
CONTRACTOR SCORE 789	FEDERAL TAX ID #: 36-3728056
BANK INFORMATION	
NAME: HARRIS BANK, N.A.	ACCT NUMBER: 3620057744
ADDRESS 1 E. MAIN STREET, 2ND FLOOR, ST. CHARLES, IL 60174	
PHONE NUMBER: 630-377-6793	ACCT OFFICER: Devitt, Denise
TRADE REFERENCES	
Contact: Cora Young, Credit cyoung@efwelch.com	
NAME: E.J. Welch	Acct# nola
ADDRESS: 700 Morse Ave., Elk Grove Village, IL 60007	
PHONE NUMBER: 847-593-5240	FAX NUMBER: 847-593-5249
Contact: Mary Schiffer, Credit mschiffer@alltileccs.com	
NAME: Carpet Cushions & Supplies	Acct# Nola001
ADDRESS: 1001 Arthur Ave., Elk Grove Village, IL 60007	
PHONE NUMBER: 847/364-6760	FAX NUMBER: 847/364-6785
Contact: Brenda Birdyshaw, Credit brenda.birdyshaw@interfaceglobal.com	
NAME: Interface Flooring Systems, Inc.	Acct# 7195
ADDRESS: 1503 Orchard Hill Road, LaGrange, Ga 30241	
PHONE NUMBER: 706/882-1891	FAX NUMBER: 706-625-6217

The Proposal WorksheetSECTION V COMPANY INFORMATION & SIGNATURE SHEET

Vendors must include with their submitted proposal this completed and signed Company Information & Signature Sheet and price list for the hazardous material removal required for this contract.

The undersigned bidder, having examined and determined the scope of this Request for Proposal, hereby proposes to supply the services as described in the proposal documents at the prices set forth within.

The undersigned bidder states that this bid is made in conformity with the specifications and qualifications contained herein. In the event that there are any discrepancies or differences between any conditions of the vendor's proposal and the Request for Proposal prepared by the City of Berwyn, and the City's Request for Proposal shall prevail.

The undersigned bidder certifies that this proposal is made in good faith and without collusion or connection with any other person or persons bidding on the project.

Delivery: Upon the signing of the contract between the City of Berwyn and chosen company, the vendor guarantees that the removal of ceramic tiling and installation of carpet flooring (Attachment A) will be completed within 15 calendar days as of the starting date of August 27, 2018.

Name of Firm: NOLAND SALES CORPORATION

Authorized Representative: ROCKY LEE

Signature of Representative: Rocky Lee

Title of Authorized Representative: PROJECT MANAGER

Address: 815 MITTEL DRIVE

City/State/Zip: WOOD DALE, IL 60191

Phone Number: 630-787-9500

Fax Number: 630-787-9518

Website Address: nolandsales.com

E-Mail Address: nlee@nolandsales.com

Date Signed: 6-27-18

Addenda Form:

The undersigned hereby acknowledges receipt of the following applicable addenda:

Addenda Number	Date
<u>NONE</u>	<u> </u>
<u> </u>	<u> </u>

<u>CONTRACT</u>

The Project Schedule

- ❖ The Tile will be removed from the Main Floor Lobby Area and sub-coat flooring leveler will be installed on either March 6 or March 7 or March 8. This date will be coordinated with the Berwyn Public Library Staff and the City of Berwyn Program Manager and Fischer construction.
- ❖ The First Floor Carpeting will be completely removed, and completely new carpeting will be supplied and installed at a later date in March or April. The installation date will be coordinated with the Berwyn Public Library Staff and the City of Berwyn Program Manager.
- ❖ This Project will be completed on or before May 15, 2019.

CONTRACT

(If an individual)

Signature of Bidder _____

Business Address _____

Phone Number _____

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

Phone Number _____

Insert Names and Addresses
Of All Partners: _____

(If a corporation)

Corporate Name Noland Sales Corporation

Signed By Jeffrey D. Chassee President

Business Address 815 Mittel Drive
Wood Dale, IL 60191

Phone Number 630-787-9500

Insert Names of Officers:

President Jeffrey D. Chassee

Secretary Donna McCaleb

Treasurer _____

Attest: _____

Secretary

(SEAL)



D-7

CONTRACT



THE SILVER LINING®

Bond Number: Bld Bond

Principal: Noland Sales Corp.

Obligee: City of Berwyn

POWER OF ATTORNEY

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

William Reldinger

lawful Attorney-In-Fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of:

Seven Million Five Hundred Thousand Dollars (\$7,500,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21st day of December, 1999.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorney-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating thereto and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Attest

Christopher C. Zygant
Christopher C. Zygant
Secretary



Kevin A. Steiner
Kevin A. Steiner
Chief Executive Officer/President

State of Wisconsin
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duty sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli A. Benedum
Juli A. Benedum
Senior Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 28th day of June, 2018.



Hester Dunn
Hester Dunn
Vice President - Chief Financial Officer

Notice: Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.

1900 S. 18th Ave. West Bend, WI 53095 | ph (262) 334-6430 | 1-800-236-5004 | fax (262) 338-5058 | www.wbmi.com

CONTRACT

Document A310™ - 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Noland Sales Corp.
815 Mittel Drive
Wood Dale, IL 60191

SURETY:

(Name, legal status and principal place of business)

West Bend Mutual Insurance Company
1900 South 18th Avenue
West Bend, WI 53095
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

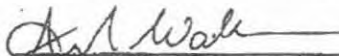
Berwyn Public Library, Furnish & Install Carpet and Base, 2701 S. Harlem Ave., Berwyn, IL 60402 #29762L

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

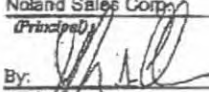
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be subject to such as a statutory bond and not as a common law bond.

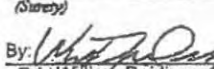
Signed and sealed this 28th day of June, 2018.


(Witness) Amanda Wallenda

Noland Sales Corp.
(Principal)

By:  PRES.
(Title)

West Bend Mutual Insurance Company
(Surety)

By: 
(Title) William Reidinger, Attorney-in-Fact



CONTRACT

CERTIFICATE OF UNDERSTANDING
REGARDING
HOLD HARMLESS & INSURANCE COVERAGE REQUIREMENTS

OWNER: CITY OF BERWYN / BERWYN PUBLIC LIBRARY
PROJECT DESCRIPTION: Tile Removal & Carpet Installation of the Main Floor of the BPL

THIS IS TO CERTIFY THAT I, Jeffrey D. Chassee, President/Principal/Partner of Noland Sales Corporation (hereinafter referred to as the "Contractor"), have read the "Hold Harmless and Insurance Provisions" incorporated in the attached Proposal Document and possess full authority and power to legally bind said Contractor to same.

I, FURTHER AGREE AND CERTIFY, that if awarded a Contract for the above named project, I will direct our insurance agent or representative to provide any and all required insurance policies outlined in said "Hold Harmless and Insurance Requirements" to afford the required coverage for the Owner and any and all other entities so named in said "Insurance Requirements" section.

I, FURTHER UNDERSTAND, that all expenses relating to the issuance of said policies of insurance will be solely at the Contractor's expense, and that the Contractor will pay all liability for failure to keep said insurance policies in full force and effect for the duration of the project and as required in said "Insurance Requirements". Additionally, I will not allow any reduction in any of the "Limits of Coverage" afforded in said policies. I further understand and agree that we, as Contractor, will be totally liable and responsible for any direct and/or indirect consequences arising from our failure to comply with these Insurance Requirements.

FINALLY, I UNDERSTAND AND AGREE, that if said Insurance Requirements are not fulfilled, we, the Contractor, will bear full responsibility for paying any and all costs of litigation, including but not limited to, settlement costs and attorney's fees resulting from any and all claims against the Owner relating to the subject project.

Dated this 20th day of February, 2019.

CONTRACTOR'S NAME:

Noland Sales Corp.

ADDRESS 815 Mittel Drive

Wood Dale, IL 60191

SIGNED BY:

Jeffrey D. Chassee
(President/Principal/Partner)

Jeffrey D. Chassee
(Typed/Printed Name)

WITNESS:

BY: Deanna McCall
(SECRETARY/NOTARY)



CONTRACT

CONTRACTOR'S BID RIGGING CERTIFICATION

As Required Under Article 33E, "Public Contracts", of the Criminal Code of 1961 (720 ILCS 5/22E-1 Thru 5/33E-13) Noland Sales Corporation

(Print Name of Contractor)

a S - Corp. (Corporation, Partnership) (Sole Proprietorship)

as part of his/its bid on this Contract hereby certifies that the Contractor is not barred from bidding on this Contract as a result of a violation of either Section 5/33E-3 (bid-rigging) or 5/33E-4 (bid-rotating) of Article 33E of Act 5 "Criminal Code of 1961", as amended.

Dated: 2/20/19

By: Donna McCaleb
(Signature)

Title: vice President

CONTRACTOR'S TAX DELINQUENCY CERTIFICATION

As required under 65 ILCS 5/11-42.1-1, provisions require that the Contractor certify that there are no delinquent taxes outstanding that are otherwise due the Department of Revenue unless they are being contested in accordance with established procedures. The undersigned official of the Contractor hereby certifies that there are no violations of the aforementioned act or if violations do exist, they are being contested properly.

Dated: 2/20/19

Contractor: Noland Sales Corp.

By: Donna McCaleb
(Signature)

Title: Vice President

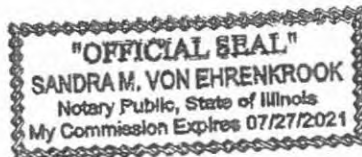
STATE OF ILLINOIS)
COUNTY OF) - SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Donna McCaleb (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledge that he/she executed the foregoing certifications as his/her free act and deed.

Dated: 2/20/19

Sandra M. von Ehrenkrook
(Notary Public)

(NOTARY SEAL)



<u>CONTRACT</u>

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1, et seq. ("Drug-Free Workplace Act"), the undersigned Contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

- A. Publishing a statement:
 - 1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the grantee's or Contractor's workplace.
 - 2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - 3) Notifying the employee that, as a condition of employment on such Contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 - B. Establishing a drug-free awareness program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the grantee's or Contractor's policy of maintaining a drug-free workplace;
 - 3) any available drug counseling, rehabilitation, and employee assistance program; and
 - 4) the penalties that may be imposed upon employees for drug violations.
 - C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Contract or grant, and to post the statement in a prominent place in the workplace.
 - D. Notifying the contracting agency within 10 days after receiving notice under page (b) of paragraph 3) of Subsection A from an employee or otherwise receiving actual notice of such conviction.
-

CONTRACT

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION, Cont'd

- E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this Section.

Failure to abide by this certification shall subject the Contractor to the penalties in 30 ILCS 580/6.

Dated: 2/20/19

Contractor: Noland Sales Corp.

By: Donna McCaleb
(Authorized Agent of Contractor)

Title: vice President

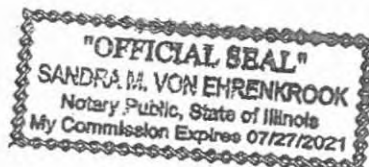
STATE OF ILLINOIS)
COUNTY OF) - SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Donna McCaleb (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 2/20/19

Sandra M. Von Ehrenkrook
(Notary Public)

(NOTARY SEAL)



CONTRACT

SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATION

Pursuant to Public Act 95-0635, the undersigned hereby certifies that it is in compliance with the terms and provisions of the Substance Abuse Prevention on Public Works Act. In particular, the undersigned hereby represents and warrants to the **City of Berwyn** as follows:

The Substance Abuse Prevention on Public Works Act, Public Act 95-0635, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and by employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the Act.

(complete either A or B below)

- A. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has signed collective bargaining agreements that are in effect for all of its employees, and that deal with the subject matter of Public Act 95-0635.

Noland Sales Corp.

Contractor/Subcontractor

Donna McCaleb

Name of Authorized Representative (type or print)

Vice President

Title of Authorized Representative (type or print)

Date: 2/20/19

Donna McCaleb
Signature of Authorized Representative

- B. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with the subject of the Act, the attached substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

Contractor/Subcontractor

Name of Authorized Representative (type or print)

Title of Authorized Representative (type or print)

Date: _____

Signature of Authorized Representative

CONTRACT

CONTRACTOR'S SEXUAL HARASSMENT POLICY CERTIFICATION

Noland Sales Corp. ("Contractor"),
having submitted a bid/proposal for _____ (Project Title), to the City of Berwyn
hereby certifies that said Contractor has a written sexual harassment policy in place in full
compliance with 775 ILCS 5/2-105(A)(4).

Dated: 2/20/19

Contractor: Noland Sales Corp.

By: Donna McCaleb
(Authorized Agent of Contractor)

Title: vice President

STATE OF ILLINOIS)
COUNTY OF _____) - SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby
certify that Donna McCaleb (Name of Signatory) appeared before me
this day in person and, being first duly sworn on oath, acknowledged that he/she executed the
foregoing certification as his/her free act and deed.

Dated: 2/20/19

Sandra M. Von Ehrenkrook
(Notary Public)

(NOTARY SEAL)



CONTRACT

THIS AGREEMENT, made and concluded this _____ day of _____, 2019, between the City of Berwyn, acting by and through the Mayor and City Council, known as the party of the first part, and _____, his/their executors, administrators, successors or assigns, known as the party of the second part.

WITNESSETH THAT, for and in consideration of the payment and Agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all the materials and all labor necessary to complete the work in accordance with the Contract documents hereinafter described, and in full compliance with all of the terms of this Agreement and the requirements of the Owner under it.

AND it is also understood and agreed that the "Notice to Contractors", Special Provisions, Proposal, and Contract Bond, hereto attached, and designated as:

TILE REMOVAL & CARPETING INSTALLATION OF THE MAIN FLOOR

AT THE BERWYN PUBLIC LIBRARY

are all essential documents of this Contract, and are a part hereof.

IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Party of the First Part:

ATTEST:

The City of Berwyn

By: _____
Robert J. Lovero, Mayor

Margaret M Paul, Clerk

(SEAL)

Party of the Second Part:

Noland Sales Corp.
(Corporate Name)

By: _____
President

Secretary

(SEAL)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/7/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Assurance Agency, Ltd. One Century Centre 1750 E. Golf Road Schaumburg IL 60173-	CONTACT NAME: Sarah Parker PHONE (A/C, No, Ext): (847) 463-7849 FAX (A/C, No): (847) 440-9123 E-MAIL ADDRESS: sparker@assuranceagency.com
INSURED Noland Sales Corp. 815 Mittel Drive Wood Dale IL 60191	INSURER(S) AFFORDING COVERAGE INSURER A: Westfield Insurance Company INSURER B: Safety National Casualty Corp. INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 24112

COVERAGES

CERTIFICATE NUMBER: 1362974520

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC	Y	Y	TRA5570690	1/1/2019	1/1/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	Y	Y	TRA5570690	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$0	Y	Y	TRA5570690	1/1/2019	1/1/2020	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	RMAWC03219	1/1/2019	1/1/2020	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

"The RMA of RCEC is an Illinois Department of Insurance qualified self-insured workers compensation pool with Brit Global Specialty, Bermuda; XL Catlin, Bermuda; Amlin AG, Bermuda; Transatlantic Reinsurance Co., NY; and Safety National Casualty Corporation providing statutory, each occurrence specific excess insurance above RMA's self-insured retention."

It is agreed that the following are added as Additional Insured, when required by written contract, on the General Liability with respect to operations performed by the Named Insured in connection with this Project [2019 Berwyn Public Library Renovations]:

1. City of Berwyn, its public officials, officers, trustees, employees, agents, assigns, and volunteers.
2. Berwyn Public Library, its public officials, officers, trustees, employees, agents, assigns, and volunteers.
3. Engineering Solutions Team and its Employees and Agents.

CERTIFICATE HOLDER**CANCELLATION**

City of Berwyn
City Hall
6700 W. 26th St.
Berwyn IL 60402

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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5-6

The City of Berwyn



Brian L. Pabst
City Administrator

A Century of Progress with Pride

Date: February 26, 2019

To: Mayor and City Council

Re: Berwyn Public Library: Complete Bid Review and Recommendation of Contract Award for Moving of Furniture and Book Stacks

I have been working with Library staff to accomplish several goals i.e. strengthen the structure of the Library to allow for current and future modifications without exceeding loading capacities; relocate several heavy book racks to allow for the replacement of very old flooring and related electrical and low voltage work. Staff sent out an RFP for bids via the sealed bid process. The scope of work can be summarized as follows:

• **Phase #1**

Clearing of half of the Young Adult and Fiction areas for the purpose of new carpet. This includes the relocation of 11 book ranges using the range mover and some furniture. Some shelving units will need to be split to be moved with the range mover. This also includes the packing of 12 bottom shelves of 12 single faced sections of wall shelving. This will include the packing of roughly 100 shelves of books in the Young Adult area, so that two shelving units will be empty. These books will be temporarily stored in the lower level.

• **Phase #2**

Return of Young Adult and half of Fiction. Clearing of the 2nd half of fiction area. This includes 6 book ranges using the range mover, packing of 12 bottom shelves and some furniture.

• **Phase #3**

Return of the second half of Fiction. Clearing of half of the AV area. This includes 14 book ranges using the range mover and some furniture.

• **Phase #4**

Clearing and return of AV over the course of 2 phases.

• **Phase #5**

Clearing and return of all designated office/library areas over the course of 2 phases. Can be done at some point during the first four phases when convenient. Lifting of the circulation desk for the purpose of flooring.

