

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

**A. Pledge of Allegiance and Moment of Silence**

**B. Open Forum**

**C. Approval of Minutes**

1. Committee of the Whole and Regular City Council Meeting Minutes of November 12, 2019

**D. Bid Openings**

**E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation**

1. BDC: Memo, **Ordinance** and Map re: Adult-Use Recreational Cannabis and **An Ordinance Amending Part Twelve, Title Four of the Berwyn Code of Ordinances Regarding Zoning for the City of Berwyn, County of Cook, State of Illinois**
2. BDC: Memo and **Ordinance** re: Recreational Cannabis Tax and **An Ordinance Amending Part Eight, Title Four of the Berwyn Code of Ordinances Regarding Taxation for the City of Berwyn, County of Cook, State of Illinois**
3. BDC: Memo, Map and **Resolution** re: Harlem TIF Feasibility Study and Housing Impact Study and **A Resolution Authorizing a Feasibility Study and a Housing Impact Study Concerning the Redevelopment of Certain Real Property Located within the City of Berwyn, County of Cook, State of Illinois**
4. BDC: Memo, Map and **Ordinance** re: Harlem TIF Amendment Reimbursement and **An Ordinance Providing for the Reimbursement of Redevelopment Project Costs in Connection with the First Amendment to the Harlem and Cermak TIF District Located within the City of Berwyn, County of Cook, State of Illinois**

**F. Reports from the Mayor**

1. Award of Local Technical Assistance (LTA) Grant for a Pavement Management Plan (PMP) - Informational

**G. Reports from the Clerk**

1. Request to Use City Hall Conference Room for 2020 Primary Election Early Voting Site

**H. Zoning Boards of Appeals**

**I. Reports from the Aldermen, Committees and Board**

1. City Treasurer: Berwyn Municipal Securitization Corporation - Status Update
2. Ald. Santoy: Budget and Finance Committee Meeting Minutes of 11/14/19 – Berwyn Fire Department 2020 Budget – Informational
3. Ald. Santoy: Budget and Finance Committee Meeting Minutes of 11/15/19 – Berwyn Building Department 2020 Budget – Informational
4. Ald. Santoy: Budget and Finance Committee Meeting Minutes of 11/19/19 – Berwyn Police Department 2020 Budget - Informational

**J. Reports from the Staff**

1. Fire Chief: Request for Permission to Contact the Fire and Police Commission to Hire a Probationary Firefighter/Paramedic
2. Asst. City Admin.: Request for Renewal of Excess Workers Compensation Insurance Policy Contract
3. Public Works Dir.: Memo, Master Pole Attachment Agreement and **Resolution** re: **A Resolution Authorizing and Approving a Master Pole Attachment Agreement between Crown Castle Fiber LLC and the City of Berwyn Related to the Placement of Small Cell Facilities on Certain City-Owned Poles or Structures in the Right of Way for the City of Berwyn, County of Cook, State of Illinois**
4. Public Works Dir.: Request for Approval of Resolution, Memorandum of Understanding and Scope of Work – **A Resolution to Accept Planning Assistance Services Delivered by the Chicago Metropolitan Agency for Planning**

BERWYN CITY COUNCIL  
REGULAR MEETING – NOVEMBER 26, 2019  
AGENDA

5. Finance Dir.: Determination and Approval of Option for Estimated 2019 Property Tax Levy (to be Collected in 2020)

**K. Consent Agenda**

1. Payroll: 11/13/19 in the amount of \$1,203,478.41 – Informational
2. Payables: 11/14/19 to 11/27/19 in the amount of \$753,248.03 – Informational
3. Event Request: WIRE – Use of the Public Way – 11/27/19 (No City Services Requested)
4. Handicap Parking Application #1284 – 1811 S. Harvey – Denial of Space
5. Handicap Parking Application #1285 – 1510 S. Harvey – Denial of Space
6. Handicap Parking Application #1287 – 2119 S. Gunderson – Denial of Space
7. Handicap Parking Application #1293 – 1910 S. Lombard – Denial of Space
8. Handicap Parking Application #1294 – 1811 S. East – Denial of Space

*Margaret Paul*

City Clerk      No. of Items: 24





Berwyn City Council Committee of the Whole  
Minutes of November 12, 2019

C-1

Mayor Lovero called the Committee of the Whole to Order at 6:00 p.m. The following Aldermen answered present: Ramirez, Reardon, Fejt, Ruiz, Avila, and Nowak. Ald. Avila made the motion, seconded by Ald. Ruiz, to excuse Aldermen Lennon and Santoy. The motion carried by a unanimous voice vote.

1. Mayor Lovero recognized City Treasurer Gutierrez and Finance Director Daish. Mr. Daish began a presentation on the 2019 Tax Levy Determination (to be collected in 2020). He distributed copies of the presentation to the City Council. Questions by Aldermen and discussion ensued following the end of the presentation. Clerk's Note: Ald. Lennon was present at the meeting at 6:08 p.m.
2. Mayor Lovero brought forward discussion on Approval of Cannabis Zoning and Taxation. David Hulseberg of the Berwyn Development Corporation (BDC) and attorney Ashley Stead of the Del Galdo Law Group, LLC were recognized. Ms. Stead advised Council of the new changes to the state law recently enacted along with a new date for municipalities to determine their rules regarding cannabis sales. Mr. Hulseberg provided Draft Ordinances amending Zoning and Taxation sections of the City Ordinances for review and discussion. Ms. Stead explained sections of the draft documents. Questions from the Aldermen and discussion ensued.
3. Mr. Hulseberg distributed copies of his communication dated November 12, 2019 with copies of business loan documents that will be part of an agreement with Pan American Bank & Trust. He explained the importance of the commercial loan program and the renewal documents required the bank to participate. Discussion ensued.
4. Mr. Hulseberg distributed the BDC 2019 Quarterly Report – 3<sup>rd</sup> Quarter.
5. Mr. Hulseberg distributed the BDC Commercial Vacancy Report – 3<sup>rd</sup> Quarter 2019 (11-4-19). He highlighted sections of the report and answered questions from the Aldermen.
6. Mr. Hulseberg distributed the BDC Building Permit Report – 2<sup>nd</sup> Quarter, 2019. He explained the results of the BDC's review and survey of commercial property building permits issued citywide. Questions by Aldermen and discussion ensued.
7. Mr. Hulseberg distributed the BDC prepared Request for Proposal (RFP) for purchase of the property at 6601 26<sup>th</sup> Street. The City will be receiving the property from the Cook County Land Bank. He explained the size of the property. Mayor Lovero asked the Aldermen whether the BDC should proceed with publicizing the RFP. He polled the Aldermen who voiced agreement with the BDC plan to go forward.



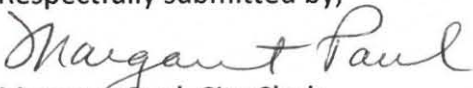
Berwyn City Council Committee of the Whole  
Minutes of November 12, 2019

8. Mr. Hulseberg explained the necessity for the proposed AVILA7 Subdivision. He led the Council in the review of the map identifying the real estate parcels affected. Discussion ensued.
9. Mr. Hulseberg explained his request to the Cook County Clerk for re-assignment of certain real estate parcels into an existing or new tax code for three TIF Districts: Harlem Avenue, Berwyn South Corridor, and Roosevelt Road TIF Districts. He distributed copies of three letters (one each for the three TIF Districts) dated November 5, 2019. He explained how accomplishing this benefits the City.
10. Mr. Hulseberg presented a tentative budget for the Roosevelt, Depot, and Harlem TIF Districts over a five-year period. He distributed spreadsheets showing income and expenses for each TIF District from 2019 through 2024. He explained his presentation documents and answered questions raised by the Alderman.
11. Mr. Hulseberg presented the proposed 2020 BDC Budget. He distributed copies of the BDC Profit Loss Budget vs. Actual January through September 2019. The Council accepted the document as informational.
12. Mr. Hulseberg gave a synopsis of the BDC Community Survey. He distributed a one-page sheet entitled The 2019 Resident Survey. He explained the BDC's process in obtaining the survey results. He explained the demographic aspects of the survey respondents and survey findings.
13. Mr. Hulseberg gave an update on the BDC led strategic planning session held October 12, 2019. He distributed a two-page synopsis of the event, briefly described the demographic of the attendees and results of the day's activities. He explained the next steps that include additional meetings with participants.

Ald. Lennon made the motion, seconded by Ald. Avila, to adjourn the Committee of the Whole. The motion carried by a unanimous voice vote.

The Committee of the Whole adjourned at 7:21 p.m.

Respectfully submitted by,

  
Margaret Paul, City Clerk



C-1

**MINUTES**  
**Regular Berwyn City Council Meeting**  
**November 12, 2019**

**A. Meeting Opening:**

1. Mayor Lovero called the Regular Meeting of the City Council to Order at 8:00 P.M. The following Aldermen answered present on the Call of the Roll: Lennon, Ramirez, Reardon, Fejt, Ruiz, Avila, and Nowak. Ald. Ruiz made a motion, seconded by Avila, to excuse Ald. Santoy. The motion carried by a unanimous voice vote. Mayor Lovero led the Council and those in attendance in the Pledge of Allegiance. He asked for a moment of silence in memory of Martha Vlasta Houdek, Margaret J. Porcelli, and Shirley Janacek, and for the safety of the men and women in our Armed Forces and our local First Responders.

**B. Open Forum:**

1. Ms. Sara Lopez informed the Council that D100 schools would be tying ribbons on parkway trees honoring a student battling a serious disease.
2. Morton West High School Principal Josh McMann thanked residents for supporting the school's soccer team in their 2<sup>nd</sup> Place State Finals finish. He thanked the Berwyn Police Department for their help and support as sixty-seven busloads of fans departed from the school to attend the game at Hoffman Stadium on Friday evening.
3. Berwyn Development Corp. (BDC) President Andy Sotiropoulos thanked the Council for their continued support of the BDC and announced the contract renewal for Executive Director David Hulseberg from January 2020 to December 2021.
4. Myrtle Slawko criticized the Clerk and asked her to resign.

**C. Approval of Minutes:**

1. Motion by Ald. Avila, seconded by Ald. Fejt to approve the Committee of the Whole Minutes and the Regular City Council Minutes, both of October 22, 2019, as submitted. The motion carried by a unanimous voice vote.

**D. Bid Openings: None submitted,**

**E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation:**

**Item E-1:** Ald. Lennon made the motion, seconded by Ald. Ramirez, to approve the renewal of the line of credit and note with Pan American Bank & Trust as submitted. The motion carried by a unanimous roll call vote.

**Item E-2:** Ald. Lennon made the motion, seconded by Ald. Fejt, to approve as submitted the BDC's corrected 2020 Schedule of Special Events. The motion carried by a unanimous voice vote.

**F. Reports from the Mayor:**

**Item F-1:** Ald. Avila made the motion, seconded by Ald. Ruiz, to **adopt** the Resolution entitled: **A Resolution Authorizing and Approving the Donation of Certain Real Property to Berwyn North School District 98 for the City of Berwyn, County of Cook, State of Illinois, (6420 W. 16<sup>th</sup> St.),** direct the Corporate Authorities to affix the necessary signatures, and send it on its way to passage. The motion carried with seven voting AYE, and one Absent (Santoy).

**G. Reports from the Clerk:**

**Item G-1:** Ald. Reardon made the motion, seconded by Ald. Fejt, to refer the Clerk's communication regarding Section 484.05(K) – Children Warning Signs to the Public Works – Parking – Trees – Traffic – Streets Committee. The motion carried by a unanimous voice vote.

**Item G-2:** Ald. Lennon made the motion, seconded by Ald. Ruiz, to **adopt** the Ordinance entitled: **An Ordinance Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances; and Repealing Ordinances and Resolutions in Conflict Therewith,** direct the Corporate Authorities to affix the necessary signatures, and send it on its way to passage. The motion carried with a unanimous roll call vote.

**Item G-3:** Ald. Fejt made the motion, seconded by Ald. Ruiz, to concur with the removal of Handicap Sign Permit #87 (deferred item G-2 on 10/22/19). The motion carried by a unanimous voice vote.

**Berwyn City Council Minutes**  
**November 12, 2019 continued**

H. Reports from Zoning, Planning, and Development Commission: None submitted.

I. Reports from the Aldermen, Committees and Boards: None submitted.

J. Reports from the Staff:

**Item J-1:** Ald. Nowak made the motion, seconded by Ald. Lennon, to approve the request by Police Chief Cimaglia to hire one (1) Probationary Police Officer. The motion carried with six voting AYE, one NAY and one Absent.

**Item J-2:** Ald. Avila made the motion, seconded by Ald. Ruiz, to **adopt** the Ordinance entitled: **An Ordinance Adopting and Approving a Surviving Spouse Tax Abatement for the City of Berwyn, County of Cook, State of Illinois**, to direct the Corporate Authorities to affix the necessary signatures, and send it on its way to passage. The motion carried with seven voting AYE, and one Absent.

**Item J-3:** Ald. Avila made the motion, seconded by Ald. Nowak, to approve the settlement of 17WC17331 for \$58,136.16. The motion carried with six voting AYE, one Abstain and one Absent.

**Item J-4:** Ald. Avila made the motion, seconded by Ald. Nowak, to approve the settlement of 17WC37716 for \$17,500.00. The motion carried by a unanimous roll call vote.

**Item J-5:** Ald. Avila made the motion, seconded by Ald. Nowak, to approve the settlement of 18WC01137 for \$70,000.00. The motion carried by a unanimous roll call vote.

**Item J-6:** Ald. Avila made the motion, seconded by Ald. Nowak, to approve the settlement of 18WC26187 for \$18,853.78. The motion carried by a unanimous roll call vote.

**Item J-7:** Ald. Avila made the motion, seconded by Ald. Nowak, to approve the settlement of 18WC30647 for \$48,120.00. The motion carried by a unanimous roll call vote.

**Item J-8:** Ald. Lennon made the motion, seconded by Ald. Fejt, to concur and approve the Library snow removal bid award contract to Andreas & Sons for an initial amount of \$19,950 with cost increases of \$5,000 for cumulative snow over 37 inches; \$9,000 over 50 inches; and \$12,000 over 60 inches. The motion carried by a unanimous call of the roll.

**Item J-9:** Ald. Ruiz made the motion, seconded by Ald. Avila, to accept the award of the Local Technical Assistance Grant for a Pavement Management Plan as informational. The Mayor recognized Public Works Director Schiller who explained the scope of the grant. The motion carried by a unanimous voice vote.

**Item J-10:** Ald. Ruiz made the motion, seconded by Ald. Avila, to accept Director Schiller's announcement of the Grade Separation Feasibility Study, conducted by the Chicago Metropolitan Agency for Planning, as informational. The motion carried by a unanimous voice vote.

**Item J-11:** Ald. Ruiz made the motion, seconded by Ald. Lennon, to thank Senior Engineer Nicole Campbell for her work in securing a \$5,398,000 STP fund grant award and to accept Dir. Schiller's announcement of the grant as informational. The motion carried by a unanimous voice vote.

**Item J-12:** Ald. Avila made the motion, seconded by Ald. Ramirez, to **adopt** the Resolution entitled: **A Resolution Authorizing and Approving a Master Pole Attachment Agreement Between Chicago SMSA Limited Partnership D/B/A Verizon Wireless and the City of Berwyn Related to the Placement of Small Cell Facilities on Certain City-Owned Poles or Structures in the Right of Way for the City of Berwyn, County of Cook, State of Illinois**, direct the Corporate Authorities to affix the necessary signatures, and send it on its way to passage. The Mayor recognized Attorney Tiffany Nelson-Jaworski of the Del Galdo Law Group. She explained the scope of the agreement. The motion carried by a unanimous roll call vote.

**Item J-13:** Mayor Lovero recognized Asst. City Administrator Volbre and Mr. Tony Evans of the Horton Group (insurance broker). Ms. Volbre explained the coverage premium options outlined in her communication. Questions by Aldermen and discussion ensued. Ald. Lennon made the motion, seconded by Ald. Nowak, to approve Ms. Volbre's recommendation to renew with Option 2, renew the policy with current carrier Princeton at a limit of \$10,000,000 and raise the self-insured retention to \$500,000 at a premium of \$323,383.27. The motion carried by a unanimous call of the roll.

**Berwyn City Council Minutes**  
**November 12, 2019 continued**

**Item J-14:** Ald. Lennon made the motion, seconded by Ald. Ruiz, to accept as informational the communication from the Finance Director regarding the determination of the 2019 Estimated Tax Levy. The motion carried by a unanimous voice vote.

**K. Consent Agenda:**

Ald. Avila made the motion, seconded by Ald. Lennon, to approve the Consent Agenda Items K-1 through K-15 as presented by omnibus designation. The motion carried by a unanimous voice vote.

**Aldermanic Committee Meetings / Announcements:**

- Ald. Reardon will hold a Ward Meeting on November 21, 2019 at 6:30 p.m. in the Proksa Park Community Room.
- Ald. Ruiz will hold a Public Works & Parking Committee Meeting on November 26, 2019 at 5:00 p.m. in the City Hall 2<sup>nd</sup> FL Conference Room.

Adjournment: Motion by Ald. Nowak, seconded by Ald. Reardon, to adjourn. The motion carried by a unanimous voice vote.

The meeting adjourned at the hour of 8:40 p.m.

Respectfully submitted,

Margaret Paul, Clerk

E-1



To: Robert J. Lovero, Mayor, City of Berwyn  
From: David Hulseberg, Executive Director, Berwyn Development Corporation  
Date: 11/15/2019  
Re: Cannabis Ordinance

**Overview** On June 25, 2019, Illinois Governor Pritzker signed into law House Bill 1438, also known as the Cannabis Regulation and Tax Act (CRTA), legislation to license seventy-five recreational-use dispensaries before May 1, 2020. Local governments have one year to determine if they will permit or ban recreational cannabis sales. The CRTA also grants local governments the discretion to enact additional zoning restrictions, permitted said restrictions do not interfere with the act.

**Zoning Provisions** At the Committee of the Whole meeting on October 22, 2019, the Berwyn Development Corporation enlisted the assistance of the Del Galdo Group to provide an overview of the CRTA and answer questions. Based on this information, the BDC requested feedback from Berwyn Aldermen on additional zoning provisions.

Based on this feedback, the attached ordinance has been prepared (Attachment A). The Adult-Use Cannabis Dispensing Organization has been added to Berwyn's zoning use standards, in Table 1244.02-A, as a special use in the C-2 and C-4 districts. In the C-2 district, Adult-Use Cannabis Dispensing Organizations will only be allowed along Harlem Avenue and Roosevelt Avenue. In the C-4 district, Adult Use Cannabis Organizations will only be allowed along Harlem Avenue and Ogden Avenue. The special use application process would remain unchanged. The zoning map can be reviewed in Attachment B.

The attached ordinance defines an Adult-Use Cannabis Dispensing Organization and stipulates requirements for such an establishment. In addition to zoning, the ordinance establishes a minimum spacing of 250 feet from the property line of a pre-existing place of worship, public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. The ordinance also outlines provisions for security, hours of operation, and requires that 85% of the floor area of any tenant space be devoted to the activities of the dispensing organization.

The ordinance prohibits onsite cannabis consumption.

**Recommendation** The Berwyn Development Corporation recommends adoption of this ordinance, and the sale of adult use recreational cannabis in Berwyn.

**Attachments** A. Draft Ordinance for Adult-Use Recreational Cannabis  
B. Zoning Map

**THE CITY OF BERWYN  
COOK COUNTY, ILLINOIS**

**ORDINANCE  
NUMBER \_\_\_\_\_**

**AN ORDINANCE AMENDING PART 12, TITLE 4 OF THE BERWYN  
CODE OF ORDINANCES REGARDING ZONING FOR THE CITY OF  
BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**Robert J. Lovero, Mayor  
Margaret Paul, City Clerk**

**James “Scott” Lennon  
Jose Ramirez  
Jeanine Reardon  
Robert Fejt  
Cesar A. Santoy  
Alicia M. Ruiz  
Rafael Avila  
Anthony Nowak  
Aldermen**

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this \_\_\_\_  
day of \_\_\_\_\_, 2019.

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING PART 12, TITLE 4 OF THE BERWYN CODE OF ORDINANCES REGARDING ZONING FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

**WHEREAS**, the Mayor of the City (the “Mayor”) and City Council (collectively, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the City and its residents; and

**WHEREAS**, the City of Berwyn Code of Ordinances (the “City Code”), previously enacted regulations related to zoning (the “Existing Regulations”); and

**WHEREAS**, the Illinois General Assembly recently adopted the Cannabis Regulation and Tax Act (the “Act”), which legalizes the possession, sale and distribution of cannabis beginning January 1, 2020, in accordance with the Act (410 ILCS 705/1-1 *et seq.*); and

**WHEREAS**, paragraph 1 of Section 55-25 of the Act authorizes units of local government to enact reasonable zoning ordinances or resolutions not in conflict with the Act or rules adopted pursuant to the Act regulating cannabis business establishments (410 ILCS 705/55-25(1)); and

**WHEREAS**, paragraph 2 of Section 55-25 of the Act authorizes units of local government to enact ordinances or resolutions not in conflict with the Act or with rules adopted pursuant to the Act governing the time, place, manner, and number of cannabis business establishment operations (410 ILCS 705/55-25(2)); and

**WHEREAS**, at the request of the Mayor, the City held a public hearing wherein the City Council solicited public comment regarding regulating cannabis business establishments; and

**WHEREAS**, the Corporate Authorities have determined that it is in the best interests of the public health, safety and welfare of the residents of the City and the efficient operation of government to amend the City Code to update the Existing Regulations; and

**WHEREAS**, to ensure compliance with the Act, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the City and its residents to amend Part Twelve, Title Four of the City Code as set forth herein;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

**ARTICLE I.  
IN GENERAL**

**Section 1.00 Findings.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**Section 2.00 Purpose.**

The purpose of this Ordinance is to amend Part Twelve, Title Four of the City Code by amending Chapter 1244 as set forth below.

**ARTICLE II.  
AMENDMENT OF PART TWELVE, TITLE FOUR, CHAPTER 1244 OF THE  
CITY CODE**

**Section 3.00 Amendment of Part Twelve, Title Four, Chapter 1244.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by amending Part Twelve, Title Four, Chapter 1244 as follows (additions underlined, deletions ~~stricken~~):

**§ 1244.01 GENERAL PROVISIONS.**

(A) *Purpose.* The purpose of this chapter is to establish the uses of land allowed by this Code.

(B) *General standards.* The following standards apply generally to the uses allowed by this Code.

(1) *Federal, state, and local requirements.* All uses shall comply with relevant federal, state, and local standards including regarding licensing, health, and safety requirements.

(2) *Number of uses.* A lot may contain more than one principal use.

(3) *Principal, accessory, and temporary uses.* Each use may function as a principal, accessory, or temporary use on a lot, unless otherwise specified.

(4) *Uses within enclosed buildings or structures.* Each use shall be located within an enclosed building or structure, unless otherwise specified in this Code. All buildings and structures shall comply with the applicable requirements of this chapter and Chapter 1246 (Zoning District Regulations).

(5) *Exempt public uses.* The following public uses are allowed to be erected, constructed, altered, or maintained in any zoning district:

(a) Traffic signals, fire hydrants, and other similar public safety devices.

(b) Street signs.

(c) Utility poles, wires, mains, drains, pipes, conduits, and cables necessary for public services.

(C) *Interpretation.* Some of the uses included in this chapter are defined as broad, generic categories that contain clusters of similar uses. See Chapter 1254 (Definitions) for definitions of the uses included in this chapter.

(1) *Unlisted similar use.* If a use is not listed in this chapter, but is similar in nature and impact to a permitted or special use allowed within a zoning district, the Zoning Administrator may interpret the unlisted use as an allowed use.

(a) The unlisted use shall be subject to any use standards that apply to the similar allowed use.

(b) The Zoning Administrator may interpret the unlisted use as requiring the approval of a special use permit if the similar allowed use requires the approval of a special use permit.

(2) *Unlisted dissimilar use.* If a use is not listed and cannot be interpreted as similar in nature and impact to a permitted or special use, the use is not allowed and may only be approved through an amendment of this Code (refer to § 1252.03(E) (Zoning Text and Map Amendment)).

**§ 1244.02 USE TABLE.**

(A) Use table. Table 1244.02-A. Use Table establishes the uses allowed in each zoning district. Each use is given one of the following designations for each zoning district.

(1) Permitted use ("P"). A "P" indicates that a use is allowed by right within the designated district provided that it meets all applicable use standards set forth in § 1244.03 (Use Standards).

(2) Special use ("S"). An "S" indicates that the use requires the approval of a special use permit (refer to § 1252.03(C) (Special Use Permit)) and must meet the use standards set forth in § 1244.03 (Use Standards) in order to be allowed within the designated district.

(3) No designation. The absence of a letter (a blank space) or the absence of the use from the table indicates that the use is not allowed within the designated district.

(B) Use standards. Uses that are designated as "Permitted Use" or "Special Use" may have use standards that must be met, as established in § 1244.03 (Use Standards).

<i>Table 1244.02-A. Use Table</i>											
<i>Uses</i>	<i>Districts</i>										<i>Use Standards</i>
Residential	C-1	C-2	C-3	C-4	I	P	R-1	R-2	R-3	R-4	
Community Residence	P						P	P	P	P	See § 1244.03(E)
Dwelling Above the Ground Floor	P	P	P	P							None
Multi-Family Dwelling	S	S	S	P						P	See § 1244.03(Q)
Residential Care Facility	P	P	P	P						P	None
Single-Family Dwelling	P						P	P	P	P	None

Townhouse Dwelling	P	S	S							P	None
Two-Family Dwelling	P								P	P	None
Civic and Institutional	C-1	C-2	C-3	C-4	I	P	R-1	R-2	R-3	R-4	
Community Garden	P	P	P	P		P	P	P	P	P	See § 1244.03(D)
Cultural Facility	S	S	S	S		S					None
Government Facility	P	P	P	P	P	P	P	P	P	P	See § 1244.03(J)
Hospital	S	S	S	S		S					None
Park	P	P	P	P	P	P	P	P	P	P	None
Place of Worship	S	S	S	S		P	P	P	P	P	None
Preschool or Elementary School	S	S	S	S		S	S	S	S	S	See § 1244.03(W)
Secondary School	S	S	S	S		S					See § 1244.03(W)
Commercial	C-1	C-2	C-3	C-4	I	P	R-1	R-2	R-3	R-4	
Adult Use					S						None
<u>Adult-Use Cannabis Dispensing Organization</u>		<u>S</u>		<u>S</u>							See § 1244.03(A)
Animal Boarding				S	P						See § 1244.03(A) (B)
...											

**Table Key**

P: Allowed by right and shall meet requirements of § 1244.03 (Use Standards) when applicable.

S: Allowed with special use permit and shall meet requirements of § 1244.03 (Use Standards) when applicable.

### § 1244.03 USE STANDARDS.

The following standards apply to the uses designated in the "Use Standards" column of Table 1244.02-A. Use Table.

(A) *Adult-use cannabis dispensing organization* means a facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers per the Cannabis Regulation and Tax Act, (410 ILCS 705/1-1 et seq.), as it may be amended from time-to-time, and regulations promulgated thereunder.

(1) *Compliance with state regulations.* An adult-use cannabis dispensing organization must comply with all applicable rules and regulations enacted by the State of Illinois, including licensing requirements, age limitations and minimum spacing of 1,500 feet from the property line of a pre-existing adult-use cannabis dispensing organization.

(2) *State licensing application.* Subject to applicable law, an adult-use cannabis dispensing organization shall include, as a part of any special use application to the Zoning, Planning and Development Commission, copies of all information submitted to the State of Illinois in an application for a license to operate under the State of Illinois Cannabis Regulation and Tax Act (410 ILCS 705/1-1 et seq.)

(3) *Location.* In the C-4 District, an adult-use cannabis dispensing organization is only allowed along Harlem Avenue or Ogden Avenue with a special use permit. In the C-2 District, an adult-use cannabis dispensing organization is only allowed along Harlem Avenue and Roosevelt Avenue with a special use permit.

(4) *Minimum spacing.* An adult-use cannabis dispensing organization shall not be located within 250 feet of the property line of a pre-existing place of worship, public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this section.

(5) *Security.* The site design shall incorporate adequate security measures, such as interior and exterior lighting, surveillance cameras, and/or fencing. Said security measures shall be determined based on the specific characteristics of the dispensary and of the floor plan for an adult-use cannabis dispensary and the site on which it is located, consistent with the requirements of the Act.

(6) *Tenant Space.* At least 85% of the floor area of any tenant space occupied by an adult-use cannabis dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act.

(7) *Onsite Consumption.* On-site consumption of cannabis shall be prohibited on the premises of a cannabis dispensary. The dispensary shall be responsible for enforcing the prohibition of on-site consumption of cannabis under all circumstances on its premises.

(8) Hours of Operation. No operator, employee or agent of an adult-use cannabis dispensing organization shall operate, be open for business, or permit any person not an employee of the adult-use cannabis dispensing organization to remain on the premises between ten o'clock (10:00) P.M. and six o'clock (6:00) A.M. Central Standard Time or daylight saving time, whichever is in effect.

(9) Additional Information. A special use applicant shall submit additional information as required by the Zoning Administrator during the special use process.

~~(A)~~(B) *Animal boarding.* The following standards apply to the C-4 District only.

(1) *Location.* Animal boarding is not allowed directly adjacent to any residential use.

(2) *Outdoor boarding.* One outdoor dog run per establishment is allowed. All outdoor animal boarding facilities shall be located in the interior side and/or rear yard and shall be enclosed with an opaque fence with a minimum height of six feet.

(3) *Noise.* Noise shall be managed so as not to create a public nuisance for surrounding properties in compliance with § 1244.06(A) (Noise) and all other local noise regulations.

~~(B)~~(C) *Banquet hall: location.* In the C-1 District, banquet halls are allowed along 26th Street only.

~~(C)~~(D) *Car wash.*

(1) *Frontage requirement exemption.* Outdoor car washes not located within an enclosed structure are allowed and shall be exempt from the minimum street frontage requirements established in Chapter 1246 (Zoning District Regulations).

(2) *Stacking spaces.* Stacking spaces associated with a car wash must comply with the requirements of § 1248.07 (Vehicular Stacking Requirements).

(3) *Screening.* The street frontage adjacent to any outdoor car wash area shall be screened per the requirements of § 1250.05(A) (Parking Lot Perimeter Landscape Yard).

(4) *Drainage.* A car wash shall not drain onto adjacent properties or into the right-of-way.

~~(D)~~(E) *Community garden.*

(1) *Site design.* A community garden shall be designed and maintained to minimize the amount of water and/or fertilizer that drains or runs off onto adjacent property.

(2) *Sales.* There shall be no retail sales of produce on-site unless a temporary use permit for a seasonal sale is obtained in accordance with § 1252.03(H) (Temporary Use Permit).

~~(E)~~(F) *Community residence.*

(1) *Residential character.* The location and operation of the facility shall not alter the residential character of the neighborhood, and the facility shall incorporate a residential design that is compatible with the surrounding neighborhood.

(2) *Number of residents.* In the R-1, R-2, and R-3 Districts, a maximum of eight residents per facility is allowed, including live-in staff.

~~(F)~~(G) *Credit union, loan company, or mortgage broker: minimum spacing.* In the C-2 and C-3 Districts, a credit union, loan company, or mortgage broker may not be located within 500 feet of another credit union, loan company, or mortgage broker.

~~(G)~~(H) *Currency exchange or payday loan: minimum spacing.* In the C-2 District, a currency exchange or payday loan may not be located within 500 feet of another currency exchange or payday loan.

~~(H)~~(I) *Day care home.*

(1) *Residential character.* The location and operation of a day care home shall not alter the residential character of the neighborhood, and the facility shall incorporate a residential design that is compatible with the surrounding neighborhood.

(2) *Minimize adverse impacts.* The design of the facility shall minimize traffic congestion, pedestrian hazards, noise, and other adverse impacts on surrounding properties.

~~(I)~~(J) *Gas station.*

(1) *Location.* The gas station shall be located on a corner lot.

(2) *Minimum street frontage requirement.* Gas stations shall be exempt from the minimum street frontage requirements established in Chapter 1246 (Zoning District Regulations).

(3) *Light pollution.* Lighting shall be designed with luminaires recessed under the canopy to minimize light pollution. The illuminance of the canopy shall not exceed ten foot-candles as measured at any location.

(4) *Screening.* Street frontage not occupied by building or driveways shall be treated with landscape screening per the requirements of § 1250.05(A) (Parking Lot Perimeter Landscape Yard).

~~(J)~~(K) *Government facility: driveway width.* Fire stations and public works facilities are exempt from the maximum driveway widths established in § 1248.08 (Site Access).

~~(K)~~(L) *Indoor entertainment or recreation.*

(1) *Minimum area.* In the C-1, C-2, C-3, and C-4 Districts, indoor entertainment or recreation uses shall have a minimum area of 40,000 square feet.

(2) *Minimize adverse impacts.* The location of entrances and exits, service areas, and parking and loading docks shall minimize traffic congestion, pedestrian hazards, and adverse impacts on surrounding properties.

(3) *Noise.* Any noise associated with the facility shall be managed so as not to create a public nuisance for surrounding properties and shall comply with § 1244.06(A) (Noise) and all local noise regulations.

~~(L)~~(M) *Medical marijuana dispensary.*

(1) *Compliance with state regulations.* Medical marijuana dispensaries must comply with all applicable rules and regulations enacted by the State of Illinois, including licensing and registration requirements and minimum spacing of 1,000 feet from preschools, elementary schools, secondary schools, day care centers, day care homes, and group day care homes.

(2) *Location.* In the C-4 District, medical marijuana dispensaries are only allowed along Harlem Avenue with a special use permit.

(3) *Minimum spacing.* A medical marijuana dispensary shall not be located within one mile of another medical marijuana dispensary.

(4) *Security.* The site design shall incorporate adequate security measures, such as exterior lighting, surveillance cameras, and/or fencing.

~~(M)~~(N) *Microbrewery/micro-distillery.*

(1) *Size.* The microbrewery and/or micro-distillery shall be no greater than 5,000 square feet in area.

(2) *Beverage sales.* No more than 25% of the gross floor area of the facility may be dedicated to the retail sale of alcoholic and/or non-alcoholic beverages for either on-site or off-site consumption.

~~(N)~~(O) *Motor vehicle rental: outdoor storage.* In all zoning districts, motor vehicles may not be stored in the public right-of-way. In the C-2 and C-3 Districts, the outdoor storage of vehicles is prohibited.

~~(O)~~(P) *Motor vehicle repair and/or service.*

(1) *Outdoor storage.* Disabled or inoperable vehicles and those awaiting pick-up may be stored outdoors if the following conditions are met.

(a) *Location.* Outdoor storage of vehicles is prohibited in the front yard. Motor vehicles may not be stored in the public right-of-way.

(b) *Screening.* To the extent practicable, storage areas shall be screened from view of the street by building and/or landscape screening per the requirements of § 1250.05(A) (Parking Lot Perimeter Landscape Yard).

(c) *Storage duration.* Motor vehicle repair and/or service facilities may not store the same vehicles outdoors for more than 20 days.

(2) *Service bays.* In the C-2 and C-3 Districts, vehicular service bays, including garages and car wash bays, shall not be located on the front facade.

(3) *Outdoor activities.* All repairs must occur inside an enclosed building.

~~(P)~~(Q) *Motor vehicle sales.*

(1) *Location.* Vehicles may not be stored in the public right-of-way.

(2) *Screening.* The street frontage adjacent to any outdoor sales and display area shall be improved with landscape screening in accordance with the requirements of § 1250.05(A) (Parking Lot Perimeter Landscape Yard).

(3) *Light pollution.* The illuminance of any outdoor sales and display area shall not exceed ten foot-candles as measured at any location.

~~(Q)~~(R) *Multi-family dwelling: location.* In the C-4 District, multi-family dwellings are allowed along Harlem Avenue only.

~~(R)~~(S) *Off-street parking lot.*

(1) *Location.* The off-street parking lot shall not be located on a corner lot.

(2) *Single-family.* An off-street parking lot shall not be associated with a single-family or two-family use.

(3) *Screening.* The requirements of § 1250.05(A) (Parking Lot Perimeter Landscape Yard) shall apply.

~~(S)~~(T) *Outdoor entertainment or recreation.* In the districts where outdoor entertainment or recreation is allowed as a special use, the following standards apply.

(1) *Minimum area.* In the C-1, C-2, C-3, and C-4 Districts, outdoor entertainment or recreation uses shall have a minimum area of 40,000 square feet.

(2) *Minimize adverse impacts.* The location of entrances and exits, service areas, and parking and loading docks shall minimize traffic congestion, pedestrian hazards, and adverse impacts on surrounding properties.

(3) *Noise.* Any noise associated with the facility shall be managed so as not to create a public nuisance for surrounding properties and shall comply with § 1244.06(A) (Noise) and all other local noise regulations.

~~(T)~~(U) *Parking garage: ground floor uses.* In the C-2 and C-3 Districts, a use listed in Table 1244.02-A. Use Table as an allowed commercial, civic, or institutional use must occupy the first 30 feet of building depth on the ground floor along a minimum of 50% of the street-facing facade. Refer to Figure 1244.03-A. Parking Garage.

**Figure 1244.03-A. Parking Garage**

~~(U)~~(V) *Pawn shop: minimum spacing.* In the C-2 District, a pawn shop may not be located within one mile of another pawn shop.

~~(V)~~(W) *Planned development.* Refer to the requirements of § 1252.04 (Planned Developments).

~~(W)~~(X) *Preschool, elementary, or secondary school: minimize adverse impacts.* The location of entrances and exits, service areas, and parking and loading docks shall minimize traffic congestion, pedestrian hazards, and adverse impacts on surrounding properties.

~~(X)~~(Y) *Self-service storage: location.* In the C-2 District, self-service storage is only allowed on upper stories.

~~(Y)~~(Z) *Small food manufacturing: size.* A small food manufacturing establishment shall be no greater than 5,000 square feet in area.

~~(Z)~~(AA) *Tobacco shop: minimum spacing.* In the C-2 and C-3 Districts, a tobacco shop may not be located within 500 feet of another tobacco shop.

~~(AA)~~(BB) *Transitional treatment facility with or without dispensary.*

(1) *Location.* Transitional treatment facilities with or without dispensary are only allowed along Harlem Avenue with a special use permit.

(2) *Special use permit.* The special use permit application shall include the qualifications of the operating agency and the number of anticipated employees and residents.

~~(BB)~~(CC) *Utility.*

(1) *Required yard.* Aboveground utilities may not encroach into the required front yard.

(2) *Screening.* The street frontage adjacent to the utility shall be treated with landscape screening per the requirements of § 1250.05(A) (Parking Lot Perimeter Landscape Yard).

~~(CC)~~(DD) *Wireless telecommunication facility and/or tower.*

(1) *General requirements.* All wireless telecommunication facilities and towers shall be subject to the following:

(a) *Lighting.* A wireless telecommunication facility or tower shall not include lights unless required by the Federal Communications Commission, the Federal Aviation Administration, or the city.

(b) *Signs.* A wireless telecommunication facility or tower shall not display signs except that such facilities or towers may include information required for government regulation, such as Federal Communications Commission registration information.

(c) *Screening.* A wireless telecommunication facility or tower shall be treated with landscape screening per the requirements of § 1250.05(C) (Buffer Yard Requirements) with the exception that the fence height shall be a minimum of six feet and maximum of eight feet.

(2) *Wireless telecommunication facility.*

(a) *Height.* The maximum height of a wireless telecommunication facility shall be 12 feet.

(b) *Use.* A wireless telecommunication facility may house equipment and supplies for operation of a wireless telecommunication tower. Such facility shall be unstaffed and shall not be used for equipment that is not part of the operation of the facility.

(3) *Wireless telecommunication tower.*

(a) *Height.* The maximum height of a wireless telecommunication tower shall not exceed the minimum height required to function satisfactorily, but in no circumstances shall exceed 100 feet above ground.

(b) *Design.* A wireless telecommunication tower shall be designed to accommodate at least three telecommunication providers and their accompanying wireless telecommunication facilities. A wireless telecommunication tower shall have a galvanized gray or silver finish unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration, or the city.

### **Section 3.01 Other Actions Authorized.**

The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by this Ordinance and shall take all action necessary in conformity therewith including, without limitation, the execution and delivery of any and all documents required to be delivered in connection with this Ordinance.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**Section 4.00 Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**Section 5.00 Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**Section 6.00 Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7.00 Publication.**

A full, true and complete copy of this Ordinance shall be published in pamphlet form or

in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended.

**Section 8.00 Effective Date.**

This Ordinance shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this \_\_\_ day of \_\_\_\_, 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_ day of \_\_\_\_, 2019.

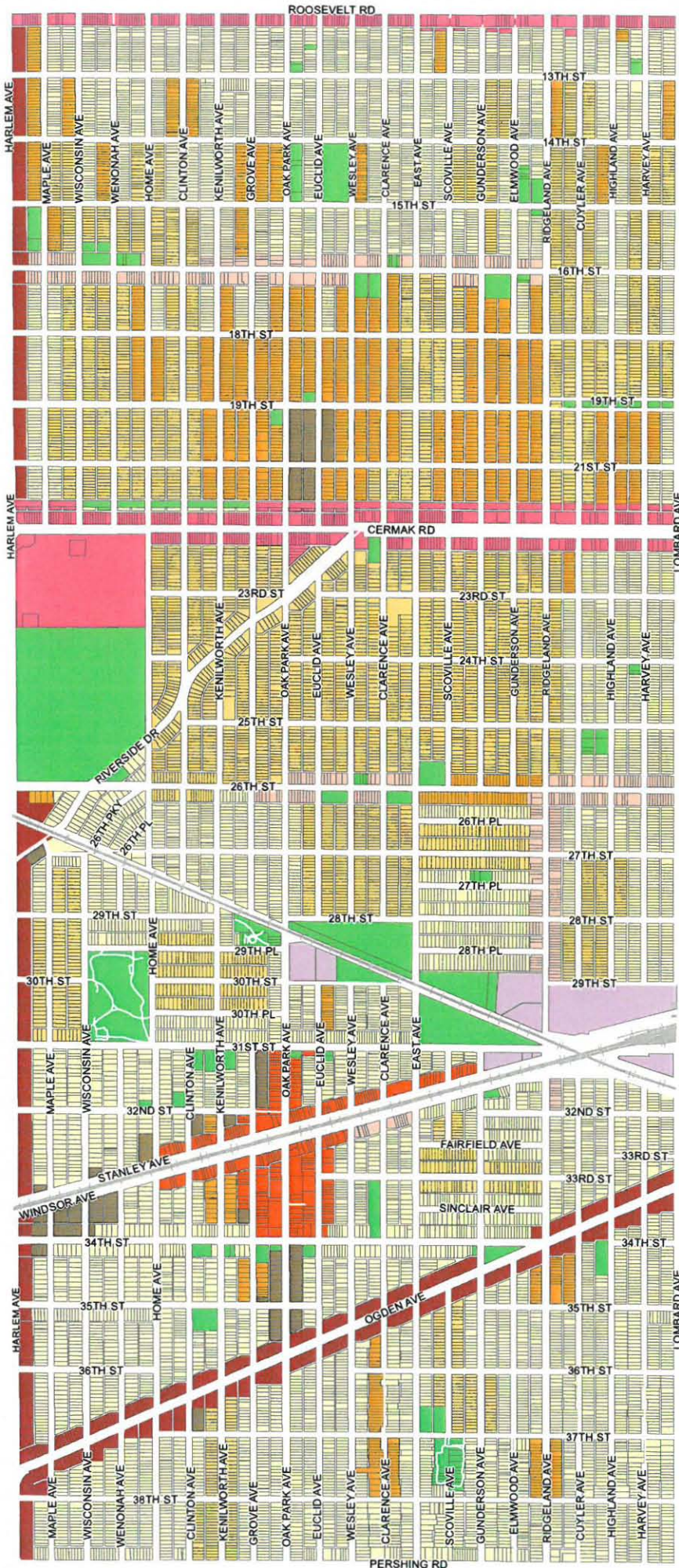
ATTEST:

\_\_\_\_\_  
Robert J. Lovero  
MAYOR

\_\_\_\_\_  
Margaret Paul  
CITY CLERK

# City of Berwyn Zoning Map

- C-1 Neighborhood Mixed-Use District
- C-2 Traditional Mixed-Use District
- C-3 Depot Mixed-Use District
- C-4 Corridor Commercial District
- I Industrial District
- P Public Areas District
- R-1 Single-Family Residence District
- R-2 Bungalow District
- R-3 Two-Family Residence District
- R-4 Multi-Family Residence District



E-2



To: Robert J. Lovero, Mayor, City of Berwyn  
From: David Hulseberg, Executive Director, Berwyn Development Corporation  
Date: 11/15/2019  
Re: Cannabis Tax Ordinance

---

- Overview** On June 25, 2019, Illinois Governor Pritzker signed into law House Bill 1438, also known as the Cannabis Regulation and Tax Act (CRTA), legislation to license seventy-five recreational-use dispensaries before May 1, 2020. Local governments have one year to determine if they will permit or ban recreational cannabis sales. The CRTA also grants local governments the discretion to enact an additional tax of up to 3% on the sale of cannabis.
- Berwyn Cannabis Tax** The attached municipal ordinance (Attachment A), if adopted, would enact a tax of 3% upon all persons engaged in the business of selling cannabis at retail locations within the City of Berwyn. This tax would be enacted in accordance with the Municipal Cannabis Retailers' Occupation Tax Law (65 ILCS 5/8-11-22). The tax would take effect for sales on or after the first day of January 2020.
- Recommendation** The Berwyn Development Corporation recommends adoption of this ordinance, and the enactment of a 3% tax upon the sale of recreational cannabis in Berwyn.
- Attachments** A. Draft Ordinance for Recreational Cannabis Tax
- 

3322 S. Oak Park Avenue  
Second Floor  
Berwyn, IL 60402  
708.788.8100  
Fax: 708.788.0966

**THE CITY OF BERWYN**  
COOK COUNTY, ILLINOIS

**ORDINANCE**  
NUMBER \_\_\_\_\_

**AN ORDINANCE AMENDING PART EIGHT, TITLE FOUR OF THE  
BERWYN CODE OF ORDINANCES REGARDING TAXATION FOR  
THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**Robert J. Lovero, Mayor**  
**Margaret Paul, City Clerk**

**James “Scott” Lennon**  
**Jose Ramirez**  
**Jeanine Reardon**  
**Robert Fejt**  
**Cesar A. Santoy**  
**Alicia M. Ruiz**  
**Rafael Avila**  
**Anthony Nowak**  
**Aldermen**

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this \_\_\_\_  
day of \_\_\_\_\_, 2019.

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING PART EIGHT, TITLE FOUR OF THE BERWYN CODE OF ORDINANCES REGARDING TAXATION FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

**WHEREAS**, the Mayor of the City (the “Mayor”) and City Council (collectively, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the City and its residents; and

**WHEREAS**, the City of Berwyn Code of Ordinances (the “City Code”), previously enacted regulations related to taxation (the “Existing Regulations”); and

**WHEREAS**, the Illinois General Assembly recently adopted the Cannabis Regulation and Tax Act (the “Act”), which legalizes the possession, sale and distribution of cannabis beginning January 1, 2020, in accordance with the Act (410 ILCS 705/1-1 *et seq.*); and

**WHEREAS**, the Illinois Generally Assembly also recently adopted the Municipal Cannabis Retailers' Occupation Tax Law, which authorizes the corporate authorities of local municipalities, on or after January 1, 2020, to impose, by ordinance, a tax upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Program Act, at retail in the municipality on the gross receipts from these sales made in the course of that business, in an amount not to exceed three percent (3%) of the gross receipts from these sales (65 ILCS 5/8-11-22); and

**WHEREAS**, the Corporate Authorities, in exercise of the power and authority reserved to them under the Municipal Cannabis Retailers' Occupation Tax Law, have determined that it is in the interest of the public health and public safety to impose a tax upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Program Act, at retail within the corporate limits of the City on the gross receipts from these sales made in the course of that business, in an amount equal to three percent (3%) of the gross receipts from such sales; and

**WHEREAS**, the Corporate Authorities have determined that it is in the best interests of the public health, safety and welfare of the residents of the City and the efficient operation of government to amend the City Code to update the Existing Regulations; and

**WHEREAS**, in light of the foregoing, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the City and its residents to amend Part Eight, Title Four of the City Code as set forth herein;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

**ARTICLE I.  
IN GENERAL**

**Section 1.00 Findings.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**Section 2.00 Purpose.**

The purpose of this Ordinance is to amend Part Eight, Title Four of the City Code by

adding Chapter 900 as set forth below.

**ARTICLE II.  
ADOPTION OF PART EIGHT, TITLE FOUR, CHAPTER 900 FOR  
INCLUSION IN THE CITY CODE**

**Section 3.00 Adoption of Part Eight, Title Four, Chapter 900.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by adopting Part Eight, Title Four, Chapter 900 as follows:

**Chapter 900. Retail Cannabis Tax**

**Section 900.01 Tax imposed.**

A tax is hereby imposed, in accordance with the Municipal Cannabis Retailers' Occupation Tax Law (65 ILCS 5/8-11-22), upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Program Act, at retail in the corporate limits of the city at the rate of 3% of the gross receipts from these sales made in the course of that business.

**Section 900.02 Collection and enforcement.**

The tax imposed by this chapter, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Illinois Department of Revenue. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this chapter. Any tax required to be collected pursuant to or as authorized by this chapter and any such tax collected by such retailer and required to be remitted to the Illinois Department of Revenue shall constitute a debt owed by the retailer to the State of Illinois. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any state tax that sellers are required to collect, as provided in 65 ILCS 5/8-11-22.

**Section 900.03 Effective date.**

The tax provided for in this chapter shall take effect for sales on or after the first day of January, 2020, or on or after such other date as provided for by 65 ILCS 5/8-11-22 or other applicable enactment of law.

**Section 3.01 Other Actions Authorized.**

The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by this Ordinance and shall take all action necessary in conformity therewith including, without limitation, the execution and delivery of any and all documents required to be delivered in connection with this Ordinance. The City Clerk shall cause a certified copy of this Ordinance to be filed with the Illinois Department of Revenue by no later than ~~June 1~~April 1, 2020.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**Section 4.00 Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**Section 5.00 Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**Section 6.00 Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7.00 Publication.**

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended.

**Section 8.00 Effective Date.**

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**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this \_\_\_ day of \_\_\_, 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_ day of \_\_\_, 2019.

ATTEST:

\_\_\_\_\_  
Robert J. Lovero  
MAYOR

\_\_\_\_\_  
Margaret Paul  
CITY CLERK



To: Robert J. Lovero, Mayor, City of Berwyn  
From: David Hulseberg, Executive Director, Berwyn Development Corporation  
Date: 11/19/2019  
Re: Harlem TIF Feasibility Study and Housing Impact Study Resolution

---

- Overview** On April 27<sup>th</sup>, 2011, the City of Berwyn enacted Ordinance 11-18 and established the Harlem Tax Increment Financing Redevelopment Project Area. In an effort to share benefits of increased economic activity in the Harlem TIF, the City of Berwyn is considering expanding the boundary eastward along the Cermak Road commercial corridor (Attachment A). In order to amend the Harlem TIF, the City must complete a Feasibility Study, including a Housing Impact Study, to determine the impact such an amendment would have on residential properties within the amendment boundary.
- Ordinance Provisions** The amendment to the Harlem TIF could result in the potential displacement of residents from 10 or more inhabited residential units, and there are more than 75 residential units in the amended property area. As such, the attached Resolution (Attachment B) provides for the City to authorize Kane, McKenna and Associates, Inc. to commence a Feasibility Study which shall include a housing Impact Study. All actions must be in accordance with the state TIF act (65 ILCS 5/11-74.4-1).
- Recommendation** The Berwyn Development Corporation recommends passage of this resolution, allowing for progress toward the amendment to expand the Harlem TIF District.
- Attachments**
- A. Map of Proposed Amendment
  - B. Resolution Authorizing a Feasibility Study and a Housing Impact Study Concerning the Redevelopment of Certain Real Property in Berwyn
-



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A FEASIBILITY STUDY AND A HOUSING IMPACT STUDY CONCERNING THE REDEVELOPMENT OF CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS**

**WHEREAS**, the City of Berwyn (the "City") is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970, and as a home rule unit of local government the City may exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, the City is authorized to take certain actions pertaining to redevelopment activities; and

**WHEREAS**, the Mayor and the City Council (collectively, the "Corporate Authorities") are committed to ensuring that the stable economic and physical development of the City is not endangered by blighting factors or conservation area factors as set forth in the Tax Increment Allocation Redevelopment Act, as amended, (65 ILCS 5/11-74.4-1, *et seq.*) (the "Act"); and

**WHEREAS**, there exists certain real property located in the Cermak Road and Harlem Avenue corridors of the City, which consists of parcels in the vicinity of Cermak Road, between Harlem Avenue and Wesley Avenue, and in the vicinity of Harlem Avenue, between Cermak Road and 39th Street that was previously identified as the "Redevelopment Project Area" by and through Ordinance No. 11-02, also referred to as the "Harlem Cermak TIF"; and

**WHEREAS**, the Harlem Cermak TIF needs to be revised and amended to include the frontage parcels along Cermak Road from Wesley Avenue to Lombard Avenue (the "Amended Property Area") (also known as the "Amended Redevelopment Project Area");

and

**WHEREAS**, the City desires to have the Amended Property Area developed, thereby increasing the City's tax base, encouraging public and private investment in the vicinity and increasing employment opportunities within the City; and

**WHEREAS**, in order to revitalize and develop the Amended Property Area, the City may consider incurring or authorizing third parties to incur certain costs in connection with establishing the Amended Redevelopment Project Area and/or developing the Amended Property Area; and

**WHEREAS**, the costs may include, without limitation: the costs of studies and surveys, costs associated with public improvements, land acquisition, site preparation and environmental remediation and any other costs authorized by Section 11-74.4-3(q) of the Act (65 ILCS 5/11-74.4-3( q)) (collectively, the "Amended Redevelopment Project Costs"); and

**WHEREAS**, the City acknowledges that but for the benefit of economic assistance from tax increment financing and/or other municipal and governmental economic assistance, establishing the Amended Redevelopment Project Area and developing the Amended Property Area could not proceed; and

**WHEREAS**, the City may make certain expenditures necessary to commence the establishment of the Amended Redevelopment Project Area and/or develop the Amended Property Area on the basis that tax increment financing funds may be used, entirely or in part, to finance the same; and

**WHEREAS**, after adoption of this Ordinance, the City agrees to consider providing municipal and/or other governmental economic assistance including, but not limited to, tax increment financing, through the establishment of the Amended Redevelopment Project Area,

to the extent that such assistance may lawfully and practically be available and in the best interests of the City; and

**WHEREAS**, the Corporate Authority agree that it is necessary to conduct a feasibility study as contemplated by the Act (the "Feasibility Study") regarding the proposed Amended Redevelopment Project Area; and

**WHEREAS**, the Corporate Authority further agree that a Housing Impact Study as contemplated by the Act should be performed with regard to the proposed Amended Redevelopment Project Area (the "Housing Impact Study").

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the City Council of the City of Berwyn, Cook County, Illinois, as follows:

**Section 1.** That the foregoing recitals to this Ordinance are full, true and correct and adopted as findings of the Corporate Authorities and are incorporated herein by specific reference.

**Section 2.** The Corporate Authorities will consider the use of Tax Increment Financing pursuant to State of Illinois statutes for the Amended Property Area and may take such actions as they deem appropriate and necessary to induce quality development of the Amended Property Area and, within their sole discretion, adopt a Program to implement the same.

**Section 3.** All undertakings of the City set forth herein are specifically contingent upon the ability of the City to determine, within its discretion, that the redevelopment project includes costs that would qualify for Tax Increment Financing.

**Section 4.** The Executive Director of the Berwyn Development Corporation, David Hulseberg, is hereby appointed as the municipal liaison who can be contacted for additional information about the proposed Amended Redevelopment Project Area and who should receive

all comments and suggestions regarding the redevelopment of the area to be studied and he can be contacted for additional information about the proposed Amended Redevelopment Project Area by phone at 708-788-8100 and by mail to the Berwyn Development Corporation, 3322 South Oak Park Avenue, Berwyn, Illinois 60402. All comments and suggestions regarding the development of the area should be directed to davidh@berwyn.net.

**Section 5.** There is an anticipated City purpose that could result in the potential displacement of residents from 10 or more inhabited residential units, and there are more than 75 residential units located at the Amended Property Area, and the City shall prepare a housing impact study as set forth in paragraph (5) of subsection (n) of Section 11-74.4-3 of the Act. The City Council hereby authorizes Kane, McKenna and Associates, Inc. to commence a Feasibility Study which shall include a Housing Impact Study and directs the Mayor and the City Attorney or their respective designees to take all steps necessary to carry out the intent of this Resolution.

**Section 6.** That if any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

**Section 7.** That all ordinances, resolutions, motions or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.

**Section 8.** A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended. That this Resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this \_\_\_\_ day of \_\_\_\_\_ 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2019.

ATTEST:

\_\_\_\_\_  
Robert J. Lovero  
MAYOR

\_\_\_\_\_  
Margaret Paul  
CITY CLERK

**EXHIBIT A**

**Proposed TIF Boundary Map**

## **EXHIBIT B**

### **Overview of TIF**

#### **The Redevelopment Plan**

The City recognizes the need for implementation of a strategy to revitalize properties within the boundaries of the RPA and to stimulate and enhance private development. The needed private investment will be possible only if Tax Increment Financing (TIF) is adopted pursuant to the terms in the Tax Increment Allocation Redevelopment Act, Illinois Compiled Statutes, chapter 65, Section 5/11-74.4-1 et. seq., as amended. Incremental property tax revenue generated by the development will play a decisive role in encouraging private development. Site conditions that may have precluded intensive private investment in the past will be eliminated. Ultimately, the implementation of the Redevelopment Plan and Project will benefit the City and all the taxing districts, which encompass the RPA in the form of a significantly expanded tax base.

#### **An Overview of TIF**

TIF allows municipalities to carry out redevelopment activities on a local basis. The technique is used to pay for the public improvement and other services needed to prepare the Amended Redevelopment Project Area for private investment. Through TIF, a community captures the increase in local real estate taxes, which result from the Amended Redevelopment Project Areas. This increase in taxes may be used to pay for the public cost involved in the project.

Under TIF, the current equalized assessed valuation of all taxable real estate within the designated area is "frozen" at that level. This is the base EAV. Taxes which are levied on the base EAV in the Amended Redevelopment Project Area, include the County, school districts, township, etc.; however, the growth in property tax revenues as a result of the private investment in the Amended Redevelopment Project Area (the tax increment) is put into a special "tax allocation fund". These funds are then used to pay for the public investment made in the Amended Redevelopment Project Area.