The Bid Opening was conducted in City Hall on June 28, 2018. The complete Bid Tab for the Subject Project follows:

BID#	CONTRACTOR	BID AMOUNT
1	HALLETT AND SONS 7535 W. 59 TH STREET SUMMIT, IL 60501	\$23,600.00 [All Book Stacks can remain on the Main Floor.]
1A	HALLETT AND SONS 7535 W. 59 TH STREET SUMMIT, IL 60501	\$39,000.00 [All Book Stacks required to be moved to the lower level]

In summary, we had 1 reputable contractor submit a bid for this portion of the Project. Hallett and Sons is one of few contractors that performs library moving projects.

Richard Benda of Hallett came to the Library on February 12, 2019 to meet with staff to discuss what loads could be transferred, and to what locations from a structural standpoint. It was determined that 2 of the book stacks will be required to be moved to the lower level without creating a structural issue. Hallett submitted a slightly modified proposal to perform the work in accordance with the current Scope of Work.

Based on the review of the bid, the references, and the prior experience with Hallett by the BPL, I recommend that Berwyn select Hallett and Sons.

Recommendation: Approve a contract with Hallett and Sons in the amount of \$24,500.

A handwritten signature in dark ink, appearing to read "Brian Pabst". The signature is fluid and cursive, with the first name "Brian" and last name "Pabst" clearly distinguishable.

Brian Pabst, City Administrator

CONTRACT

CONTRACT	Owner:	CITY OF BERWYN
	Township:	BERWYN
	County:	COOK
	Project No.	

1. PROPOSAL OF: HALLETT AND SONS

7535 W. 59TH STREET, SUMMIT, IL 60501

(Name and Address of Bidder)

for the improvement designated as Furniture and Book Stacks Moving on the Main Floor of the Berwyn Public Library (Project Title) and consists of the All Required Moving of Furniture and Book Stacks required to Complete the Installation of the New Carpeting on the Main Floor of the Library. ~~and all other appurtenant construction.~~ Hallett & Sons Expert Movers, Inc. to perform moving services. DM

2. The general requirements and covenants that will govern over this project are those prepared by the Illinois Department of Transportation, and included in the "Standard Specifications for Road and Bridge Construction", adopted and in effect on the date of invitation for Bids.

3. The undersigned agrees to complete the work by May 15, 2019, unless additional time is granted in accordance with the Specifications.

4. Accompanying this Proposal is either a Bid Bond or a Proposal guarantee check, complying with the Specifications, made payable to the **City Treasurer** of the **City of Berwyn**. The amount of the Bid Security is:

Five Thousand Dollars and 00/100 cents

(In Writing)

(5,000.00).

(In Figures)

5. If this Proposal is accepted and the undersigned shall fail to execute a Contract and Contract Bond, as required herein, it is hereby agreed that the amount of the cash, check, or Bid Bond shall become the property of the Owner, and shall be considered as payment of damages due to delay and other causes suffered by the Owner, because of the failure to execute said Contract and Contract Bond; otherwise, said check, cash, or Bid Bond shall be returned to the undersigned.

PROPOSAL, Cont'd.

CONTRACT

6. Each pay item should have a unit price and a total price.
7. The unit price shall govern if no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity.
8. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
9. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
10. A bid will be declared unacceptable if there are omissions or irregularities of any kind which may tend to make the Proposal incomplete, indefinite, or ambiguous as to its meaning.
11. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this Contract as a result of a conviction for the violation of State laws prohibiting bid rigging or bid rotating.
12. The undersigned submits herewith his "Schedule of Prices", on "The Proposal Worksheet" included in this section, covering the work to be performed under this Contract; he understands that he must show in the Schedule the unit prices for which he proposes to perform each item of work, that the extensions must be made by him, and that, if not so done, his Proposal may be rejected as irregular.
13. The undersigned submits that the proposal of Hallett and Sons is in full compliance with the City of Berwyn Responsible Bidder Ordinance.
Hallett annually performs their own in-house safety training programs. 2X1Z

CONTRACT

PROPOSAL, Cont'd.

The Proposal Worksheet

MOVE PLAN & PRICING (All rates are based on prevailing wages)

Phase #1

Clearing of half of the Young Adult and Fiction areas for the purpose of new carpet. This includes the relocation of 11 book ranges using the range mover and some furniture. Some shelving units will need to be split to be moved with the range mover. This also includes the packing of 12 bottom shelves of 12 single faced sections of wall shelving. This will include the packing off of roughly 100 shelves of books in the Young Adult area, so that two shelving units will be empty. These books will be temporarily stored in the lower level.

PHASE #1 TOTAL: \$4,500.00

Phase #2

Return of Young Adult and half of Fiction. Clearing of the 2nd half of fiction area. This includes 6 book ranges using the range mover, packing of 12 bottom shelves and some furniture.

PHASE #2 TOTAL: \$4,500.00

Phase #3

Return of the second half of Fiction. Clearing of half of the AV area. This includes 14 book ranges using the range mover and some furniture.

PHASE #3 TOTAL: \$5,000.00

Phase #4

Clearing and return of AV over the course of 2 phases.

PHASE #4 TOTAL: \$6,900.00

Phase #5

Clearing and return of all designated office/library areas over the course of 2 phases. Can be done at some point during the first four phases when convenient. Lifting of the circulation desk for the purpose of flooring.

PHASE #5 TOTAL: \$3,000.00

Materials

1 RANGE MOVER @ \$150.00 PER DAY/4 DAYS: \$600.00

TOTAL MOVING COST: \$24,500.00

CONTRACT

The Project Schedule

- ❖ The First Floor Carpeting will be completely removed, and completely new carpeting will be supplied and installed at a date to be determined in March or April. The installation date will be coordinated with the Berwyn Public Library Staff and the City of Berwyn Program Manager and Noland Sales Corporation.
- ❖ This Project will be completed on or before May 15, 2019.

CONTRACT

(If an individual)

Signature of Bidder _____

Business Address _____

Phone Number _____

(If a partnership)

Firm Name _____

Signed By _____

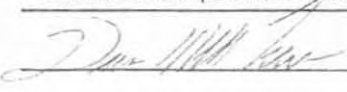
Business Address _____

Phone Number _____

Insert Names and Addresses
Of All Partners: _____

(If a corporation)

Corporate Name Hallett & Sons Expert Movers, Inc.

Signed By  **President**

Business Address 7535 W. 59th Street
Summit, IL 60501

Phone Number 708-458-8600

Insert Names of Officers:

President Dawn Hallett-Ternes

Secretary Dawn Hallett-Ternes

Treasurer Corinne Hallett

Attest: 
Secretary

(S E A L)

CONTRACT

PROPOSAL BID BOND

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Hallett & Sons Expert Movers, Inc.
7535 W. 59th Street
Summit, IL 60501

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America

One Tower Square
Hartford, CT 06183
Mailing Address for Notices
Same as above

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

City of Berwyn
6700 W. 26th St.
Berwyn, IL 60402

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$5,000.00 Five Thousand Dollars and 00/100

PROJECT:

(Name, location or address, and Project number, if any)

Moving library books, shelving, and furnishings to temporary location and returning same after re-carpet

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of June, 2018.

Patti Dugh
(Witness)

Hallett & Sons Expert Movers, Inc.
(Principal) (Seal)

By: [Signature]
(Title)

Travelers Casualty and Surety Company of America
(Surety) (Seal)

By: Kristen Schmidt
(Title) Kristen Schmidt Attorney-in-Fact

(Witness) See Attached Jurat

S-0054/AS 6/10

CONTRACT

STATE OF ILLINOIS
COUNTY OF COOK

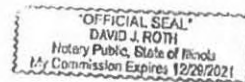
I, David J. Roth a Notary Public in and for the state and county aforesaid, do hereby certify that Kristen Schmidt of Orland Park, Illinois who is personally known to me, appeared before me this day and acknowledged that she signed, sealed and delivered the foregoing instrument as her free voluntary act as Attorney-in-Fact of Travelers Casualty and Surety Company of America the free and voluntary act of the Travelers Casualty and Surety Company of America for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 28th day of June, A.D. 2018

My commission expires December 29, 2021
NOTARIAL JURAT



Notary Public



CONTRACT



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Surety Bond No. Bid Bond

Principal: Hallett & Sons Expert Movers, Inc.

OR

Project Description: Moving library books, shelving, and furnishings to
temporary location and returning same after

Obligee: City of Berwyn

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Kristen Schmidt** of the City of **Orland Park**, State of **IL**, their true and lawful Attorney-in-Fact, to sign, execute, seal and acknowledge the surety bond(s) referenced above.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this **24th** day of **June**, 2016.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut

City of Hartford ss.

By:

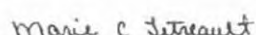

Robert L. Raney, Senior Vice President

On this the **24th** day of **June**, 2016, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021.




Marie C. Tetraault, Notary Public

CONTRACT

Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

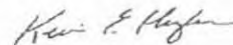
FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 28th day of June, 2018.



Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-in-Fact number, the above-named individuals and the details of the bond to which the power is attached.

CONTRACT

CERTIFICATE OF UNDERSTANDING
REGARDING
HOLD HARMLESS & INSURANCE COVERAGE REQUIREMENTS

OWNER: CITY OF BERWYN / BERWYN PUBLIC LIBRARY
PROJECT DESCRIPTION: Furniture and Book Stacks moving on the Main Floor of the Berwyn Public Library

THIS IS TO CERTIFY THAT I, Dawn Hallett-Ternes, President/Principal/Partner of Hallett & Sons Expert Movers, Inc. (hereinafter referred to as the "Contractor"), have read the "Hold Harmless and Insurance Provisions" incorporated in the attached Proposal Document and possess full authority and power to legally bind said Contractor to same.

I, FURTHER AGREE AND CERTIFY, that if awarded a Contract for the above named project, I will direct our insurance agent or representative to provide any and all required insurance policies outlined in said "Hold Harmless and Insurance Requirements" to afford the required coverage for the Owner and any and all other entities so named in said "Insurance Requirements" section.

I, FURTHER UNDERSTAND, that all expenses relating to the issuance of said policies of insurance will be solely at the Contractor's expense, and that the Contractor will pay all liability for failure to keep said insurance policies in full force and effect for the duration of the project and as required in said "Insurance Requirements". Additionally, I will not allow any reduction in any of the "Limits of Coverage" afforded in said policies. I further understand and agree that we, as Contractor, will be totally liable and responsible for any direct and/or indirect consequences arising from our failure to comply with these Insurance Requirements.

FINALLY, I UNDERSTAND AND AGREE, that if said Insurance Requirements are not fulfilled, we, the Contractor, will bear full responsibility for paying any and all costs of litigation, including but not limited to, settlement costs and attorney's fees resulting from any and all claims against the Owner relating to the subject project.

Dated this 19 day of February, 2019.

CONTRACTOR'S NAME:

Hallett & Sons Expert Movers, Inc.

ADDRESS 7535 W. 59th Street

Summit, IL 60501

WITNESS:

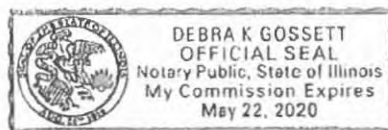
BY: [Signature]
(SECRETARY/NOTARY)

(SEAL)

SIGNED BY: [Signature]
(President/Principal/Partner)

Dawn Hallett-Ternes

(Typed/Printed Name)



CONTRACT

CONTRACTOR'S BID RIGGING CERTIFICATION

As Required Under Article 33E, "Public Contracts", of the Criminal Code of 1961 (720 ILCS 5/22E-1 Thru 5/33E-13) Hallett & Sons Expert Movers, Inc.

(Print Name of Contractor)

a Corporation

(Corporation, Partnership)

(Sole Proprietorship)

as part of his/its bid on this Contract hereby certifies that the Contractor is not barred from bidding on this Contract as a result of a violation of either Section 5/33E-3 (bid-rigging) or 5/33E-4 (bid-rotating) of Article 33E of Act 5 "Criminal Code of 1961", as amended.

Dated: 2/19/19

By: [Signature]

(Signature)

Title: President

CONTRACTOR'S TAX DELINQUENCY CERTIFICATION

As required under 65 ILCS 5/11-42.1-1, provisions require that the Contractor certify that there are no delinquent taxes outstanding that are otherwise due the Department of Revenue unless they are being contested in accordance with established procedures. The undersigned official of the Contractor hereby certifies that there are no violations of the aforementioned act or if violations do exist, they are being contested properly.

Dated: 2/19/19

Contractor: Hallett & Sons Expert Movers, Inc.

By: [Signature]

(Signature)

Title: President

STATE OF ILLINOIS)
COUNTY OF Cook) - SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Dawn Hallett-Ternes (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledge that he/she executed the foregoing certifications as his/her free act and deed.

Dated: 2/19/19

[Signature]
(Notary Public)

(NOTARY SEAL)



<u>CONTRACT</u>

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1, et seq. ("Drug-Free Workplace Act"), the undersigned Contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

A. Publishing a statement:

- 1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the grantee's or Contractor's workplace.
- 2) Specifying the actions that will be taken against employees for violations of such prohibition.
- 3) Notifying the employee that, as a condition of employment on such Contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B. Establishing a drug-free awareness program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the grantee's or Contractor's policy of maintaining a drug-free workplace;
- 3) any available drug counseling, rehabilitation, and employee assistance program; and
- 4) the penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Contract or grant, and to post the statement in a prominent place in the workplace.

D. Notifying the contracting agency within 10 days after receiving notice under page (b) of paragraph 3) of Subsection A from an employee or otherwise receiving actual notice of such conviction.

CONTRACT

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION, Cont'd.

- E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this Section.

Failure to abide by this certification shall subject the Contractor to the penalties in 30 ILCS 580/6.

Dated: 2/19/19

Contractor: Hallett & Sons Expert Movers, Inc.

By: [Signature]
(Authorized Agent of Contractor)

Title: President

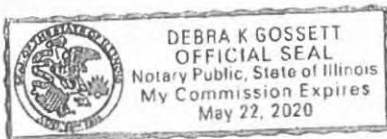
STATE OF ILLINOIS)
COUNTY OF Cook) - SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Dawn Hallett-Ternes (Name of Signatory) appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 2/19/19

[Signature]
(Notary Public)

(NOTARY SEAL)



CONTRACT

SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATION

Pursuant to Public Act 95-0635, the undersigned hereby certifies that it is in compliance with the terms and provisions of the Substance Abuse Prevention on Public Works Act. In particular, the undersigned hereby represents and warrants to the **City of Berwyn** as follows:

The Substance Abuse Prevention on Public Works Act, Public Act 95-0635, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and by employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the Act.

(complete either A or B below)

- A. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has signed collective bargaining agreements that are in effect for all of its employees, and that deal with the subject matter of Public Act 95-0635.

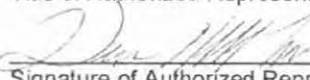
Hallett & Sons Expert Movers, Inc.

Contractor/Subcontractor
Dawn Hallett-Ternes

Name of Authorized Representative (type or print)
President

Title of Authorized Representative (type or print)

Date: 2/19/19


Signature of Authorized Representative

- B. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with the subject of the Act, the attached substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

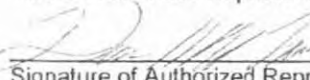
Hallett & Sons Expert Movers, Inc.

Contractor/Subcontractor
Dawn Hallett-Ternes

Name of Authorized Representative (type or print)
President

Title of Authorized Representative (type or print)

Date: 2/19/19


Signature of Authorized Representative

CONTRACT

CONTRACTOR'S SEXUAL HARASSMENT POLICY CERTIFICATION

Hallett & Sons Expert Movers, Inc. ("Contractor"),
having submitted a bid/proposal for Berwyn Public Library (Project Title), to the City of Berwyn
hereby certifies that said Contractor has a written sexual harassment policy in place in full
compliance with 775 ILCS 5/2-105(A)(4).

Dated: 2/19/19

Contractor: Hallett & Sons Expert Movers, Inc.

By: [Signature]
(Authorized Agent of Contractor)

Title: President

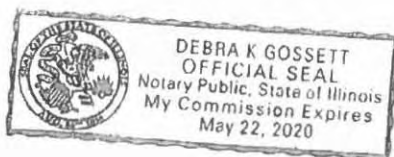
STATE OF ILLINOIS)
COUNTY OF Cook) - SS

I, the undersigned, a notary public in and for the State and County aforesaid, hereby
certify that Dawn Hallett-Ternes (Name of Signatory) appeared before me
this day in person and, being first duly sworn on oath, acknowledged that he/she executed the
foregoing certification as his/her free act and deed.

Dated: 2/19/19

[Signature]
(Notary Public)

(NOTARY SEAL)



CONTRACT

CONTRACT

THIS AGREEMENT, made and concluded this 19 day of February, 2019, between the **City of Berwyn**, acting by and through the Mayor and City Council, known as the party of the first part, and Hallett & Sons Expert Movers, Inc., his/their executors, administrators, successors or assigns, known as the party of the second part.

WITNESSETH THAT, for and in consideration of the payment and Agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all the materials and all labor necessary to complete the work in accordance with the Contract documents hereinafter described, and in full compliance with all of the terms of this Agreement and the requirements of the Owner under it.

AND it is also understood and agreed that the "Notice to Contractors", Special Provisions, Proposal, and Contract Bond, hereto attached, and designated as:

FURNITURE AND BOOK STACKS MOVING ON THE MAIN FLOOR

BERWYN PUBLIC LIBRARY

are all essential documents of this Contract, and are a part hereof.

IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Party of the First Part:

ATTEST:

The City of Berwyn

By: _____
Robert J. Lovero, Mayor

Margaret M Paul, Clerk

(S E A L)

Party of the Second Part:

Hallett & Sons Expert Movers, Inc.