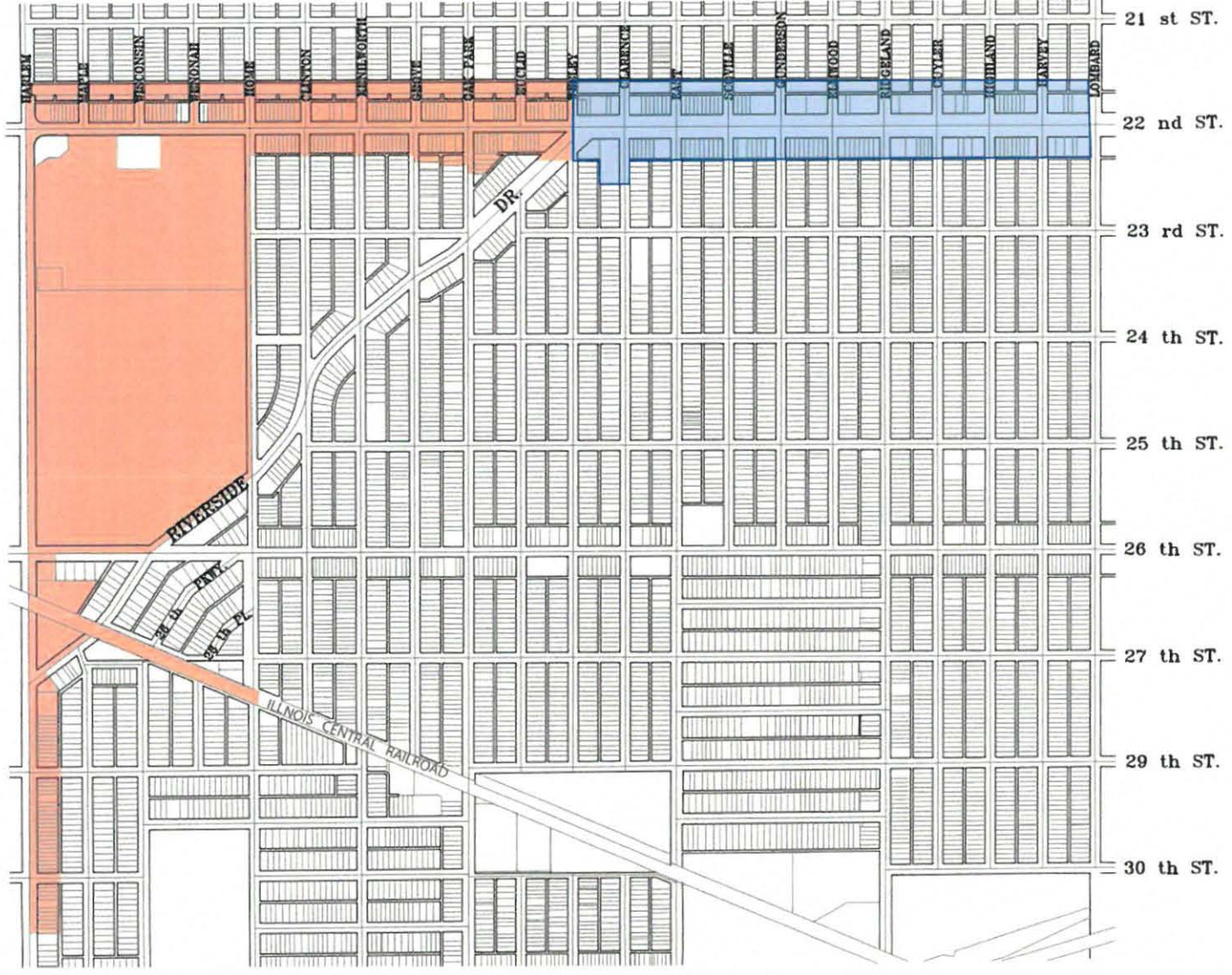
E-4



To: Robert J. Lovero, Mayor, City of Berwyn  
From: David Hulseberg, Executive Director, Berwyn Development Corporation  
Date: 11/19/2019  
Re: Harlem TIF Amendment Reimbursement Ordinance

---

- Overview** On April 27<sup>th</sup>, 2011, the City of Berwyn enacted Ordinance 11-18 and established the Harlem Tax Increment Financing Redevelopment Project Area. In an effort to share benefits of increased economic activity in the Harlem TIF, the City of Berwyn is considering expanding the boundary eastward along the Cermak Road commercial corridor (Attachment A). In order to amend the Harlem TIF, the attached Reimbursement Ordinance (Attachment B) must also be passed.
- Ordinance Provisions** The attached Ordinance (Attachment B) provides for the City to reimburse itself, or third parties, for costs associated with the amendment of the Harlem TIF, in the event that the City establishes the amended redevelopment project area. Costs incurred will qualify should they arise out of the planning and preparation for the establishment of the amended redevelopment project area. All costs must be in accordance with the state TIF act (65 ILCS 5/11-74.4-1).
- Recommendation** The Berwyn Development Corporation recommends adoption of this ordinance, allowing for progress toward the amendment to expand the Harlem TIF District.
- Attachments**
- A. Map of Proposed Amendment
  - B. Ordinance Providing for the Reimbursement of Redevelopment Project Costs in Connection with the First Amendment to the Harlem and Cermak TIF District
-



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE PROVIDING FOR THE REIMBURSEMENT OF REDEVELOPMENT PROJECT COSTS IN CONNECTION WITH THE FIRST AMENDMENT TO THE HARLEM AND CERMAK TIF DISTRICT LOCATED WITHIN THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn (the "City") is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970, and as a home rule unit of local government the City may exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, the Mayor and the City Council (collectively, the "Corporate Authorities") are committed to ensuring that the stable economic and physical development of the City is not endangered by blighting factors or conservation area factors as set forth in the Tax Increment Allocation Redevelopment Act, as amended, (65 ILCS 5/11-74.4-1, *et seq.*) (the "Act"); and

**WHEREAS**, conservation areas are rapidly deteriorating and declining and may soon become blighted areas if their decline is not checked; and

**WHEREAS**, as a result of the existence of blighted areas and areas requiring conservation, as defined under the Act, there is an excessive and disproportionate expenditure of public funds, inadequate public and private investment, unmarketability of property, growth in delinquencies and crime and housing and zoning law violations in such areas; and

**WHEREAS**, there exists certain real property located in the Cermak Road and Harlem Avenue corridors of the City, which consists of parcels in the vicinity of Cermak Road, between Harlem Avenue and Wesley Avenue, and in the vicinity of Harlem Avenue, between Cermak Road and 39th Street that was previously identified as the "Redevelopment Project Area" by and through Ordinance No. 11-02, also referred to as the "Harlem Cermak TIF";

and

**WHEREAS**, the Harlem Cermak TIF needs to be revised and amended to include the frontage parcels along Cermak Road from Wesley Avenue to Lombard Avenue (the "Amended Property Area"); and

**WHEREAS**, the Amended Property Area is located in an area of the City that has indications of economic decline and distress and may qualify as a "conservation area" under the Act as more specifically set forth in Exhibit A, attached hereto and incorporated herein; and

**WHEREAS**, if not addressed, the economic decline and distress in the area may: (1) impair the value of private investments; (2) threaten the sound growth and the tax base of the City and the taxing districts having the power to tax real property in the area; and (3) threaten the health, safety, morals and welfare of the public; and

**WHEREAS**, to remove and alleviate the blighting factors or conservation area factors and to address the economic decline and distress affecting the area, the Corporate Authorities may establish an amended redevelopment project area (the "Amended Redevelopment Project Area") that encompasses the Amended Property Area; and

**WHEREAS**, if established, the Amended Redevelopment Project Area will be established pursuant to and in accordance with the Act; and

**WHEREAS**, in order to revitalize and develop the Amended Property Area, the City may consider incurring or authorizing third parties to incur certain costs in connection with establishing the Amended Redevelopment Project Area and/or developing the Amended Property Area; and

**WHEREAS**, the costs may include, without limitation: the costs of studies and surveys, costs associated with public improvements, land acquisition, site preparation and environmental remediation and any other costs authorized by Section 11-74.4-3(q) of the Act (65 ILCS 5/11-

74.4-3(q)) (collectively, the "Amended Redevelopment Project Costs"); and

**WHEREAS**, the City acknowledges that but for the benefit of economic assistance from tax increment financing and/or other municipal and governmental economic assistance, establishing the Amended Redevelopment Project Area and developing the Amended Property Area could not proceed; and

**WHEREAS**, the City desires to have the Amended Property Area developed, thereby increasing the City's tax base, encouraging public and private investment in the vicinity and increasing employment opportunities within the City; and

**WHEREAS**, the City may make certain expenditures necessary to commence the establishment of the Amended Redevelopment Project Area and/or develop the Amended Property Area on the basis that tax increment financing funds may be used, entirely or in part, to finance the same; and

**WHEREAS**, after adoption of this Ordinance, the City agrees to consider providing municipal and/or other governmental economic assistance including, but not limited to, tax increment financing, through the establishment of the Amended Redevelopment Project Area, to the extent that such assistance may lawfully and practically be available and in the best interests of the City;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the City Council of the City of Berwyn, Cook County, Illinois, as follows:

**Section 1.** That the foregoing recitals to this Ordinance are full, true and correct and adopted as findings of the Corporate Authorities and are incorporated herein by specific reference.

**Section 2.** In the event that the City establishes the Amended Redevelopment Project Area that encompasses the Amended Property Area, the City shall reimburse itself for the Amended

Redevelopment Project Costs in accordance with the provisions of the Act or any other applicable laws, provided that such reimbursements are lawfully permitted and practically available, including any such Costs which may have been incurred for and arising out of planning and preparation for establishment of the Amended Redevelopment Project Area. The City may reimburse third parties for Amended Redevelopment Project Costs subject to the provisions of the Act, the redevelopment plan for the Amended Redevelopment Project Area, and any related redevelopment agreements made between the City and third parties, including any such Costs which may have been incurred by such third party during the ninety (90) day period preceding the date of establishment of the Amended Redevelopment Project Area, and directly related to and arising out of such third party's planning and preparation for the redevelopment project in the Amended Redevelopment Project Area. The City Council hereby authorizes and directs the Mayor and the City Attorney or their respective designees to take all steps necessary to carry out the intent of this Ordinance.

**Section 3.** That if any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

**Section 4.** That all ordinances, resolutions, motions or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.

**Section 5.** A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended. That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

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EXHIBIT A

QUALIFICATION UNDER THE TAX INCREMENT ALLOCATION REDEVELOPMENT ACT

QUALIFICATION FINDINGS FOR PROPOSED AMENDMENT AREA

The following factors are presented to support qualification of the proposed Amendment Area as a “conservation area.” These factors are summarized below. These factors are found to be clearly present and reasonably distributed throughout the proposed Amendment Area, as required under the Act.

Summary of Conservation Area Findings

Maximum Possible Factors per Statute	Minimum Factors Needed to Qualify per Statute	Qualifying Factors Present in Proposed Amendment Area
13	3	6 <ul style="list-style-type: none"><li>• Lagging EAV</li><li>• Deterioration</li><li>• Obsolescence</li><li>• Excessive vacancies</li><li>• Lack of Community Planning</li><li>• Inadequate Utilities</li></ul>

Note: In addition to 6 qualifying factors above, the proposed Amendment Area meets the statutory age threshold that 50% or more of the structures are 35 years or older.

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this  
 \_\_\_ day of \_\_\_\_\_ 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
 Robert J. Lovero  
 MAYOR

ATTEST:

\_\_\_\_\_  
 Margaret Paul  
 CITY CLERK

**The City of Berwyn**



*F-1*  
**Robert J. Lovero**  
Mayor

**A Century of Progress with Pride**

November 26, 2019

To: Members of the Berwyn City Council

Re: Award of Local Technical Assistance (LTA) Grant for a Pavement Management Plan (PMP)

The City has been awarded a grant through the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance (LTA) program for a complete Pavement Management Plan (PMP). The plan will be developed by the technical support provided by CMAP, led by city staff of the Public Works Department and Engineering Division.

Data collection and plan preparation are fully funded by the LTA grant, anticipated to begin after the execution of the Memorandum of Understanding as presented this evening.

Please accept this communication as informational.

Sincerely,

A handwritten signature in black ink that reads "Robert J. Lovero".

Robert J. Lovero  
Mayor, City of Berwyn

The City of Berwyn



Margaret Paul  
City Clerk

G-1

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

Robert J. Lovero, and  
Berwyn Aldermen

November 21, 2019

Re: Request to use City Hall Conference Room for 2020 Primary Election Early Voting Site

Dear Mayor and Aldermen:

The Cook County Clerk sent a letter asking for permission to use the City Hall 2<sup>nd</sup> Floor Conference Room as an Early Voting site for the upcoming 2020 Primary Election. The Conference Room is a space utilized by staff of so many city departments. Prohibiting use of the room by staff for two weeks causes an inconvenience and, at times, brings a large crowd to City Hall.

The Early Voting Period for the March 17, 2020 Primary Election will run 7 days a week from Monday, March 2 through Monday, March 16. Laptop units for voting arrive on February 25 with testing and set-up to follow. The Conference Room would be restricted to Early Voting for the following schedule:

First week – March 2nd-8th:	Monday-Saturday:	9:00 a.m. to 5:00 p.m.
	Sunday:	10:00 a.m. to 4:00 p.m.
Second week and final Monday – March 9th-16th	Monday-Friday:	9:00 a.m. to 7:00 p.m.
	Saturday:	9:00 a.m. to 5:00 p.m.
	Sunday:	10:00 a.m. to 4:00 p.m.

Early voting is an important opportunity afforded to Berwyn residents as well as other Cook County residents in our area. At time, I have witnessed long lines of voters filling our Council Chambers and lined up through hallways. It is important to assist people who are eager to exercise their right to vote. Stickney Public Library is also a local area Early Voting site.

I could not find previous requests asking permission to use the 2<sup>nd</sup> Floor Conference Room for this event. With understanding of the inconvenience it causes city staff, please grant my request to use the 2<sup>nd</sup> Floor Conference room for Early Voting having the above schedule.

Thank you,

  
Margaret Paul

I-1

The City of Berwyn



**City Treasurer  
Cynthia Gutierrez**

## **A Century of Progress with Pride**

6700 W. 26<sup>th</sup> Street Berwyn, IL 60402

11/22/2019

To: Members of City Council

From: City Treasurer

**Re: Berwyn Municipal Securitization Corporation**

Council Members:

Status update for Berwyn Municipal Securitization Corporation will be reported during our council meeting which will include financials.

Respectfully submitted,

*Cynthia Gutierrez*

**City Treasurer**

The City of Berwyn



Cesar A. Santoy  
5<sup>th</sup> Ward Alderman

I-2

A Century of Progress with Pride

November 14, 2019

Budget and Finance Committee Meeting Minutes

Convened: Thursday November 14, 5:31 pm / Adjourned: Thursday November 14, 6:32 pm

Committee Members Present

Cesar Santoy, 5<sup>th</sup> Ward Alderman, Chairman / Scott Lennon, 1<sup>st</sup> Ward Alderman / Tony Nowak, 8<sup>th</sup> Ward Alderman

Berwyn Staff Members Present

Ruth Volbre, City Administration, Ben Daish, Finance Director, Andrea Dressel, Finance Department, Thomas Hayes, Fire Department Chief

- Alderman Santoy opened with a brief review of the planned agenda
- Finance Director opened with a general outline of department line item categories and review of 2019 year to date and 2020 budget assumptions and expectations with further explanation from Chief Hayes of said figures.
- Chief Hayes outlined expected salary increases including timing thereof and possible / potential retirements.
- Chief Hayes outlined departmental capital expenditure expectations including short term versus long term needs, vehicle, building and equipment needs.
- Alderman Santoy suggested further formatting of BFD capital needs which were outlined on more than one report for future presentation to the City Council.
- Director Daish further explained funding structure and potential timing for the largest capital need (Compute Aided Dispatch System) and its budgeting across (3) departments.

Motion to adjourn was made by Santoy and seconded by Nowak, (3) voted in favor, (0) voted against

Submitted as informational

Sincerely

Cesar A. Santoy  
Chairman

Attachment



## **BERWYN FIRE DEPARTMENT**

6700 W. 26<sup>th</sup> St., Berwyn, IL 60402-0701  
708-484-1644

**Thomas A. Hayes**  
Fire Chief

**Mayor Robert J. Lovero**

**Kris A. Coniglio**  
Assistant Fire Chief

### **2020 Berwyn Fire Department Needs/Capital Outlay**

- 1. CAD/RMS (Computer Aided Dispatch/Record Management System): \$1,279,052**  
Our current system is outdated, does not meet current Berwyn Police, Fire and Dispatch needs. This cost will be split between ETSB, Police and Fire.
- 2. 100 Foot Ladder Truck: Approximate cost: \$1,500,000.00**  
This would replace the 2004 Truck that is our frontline truck which responds to the entire City of Berwyn. There are finance options available for this truck.
- 3. Ambulance: Approximate cost: \$180,000.00**  
There are three year finance options available for this item.
- 4. 2 battery operated stretchers: \$35,000.00.** This is to replace our ten year-old stretchers that are currently in service.
- 5. 3 X-Series Zoll Monitor/Defibrillator: \$90,831.30.** These would replace the E series monitors that will be taken out of service before February 3, 2021 due to regulatory FDA requirements.
- 6. 3 MTS Power Load: \$83,830.50.** The Power Loads are mandated on new ambulances. We currently do not have this equipment. They reduce firefighter injuries/workers compensation cases and injuries to patients.

## 2020 Update of 2019 Capital Projects

Item	Approximate Cost	Remarks
Ladder Truck	\$1,400,000.00	This is now 16 years old. This becomes more urgent the longer it gets delayed
Command Vehicle (900)	\$55,000.00	This is on order and will arrive within a few weeks.
Ambulance	\$185,000.00	This is a front line ambulance that was scheduled for purchase in 2018 and was pushed back. An ambulance will be ordered soon. We are looking at alternatives.
Lieutenants office/washroom remodel	\$40,000.00	This project was completed this year with no impact to the budget and no capital funds. Fire Department members completed much of the construction without pay.
CAD/Report Management System	\$175,000.00	Joint project between Police/Fire/ETSB.
Roof Station 1	\$120,000.00	This will need to be completed in the next year or so.
SCBA Replacement (30 units )	\$300,000.00	We can try for Grant but may not succeed
Air packs 2 a year	\$11,152.16	I have implemented a plan to purchase these items within our budget constraints.
Cylinders (30 minutes) 10 @	\$11,654.10	I have implemented a plan to purchase these items within our budget constraints.
Cylinders (60 minutes) 3 @	\$5,085.99	I have implemented a plan to purchase these items within our budget constraints.
Face masks for Air packs	\$6,079.00	I have implemented a plan to purchase these items within our budget constraints.
Voice Maps 20	\$10,313.00	I have implemented a plan to purchase these items within our budget constraints.
Turn out Sets =10	\$36,000.00	I have implemented a plan to purchase these items within our budget constraints.
Helmets 10	\$2,500.00	I have implemented a plan to purchase these items within our budget constraints.

## Fire Department Apparatus and Vehicle Replacement Schedule

### 2019

Replace 2008 Ford Expedition Command Unit 900A. Approximate cost: \$55,000. Total cost paid at the time of purchase. (This vehicle is on order and should have been delivered but due to the auto workers strike, it is delayed.)

### 2020

Replace 2012 Wheeled Coach Ambulance 910. Approximate cost: \$185,000. Six semiannual payments.

Replace 2004 Seagrave truck. New cost is approximately \$1,500,000. Payment preference would be to finance over 10 years.

### 2022

Replace 2015 Ford E450 Ambulance. Approximate cost: \$200,000. Six semiannual payments.

Replace 2015 Ford E450 Ambulance. Approximate cost: \$200,000. Six semiannual payments.

### 2023

Replace 2000 Pierce Engine. The 2008 Crimson would become a backup engine. Approximate cost: \$650,000. Preferred payment would be to finance over 7 years.

Replace 2013 Ford Expedition Battalion Chief Vehicle. Approximate cost: \$60,000. Total cost paid at the time of purchase.

### 2024

Replace 2016 Ford Expedition Assistant Chief Vehicle. Approximate cost: \$65,000. Total cost paid at the time of purchase.

### 2025

Replace 2014 Ford Escape. Possibly replace with energy efficient car instead of SUV. Approximate cost: \$45,000. Total cost paid at the time of purchase.

### 2026

Replace 2018 Ford E450 Ambulance. Approximate cost: \$210,000. Preferred payment would be to finance over three years.

### 2027

Replace 2019 Ford E450 Ambulance. Approximate cost: \$200,000. Preferred payment would be to finance over three years.

### 2028

Replace 2018 Chevy Tahoe Chief Vehicle. Approximate cost: \$65,000. Total cost paid at the time of purchase.

### 2029

Replace 2012 Pierce Quint. The Quint can be sold. Approximate cost: \$1,500,000. Payment preference would be to finance over 10 years.

**\* All prices are approximate purchase prices.**

**BFD 10 Year Vehicle Replacement Plan**

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
900	\$ 55,000.00										
900A											
901											\$ 160,000.00
902											
903											
904		\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
905								\$ 40,000.00	\$ 80,000.00	\$ 80,000.00	\$ 40,000.00
906				\$ 38,000.00	\$ 76,000.00	\$ 76,000.00	\$ 38,000.00				
907				\$ 38,000.00	\$ 76,000.00	\$ 76,000.00	\$ 38,000.00				
908										\$ 65,000.00	
909							\$ 60,000.00				
910		\$ 35,000.00	\$ 70,000.00	\$ 70,000.00	\$ 35,000.00						
911					\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
915							\$ 45,000.00				
916					\$ 60,000.00						
917											
	\$ 55,000.00	\$ 185,000.00	\$ 220,000.00	\$ 296,000.00	\$ 487,000.00	\$ 452,000.00	\$ 361,000.00	\$ 280,000.00	\$ 320,000.00	\$ 385,000.00	\$ 440,000.00



## **City of Berwyn**

### **Budget and Finance Committee Meeting**

#### Berwyn Fire Department 2020 Budget

Thursday, November 14th, 2019

5:30 pm

City Hall Conference Room

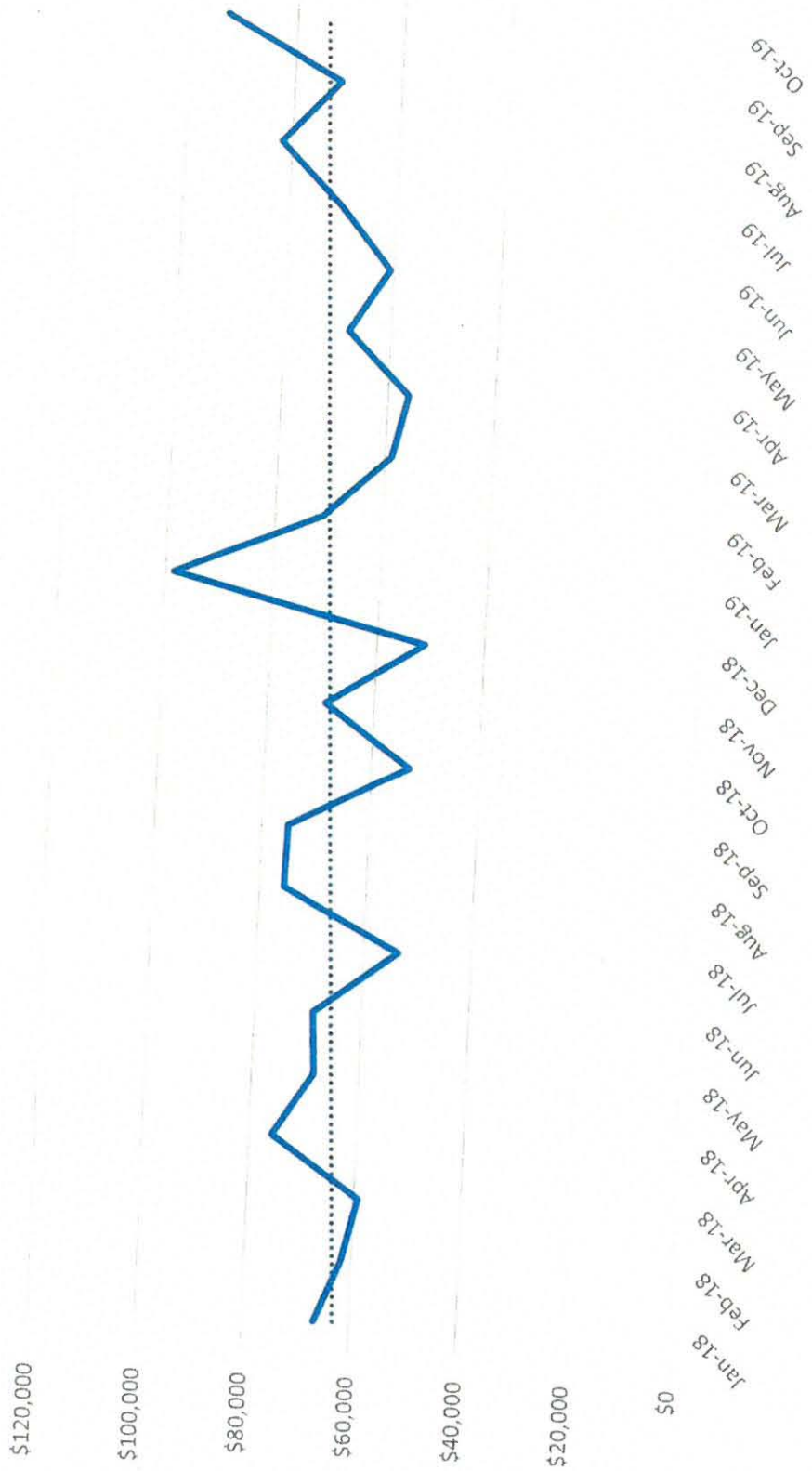
#### Meeting Agenda

- Open Forum
  
- Review of Fire Department 2019 YTD Posted Transactions vs Budget
  - Revenue/Expense Actual as % of Budget.
  - Compare with 2016-2018 Actual Results
- 2020 Fire Department General Fund Preliminary Budget Outlook
  - Revenue Expectations
    - Paramedic Billing
    - Medicare Reimbursement Paramedics
  - Expense Projections
  - Expected Salary changes
    - Contractual Increases
    - Longevity Changes
  
- Fire Department Capital Expenditure Expectations
  - Equipment Replacement
  - Fire Vehicles/Trucks
  - Ambulances
  - Buildings
  
- Other Budgetary Matters
  
- New Business

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
Fund: 100 - General Fund						Target %			
REVENUES						83.3%			
Department: 18 - Fire Department									
4000 - Taxes									
4000	Taxes - Property	1,232,826	1,255,220	(22,394)	1,222,002	97.4%	\$1,217,979	\$1,181,376	\$1,573,408
<i>Account Classification Total: 4000 - Taxes</i>		1,232,826	1,255,220	(22,394)	1,222,002	97.4%	\$1,217,979	\$1,181,376	\$1,573,408
4200 - Services									
4215	Paramedic Collections	925,000	875,000	50,000	498,256	56.9%	\$851,416	\$847,779	\$743,183
4250	Reimbursements	320,000	20,000	300,000	12,282	61.4%	\$18,369	\$21,123	\$20,018
4265	Sponsorships	0	0	0	5,000	N/A	\$2,459	\$81	\$94
4299	Other Fees for Service	5,000	5,000	0	2,486	49.7%	\$7,522	\$3,972	\$6,537
4299-09	Other Fees for Service CPR Training Fees	500	500	0	780	156.0%	\$540	\$285	\$502
<i>Account Classification Total: 4200 - Services</i>		1,250,500	900,500	350,000	518,804	57.6%	\$880,307	\$873,240	\$770,334
4400 - Intergovernmental Revenues									
4400	Grant Revenue	3,750	3,750	0	6,862	183.0%	\$31,037	\$12,080	\$3,482
<i>Account Classification Total: 4400 - Intergovernmental Revenues</i>		3,750	3,750	0	6,862	183.0%	\$31,037	\$12,080	\$3,482
4800 - Other Miscellaneous Revenues									
4800	Interest Income	200	200	0	246	123.0%	\$408	\$139	\$299
<i>Account Classification Total: 4800 - Other Miscellaneous Revenues</i>		200	200	0	246	123.0%	\$408	\$139	\$299
Department Total: 18 - Fire Department		2,487,276	2,159,670	327,606	1,747,914	80.9%	\$2,129,731	\$2,066,835	\$2,347,523
REVENUES Total		2,487,276	2,159,670	327,606	1,747,914	80.9%	\$2,129,731	\$2,066,835	\$2,347,523
EXPENSES									
Department: 18 - Fire Department									
5000 - Salaries & Benefits									
5000	Salaries & Wages	7,810,744	7,402,634	408,110	6,092,157	82.3%	\$7,185,227	\$7,268,856	\$7,295,223
5005	Salaries & Wages - out of class	158,572	158,572	0	115,788	73.0%	\$95,179	\$93,031	\$86,152
5010	Salaries & Wages - overtime	305,000	305,000	0	317,300	104.0%	\$432,180	\$498,963	\$203,571
5015	Stipends - Uniform	77,500	78,500	(1,000)	76,500	97.5%	\$74,000	\$75,500	\$77,000
5020	Stipends - Education	30,750	28,000	2,750	28,000	100.0%	\$37,200	\$28,250	\$28,250
5025	Stipends - Other	0	1,180	(1,180)	0	0.0%	\$1,100	\$300	\$1,281
5025-01	Stipends - Other Fire Investigator	8,700	8,700	0	7,145	82.1%	\$614	\$8,698	\$8,675
5025-02	Stipends - Other Medic	0	0	0	5,300	N/A	\$73,656	\$71,777	\$78,639
5025-03	Stipends - Other PMC	4,000	4,000	0	3,384	84.6%	\$4,000	\$4,154	\$0
5025-04	Stipends - Other PMAC	3,000	3,000	0	2,538	84.6%	\$3,000	\$3,000	\$0
5025-05	Stipends - Other PM PRE	0	2,000	(2,000)	885	44.2%	\$2,768	\$2,249	\$0
5025-06	Stipends - Other PM Cert	23,500	23,000	500	18,922	82.3%	\$9,961	\$6,942	\$0
5025-07	Stipends - Other EMT	2,750	2,750	0	2,326	84.6%	\$2,748	\$2,748	\$0
5030	Unused Time Buyback	325,000	300,000	25,000	76,958	25.7%	\$299,408	\$458,435	\$225,095
5035-01	Benefits Health Insurance	2,570,635	2,552,458	18,177	1,962,823	76.9%	\$2,455,770	\$2,384,867	\$2,107,493
5035-02	Benefits Dental Insurance	71,853	63,449	8,404	55,692	87.8%	\$66,081	\$66,382	\$62,281
5035-03	Benefits Life Insurance	10,810	11,057	(247)	9,014	81.5%	\$10,866	\$10,772	\$10,900
5035-04	Benefits IMRF	4,201	3,456	745	2,908	84.1%	\$4,344	\$4,074	\$5,096
5035-06	Benefits FICA/Medicare	124,469	119,319	5,150	95,552	80.1%	\$111,731	\$110,049	\$104,968
5040	Tuition Reimbursement	11,125	10,000	1,125	5,125	51.3%	\$4,150	\$11,088	\$14,539
5045	Pension	1,232,826	16,255,220	(15,022,394)	1,222,248	7.5%	\$1,217,979	\$1,184,601	\$1,573,440
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		12,775,435	27,332,295	(14,556,860)	10,100,566	37.0%	\$12,091,963	\$12,294,733	\$11,882,604
<b>Salaries and Benefits Without 2019 Pension Bond</b>		<b>12,775,435</b>	<b>12,332,295</b>	<b>443,140</b>	<b>10,100,566</b>	<b>81.9%</b>	<b>12,091,963</b>	<b>12,294,733</b>	<b>11,882,604</b>
5200 - General Operating									
5205	Utilities	12,000	12,000	0	9,104	75.9%	\$11,144	\$10,246	\$10,915
5210	Vehicle Gas & Oil	55,000	55,000	0	36,115	65.7%	\$78,000	\$50,198	\$44,189
5215	Telephone	10,500	12,500	(2,000)	6,118	48.9%	\$11,413	\$7,162	\$10,723
5220	Training, Dues & Publications	47,500	47,500	0	23,728	50.0%	\$42,513	\$36,354	\$28,883

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
5225	Supplies	14,500	11,000	3,500	12,538	114.0%	\$9,301	\$7,714	\$10,689
5225-01	Supplies Office	0	0	0	289	N/A	\$0	\$0	\$5,069
5225-09	Supplies CPR Training Materials	1,000	1,000	0	1,230	123.0%	\$1,054	\$497	\$360
5235	Postage & Printing	1,000	1,000	0	167	16.7%	\$340	\$1,202	\$639
5290	Other General Expenses	44,500	40,000	4,500	27,701	69.3%	\$38,557	\$31,742	\$37,651
5290-50	Other General Expenses Berwyn Emergency Management	3,500	2,000	1,500	1,795	89.7%	\$103	\$599	\$0
<i>Account Classification Total: 5200 - General Operating</i>		189,500	182,000	7,500	118,785	65.3%	\$192,425	\$145,713	\$149,117
<i>5300 - Professional Services</i>									
5300-03	Professional Services Service Fees	150,000	40,300	109,700	27,581	68.4%	\$40,726	\$37,672	\$509
<i>Account Classification Total: 5300 - Professional Services</i>		150,000	40,300	109,700	27,581	68.4%	\$40,726	\$37,672	\$509
<i>5400 - Repairs &amp; Maintenance</i>									
5400	Repairs & Maintenance	0	0	0	2,051	N/A	\$1,728	\$1,435	\$9,010
5400-30	Repairs & Maintenance Building	65,000	65,000	0	48,206	74.2%	\$63,971	\$68,396	\$48,645
5400-31	Repairs & Maintenance Fleet	90,000	95,000	(5,000)	45,750	48.2%	\$66,864	\$55,268	\$54,780
5405	Copier Maintenance	2,500	2,500	0	1,768	70.7%	\$2,472	\$2,072	\$2,092
<i>Account Classification Total: 5400 - Repairs &amp; Maintenance</i>		157,500	162,500	(5,000)	97,774	60.2%	\$135,035	\$127,172	\$114,527
<i>5500 - Equipment</i>									
5500	Equipment	76,500	76,500	0	54,572	71.3%	\$30,824	\$19,783	\$73,117
5500-01	Equipment Turnout Gear	50,000	50,000	0	31,555	63.1%	\$38,550	\$41,916	\$26,690
5505	Equipment Lease	142,000	142,000	0	141,733	99.8%	\$154,571	\$223,563	\$223,563
<i>Account Classification Total: 5500 - Equipment</i>		268,500	268,500	0	227,860	84.9%	\$223,945	\$285,262	\$323,371
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	151,570	151,570	0	0	0.0%	\$312,967	\$83,787	\$308,251
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		151,570	151,570	0	0	0.0%	\$312,967	\$83,787	\$308,251
<i>5800 - Capital Expenses</i>									
5800	Capital Outlay	0	0	0	0	N/A	\$175,811	\$0	\$592,009
<i>Account Classification Total: 5800 - Capital Expenses</i>		0	0	0	0	0.0%	\$175,811	\$0	\$592,009
Department Total: 18 - Fire Department		13,692,505	28,137,165	(14,444,660)	10,572,567	37.6%	\$13,172,871	\$12,974,340	\$13,370,388
EXPENSES Total		13,692,505	28,137,165	(14,444,660)	10,572,567	37.6%	\$13,172,871	\$12,974,340	\$13,370,388
<i>Expense Without 2019 Pension Bond</i>		<b>13,692,505</b>	<b>13,137,165</b>	<b>555,340</b>	<b>10,572,567</b>	<b>80.5%</b>	<b>13,172,871</b>	<b>12,974,340</b>	<b>13,370,388</b>
Fund REVENUE	Total: 100 - General Fund	2,487,276	2,159,670	327,606	1,747,914	80.9%	\$2,129,731	\$2,066,835	\$2,347,523
Fund EXPENSE	Total: 100 - General Fund	13,692,505	28,137,165	(14,444,660)	10,572,567	37.6%	\$13,172,871	\$12,974,340	\$13,370,388
Fund Total: 100 - General Fund		(11,205,229)	(25,977,495)	14,772,266	(8,824,653)	34.0%	(\$11,043,141)	(\$10,907,504)	(\$11,022,864)
<i>Fund Total Without 2019 Pension Bond</i>		<b>(11,205,229)</b>	<b>(10,977,495)</b>	<b>(227,734)</b>	<b>(8,824,653)</b>	<b>80.4%</b>	<b>(11,043,141)</b>	<b>(10,907,504)</b>	<b>(11,022,864)</b>

# Ambulance Billing Collections 2018-Oct2019





I-3

A Century of Progress with Pride

November 15, 2019

Budget and Finance Committee Meeting Minutes

Convened: Friday, November 15, 5:30 pm / Adjourned: Friday, November 15, 6:40 pm

Committee Members Present

Cesar Santoy, 5<sup>th</sup> Ward Alderman, Chairman / Scott Lennon, 1<sup>st</sup> Ward Alderman / Tony Nowak, 8<sup>th</sup> Ward Alderman

Berwyn Staff Members Present

Ruth Volbre, City Administration, Ben Daish, Finance Director, Andrea Dressel, Finance Department, Charles Lazzara, Building Director Department

- Director Daish commenced with a general outline of department revenues and expenses including a comparison of 2016 – 2018 results and general trends for each
- Director Lazzara outlined difficulties with collection of fines and the related impact to revenues for the department
- Director Lazzara outlined the need for an additional inspector for the department which as been included in the 2020 budget, highlighted an increase in the rodent abatement line item and noted expected reductions in health care expenses as a result of personnel changes.
- Alderman Santoy recommended competitive bidding of professional services (5300) and a slight increase to training budget line (5220)
- Director Lazzara discussed general capital improvement needs with a more detail to be developed by the department
- Alderman Lennon requested further discussion of improved collection of fines, increased fines for blight, review of fine amounts and consideration of liens or other legal means for unpaid fines and fees. This was presented under New Business and will be formally discussed under a specific agenda at a future committee meeting. This should be considered a referral item to this same committee

Motion to adjourn was made by Nowak and seconded by Lennon, (3) voted in favor, (0) voted against

Submitted as informational

Sincerely

Cesar A. Santoy  
Chairman

Attachment

City of Berwyn

Budget and Finance Committee Meeting

Berwyn Building Department 2020 Budget

Friday, November 15th, 2019

5:30 pm

City Hall Conference Room

Meeting Agenda

Open Forum

Review of Building Department 2019 YTD Posted Transactions vs Budget

1. Revenue/Expense Actual as % of Budget.
2. Compare with 2016-2018 Actual Results

2020 Building Department General Fund Preliminary Budget Outlook  
Revenue Expectations

1. Permits
2. Inspection

Expense Projections  
Expected Salary changes

1. Staffing Schedule
2. Contractual Increases

Building Department Capital Expenditure Expectations  
Other Budgetary Matters  
New Business

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount	
Fund: 100 - General Fund							Target %			
REVENUES		<i>Note Revenue Posted through September</i>					83.3%			
<i>4000 - Taxes</i>										
4035	Taxes - Real Estate Transfer	2,000,000	2,000,000	-	1,465,856	73.3%	2,317,555	1,890,665	1,905,205	
<i>Account Classification Total: 4000 - Taxes</i>		2,000,000	2,000,000	-	1,465,856	73.3%	2,317,555	1,890,665	1,905,205	
<i>4100 - Licenses &amp; Permits</i>										
4135	Permits - Building	165,000	165,000	-	107,005	64.9%	167,998	175,452	81,148	
4140	Permits - Local Improvement	646,000	646,000	-	339,747	52.6%	618,570	732,326	795,143	
4170	Electric Sign Inspection	10,000	19,500	(9,500)	8,285	42.5%	19,540	37,390	79,062	
4175	Certificate of Compliance	60,000	60,000	-	46,580	77.6%	58,715	64,190	72,482	
<i>Account Classification Total: 4100 - Licenses &amp; Permits</i>		881,000	890,500	(9,500)	501,617	56.3%	864,823	1,009,358	1,027,834	
REVENUES Total		2,881,000	2,890,500	(9,500)	1,967,473	68.1%	3,182,378	2,900,023	2,933,039	
Fund REVENUE	Total: 100 - General Fund	2,881,000	2,890,500	(9,500)	1,967,473	68.1%	3,182,378	2,900,023	2,933,039	
Fund EXPENSE	Total: 100 - General Fund									
Fund Total: 100 - General Fund		2,881,000	2,890,500	(9,500)	1,967,473	68.1%	3,182,378	2,900,023	2,933,039	
REVENUE GRAND Totals:		2,881,000	2,890,500	(9,500)	1,967,473	68.1%	3,182,378	2,900,023	2,933,039	
EXPENSE GRAND Totals:		-	-	-	-	0.0%	-	-	-	
Grand Totals:		2,881,000	2,890,500	(9,500)	1,967,473	68.1%	3,182,378	2,900,023	2,933,039	

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount	
<b>Fund: 100 - General Fund</b>							<b>Target %</b>			
<b>REVENUES</b>							<b>83.3%</b>			
<i>Note Revenue Posted through September</i>										
<b>Department: 24 - Building/Neighborhood Affairs</b>										
<i>4200 - Services</i>										
4250	Reimbursements	-	-	-	-	N/A	6,000	4,690	310	
4250-01	Reimbursements Buildings	95,000	95,000	-	60,822	64.0%	102,301	106,155	109,887	
4250-02	Reimbursements Elevators	7,500	7,500	-	3,300	44.0%	7,250	7,850	9,283	
4285	Inspections	300,000	285,000	15,000	375,030	131.6%	278,530	121,470	137,015	
<i>Account Classification Total: 4200 - Services</i>		402,500	387,500	15,000	439,152	113.3%	394,081	240,165	256,495	
<i>4300 - Fines &amp; Penalties</i>										
4325	Fines - Local Ordinance	215,000	215,000	-	115,297	53.6%	185,398	252,311	388,969	
4340	Fines - Compliance Tickets	-	-	-	-	N/A	-	-	(450)	
<i>Account Classification Total: 4300 - Fines &amp; Penalties</i>		215,000	215,000	-	115,297	53.6%	185,398	252,311	388,519	
<b>Department Total: 24 - Building/Neighborhood Affairs</b>		617,500	602,500	15,000	554,449	92.0%	579,479	492,476	645,014	
<b>REVENUES Total</b>		617,500	602,500	15,000	554,449	92.0%	579,479	492,476	645,014	
<b>EXPENSES</b>										
<b>Department: 24 - Building/Neighborhood Affairs</b>										
<i>5000 - Salaries &amp; Benefits</i>										
5000	Salaries & Wages	661,255	641,098	20,157	499,124	77.9%	608,754	580,687	533,463	
5010	Salaries & Wages - overtime	6,250	6,250	-	5,977	95.6%	6,250	6,160	4,198	
5025	Stipends - Other	3,000	3,000	-	1,350	45.0%	2,650	1,800	1,800	
5030	Unused Time Buyback	23,138	23,138	-	6,099	26.4%	15,309	13,196	14,352	
5035-01	Benefits Health Insurance	311,814	330,040	(18,226)	228,356	69.2%	325,327	319,442	262,166	
5035-02	Benefits Dental Insurance	9,573	7,530	2,043	6,760	89.8%	9,376	9,223	8,125	
5035-03	Benefits Life Insurance	2,088	1,953	135	1,538	78.8%	1,897	1,771	1,649	
5035-04	Benefits IMRF	65,411	54,552	10,859	42,687	78.2%	65,721	62,459	70,069	
5035-06	Benefits FICA/Medicare	48,717	49,013	(296)	38,300	78.1%	45,364	43,306	39,732	
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		1,131,246	1,116,574	14,672	830,191	74.4%	1,080,647	1,038,044	935,553	
<i>5200 - General Operating</i>										
5205	Utilities	12,000	12,000	-	9,358	78.0%	11,290	11,086	9,123	
5210	Vehicle Gas & Oil	10,000	10,000	-	7,051	70.5%	13,098	6,326	6,801	
5215	Telephone	15,000	15,000	-	9,006	60.0%	14,063	16,513	12,585	
5220	Training, Dues & Publications	2,500	2,500	-	3,119	124.7%	80	1,085	-	
5225	Supplies	14,500	14,500	-	9,429	65.0%	8,608	12,972	2,431	
5225-01	Supplies Office	-	-	-	3,050	N/A	313	1,817	10,833	
5235	Postage & Printing	17,000	17,000	-	10,949	64.4%	17,769	12,789	17,435	
5290	Other General Expenses	41,500	1,500	40,000	2,148	143.2%	230	317	929	
<i>Account Classification Total: 5200 - General Operating</i>		112,500	72,500	40,000	54,109	74.6%	65,452	62,906	60,136	
<i>5300 - Professional Services</i>										
5300	Professional Services	430,000	430,000	-	291,485	67.8%	426,439	402,854	370,491	
<i>Account Classification Total: 5300 - Professional Services</i>		430,000	430,000	-	291,485	67.8%	426,439	402,854	370,491	
<i>5400 - Repairs &amp; Maintenance</i>										
5400	Repairs & Maintenance	150,000	175,000	(25,000)	117,016	66.9%	179,328	284,737	178,787	
5400-20	Repairs & Maintenance foreclosed properties	-	-	-	-	N/A	-	9,167	85,554	
5405	Copier Maintenance	2,000	2,000	-	1,411	70.6%	1,879	1,674	1,560	
<i>Account Classification Total: 5400 - Repairs &amp; Maintenance</i>		152,000	177,000	(25,000)	118,427	66.9%	181,206	295,578	265,901	
<i>5600 - Other Miscellaneous</i>										
5625	Internal Service Fund charges	8,169	7,426	743	-	0.0%	13,325	2,054	34,056	

The City of Berwyn



Cesar A. Santoy  
5<sup>th</sup> Ward Alderman

I-4

A Century of Progress with Pride

November 19, 2019

Budget and Finance Committee Meeting Minutes

Convened: Tuesday, November 19, 5:34 pm / Adjourned: Tuesday, November 19, 6:45 pm

Committee Members Present: Cesar Santoy, 5<sup>th</sup> Ward Alderman, Chairman / Scott Lennon, 1<sup>st</sup> Ward Alderman / Tony Nowak, 8<sup>th</sup> Ward Alderman - Berwyn Staff Members Present: Ruth Volbre, City Administration, Ben Daish, Finance Director, Andrea Dressel, Finance Department, Michael Cimaglia, Police Chief, Thomas O' Halloran, Deputy Police Chief

- Director Daish started with a general review of actual and budgeted revenues and expenses followed by comment from Deputy Chief O'Halloran
- A recommendation was presented by the committee to review further whether the rates for fines should be increased.
- A general review of BPD sub department personnel and salaries followed and Chief Cimaglia mentioned the potential increase to salaries resulting from pending CBA contract renewal
- Deputy Chief O'Halloran
- Deputy Chief O'Halloran highlighted the need for a new CAD (computer aided dispatch) system as a primary departmental need. Director Daish added that this would be budgeted under the Capital Bond Fund Budget which could be reviewed within the Budget and Finance Committee Meeting
- A review of BPD capital needs followed which included vehicles and building needs.

Motion to adjourn was made by Santoy and seconded by Lennon, (3) voted in favor, (0) voted against

Submitted as informational

Sincerely

Cesar A. Santoy  
Chairman

Attachment



## **City of Berwyn**

Budget and Finance Committee Meeting

### Berwyn Police Department 2020 Budget

Tuesday, November 19th, 2019

5:30 pm

City Hall Conference Room

### Meeting Agenda

- Open Forum
  
- Review of Police Department 2019 YTD Posted Transactions vs Budget
  - Revenue/Expense Actual as % of Budget.
  - Compare with 2016-2018 Actual Results
  
- 2020 Police Department General Fund Preliminary Budget Outlook
  - Revenue Expectations
    - Fines
    - Reimbursements
  - Expense Projections
  - Expected Salary changes
    - Contractual Increases
    - Longevity Changes
  
- Police Department Capital Expenditure Expectations
  - 2020 and Subsequent Years
  - Equipment Replacement
  - PD Vehicles
  - Building
  
- Other Budgetary Matters
  
- New Business

# 2020 Capital Projects

V1

Description	Approximate Cost	Remarks
Purchase (5) Vehicles for Front line, equipment, transition expenses	\$197,500.00	39,500 per car - (4) line cars (1) Unmarked
CAD/RMS Purchase - Joint FD/9-1-1 Board	\$175,000.00	Initial funding for project kickoff total expenses 1m
Facility Mechanical Evaluation 3-5 Plan	\$30,000.00	started in 2019 to be completed in 2020
Fire Pump Replacement	\$21,500.00	started in 2019 to be completed in 2020
Carpet / Painting	\$25,000.00	
	<b>\$449,000.00</b>	
<b>Potential Future Projects &amp; Projected Costs 2 - 5 Years</b>		
Boiler Replacement (2)	\$175,000.00	
Main Roof Top A/C Unit Replacement	\$175,000.00	
Community Room Improvements	\$45,000.00	Furniture / AV Improvements
Shooting Range Improvements	\$145,000.00	
Domestic Hot Water System Reconfiguration	\$45,000.00	eliminate oversized HW heater
West Parking Lot Expansion & Improvements	\$650,000.00	
Building Generator*	\$265,500.00	
ComEd Redundant Power Supply*	\$20,000 - \$68,000	
Police Department Expansion 2-5 years out	\$11 - \$15 million	preliminary plans exist from 2013

*350,000  
all in  
to start*

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
<b>Fund: 100 - General Fund</b>									
<b>REVENUES</b>									
<b>Department: 20 - Police Department</b>									
<i>4000 - Taxes</i>									
4000	Taxes - Property	1,496,373	1,509,826	(13,453)	1,472,129	97.5%	1,424,327	1,245,194	1,552,327
<i>Account Classification Total: 4000 - Taxes</i>		1,496,373	1,509,826	(13,453)	1,472,129	97.5%	1,424,327	1,245,194	1,552,327
<i>4200 - Services</i>									
4250	Reimbursements	30,000	30,000	-	33,240	110.8%	51,660	74,931	34,437
4299-11	Other Fees for Service Insurance Reports	10,000	13,000	(3,000)	6,645	51.1%	14,969	13,090	16,340
4299-13	Other Fees for Service False Alarm Activation	-	-	-	-	N/A	-	300	75
4299-17	Other Fees for Service Sex Offender Registration	1,500	1,500	-	1,220	81.3%	1,329	1,705	1,975
4299-19	Other Fees for Service Fingerprinting	2,000	2,000	-	900	45.0%	2,340	2,370	2,580
4299-21	Other Fees for Service Property Room	10,000	8,000	2,000	5,934	74.2%	(140)	14,650	(94)
4299-23	Other Fees for Service Miscellaneous	-	-	-	10,764	N/A	10,628	3,366	12,489
<i>Account Classification Total: 4200 - Services</i>		53,500	54,500	(1,000)	58,703	107.7%	80,786	110,412	67,803
<i>4300 - Fines &amp; Penalties</i>									
4310	Fees - Towing	10,000	10,000	-	-	0.0%	7,924	6,420	8,060
4311	Fines - Impound Vehicles	100,000	100,000	-	109,000	109.0%	114,000	135,600	172,800
4315	Fines - Parking Tickets	1,950,000	1,950,000	-	1,213,767	62.2%	1,832,969	1,757,772	1,650,757
4320	Fines - Cook County Court	30,000	48,500	(18,500)	29,720	61.3%	64,309	83,005	75,355
4325	Fines - Local Ordinance	25,000	25,000	-	23,688	94.8%	23,694	26,540	17,385
4340	Fines - Compliance Tickets	75,000	62,500	12,500	74,040	118.5%	64,351	62,182	95,069
4345	Fines - Red Light Photo Enforcement	2,500,000	2,517,643	(17,643)	1,664,170	66.1%	2,589,826	2,793,313	3,866,208
4355-09	Fines - other Booting	30,000	25,000	5,000	17,050	68.2%	25,740	26,800	22,800
4355-11	Fines - other Cannabis Tickets	5,000	5,000	-	7,466	149.3%	6,742	8,230	7,685
<i>Account Classification Total: 4300 - Fines &amp; Penalties</i>		4,725,000	4,743,643	(18,643)	3,138,901	66.2%	4,729,555	4,899,863	5,916,120
<i>4400 - Intergovernmental Revenues</i>									
4400	Grant Revenue	205,287	168,120	37,167	127,584	75.9%	217,101	145,958	146,977
<i>Account Classification Total: 4400 - Intergovernmental Revenues</i>		205,287	168,120	37,167	127,584	75.9%	217,101	145,958	146,977
<i>4800 - Other Miscellaneous Revenues</i>									
4800	Interest Income	200	200	-	289	144.3%	224	127	33
4850	Contributions	4,000	4,000	-	2,645	66.1%	5,390	3,530	13,007
<i>Account Classification Total: 4800 - Other Miscellaneous Revenues</i>		4,200	4,200	-	2,934	69.8%	5,615	3,657	13,040
<b>Sub Department: 59 - Auxiliary Personnel</b>									
<i>4200 - Services</i>									
4250	Reimbursements	65,000	65,000	-	31,953	49.2%	56,100	64,361	70,184
<i>Account Classification Total: 4200 - Services</i>		65,000	65,000	-	31,953	49.2%	56,100	64,361	70,184
<b>Sub Department Total: 59 - Auxiliary Personnel</b>		65,000	65,000	-	31,953	49.2%	56,100	64,361	70,184
<b>Department Total: 20 - Police Department</b>		6,549,360	6,545,289	4,071	4,832,203	73.8%	6,513,483	6,469,444	7,766,451
<b>REVENUES Total</b>		6,549,360	6,545,289	4,071	4,832,203	73.8%	6,513,483	6,469,444	7,766,451

**EXPENSES**

Department: 20 - Police Department

5000 - Salaries & Benefits

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
5040	Tuition Reimbursement	42,000	95,000	(53,000)	49,607	52.2%	118,506	152,179	157,060
5045	Pension	1,496,373	16,509,826	(15,013,453)	1,472,418	8.9%	1,424,327	1,248,592	1,552,360
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		1,538,373	16,604,826	(15,066,453)	1,522,025	9.2%	1,542,834	1,400,771	1,709,421
<i>5200 - General Operating</i>									
5205	Utilities	27,500	23,500	4,000	18,578	79.1%	26,586	21,199	18,329
5210	Vehicle Gas & Oil	180,000	195,000	(15,000)	125,321	64.3%	276,737	176,390	157,190
5215-01	Telephone In-House	55,920	66,900	(10,980)	34,012	50.8%	119,750	171,855	160,670
5215-03	Telephone Cell	-	-	-	5,508	N/A	1,054	-	-
5220	Training, Dues & Publications	95,000	80,000	15,000	82,344	102.9%	54,304	103,178	80,241
5225	Supplies	63,100	46,900	16,200	31,315	66.8%	38,313	44,595	43,782
5225-01	Supplies Office	-	-	-	3,206	N/A	-	-	2,043
5235	Postage & Printing	30,200	24,400	5,800	28,457	116.6%	23,680	26,501	31,855
5290	Other General Expenses	163,500	163,500	-	131,580	80.5%	153,480	123,487	115,317
<i>Account Classification Total: 5200 - General Operating</i>		615,220	600,200	15,020	460,321	76.7%	693,904	667,205	609,426
<i>5300 - Professional Services</i>									
5300	Professional Services	-	-	-	5,305	N/A	-	-	(587)
5345	Redlight Photo Enforcement	979,365	979,365	-	506,769	51.7%	934,880	964,992	1,429,601
<i>Account Classification Total: 5300 - Professional Services</i>		979,365	979,365	-	512,074	52.3%	934,880	964,992	1,429,014
<i>5400 - Repairs &amp; Maintenance</i>									
5400	Repairs & Maintenance	-	-	-	387	N/A	349	-	-
5400-30	Repairs & Maintenance Building	206,000	252,500	(46,500)	189,782	75.2%	231,386	172,907	180,582
5400-31	Repairs & Maintenance Fleet	165,500	165,500	-	141,469	85.5%	144,295	149,513	189,673
5405	Copier Maintenance	17,000	17,000	-	12,879	75.8%	17,385	15,049	14,542
<i>Account Classification Total: 5400 - Repairs &amp; Maintenance</i>		388,500	435,000	(46,500)	344,517	79.2%	393,416	337,468	384,797
<i>5500 - Equipment</i>									
5500	Equipment	45,000	38,500	6,500	15,212	39.5%	102,179	35,222	26,644
<i>Account Classification Total: 5500 - Equipment</i>		45,000	38,500	6,500	15,212	39.5%	102,179	35,222	26,644
<i>5600 - Other Miscellaneous</i>									
5625	Internal Service Fund charges	623,918	567,198	56,720	-	0.0%	878,795	351,438	1,233,392
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		623,918	567,198	56,720	-	0.0%	878,795	351,438	1,233,392
<i>5800 - Capital Expenses</i>									
5800	Capital Outlay	-	-	-	-	N/A	-	-	312,996
<i>Account Classification Total: 5800 - Capital Expenses</i>		-	-	-	-	0.0%	-	-	312,996
<b>Sub Department: 51 - Administration</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	1,107,418	892,991	214,427	707,267	79.2%	746,554	853,493	832,954
5005	Salaries & Wages - out of class	-	-	-	-	N/A	-	81	-
5010	Salaries & Wages - overtime	-	-	-	-	N/A	-	2,426	-
5015	Stipends - Uniform	5,000	5,000	-	6,000	120.0%	5,500	5,500	5,000
5020	Stipends - Education	7,000	7,000	-	6,500	92.9%	6,500	5,500	7,000
5030	Unused Time Buyback	145,281	144,803	478	8,140	5.6%	259,482	153,872	105,699
5035-01	Benefits Health Insurance	204,939	187,697	17,242	148,973	79.4%	190,143	179,643	163,018
5035-02	Benefits Dental Insurance	5,298	4,204	1,094	3,998	95.1%	5,138	4,770	4,726
5035-03	Benefits Life Insurance	405	405	-	674	166.4%	698	800	811
5035-04	Benefits IMRF	-	-	-	-	N/A	-	7,300	20,155
5035-06	Benefits FICA/Medicare	16,097	17,753	(1,656)	11,421	64.3%	13,214	19,641	17,535
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		1,491,438	1,259,853	231,585	892,973	70.9%	1,227,229	1,233,026	1,156,897
<b>Sub Department Total: 51 - Administration</b>		1,491,438	1,259,853	231,585	892,973	70.9%	1,227,229	1,233,026	1,156,897
<b>Sub Department: 53 - Supervisors</b>									
<i>5000 - Salaries &amp; Benefits</i>									

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
5000	Salaries & Wages	2,848,928	2,562,405	286,523	2,141,404	83.6%	2,396,153	2,580,135	2,471,140
5005	Salaries & Wages - out of class	7,000	7,000	-	4,635	66.2%	4,958	4,946	6,192
5010	Salaries & Wages - overtime	185,634	185,634	-	164,237	88.5%	176,794	195,243	167,029
5015	Stipends - Uniform	23,000	23,000	-	23,000	100.0%	20,500	22,000	22,000
5020	Stipends - Education	23,000	23,000	-	23,000	100.0%	21,500	24,000	23,000
5030	Unused Time Buyback	338,174	338,174	-	21,364	6.3%	328,325	298,117	279,571
5035-01	Benefits Health Insurance	742,799	544,997	197,802	549,175	100.8%	595,487	609,741	521,419
5035-02	Benefits Dental Insurance	18,924	13,031	5,893	15,841	121.6%	17,685	18,158	16,741
5035-03	Benefits Life Insurance	2,837	2,838	(1)	2,509	88.4%	2,737	3,020	2,940
5035-06	Benefits FICA/Medicare	46,030	43,607	2,423	33,929	77.8%	39,950	43,075	41,977
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		<b>4,236,326</b>	<b>3,743,686</b>	<b>492,640</b>	<b>2,979,096</b>	<b>79.6%</b>	<b>3,604,088</b>	<b>3,798,435</b>	<b>3,552,009</b>
<b>Sub Department Total: 53 - Supervisors</b>		<b>4,236,326</b>	<b>3,743,686</b>	<b>492,640</b>	<b>2,979,096</b>	<b>79.6%</b>	<b>3,604,088</b>	<b>3,798,435</b>	<b>3,552,009</b>
<b>Sub Department: 55 - Detectives</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	1,654,726	1,682,108	(27,382)	1,370,053	81.4%	1,791,016	1,844,295	1,615,909
5010	Salaries & Wages - overtime	226,600	226,600	-	129,915	57.3%	215,809	258,906	263,468
5015	Stipends - Uniform	21,000	21,000	-	18,000	85.7%	19,000	20,000	17,000
5020	Stipends - Education	10,000	10,000	-	10,000	100.0%	9,500	9,000	8,500
5030	Unused Time Buyback	260,482	260,482	-	16,893	6.5%	252,895	234,059	235,797
5035-01	Benefits Health Insurance	620,323	604,774	15,549	409,797	67.8%	521,362	535,408	415,108
5035-02	Benefits Dental Insurance	19,024	14,744	4,280	12,185	82.6%	15,325	16,129	13,640
5035-03	Benefits Life Insurance	2,838	2,838	-	2,021	71.2%	2,579	2,711	2,415
5035-06	Benefits FICA/Medicare	30,476	31,012	(536)	22,267	71.8%	31,790	33,090	30,351
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		<b>2,845,469</b>	<b>2,853,558</b>	<b>(8,089)</b>	<b>1,991,131</b>	<b>69.8%</b>	<b>2,859,276</b>	<b>2,953,598</b>	<b>2,602,188</b>
<b>Sub Department Total: 55 - Detectives</b>		<b>2,845,469</b>	<b>2,853,558</b>	<b>(8,089)</b>	<b>1,991,131</b>	<b>69.8%</b>	<b>2,859,276</b>	<b>2,953,598</b>	<b>2,602,188</b>
<b>Sub Department: 57 - Officers</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	6,097,074	5,466,172	630,902	4,392,612	80.4%	5,523,134	5,152,395	5,216,477
5005	Salaries & Wages - out of class	-	-	-	-	N/A	-	23	138
5010	Salaries & Wages - overtime	357,933	357,933	-	248,471	69.4%	340,889	360,520	496,378
5015	Stipends - Uniform	63,000	63,000	-	64,000	101.6%	65,000	63,000	64,500
5020	Stipends - Education	36,500	36,500	-	37,500	102.7%	41,000	32,500	36,500
5025	Stipends - Other	7,500	7,500	-	4,820	64.3%	6,380	5,260	13,920
5030	Unused Time Buyback	477,508	477,508	-	88,783	18.6%	467,074	488,533	445,314
5035-01	Benefits Health Insurance	2,233,784	2,176,749	57,035	1,572,030	72.2%	1,960,325	1,788,175	1,596,403
5035-02	Benefits Dental Insurance	60,956	52,286	8,670	40,668	77.8%	47,749	43,981	41,005
5035-03	Benefits Life Insurance	9,053	8,783	270	7,148	81.4%	8,720	8,387	8,539
5035-06	Benefits FICA/Medicare	98,916	92,030	6,886	71,783	78.0%	93,112	88,330	89,320
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		<b>9,442,224</b>	<b>8,738,461</b>	<b>703,763</b>	<b>6,527,815</b>	<b>74.7%</b>	<b>8,553,381</b>	<b>8,031,103</b>	<b>8,008,494</b>
<b>Sub Department Total: 57 - Officers</b>		<b>9,442,224</b>	<b>8,738,461</b>	<b>703,763</b>	<b>6,527,815</b>	<b>74.7%</b>	<b>8,553,381</b>	<b>8,031,103</b>	<b>8,008,494</b>
<b>Sub Department: 59 - Auxiliary Personnel</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	323,925	361,075	(37,150)	289,978	80.3%	266,199	378,028	301,581
5035-01	Benefits Health Insurance	-	-	-	15,219	N/A	11,686	12,505	9,578
5035-02	Benefits Dental Insurance	-	-	-	334	N/A	251	356	288
5035-03	Benefits Life Insurance	-	-	-	112	N/A	80	103	76
5035-04	Benefits IMRF	-	-	-	3,075	N/A	2,622	3,122	2,951
5035-06	Benefits FICA/Medicare	24,780	27,622	(2,842)	22,661	82.0%	20,442	28,535	22,651
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		<b>348,705</b>	<b>388,697</b>	<b>(39,992)</b>	<b>331,378</b>	<b>85.3%</b>	<b>301,280</b>	<b>422,650</b>	<b>337,125</b>
<b>Sub Department Total: 59 - Auxiliary Personnel</b>		<b>348,705</b>	<b>388,697</b>	<b>(39,992)</b>	<b>331,378</b>	<b>85.3%</b>	<b>301,280</b>	<b>422,650</b>	<b>337,125</b>