(Corporate Name)

By: _____
President

Secretary

(S E A L)

CONTRACT

CONTRACT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, HALLETT AND SONS, a Corporation organized under the laws of the State of Illinois, and licensed to do business in the State of Illinois as Principal, and _____, a Corporation organized and existing under the laws of the State of Illinois, with authority to do business in the State of Illinois, as Surety, certify that we are rated by A.M. Best to be "A-" or better, and are held and firmly bound unto the City of Berwyn, Cook County, State of Illinois, in the penal sum of Five Thousand Dollars-----Dollars (\$ 5,000.00) lawful money of the United States, well and truly to be paid unto said City of Berwyn, for the payment of which we bind ourselves, our successors, and assigns, jointly, severally, and firmly by these presents.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that whereas, the said Principal has entered into a written Contract with the City of Berwyn for the construction of the work for:

FURNITURE AND BOOK STACKS MOVING ON THE MAIN FLOOR

BERWYN PUBLIC LIBRARY

which Contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said Contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures, or machinery furnished to said Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company, or Corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this Bond shall inure to the benefit of any person, firm, company, or Corporation to whom any money may be due from the Principal, Subcontractor, or otherwise for any such labor, materials, apparatus, fixtures, or machinery so furnished, and that suit may be maintained on such Bond by any person, firm, company, or Corporation for the recovery of any such money.

CONTRACT

NOW, THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said Contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures, or machinery furnished to him for the purposes of constructing such work, and shall commence and complete the work within the time prescribed in said Contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the said work shall have been accepted, and shall hold the Owner harmless on account of any such damages, and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said Contract, and shall remove and replace any defects in workmanship or materials which may be apparent or may develop within a period of one (1) year from the date of final acceptance, then this shall be null and void; otherwise, to remain in full force and effect.

AND the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or to the work to be performed thereunder, or the Specifications accompanying the same, shall in any way affect its obligation on this Bond, and it does herein waive notice of any such change, extension of time, alteration or addition to the terms of the Contract, or to the work or to the Specifications.

IN WITNESS WHEREOF, we have duly executed the foregoing obligation this
19 _____ day of February _____, 2019.

ATTEST:

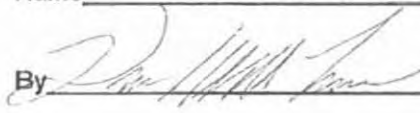


Secretary
(S E A L)

Corporate

Name _____ Hallett & Sons Expert Movers, Inc.

By



President

Surety See attached bid bond

(Attorney-In-Fact)

Address _____

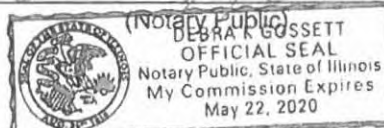
CONTRACT

STATE OF Illinois)
COUNTY OF Cook) S.S.

I, Debby Gossett a Notary Public in and for said County, in the State aforesaid, do hereby certify that Dawn Hallett-Ternes and Dawn Hallett-Ternes, to me personally known to be the President and Secretary, respectively, of Hallett & Sons Expert Movers, Inc. a Corporation, and also known to me to be the persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such President and Secretary, respectively, they signed, sealed, and delivered the said instrument as the free and voluntary act of said Corporation for the uses and purposes therein set forth, and that they are duly authorized to execute the same by the Board of Directors of said Corporation.

Given under my hand and Notarial Seal this 19 day of February, 2019.

STATE OF _____)
COUNTY OF _____) S.S.



I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____ (Attorney In Fact) who is personally known to me to be the same person who signed the above and foregoing instrument as the Attorney In Fact for _____ (Surety Company) appeared before me this day in person and acknowledged that he executed the foregoing instrument under authority given him as the free and voluntary act of said Surety, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____, 2019.

(Notary Public)

Approved this _____ day of _____ A.D., 2019.

CITY OF BERWYN
(Owner)

ATTEST:

By _____
Robert J. Lovero, Mayor

Margaret M Paul, Clerk

(MUNICIPAL SEAL)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 7131 N Knoxville Ave #1 Peoria IL 61614	CONTACT NAME: Deanne Velez PHONE (A/C, No, Ext): 309-690-9800 E-MAIL ADDRESS: Deanne.Velez@ajg.com FAX (A/C, No): 309-690-7828														
INSURED Hallett & Sons Expert Movers, Inc. 7535 West 59th Street Summit IL 60501	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: American Automobile Insurance Company</td><td>21849</td></tr><tr><td>INSURER B: GuideOne National Insurance Company</td><td>14167</td></tr><tr><td>INSURER C: Insurance Company of the West</td><td>27847</td></tr><tr><td>INSURER D: Travelers Casualty and Surety Co of America</td><td>31194</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: American Automobile Insurance Company	21849	INSURER B: GuideOne National Insurance Company	14167	INSURER C: Insurance Company of the West	27847	INSURER D: Travelers Casualty and Surety Co of America	31194	INSURER E:		INSURER F:	
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INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 1913614447

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	MZG80987035	4/22/2018	4/22/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	MZG80987035	4/22/2018	4/22/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		56000036100	4/22/2018	4/22/2019	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	WIL 5040854 00	4/22/2018	4/22/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A A D	Carriers Legal Warehouse Legal EE Theft Client Property		MZG80987035 MZG80987035 106673433	4/22/2018 4/22/2018 1/27/2019	4/22/2019 4/22/2019 1/27/2020	\$500,000/\$1,000,000 \$1,000 Ded - \$1,000 \$22,000,000 \$1,000,000 \$10,000 DED

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

"The RMA of RCEC is an Illinois Department of Insurance qualified self-insured workers compensation pool with Brit Global Specialty, Bermuda; XL Catlin, Bermuda; Amlin AG, Bermuda; Transatlantic Reinsurance Co., NY; and Safety National Casualty Corporation providing statutory, each occurrence specific excess insurance above RMA's self-insured retention."

It is agreed that the following are added as Additional Insured, when required by written contract, on the General Liability with respect to operations performed by the Named Insured in connection with this Project [2019 Berwyn Public Library Renovations]:

1. City of Berwyn, its public officials, officers, trustees, employees, agents, assigns, and volunteers.
2. Berwyn Public Library, its public officials, officers, trustees, employees, agents, assigns, and volunteers.
3. Engineering Solutions Team and its Employees and Agents.

See Attached...

CERTIFICATE HOLDER

City of Berwyn
City Hal
6700 W. 26th St.
Berwyn IL 60402

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Hallett & Sons Expert Movers, Inc. 7535 West 59th Street Summit IL 60501
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Re: Berwyn Public Library



A Century of Progress with Pride

February 26, 2019

To: Mayor Robert J. Lovero & City Council Members

From: Ruth Volbre, Assistant City Administrator

Re: **Cleaning Supplies**

At a previous city council meeting, I was directed to review bids from different cleaning supply companies and bring forth a recommendation to council. Two complete bids were received from Building Services of America and Pyramid School Products. After much consideration, I am recommending the City choose Building Services of America. Building Services of America's prices were very competitive and their product line is more expansive. In addition, the City has received very good service from them in the past.

Recommended Actions:

Approval to sign a three year contract with Building Services of America for cleaning supplies for the City of Berwyn.

Sincerely,

Ruth Volbre
Assistant City Administrator



February 11, 2019

Ms. Ruth Volbre
Administrative Assistant
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

Dear Ms. Volbre,

It has been our pleasure providing cleaning supplies and consumables for the various City of Berwyn facilities over the past five years.

Our team has reviewed the current RFP, we agree to the terms and conditions set forth by City of Berwyn and are prepared to enter into a written agreement.

We look forward to continuing our partnership with the City of Berwyn.

Best regards,

A handwritten signature in black ink, appearing to read "Anthony Leopold", is written over a faint, circular background.

Anthony Leopold
Managing Partner

SECTION I REQUEST FOR PROPOSAL

CITY OF BERWYN CLEANING SUPPLIES CONTRACT

NOTICE TO PROPOSERS: Sealed proposals will be received at the Office of the City Clerk, until the time and date specified below for:

CONTRACT FOR CLEANING SUPPLIES

RFP packets are available at the City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402 and at the City of Berwyn website: www.berwyn-il.gov

ADDRESS PROPOSALS TO: Attention of the City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402, on or before 10:00 a.m., on February 13, 2019. Proposals shall be sealed and clearly marked on the front "**Proposal for Cleaning Supplies.**" **FAXED PROPOSALS WILL NOT BE ACCEPTED.**

PROPOSALS ARE DUE NO LATER THAN: 10:00 a.m. on February 13, 2019. Proposers shall submit two (2) copies of their proposal to the City Clerk's Office, City Hall, 6700 W. 26th St. Bids will be opened and read aloud at 10:30 a.m. on February 13, 2019 in the second floor council chambers of City Hall.

The City of Berwyn is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City of Berwyn, or any other means of delivery employed by the bidder. Similarly, the City of Berwyn is not responsible for, and will not open, any bid responses which are received later than the date and time stated.

QUESTIONS: All questions and clarifications regarding this Request for Proposal must be submitted no later than Friday, February 8, 2019 at 5 pm by e-mailing the following City Representative:

Ruth Volbre
Assistant City Administrator
rvolbre@ci.berwyn.il.us
(708) 749-6433

INDEX:

Section I	Request for Proposals
Section II	Specific Conditions and Instructions to this Proposal
Section III	General Conditions and Instructions to Proposers
Section IV	Company References
Section V	Company Information & Signature Sheet

Cleaning Supplies

SECTION II SPECIFIC CONDITIONS AND INSTRUCTIONS FOR THIS PROPOSAL

A. SCOPE:

The City of Berwyn is soliciting bids/price quotations for Cleaning Supplies a three year period ending March 1, 2022. Bidders must submit written proposals according to the instructions contained within this document, discussing how they will meet the specific requirements. Specifications for cleaning supplies are found in Attachment A which must be completely filled out by the Proposer.

****No sub-contracting is allowed for this RFP****

B. PROPOSAL REQUIREMENTS:

1. If any bidder is in doubt as to the intent or meaning of any part of this Request for Proposal, the bidder must e-mail the Assistant City Administrator no later than Friday, February 8, 2019 at 5 pm.
2. Bidders are expected to be fully informed as to the conditions, requirements and specifications before submitting a proposal. The submission of a proposal by a firm implies the firm's acceptance of the terms and conditions herein, unless otherwise stated.
3. The Proposer is responsible for all costs related to the preparation of their proposal.
4. Any cost associated with the rental, delivery, and cleaning of the mats not specifically set forth in this Request for Proposal will be the responsibility of the vendor, and will be deemed included in the fees and charges bid herein.
5. The format of the firm's proposal must be consistent with the format of the specifications listed.
6. Proposed pricing and/or percentage discount shall be firm from the beginning date of the signed contract.
7. All prices/discounts shall be Freight On Board (F.O.B.) destination and shall include all charges that may be imposed in fulfilling the terms and conditions of the contract.
8. All proposals or bids must be accompanied by a bid bond, cash, or certified check made payable to the City of Berwyn in the amount of five thousand dollars (\$5,000) as a guarantee that if the Proposal is accepted, a contract will be entered into and the performance of the contract is properly secured.
9. The City of Berwyn is in no way restricted from renting mats from other vendors as needed.
10. This proposal must be summarized in letter form on the vendor's letterhead stationery. The letter must be signed by an officer of the vendor or a designated agent empowered to bind the firm in the contract offer. Acceptance or exception to our terms must be noted in the letter.

11. A complete description and specifications for the rental of mats must be included in Attachment A. This price should include the rental cost, delivery cost, cleaning cost, and any other costs associated with the rental, cleaning and delivery of the mats.
12. At least (3) references from companies or agencies that have utilized services from your company. The company's name and address, a contact name, title and phone number must be included with the reference information (Section IV).
13. A completed and signed Company Information & Signature Sheet (Section V).

NOTE: Proposers need to submit the required information listed in the 'Proposal Requirements'. The City of Berwyn reserves the right to reject proposals that the City of Berwyn considers incomplete due to the omission of the required information or other reason.

C. GENERAL REQUIREMENTS:

1. Professional workmanship shall meet or exceed existing industry standards.
2. Unless otherwise specified, the firm shall unconditionally guarantee the quality of the cleaning supplies purchased. If any defects or signs of deterioration are noted which in the City of Berwyn's opinion are due to a faulty product, the vendor upon notification and at his/her expense, shall replace the faulty product (within two (2) business days) to the complete satisfaction of the City of Berwyn. The replacement of the faulty product shall be made only at such time as shall be designated by the City of Berwyn as least detrimental to the operation of the City of Berwyn's business.
3. Proposers shall guarantee delivery in accordance with the delivery requirements referenced in Section II., A Scope.
4. Failure of the vendor to provide commodities within the time specified, unless extended in writing by the City of Berwyn, or failure to replace rejected commodities when so directed by the City of Berwyn shall constitute delivery failure. When such failure occurs, the City of Berwyn reserves the right to cancel or adjust the contract; whichever is in the best interest of the City of Berwyn. In either event, the City of Berwyn may purchase in the open market commodities of comparable worth to replace the articles rejected or not delivered. On all such purchases, the vendor shall reimburse the City of Berwyn, within reasonable time specified by the City of Berwyn for any expense incurred; if not cancelled, such purchases shall be deducted from the contract quantities. The City of Berwyn reserves the right to not accept commodities which do not meet the specifications, or are substandard in quality, subject to an adjustment in price to be determined by the City of Berwyn.
5. The Vendor shall be responsible for any commodities covered by this contract until delivery and installation is completed at the designated point. In addition, the Vendor shall bear all risk for rejected commodities after written notice of rejection. Rejected commodities shall be replaced by and at the expense of the Vendor after written notification of rejection.

Upon Vendor's failure to replace commodities within two (2) working days after the date of notification, the City of Berwyn may return the rejected commodities to the Vendor at the Vendor's risk and expense, or the City of Berwyn may dispose of them as its own property.

6. Failure to inspect or reject commodities shall not impose liability on the City of Berwyn if such commodities are not in accordance with the specification. All commodities delivered to the City of Berwyn shall be accepted subject to inspection and physical count.

D. CONTRACT AWARD:

1. The Vendor's proposal must be complete to be considered for award.
2. The City of Berwyn reserves the right to qualify, accept or reject any or all vendors and accept any proposal deemed to be in the best interest of the City of Berwyn. The City of Berwyn reserves the right to accept or reject any or all proposals and to waive irregularities or technicalities in any proposal when in the best interest of the City of Berwyn. The City of Berwyn reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of the request for proposals.
3. Consideration may be given to, but not limited to, delivery time, the proposed mat, warranty/product, reliability and functionality, product availability, services available, references, delivery time, and special pricing. The City of Berwyn reserves the right **not** to accept the lowest bidder.
4. Award, if made, shall be in the form of a Contract.
5. All prescriptions of the RFP shall be understood as a form of a signed contract.

E. EVALUATION PROCESS:

Each proposal submitted stands alone and will be evaluated on its own merits in terms of meeting the City of Berwyn's requirements and terms and conditions, pricing, and overall responsiveness to the Request for Proposal. City of Berwyn representatives may conduct discussions with any offeror who submits an acceptable or potentially acceptable proposal. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. During the course of the discussions, the evaluation committee shall not disclose any information derived from one proposal to any other offeror. City of Berwyn representatives reserve the right to request the offeror to provide additional information during this process.

SECTION III

GENERAL CONDITIONS AND INSTRUCTIONS TO PROPOSERS

The general rules and conditions that follow apply to all proposals issued by the City of Berwyn, unless otherwise specified. Proposers or their authorized agents are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so shall be at the Proposer's own risk.

REQUEST FOR PROPOSAL (RFP) is defined as a request for an offer, by one party to another, of terms and conditions with reference to some work or undertaking.

This document constitutes a REQUEST FOR PROPOSAL, and is thus a solicitation for responses.

Moreover, any acceptance of a proposal shall NOT result in a binding contract between the City of Berwyn and the Proposer, but instead will simply enable negotiations to take place which may eventually result in a detailed and refined agreement, contract, or purchase order between the Proposer and the City of Berwyn.

"Proposal date" as referenced herein shall mean the local date and time specified in the proposal documents.

A. CONDITIONS FOR PROPOSING

1. **COMPLETENESS/AUTHORIZATION OF PROPOSAL.** Proposer shall supply all information and submittals required by the proposal documents to constitute a proposal. The proposal shall clearly state the legal name, address, email, telephone number, and fax number of the proposer. The proposal shall be signed above the typed or printed name and title of the signer. The signer shall have the legal authority to bind the proposer to proposal.
2. **ADDRESSING OF PROPOSAL.** Unless otherwise specified, faxed proposals will not be accepted. Proposal shall be submitted in a sealed envelope clearly marked on the front with proposal name and due date, and unless otherwise specified, addressed to:

City Clerk's Office
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

3. **PROPOSAL DEADLINE.** Proposer shall be responsible for taking whatever measures are necessary to ensure that the proposal reaches the office of the City Clerk on or before the local time and date specified. The City of Berwyn shall not be responsible for, and may not consider, any late proposal, amendment thereto, and request for withdrawal of proposal received after the date specified. Proposals received after the time and dated specified on the Request for Proposal will not be opened and will not be considered for award.
4. **PROPOSALS BINDING 60 DAYS.** Unless otherwise specified, all formal proposals submitted shall be binding for sixty (60) days following proposal date, unless the Proposer, at the City of Berwyn's request agrees in writing to an extension or contract.