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
<b>Sub Department: 61 - Radio Operators / Dispatchers</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	973,807	920,392	53,415	712,062	77.4%	835,988	897,417	937,276
5010	Salaries & Wages - overtime	65,000	65,000	-	40,467	62.3%	133,383	67,666	45,278
5025	Stipends - Other	5,000	5,000	-	13,250	265.0%	5,500	6,500	5,000
5030	Unused Time Buyback	36,431	36,431	-	12,194	33.5%	52,164	16,452	12,851
5035-01	Benefits Health Insurance	362,863	325,144	37,719	242,957	74.7%	271,693	310,265	247,296
5035-02	Benefits Dental Insurance	9,230	14,479	(5,249)	6,643	45.9%	8,033	8,366	7,064
5035-03	Benefits Life Insurance	2,297	2,297	-	1,954	85.1%	2,252	2,537	2,387
5035-04	Benefits IMRF	103,593	86,165	17,428	64,487	74.8%	105,035	100,401	117,025
5035-06	Benefits FICA/Medicare	79,786	75,471	4,315	60,272	79.9%	74,533	71,755	73,077
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		1,638,007	1,530,379	107,628	1,154,286	75.4%	1,488,580	1,481,360	1,447,254
<b>Department Total: 61 - Radio Operators / Dispatchers</b>		1,638,007	1,530,379	107,628	1,154,286	75.4%	1,488,580	1,481,360	1,447,254
<b>Sub Department: 63 - Community Service Officers</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	737,306	710,080	27,226	574,779	80.9%	693,365	672,623	534,487
5010	Salaries & Wages - overtime	6,259	6,259	-	5,322	85.0%	5,961	11,475	10,901
5015	Stipends - Uniform	1,600	1,600	-	1,500	93.8%	1,700	1,600	1,300
5020	Stipends - Education	-	-	-	-	0.0%	-	-	-
5030	Unused Time Buyback	4,555	4,555	-	-	0.0%	12,342	3,432	2,834
5035-01	Benefits Health Insurance	337,597	329,209	8,388	250,602	76.1%	289,586	322,482	280,505
5035-02	Benefits Dental Insurance	9,611	10,449	(838)	7,116	68.1%	7,880	9,890	9,493
5035-03	Benefits Life Insurance	2,297	2,432	(135)	1,707	70.2%	2,096	2,096	1,740
5035-04	Benefits IMRF	74,703	57,913	16,790	45,137	77.9%	70,120	66,671	68,504
5035-06	Benefits FICA/Medicare	54,751	52,871	1,880	43,804	82.9%	51,612	49,175	39,142
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		1,228,679	1,175,368	53,311	929,967	79.1%	1,134,661	1,139,444	948,905
<b>Department Total: 63 - Community Service Officers</b>		1,228,679	1,175,368	53,311	929,967	79.1%	1,134,661	1,139,444	948,905
<b>Sub Department: 65 - Parking Enforcement Personnel</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	-	-	-	-	N/A	-	13,717	106,885
5015	Stipends - Uniform	-	-	-	-	N/A	-	-	100
5035-01	Benefits Health Insurance	-	-	-	-	N/A	-	326	10,505
5035-02	Benefits Dental Insurance	-	-	-	-	N/A	-	4	129
5035-03	Benefits Life Insurance	-	-	-	-	N/A	-	4	229
5035-04	Benefits IMRF	-	-	-	-	N/A	-	97	5,978
5035-06	Benefits FICA/Medicare	-	-	-	-	N/A	-	1,189	8,092
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		-	-	-	-	0.0%	-	15,337	131,919
<b>Department Total: 65 - Parking Enforcement Personnel</b>		-	-	-	-	0.0%	-	15,337	131,919
<b>Sub Department: 67 - Booking Officers</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	317,417	304,645	12,772	230,621	75.7%	274,202	227,748	213,651
5010	Salaries & Wages - overtime	5,315	5,315	-	14,905	280.4%	5,062	7,724	1,643
5015	Stipends - Uniform	-	-	-	600	N/A	-	-	-
5030	Unused Time Buyback	-	-	-	-	N/A	56	-	-
5035-01	Benefits Health Insurance	107,851	93,636	14,215	81,421	87.0%	94,656	82,385	46,972
5035-02	Benefits Dental Insurance	2,654	4,560	(1,906)	1,972	43.3%	2,315	1,913	743
5035-03	Benefits Life Insurance	811	811	-	647	79.8%	790	651	566
5035-04	Benefits IMRF	35,564	22,822	12,742	18,753	82.2%	26,906	21,633	23,108
5035-06	Benefits FICA/Medicare	23,750	22,615	1,135	18,723	82.8%	20,531	16,882	15,910
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		493,362	454,404	38,958	367,642	80.9%	424,520	358,937	302,592

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
<b>Sub Department Total: 67 - Booking Officers</b>		493,362	454,404	38,958	367,642	80.9%	424,520	358,937	302,592
<b>Sub Department: 69 - Clerks</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	574,135	514,684	59,451	430,898	83.7%	517,874	495,834	548,271
5010	Salaries & Wages - overtime	7,000	7,000	-	4,012	57.3%	6,666	8,068	17,630
5030	Unused Time Buyback	14,172	14,172	-	-	0.0%	13,759	12,629	11,557
5035-01	Benefits Health Insurance	178,579	173,955	4,624	136,913	78.7%	169,883	162,154	169,530
5035-02	Benefits Dental Insurance	4,774	8,147	(3,373)	3,534	43.4%	4,091	3,629	4,003
5035-03	Benefits Life Insurance	1,351	1,351	-	1,110	82.1%	1,307	1,275	1,363
5035-04	Benefits IMRF	49,994	42,943	7,051	35,488	82.6%	54,531	51,734	67,226
5035-06	Benefits FICA/Medicare	43,982	39,275	4,707	32,971	83.9%	39,314	37,648	42,374
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		873,987	801,527	72,460	644,925	80.5%	807,426	772,971	861,954
<b>Sub Department Total: 69 - Clerks</b>		873,987	801,527	72,460	644,925	80.5%	807,426	772,971	861,954
<b>Sub Department: 71 - Crossing Guards</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	274,557	287,484	(12,927)	206,215	71.7%	267,284	273,363	270,395
5030	Unused Time Buyback	2,271	2,271	-	-	0.0%	2,130	2,130	1,857
5035-01	Benefits Health Insurance	11,882	11,581	301	9,261	80.0%	16,482	22,085	20,144
5035-02	Benefits Dental Insurance	164	160	4	124	77.8%	442	775	738
5035-03	Benefits Life Insurance	135	136	(1)	113	82.8%	135	135	135
5035-04	Benefits IMRF	4,659	4,001	658	3,361	84.0%	5,022	4,566	5,346
5035-06	Benefits FICA/Medicare	21,078	22,070	(992)	16,369	74.2%	20,397	20,766	20,576
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		314,746	327,703	(12,957)	235,443	71.8%	311,893	323,820	319,191
<b>Sub Department Total: 71 - Crossing Guards</b>		314,746	327,703	(12,957)	235,443	71.8%	311,893	323,820	319,191
<b>Department Total: 20 - Police Department</b>		27,103,319	40,498,725	(13,395,406)	18,908,806	46.7%	25,258,341	24,287,777	25,374,219
<b>EXPENSES Total</b>		27,103,319	40,498,725	(13,395,406)	18,908,806	46.7%	25,258,341	24,287,777	25,374,219
<b>Expense Without 2019 Pension Bond</b>		<b>27,103,319</b>	<b>25,498,725</b>	<b>1,604,594</b>	<b>18,908,806</b>	<b>74.2%</b>	<b>25,258,341</b>	<b>24,287,777</b>	<b>25,374,219</b>
Fund REVENUE	Total: 100 - General Fund	6,549,360	6,545,289	4,071	4,832,203	73.8%	6,513,483	6,469,444	7,766,451
Fund EXPENSE	Total: 100 - General Fund	27,103,319	40,498,725	(13,395,406)	18,908,806	46.7%	25,258,341	24,287,777	25,374,219
Fund Total: 100 - General Fund		(20,553,959)	(33,953,436)	13,399,477	(14,076,602)	41.5%	(18,744,858)	(17,818,333)	(17,607,768)
<b>Fund Total Without 2019 Pension Bond</b>		<b>(20,553,959)</b>	<b>(18,953,436)</b>	<b>(1,600,523)</b>	<b>(14,076,602)</b>	<b>74.3%</b>	<b>(18,744,858)</b>	<b>(17,818,333)</b>	<b>(17,607,768)</b>



## BERWYN FIRE DEPARTMENT

6700 W. 26<sup>th</sup> St., Berwyn, IL 60402-0701  
708-484-1644



J-1

**Thomas A. Hayes**  
Fire Chief

**Mayor Robert J. Lovero**

**Kris A. Coniglio**  
Assistant Fire Chief

November 20, 2019

To: Honorable Mayor Robert Lovero, Members of City Council  
From: Fire Chief Thomas A. Hayes  
Re: Permission to contact The Fire and Police Commission to hire a Probationary Firefighter/Paramedic.

Honorable Mayor Lovero & Members of City Council:

Engineer Ron Stillmaker has submitted his retirement letter with an effective date of January 3, 2020. Ron Stillmaker was hired on December 1, 1993 and was promoted to Engineer on February 14, 2011. Engineer Stillmaker is a 26 year veteran with the Berwyn Fire Department and will be missed. I am requesting permission to contact the Fire and Police Commission to hire the next qualified candidate on the eligibility list for the vacancy in the Firefighter/Paramedic rank pending the retirement of Engineer Stillmaker. This is a replacement position and will be included in the 2020 budget.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas A. Hayes".

Fire Chief  
Thomas A. Hayes

The City of Berwyn



A Century of Progress with Pride

Ruth E. Volbre  
Assistant City Administrator

J-2

November 26, 2019

To: Mayor Robert J. Lovero  
Members of City Council

Re: **Renewal of Excess Workers Compensation Insurance**

The City's excess workers compensation insurance coverage is set to expire on December 31, 2019. Per protocol, staff asked our independent insurance broker Mesirow Insurance to go out for bid to solicit quotes from carriers (see attached).

Due to the City's diligence in being proactive with its workers' compensation claims, Safety National, providing the most competitive bid, was able to match last year's rating base of \$0.3668 per \$100 of payroll. To maintain the current SIR of \$1,000,000, the premium will be \$117,833.

**Recommendation:** Staff recommends that council authorize city administration to execute a contract with Safety National for excess workers' compensation insurance at – a premium of \$117,833 with an SIR of \$1,000,000.

Respectfully,

Ruth E. Volbre  
Assistant City Administrator

## Market Responses

Carrier	A.M. Best	Response
<b>Excess Workers Compensation</b>		
Safety National	A+ XV	Quote SIR of \$1,000,000. Premium 117,833
Arch Insurance	A+ XV	Indication - Provided indication of \$159,000 subject to a \$1,250,000 SIR
ICRMT	Nor Rated*	Quoted SIR of 750,000 (\$210,166 premium) and \$1,000,000 (\$160,269 premium)
Travelers	A++ XV	National Account referral. Could not meet targeted premium.
U.S. Specialty/Am Trust	A- XV	Declined Unable to provide Coverage for policy and fire
Chubb	A++ XV	Minimum Premium \$200,000

\* ICRMT is a risk management trust reinsured by A XV carriers or better



J-3

**DEL GALDO LAW GROUP, LLC**  
*Attorneys & Counselors*

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1441 S. Harlem Avenue  
Berwyn, Illinois 60402  
Telephone (708) 222-7000 – Facsimile (708) 222-7001  
www.dlglawgroup.com

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**• MEMORANDUM •**

**TO: THE HONORABLE MAYOR ROBERT J. LOVERO  
THE HONORABLE CITY COUNCIL**

**CC: ANTHONY T. BERTUCA, CITY ATTORNEY**

**FROM: DEL GALDO LAW GROUP, LLC**

**DATE: NOVEMBER 21, 2019**

**RE: MASTER POLE ATTACHMENT AGREEMENT BETWEEN CROWN  
CASTLE FIBER LLC AND THE CITY OF BERWYN RELATED TO THE  
PLACEMENT OF SMALL CELL FACILITIES ON CERTAIN CITY-  
OWNED POLES OR STRUCTURES IN THE RIGHT OF WAY.**

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Please find attached to this memorandum a Master Pole Attachment Agreement between the City and Crown Castle Fiber LLC (the “Agreement”) and a resolution adopting the Agreement (the “Resolution”). This Agreement was drafted in response to the Small Facilities Wireless Deployment Act (the “Act”). The Act requires, in part, that telecommunications companies be allowed to attach small cell wireless facilities onto city-owned poles and enter into an agreement related to said attachment. Specifically, Section 15(i)(4) of the Act provides that “an authority or a person owning or controlling authority utility poles shall make available, through ordinance or an authority utility pole attachment agreement, license or other agreement that makes available to wireless providers, the rates, fees, and terms for the collocation of small wireless facilities on authority utility poles that comply with this Act.” 50 ILCS 840/15(i)(4). The attached Agreement was negotiated with Crown Castle Fiber LLC and the City Council will consider it at the November 26, 2019 meeting. This Agreement is substantially similar to the Agreement with Verizon that the City Council adopted at the November 12, 2019 meeting, with a minor variation regarding the bond the wireless provider is required to deposit with the City. If approved, this Agreement shall govern the terms and conditions of all small cell attachments by Crown Castle Fiber LLC on City-owned poles. Please note that “Exhibit A” to the Agreement is intentionally unsigned and said exhibit will be signed when the parties identify and negotiate specific sites for placement of these small cell facilities. Our office recommends the passage and approval of this Agreement and the Resolution.

This document and the information in it is private and confidential and is only for the use and review of the designated recipient(s) named above. If you are not the designated recipient, do not read, review, disseminate, copy, or distribute this document, as it is strictly prohibited. The sender of this document hereby claims all privileges at law or in equity regarding this document, and specifically does not waive any privilege related to the secrecy of this document.

## City of Berwyn Master Pole Agreement

### MASTER POLE ATTACHMENT AGREEMENT

This Master Pole Attachment Agreement (Agreement) made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the **City of Berwyn** (the "City"), with its principal offices located at 6700 West 26<sup>th</sup> Street, Berwyn, IL 60402, hereinafter designated LICENSOR and **Crown Castle Fiber LLC** ("Crown Castle", whose principal place of business is located at 1220 Augusta Drive, Suite 600, Houston, Texas 77057, hereinafter designated LICENSEE. LICENSOR and LICENSEE are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

#### WITNESSETH

**WHEREAS**, LICENSOR is the owner of certain utility poles, wireless support structures, and/or real property, which are located within the geographic area of the City to provide wireless services licensed by the Federal Communications Commission (FCC) to LICENSEE; and

**WHEREAS**, LICENSEE desires to install, maintain and operate small wireless facilities in and/or upon certain areas of LICENSOR's utility poles, wireless support structures and/or real property; and

**WHEREAS**, LICENSOR and LICENSEE acknowledge that any term used in this Agreement that is defined in Section 1080.02 of the Small Wireless Facilities Deployment Ordinance (Ordinance No. 18-28, as now or hereafter amended and codified as Section 1080 of the City of Berwyn Code of Ordinances (the "City Code") shall have the meaning provided therein; and

**WHEREAS**, LICENSOR and LICENSEE acknowledge that the terms of this Agreement are nondiscriminatory, competitively neutral and commercially reasonable; and

**WHEREAS**, LICENSOR and LICENSEE desire to enter into this Agreement to define the general terms and conditions which would govern their relationship with respect to particular sites at which LICENSOR may wish to permit LICENSEE to install, maintain and operate small wireless facilities as hereinafter set forth; and

**WHEREAS**, LICENSOR and LICENSEE intend to ensure that any installations or construction made pursuant to this Agreement comply with the City's requirements related to stealth construction (Section 1244.04.C.14 of the City Code), general construction (Section 1244.03.CC.1 of the City Code) and compliance with certain other construction requirements, including but not limited to any historic district construction standards and requirements; and

**WHEREAS**, LICENSOR and LICENSEE intend to promote the expansion of communications services in a manner consistent with the Small Wireless Facilities Deployment Act, the Illinois Cable and Video Competition Act, the Illinois Telephone Company Act, the Telecommunications Act of 1996, the Middle Class Tax Relief and Job Creation Act of 2012, the Simplified Municipal Telecommunications Tax Act, 35 ILCS 636/5-1, *et seq.* and Federal Communication Commission Regulations; and

**WHEREAS**, LICENSOR and LICENSEE acknowledge that they will enter into a License Supplement (Supplement), a copy of which is attached hereto as Exhibit A, with respect to any particular location or site which the Parties agree to license; and

## City of Berwyn Master Pole Agreement

**WHEREAS**, the Parties acknowledge that different related entities may operate or conduct the business of LICENSEE in different geographic areas and as a result, each Supplement may be signed by LICENSEE affiliated entities as further described herein, as appropriate based upon the entity holding the FCC license in the subject geographic location;

**NOW THEREFORE**, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the Parties hereto agree as follows:

- 1) **PREMISES.** Pursuant to all of the terms and conditions of this Agreement and the applicable Supplement, LICENSOR agrees to license to LICENSEE certain space on or upon LICENSOR's utility poles, and/or wireless support structures as more fully described in each Supplement to be executed by the Parties hereinafter referred to as the "Premises", for the installation, operation, maintenance, repair and modification of small wireless facilities; together with the non-exclusive right of ingress and egress from a public right-of-way, seven (7) days a week, twenty-four (24) hours a day, over the Property (as defined below) and to and from the Premises for the purpose of installation, operation, maintenance, repair and modification of LICENSEE's small wireless facilities. Whenever practicable, the LICENSEE shall notify LICENSOR as soon as possible in advance of when it intends to install, maintain, repair or modify the small cell wireless facilities, or if said notice is not practicable, then as soon as possible thereafter. LICENSOR's utility poles, wireless support structures and other poles and towers are hereinafter referred to as "Pole" and the entirety of LICENSOR's property is hereinafter referred to as "Property". In the event there are not sufficient electric and telephone, cable or fiber utility sources located at the Premises or on the Property, LICENSOR agrees to grant LICENSEE the right to install such utilities on, over and/or under the Property and to the Premises as necessary for LICENSEE to operate its communications facility, but only from a duly authorized provider of such utilities, provided the location of such utilities shall be designated by LICENSOR and LICENSEE shall be responsible for the costs of all related permits, including but not limited to permits for laying, installing or constructing telephone, cable or fiber utility sources located at the Premises, as subject to City Code. All installations, maintenance, pole damage repairs and reinstallation shall be in compliance with the Municipal Poles: Ownership, Maintenance and Replacement requirements attached hereto as Schedule 1.
- 2) **PERMIT APPLICATION.** For each small wireless facility, LICENSEE shall submit an application to LICENSOR for permit that includes:
  - a) Site specific structural integrity and, for LICENSOR'S utility pole or wireless support structure, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;
  - b) The location where each proposed small wireless facility or utility pole would be installed and photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted and location where utility poles or structures would be installed as indicated by longitude and latitude. The permit drawings or application shall clearly show the right-of-way lines, the location of other utilities, the dimensions of the equipment to be installed, the placement elevations and the location of all new and existing equipment, with the existing equipment being clearly labelled, and closest address. This should include a depiction of the completed facility;
  - c) Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;

### **City of Berwyn Master Pole Agreement**

- d) The equipment type, model numbers and color for the antennas and all other wireless equipment associated with the small wireless facility;
  - e) A proposed schedule for the installation and completion of each small wireless facility covered by the application, if approved;
  - f) Certification that the collocation complies with LICENSOR's Small Wireless Facilities Ordinance requirements, to the best of the applicant's knowledge;
  - g) The application fee due; and
  - h) The LICENSEE's plans for compliance with the City's stealth construction, general construction, and other related standards adopted by or published by the City
- 3) APPLICATION FEES. Application fees are subject to the following requirements:
- a) LICENSEE shall pay an application fee of \$650 for an application to collocate a single small wireless facility on an existing utility pole or wireless support structure and \$350 for each small wireless facility addressed in a consolidated application to collocate more than one small wireless facility on existing utility poles or wireless support structures.
  - b) LICENSEE shall pay an application fee of \$1,000 for each small wireless facility addressed in an application that includes the installation of a new utility pole for such collocation.
  - c) Notwithstanding any contrary provision of State law or local ordinance, applications pursuant to this Section must be accompanied by the required application fee.
  - d) LICENSOR shall not require an application, approval, or permit, or require any fees or other charges, from LICENSEE, for:
    - i) Routine maintenance; or
    - ii) The replacement of wireless facilities with wireless facilities that are substantially similar, the same size, or smaller if LICENSEE notifies LICENSOR at least 10 days prior to the planned replacement and includes equipment specifications for the replacement of equipment consistent with the requirements of this Agreement; or
    - iii) The installation, placement, maintenance, operation, or replacement of small wireless facilities that are suspended on cables that are strung between existing utility poles in compliance with applicable safety codes, provided this provision does not authorize such facilities to be suspended from municipal electric lines, if any.
  - e) LICENSEE shall secure a permit from LICENSOR to work within rights-of-way for activities that affect traffic patterns, require lane closures, or install associated utilities (such as power or fiber) required for the small cellular facility to function. LICENSEE shall also secure a permit for any and all electrical work, fiber optic, cable or telephone line work, and any other permit provided for by the City Code that is not otherwise prohibited by law.
- 4) REQUIREMENTS.
- a) LICENSEE's operation of the small wireless facilities shall not interfere with the frequencies used by a public safety agency for public safety communications. LICENSEE shall install small wireless facilities of the type and frequency that will not cause

## City of Berwyn Master Pole Agreement

unacceptable interference with a public safety agency's communications equipment. Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency. If a small wireless facility causes such interference, and LICENSEE has been given written notice of the interference by the public safety agency, LICENSEE, at its own expense, shall take all reasonable steps necessary to correct and eliminate the interference, including, but not limited to, powering down the small wireless facility and later powering up the small wireless facility for intermittent testing, if necessary. LICENSOR may terminate a permit for a small wireless facility based on such interference if LICENSEE is not making a good faith effort to remedy the problem in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

- b) LICENSEE shall not install devices on the existing utility pole or wireless support structure that extend beyond 10 feet of the poles existing height.
- c) LICENSEE shall install pole mounted equipment at a minimum of 8 feet from the ground.
- d) LICENSEE shall be limited to one (1) cabinet or other ground mounted device for ground mounted installations.
- e) LICENSEE shall paint antennas, mounting hardware, and other devices to match or complement the structure upon which they are being mounted and to comply with the City's stealth requirements or other requirements of the City Code, including but not limited to the City's zoning code or land use ordinances. Type, make, and finish of LICENSEE poles shall be consistent with other poles in the immediate area or as approved by LICENSOR. If paint is not technologically feasible or otherwise impractical, then LICENSEE may use other means to achieve the color match or complement, provided that it does so in a manner that will achieve a color match or compliment that is as close to what would be achieved by paint as is technically feasible.
- f) LICENSEE shall install landscaping at the base of poles with respect to any ground equipment installed by LICENSEE on which devices are being installed as required by Chapter 1250 of the City Code as now or hereafter amended of the LICENSOR.
- g) LICENSEE shall comply with all the terms and conditions of LICENSOR's ordinance regulating construction in the right-of-way, specifically rules, codes and ordinances to include Chapter 1010, *et seq.* in regards to construction of utility facilities. In the event of a conflict between Chapter 1010 of the City Code and Ordinance 18-28, Ordinance 18-28 will supersede all previous ordinances regarding wireless small cell communications.
- h) LICENSEE shall comply with requirements that are imposed by a contract between the LICENSOR and a private property owner that concern design or construction standards applicable to utility poles and ground-mounted equipment located in the right-of-way.
- i) LICENSEE shall comply with applicable spacing requirements in Chapter 1244 of the City Code, where applicable, and any other applicable sections of the City Code, as now or hereafter amended concerning the location of ground-mounted equipment located in the right-of-way.

### City of Berwyn Master Pole Agreement

- j) LICENSEE shall comply with all City Codes, including Section 1010, *et seq.*, of Berwyn codes and ordinances, as now or hereafter amended, concerning undergrounding requirements or determinations from the municipal officer or employee in charge of municipal utilities, if any.
- k) LICENSEE shall comply with Chapters 1010, *et seq.* as now or hereafter amended, for construction and public safety in the rights-of-way, including, but not limited to, wiring and cabling requirements, grounding requirements, utility pole extension requirements, and signage limitations; and shall comply with reasonable and nondiscriminatory requirements that are consistent with PA 100-0585 and adopted by LICENSOR regulating the location, size, surface area and height of small wireless facilities, or the abandonment and removal of small wireless facilities.
- l) LICENSEE shall not collocate small wireless facilities within the communication worker safety zone of the pole or the electric supply zone of the pole on LICENSOR utility poles that are part of an electric distribution or transmission system. However, the antenna and support equipment of the small wireless facility may be located in the communications space on the LICENSOR utility pole and on the top of the pole, if not otherwise unavailable, if LICENSEE complies with all City Codes including but not limited to Section 1010, *et seq.* and Section 1080, *et seq.* of the City Code for work involving the top of the pole. For purposes of this subparagraph, the terms "communications space", "communication worker safety zone", and "electric supply zone" have the meanings given to those terms in the National Electric Safety Code as published by the Institute of Electrical and Electronics Engineers.
- m) LICENSEE shall comply with all the City Codes, including but not limited to Section 1010, *et seq.* and Section 1080, *et seq.* of the City Code ordinances and all OSHA rules and regulations, as now or hereafter amended, that concern public safety.
- n) LICENSEE shall install, maintain, repair and modify its small wireless facilities in safe condition and good repair and in compliance with the requirements and conditions of this Agreement. LICENSEE shall ensure that its employees, agents or contractors that perform work in connection with its small wireless facilities are adequately trained and skilled in accordance with all applicable industry and governmental standards and regulations and are licensed and bonded with the City. LICENSEE shall be financially responsible for any repair or replacement of City streets, alleys, curbs or other City-owned property needed as a result of LICENSEE's errors and omissions or other such negligent or willful conduct that causes damage or the need for repair or replacement of the City streets, alleys, curbs or other City-owned property. The parties shall communicate and cooperate in good faith to ensure any necessary repairs are performed as soon as reasonably practical following the incident requiring repair or replacement of said streets, alleys, curbs or other City-owned property. In the event that repairs are performed by the LICENSOR to correct damage caused by LICENSEE's errors and omissions or other such negligent or willful conduct, LICENSEE shall reimburse LICENSOR for all related costs within ninety (90) calendar days of written demand for said reimbursement.
- o) LICENSEE shall comply with all applicable sections of the City Code, including but not limited to certain design standards for decorative utility poles, or stealth, concealment, and aesthetic requirements that are identified by LICENSOR in Chapters 1080, *et seq.*, and Chapter 1244, *et seq.*, as amended and any other applicable stealth standards adopted by the Licensor, including but not limited to the LICENSOR's comprehensive plan as adopted in October 2012 and August 2012, any subsequent comprehensive plans adopted or other written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district.

### **City of Berwyn Master Pole Agreement**

- p) LICENSOR shall comply with the City's design or concealment measures in a historic district or historic landmark as provided for by the City Code, including but not limited to Section 1478, the streetscape or character of the historic district, and as provided for by the City's Comprehensive Plans, as amended.

Any such design or concealment measures, including restrictions on a specific category of poles, may not have the effect of prohibiting any LICENSEE's technology. Such design and concealment measures shall not be considered a part of the small wireless facility for purposes of the size restrictions of a small wireless facility. This paragraph may not be construed to limit LICENSOR's enforcement of historic preservation in conformance with the requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 *et seq.* and the regulations adopted to implement those laws.

#### 5) APPLICATION PROCESS. LICENSOR shall process applications as follows:

- a) An application to collocate a small wireless facility on an existing utility pole, replacement of an existing utility pole or wireless support structure owned or controlled by LICENSOR shall be processed by LICENSOR and deemed approved if LICENSOR fails to approve or deny the application within 90 days. However, if LICENSEE intends to proceed with the permitted activity on a deemed approved basis, LICENSEE must notify LICENSOR in writing of its intention to invoke the deemed approved remedy no sooner than 75 days after the submission of a completed application. The permit shall be deemed approved on the latter of the 90th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by LICENSOR. The receipt of the deemed approved notice shall not preclude LICENSOR's denial of the permit request within the time limits as provided under Chapter 1080 of the City Code, as amended.
- b) An application to collocate a small wireless facility that includes the installation of a new utility pole shall be processed and deemed approved if LICENSOR fails to approve or deny the application within 120 days. However, if LICENSEE applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant must notify LICENSOR in writing of its intention to invoke the deemed approved remedy no sooner than 105 days after the submission of a completed application. The permit shall be deemed approved on the latter of the 120th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by LICENSOR. The receipt of the deemed approved notice shall not preclude LICENSOR's denial of the permit request within the time limits as provided under Chapter 1080 of the City Code, as amended
- c) LICENSOR shall approve an application unless the application does not meet the requirements of Chapter 1080 of the City Code, as amended.
- d) If LICENSOR determines that applicable codes, local code provisions or regulations that concern public safety, or the requirements of Chapter 1080 of the City Code, as amended require that the utility pole or wireless support structure be replaced before the requested collocation, approval may be conditioned on the replacement of the utility pole or wireless support structure at the cost of LICENSEE. LICENSOR must document the basis for a denial, including the specific code provisions or application conditions on which the denial was based, and send the documentation to LICENSEE on or before the day LICENSOR

## **City of Berwyn Master Pole Agreement**

denies an application. LICENSEE may cure the deficiencies identified by LICENSOR and resubmit the revised application once within 30 days after notice of denial is sent to the applicant without paying an additional application fee. LICENSOR shall approve or deny the revised application within 30 days after LICENSEE resubmits the application or it is deemed approved. However, LICENSEE must notify LICENSOR in writing of its intention to proceed with the permitted activity on a deemed approved basis, which may be submitted with the resubmitted application. Any subsequent review shall be limited to the deficiencies cited in the denial. However, this revised application cure does not apply if the cure requires the review of a new location, new or different structure to be collocated upon, new antennas, or other wireless equipment associated with the small wireless facility.

- e) COMPLETENESS OF APPLICATION. Within 30 days after receiving an application, the LICENSOR shall determine whether the application is complete and notify the applicant. If an application is incomplete, the LICENSOR shall specifically identify the missing information. An application shall be deemed complete if the LICENSOR fails to provide notification to the applicant within 30 days after all documents, information and fees specifically enumerated in the LICENSOR's permit application form are submitted by the applicant to the LICENSOR. Processing deadlines are tolled from the time the LICENSOR sends the notice of incompleteness to the time the applicant provides the missing information.
  - f) TOLLING. The time period for applications may be further tolled by the express agreement in writing by both LICENSOR and LICENSEE; or a local, State or federal disaster declaration or similar emergency that causes the delay.
  - g) CONSOLIDATED APPLICATIONS. A LICENSEE seeking to collocate small wireless facilities within the jurisdiction of LICENSOR shall be allowed, at LICENSEE's discretion, to file a consolidated application and receive a single permit for the collocation of up to 25 small wireless facilities if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure. If an application includes multiple small wireless facilities, LICENSOR may remove small wireless facility collocations from the application and treat separately small wireless facility collocations for which incomplete information has been provided or that do not qualify for consolidated treatment or that are denied. LICENSOR may issue separate permits for each collocation that is approved in a consolidated application.
- 6) COLLOCATION COMPLETION DEADLINE. Collocation for which a permit is granted shall be completed within 180 days after issuance of the permit, unless LICENSOR and LICENSEE agree to extend this period or a delay is caused by make-ready work for a LICENSOR utility pole or by the lack of commercial power or backhaul availability at the site, provided LICENSEE has made a timely request within 60 days after the issuance of the permit for commercial power or backhaul services, and the additional time to complete installation does not exceed 360 days after issuance of the permit. Otherwise, the permit shall be void unless LICENSOR grants an extension in writing to the LICENSEE.
- 7) DURATION OF PERMITS AND SUPPLEMENTS. The duration of a permit and the initial Supplement shall be for a period of (not less than 5 years), and the permit and Supplement shall be renewed for equivalent durations unless LICENSOR makes a finding that the small wireless facilities or the new or modified utility pole do not comply with the applicable codes

**City of Berwyn Master Pole Agreement**

or local code provisions or regulations in Chapter 1080 of the City Code, as amended. If P.A. 100-0585 is repealed as provided in Section 90 of the Act, renewals of permits shall be subject to the LICENSOR's code provisions or regulations in effect at the time of renewal.