5. **COMPETENCY OF PROPOSER.** No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn, State of Illinois, or the Federal Government upon any debt or contract. Prior failure of a Proposer to perform faithfully on any previous contract or work for the City of Berwyn may be grounds for rejection. The Proposer must have not been suspended or debarred from doing business with the state and/or federal government. The Proposer, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents. Such evidence shall be presented within a specified time and to the satisfaction of the City of Berwyn. The Proposer shall also disclose any past, current or pending lawsuits going back to 2010.
6. **COLLUSIVE PROPOSING.** The Proposer certifies that the proposal is made without any previous understanding, agreement or connection with any person, firm, or corporation making a proposal for the same project, without prior knowledge of competitive prices, and that the proposal is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

B. INSURANCE

1. **INSURANCE REQUIREMENTS.** The successful proposer shall provide insurance as follows:
 - a. **Certificate of Insurance; Cancellation or Modification**
 - (1) Before commencing work, the Proposer shall submit to the City of Berwyn for approval a Certificate of Insurance meeting the requirements specified herein, to be in effect for the full contract period. The City must be listed on the Certificate of Insurance.
 - (2) The Proposer shall notify the City of Berwyn in writing at least thirty (30) calendar days prior to any change or cancellation of said policy or policies.
 - (3) Cancellation or modification of said policy or policies shall be considered just cause for the City of Berwyn to immediately cancel the contract and/or halt work on the contract, and to withhold payment for any work performance on the contract.
 - b. **Minimum Coverage**
 - (1) Any policy or policies of insurance purchased by the Proposer to satisfy their responsibilities under the proposal shall include contractual liability coverage, and shall be in the following type and minimum amounts:

<u>Type of Coverage</u>	<u>Each Occurrence</u>	<u>Aggregate</u>
a. Comprehensive General Liability		
(1) Bodily Injury & Property Damage	\$1,000,000	\$3,000,000
b. Automobile Liability	Combined <u>Single Limit</u>	

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(1) Bodily Injury & Property Damage \$1,000,000

c. Worker's Compensation Insurance as required by Illinois state law.

The City of Berwyn requires that the Contractor's Insurance carrier be A rated or better by A.M. Best.

d. Hold Harmless: Endorsement Required

(1) The Proposer, including their subcontractor, employees, representatives or agents, shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees, and agents from any and all liability loss, cost, damage and expense (including reasonable attorney's fees and court cost) resulting from, arising out of, or incurred by reason of any claims, actions or suits based upon or alleging bodily injury including death, or property damage arising out of or resulting from the Proposer's operations under this document.

(2) Proposer is not, and shall not be deemed to be, an agent or employee of the City of Berwyn.

(3) Responsibility for Damage Claims – Notwithstanding the above, it is specifically agreed between the parties executing this contract that it is not intended by any of the provisions of any part of the contract documents to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a party to this contract. It is understood that no subcontractor is a third party beneficiary to any contract between the Contracting Authority and prime contractor. Nothing in any special provision or any supplemental specification shall be construed as eliminating or superseding the requirements of this section.

C. SPECIFICATIONS

1. **FORMAL SPECIFICATIONS.** The proposer shall abide by and comply with the true intent of the specifications (i.e., not take advantage of any unintentional error or omission.) Any mention made herein of a service to be provided in accordance with laws, ordinances, etc., shall be construed as the minimum requirements of the specifications.
2. **PROPOSED ALTERNATE.** All items are to be identified in the bid document by a manufacturer's name, make model, size and other relevant identifiers. It is understood that the bidder proposes to furnish the commodity and/or service so identified by the City of Berwyn unless the bidder specifically proposes an alternate. In bidding on a proposed alternate, the bidder shall clearly state on his/her bid exactly what he/she proposes to furnish, and forward with his/her bid, a complete description of the proposed alternate, including brand, model number, drawings, performance, and test data, references and any other information necessary for a complete evaluation. Bidder shall include a statement setting forth any changes in other materials, equipment or other work which would be required by incorporation of the proposed alternate. The burden of proof of the merit of the proposed alternate is upon the Proposer.

The City of Berwyn's decision to approve or disapprove of a proposed alternate shall be final.

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3. **QUALIFICATIONS, CREDENTIALS AND REFERENCES.** The Proposer shall provide a description of qualification, credentials, experience, and resources as they relate to provision of the proposal. The Proposer shall also provide a list of clients for whom similar work has been performed within the last two years, including the firm, contact person, address, and phone number of each contract person.
4. **ADDENDUM TO SPECIFICATIONS.** Any substantive interpretation, correction or change of the proposal documents shall be made within an addendum. Interpretation, corrections or changes of the proposal documents made in any other manner shall not be binding. Such interpretations, corrections or changes shall not be relied upon by Proposer. Addendums shall be issued by the City of Berwyn within a reasonable time prior to the proposal date.

D. SELECTION OF FIRM

1. **REJECTION OF PROPOSALS.** The City of Berwyn reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, and/or to request re-submission. The City of Berwyn also reserves the right to reject a proposal from a Proposer who investigation shows is not in a position to satisfactorily and timely perform the contract.
2. **SELECTION.** The City of Berwyn desires to enter into negotiations and ultimately reach an agreement with a Proposer who demonstrates the best combination of attributes to conduct the project, and who also negotiates a project cost with the City of Berwyn that is fair and reasonable. The City of Berwyn may conduct discussions with any Proposer who has submitted a proposal to determine qualifications, for further consideration. Since the initial review by the City of Berwyn will be deemed preliminary in nature, the document and process will be deemed confidential until such time as the successful Proposer is selected. Criteria for selection will include but not be limited to:
 - Ability to provide the type and quality of service that best meets the needs of the City of Berwyn.
 - Organization, size, management and structure of the firm to provide service.
 - Experience and qualifications of the persons with supervisory and management assignments, especially relating to similar work assignments.
 - Satisfactory reference checks of clients on similar projects.
 - Previous and existing compliance with laws and ordinances relating to contracts with the City and to the Proposer's employment practices.
 - Whether the Proposer is in arrears, in debt on a contract or is a defaulter on a surety or other agreement with the City, State or Federal Government.
 - If a reasonable doubt arises as to Proposer's solvency, the City reserves the right to require financial information sufficient to show solvency.
 - Cost estimate; the City is **not** required to accept the proposal with the lowest cost estimate.

Once the City has reached an agreement with the Proposer, a contract will be entered into with the awardee. The contract will define the conditions between the City of Berwyn and the contractor selected to receive the award.

3. **CORRECTIONS TO SUBMITTED PROPOSALS.** Any changes that are made to this proposal using correction fluid, writing utensils, etc. before submission must be dated and initialed in each area that a change is made.
4. **PRICING REQUIREMENTS.** All pricing submitted by the bidder shall be indicated in both words and figures. (Ex. \$400.00, four hundred dollars.)
5. **PRESENTATIONS.** When required and based on evaluation of proposals submitted, the City of Berwyn may select finalists who will be required to participate in interviews, including key personnel designated for the proposal, and to make presentations regarding their qualifications and their ability to furnish the required product to best serve the needs of the City of Berwyn. Formal presentations will be scored and evaluated by the Building Director, Assistant City Administrator and staff who will make a recommendation to the City Council for final approval. Nothing in the proposal can obligate the City of Berwyn to enter into a contract.
6. **LOCAL PURCHASES.** Unless otherwise specified, cost and other considerations being equal, local firms shall be given first consideration for the project.
7. **ERRORS IN PROPOSAL.** Any ambiguity in any proposal as a result of omission, error, lack of clarity or non-compliance by the Proposer with specifications, instructions and conditions shall be construed in the light most favorable to the City of Berwyn. Changes in proposals shall be initialed and dated.

E. GENERAL CONTRACT PROVISIONS

1. **CONTRACT AWARD.** Upon the City of Berwyn's selection, between the City of Berwyn and Proposer on the work to be performed, a written award in the form of a purchase order, contract or other instrument shall result in a binding contract without further action by either party. The contract shall be on forms provided by the City of Berwyn; or if the Proposer's contract document is used, the City of Berwyn reserves the right to modify and document to conform to the request for proposal and to do so in the light most favorable to the City of Berwyn.
2. **INSURANCE.** Current Certificate of Insurance in the amounts specified shall be on file with the City of Berwyn before work can commence.
3. **AVAILABILITY OF FUNDS.** A contract shall be deemed valid only to the extent for appropriations available to each project. The City of Berwyn's extended obligation on these contracts, which envision extended funding through successive fiscal periods, shall be contingent upon actual appropriation for the following fiscal year.
4. **CONTRACT ALTERATIONS.** No alterations or variations in the terms of a contract shall be valid or binding upon the City of Berwyn unless authorized in writing by both parties.
5. **SUBLETTING OF CONTRACT.** Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract or their right, title or interest therein, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the City

of Berwyn, but in no case shall such consent relieve the Proposer from their obligations, or change the terms of the contract.

6. **CONTRACT PERIOD.** Contract shall remain in force for the full specified period and until all services have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall be met, unless:
 - a. Extended upon written authorization of the City of Berwyn and accepted by contractor, for a period negotiated and agreed upon by both parties, when in the best interest of the City of Berwyn.
 - b. Terminated due to the default, as described below, or for no reason at all, as long as the City of Berwyn gives a written 30 day notice.
7. **DEFAULT.** The Contract may be cancelled or annulled by the City of Berwyn in whole or in part by written notice of default to the Proposer upon non-performance, violation of contract terms, delivery failure, bankruptcy or insolvency, or the making of an assignment for the benefit of creditors. The City reserves the right to grant Contractor a specified cure period of during which to cure or remedy the default, which cure period shall be included in the written notice to default. If default is not cured within the specified time, City of Berwyn reserves the right, but is not obligated to, extend the cure period or City Berwyn may deem the contract terminated without further notice. Lack of knowledge by the contractor will in no way be cause for relief from responsibility.
8. **INDEMNITY.** The Proposer shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees and agents from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fee and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from Proposer's operations under this Contract, whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by either.

Proposer is not and shall not be deemed to be, an agent or employee of the City of Berwyn, but shall be deemed an Independent Contractor.

Proposer further agrees to:

- a. Save the City of Berwyn, its agents and employees harmless from liability of any nature or kind for the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance of which the Proposer is not the patentee, assignee, licensee or owner, furnished or used in the performance of the contract.
- b. Obtain all permits and licenses required by the city, state and federal governments and pay all related fees. The Proposer shall also comply with all laws, ordinances, rules and regulations of the City of Berwyn, State of Illinois and the Federal Government including the Prevailing Wage Act.

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NON DISCRIMINATION. Proposer agrees to the following:

- 1) That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.
- 2) That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Illinois Department of Human Rights Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.
- 4) That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and Rules and Regulations, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
- 5) That he or she will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.
- 6) That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.
- 7) That he or she will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for

contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

(Source: Amended at 32 Ill. Reg. 16484, effective September 23, 2008)

F. PAYMENT PROVISIONS

1. **PAYMENT TERMS.** Payment may be made only after inspection and acceptance by the using department. Payment of balances shall be made only after approval and final acceptance by the City of Berwyn.
2. **INVOICING.** Following acceptance of each payment term, payment shall be made within forty-five (45) calendar days from receipt of itemized invoice. Before the City of Berwyn will pay any invoice, the invoice must include a detailed description of all charges, the proposal number, department name, dollar amount, quantity of hours worked, and any other pertinent information. Submit invoice in duplicate to:

Berwyn City Hall
Attn: Building Director
Charles Lazzara
6700 W 26th Street
Berwyn, IL 60402
3. **WITHHOLDING PAYMENT.** Consideration for withholding payment shall include faulty materials or workmanship, failure to meet delivery deadlines, and liens that have been filed, or evidence indicating a filing of claims. In all cases, regulations and limitation by the Federal Government.
4. **TAXES.** The City of Berwyn is exempt from all Federal, State of Illinois and other State Taxes on the purchase of commodities and services used by the City of Berwyn within the State of Illinois. The Finance Department shall provide a tax exemption certification to out-of-state taxes imposed on purchases of commodities and/or services which are used within another state and are applicable and subject to payment.

Contractors and subcontractors shall pay all legally required sales, consumer and use taxes on all commodities and/or services purchased or rented to complete their contract.

If a contractor, subcontractor, or builder is to use building materials, supplies, and equipment in the performance of a construction contract with a designated exempt entity, the person shall purchase such items of tangible personal property without liability for the tax if such property will be used in the performance of the construction contract and a purchasing agent authorization letter and an exemption certificate, issued by the designated exempt entity, are presented to the retailer.

SECTION IV COMPANY REFERENCES

The vendor must complete the required reference information listed below. The vendor must provide at least three (3) references from companies or agencies that have used the services of his or her company. The company's name and address, a contact name, title, and phone number, must be included with the reference information.

1. Company Name: JS Morton HS Dist. 201
Company Address: 4 campus
Company Contact: James Zundell
Title of Contact: Director Bldgs / grounds
Phone Number: 708-780-2815

2. Company Name: Morton College
Company Address: 3801 S. Central, Cicero
Company Contact: John Potempa
Title of Contact: Dir Facilities / operations
Phone Number: 708-656-8000 x2220

3. Company Name: St. Ignatius College Prep
Company Address: 1074 W Roosevelt, Chicago
Company Contact: John Malatesta
Title of Contact: Director of Operations
Phone Number: 312-432-8445

Note: Additional references may be included with the vendor's proposal.

SECTION V COMPANY INFORMATION & SIGNATURE SHEET

Vendors must include with their submitted proposal this completed and signed Company Information & Signature Sheet and price list for the cleaning supplies required for this contract.

The undersigned bidder, having examined and determined the scope of this Request for Proposal, hereby proposes to supply the services as described in the proposal documents at the prices set forth within.

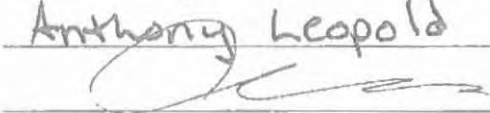
The undersigned bidder states that this bid is made in conformity with the specifications and qualifications contained herein. In the event that there are any discrepancies or differences between any conditions of the vendor's proposal and the Request for Proposal prepared by the City of Berwyn, and the City's Request for Proposal shall prevail.

The undersigned bidder certifies that this proposal is made in good faith and without collusion or connection with any other person or persons bidding on the project.

Delivery: Upon the signing of the contract between the City of Berwyn and chosen company, the vendor guarantees delivery of the proposed cleaning services beginning March 1, 2019.

Name of Firm: Building Services of America, LLC

Authorized Representative: Anthony Leopold

Signature of Representative: 

Title of Authorized Representative: Managing Partner

Address: 10216 werch Dr. #101

City/State/Zip: Woodridge, IL 60517

Phone Number: 630-783-9570

Fax Number: _____

Website Address: bsateam.com

E-Mail Address: al@bsateam.com

Date Signed: 10-Feb-2019

Addenda Form:

The undersigned hereby acknowledges receipt of the following applicable addenda:

Addenda Number

Date

Cleaning Supplies

ATTACHMENT A

The City of Berwyn currently uses the below products at their different facilities. Please provide a quote for each item using the product part number provided in the table below. Also, if you have a comparable cleaning product that is environmentally friendly, please place it in the designated spot. All of the dispensers used in the facilities, which will remain in each facility, accept universal products.

<u>Cleaning Product</u>	<u>Comparable Cleaning Product</u>	<u>Price</u>	<u>Comparable Alternative Product</u>	<u>Price</u>
	<u>Part #</u>			
Standard Toilet Tissue, 2ply, 96/case	BWK6180	44.00		
Jumbo 325, 12/case Large Toilet Paper Rolls	BWK6100	30.85		
Toilet Paper Dispenser	SANR4090TBK	34		
Bay West EcoSoft Industrial Roll Towels #463/8" x 425' per roll, 12/case 465		51.35		
Center Pull Towel	BWK6400	36.15		
Center Pull Towel Dispenser	SANt400TBK	35.85		
SCA Tork 290088 Universal Roll Towel, 6 per case		36.50		
800', white Hard Roll Towel	BWK6254	35.12		
Hard Roll Towel	BWK6261	21.13		
Softouch Roll Towel, White, 8"x500', 12/case		41.18		
Hard Roll Towel Dispenser	TBD	85.00		
Multi Fold Towels	BWK6200	23.66		
C-Fold Towels	BWK6220	20.00		

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C-Fold/Multi Fold Towel Dispenser	SANT1790TBK	41.30		
Airoma 3000 refill, citrus, 7 oz, 12/case		57.83		
Airoma 3000 Airfreshener Dispenser		35.40		
Toilet Seat Cleaner	HOS86300-6	77.22		
Toilet Seat Cleaner Dispenser	HOS800004	Discontinued		
Urinal Screen, cherry, 12/cs		13.35		
Toilet Puck	FRS12-3	7.00		
Hair & Body Wash 4 gal	NL576	57.60		
Hair & Body Wash Dispenser	FDS2000L	24.00		
w/ grit. 2L 4/cs Kresto-Heavy Duty Cleaner	BOROXO	93.40		
QT 12/cs AntiBact Spray Soap	NL763	31.75		
BLK, 150/cs 33x39 HD Liners 1Mil	IBSS334011K	28.20		
33x40 Liner, 16 mic, clear, 33 gallon, 250/case		29.19		
HP Can Liner 38x58, 1.2 Mil, 100/case XH		27.00		
38x58 Xheavy Recy. Liners 1.5Mil	IBSVALH3860N22	31.13		
Liner, 38x58, XX Heavy, Black, 2 ML, 60 Gallon, 100/case		41.21		
24x33 6Mic Clear Liners 12-16 gallon, 1000/case		20.85		
Prem 40x46 Bl. Liners 1.35 Mil	IBSVALH4048N12	27.35		
43x47 Black Hevi Tough, 100/case		26.25		
38 x 60 Can Liner 60G Blk 25 Sheets	IBSVALH3860K22	35.75		
Bleach 6/cs	kilbleac#6	14.80		

Cleaning Supplies

foaming. gal, 4/cs Anti-Bacterial Hand Soap	NL556	54.40		
Hand Soap Dispenser	FDS2000L	20.35		
6050, 1000 ML Hand Lotion, 8/cs	GEP48232	77.85		
Hand Lotion Dispenser	9033	N/C		
Aerosol Graffiti Remover, 12/cs	AMRA178-20	54.44		
700 ML Hand Sanitizer 3/cs	Protex 1000 ml cartridge	67.15		
Hand Sanitizer Dispenser	Protex	N/C		
Purell Pump 8 oz Hand Sanitizers	8 OZ	.90		
Toilet Seat Covers	KRYK5000	36.60		
Toilet Seat Covers Dispenser	KRYKD100	6.80		
Waxed Paper Receipt. Liner	HOS6141	19.15		
Wypall X80 Wipes, Blue, 160/Box		30.33		
Pinesol 3 gal per box		50.90		
Glass Cleaner	EM007-644	18.10		
Gleme Foam Glass Cleaner, 20 oz, 12/case		26.16		
Hil super Shine-All Neutral Cleaner, Concentrate, Gallon		16.15		
Blue MA ^x All Purpose Cleaner	EM004-644	6.85		
Dishwashing Liquid, GAL	NL384	14.35		
Floor Cleaner, 55 gal pail	EM005-644	29.30		
AT 12/cs Toilet Bowl Cleaner	EM008-644	25.80		
cherry Urinal Screens w/ Deodorizers	KRY1001	13.32		

Cleaning Supplies

Disinfectant Spray		NB		
Disposable Rags, KC	KCC75260	88.25		
125/BX, 18/cs All Purpose Cleaner Wipes	kcc4101	45.50		
Latex Gloves Large, 100/BX		5.27		
Aerosol Stainless Steel Cleaner, 12/cs		47.27		
Product Name	N/A			
EM003-644 Degreaser	Proprietary Products			
EM004-644 All Purpose Cleaner				
EM005-644 Multi-Purpose Clnr				
EM007-644 VOC Free Glass Clnr				NB
EM008-644 Bath & Bowl Cleaner				
EM011-644 Odor Neutralizer				
EM012-644 Neutral Q128				
EM010-644 Orange HD Degreaser				
Ecolution Car & Truck Wash, 4x3L				
Ecolution Pro Bathroom & Bowl Cleaner, 4 x 3L				
Ecolution Neutral Floor Cleaner by State Cleaning Solution, 4 x 3L				

Signature:



Date:

Feb 10, 2019

Name of Contact:

Anthony Leopold

Title of Contact:

Managing PTR

Company Address:

BSA - 10214 Wenden Dr. 101, Woodridge 60517

Phone Number:

630-783-9570

Email:

al@bsateam.com



A Century of Progress with Pride

February 26, 2019

To: Mayor Robert J. Lovero & City Council Members

From: Ruth E. Volbre, Assistant City Administrator

Re: Authorization to Proceed with Independence Day Celebration Fireworks

Ladies and Gentlemen:

Tom Benson, local proprietor of the World's Largest Laundromat has approached City staff with the offer to once again collaborate with the City of Berwyn in holding a fireworks display on Wednesday, July 3rd with a rain date of Friday, July 5th in celebration of Independence Day. Mr. Benson has agreed to pay for the fireworks display. He is asking the City's assistance in providing security and emergency services for the event and to act as a liaison with Morton West High School; Morton West High School has agreed to hold the venue. I am seeking approval to collaborate with Tom Benson in holding a July 3rd fireworks display.

Recommended Actions:

Approval to collaborate with Tom Benson in holding a July 3rd fireworks display with a rain date of July 5th and to provide security and emergency services for the event.

Respectfully,

Ruth E. Volbre
Assistant City Administrator



A Century of Progress with Pride

February 16, 2019

Honorable Mayor, Robert J. Lovero
And Members of the Berwyn City Council

Re: Amendment of Ordinance 616.08 – Offensive Keeping of Animals Part C – Regulations as to
Chickens

Ladies and Gentlemen:

I am submitting the attached Ordinance amending Chapter 618.08 C for your consideration. These recommendations were sent to the Law Department by the Business Licensing and Taxation Committee. The Law Department is requesting your concurrence in the approval of these Amendments.

Respectfully Submitted,

Anthony T. Bertuca
City Attorney

ATB:kmc

THE CITY OF BERWYN

THE CITY OF BERWYN, ILLINOIS

ORDINANCE

NUMBER

**AMENDMENT OF ORDINANCE 616.08 – OFFENSIVE KEEPING
OF ANIMALS PART C – REGULATIONS AS TO CHICKENS FOR
THE CITY OF BERWYN, COUNTY OF COOK, STATE OF
ILLINOIS**

**ROBERT J. LOVERO, Mayor
MARGARET PAUL, City Clerk**

**JAMES “SCOTT” LENNON
JOSE RAMIREZ
JEANINE L. REARDON
ROBERT W. FEJT
CESAR A. SANTOY
ALICIA RUIZ
RAFAEL AVILA
EDGAR GARCIA**

Aldermen

**Published in pamphlet form by authority of the Mayor and City Clerk of the City of
Berwyn, Illinois on February 26, 2019.**

ORDINANCE No.: _____

**AMENDMENT OF ORDINANCE 616.08 – OFFENSIVE KEEPING OF
ANIMALS PART C – REGULATIONS AS TO CHICKENS FOR THE CITY OF
BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

WHEREAS, the City of Berwyn (THE “City”) is a home rule unit of government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

WHEREAS, it is the desire of the corporate Authorities to adopt as an Amended Ordinance the present Amendment of Ordinance 616.08 – Offensive Keeping of Animals Part C – Regulations as to Chickens; and

WHEREAS, should any provision of this Ordinance or the adopted Amendment of Ordinance 616.08 – Offensive Keeping of Animals Part C – Regulations as to Chickens be declared to be invalid, that decision shall not affect the validity of this Ordinance as a whole or any part thereof, other than the part so declared to be invalid;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City’s Home Rule Powers, as follows:

Section 1. The statements set forth in the preambles to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

Section 2. The Amendment is hereby adopted. The Corporate Authorities hereby approve the amendment and the addition to the City Code, as described below.

Section 3. Chapter 616, Section 616.08 of the City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, as follows:

 § 616.08 OFFENSIVE KEEPING OF ANIMALS.

(A) No person shall keep, house or board any horse, mule, ass, ox, cow, goat, pig (with the exception of miniature potbellied pigs) rooster, turkey, duck, goose, or other like fowl, animal, or livestock. Possession of such animal is hereby declared to be a nuisance.

(B) No person shall keep or harbor any rooster.

(C) Regulations as to chickens:

(1) No person shall keep or harbor more than ~~two~~ **three** chickens on any residential lot;

(2) Chickens shall be kept in a covered outside enclosure coop;

(3) Chickens shall not be permitted to run at large within the city;

(4) Chickens may be allowed outside in a fenced rear yard area between the hours of 8:00 a.m. to 8:00 p.m. under owners supervision only;

(5) There shall be no slaughtering of any poultry;

(6) An outdoor shelter shall be located in the rear yard of a lot and not closer than ten feet of each side yard lot line and no closer than five feet from any rear yard lot line;

(7) The interior of any shelter and the rear yard are to be maintained in a sanitary condition;

(8) All coops shall be designed and constructed with adequate ventilation that allows the coop to be cleaned easily;

(9) Maximum roof height shall not exceed four feet. Total square footage of a coop not to exceed 20 square feet total;

(10) License for coops must be obtained, a fee of ~~\$25~~ **\$10** per year is required;

(11) Prior to a license being approved for applicant the applicant must show proof of consent of adjacent landowners to city;

(12) Coop licenses shall not run with land;

(13) An applicant must reside in a single family home;

(14) Only one license will be issued per address;

(15) No more than 25 valid coop licenses shall be active within the city at any given time;

(16) Any person found to be in violation of this section shall be fined not less than \$50 nor more than \$750 for each offense. Three violations of this ordinance, the owners coop license shall be revoked.

Section 4. The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to, and consummate the amendments contemplated by this Ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with the amendments contemplated by this Ordinance.

Section 5. All prior actions of the City's officials, employees and agents with respect to the subject matter of this Ordinance are hereby expressly ratified.

Section 6. The provision of this Ordinance are hereby declared to be severable, and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 7. All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. This ordinance shall be effective and in full force immediately upon passage and approval. A full, true and complete copy of this ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended.

[INTENTIONALLY LEFT BLANK]

ADOPTED by the City Council of the City of Berwyn, County of Cook, State of Illinois on this 26th day of February, 2019, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Garcia				
(Mayor Lovero)				
TOTAL				

APPROVED by the Mayor on this _____ day of _____, 2019.

Robert J. Lovero
MAYOR

ATTEST:

Margaret Paul
CITY CLERK

<u>BATCH</u>	<u>CK DATE</u>	<u>GROSS</u>	<u>FED</u>	<u>EMPLOYEE</u> <u>FICA</u>	<u>EMPLOYEE</u> <u>MEDICARE</u>	<u>EMPLOYER</u> <u>FICA</u>	<u>EMPLOYER</u> <u>MEDICARE</u>	<u>STATE</u>
220194	2/20/2019	1,224,608.48	132,092.92	26,298.59	16,801.11	26,298.59	16,801.11	50,830.15
FEDERAL	Federal	218,292.32						
STATE	State	50,830.15						
	BATCH	220194						
457 Deferred Contrib.		48,205.59						
705 union dues		1,207.08						
AFSCME union dues		1,899.89						
FIPAC		1,143.84						
Fire Pension		29,110.69						
Firefighters union dues		5,064.00						
IMPA 1		405.00						
SEIU		856.55						
Police union dues		5,600.00						
Police Pension		39,930.80						
VEMA		5,600.00						
TOTALS		139,023.44						

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Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 02 - Mayor's Office										
Account 5290 - Other General Expenses										
1810 - Robert J. Lovero	3842787606	Expense Reimbursement	Paid by Check # 49075		02/15/2019	02/15/2019	02/15/2019		02/27/2019	94.64
Account 5290 - Other General Expenses Totals									Invoice Transactions 1	<u>\$94.64</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	17.65
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	50.72
Account 5405 - Copier Maintenance Totals									Invoice Transactions 2	<u>\$68.37</u>
Department 02 - Mayor's Office Totals									Invoice Transactions 3	<u>\$163.01</u>
Department 03 - City Administrator's Office										
Account 5290 - Other General Expenses										
2664 - Ruth Volbre	2018-00001690	Expense Reimbursement	Paid by Check # 49079		12/31/2018	12/31/2018	12/31/2018		02/27/2019	513.14
Account 5290 - Other General Expenses Totals									Invoice Transactions 1	<u>\$513.14</u>
Account 5300 - Professional Services										
2961 - Miguel A. Santiago Consulting, Inc	FEBRUARY2019	Consulting Services Feb. 2019	Paid by Check # 49061		02/15/2019	02/15/2019	02/15/2019		02/27/2019	5,000.00
Account 5300 - Professional Services Totals									Invoice Transactions 1	<u>\$5,000.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	17.65
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	50.72
Account 5405 - Copier Maintenance Totals									Invoice Transactions 2	<u>\$68.37</u>
Department 03 - City Administrator's Office Totals									Invoice Transactions 4	<u>\$5,581.51</u>
Department 04 - City Clerk's Office										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	200.68
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	137.62
Account 5405 - Copier Maintenance Totals									Invoice Transactions 2	<u>\$338.30</u>
Department 04 - City Clerk's Office Totals									Invoice Transactions 2	<u>\$338.30</u>
Department 08 - City Council										
Account 5200-01 - Administrative Expenses Ward 1										
5668 - James Scott Lennon	2019-00000191	Expense Reimbursement	Paid by Check # 49037		02/22/2019	02/22/2019	02/22/2019		02/27/2019	82.21
Account 5200-01 - Administrative Expenses Ward 1 Totals									Invoice Transactions 1	<u>\$82.21</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 08 - City Council										
Account 5200-06 - Administrative Expenses Ward 6										
5698 - Alicia Ruiz	2019-00000135	Expense Reimbursement	Paid by Check # 48953		02/12/2019	02/12/2019	02/12/2019		02/14/2019	1,316.62
Account 5200-06 - Administrative Expenses Ward 6 Totals								Invoice Transactions 1		\$1,316.62
Department 08 - City Council Totals								Invoice Transactions 2		\$1,398.83
Department 10 - Legal										
Account 5300 - Professional Services										
5097 - Veritext	CHI3647865	Legal Services	Paid by Check # 49104		02/21/2019	02/21/2019	02/21/2019		02/27/2019	293.60
Account 5300 - Professional Services Totals								Invoice Transactions 1		\$293.60
Department 10 - Legal Totals								Invoice Transactions 1		\$293.60
Department 12 - Finance										
Account 5225-01 - Supplies Office										
465 - Diamond Graphics, Inc.	0102829370	Finance Dept Office Supplies	Paid by Check # 49004		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,833.10
Account 5225-01 - Supplies Office Totals								Invoice Transactions 1		\$1,833.10
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	32.09
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	100.08
Account 5405 - Copier Maintenance Totals								Invoice Transactions 2		\$132.17
Sub Department 11 - Collector's Office										
Account 5300-04 - Professional Services Vehicle Registration										
3671 - Rydin Decal	352345	2019 PARKING PERMITS	Paid by Check # 49081		02/15/2019	02/15/2019	02/15/2019		02/27/2019	3,442.00
Account 5300-04 - Professional Services Vehicle Registration Totals								Invoice Transactions 1		\$3,442.00
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	15.59
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	68.09
Account 5405 - Copier Maintenance Totals								Invoice Transactions 2		\$83.68
Sub Department 11 - Collector's Office Totals								Invoice Transactions 3		\$3,525.68
Department 12 - Finance Totals								Invoice Transactions 6		\$5,490.95
Department 16 - Information Technology										
Account 5290 - Other General Expenses										
478 - Comcast Cable	2019-00000143	Windsor Train Station Cable Jan. 2019	Paid by Check # 48996		02/15/2019	02/15/2019	02/15/2019		02/27/2019	136.85



Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 16 - Information Technology										
Account 5290 - Other General Expenses										
478 - Comcast Cable	2019-00000187	Parking Deck Cable	Paid by Check # 48996		02/15/2019	02/15/2019	02/15/2019		02/27/2019	264.72
4951 - COTG	IN1773092	COTG City printing / Feb 2019	Paid by Check # 49001		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,578.12
4033 - eDot	59447	Single Cable Run	Paid by Check # 49006		02/15/2019	02/15/2019	02/15/2019		02/27/2019	211.00
Account 5290 - Other General Expenses Totals								Invoice Transactions 4		<u>\$2,190.69</u>
Account 5415 - Software Maintenance										
1800 - CDW Government, Inc.	QXP7674	Adobe Cloud Renewal / Split with P.D.	Paid by Check # 48990		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,119.10
Account 5415 - Software Maintenance Totals								Invoice Transactions 1		<u>\$1,119.10</u>
Account 5510 - Hardware Purchase										
4324 - CablesAndKits.com	437678	Router Replacements	Paid by Check # 48986		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,131.90
20693 - PC Connection Sales Corp	2018-00001692	Fortigate Firewall Device	Paid by Check # 49072		12/31/2018	12/31/2018	12/31/2018		02/27/2019	767.12
Account 5510 - Hardware Purchase Totals								Invoice Transactions 2		<u>\$1,899.02</u>
Account 5530 - Network Infrastructure										
4024 - AT & T	708484301102	ATT invoices/Jan-Feb 2019	Paid by Check # 48972		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,303.32
4024 - AT & T	708484031802- 1	ATT invoices/Jan-Feb 2019	Paid by Check # 48972		02/15/2019	02/15/2019	02/15/2019		02/27/2019	304.25
4024 - AT & T	708749945702- 2	Jan.11 - Feb.10 2019	Paid by Check # 48972		02/15/2019	02/15/2019	02/15/2019		02/27/2019	299.82
Account 5530 - Network Infrastructure Totals								Invoice Transactions 3		<u>\$1,907.39</u>
Department 16 - Information Technology Totals								Invoice Transactions 10		<u>\$7,116.20</u>
Department 17 - Administrative										
Account 5290 - Other General Expenses										
5669 - Garvey's Office Products	PINV1655629	City Hall Paper	Paid by Check # 49016		12/31/2018	12/31/2018	12/31/2018		02/27/2019	2,470.00
Account 5290 - Other General Expenses Totals								Invoice Transactions 1		<u>\$2,470.00</u>
Department 17 - Administrative Totals								Invoice Transactions 1		<u>\$2,470.00</u>
Department 18 - Fire Department										
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	378.00
4095 - CenterPoint Energy Services, Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	971.57
Account 5205 - Utilities Totals								Invoice Transactions 2		<u>\$1,349.57</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 18 - Fire Department										
Account 5215 - Telephone										
302 - Sprint	511855222-188	Dec.22 2018- Jan.21 2019	Paid by Check # 49088		02/15/2019	02/15/2019	02/15/2019		02/27/2019	595.98
Account 5215 - Telephone Totals Invoice Transactions 1										<u>\$595.98</u>
Account 5220 - Training, Dues & Publications										
2157 - Illinois Fire Inspectors Association	20042	2019 Membership Dues	Paid by Check # 49028		02/15/2019	02/15/2019	02/15/2019		02/27/2019	95.00
Account 5220 - Training, Dues & Publications Totals Invoice Transactions 1										<u>\$95.00</u>
Account 5400-30 - Repairs & Maintenance Building										
1330 - Air One Equipment, Inc.	140180	6 MONTH COMPRESSOR MAINT. SERVICE (INV.'S 140180 & 140181	Paid by Check # 48962		02/15/2019	02/15/2019	02/15/2019		02/27/2019	704.00
1330 - Air One Equipment, Inc.	140181	6 MONTH COMPRESSOR MAINT. SERVICE (INV.'S 140180 & 140181	Paid by Check # 48962		02/15/2019	02/15/2019	02/15/2019		02/27/2019	692.00
5100 - Algor Plumbing and Heating Supply	179769	Urinal Rubber Gasket	Paid by Check # 48965		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2.88
3452 - Applied Controls, Inc.	3246	WORK PERFORMED AT STATION 902 AIR SENSING SWITCH FIXED	Paid by Check # 48971		12/31/2018	12/31/2018	12/31/2018		02/27/2019	810.00
1244 - Berwyn Ace Hardware	30995	Fasteners	Paid by Check # 48977		02/15/2019	02/15/2019	02/15/2019		02/27/2019	5.79
514 - Berwyn Western Plumbing & Heating	61543	REPAIR DONE ON INFERRED HEATER AT STATION 902 INV.# 61543	Paid by Check # 48979		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,297.00
514 - Berwyn Western Plumbing & Heating	61503	PROVIDE & INSTALL PUMP ASSEMBLY FOR INFERRED HEATER INV. 61503	Paid by Check # 48979		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,960.00
5574 - Lawson Products	9306435067	50 LB. PAIL OF PELADOW INVOICE No. 9306435067	Paid by Check # 49048		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,130.00
1171 - US Gas	321885	Cylinder Rental	Paid by Check # 49102		02/15/2019	02/15/2019	02/15/2019		02/27/2019	254.20
Account 5400-30 - Repairs & Maintenance Building Totals Invoice Transactions 9										<u>\$7,855.87</u>
Account 5400-31 - Repairs & Maintenance Fleet										
182 - Freeway Ford Truck Sales, Inc.	518833	SP Sensor	Paid by Check # 49013		02/15/2019	02/15/2019	02/15/2019		02/27/2019	105.52
Account 5400-31 - Repairs & Maintenance Fleet Totals Invoice Transactions 1										<u>\$105.52</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 18 - Fire Department										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	33.86
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	145.36
Account 5405 - Copier Maintenance Totals							Invoice Transactions 2			\$179.22
Department 18 - Fire Department Totals							Invoice Transactions 16			\$10,181.16
Department 20 - Police Department										
Account 5205 - Utilities										
4095 - CenterPoint Energy Services,Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	635.63
4095 - CenterPoint Energy Services,Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,211.72
Account 5205 - Utilities Totals							Invoice Transactions 2			\$2,847.35
Account 5215-01 - Telephone In-House										
4029 - AT& T Mobility	287289484172 X020	First Net Telephone & Data	Paid by Check # 48973		02/19/2019	02/19/2019	02/19/2019		02/27/2019	211.90
302 - Sprint	733579818-134	Jan. 04 - Feb. 03 2019	Paid by Check # 49088		02/19/2019	02/19/2019	02/19/2019		02/27/2019	382.55
31245 - Verizon Wireless - LeHigh	9822958284	Dec. 26 2018 - Jan. 25 2019	Paid by Check # 49105		02/19/2019	02/19/2019	02/19/2019		02/27/2019	190.07
Account 5215-01 - Telephone In-House Totals							Invoice Transactions 3			\$784.52
Account 5220 - Training, Dues & Publications										
E-KIT TRAINING	3119-6	Training / Mark Schwanderlik	Paid by Check # 49115		02/19/2019	02/19/2019	02/19/2019		02/27/2019	375.00
4787 - Glock Professinal, Inc.	TRP/100121166	Training / Carlos Lopez	Paid by Check # 49018		02/19/2019	02/19/2019	02/19/2019		02/27/2019	250.00
265 - Northeast Multi-Regional Training, Inc.	248688	Aux. Training	Paid by Check # 49067		02/19/2019	02/19/2019	02/19/2019		02/27/2019	534.00
Account 5220 - Training, Dues & Publications Totals							Invoice Transactions 3			\$1,159.00
Account 5225 - Supplies										
5418 - Cintas Corporation	8404023558	First Aid Cabinet Restocked	Paid by Check # 48994		02/19/2019	02/19/2019	02/19/2019		02/27/2019	208.02
492 - Fullmer Locksmith Service, Inc.	N18485	Keys	Paid by Check # 49015		02/19/2019	02/19/2019	02/19/2019		02/27/2019	6.00
4740 - HRdirect / gNeil	INV7276902	New Office Equipment	Paid by Check # 49025		02/19/2019	02/19/2019	02/19/2019		02/27/2019	83.93
265 - Northeast Multi-Regional Training, Inc.	248689	Aux. Training	Paid by Check # 49067		02/19/2019	02/19/2019	02/19/2019		02/27/2019	444.00
591 - The Sign Edge	190586	P.D. Office Supplies	Paid by Check # 49092		02/19/2019	02/19/2019	02/19/2019		02/27/2019	90.00
Account 5225 - Supplies Totals							Invoice Transactions 5			\$831.95



Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 20 - Police Department										
Account 5235 - Postage & Printing										
5378 - Illinois Prosecutor Services, LLC	2955	Legal Books	Paid by Check # 49029		02/19/2019	02/19/2019	02/19/2019		02/27/2019	390.00
Account 5235 - Postage & Printing Totals										Invoice Transactions 1
										\$390.00
Account 5290 - Other General Expenses										
1800 - CDW Government, Inc.	QXP7674	Adobe Cloud Renewal / Split with P.D.	Paid by Check # 48990		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,900.94
5850 - Angelina Manfredini	2019-00000154	Tobacco Special Agent	Paid by Check # 48969		02/19/2019	02/19/2019	02/19/2019		02/27/2019	50.00
5293 - First Advantage Background Services Corp.	5550071901	Background Checks	Paid by Check # 49010		02/19/2019	02/19/2019	02/19/2019		02/27/2019	480.90
5849 - Giacomo Manfredini	2019-00000155	Tobacco Special Agent	Paid by Check # 49017		02/19/2019	02/19/2019	02/19/2019		02/27/2019	50.00
3263 - Heritage Funeral Home	19H17	Removal & Morgue Transport	Paid by Check # 49022		02/19/2019	02/19/2019	02/19/2019		02/27/2019	250.00
5482 - JG Uniforms	50751	CSO Uniforms	Paid by Check # 49038		02/19/2019	02/19/2019	02/19/2019		02/27/2019	144.00
5482 - JG Uniforms	49700	Body Armor	Paid by Check # 49038		02/19/2019	02/19/2019	02/19/2019		02/27/2019	685.00
5482 - JG Uniforms	50923	Body Armor	Paid by Check # 49038		02/19/2019	02/19/2019	02/19/2019		02/27/2019	685.00
1143 - Johnson, Roberts & Associates	138338	Background Checks	Paid by Check # 49040		02/19/2019	02/19/2019	02/19/2019		02/27/2019	390.00
5875 - Payroll Data Services Inc	0000136220	Payroll System	Paid by Check # 49071		02/19/2019	02/19/2019	02/19/2019		02/27/2019	169.20
30617 - Sam's Club / Synchrony Bank	001489	Prisoner Food & Supplies	Paid by Check # 49083		02/19/2019	02/19/2019	02/19/2019		02/27/2019	522.58
5889 - University of Illinois at Chicago	H0406	Blood Testing	Paid by Check # 49100		02/19/2019	02/19/2019	02/19/2019		02/27/2019	75.00
Account 5290 - Other General Expenses Totals										Invoice Transactions 12
										\$5,402.62
Account 5400-30 - Repairs & Maintenance Building										
4314 - Affordable Fire Protection, Inc.	19006	Sprinkler Repairs Related to Elevator	Paid by Check # 48960		02/19/2019	02/19/2019	02/19/2019		02/27/2019	1,190.00
3893 - Aftermath	JC2018-2780	Bio-Hazard Cleaning	Paid by Check # 48961		12/31/2018	12/31/2018	12/31/2018		02/27/2019	75.00
5870 - Altorfer Industries, Inc.	PH610055460	Building Generator Repairs	Paid by Check # 48967		02/19/2019	02/19/2019	02/19/2019		02/27/2019	439.50
5870 - Altorfer Industries, Inc.	PM600279327	Main Building Generator	Paid by Check # 48967		02/19/2019	02/19/2019	02/19/2019		02/27/2019	1,634.00
5870 - Altorfer Industries, Inc.	PM600279302	Main Building Generator	Paid by Check # 48967		02/19/2019	02/19/2019	02/19/2019		02/27/2019	162.00
5870 - Altorfer Industries, Inc.	PM600279301	Main Building Generator	Paid by Check # 48967		02/19/2019	02/19/2019	02/19/2019		02/27/2019	162.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 20 - Police Department										
Account 5400-30 - Repairs & Maintenance Building										
492 - Fullmer Locksmith Service, Inc.	N18412	Building Repairs	Paid by Check # 49015		02/19/2019	02/19/2019	02/19/2019		02/27/2019	380.00
4569 - J. R. Carpet, Inc.	1078	Cleaning services	Paid by Check # 49035		02/19/2019	02/19/2019	02/19/2019		02/27/2019	3,250.00
3503 - Keyth Technologies, Inc.	648949	Access Control Service	Paid by Check # 49043		02/19/2019	02/19/2019	02/19/2019		02/27/2019	3,333.96
929 - McDonough Mechanical Services, Inc.	34121	Monthly HVAC	Paid by Check # 49056		02/19/2019	02/19/2019	02/19/2019		02/27/2019	1,702.42
929 - McDonough Mechanical Services, Inc.	111009	HVAC Repairs	Paid by Check # 49056		02/19/2019	02/19/2019	02/19/2019		02/27/2019	1,417.50
5695 - Syserco Midwest	578	Building Control System Maintenance	Paid by Check # 49089		02/19/2019	02/19/2019	02/19/2019		02/27/2019	2,423.25
Account 5400-30 - Repairs & Maintenance Building Totals									Invoice Transactions 12	\$16,169.63
Account 5400-31 - Repairs & Maintenance Fleet										
1243 - Capital Truck Body Company	7795274	Vehicle Repairs	Paid by Check # 48987		02/19/2019	02/19/2019	02/19/2019		02/27/2019	987.50
2606 - Infinity Communications Group	11385	Printed Vinyl Decals	Paid by Check # 49032		02/19/2019	02/19/2019	02/19/2019		02/27/2019	370.00
32052 - Just Tires	309102	Tire Repairs	Paid by Check # 49041		02/19/2019	02/19/2019	02/19/2019		02/27/2019	35.26
1678 - Mike & Sons	36274	Vehicle Maintenance	Paid by Check # 49062		02/19/2019	02/19/2019	02/19/2019		02/27/2019	360.00
4047 - Tool Store Go-Cart Shop	4914	Vehicle Repairs	Paid by Check # 49094		02/19/2019	02/19/2019	02/19/2019		02/27/2019	727.65
Account 5400-31 - Repairs & Maintenance Fleet Totals									Invoice Transactions 5	\$2,480.41
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	832.97
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	696.19
Account 5405 - Copier Maintenance Totals									Invoice Transactions 2	\$1,529.16
Account 5500 - Equipment										
4042 - AlcoPro, Inc.	0220702-IN	New Equipment PBT's Reimbursed thru IDOT FF419 Step Grant	Paid by Check # 48964		02/19/2019	02/19/2019	02/19/2019		02/27/2019	1,183.00
Account 5500 - Equipment Totals									Invoice Transactions 1	\$1,183.00
Department 20 - Police Department Totals									Invoice Transactions 46	\$32,777.64



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 22 - Fire & Police Commission										
Account 5290 - Other General Expenses										
3390 - Anthony J. Laureto	2019-00000149	Expense Reimbursement	Paid by Check # 48970		02/15/2019	02/15/2019	02/15/2019		02/27/2019	121.92
Account 5290 - Other General Expenses Totals								Invoice Transactions 1		\$121.92
Department 22 - Fire & Police Commission Totals								Invoice Transactions 1		\$121.92
Department 24 - Building/Neighborhood Affairs										
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	320.31
4095 - CenterPoint Energy Services, Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,141.79
Account 5205 - Utilities Totals								Invoice Transactions 2		\$1,462.10
Account 5220 - Training, Dues & Publications										
5888 - St. Augustine College	65728	Tuition Reimbursement	Paid by Check # 48955		02/19/2019	02/19/2019	02/19/2019		02/19/2019	600.00
Account 5220 - Training, Dues & Publications Totals								Invoice Transactions 1		\$600.00
Account 5300 - Professional Services										
3014 - JNC Consulting, Inc.	1205	Permit Inspections Feb. 2019	Paid by Check # 49039		02/21/2019	02/21/2019	02/21/2019		02/27/2019	2,350.00
1074 - K's Quality Construction, Inc.	19-201	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	315.00
1074 - K's Quality Construction, Inc.	19-202	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	808.00
1074 - K's Quality Construction, Inc.	19-203	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	2,019.00
1074 - K's Quality Construction, Inc.	19-204	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	347.00
1074 - K's Quality Construction, Inc.	19-205	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	410.00
1074 - K's Quality Construction, Inc.	19-206	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	541.00
1074 - K's Quality Construction, Inc.	19-207	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	505.00
1074 - K's Quality Construction, Inc.	19-208	Board Up & Misc Services	Paid by Check # 49042		02/21/2019	02/21/2019	02/21/2019		02/27/2019	256.00
Account 5300 - Professional Services Totals								Invoice Transactions 9		\$7,551.00
Account 5400 - Repairs & Maintenance										
280 - Roscoe Company	1560823	Floor Mats	Paid by Check # 49076		12/31/2018	12/31/2018	12/31/2018		02/27/2019	565.66
Account 5400 - Repairs & Maintenance Totals								Invoice Transactions 1		\$565.66
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	35.74



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 24 - Building/Neighborhood Affairs										
Account 5405 - Copier Maintenance										
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	88.64
Account 5405 - Copier Maintenance Totals							Invoice Transactions 2			\$124.38
Department 24 - Building/Neighborhood Affairs Totals							Invoice Transactions 15			\$10,303.14
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5015 - Stipends - Uniform										
3461 - J & L Uniforms	7032	P.W. Uniforms	Paid by Check # 49034		02/14/2019	02/14/2019	02/14/2019		02/27/2019	220.08
280 - Roscoe Company	1576481	P.W. Uniforms	Paid by Check # 49076		02/14/2019	02/14/2019	02/14/2019		02/27/2019	37.81
280 - Roscoe Company	1577554	P.W. Uniforms	Paid by Check # 49076		02/14/2019	02/14/2019	02/14/2019		02/27/2019	103.10
280 - Roscoe Company	1578593	P.W. Uniforms	Paid by Check # 49076		02/14/2019	02/14/2019	02/14/2019		02/27/2019	122.78
Account 5015 - Stipends - Uniform Totals							Invoice Transactions 4			\$483.77
Account 5205 - Utilities										
4095 - CenterPoint Energy Services,Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	542.09
4095 - CenterPoint Energy Services,Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,143.49
Account 5205 - Utilities Totals							Invoice Transactions 2			\$2,685.58
Account 5225 - Supplies										
4907 - Building Services of America,LLC	57391	P.W. Supplies	Paid by Check # 48985		02/14/2019	02/14/2019	02/14/2019		02/27/2019	895.59
4711 - Continental Research Corporation	474335-CRC-1	P.W. Supplies	Paid by Check # 49000		02/14/2019	02/14/2019	02/14/2019		02/27/2019	967.55
1498 - Home Depot Credit Services	6034402	P.W. Supplies	Paid by Check # 49023		02/14/2019	02/14/2019	02/14/2019		02/27/2019	198.00
58 - Midwest Time Recorder, Inc.	165713	Replace Time Clock	Paid by Check # 49060		02/14/2019	02/14/2019	02/14/2019		02/27/2019	910.00
5182 - Snap-On Industrial	ARV / 38848960	P.W. Supplies	Paid by Check # 49086		02/14/2019	02/14/2019	02/14/2019		02/27/2019	733.01
1704 - Total Parking Solutions, Inc.	104479	P.W. Supplies	Paid by Check # 49095		02/14/2019	02/14/2019	02/14/2019		02/27/2019	840.00
2531 - Traffic Control & Protection, Inc.	100026	P.W. Supplies	Paid by Check # 49096		02/14/2019	02/14/2019	02/14/2019		02/27/2019	282.40
1364 - Tryad Automotive	006-206143	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	71.82
1364 - Tryad Automotive	006-206232	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	145.20