- 8) EXTENSIONS. Each Supplement may be extended for additional five (5) year terms unless LICENSEE terminates it at the end of the then current term by giving LICENSOR written notice of the intent to terminate at least three (3) months prior to the end of the then current term. The initial term and all extensions under a Supplement shall be collectively referred to herein as the "Term". Notwithstanding anything herein, after the expiration of this Agreement, its terms and conditions shall survive and govern with respect to any remaining Supplements in effect until their expiration or termination.
  
- 9) RENTAL. Each Supplement shall be effective as of the date of execution by both Parties (the "Effective Date"), provided, however, the initial term of each Supplement shall be for five (5) years and shall commence on the first day of the month following the day that LICENSEE commences installation of the equipment on the Premises (the "Commencement Date") at which time rental payments shall commence and be due at a total annual rental as set forth in the Supplement, to be paid in advance annually on the Commencement Date and on each anniversary of it in advance, to the LICENSOR in the Supplement (unless LESSOR otherwise designates another payee and provides notice to LICENSEE). LICENSOR and LICENSEE acknowledge and agree that the initial rental payment for each Supplement shall not actually be sent by LICENSEE until thirty (30) days after the Commencement Date. LICENSOR and LICENSEE agree that they shall acknowledge in writing the Commencement Date of each Supplement. Rental for the use of any poles pursuant to this Agreement, shall be an annual fee of \$200.00 per each wireless facility which LICENSEE attaches to LICENSOR's pole. Thereafter, rent will be due at each annual anniversary of the "Commencement Date" of the applicable Supplement. Upon agreement of the Parties, LICENSEE may pay rent by electronic funds transfer and, in such event, LICENSOR agrees to provide to LICENSEE bank routing information for such purpose upon request of LICENSEE.
  
- 10) ABANDONMENT. A small wireless facility that is not operated for a continuous period of 12 months shall be considered abandoned and the LICENSEE must remove the small wireless facility within 90 days after receipt of written notice from LICENSOR notifying LICENSEE of the abandonment.

The notice shall be sent by certified or registered mail, return receipt requested, by LICENSOR to the LICENSEE at the last known address of LICENSEE. If the small wireless facility is not removed within 90 days of such notice, LICENSOR may remove or cause the removal of such facility and charge said costs to the LICENSEE.

LICENSEE shall provide written notice to LICENSOR of any sale or transfer of small wireless facilities not less than 30 days prior to such transfer and said notice shall include the name and contact information of the new wireless provider.

- 11) CONDITION OF PREMISES. Where the Premises includes one or more Poles, LICENSOR covenants that it will keep the Poles in good repair as required by all federal, state, county and local laws. If the LICENSOR fails to make such repairs including maintenance within 60 days, of any notification to LICENSOR, the LICENSEE shall have the right to cease annual rental for the effected poles, but only if the poles are no longer capable of being used for the purpose originally contemplated in this Agreement or otherwise do not comply with existing

## **City of Berwyn Master Pole Agreement**

law. If LICENSEE terminates, LICENSEE shall remove its small wireless facility. Termination of this Agreement shall be the LICENSEE's sole remedy.

- 12) **MAKE READY TERMS.** LICENSOR shall not require more make-ready work than required to meet applicable codes or industry standards. Make-ready work may include work needed to accommodate additional public safety communications needs that are identified in a documented and approved plan for the deployment of public safety equipment as specified and included in an existing or preliminary LICENSOR or public service agency plan. Fees for make-ready work, including any LICENSOR utility pole attachment, shall not exceed actual costs or the amount charged to communications service providers for similar work and shall not include any consultants' fees or expenses for LICENSOR utility poles that do not support aerial facilities used to provide communications services or electric service. Make-ready work, including any pole replacement, shall be completed within 60 days of written acceptance of the good faith estimate by the LICENSOR at the LICENSEE's sole cost and expense. Unless otherwise agreed by the parties, any make-ready work, including pole replacements, shall be performed by the LICENSEE or its qualified contractor.
  
- 13) **AERIAL FACILITIES.** For LICENSOR utility poles that support aerial facilities used to provide communications services or electric services, LICENSEE shall comply with the process for make-ready work under 47 U.S.C. 224 and its implementing regulations. LICENSOR shall follow a substantially similar process for such make-ready work except to the extent that the timing requirements are otherwise addressed in Chapter 1080 of the City Code, as now or hereafter amended. The good-faith estimate of the person owning or controlling LICENSOR's utility pole for any make-ready work necessary to enable the pole to support the requested collocation shall include LICENSOR utility pole replacement, if necessary. Make-ready work for utility poles that support aerial facilities used to provide communications services or electric services may include reasonable consultants' fees and expenses.
  
- 14) **NO AERIAL FACILITIES.** For LICENSOR utility poles that do not support aerial facilities used to provide communications services or electric services, LICENSOR shall provide a good-faith estimate for any make-ready work necessary to enable the LICENSOR utility pole to support the requested collocation, including pole replacement, if necessary, within 90 days after receipt of a complete application. Make-ready work, including any LICENSOR utility pole replacement, shall be completed within 60 days of written acceptance of the good-faith estimate by LICENSEE at LICENSEE's sole cost and expense. Alternatively, if LICENSOR determines that applicable codes or public safety regulations require the LICENSOR's utility pole to be replaced to support the requested collocation, LICENSOR may require LICENSEE to replace LICENSOR's utility pole at LICENSEE's sole cost and expense.
  
- 15) **GENERAL RESTRICTIONS.** In the event LICENSOR, in its reasonable discretion deems it necessary to remove, relocate or replace a Pole, LICENSOR shall notify LICENSEE of the need to remove or relocate its small wireless facility at least 90 days in advance of the removal or relocation. In such event, LICENSOR shall, when possible, suggest alternative locations for LICENSEE relocation of equipment which shall be in a mutually agreeable location ("Alternative Premises"). LICENSEE shall be solely responsible for all costs related to the relocation of its small wireless facility to the Alternative Premises. In the event that a suitable Alternative Premises cannot be identified, LICENSEE may terminate the applicable Supplement. In the event of an emergency, which for purposes of this Agreement shall be considered any imminent threat to health, safety and welfare of the public or other such

### **City of Berwyn Master Pole Agreement**

circumstance which was not reasonably foreseeable by LICENSOR and which would cause harm or other injury to LICENSOR or the general public, LICENSOR must provide as much notice as reasonably practical under the circumstances. In the event LICENSOR fails to give the required notice under this Section, LICENSEE's sole remedy shall be termination of the applicable Supplement and LICENSEE may not seek monetary damages, injunctive relief, or other specific performance from LICENSOR for failure to give notice provided that the parties cooperate in good faith to allow LICENSEE to continue providing wireless services with minimal interruption. LICENSEE may terminate this Agreement by giving written notice to the other party specifying the date of termination, such notice to be given not less than one hundred eighty (180) days prior to the date specified therein.

- 16) ELECTRICAL. LICENSEE shall be permitted to connect its equipment to necessary electrical and telephone service, at LICENSEE's expense. LICENSEE shall attempt to coordinate with utility companies to provide separate service to LICENSEE's equipment for LICENSEE use. LICENSEE shall obtain separate electrical service, and LICENSEE shall pay the utility directly for its power consumption.
  
- 17) TEMPORARY POWER. LICENSEE shall be permitted at any time during the Term of each Supplement, to install, maintain and/or provide access to and use of, as necessary (during any power interruption at the Premises), a temporary power source, and all related equipment and appurtenances within the Premises, or elsewhere on the Property in such locations as reasonably approved by LICENSOR. LICENSEE shall be permitted to connect the temporary power source to its equipment on the Premises in areas and manner approved by LICENSOR. Noise generated by any temporary power source shall be of an appropriate, non-intrusive level in compliance with the City Code.
  
- 18) USE; GOVERNMENTAL APPROVALS. LICENSEE shall use the Premises for the purpose of constructing, maintaining, repairing and operating small wireless facilities and uses incidental thereto. LICENSEE shall have the right to replace, repair and modify equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates, in conformance with the original Supplement. It is understood and agreed that LICENSEE's ability to use the Premises is contingent upon its obtaining after the execution date of each Supplement all of the certificates, permits and other approvals (collectively the "Governmental Approvals") that may be required by any Federal, State or Local authorities as well as a satisfactory building structural analysis which will permit LICENSEE use of the Premises as set forth above. In the event that (i) any of such applications for such Governmental Approvals should be finally rejected; (ii) any Governmental Approval issued to LICENSEE is canceled, expires, lapses, or is otherwise withdrawn or terminated by governmental authority; and (iii) LICENSEE determines that such Governmental Approvals may not be obtained in a timely manner, LICENSEE shall have the right to terminate the applicable Supplement. Notice of LICENSEE's exercise of its right to terminate shall be given to LICENSOR in accordance with the notice provisions set forth in Paragraph 23 and shall be effective upon the mailing of such notice by LICENSEE, or upon such later date as designated by LICENSEE. All rentals paid to said termination date shall be retained by LICENSOR. Upon such termination, the applicable Supplement shall be of no further force or effect except to the extent of the representations, warranties and indemnities made by each Party to the other thereunder. Otherwise, the LICENSEE shall have no further obligations for the payment of rent to LICENSOR for the terminated Supplement. Notwithstanding anything to the contrary in this Paragraph, LICENSEE shall continue to be liable for all rental payments to the LICENSOR until all equipment is removed from the Property.

## City of Berwyn Master Pole Agreement

19) INSURANCE. LICENSEE shall carry, at LICENSEE's own cost and expense, the following insurance: (i) property insurance for its property's replacement cost against all risks; (ii) workers' compensation insurance, as required by law; or (iii) commercial general liability insurance with respect to its activities on LICENSOR improvements or rights-of-way. LICENSEE will maintain general liability insurance with limits of \$4,000,000 per occurrence for bodily injury (including death) and for damage or destruction to property including the City and its employees as additional insured as their interest may appear under this Agreement. LICENSEE shall include LICENSOR as an additional insured on the commercial general liability policy and provide certificate of insurance and blanket additional insured endorsement as evidence of inclusion of LICENSOR in a commercial general liability policy.

LICENSEE may self-insure all or a portion of the insurance coverage and limit requirements required by LICENSOR. If LICENSEE self-insures it is not required, to the extent of the self-insurance, to comply with the requirement for the naming of additional insureds under this Section. If LICENSEE elects to self-insure it shall provide to LICENSOR evidence sufficient to demonstrate LICENSEE'S or its affiliated parent's financial ability to self-insure the insurance coverage and limits required by LICENSOR.

20) INDEMNIFICATION. LICENSEE shall indemnify, defend and hold LICENSOR harmless against any and all liability or loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of LICENSOR's improvements or right-of-way associated with such improvements by LICENSEE or its employees, agents, or contractors arising out of the rights and privileges granted under this Agreement and PA 100-0585. LICENSEE has no obligation to indemnify or hold harmless against any liabilities and losses as may be due to or caused by the sole negligence of LICENSOR or its employees or agents. LICENSEE hereby further waives any claims that LICENSEE may have against the LICENSOR with respect to consequential, incidental, or special damages, however caused, based on the theory of liability.

21) REMOVAL AT END OF TERM. LICENSEE shall, upon expiration of the Term, or within ninety (90) days after any earlier termination of a Supplement, remove its equipment, conduits, fixtures and all personal property and restore the Premises to its original condition, reasonable wear and tear and casualty damage not caused by LICENSEE excepted. LICENSOR agrees and acknowledges that all of the equipment, conduits, fixtures and personal property of LICENSEE shall remain the personal property of LICENSEE and LICENSEE shall have the right to remove the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable laws. If such time for removal causes LICENSEE to remain on the Premises after termination of the Supplement, LICENSEE shall pay rent at the then existing monthly rate or on the existing monthly pro-rata basis if based upon a longer payment term, until such time as the removal of the antenna structure, fixtures and all personal property are completed.

22) RIGHTS UPON SALE. Should LICENSOR, at any time during the Term of any Supplement decide to sell or transfer all or any part of the Property such sale or grant of an easement or interest therein shall be under and subject to the Supplement and any such purchaser or transferee shall recognize LICENSEE's rights hereunder and under the terms of the Supplement.

**City of Berwyn Master Pole Agreement**

23) NOTICES. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

LICENSOR:  
Robert Schiller, Public Works Director City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

Copy to:  
Anthony Bertuca  
City Attorney  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

LICENSEE:  
Crown Castle Fiber LLC  
General Counsel  
2000 Corporate Drive  
Canonsburg, Pennsylvania 15317

with a copy sent to:  
Crown Castle  
Attn: Contracts Management  
2000 Corporate Drive  
Canonsburg, Pennsylvania 15317

Either Party may change the addressee and/or location for the giving of notice to it by providing a thirty (30) days' prior written notice to the other Party.

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

24) CASUALTY. In the event of damage by fire or other casualty to the Pole or Premises that cannot reasonably be expected to be repaired within forty-five (45) days following same or, if the Pole or Property is damaged by fire or other casualty so that such damage may reasonably be expected to disrupt LICENSEE's operations at the Premises for more than forty-five (45) days, then LICENSEE may, at any time following such fire or other casualty, provided LICENSOR has not completed the restoration required to permit LICENSEE to resume its operation at the Premises, terminate the Supplement upon fifteen (15) days prior written notice to LICENSOR. Any such notice of termination shall cause the Supplement to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of the Supplement. There shall be no refunding or prorating of any payments due under this Agreement. Notwithstanding the foregoing, the rent shall abate during the period of repair following such fire or other casualty in proportion to the degree to which LICENSEE's use of the Premises is impaired.

25) DEFAULT. In the event there is a breach by a Party with respect to any of the provisions of this Agreement or its obligations under it, the non-breaching Party shall give the breaching Party written notice of such breach. After receipt of such written notice, the breaching Party

## City of Berwyn Master Pole Agreement

shall have 30 days in which to cure any breach, provided the breaching Party shall have such extended period, not to exceed 90 days, as may be required beyond the 30 days if the breaching Party commences the cure within the 30-day period and thereafter continuously and diligently pursues to cure to completion. The non-breaching Party may maintain any action or affect any remedies for default against the breaching Party subsequent to the 30-day cure period, as potentially extended to 90 days based on circumstances.

REMEDIES. In the event of a default by either Party with respect to a material provision of this Agreement, without limiting, other than by the specific terms of this Agreement, the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate the applicable Supplement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the state of Illinois. Further, upon a default, the non-defaulting Party may at its option (but without obligation to do so), perform the defaulting Party's duty or obligation on the defaulting Party's behalf, including but not limited to the obtaining of reasonably required insurance policies. The costs and expenses of such performance by the non-defaulting Party shall be due and payable by the defaulting Party upon invoice therefor.

- 26) APPLICABLE LAWS. During the Term, LICENSOR shall maintain the Property and the Pole in compliance with all applicable laws, rules, regulations, ordinances, directives, covenants, easements, zoning and land use regulations, and restrictions of record, permits, building codes, (collectively "Laws"). LICENSEE shall, in respect to the condition of the Premises and at LICENSEE's sole cost and expense, comply with (a) all Laws relating solely to LICENSEE's specific and unique nature of use of the Premises; and (b) all building codes requiring modifications to the Premises due to the improvements being made by LICENSEE in the Premises. It shall be LICENSOR's obligation to comply with all Laws relating to the Pole in general, without regard to specific use.
- 27) RIGHTS UNDER EXISTING LAWS; CHANGE OF LAW. This Agreement is not intended to in any way limit or waive either Party's present or future rights under applicable state and federal law. If any law sets forth a term or provision that is inconsistent with or different than this Agreement, then the Parties agree to promptly amend the Agreement to effect the term or provision set forth under the law.
- 28) BOND. LICENSEE shall deposit with LICENSOR on one occasion prior to the commencement of the first Supplement a bond in a form reasonably acceptable to LICENSOR in the amount of \$10,000 per small wireless facility to guarantee the safe and efficient removal of any equipment from any Premises subject to this Agreement, which equipment remains more than 30 days after rental payment has ceased and Licensee has failed to remove the equipment. The funds may also be used to restore the premises to original condition, if LICENSEE fails to do so. The maximum bond amount shall not exceed \$200,000 regardless of the number of attachments. The Parties acknowledge and agree that any bonds deposited with the City pursuant to this Agreement may be used by the City for the cost of safe and efficient removal of any equipment and restoration of the premises to the original condition and costs related thereto.
- 29) MISCELLANEOUS. This Agreement and the Supplements that may be executed from time to time hereunder contain all agreements, promises and understandings between the LICENSOR and the LICENSEE regarding this transaction, and no oral agreement, promises

**City of Berwyn Master Pole Agreement**

or understandings shall be binding upon either the LICENSOR or the LICENSEE in any dispute, controversy or proceeding. This Agreement may not be amended or varied except in a writing signed by all Parties. This Agreement shall extend to and bind the heirs, personal representatives, successors and assigns hereto. The failure of either party to insist upon strict performance of any of the terms or conditions of this Agreement or to exercise any of its rights hereunder shall not waive such rights and such party shall have the right to enforce such rights at any time. The performance of this Agreement via each Supplement shall be governed interpreted, construed and regulated by the laws of the state of Illinois.

30) EXECUTION IN COUNTERPARTS. This Agreement and any Supplements may be executed in multiple counterparts, including by counterpart facsimiles or scanned email counterpart signature, each of which shall be deemed an original, and all such counterparts once assembled together shall constitute one integrated instrument.

31) AUTHORIZATION. LICENSEE certifies and warrants that it has the authority to enter into this Agreement.

**City of Berwyn Master Pole Agreement**

**IN WITNESS WHEREOF**, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

**LICENSOR:**

**City of Berwyn, an Illinois Municipal Corporation**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSEE:**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## City of Berwyn Master Pole Agreement

### EXHIBIT "A"

#### LICENSE SUPPLEMENT

This License Supplement (Supplement), is made this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between **the City of Berwyn**, whose principal place of business is 6700 W 26<sup>th</sup> Street, Berwyn, IL 60402 (LICENSOR), and Crown Castle Fiber LLC, whose principal place of business is 1220 Augusta Drive, Suite 600, Houston, Texas 77057 (LICENSEE).

1. **Master License Agreement.** This Supplement is a Supplement as referenced in that certain Master License Agreement between the **City of Berwyn** and Crown Castle Fiber LLC, dated \_\_\_\_\_, 20\_\_\_\_, (the Agreement). All of the terms and conditions of the Agreement are incorporated herein by reference and made a part hereof without the necessity of repeating or attaching the Agreement. In the event of a contradiction, modification or inconsistency between the terms of the Agreement and this Supplement, the terms of this Supplement (note – Supplement should govern because there may be some site specific items that might have to be addressed at an individual location which might create a conflict with Agreement terms) shall govern. Capitalized terms used in this Supplement shall have the same meaning described for them in the Agreement unless otherwise indicated herein.
2. **Premises.** The Property owned by Licensor is located at **(USE LONGITUDE AND LATITUDE AND NEAREST ADDRESS)** \_\_\_\_\_. The Premises licensed by the LICENSOR to the LICENSEE hereunder is described on Exhibit "1" attached hereto and made a part hereof.
3. **Term.** The Commencement Date and the Term of this Supplement shall be as set forth in Paragraph 7 of the Agreement.
4. **Consideration.** The Annual Reoccurring Rate (ARR) under this Supplement shall be \$200.00 per year, payable to LICENSOR at the City of Berwyn, 6700 W 26<sup>th</sup> Street, Berwyn, IL 60402. Thereafter, the ARR will be due at each annual anniversary of the "Commencement Date" (Permit Issue Date) of this Supplement. LESSEE shall obtain electrical service and provide for a separate meter and billing from the applicable utility provider.
5. **Site Specific Terms.** (Include any site-specific terms)

**City of Berwyn Master Pole Agreement**

**IN WITNESS WHEREOF**, the Parties hereto have set their hands and affixed their respective seal the day and year first above written.

**LICENSOR**

**City of Berwyn, an Illinois Municipal Corporation**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSEE**

BY:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Berwyn Master Pole Agreement**

EXHIBIT 1

**Premises**

(see attached site plans)

## City of Berwyn Master Pole Agreement

### Schedule 1

#### Municipal Poles: Ownership, Maintenance and Replacement

- 1) **Installation of Equipment on Authority Utility Poles:** In the event that a Authority Utility Pole must be replaced to accommodate Utility's Equipment ("New Pole"), then Utility shall be responsible for all architecture and engineering design and plans, Utility shall replace the Authority Utility Pole at Utility's expense in accordance with the plans, and upon completion, title to the Authority Utility Pole shall vest in Authority. The Utility shall comply with all written design standards that are generally applicable for decorative utility poles, or reasonable stealth, concealment, and aesthetic requirements that are identified by the Authority in an ordinance, written policy, comprehensive plan, or other written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district; however, if no written design standards or written reasonable stealth, concealment, and aesthetic requirements exist, the Utility shall ensure that the installation of any equipment or new pole shall match with the poles adjacent to the new pole or equipment on the same block where the installation is occurring.
- 2) **General Maintenance:** During the Term, Utility shall be responsible for keeping all Utility Facilities in good order and repair. Authority shall be responsible for the repair and maintenance of all Authority Utility Poles, including the replacement of any damaged or defective Authority Utility Pole supporting Utility's Equipment as described in Section 3 below,. Authority shall be responsible for keeping all New Poles in reasonably good order and repair.
- 3) **Pole Damage:** In the event of damage to an Authority Utility Pole or a New Pole:
  - a) Authority will be responsible for the initial response and emergency removal of equipment to make the situation safe and the Right-of-Way clear for passage.
  - b) Replacement of Pole:
    - i) Authority Utility Pole: Authority will be responsible for providing a replacement pole for a damaged Authority Utility Pole within 14 days, or as soon as practicable, at its expense. Authority shall be responsible for installing the pole at its expense within 5 days, or as soon as practicable, following pole delivery. If an Authority Utility Pole is damaged as a result of the willful or negligent act by the Utility, then the parties shall communicate and cooperate in good faith to have such pole repaired or replaced as soon as reasonably practical
    - ii) New Pole: Utility will be responsible for providing a replacement pole for a damaged New Pole within 14 days, or as soon as practicable, at its expense. Authority shall be responsible for installing the pole at its expense within 5 days, or as soon as practicable, following pole delivery. If an New Pole is damaged as a result of the willful or negligent act by the Utility, then the parties shall communicate and cooperate in good faith to have such pole repaired or replaced as soon as reasonably practical.
    - iii) In the event of damage to the Authority Utility Pole or other equipment belonging to the Authority that is the result of the Utility's negligence or willful misconduct, the Authority may, at its option, seek reimbursement of all its costs and if sought, said

## City of Berwyn Master Pole Agreement

reimbursement shall be made within ninety (90) calendar days of written demand for said reimbursement.

- 4) **Reinstallation of Equipment:** Following replacement of the pole, Authority shall be responsible for reinstalling Municipal Equipment at its expense, and Utility shall be responsible for reinstalling Utility Equipment at its expense. However, in the event that the damage was caused by the Utility, the Utility shall assume all responsibilities, including but not limited to payment of all costs incurred by the Authority, related to the reinstallation of equipment.

**THE CITY OF BERWYN**  
**COOK COUNTY, ILLINOIS**

**RESOLUTION**  
**NUMBER \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND APPROVING A MASTER POLE ATTACHMENT AGREEMENT BETWEEN CROWN CASTLE FIBER LLC AND THE CITY OF BERWYN RELATED TO THE PLACEMENT OF SMALL CELL FACILITIES ON CERTAIN CITY-OWNED POLES OR STRUCTURES IN THE RIGHT OF WAY FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**Robert J. Lovero, Mayor**  
**Margaret Paul, City Clerk**

**James "Scott" Lennon**  
**Jose Ramirez**  
**Jeanine Reardon**  
**Robert Fejt**  
**Cesar A. Santoy**  
**Alicia M. Ruiz**  
**Rafael Avila**  
**Anthony Nowak**  
**Aldermen**

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this \_\_\_\_ day of November, 2019.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND APPROVING A MASTER POLE ATTACHMENT AGREEMENT BETWEEN CROWN CASTLE FIBER LLC AND THE CITY OF BERWYN RELATED TO THE PLACEMENT OF SMALL CELL FACILITIES ON CERTAIN CITY-OWNED POLES OR STRUCTURES IN THE RIGHT OF WAY FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

WHEREAS, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

WHEREAS, the City currently owns certain poles, including utility and light poles, (“Poles”) within the City; and

WHEREAS, Crown Castle Fiber LLC (“Crown Castle”) desires to attach and collocate certain small cell facilities as defined by the Small Wireless Facilities Deployment Act, 50 ILCS 840/1, *et seq.*, (the “Act”) upon certain Poles within the City; and

WHEREAS, Crown Castle and the City have negotiated a Master Pole Attachment Agreement (the “Agreement”), a copy of which is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, said Agreement provides that Crown Castle shall be hereby licensed and authorized to place small wireless facilities on said Poles; and

WHEREAS, it has been determined by the Mayor of the City (the “Mayor”) and City Council (collectively, the “Corporate Authorities”) that it is in the best interest of the City and its residents to enter into the Master Pole Attachment Agreement with Crown Castle; and

WHEREAS, the Mayor is authorized to enter into and the City's legal counsel (the "Attorney") is authorized to revise agreements for the City making such insertions, omissions and changes as shall be approved by the Mayor and the Attorney;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

**Section 1.** The statements set forth in the preambles to this Resolution are found to be true and correct and are incorporated into this Resolution as if set forth in full.

**Section 2.** The City Council hereby finds and determines that it is necessary and advisable and otherwise in the best interests of the City to execute, enter into and approve the Agreement with terms substantially similar to the terms set forth in Exhibit A.

**Section 3.** The Agreement is hereby approved with such insertions, omissions and changes as shall be approved by the Mayor and the Attorney.

**Section 4.** The Attorney is hereby authorized to negotiate additional terms of the Agreement as needed and undertake any and all actions on the part of the City to effectuate the intent of this Resolution.

**Section 5.** The Mayor is hereby authorized and directed to execute the Agreement, with such insertions, omissions and changes as shall be approved by the Mayor and the Attorney. The City Council further authorizes the Mayor to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The officers, employees and/or agents of the City are authorized and directed to take all action necessary or reasonably required by the City to carry out, give effect to and consummate the Agreement

contemplated herein and shall take all actions necessary in conformity therewith. The City Clerk is hereby authorized and directed to attest to and countersign any such documents, as required.

**Section 6.** All prior actions of the City's officials, employees and agents with respect to the subject matter of this Resolution are hereby expressly ratified.

**Section 7.** The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**Section 8.** All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 9.** This Resolution shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Resolution shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this \_\_\_\_ day of \_\_\_\_\_ 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
 Robert J. Lovero  
 MAYOR

ATTEST:

\_\_\_\_\_  
 Margaret Paul  
 CITY CLERK

**EXHIBIT A**

The City of Berwyn



Robert P. Schiller  
Director of Public Works

J-4

**A Century of Progress with Pride**

November 26, 2019

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Local Technical Assistance (LTA) Grant for a Pavement Management Plan (PMP)

The City has been awarded a grant through the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance (LTA) program for a complete Pavement Management Plan (PMP). The development of the plan will include data collection, analysis and coordination through a team consisting of consultants, CMAP and City staff. CMAP will work closely with the Public Works Department and Engineering Division for the resources, outreach and information necessary for a thorough and comprehensive plan for future improvements.

Data collection and plan preparation are fully funded by the LTA grant, anticipated to begin after the execution of the attached forms.

**Recommendation**

It is my recommendation to approve the attached Resolution, Memorandum of Understanding and Scope of Work as presented to Council, affix the necessary signatures to execute the agreement.

Respectfully,

Robert Schiller  
Director of Public Works

## Municipal Resolution

City of Berwyn

Resolution # \_\_\_\_\_

### A RESOLUTION TO ACCEPT PLANNING ASSISTANCE SERVICES DELIVERED BY THE CHICAGO METROPOLITAN AGENCY FOR PLANNING

**WHEREAS**, the City of Berwyn (“the City”) has applied for planning assistance services through the Chicago Metropolitan Agency for Planning (“CMAP”) to prepare a Pavement Management Plan;

**WHEREAS**, the City’s request for such assistance has been identified by CMAP as a priority project; and

**WHEREAS**, CMAP has adopted the GO TO 2050 Plan as the long-range regional comprehensive plan for the seven-county Chicago region, encompassing Cook, DuPage, Kane, Kendall, Lake, McHenry and Will counties, and is providing assistance as a means of advancing the plan’s implementation; and

**WHEREAS**, the City and CMAP have agreed on the general contents of a Memorandum of Understanding (“MOU”) and a Scope of Services that will guide planning assistance services to be provided by CMAP;

### NOW, THEREFORE BE IT RESOLVED BY THE CITY OF BERWYN:

**Section 1:** the (governing body) supports the preparation of a Pavement Management Plan.

**Section 2:** the (governing body) accepts the offer of planning assistance services by CMAP and recognizes that these services are provided for the purpose of advancing the implementation of GO TO 2050.

**Section 3:** the (governing body) authorizes staff as designated by the (authorized official) to finalize and execute a Memorandum of Understanding with an attached Scope of Services.

**Section 4:** the (governing body) recognizes that provisions that govern the administration of planning assistance services, and, if necessary, the discontinuation of such services, are included in the Memorandum of Understanding.

**Section 5:** This resolution shall be effective as of the date of its adoption.

**ADOPTED:** \_\_\_\_\_



# Chicago Metropolitan Agency for Planning

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## CMAP Pavement Management Program – Round 2 Memorandum of Understanding between CMAP and the City of Berwyn November 21, 2019

1. CMAP / applicant relationship
  - CMAP shall assign staff and consultant to work with local governments as part of the pavement management program.
  - Applicant shall assign a lead person to be the main point of contact for consultant and CMAP staff.
  - CMAP management, in addition to the CMAP staff assigned to the project, will check-in (frequency to be determined based on need) with applicant.
2. Access to resources
  - The applicant will provide access to relevant staff who will need to be involved in the project, and will ensure that they allocate sufficient time to the project.
  - The applicant will provide access to all relevant internal data, reports, and other information necessary to successfully complete the project.
  - The applicant's leadership (key staff, planning commissioners, board members, other elected officials, other decision-makers) commits to participate in the project and allocate sufficient time at meetings (Plan Commission meetings, council meetings, etc.) to ensure due consideration so the project is successful.
3. Demonstration of local support
  - Applicant's Village Administrator, Mayor, or President should demonstrate support of the pavement management plan by signing this MOU.
  - If applicable, the applicant shall be responsible for working with CMAP to identify members for a project steering committee or similar oversight group.
  - If public outreach is a component of the project, the applicant agrees to participate in public outreach and engagement efforts; including assisting in dissemination of project and meeting information, attending and assisting at public meetings, and providing key stakeholder contact information.
  - Applicant agrees to provide an inclusive, open, safe and welcoming environment in which to conduct meetings and outreach events.
  - The applicant shall use the pavement management plan to guide future pavement maintenance and rehabilitation projects
4. Project management and review
  - Following execution of this MOU, CMAP staff, applicant, and consultant will jointly determine and document what information will be required to complete a pavement management plan for the applicant, timelines, commitment of non-

staff resources by either CMAP or the applicant, and other elements prior to beginning work. CMAP may also request applicant assistance to establish expectations and performance goals for the project and process.