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5225 - Supplies										
1364 - Tryad Automotive	006-206241	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	26.88
1364 - Tryad Automotive	006-206181	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	407.76
Account 5225 - Supplies Totals									Invoice Transactions 11	\$5,478.21
Account 5300 - Professional Services										
4451 - Cook Engineering Group	1915	green alley	Paid by Check # 48956		12/31/2018	12/31/2018	12/31/2018		02/21/2019	29,000.00
167 - Frank Novotny & Associates, Inc.	19009-1	green alley program	Paid by Check # 49012		02/14/2019	02/14/2019	02/14/2019		02/27/2019	1,232.00
Account 5300 - Professional Services Totals									Invoice Transactions 2	\$30,232.00
Account 5400 - Repairs & Maintenance										
2577 - ABC Commercial Maintenance Services, Inc.	2019 -PW 107	Janitorial Services Jan. 2019	Paid by Check # 48958		02/14/2019	02/14/2019	02/14/2019		02/27/2019	490.00
Account 5400 - Repairs & Maintenance Totals									Invoice Transactions 1	\$490.00
Account 5400-04 - Repairs & Maintenance Landscape										
5650 - Gus & Sons Landscaping, LLC	498	July 2018 Cermak Road	Paid by Check # 49019		12/31/2018	12/31/2018	12/31/2018		02/27/2019	1,999.71
Account 5400-04 - Repairs & Maintenance Landscape Totals									Invoice Transactions 1	\$1,999.71
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	10.66
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	90.05
Account 5405 - Copier Maintenance Totals									Invoice Transactions 2	\$100.71
Sub Department 35 - Streets Totals									Invoice Transactions 23	\$41,469.98
Sub Department 37 - Fleet										
Account 5225 - Supplies										
84 - Cassidy Tire	816001308	New Tires & Repairs	Paid by Check # 48989		02/14/2019	02/14/2019	02/14/2019		02/27/2019	391.84
84 - Cassidy Tire	819001050	Tire Repairs	Paid by Check # 48989		02/14/2019	02/14/2019	02/14/2019		02/27/2019	728.00
182 - Freeway Ford Truck Sales, Inc.	518938	supplies	Paid by Check # 49013		02/14/2019	02/14/2019	02/14/2019		02/27/2019	2,089.92
5603 - L.A. Fasteners Inc	1-178780	P.W. Supplies	Paid by Check # 49046		02/14/2019	02/14/2019	02/14/2019		02/27/2019	321.27
5038 - Leahy-Wolf	379590	P.W. Supplies	Paid by Check # 49049		02/14/2019	02/14/2019	02/14/2019		02/27/2019	964.00
5408 - Lindco Equipment Sales, Inc.	181402P	fleet supplies	Paid by Check # 49051		02/14/2019	02/14/2019	02/14/2019		02/27/2019	1,826.82



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 37 - Fleet										
Account 5225 - Supplies										
5408 - Lindco Equipment Sales, Inc.	190194P	plow blades	Paid by Check # 49051		02/14/2019	02/14/2019	02/14/2019		02/27/2019	4,147.89
179 - McCann Industries, Inc.	07248110	P.W. Supplies	Paid by Check # 49054		02/14/2019	02/14/2019	02/14/2019		02/27/2019	418.20
179 - McCann Industries, Inc.	07247979	P.W. Supplies	Paid by Check # 49054		02/14/2019	02/14/2019	02/14/2019		02/27/2019	69.03
2493 - Monroe Truck Equipment, Inc.	324003	fleet parts	Paid by Check # 49063		02/14/2019	02/14/2019	02/14/2019		02/27/2019	1,036.80
2493 - Monroe Truck Equipment, Inc.	324312	P.W. Supplies	Paid by Check # 49063		02/14/2019	02/14/2019	02/14/2019		02/27/2019	146.25
5387 - Safelite Fullfillment, Inc.	05447-037633	P.W. Supplies	Paid by Check # 49082		02/14/2019	02/14/2019	02/14/2019		02/27/2019	257.97
5182 - Snap-On Industrial	ARV / 38845311	P.W. Supplies	Paid by Check # 49086		02/14/2019	02/14/2019	02/14/2019		02/27/2019	872.49
4521 - Terminal Supply Co.	96148-00	P.W. Supplies	Paid by Check # 49090		02/14/2019	02/14/2019	02/14/2019		02/27/2019	305.35
38 - Truckpro - Chicago	080-0838894	P.W. Supplies	Paid by Check # 49097		02/14/2019	02/14/2019	02/14/2019		02/27/2019	2.95
38 - Truckpro - Chicago	080-0839675	P.W. Supplies	Paid by Check # 49097		02/14/2019	02/14/2019	02/14/2019		02/27/2019	4.70
1364 - Tryad Automotive	006-206314	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	179.80
1364 - Tryad Automotive	006-206269	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	379.95
1364 - Tryad Automotive	006-206303	P.W. Supplies	Paid by Check # 49098		02/14/2019	02/14/2019	02/14/2019		02/27/2019	269.70
306 - Wholesale Direct, Inc.	000237565	P.W. Supplies	Paid by Check # 49106		02/14/2019	02/14/2019	02/14/2019		02/27/2019	433.06
5506 - Winzer	6299147	nuts & bolts	Paid by Check # 49107		02/14/2019	02/14/2019	02/14/2019		02/27/2019	2,065.99
5506 - Winzer	6301036	nuts & bolts	Paid by Check # 49107		02/14/2019	02/14/2019	02/14/2019		02/27/2019	1,303.74
					Account 5225 - Supplies Totals			Invoice Transactions 22		\$18,215.72
Account 5300 - Professional Services										
1678 - Mike & Sons	36437	Vehicle Repairs	Paid by Check # 49062		02/14/2019	02/14/2019	02/14/2019		02/27/2019	959.00
1336 - United Radio Comm, Inc.	103004528-1	Labor & Conn Fee	Paid by Check # 49099		02/14/2019	02/14/2019	02/14/2019		02/27/2019	253.75
					Account 5300 - Professional Services Totals			Invoice Transactions 2		\$1,212.75
Account 5400 - Repairs & Maintenance										
182 - Freeway Ford Truck Sales, Inc.	518585	supplies	Paid by Check # 49013		02/14/2019	02/14/2019	02/14/2019		02/27/2019	472.65



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 37 - Fleet										
Account 5400 - Repairs & Maintenance										
1678 - Mike & Sons	42849	Safety Inspections	Paid by Check # 49062		02/14/2019	02/14/2019	02/14/2019		02/27/2019	25.00
1678 - Mike & Sons	42865	Safety Inspections	Paid by Check # 49062		02/14/2019	02/14/2019	02/14/2019		02/27/2019	25.00
1678 - Mike & Sons	42933	Safety Inspections	Paid by Check # 49062		02/14/2019	02/14/2019	02/14/2019		02/27/2019	25.00
1678 - Mike & Sons	42958	Safety Inspections	Paid by Check # 49062		02/14/2019	02/14/2019	02/14/2019		02/27/2019	25.00
1678 - Mike & Sons	42978	Safety Inspections	Paid by Check # 49062		02/14/2019	02/14/2019	02/14/2019		02/27/2019	25.00
Account 5400 - Repairs & Maintenance Totals							Invoice Transactions 6			\$597.65
Sub Department 37 - Fleet Totals							Invoice Transactions 30			\$20,026.12
Department 26 - Public Works Totals							Invoice Transactions 53			\$61,496.10
Department 32 - Recreation										
Account 5100 - Special Events										
3219 - Benny's Pizza	2019-00000146	Pizza for Team/ Coaches Draft Meeting	Paid by Check # 48976		02/15/2019	02/15/2019	02/15/2019		02/27/2019	80.00
3750 - Rose's Catering	13992	225 Meals	Paid by Check # 49077		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,595.00
30617 - Sam's Club / Synchrony Bank	2019-00000144	Concession Stand Products	Paid by Check # 49083		02/15/2019	02/15/2019	02/15/2019		02/27/2019	216.51
30617 - Sam's Club / Synchrony Bank	2019-00000188	Valentines Day , After School & Concession Supplies	Paid by Check # 49083		02/15/2019	02/15/2019	02/15/2019		02/27/2019	535.07
101 - Schultz Supply Company, Inc.	239209	Silverware Packets	Paid by Check # 49084		02/15/2019	02/15/2019	02/15/2019		02/27/2019	31.50
Account 5100 - Special Events Totals							Invoice Transactions 5			\$2,458.08
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	486.82
4095 - CenterPoint Energy Services, Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,497.73
Account 5205 - Utilities Totals							Invoice Transactions 2			\$1,984.55
Account 5225 - Supplies										
5794 - All Season Futbol	FEBRUARY1020 19	Referee & Coordinator Fees	Paid by Check # 48966		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,400.00
32406 - BSN Sports	300692942	Wilson Evolution Basketballs	Paid by Check # 48984		02/15/2019	02/15/2019	02/15/2019		02/27/2019	701.88
1013 - Horizon Screen Print	19-9472	Basketball League Shirts	Paid by Check # 49024		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,946.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 32 - Recreation										
Account 5225 - Supplies										
1013 - Horizon Screen Print	19-9470	Basketball League	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,222.50
		Shirts	# 49024							
1013 - Horizon Screen Print	19-9471	Basketball League	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,092.50
		Shirts	# 49024							
1013 - Horizon Screen Print	18-9054	Soccer Shirts	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	282.25
			# 49024							
4844 - US Games	904292429	Baseballs & Scorebooks	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,163.80
			# 49101							
Account 5225 - Supplies Totals										Invoice Transactions 7
										\$10,808.93
Account 5290 - Other General Expenses										
75 - Empire Cooler Service, Inc.	0000234059	Ice Machine Rental	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	92.00
			# 49007							
1692 - M. K. Sports	2019-00000145	Youth Basketball	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,760.00
		Officials	# 49052							
Account 5290 - Other General Expenses Totals										Invoice Transactions 2
										\$2,852.00
Account 5400 - Repairs & Maintenance										
162 - Jack's Rental, Inc.	77392	Chair Rental &	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	81.00
		Protection Plan	# 49036							
32052 - Just Tires	309091	4 Tires	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	407.72
			# 49041							
32052 - Just Tires	308822	4 Tires	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	523.72
			# 49041							
280 - Roscoe Company	1577562	Building Maintenance	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	512.54
		Supplies	# 49076							
Account 5400 - Repairs & Maintenance Totals										Invoice Transactions 4
										\$1,524.98
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions	9005386276	Konica Minolta copier	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	35.83
USA., Inc.		maint.chgs	# 49044							
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19	Paid by Check		02/15/2019	02/15/2019	02/15/2019		02/27/2019	68.09
		monthly lease payment	# 49045							
Account 5405 - Copier Maintenance Totals										Invoice Transactions 2
										\$103.92
Department 32 - Recreation Totals										Invoice Transactions 22
										\$19,732.46
Department 46 - Senior Citizen Program										
Account 5215 - Telephone										
4024 - AT & T	708484242002-2	Jan. 5 - Feb. 4 2019	Paid by Check		02/20/2019	02/20/2019	02/20/2019		02/27/2019	47.88
			# 48972							
Account 5215 - Telephone Totals										Invoice Transactions 1
										\$47.88
Account 5300 - Professional Services										
821 - Metro Collision Service / Metro	42845	Safety Inspections	Paid by Check		02/20/2019	02/20/2019	02/20/2019		02/27/2019	25.00
Garage, Inc.			# 49058							
821 - Metro Collision Service / Metro	42846	Safety Inspections	Paid by Check		02/20/2019	02/20/2019	02/20/2019		02/27/2019	25.00
Garage, Inc.			# 49058							



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Fund 100 - General Fund										
Department 46 - Senior Citizen Program										
Account 5300 - Professional Services										
821 - Metro Collision Service / Metro Garage, Inc.	42869	Safety Inspections	Paid by Check # 49058		02/20/2019	02/20/2019	02/20/2019		02/27/2019	25.00
821 - Metro Collision Service / Metro Garage, Inc.	42970	Safety Inspections	Paid by Check # 49058		02/20/2019	02/20/2019	02/20/2019		02/27/2019	25.00
821 - Metro Collision Service / Metro Garage, Inc.	43014	Safety Inspections	Paid by Check # 49058		02/20/2019	02/20/2019	02/20/2019		02/27/2019	25.00
5858 - Occupational Health Center at Westlake Hospital	3923	DOT Physical for Sabrina Iannelli-Torres	Paid by Check # 49068		02/20/2019	02/20/2019	02/20/2019		02/27/2019	140.00
Account 5300 - Professional Services Totals							Invoice Transactions 6			<u>\$265.00</u>
Account 5400-04 - Repairs & Maintenance Landscape										
294 - B. Davids Landscaping	2019-00000181	Senior Snow Removal Feb. 2019	Paid by Check # 48974		02/20/2019	02/20/2019	02/20/2019		02/27/2019	1,425.00
5425 - Blades of Glory, Inc.	23-1	Senior Snow Removal Feb. 2019	Paid by Check # 48982		02/20/2019	02/20/2019	02/20/2019		02/27/2019	1,815.00
2932 - Richard C. Dahms	2019-00000182	Senior Snow Removal Feb. 2019	Paid by Check # 49074		02/20/2019	02/20/2019	02/20/2019		02/27/2019	1,590.00
Account 5400-04 - Repairs & Maintenance Landscape Totals							Invoice Transactions 3			<u>\$4,830.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	19.24
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	56.72
Account 5405 - Copier Maintenance Totals							Invoice Transactions 2			<u>\$75.96</u>
Department 46 - Senior Citizen Program Totals							Invoice Transactions 12			<u>\$5,218.84</u>
Fund 100 - General Fund Totals							Invoice Transactions 194			<u>\$162,683.66</u>
Fund 205 - Library Fund										
Department 40 - Library										
Account 5105-07 - Community Programs Adult/Children Programs										
5885 - Clarence Goodman	2019-00000178	Library Programs	Paid by Check # 48995		02/20/2019	02/20/2019	02/20/2019		02/27/2019	275.00
5884 - Debra Miller	2019-00000179	Library Programs	Paid by Check # 49002		02/20/2019	02/20/2019	02/20/2019		02/27/2019	350.00
5602 - Hannah Rapp	8865	Expense Reimbursement	Paid by Check # 49021		02/20/2019	02/20/2019	02/20/2019		02/27/2019	23.95
5673 - Florian Thor Palucci	8861	Library Programs	Paid by Check # 49070		02/20/2019	02/20/2019	02/20/2019		02/27/2019	250.00
20240 - Sharon Lorenzi	8848	Library Programs	Paid by Check # 49085		02/20/2019	02/20/2019	02/20/2019		02/27/2019	21.00
Account 5105-07 - Community Programs Adult/Children Programs Totals							Invoice Transactions 5			<u>\$919.95</u>
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	287.03



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 205 - Library Fund										
Department 40 - Library										
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,189.40
Account 5205 - Utilities Totals									Invoice Transactions 2	<u>\$1,476.43</u>
Account 5215 - Telephone										
31245 - Verizon Wireless - LeHigh	9823548649	Jan. 5 - Feb. 4 2019	Paid by Check # 49105		02/20/2019	02/20/2019	02/20/2019		02/27/2019	76.02
Account 5215 - Telephone Totals									Invoice Transactions 1	<u>\$76.02</u>
Account 5220 - Training, Dues & Publications										
1445 - American Library Association	M2243413	2019 Membership Dues	Paid by Check # 48968		02/20/2019	02/20/2019	02/20/2019		02/27/2019	65.00
1445 - American Library Association	M2243409	2019 Membership Dues	Paid by Check # 48968		02/20/2019	02/20/2019	02/20/2019		02/27/2019	65.00
Account 5220 - Training, Dues & Publications Totals									Invoice Transactions 2	<u>\$130.00</u>
Account 5225 - Supplies										
31968 - Berwyn's Violet Flower Shop	006719	Flowers	Paid by Check # 48980		02/20/2019	02/20/2019	02/20/2019		02/27/2019	50.00
996 - Case Lots, Inc.	7276	Library Building Supplies	Paid by Check # 48988		02/20/2019	02/20/2019	02/20/2019		02/27/2019	673.90
3782 - Conserv FS, Inc.	66026587	Maintenance Supplies	Paid by Check # 48999		02/20/2019	02/20/2019	02/20/2019		02/27/2019	404.95
2504 - Felco Vending, Inc.	17750	Library Supplies	Paid by Check # 49009		02/20/2019	02/20/2019	02/20/2019		02/27/2019	111.00
492 - Fullmer Locksmith Service, Inc.	N18276	Keys	Paid by Check # 49015		02/20/2019	02/20/2019	02/20/2019		02/27/2019	63.00
5426 - Menards	672	Library Supplies	Paid by Check # 49057		02/20/2019	02/20/2019	02/20/2019		02/27/2019	158.87
30520 - Midwest Tape	96928682	Audio Visual Materials	Paid by Check # 49059		02/20/2019	02/20/2019	02/20/2019		02/27/2019	765.95
33183 - Office Depot	263428773001	Library Office Supplies	Paid by Check # 49069		02/20/2019	02/20/2019	02/20/2019		02/27/2019	120.00
5880 - Runco Office Supply and Equipment Company	735752-0	Library Supplies	Paid by Check # 49078		02/20/2019	02/20/2019	02/20/2019		02/27/2019	20.50
32329 - Specialty Store Unlimited	861757	Library Supplies	Paid by Check # 49087		02/20/2019	02/20/2019	02/20/2019		02/27/2019	120.27
Account 5225 - Supplies Totals									Invoice Transactions 10	<u>\$2,488.44</u>
Account 5245 - Books										
531 - Baker & Taylor Entertainment, Inc.	2034318947	Books & Databases	Paid by Check # 48975		02/20/2019	02/20/2019	02/20/2019		02/27/2019	127.82
398 - Ingram Library Services LLC	38366665	Books , Supplies, & Databases	Paid by Check # 49033		02/20/2019	02/20/2019	02/20/2019		02/27/2019	4,978.28
Account 5245 - Books Totals									Invoice Transactions 2	<u>\$5,106.10</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 205 - Library Fund										
Department 40 - Library										
Account 5250 - Audio Visual										
1545 - Blackstone Publishing	1090126	Audio Visual Materials	Paid by Check # 48981		02/20/2019	02/20/2019	02/20/2019		02/27/2019	237.30
30520 - Midwest Tape	96986147	Audio Visual Materials	Paid by Check # 49059		02/20/2019	02/20/2019	02/20/2019		02/27/2019	1,079.41
Account 5250 - Audio Visual Totals									Invoice Transactions 2	\$1,316.71
Account 5255 - Periodicals										
774 - Chicago Tribune	2019-00000177	Periodicals	Paid by Check # 48993		02/20/2019	02/20/2019	02/20/2019		02/27/2019	351.00
37837 - The New York Times	2019-00000180	Periodicals	Paid by Check # 49091		02/20/2019	02/20/2019	02/20/2019		02/27/2019	1,118.00
Account 5255 - Periodicals Totals									Invoice Transactions 2	\$1,469.00
Account 5400 - Repairs & Maintenance										
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	604.78
1492 - Complete Temperature Systems, Inc.	MA006415	Contract Maintenance	Paid by Check # 48998		02/20/2019	02/20/2019	02/20/2019		02/27/2019	2,147.00
5582 - Impact Networking, LLC	1305920	Printer Contract, Overages, Quarterly Billing	Paid by Check # 49031		02/20/2019	02/20/2019	02/20/2019		02/27/2019	4,009.25
5166 - Konica Minolta Business Solutions USA, Inc.	9005386356	Copier Contract & Maintenance	Paid by Check # 49044		02/20/2019	02/20/2019	02/20/2019		02/27/2019	319.02
Account 5400 - Repairs & Maintenance Totals									Invoice Transactions 4	\$7,080.05
Account 5525 - Computer Support Databases										
5886 - Adobe Inc	975192075	Computer Support Equipment	Paid by Check # 48959		02/20/2019	02/20/2019	02/20/2019		02/27/2019	899.64
1800 - CDW Government, Inc.	QXR7804	IT Equipment & Supplies	Paid by Check # 48990		02/20/2019	02/20/2019	02/20/2019		02/27/2019	398.99
4347 - Newegg Business, Inc.	1301854558	Computer Support Equipment	Paid by Check # 49066		02/20/2019	02/20/2019	02/20/2019		02/27/2019	1,281.30
4347 - Newegg Business, Inc.	1301844254	Computer Support Equipment	Paid by Check # 49066		02/20/2019	02/20/2019	02/20/2019		02/27/2019	29.82
Account 5525 - Computer Support Databases Totals									Invoice Transactions 4	\$2,609.75
Account 5660 - Promotions										
4571 - Book Page	S40449	Library Promotions	Paid by Check # 48983		02/20/2019	02/20/2019	02/20/2019		02/27/2019	576.00
Account 5660 - Promotions Totals									Invoice Transactions 1	\$576.00
Account 5800 - Capital Outlay										
3812 - Engineering Solutions Team	2019-00000185	Engineering Services	Paid by Check # 49008		02/20/2019	02/20/2019	02/20/2019		02/27/2019	3,306.00
2705 - Lawndale News	831657	Legal Notice	Paid by Check # 49047		02/20/2019	02/20/2019	02/20/2019		02/27/2019	159.16
Account 5800 - Capital Outlay Totals									Invoice Transactions 2	\$3,465.16



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 205 - Library Fund										
Department 40 - Library Totals							Invoice Transactions 37			
Fund 205 - Library Fund Totals							Invoice Transactions 37		\$26,713.61	
Fund 210 - Community Development Fund										
Department 42 - CDBG										
Account 5105 - Community Programs										
2021 - Del Galdo Law Group, LLC	2018-00001691	CDBG Legal Services	Paid by Check # 49003		12/31/2018	12/31/2018	12/31/2018		02/27/2019	330.00
2021 - Del Galdo Law Group, LLC	2019-00000150	CDBG Legal Services	Paid by Check # 49003		02/15/2019	02/15/2019	02/15/2019		02/27/2019	330.00
Account 5105 - Community Programs Totals							Invoice Transactions 2		\$660.00	
Account 5205 - Utilities										
4095 - CenterPoint Energy Services,Inc.	7056331	Natural Gas Deliveries	Paid by Check # 48991		12/31/2018	12/31/2018	12/31/2018		02/27/2019	154.45
4095 - CenterPoint Energy Services,Inc.	7201421	Natural Gas Deliveries	Paid by Check # 48991		02/15/2019	02/15/2019	02/15/2019		02/27/2019	360.21
Account 5205 - Utilities Totals							Invoice Transactions 2		\$514.66	
Account 5215 - Telephone										
4024 - AT & T	708749945701-1	Dec. 11 2018- Jan. 10 2019	Paid by Check # 48972		02/15/2019	02/15/2019	02/15/2019		02/27/2019	134.70
Account 5215 - Telephone Totals							Invoice Transactions 1		\$134.70	
Account 5225 - Supplies										
4961 - Chicago Office Products Co.	959664-0	CDBG Office Supplies	Paid by Check # 48992		02/15/2019	02/15/2019	02/15/2019		02/27/2019	83.10
5150 - Regina Mendicino	2019-00000151	Packing Tape	Paid by Check # 49073		02/15/2019	02/15/2019	02/15/2019		02/27/2019	11.53
Account 5225 - Supplies Totals							Invoice Transactions 2		\$94.63	
Account 5400 - Repairs & Maintenance										
2577 - ABC Commercial Maintenance Services, Inc.	2019- CC104	Janitorial Services Jan. 2019	Paid by Check # 48958		02/15/2019	02/15/2019	02/15/2019		02/27/2019	300.00
Account 5400 - Repairs & Maintenance Totals							Invoice Transactions 1		\$300.00	
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	25.34
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	68.09
Account 5405 - Copier Maintenance Totals							Invoice Transactions 2		\$93.43	
Department 42 - CDBG Totals							Invoice Transactions 10		\$1,797.42	
Fund 210 - Community Development Fund Totals							Invoice Transactions 10		\$1,797.42	
Fund 215 - Motor Fuel Tax Fund										
Account 5205 - Utilities										
61 - ComEd	2019-00000139	January 2019 electric	Paid by Check # 48997		02/14/2019	02/14/2019	02/14/2019		02/27/2019	29,912.49



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 215 - Motor Fuel Tax Fund										
Account 5205 - Utilities										
61 - ComEd	2019-00000140	January 2019 electric	Paid by Check # 48997		02/14/2019	02/14/2019	02/14/2019		02/27/2019	7,372.30
Account 5205 - Utilities Totals										Invoice Transactions 2
										<u>\$37,284.79</u>
Account 5225 - Supplies										
32375 - National Seed	584216SI	calcium chloride	Paid by Check # 49064		02/14/2019	02/14/2019	02/14/2019		02/27/2019	2,641.50
Account 5225 - Supplies Totals										Invoice Transactions 1
										<u>\$2,641.50</u>
Account 5300 - Professional Services										
1662 - Martam Construction, Inc.	8 & Final	green alley contruction	Paid by Check # 49053		12/31/2018	12/31/2018	12/31/2018		02/27/2019	63,532.06
Account 5300 - Professional Services Totals										Invoice Transactions 1
										<u>\$63,532.06</u>
Account 5400-03 - Repairs & Maintenance Traffic control										
3047 - H & H Electric Company	32127	non-routine maint.	Paid by Check # 49020		12/31/2018	12/31/2018	12/31/2018		02/27/2019	447.59
3826 - Illinois Department of Transportation	55075	traffic signal maintenance IDOT	Paid by Check # 49027		02/14/2019	02/14/2019	02/14/2019		02/27/2019	1,170.00
Account 5400-03 - Repairs & Maintenance Traffic control Totals										Invoice Transactions 2
										<u>\$1,617.59</u>
Fund 215 - Motor Fuel Tax Fund Totals										Invoice Transactions 6
										<u>\$105,075.94</u>
Fund 230 - Roosevelt Road TIF Fund										
Account 5705 - Interest Expense										
78 - Berwyn Development Corporation	2019-00000186	Interest	Paid by Check # 48978		02/15/2019	02/15/2019	02/15/2019		02/27/2019	1,250.00
Account 5705 - Interest Expense Totals										Invoice Transactions 1
										<u>\$1,250.00</u>
Fund 230 - Roosevelt Road TIF Fund Totals										Invoice Transactions 1
										<u>\$1,250.00</u>
Fund 245 - Asset Forfeiture Fund										
Department 20 - Police Department										
Account 5192-30 - Federal LE, PS, Detention Facilities										
1052 - McDonald Modular Solutions, Inc.	RI216039	Storage Containers	Paid by Check # 49055		02/19/2019	02/19/2019	02/19/2019		02/27/2019	95.00
Account 5192-30 - Federal LE, PS, Detention Facilities Totals										Invoice Transactions 1
										<u>\$95.00</u>
Account 5192-35 - Federal LE Operations / Investigations										
32555 - LexisNexis Risk Solutions	2019-00000153	Research Data Base	Paid by Check # 49050		02/19/2019	02/19/2019	02/19/2019		02/27/2019	382.46
3757 - Thomson Reuters - West	839705641	Research Data Base	Paid by Check # 49093		02/19/2019	02/19/2019	02/19/2019		02/27/2019	401.85
Account 5192-35 - Federal LE Operations / Investigations Totals										Invoice Transactions 2
										<u>\$784.31</u>
Account 5192-40 - Federal LE / PS Joint Operations										
1057 - Illinois Association of Property & Evidence Mgrs.	56764	2019 Membership Dues	Paid by Check # 49026		02/19/2019	02/19/2019	02/19/2019		02/27/2019	125.00
Account 5192-40 - Federal LE / PS Joint Operations Totals										Invoice Transactions 1
										<u>\$125.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 245 - Asset Forfeiture Fund										
Department 20 - Police Department										
Account 5192-55 - Federal LE Equipment										
302 - Sprint	484479818-134	Jan. 04 - Feb. 03 2019	Paid by Check # 49088		02/19/2019	02/19/2019	02/19/2019		02/27/2019	432.60
31245 - Verizon Wireless - LeHigh	9823031277	Dec. 26 2018 - Jan. 25 2019	Paid by Check # 49105		02/19/2019	02/19/2019	02/19/2019		02/27/2019	190.05
Account 5192-55 - Federal LE Equipment Totals								Invoice Transactions	2	\$622.65
Department 20 - Police Department Totals								Invoice Transactions	6	\$1,626.96
Fund 245 - Asset Forfeiture Fund Totals								Invoice Transactions	6	\$1,626.96
Fund 300 - Debt Service Fund										
Account 5705 - Interest Expense										
5672 - BMO Harris Bank N.A.	2019-00000196	Interest	Paid by Check # 48957		02/22/2019	02/22/2019	02/22/2019		02/22/2019	49,163.33
Account 5705 - Interest Expense Totals								Invoice Transactions	1	\$49,163.33
Fund 300 - Debt Service Fund Totals								Invoice Transactions	1	\$49,163.33
Fund 400 - Capital Bond Fund										
Department 32 - Recreation										
Account 5800 - Capital Outlay										
5887 - FSS Technologies LLC	347727	Burglar Alarm Install	Paid by Check # 49014		02/15/2019	02/15/2019	02/15/2019		02/27/2019	2,163.50
5887 - FSS Technologies LLC	347726	Fire System Install	Paid by Check # 49014		02/15/2019	02/15/2019	02/15/2019		02/27/2019	24,365.00
Account 5800 - Capital Outlay Totals								Invoice Transactions	2	\$26,528.50
Department 32 - Recreation Totals								Invoice Transactions	2	\$26,528.50
Fund 400 - Capital Bond Fund Totals								Invoice Transactions	2	\$26,528.50
Fund 500 - Utilities Fund										
Department 44 - Water & Sewer										
Account 5015 - Stipends - Uniform										
5317 - Networkfleet, Inc.	OSV000001681 252	Jan. 2019	Paid by Check # 49065		02/14/2019	02/14/2019	02/14/2019		02/27/2019	479.05
Account 5015 - Stipends - Uniform Totals								Invoice Transactions	1	\$479.05
Account 5225 - Supplies										
5822 - E.F.P., Incorporated	42984	lemon sewer sweetener	Paid by Check # 49005		12/31/2018	12/31/2018	12/31/2018		02/27/2019	9,762.51
4306 - Flint Trading, Inc.	231638	supplies	Paid by Check # 49011		02/14/2019	02/14/2019	02/14/2019		02/27/2019	2,744.07
Account 5225 - Supplies Totals								Invoice Transactions	2	\$12,506.58
Account 5300 - Professional Services										
167 - Frank Novotny & Associates, Inc.	18355-1	2019 water audit	Paid by Check # 49012		02/14/2019	02/14/2019	02/14/2019		02/27/2019	3,457.00
3372 - USIC Locating Services, Inc.	316022	january 2019 locating service	Paid by Check # 49103		02/14/2019	02/14/2019	02/14/2019		02/27/2019	2,381.34
Account 5300 - Professional Services Totals								Invoice Transactions	2	\$5,838.34



Accounts Payable by G/L Distribution Report

Payment Date Range 02/14/19 - 02/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 500 - Utilities Fund										
Department 44 - Water & Sewer										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9005386276	Konica Minolta copier maint.chgs	Paid by Check # 49044		02/15/2019	02/15/2019	02/15/2019		02/27/2019	.30
1461 - Konica Minolta Premier Finance	62294434	01/15 thru 12/19 monthly lease payment	Paid by Check # 49045		02/15/2019	02/15/2019	02/15/2019		02/27/2019	74.85
Account 5405 - Copier Maintenance Totals							Invoice Transactions	2		<u>\$75.15</u>
Department 44 - Water & Sewer Totals							Invoice Transactions	7		<u>\$18,899.12</u>
Fund 500 - Utilities Fund Totals							Invoice Transactions	7		<u>\$18,899.12</u>
Fund 550 - Parking Garage Fund										
Account 5300 - Professional Services										
2577 - ABC Commercial Maintenance Services, Inc.	2019 -PW 107	Janitorial Services Jan. 2019	Paid by Check # 48958		02/14/2019	02/14/2019	02/14/2019		02/27/2019	41.65
Account 5300 - Professional Services Totals							Invoice Transactions	1		<u>\$41.65</u>
Fund 550 - Parking Garage Fund Totals							Invoice Transactions	1		<u>\$41.65</u>
Fund 600 - Internal Service Fund										
Account 5645 - Premiums - Workmans Comp										
4257 - Illinois Workers' Compensation Commission	2019-00000184	Rate Adjustment Fund & Assessment Calculation	Paid by Check # 49030		02/20/2019	02/20/2019	02/20/2019		02/27/2019	6,342.12
Account 5645 - Premiums - Workmans Comp Totals							Invoice Transactions	1		<u>\$6,342.12</u>
Fund 600 - Internal Service Fund Totals							Invoice Transactions	1		<u>\$6,342.12</u>
Grand Totals							Invoice Transactions	266		<u>\$400,122.31</u>

K-3

FitzGerald's
6615 W. Roosevelt
(708) 788-2118

To: Mayor and City Council

RE: 2019 Outdoor event at FitzGerald's

FitzGerald's asks permission to hold it's annual **St. Patrick's Day Festival** on March 16, 2019, featuring live music and food in Club and Tent. Music in Tent will end at 10 p.m.

FitzGerald's asks permission to hold its **38th Annual American Music Festival** featuring live music and food from July 3-6, 2019, in the Club, SideBar and Festival Tent. Music in the tent will end by midnight. We are also asking to close Clarence from the alley to the driveway of the Berwyn Town Mall — approximately 60 feet for parking and a picnic tent.

Any questions please call 708-788-2118, Ext. 0.

Thanks, Bill FitzGerald



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Date of Event: March 14, 2019 Time: Start 1 pm End 10 pm

Type: Block Party ☐ Parade ☐ Open Air Event ☒ Use of Public Way ☐

Description of Event: St. Pat's Day Fest

Location of Event: Fitzgerald's, 6615 W. Roosevelt

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

(Please print)

Name of Applicant: Bill Fitzgerald

Address: 6615 W. Roosevelt Daytime Phone: 708-788-2118, ext 0 (club)

E-mail Address: info@fitzgeraldsnightclub.com Alt. Phone: 708-969-2118 - (Bill cell)

Do you plan to use:

(Please mark all that apply)

Live or Recorded ☒
Music

Sound Equip. / ☒
Amplifiers

Bounce Houses or ☐
Inflatables

Food Vendors ☒

Commercial Food ☐
Prep. Equipment

Crafter / Vendors ☐

Alcohol Sales ☒

Portable Toilets and ☐
Sanitation

Will you require any of the following City services? Yes ☐ No ☒

- * Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

Street Closure ☐

Rolling Street Closure ☐

Alley Closure ☐

Parade Route Closure ☐

- ** These City services supplied only if available on the day of the event and subject to personnel availability

Barricades ☐

*Police Detail / Security ☐

Traffic Control ☐

**Fire Truck ☐

**McGruff ☐

**K-9 Unit ☐

**Police Explorers Unit ☐

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- The City reserves the right to regulate, restrict and limit use of the public way at all times.



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Date of Event: July 3-6, 2019 Time: Start 4pm End 1am (July 3-4)
1pm 3am (July 4)
4pm 3am (July 5)
1pm 3am (July 6)

Type: Block Party ☐ Parade ☐ Open Air Event ☒ Use of Public Way ☐

Description of Event: Fitzgerald's 38th American Music Fest

Location of Event: Fitzgerald's, 6015 W. Roosevelt

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

(Please print)

Name of Applicant: Bill Fitzgerald

Address: 6015 W. Roosevelt

Daytime Phone: 708-788-2118 ^{Ext 10} (club)

E-mail Address: _____

Alt. Phone: 708-989-2118 (Bill cell)

Do you plan to use:

(Please mark all that apply)

Live or Recorded ☒
Music

Sound Equip. / ☒
Amplifiers

Bounce Houses or ☐
Inflatables

Food Vendors ☒

Commercial Food ☐
Prep. Equipment

Crafter / Vendors ☐

Alcohol Sales ☒

Portable Toilets and ☐
Sanitation

Will you require any of the following City services? Yes ☒ No ☐

- * Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

Street Closure ☒

Rolling Street Closure ☐

Alley Closure ☐

Parade Route Closure ☐

- ** These City services supplied only if available on the day of the event and subject to personnel availability

Barricades ☐

*Police Detail / Security ☐

Traffic Control ☐

**Fire Truck ☐

**McGruff ☐

**K-9 Unit ☐

**Police Explorers Unit ☐

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
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