- If major deviations or changes in scope or schedule occur or if applicant requests them, CMAP may discontinue the project.
- All work performed by consultant, on behalf of CMAP, and work performed by CMAP staff must be related to the scope of work, attached to this MOU as Attachment 1. The work should be directly referenced in the work plan, but some indirectly related activities may be permitted.
- Allocation of consultant and CMAP staff to each project will vary over time based on project timeline and work needs.
- CMAP will not be responsible for any costs for services in excess of those described in Attachment 1. Any work performed by the consultant, of behalf of the applicant, outside of the scope of services in Attachment 1, will require a separate agreement entered into between the consultant and the applicant, with the costs to be paid by the applicant.
- In order to maintain project progress and momentum, the applicant agrees to review and provide feedback on project deliverables in a timely manner, in accordance with the agreed upon timelines.
- Applicant agrees to make best faith effort to adopt and implement the completed plan within agreed upon timelines.

The undersigned parties agree to the terms listed above.

CMAP Representative:

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Amy McEwan, Chief of Staff

Date

City of Berwyn

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NAME AND TITLE

Date

## **Attachment 1: Standard scope of plans**

Each pavement management plan is expected to include the following elements:

**Pavement data collection.** The consultant(s) will document pavement condition for all roads under the local agency's jurisdiction following the ASTM D6433 standards with a 100% sample rate. The primary metric used to report pavement condition will be the Pavement Condition Index (PCI). All pavement condition data collected for a local agency will be provided to the local agency and CMAP.

**Local agency outreach.** The consultants(s) will formally meet with local agency staff at least three times during the course of the project to develop the municipal pavement management plan. The consultant(s) must utilize local information to inform plan development, including pavement preservation activities the local agency currently implements or plans to implement, the cost associated with past pavement improvements, and history of pavement improvements. The consultant will be responsible for obtaining from the local agency this background information.

- **Software.** The consultant(s) will use MicroPaver to assess pavement deterioration and evaluate potential treatments.
- **Budget scenarios.** The consultant(s) will include at a minimum four budget scenarios in the pavement management plans. Examples of scenarios include: (1) keep funding level current, (2) add moderate funding relative to current levels, (3) invest sufficient funds to meet potential performance targets, and (4) minimize total lifecycle cost. The budget scenarios to be included will be finalized in consultation with local agency staff, and a recommended scenario selected.
- **Improvement program.** The consultant will develop a recommended five-year pavement improvement program. The consultant(s) will include a variety of pavement maintenance and rehabilitation activities in the pavement management plan, with a strong emphasis on preservation and introducing local agency staff to new techniques where promising and appropriate. The final list of pavement preservation activities to be included in the plan will be determined in consultation with local agency staff.

**Deliverables.** The consultant(s) will produce the following deliverables as part of the pavement management plans.

- A draft local pavement management plan will be provided to CMAP and municipal staff to review and comment before the submission of the final version of the municipal pavement management plan. The pavement management plan will provide an introduction to pavement management, characterize current pavement condition, describe current local agency pavement maintenance practices, describe the importance and types of pavement preservation, describe potential scenarios evaluating the cost to meet different network-

level pavement conditions, and a recommended improvement program based on the selected pavement condition/spending scenario. It will include summary tables, charts, graphics, and maps depicting current pavement condition and forecasted pavement conditions under different scenarios.

- A digital and printed copy of the final pavement management plan will be provided to CMAP and the local agency.
- Consultant(s) will integrate all pavement condition data into the most current Illinois Highway Information System (IHIS) GIS shapefile.
- Consultant will load all pavement data collected as part of this project into the latest version of MicroPaver for both the local agency and CMAP.
- Present final pavement management plan to local agencies elected officials.



J-5

**A Century of Progress with Pride**

Date: November 21, 2019  
 To: Mayor Robert J. Lovero  
 Members of the Berwyn City Council  
 Subject: Determination choice required for the Estimated 2019 Property Tax Levy (to be collected in 2020)

After further discussion with the City’s legal counsel, it has been confirmed that one of the four levy options below or a combination thereof must be chosen formally at the 11/26/19 City Council Meeting.

**City of Berwyn, Illinois**  
 Summary of Options

Purpose	2018 Levy	Base Option A Same	Base Option B Covenant	Base Option C ARC	Base Option D CPI
Total Aggregate Levy	32,456,780	32,420,933	32,920,933	39,882,953	33,340,695
\$ Increase From Prior Year	n/a	(35,847)	464,153	7,426,173	883,915
% Increase From Prior Year	n/a	-0.1%	1.4%	22.9%	2.7%
Annual City of Berwyn Increase to Average Household (\$180.5 K Home Value)	n/a	\$ (2)	\$ 27	\$ 430	\$ 51

The option chosen would qualify as an official tax levy determination that can be drafted into the appropriate ordinance for Council adoption.

As such, the date for Council to vote and approve the 2019 estimated tax levy has changed to **December 23, 2019 at 8 p.m.** which is more than the 20 day requirement between tax levy determination and final adoption.

Recommendation: Please vote for and approve one of the options presented above or a combination thereof as the Estimated 2019 Property Tax Levy (to be collected in 2020).

Respectfully submitted,

  
 Benjamin J. Daish  
 Finance Director





# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

K-2

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department 02 - Mayor's Office										
Account 5200 - Administrative Expenses										
6016 - Pixel Visual Studios LLC	5977	Photo Backdrop	Paid by Check # 52412		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,350.00
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 1	<u>1,350.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	16.00
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	50.72
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>66.72</u>
							Department 02 - Mayor's Office Totals		Invoice Transactions 3	<u>1,416.72</u>
Department 03 - City Administrator's Office										
Account 5220 - Training, Dues & Publications										
2255 - Metropolitan Mayors Caucus	2019-004	FY2019 Caucus Membership Dues	Paid by Check # 52303		11/12/2019	11/12/2019	11/12/2019		11/14/2019	2,549.57
6012 - National Diversity Council	5882	National Diversity Council	Paid by Check # 52308		10/25/2019	11/25/2019	11/25/2019		11/14/2019	5,000.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 2	<u>7,549.57</u>
Account 5290 - Other General Expenses										
4393 - Paisans Pizzeria & Bar	11082019	Mexican Delegates Breakfast	Paid by Check # 52305		11/12/2019	11/12/2019	11/12/2019		11/14/2019	465.25
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>465.25</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	16.00
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	50.72
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>66.72</u>
							Department 03 - City Administrator's Office Totals		Invoice Transactions 5	<u>8,081.54</u>
Department 04 - City Clerk's Office										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	386.98
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	137.62
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>524.60</u>
							Department 04 - City Clerk's Office Totals		Invoice Transactions 2	<u>524.60</u>
Department 08 - City Council										
Account 5200-02 - Administrative Expenses Ward 2										
JAY VAN CURA	191218	MUSICAL ENTERTAINMENT	Paid by Check # 52468		11/20/2019	11/20/2019	11/20/2019		11/27/2019	75.00
							Account 5200-02 - Administrative Expenses Ward 2 Totals		Invoice Transactions 1	<u>75.00</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>08 - City Council</b>										
Account <b>5200-05 - Administrative Expenses Ward 5</b>										
4428 - Berwyn Holiday Fund	2019-00001418	5th Ward Alderman Donation / Cesar Santoy	Paid by Check # 52323		11/20/2019	11/20/2019	11/20/2019		11/27/2019	250.00
								Account <b>5200-05 - Administrative Expenses Ward 5 Totals</b>	Invoice Transactions 1	<u>\$250.00</u>
Account <b>5200-06 - Administrative Expenses Ward 6</b>										
5663 - Dot Press.us	32029	Business Cards	Paid by Check # 52301		11/13/2019	11/13/2019	11/13/2019		11/14/2019	185.00
								Account <b>5200-06 - Administrative Expenses Ward 6 Totals</b>	Invoice Transactions 1	<u>\$185.00</u>
Account <b>5200-08 - Administrative Expenses Ward 8</b>										
4428 - Berwyn Holiday Fund	2019-00001417	8th Ward Alderman Donation/ Anthony Nowak	Paid by Check # 52323		11/20/2019	11/20/2019	11/20/2019		11/27/2019	500.00
								Account <b>5200-08 - Administrative Expenses Ward 8 Totals</b>	Invoice Transactions 1	<u>\$500.00</u>
								Department <b>08 - City Council Totals</b>	Invoice Transactions 4	<u>\$1,010.00</u>
Department <b>10 - Legal</b>										
Account <b>5300 - Professional Services</b>										
2021 - Del Galdo Law Group, LLC	23294-1	Legal Services Sept. 2019	Paid by Check # 52341		11/20/2019	11/20/2019	11/20/2019		11/27/2019	247.50
2021 - Del Galdo Law Group, LLC	23160-1	Legal Services Aug. 2019	Paid by Check # 52341		11/20/2019	11/20/2019	11/20/2019		11/27/2019	206.25
2113 - Laner Muchin, Ltd.	574608	Legal Services Through Oct. 2019	Paid by Check # 52388		11/20/2019	11/20/2019	11/20/2019		11/27/2019	123.75
2231 - Storino, Ramello & Durkin	79074	Legal Services Sept. 2019	Paid by Check # 52431		11/20/2019	11/20/2019	11/20/2019		11/27/2019	845.60
2231 - Storino, Ramello & Durkin	79075	Legal Services Sept. 2018	Paid by Check # 52431		11/20/2019	11/20/2019	11/20/2019		11/27/2019	4,788.97
								Account <b>5300 - Professional Services Totals</b>	Invoice Transactions 5	<u>\$6,212.07</u>
								Department <b>10 - Legal Totals</b>	Invoice Transactions 5	<u>\$6,212.07</u>
Department <b>12 - Finance</b>										
Account <b>5225-01 - Supplies Office</b>										
4961 - Chicago Office Products Co.	977319-0	Finance Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	49.80
4961 - Chicago Office Products Co.	977320-0	Credit / Return	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(12.41)
4961 - Chicago Office Products Co.	977321-0	Credit / Return	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(31.79)
4961 - Chicago Office Products Co.	977322-0	Finance Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(38.44)
4961 - Chicago Office Products Co.	979532-0	Finance Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	152.59



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department 12 - Finance										
Account 5225-01 - Supplies Office										
5713 - Tiffany M. Jones	2019-00001353	Expense Reimbursement	Paid by Check # 52307		11/13/2019	11/13/2019	11/13/2019		11/14/2019	42.38
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 6	<u>\$162.13</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	37.00
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	100.08
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>\$137.08</u>
Sub Department 11 - Collector's Office										
Account 5220 - Training, Dues & Publications										
6017 - University of Phoenix Dept. 880175	IRN: 9026716320	Tuition / Jeannette Rendon	Paid by Check # 52441		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,950.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$1,950.00</u>
Account 5225-01 - Supplies Office										
4961 - Chicago Office Products Co.	978052-0	Collectors Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	173.20
4961 - Chicago Office Products Co.	979199-0	Collectors Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	486.01
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$659.21</u>
Account 5300-03 - Professional Services Service Fees										
1447 - MRA	OCTOBER2019	Parking Tickets / Collection Fee /Local Ordinance Hearings	Paid by Check # 52304		11/13/2019	11/13/2019	11/13/2019		11/14/2019	19,421.05
							Account 5300-03 - Professional Services Service Fees Totals		Invoice Transactions 1	<u>\$19,421.05</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	29.63
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	68.09
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>\$97.72</u>
							Sub Department 11 - Collector's Office Totals		Invoice Transactions 6	<u>\$22,127.98</u>
							Department 12 - Finance Totals		Invoice Transactions 14	<u>\$22,427.19</u>
Department 16 - Information Technology										
Account 5225-01 - Supplies Office										
4961 - Chicago Office Products Co.	978683-0	I.T. Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	191.54
4961 - Chicago Office Products Co.	978838-0	Credit / Return	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(90.00)
4961 - Chicago Office Products Co.	978839-0	I.T. Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	90.00



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Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>16 - Information Technology</b>										
Account <b>5225-01 - Supplies Office</b>										
4961 - Chicago Office Products Co.	978985-0	Credit / Return	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(44.95)
4961 - Chicago Office Products Co.	978988-0	I.T. Dept Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	44.95
4961 - Chicago Office Products Co.	979581-0	Credit / Return	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(90.00)
4961 - Chicago Office Products Co.	979582-0	Credit / Return	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	(44.95)
							Account <b>5225-01 - Supplies Office</b> Totals		Invoice Transactions 7	<u>\$56.59</u>
Account <b>5290 - Other General Expenses</b>										
4951 - COTG	IN2158031	City flat rate printing fees/monthly	Paid by Check # 52338		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,254.80
4951 - COTG	IN2158451	City flat rate printing fees/monthly	Paid by Check # 52338		11/19/2019	11/19/2019	11/19/2019		11/27/2019	618.67
							Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 2	<u>\$1,873.47</u>
Account <b>5300 - Professional Services</b>										
6004 - Orion Electric & Maintenance Company, LLC	94	2 20A Circuits to CH Server room & UPS tie- in	Paid by Check # 52409		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,900.00
							Account <b>5300 - Professional Services</b> Totals		Invoice Transactions 1	<u>\$2,900.00</u>
Account <b>5510 - Hardware Purchase</b>										
5820 - SYNCB / AMAZON	2019-00001377	T3550 PC (2), 6Pin to 8 Pin adapter (2) Cradlepoint router, 2 Vi	Paid by Check # 52432		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,553.20
							Account <b>5510 - Hardware Purchase</b> Totals		Invoice Transactions 1	<u>\$2,553.20</u>
Account <b>5530 - Network Infrastructure</b>										
4024 - AT & T	708484301111- 2	ATT invoices/PRI services/CH PD monthly	Paid by Check # 52320		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,319.58
4024 - AT & T	708484031811- 2	ATT invoices/PRI services/CH PD monthly	Paid by Check # 52320		11/19/2019	11/19/2019	11/19/2019		11/27/2019	308.99
							Account <b>5530 - Network Infrastructure</b> Totals		Invoice Transactions 2	<u>\$1,628.57</u>
							Department <b>16 - Information Technology</b> Totals		Invoice Transactions 13	<u>\$9,011.83</u>
Department <b>17 - Administrative</b>										
Account <b>5300-01 - Professional Services Auditing/Accounting</b>										
5423 - GW & Associates, PC	1907165	Contracted Auditing Services	Paid by Check # 52363		11/19/2019	11/19/2019	11/19/2019		11/27/2019	24,378.75
							Account <b>5300-01 - Professional Services Auditing/Accounting</b> Totals		Invoice Transactions 1	<u>\$24,378.75</u>
							Department <b>17 - Administrative</b> Totals		Invoice Transactions 1	<u>\$24,378.75</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>18 - Fire Department</b>										
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	447.61
							Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	<u>447.61</u>
Account <b>5220 - Training, Dues &amp; Publications</b>										
2157 - Illinois Fire Inspectors Association	20961	2020 Membership Dues	Paid by Check # 52370		11/21/2019	11/21/2019	11/21/2019		11/27/2019	95.00
117 - Village of Romeoville Fire Academy	2019-706	Training / Richard Chaput	Paid by Check # 52447		11/21/2019	11/21/2019	11/21/2019		11/27/2019	325.00
117 - Village of Romeoville Fire Academy	2019-740	Truck Company Ops- Oct. 21 to 23, 2019 Invoice# 2019-740	Paid by Check # 52447		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,350.00
							Account <b>5220 - Training, Dues &amp; Publications</b> Totals		Invoice Transactions 3	<u>\$1,770.00</u>
Account <b>5290 - Other General Expenses</b>										
1757 - Emergency Medical Products, Inc.	2112921	Fire Dept Supplies	Paid by Check # 52347		11/21/2019	11/21/2019	11/21/2019		11/27/2019	155.85
1757 - Emergency Medical Products, Inc.	2112542	Fire Dept Supplies	Paid by Check # 52347		11/21/2019	11/21/2019	11/21/2019		11/27/2019	786.25
98 - L - K Fire Extinguisher Service	72672	Recharged Fire Extinguisher	Paid by Check # 52387		11/21/2019	11/21/2019	11/21/2019		11/27/2019	105.50
							Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 3	<u>\$1,047.60</u>
Account <b>5400 - Repairs &amp; Maintenance</b>										
5981 - Crystal Maintenance Services	26266	Janitorial Services Oct. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	255.00
5981 - Crystal Maintenance Services	26245	Janitorial Services Sept. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	255.00
							Account <b>5400 - Repairs &amp; Maintenance</b> Totals		Invoice Transactions 2	<u>\$510.00</u>
Account <b>5400-30 - Repairs &amp; Maintenance Building</b>										
5165 - All Door Check & Lock Service	28733	Locksmith Services	Paid by Check # 52313		11/21/2019	11/21/2019	11/21/2019		11/27/2019	486.00
5942 - George's Heating and Cooling Inc	2019-00001413	Worked on roof units at 901 and 902's quarters Inv.'s 11-12 & 15	Paid by Check # 52359		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,554.00
							Account <b>5400-30 - Repairs &amp; Maintenance Building</b> Totals		Invoice Transactions 2	<u>\$2,040.00</u>
Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b>										
4912 - FERNO-WASHINGTON, INC.	854720	Fire Dept Parts	Paid by Check # 52352		11/21/2019	11/21/2019	11/21/2019		11/27/2019	712.00
4506 - Global Emergency Products	AG73372	Vehicle Repairs	Paid by Check # 52360		11/21/2019	11/21/2019	11/21/2019		11/27/2019	867.08
4506 - Global Emergency Products	AG73342	Vehicle Repairs	Paid by Check # 52360		11/21/2019	11/21/2019	11/21/2019		11/27/2019	52.41
32052 - Just Tires	317603	New Tires & Repairs	Paid by Check # 52378		11/21/2019	11/21/2019	11/21/2019		11/27/2019	548.12



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
<b>Department 18 - Fire Department</b>											
<b>Account 5400-31 - Repairs &amp; Maintenance Fleet</b>											
5881 - NAPA Auto Parts	6308-748518	Plow Shoe	Paid by Check # 52403		11/21/2019	11/21/2019	11/21/2019		11/27/2019	79.98	
5952 - O'Reilly Automotive , Inc	3405-476175	Starter & Core Charge	Paid by Check # 52407		11/21/2019	11/21/2019	11/21/2019		11/27/2019	173.40	
4855 - Seagrave Fire Apparatus,LLC	0118403	Cab Tilt Cylinder	Paid by Check # 52426		11/21/2019	11/21/2019	11/21/2019		11/27/2019	884.45	
1106 - Target Auto Parts	896943	16-Invoices for July Parts and supplies for F.D. Vehicles	Paid by Check # 52433		11/21/2019	11/21/2019	11/21/2019		11/27/2019	2,810.07	
1106 - Target Auto Parts	898540	17- Inv.'s for August, Parts & supplies for F.D. vehicles	Paid by Check # 52433		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,266.52	
1106 - Target Auto Parts	901606	6-Sept. & 9-Oct. Inv.'s supplies /parts for F.D. Vehicles	Paid by Check # 52433		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,815.83	
									<b>Account 5400-31 - Repairs &amp; Maintenance Fleet Totals</b>	<b>Invoice Transactions 10</b>	<b>\$9,209.86</b>
<b>Account 5405 - Copier Maintenance</b>											
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	33.76	
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	145.36	
									<b>Account 5405 - Copier Maintenance Totals</b>	<b>Invoice Transactions 2</b>	<b>\$179.12</b>
<b>Account 5500 - Equipment</b>											
1100 - Bio-Tron, Inc.	39647	Preventative Maintenance	Paid by Check # 52325		11/21/2019	11/21/2019	11/21/2019		11/27/2019	381.20	
									<b>Account 5500 - Equipment Totals</b>	<b>Invoice Transactions 1</b>	<b>\$381.20</b>
<b>Account 5500-01 - Equipment Turnout Gear</b>											
1330 - Air One Equipment, Inc.	150075	3 - Bunker Pants & 3 - Bunker Coats Inv# 150075	Paid by Check # 52310		11/21/2019	11/21/2019	11/21/2019		11/27/2019	6,670.31	
									<b>Account 5500-01 - Equipment Turnout Gear Totals</b>	<b>Invoice Transactions 1</b>	<b>\$6,670.31</b>
									<b>Department 18 - Fire Department Totals</b>	<b>Invoice Transactions 25</b>	<b>\$22,255.70</b>
<b>Department 20 - Police Department</b>											
<b>Account 5205 - Utilities</b>											
4095 - CenterPoint Energy Services,Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	735.71	
									<b>Account 5205 - Utilities Totals</b>	<b>Invoice Transactions 1</b>	<b>\$735.71</b>
<b>Account 5215-01 - Telephone In-House</b>											
302 - Sprint	733579818-143	Oct. 4 - Nov. 3 2019	Paid by Check # 52429		11/19/2019	11/19/2019	11/19/2019		11/27/2019	155.98	



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<b>Fund 100 - General Fund</b>										
Department <b>20 - Police Department</b>										
Account <b>5215-01 - Telephone In-House</b>										
302 - Sprint	484479818-143	Oct. 4 - Nov. 3 2019	Paid by Check # 52429		11/19/2019	11/19/2019	11/19/2019		11/27/2019	236.21
								Account <b>5215-01 - Telephone In-House</b> Totals	Invoice Transactions 2	<u>\$392.19</u>
Account <b>5215-03 - Telephone Cell</b>										
809 - Gem Business Forms, Inc.	59891	C-Tickets	Paid by Check # 52357		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,476.00
								Account <b>5215-03 - Telephone Cell</b> Totals	Invoice Transactions 1	<u>\$1,476.00</u>
Account <b>5220 - Training, Dues &amp; Publications</b>										
5320 - Tri-River Police Training Region, Inc.	4746	training/ Michael Corrigan & Mark Schwanderlik	Paid by Check # 52437		11/19/2019	11/19/2019	11/19/2019		11/27/2019	300.00
								Account <b>5220 - Training, Dues &amp; Publications</b> Totals	Invoice Transactions 1	<u>\$300.00</u>
Account <b>5225 - Supplies</b>										
996 - Case Lots, Inc.	542	Cleaning Supplies	Paid by Check # 52329		11/19/2019	11/19/2019	11/19/2019		11/27/2019	698.06
5418 - Cintas Corporation	8404396023	First Aid Cabinet Restocked	Paid by Check # 52332		11/19/2019	11/19/2019	11/19/2019		11/27/2019	210.35
6015 - George Janecek	11132019	Expense Reimbursement	Paid by Check # 52358		11/19/2019	11/19/2019	11/19/2019		11/27/2019	19.99
								Account <b>5225 - Supplies</b> Totals	Invoice Transactions 3	<u>\$928.40</u>
Account <b>5235 - Postage &amp; Printing</b>										
390 - Citadel	154711	Record Destruction	Paid by Check # 52333		11/19/2019	11/19/2019	11/19/2019		11/27/2019	702.76
465 - Diamond Graphics, Inc.	0102830014	Printing	Paid by Check # 52343		11/19/2019	11/19/2019	11/19/2019		11/27/2019	155.00
2705 - Lawndale News	832681	Newspaper Ad	Paid by Check # 52389		11/19/2019	11/19/2019	11/19/2019		11/27/2019	170.00
								Account <b>5235 - Postage &amp; Printing</b> Totals	Invoice Transactions 3	<u>\$1,027.76</u>
Account <b>5290 - Other General Expenses</b>										
5933 - Cicero Waggin Tails Shelter	19-04570	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,710.26
5933 - Cicero Waggin Tails Shelter	APRIL2019	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,305.00
5933 - Cicero Waggin Tails Shelter	MAY2019	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,830.00
5933 - Cicero Waggin Tails Shelter	SEPTEMBER2019	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	3,330.00
5933 - Cicero Waggin Tails Shelter	AUGUST2019	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,950.00
5933 - Cicero Waggin Tails Shelter	JULY2019	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,085.00



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<b>Fund 100 - General Fund</b>										
Department <b>20 - Police Department</b>										
Account <b>5290 - Other General Expenses</b>										
5933 - Cicero Waggin Tails Shelter	JUNE2019	Animal Control Expense	Paid by Check # 52331		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,055.00
5800 - Quicket Solutions	0000498	Software System	Paid by Check # 52414		11/19/2019	11/19/2019	11/19/2019		11/27/2019	4,620.00
4904 - R.E. Walsh & Associates, Inc.	23521	Fingerprint Classification	Paid by Check # 52416		11/19/2019	11/19/2019	11/19/2019		11/27/2019	875.00
5998 - UIC Analytical Forensic Testing Laboratory	H0582b	Drug Screens	Paid by Check # 52439		11/19/2019	11/19/2019	11/19/2019		11/27/2019	275.00
1836 - VCA Berwyn Animal Hospital	149790110	Animal Control	Paid by Check # 52443		11/19/2019	11/19/2019	11/19/2019		11/27/2019	581.84
							Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 11	<u>\$20,617.10</u>
Account <b>5400-30 - Repairs &amp; Maintenance Building</b>										
5100 - Algor Plumbing and Heating Supply	184580	P.D. Building Supplies	Paid by Check # 52312		11/19/2019	11/19/2019	11/19/2019		11/27/2019	13.46
4569 - J. R. Carpet, Inc.	1088	Cleaning services	Paid by Check # 52374		11/19/2019	11/19/2019	11/19/2019		11/27/2019	3,250.00
3503 - Keyth Technologies, Inc.	673433	Maintenance Plan Building CCTV	Paid by Check # 52384		11/19/2019	11/19/2019	11/19/2019		11/27/2019	4,332.00
929 - McDonough Mechanical Services, Inc.	34449	HVAC Monthly Maintenance	Paid by Check # 52396		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,702.42
							Account <b>5400-30 - Repairs &amp; Maintenance Building</b> Totals		Invoice Transactions 4	<u>\$9,297.88</u>
Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b>										
4832 - Anthony Gennett	11072019	Expense Reimbursement	Paid by Check # 52318		11/19/2019	11/19/2019	11/19/2019		11/27/2019	92.00
5631 - Buddy Bear Car Wash	118	111 Car Washes @3.00	Paid by Check # 52328		11/19/2019	11/19/2019	11/19/2019		11/27/2019	333.00
2673 - Deece Automotive	34514	Vehicle Maintenance	Paid by Check # 52340		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,538.00
32052 - Just Tires	317123	New Tires & Repairs	Paid by Check # 52378		11/19/2019	11/19/2019	11/19/2019		11/27/2019	742.38
32052 - Just Tires	317238	New Tires & Repairs	Paid by Check # 52378		11/19/2019	11/19/2019	11/19/2019		11/27/2019	312.64
5831 - Zeigler Ford North Riverside	651409	Vehicle Maintenance	Paid by Check # 52450		11/19/2019	11/19/2019	11/19/2019		11/27/2019	100.00
							Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b> Totals		Invoice Transactions 6	<u>\$4,118.02</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	561.63
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	696.19
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$1,257.82</u>
							Department <b>20 - Police Department</b> Totals		Invoice Transactions 34	<u>\$40,150.88</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department 24 - Building/Neighborhood Affairs										
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	393.19
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$393.19</u>
Account 5220 - Training, Dues & Publications										
595 - Secretary of State	2019-00001382	Notary Fee for Maria Bilotto	Paid by Check # 52427		11/19/2019	11/19/2019	11/19/2019		11/27/2019	10.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$10.00</u>
Account 5225-01 - Supplies Office										
4961 - Chicago Office Products Co.	977375-0	Building Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	24.95
4961 - Chicago Office Products Co.	977480-0	Building Dept Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	240.38
4961 - Chicago Office Products Co.	978749-0	Building Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	84.82
4961 - Chicago Office Products Co.	978749-1	Building Dept Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	38.98
4961 - Chicago Office Products Co.	978923-0	Building Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	92.38
2504 - Felco Vending, Inc.	000156	Building Dept Office Supplies	Paid by Check # 52351		11/20/2019	11/20/2019	11/20/2019		11/27/2019	155.75
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 6	<u>\$637.26</u>
Account 5300 - Professional Services										
3014 - JNC Consulting, Inc.	1244	Permit Inspections Nov. 2019	Paid by Check # 52376		11/20/2019	11/20/2019	11/20/2019		11/27/2019	3,300.00
1074 - K's Quality Construction, Inc.	19-336	Board Up & Misc Services	Paid by Check # 52379		11/20/2019	11/20/2019	11/20/2019		11/27/2019	341.00
1074 - K's Quality Construction, Inc.	19-337	Board Up & Misc Services	Paid by Check # 52379		11/20/2019	11/20/2019	11/20/2019		11/27/2019	315.00
							Account 5300 - Professional Services Totals		Invoice Transactions 3	<u>\$3,956.00</u>
Account 5400 - Repairs & Maintenance										
5981 - Crystal Maintenance Services	26266	Janitorial Services Oct. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,439.16
5981 - Crystal Maintenance Services	26245	Janitorial Services Sept. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,439.16
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 2	<u>\$2,878.32</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	64.63
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	88.64
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>\$153.27</u>
							Department 24 - Building/Neighborhood Affairs Totals		Invoice Transactions 15	<u>\$8,028.04</u>



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<b>Fund 100 - General Fund</b>										
Department <b>26 - Public Works</b>										
Sub Department <b>35 - Streets</b>										
Account <b>5015 - Stipends - Uniform</b>										
3461 - J & L Uniforms	9334	P.W. Supplies	Paid by Check # 52373		11/19/2019	11/19/2019	11/19/2019		11/27/2019	197.82
280 - Roscoe Company	1618725	P.W. Uniforms	Paid by Check # 52421		11/19/2019	11/19/2019	11/19/2019		11/27/2019	114.48
280 - Roscoe Company	1617730	P.W. Uniforms	Paid by Check # 52421		11/19/2019	11/19/2019	11/19/2019		11/27/2019	114.48
							Account <b>5015 - Stipends - Uniform</b> Totals		Invoice Transactions 3	\$426.78
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	608.05
							Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	\$608.05
Account <b>5225 - Supplies</b>										
4711 - Continental Research Corporation	483533-CRC-5	P.W. Supplies	Paid by Check # 52336		11/19/2019	11/19/2019	11/19/2019		11/27/2019	230.67
162 - Jack's Rental, Inc.	80260	P.W. Supplies	Paid by Check # 52375		11/19/2019	11/19/2019	11/19/2019		11/27/2019	91.88
162 - Jack's Rental, Inc.	80246	P.W. Supplies	Paid by Check # 52375		11/19/2019	11/19/2019	11/19/2019		11/27/2019	339.00
5705 - Josie Mora	2019-00001415	Expense Reimbursement	Paid by Check # 52377		11/19/2019	11/19/2019	11/19/2019		11/27/2019	13.19
							Account <b>5225 - Supplies</b> Totals		Invoice Transactions 4	\$674.74
Account <b>5225-01 - Supplies Office</b>										
4961 - Chicago Office Products Co.	977644-0	Public Works Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	190.07
4961 - Chicago Office Products Co.	977645-0	Traffic Engineer Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	102.40
4961 - Chicago Office Products Co.	979126-0	Traffic Engineer Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	166.11
4961 - Chicago Office Products Co.	979558-0	Traffic Engineer Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	72.45
							Account <b>5225-01 - Supplies Office</b> Totals		Invoice Transactions 4	\$531.03
Account <b>5300 - Professional Services</b>										
167 - Frank Novotny & Associates, Inc.	19096-2	py 2018 cdbg sidewalk replacement	Paid by Check # 52302		11/12/2019	11/12/2019	11/12/2019		11/14/2019	308.00
167 - Frank Novotny & Associates, Inc.	19316-1	Engineering Services	Paid by Check # 52302		11/12/2019	11/12/2019	11/12/2019		11/14/2019	308.00
5134 - The Horton Group, Inc.	52878	safety consulting	Paid by Check # 52306		11/12/2019	11/12/2019	11/12/2019		11/14/2019	1,800.00
4451 - Cook Engineering Group	2002	task 1 of plat dedicaion	Paid by Check # 52337		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,500.00



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<b>Fund 100 - General Fund</b>										
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5300 - Professional Services										
167 - Frank Novotny & Associates, Inc.	19108-1	2019 street resurfacing	Paid by Check # 52355		11/19/2019	11/19/2019	11/19/2019		11/27/2019	24,885.75
1103 - Lyons Tree Service, Inc.	245860	stump removal / clean outs	Paid by Check # 52392		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,550.00
								<b>Account 5300 - Professional Services Totals</b>		
								Invoice Transactions 6		<b>\$32,351.75</b>
Account 5400 - Repairs & Maintenance										
5981 - Crystal Maintenance Services	26266	Janitorial Services Oct. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	345.83
5981 - Crystal Maintenance Services	26245	Janitorial Services Sept. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	345.83
ERIC BUDZ	2019-00001381	Erected Sculpture Along BNSF	Paid by Check # 52463		11/19/2019	11/19/2019	11/19/2019		11/27/2019	4,000.00
PAUL RUSSEL	2019-00001380	Sculpture Deposit	Paid by Check # 52484		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,000.00
PETER N. GRAY	2019-00001379	Erected Sculpture Along BNSF	Paid by Check # 52486		11/19/2019	11/19/2019	11/19/2019		11/27/2019	4,700.00
5418 - Cintas Corporation	5015100569	First Aid Cabinet Restocked	Paid by Check # 52332		11/19/2019	11/19/2019	11/19/2019		11/27/2019	486.01
2884 - K-Five Hodgkins LLC	20556	HMA	Paid by Check # 52380		11/19/2019	11/19/2019	11/19/2019		11/27/2019	891.79
2884 - K-Five Hodgkins LLC	20569	HMA	Paid by Check # 52380		11/19/2019	11/19/2019	11/19/2019		11/27/2019	772.95
								<b>Account 5400 - Repairs &amp; Maintenance Totals</b>		
								Invoice Transactions 8		<b>\$12,542.41</b>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	13.29
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	90.05
								<b>Account 5405 - Copier Maintenance Totals</b>		
								Invoice Transactions 2		<b>\$103.34</b>
Account 5505 - Equipment Lease										
1878 - Key Government Finance, Inc.	4524863	Equipment Lease / Street Sweeper	Paid by Check # 52383		11/19/2019	11/19/2019	11/19/2019		11/27/2019	56,910.35
								<b>Account 5505 - Equipment Lease Totals</b>		
								Invoice Transactions 1		<b>\$56,910.35</b>
								<b>Sub Department 35 - Streets Totals</b>		
								Invoice Transactions 29		<b>\$104,148.45</b>
Sub Department 37 - Fleet										
Account 5225 - Supplies										
1824 - High PSI, LTD	65216	P.W. Supplies	Paid by Check # 52366		11/19/2019	11/19/2019	11/19/2019		11/27/2019	537.76
5408 - Lindco Equipment Sales, Inc.	190936P	fleet supplies	Paid by Check # 52390		11/19/2019	11/19/2019	11/19/2019		11/27/2019	5,437.20



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Fund <b>100 - General Fund</b>										
Department <b>26 - Public Works</b>										
Sub Department <b>37 - Fleet</b>										
Account <b>5225 - Supplies</b>										
2493 - Monroe Truck Equipment, Inc.	327055	P.W. Supplies	Paid by Check # 52402		11/19/2019	11/19/2019	11/19/2019		11/27/2019	113.30
4932 - Rush Truck Centers of Illinois, Inc.	3017222870	P.W. Storage Server	Paid by Check # 52423		11/19/2019	11/19/2019	11/19/2019		11/27/2019	160.00
1000 - Standard Equipment Company	P18427	P.W. Supplies	Paid by Check # 52430		11/19/2019	11/19/2019	11/19/2019		11/27/2019	15.18
1364 - Tryad Automotive	006-209683	P.W. Supplies	Paid by Check # 52438		11/19/2019	11/19/2019	11/19/2019		11/27/2019	168.88
1364 - Tryad Automotive	006-209740	P.W. Supplies	Paid by Check # 52438		11/19/2019	11/19/2019	11/19/2019		11/27/2019	89.44
1149 - Vermeer - Illinois, Inc.	PE2942	P.W. Supplies	Paid by Check # 52446		11/19/2019	11/19/2019	11/19/2019		11/27/2019	205.49
5506 - Winzer	6498298	P.W. Supplies	Paid by Check # 52449		11/19/2019	11/19/2019	11/19/2019		11/27/2019	828.39
							Account <b>5225 - Supplies</b> Totals	Invoice Transactions <b>9</b>		<b>\$7,555.64</b>
Account <b>5300 - Professional Services</b>										
2673 - Deece Automotive	34501	fleet repair	Paid by Check # 52340		11/19/2019	11/19/2019	11/19/2019		11/27/2019	840.00
2673 - Deece Automotive	34486	fleet repair	Paid by Check # 52340		11/19/2019	11/19/2019	11/19/2019		11/27/2019	533.00
821 - Metro Collision Service / Metro Garage, Inc.	45237	Vehicle Maintenance	Paid by Check # 52398		11/19/2019	11/19/2019	11/19/2019		11/27/2019	25.00
821 - Metro Collision Service / Metro Garage, Inc.	45302	Vehicle Maintenance	Paid by Check # 52398		11/19/2019	11/19/2019	11/19/2019		11/27/2019	37.00
821 - Metro Collision Service / Metro Garage, Inc.	45304	Vehicle Maintenance	Paid by Check # 52398		11/19/2019	11/19/2019	11/19/2019		11/27/2019	37.00
821 - Metro Collision Service / Metro Garage, Inc.	45337	Vehicle Maintenance	Paid by Check # 52398		11/19/2019	11/19/2019	11/19/2019		11/27/2019	25.00
821 - Metro Collision Service / Metro Garage, Inc.	45387	Vehicle Maintenance	Paid by Check # 52398		11/19/2019	11/19/2019	11/19/2019		11/27/2019	25.00
1678 - Mike & Sons	39683	Vehicle Repairs	Paid by Check # 52401		11/19/2019	11/19/2019	11/19/2019		11/27/2019	263.00
2493 - Monroe Truck Equipment, Inc.	77343	vechile repair	Paid by Check # 52402		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,696.00
4974 - Partsmaster	23480278	supplies	Paid by Check # 52411		11/19/2019	11/19/2019	11/19/2019		11/27/2019	114.64
4974 - Partsmaster	23479688	supplies	Paid by Check # 52411		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,052.30
5122 - Powers 24 Hour Towing Service, Inc.	249891	Towing Service	Paid by Check # 52413		11/19/2019	11/19/2019	11/19/2019		11/27/2019	187.50
5839 - Rex Radiator & Welding Co. Inc	E028224	Vehicle Maintenance	Paid by Check # 52417		11/19/2019	11/19/2019	11/19/2019		11/27/2019	460.00



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<b>Fund 100 - General Fund</b>										
Department <b>26 - Public Works</b>										
Sub Department <b>37 - Fleet</b>										
Account <b>5300 - Professional Services</b>										
1000 - Standard Equipment Company	P18525	fleet supplies	Paid by Check # 52430		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,011.36
							Account <b>5300 - Professional Services</b> Totals		Invoice Transactions 14	<u>\$7,306.80</u>
							Sub Department <b>37 - Fleet</b> Totals		Invoice Transactions 23	<u>\$14,862.44</u>
							Department <b>26 - Public Works</b> Totals		Invoice Transactions 52	<u>\$119,010.89</u>
Department <b>32 - Recreation</b>										
Account <b>5100 - Special Events</b>										
CUPCAKE'S FAMILY FUN TIME ENTERTAINMENT	2019-00001384	Youth Christmas Party Balloonist	Paid by Check # 52460		11/19/2019	11/19/2019	11/19/2019		11/27/2019	190.00
3750 - Rose's Catering	16727	60 Meals For Sr. Halloween Party	Paid by Check # 52422		11/19/2019	11/19/2019	11/19/2019		11/27/2019	480.00
30617 - Sam's Club / Synchrony Bank	2019-00001383	Halloween Party Supplies	Paid by Check # 52424		11/19/2019	11/19/2019	11/19/2019		11/27/2019	42.46
30617 - Sam's Club / Synchrony Bank	2019-00001414	After School Snacks & Senior Party Supplies	Paid by Check # 52424		11/19/2019	11/19/2019	11/19/2019		11/27/2019	743.88
4883 - Tower Show Productions	41484	Senior Trip To Arlington Park	Paid by Check # 52436		11/19/2019	11/19/2019	11/19/2019		11/27/2019	104.00
							Account <b>5100 - Special Events</b> Totals		Invoice Transactions 5	<u>\$1,560.34</u>
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	391.36
							Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	<u>\$391.36</u>
Account <b>5225 - Supplies</b>										
1013 - Horizon Screen Print	19-0590	Adult & Youth T-Shirts	Paid by Check # 52367		11/19/2019	11/19/2019	11/19/2019		11/27/2019	307.75
415 - Santo Sport Store	703666	16 in. Softballs	Paid by Check # 52425		11/19/2019	11/19/2019	11/19/2019		11/27/2019	258.00
							Account <b>5225 - Supplies</b> Totals		Invoice Transactions 2	<u>\$565.75</u>
Account <b>5290 - Other General Expenses</b>										
75 - Empire Cooler Service, Inc.	0000295002	Ice Machine Rental	Paid by Check # 52348		11/19/2019	11/19/2019	11/19/2019		11/27/2019	92.00
							Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 1	<u>\$92.00</u>
Account <b>5400 - Repairs &amp; Maintenance</b>										
5981 - Crystal Maintenance Services	26266	Janitorial Services Oct. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,407.08
5981 - Crystal Maintenance Services	26245	Janitorial Services Sept. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,407.08
514 - Berwyn Western Plumbing & Heating	61758	Winterize Pool Deck & Concession Stand	Paid by Check # 52324		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,980.00



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<b>Fund 100 - General Fund</b>										
Department <b>32 - Recreation</b>										
Account <b>5400 - Repairs &amp; Maintenance</b>										
514 - Berwyn Western Plumbing & Heating	106459	Plumbing & Heating Services	Paid by Check # 52324		11/19/2019	11/19/2019	11/19/2019		11/27/2019	590.00
5418 - Cintas Corporation	4034207305	Rec Building Supplies	Paid by Check # 52332		11/19/2019	11/19/2019	11/19/2019		11/27/2019	443.26
342 - Elite Construction Solutions, Inc.	2019-165	Hallway Painting	Paid by Check # 52346		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,995.00
162 - Jack's Rental, Inc.	80325	Starter Asy	Paid by Check # 52375		11/19/2019	11/19/2019	11/19/2019		11/27/2019	44.90
5426 - Menards	21138	Ice Melt	Paid by Check # 52397		11/19/2019	11/19/2019	11/19/2019		11/27/2019	81.87
5123 - Nationwide Transmission & Complete Auto Service	85222	Vehicle Repairs	Paid by Check # 52404		11/19/2019	11/19/2019	11/19/2019		11/27/2019	65.25
Account <b>5400 - Repairs &amp; Maintenance</b> Totals							Invoice Transactions	9		\$9,014.44
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA, Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	20.39
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	68.09
Account <b>5405 - Copier Maintenance</b> Totals							Invoice Transactions	2		\$88.48
Department <b>32 - Recreation</b> Totals							Invoice Transactions	20		\$11,712.37
Department <b>46 - Senior Citizen Program</b>										
Account <b>5100-03 - Special Events Senior Breakfast</b>										
20687 - Mary Ellen Depcik	2019-00001409	Senior Holiday Breakfast Donations	Paid by Check # 52309		11/21/2019	11/21/2019	11/21/2019		11/21/2019	780.00
Account <b>5100-03 - Special Events Senior Breakfast</b> Totals							Invoice Transactions	1		\$780.00
Account <b>5215 - Telephone</b>										
4024 - AT & T	708484242011-2	Oct. 5 - Nov. 4 2019	Paid by Check # 52320		11/21/2019	11/21/2019	11/21/2019		11/27/2019	48.47
Account <b>5215 - Telephone</b> Totals							Invoice Transactions	1		\$48.47
Account <b>5225-01 - Supplies Office</b>										
4961 - Chicago Office Products Co.	979658-0	Senior Services Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	112.53
Account <b>5225-01 - Supplies Office</b> Totals							Invoice Transactions	1		\$112.53
Account <b>5290 - Other General Expenses</b>										
20687 - Mary Ellen Depcik	2019-00001408	Expense Reimbursement	Paid by Check # 52309		11/21/2019	11/21/2019	11/21/2019		11/21/2019	106.04
Account <b>5290 - Other General Expenses</b> Totals							Invoice Transactions	1		\$106.04
Account <b>5300 - Professional Services</b>										
6018 - Gus Certified Fire Services LLC	2019-00001410	Fire Extinguisher Inspections	Paid by Check # 52362		11/21/2019	11/21/2019	11/21/2019		11/27/2019	90.00
Account <b>5300 - Professional Services</b> Totals							Invoice Transactions	1		\$90.00



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<b>Fund 100 - General Fund</b>										
Department <b>46 - Senior Citizen Program</b>										
Account <b>5400 - Repairs &amp; Maintenance</b>										
5984 - Eduardo Jose Mijangos	2019-00001411	senior handyman	Paid by Check # 52345		11/21/2019	11/21/2019	11/21/2019		11/27/2019	315.00
							Account <b>5400 - Repairs &amp; Maintenance</b> Totals		Invoice Transactions 1	<u>\$315.00</u>
Account <b>5400-04 - Repairs &amp; Maintenance Landscape</b>										
294 - B. Davids Landscaping	NOVEMBER201 9-1	Senior Snow Removal	Paid by Check # 52321		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,485.00
294 - B. Davids Landscaping	NOVEMBER201 9-3	Senior Lawncare	Paid by Check # 52321		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,335.00
5425 - Blades of Glory, Inc.	22-3	Senior Snow Removal	Paid by Check # 52327		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,650.00
5425 - Blades of Glory, Inc.	15-3	Senior Lawncare	Paid by Check # 52327		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,575.00
2932 - Richard C. Dahms	NOVEMBER201 9	Senior Snow Removal	Paid by Check # 52419		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,395.00
2932 - Richard C. Dahms	NOVEMBER201 9-1	Senior Lawncare	Paid by Check # 52419		11/21/2019	11/21/2019	11/21/2019		11/27/2019	1,320.00
							Account <b>5400-04 - Repairs &amp; Maintenance Landscape</b> Totals		Invoice Transactions 6	<u>\$8,760.00</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	26.93
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	56.72
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$83.65</u>
							Department <b>46 - Senior Citizen Program</b> Totals		Invoice Transactions 14	<u>\$10,295.69</u>
							Fund <b>100 - General Fund</b> Totals		Invoice Transactions 207	<u>\$284,516.27</u>
<b>Fund 205 - Library Fund</b>										
Department <b>40 - Library</b>										
Account <b>5105-07 - Community Programs Adult/Children Programs</b>										
5946 - Nona Chapman	2019-00001402	Community Programs Adult/Children Program	Paid by Check # 52406		11/20/2019	11/20/2019	11/20/2019		11/27/2019	201.60
33183 - Office Depot	394891111001	Supplies	Paid by Check # 52408		11/20/2019	11/20/2019	11/20/2019		11/27/2019	22.02
							Account <b>5105-07 - Community Programs Adult/Children Programs</b> Totals		Invoice Transactions 2	<u>\$223.62</u>
Account <b>5200-10 - Administrative Expenses Board Expense</b>										
33183 - Office Depot	394891111001	Supplies	Paid by Check # 52408		11/20/2019	11/20/2019	11/20/2019		11/27/2019	149.85
							Account <b>5200-10 - Administrative Expenses Board Expense</b> Totals		Invoice Transactions 1	<u>\$149.85</u>
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	416.69
							Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	<u>\$416.69</u>



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Fund 205 - Library Fund											
Department 40 - Library											
Account 5215 - Telephone											
31245 - Verizon Wireless - LeHigh	9841482757	Telephone	Paid by Check # 52445		11/20/2019	11/20/2019	11/20/2019		11/27/2019	276.00	
								Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$276.00</u>
Account 5220 - Training, Dues & Publications											
5734 - Michelle Valle-Flores	8881	Dues & Publications	Paid by Check # 52399		11/20/2019	11/20/2019	11/20/2019		11/27/2019	57.66	
5737 - Quinn Stitt	8882	Dues & Publications	Paid by Check # 52415		11/20/2019	11/20/2019	11/20/2019		11/27/2019	136.26	
								Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 2	<u>\$193.92</u>
Account 5225 - Supplies											
4364 - American Library Association - Atlanta	53322338	Supplies	Paid by Check # 52315		11/20/2019	11/20/2019	11/20/2019		11/27/2019	82.00	
365 - Amsterdam Printing & Litho Corporation	6458308	Supplies	Paid by Check # 52316		11/20/2019	11/20/2019	11/20/2019		11/27/2019	183.80	
198 - Art Flo Shirt and Lettering	35757	Supplies	Paid by Check # 52319		11/20/2019	11/20/2019	11/20/2019		11/27/2019	1,411.57	
996 - Case Lots, Inc.	437	Supplies	Paid by Check # 52329		11/20/2019	11/20/2019	11/20/2019		11/27/2019	1,476.80	
388 - Demco Educational Corporation	6721467	Supplies	Paid by Check # 52342		11/20/2019	11/20/2019	11/20/2019		11/27/2019	1,887.04	
35881 - ID Label Incorporated	0130453-IN	Supplies	Paid by Check # 52368		11/20/2019	11/20/2019	11/20/2019		11/27/2019	448.00	
6014 - K-Log, Inc	19-298259-1	Supplies	Paid by Check # 52381		11/20/2019	11/20/2019	11/20/2019		11/27/2019	1,104.04	
5946 - Nona Chapman	2019-00001402	Community Programs Adult/Children Program	Paid by Check # 52406		11/20/2019	11/20/2019	11/20/2019		11/27/2019	12.00	
33183 - Office Depot	394891111001	Supplies	Paid by Check # 52408		11/20/2019	11/20/2019	11/20/2019		11/27/2019	153.99	
299 - Sherwin Williams Company	4815-3	Supplies	Paid by Check # 52428		11/20/2019	11/20/2019	11/20/2019		11/27/2019	73.72	
								Account 5225 - Supplies Totals		Invoice Transactions 10	<u>\$6,832.96</u>
Account 5245 - Books											
531 - Baker & Taylor Entertainment, Inc.	2034934286	Books	Paid by Check # 52322		11/20/2019	11/20/2019	11/20/2019		11/27/2019	82.74	
123 - Gale / Cengage	68850341	Books	Paid by Check # 52356		11/20/2019	11/20/2019	11/20/2019		11/27/2019	825.69	
398 - Ingram Library Services LLC	42496391	Books	Paid by Check # 52372		11/20/2019	11/20/2019	11/20/2019		11/27/2019	5,435.45	
5785 - Lorito Book Inc	5225	Books	Paid by Check # 52391		11/20/2019	11/20/2019	11/20/2019		11/27/2019	95.40	
								Account 5245 - Books Totals		Invoice Transactions 4	<u>\$6,439.28</u>



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Fund 205 - Library Fund										
Department 40 - Library										
Account 5250 - Audio Visual										
1565 - Alliance Entertainment	PLS38570531	Audio Visual	Paid by Check # 52314		11/20/2019	11/20/2019	11/20/2019		11/27/2019	105.92
1545 - Blackstone Publishing	1149363	Audio Visual	Paid by Check # 52326		11/20/2019	11/20/2019	11/20/2019		11/27/2019	139.78
1545 - Blackstone Publishing	1149753	Audio Visual	Paid by Check # 52326		11/20/2019	11/20/2019	11/20/2019		11/27/2019	26.94
6003 - Kanopy Inc.	172673-PPU	Audio Visual	Paid by Check # 52382		11/20/2019	11/20/2019	11/20/2019		11/27/2019	191.00
30520 - Midwest Tape	98166497	Audio Visual	Paid by Check # 52400		11/20/2019	11/20/2019	11/20/2019		11/27/2019	883.54
30520 - Midwest Tape	98203176	Audio Visual	Paid by Check # 52400		11/20/2019	11/20/2019	11/20/2019		11/27/2019	308.84
							Account 5250 - Audio Visual Totals		Invoice Transactions 6	<u>\$1,656.02</u>
Account 5400 - Repairs & Maintenance										
5981 - Crystal Maintenance Services	26266	Janitorial Services Oct. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,295.00
5981 - Crystal Maintenance Services	26245	Janitorial Services Sept. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,295.00
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	604.78
51 - Anderson Elevator Company	INV-19908-K6K7	Repairs & Maintenance	Paid by Check # 52317		11/20/2019	11/20/2019	11/20/2019		11/27/2019	495.00
5824 - Flooring Management Group, Inc.	18871-F	Repairs & Maintenance	Paid by Check # 52353		11/20/2019	11/20/2019	11/20/2019		11/27/2019	800.00
5582 - Impact Networking, LLC	1535775	Contract Maintenance	Paid by Check # 52371		11/20/2019	11/20/2019	11/20/2019		11/27/2019	19.50
5166 - Konica Minolta Business Solutions USA., Inc.	9006212567	Contract Maintenance	Paid by Check # 52385		11/20/2019	11/20/2019	11/20/2019		11/27/2019	336.66
1839 - Robert R. Andreas & Sons	102519-22	Contract Maintenance	Paid by Check # 52420		11/20/2019	11/20/2019	11/20/2019		11/27/2019	3,990.00
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 8	<u>\$10,835.94</u>
Account 5525 - Computer Support Databases										
5550 - Fortres Grand Corporation	51428	Computer Support Databases	Paid by Check # 52354		11/20/2019	11/20/2019	11/20/2019		11/27/2019	198.66
4347 - Newegg Business, Inc.	1302444357	Computer Support Databases	Paid by Check # 52405		11/20/2019	11/20/2019	11/20/2019		11/27/2019	34.99
							Account 5525 - Computer Support Databases Totals		Invoice Transactions 2	<u>\$233.65</u>
Account 5660 - Promotions										
198 - Art Flo Shirt and Lettering	35757	Supplies	Paid by Check # 52319		11/20/2019	11/20/2019	11/20/2019		11/27/2019	76.50
							Account 5660 - Promotions Totals		Invoice Transactions 1	<u>\$76.50</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 205 - Library Fund</b>										
Department 40 - Library										
Account 5665 - Reciprocal Borrowing										
1163 - Unique Management Services, Inc.	560353	Reciprocal Borrowing	Paid by Check # 52440		11/20/2019	11/20/2019	11/20/2019		11/27/2019	62.65
							Account 5665 - Reciprocal Borrowing Totals	Invoice Transactions 1		<u>\$62.65</u>
							Department 40 - Library Totals	Invoice Transactions 39		<u>\$27,397.08</u>
							Fund 205 - Library Fund Totals	Invoice Transactions 39		<u>\$27,397.08</u>
<b>Fund 210 - Community Development Fund</b>										
Department 42 - CDBG										
Account 5105 - Community Programs										
3483 - Extended Home Living Services	26348	Wheel Chair Lift & Deck Installation	Paid by Check # 52350		11/20/2019	11/20/2019	11/20/2019		11/27/2019	15,625.00
							Account 5105 - Community Programs Totals	Invoice Transactions 1		<u>\$15,625.00</u>
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7510901	Natural Gas Deliveries	Paid by Check # 52330		11/19/2019	11/19/2019	11/19/2019		11/27/2019	172.32
							Account 5205 - Utilities Totals	Invoice Transactions 1		<u>\$172.32</u>
Account 5215 - Telephone										
4024 - AT & T	708749945711-2	Oct. 11 - Nov. 10 2019	Paid by Check # 52320		11/20/2019	11/20/2019	11/20/2019		11/27/2019	93.84
							Account 5215 - Telephone Totals	Invoice Transactions 1		<u>\$93.84</u>
Account 5235 - Postage & Printing										
5576 - VS Printing Services, LLC	17944	SFR Water Bill Letter	Paid by Check # 52448		11/20/2019	11/20/2019	11/20/2019		11/27/2019	120.00
							Account 5235 - Postage & Printing Totals	Invoice Transactions 1		<u>\$120.00</u>
Account 5300 - Professional Services										
6019 - Enterprise Community Partners, Inc	0000038623	Cook County Regional Assessment/ City of Berwyn Portion	Paid by Check # 52349		11/20/2019	11/20/2019	11/20/2019		11/27/2019	468.61
6019 - Enterprise Community Partners, Inc	0000038808	Cook County Regional Assessment/ City of Berwyn Portion	Paid by Check # 52349		11/20/2019	11/20/2019	11/20/2019		11/27/2019	176.15
6019 - Enterprise Community Partners, Inc	0000038924	Cook County Regional Assessment/ City of Berwyn Portion	Paid by Check # 52349		11/20/2019	11/20/2019	11/20/2019		11/27/2019	319.06
6019 - Enterprise Community Partners, Inc	0000040494	Cook County Regional Assessment/ City of Berwyn Portion	Paid by Check # 52349		11/20/2019	11/20/2019	11/20/2019		11/27/2019	174.99
							Account 5300 - Professional Services Totals	Invoice Transactions 4		<u>\$1,138.81</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 210 - Community Development Fund</b>										
Department 42 - CDBG										
Account 5400-01 - Repairs & Maintenance Sewer										
5149 - M & J Asphalt Paving	19044-1	PY 2018 Sewer Replacement	Paid by Check # 52393		11/20/2019	11/20/2019	11/20/2019		11/27/2019	108,612.00
							Account 5400-01 - Repairs & Maintenance Sewer Totals		Invoice Transactions 1	<u>\$108,612.00</u>
Account 5400-02 - Repairs & Maintenance Street/Sidewalk										
5149 - M & J Asphalt Paving	19044	PY 2018 Street Replacement	Paid by Check # 52393		11/20/2019	11/20/2019	11/20/2019		11/27/2019	251,808.48
							Account 5400-02 - Repairs & Maintenance Street/Sidewalk Totals		Invoice Transactions 1	<u>\$251,808.48</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	7.44
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	68.09
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>\$75.53</u>
							Department 42 - CDBG Totals		Invoice Transactions 12	<u>\$377,645.98</u>
							Fund 210 - Community Development Fund Totals		Invoice Transactions 12	<u>\$377,645.98</u>
<b>Fund 215 - Motor Fuel Tax Fund</b>										
Account 5205 - Utilities										
61 - ComEd	2019-00001412	november 2019 electric	Paid by Check # 52335		11/19/2019	11/19/2019	11/19/2019		11/27/2019	48.84
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$48.84</u>
Account 5400-03 - Repairs & Maintenance Traffic control										
3826 - Illinois Department of Transportation	57861	Traffic Signal Maintenance	Paid by Check # 52369		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,563.00
3047 - H & H Electric Company	33860	october 2019 street light	Paid by Check # 52364		11/19/2019	11/19/2019	11/19/2019		11/27/2019	12,190.80
3047 - H & H Electric Company	33833	non-routine maint.	Paid by Check # 52364		11/19/2019	11/19/2019	11/19/2019		11/27/2019	1,807.44
							Account 5400-03 - Repairs & Maintenance Traffic control Totals		Invoice Transactions 3	<u>\$15,561.24</u>
							Fund 215 - Motor Fuel Tax Fund Totals		Invoice Transactions 4	<u>\$15,610.08</u>
<b>Fund 230 - Roosevelt Road TIF Fund</b>										
Account 5705 - Interest Expense										
78 - Berwyn Development Corporation	2019-00001354	Interest	Paid by Check # 52298		11/13/2019	11/13/2019	11/13/2019		11/14/2019	1,250.00
							Account 5705 - Interest Expense Totals		Invoice Transactions 1	<u>\$1,250.00</u>
							Fund 230 - Roosevelt Road TIF Fund Totals		Invoice Transactions 1	<u>\$1,250.00</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 245 - Asset Forfeiture Fund</b>										
Department 20 - Police Department										
Account 5191-15 - State Law Enforcement Expenses										
5256 - Partners & Paws Veterinary Services	69344	K-9 MEDICAL	Paid by Check # 52410		11/19/2019	11/19/2019	11/19/2019		11/27/2019	236.39
							Account 5191-15 - State Law Enforcement Expenses Totals		Invoice Transactions 1	<u>\$236.39</u>
Account 5192-30 - Federal LE, PS, Detention Facilities										
478 - Comcast Cable	2019-00001378	Stanley Avenue Internet	Paid by Check # 52334		11/19/2019	11/19/2019	11/19/2019		11/27/2019	181.85
3503 - Keyth Technologies, Inc.	673434	Stanley Avenue Security Service Plan	Paid by Check # 52384		11/19/2019	11/19/2019	11/19/2019		11/27/2019	178.80
1052 - McDonald Modular Solutions, Inc.	RI224106	Storage Containers	Paid by Check # 52395		11/19/2019	11/19/2019	11/19/2019		11/27/2019	95.00
							Account 5192-30 - Federal LE, PS, Detention Facilities Totals		Invoice Transactions 3	<u>\$455.65</u>
Account 5192-35 - Federal LE Operations / Investigations										
3757 - Thomson Reuters - West	841221967	Research Data Base	Paid by Check # 52435		11/19/2019	11/19/2019	11/19/2019		11/27/2019	413.91
							Account 5192-35 - Federal LE Operations / Investigations Totals		Invoice Transactions 1	<u>\$413.91</u>
							Department 20 - Police Department Totals		Invoice Transactions 5	<u>\$1,105.95</u>
							Fund 245 - Asset Forfeiture Fund Totals		Invoice Transactions 5	<u>\$1,105.95</u>
<b>Fund 300 - Debt Service Fund</b>										
Account 5200 - Administrative Expenses										
1504 - The Bank of New York Mellon	252-2241204	Berwyn IL Taxable General Obligation Bonds Series 2007B	Paid by Check # 52434		11/19/2019	11/19/2019	11/19/2019		11/27/2019	100.00
1504 - The Bank of New York Mellon	252-2241205	Berwyn IL Taxable General Obligation Bonds Series 2007B	Paid by Check # 52434		11/19/2019	11/19/2019	11/19/2019		11/27/2019	100.00
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 2	<u>\$200.00</u>
							Fund 300 - Debt Service Fund Totals		Invoice Transactions 2	<u>\$200.00</u>
<b>Fund 500 - Utilities Fund</b>										
Department 36 - Garbage										
Account 5300 - Professional Services										
5576 - VS Printing Services, LLC	17945	Waste Management Water Bill	Paid by Check # 52448		11/19/2019	11/19/2019	11/19/2019		11/27/2019	250.00
							Account 5300 - Professional Services Totals		Invoice Transactions 1	<u>\$250.00</u>
							Department 36 - Garbage Totals		Invoice Transactions 1	<u>\$250.00</u>
Department 44 - Water & Sewer										
Account 5215 - Telephone										
5317 - Verizon Connect NWF, INC	OSV000001942	Oct. 2019	Paid by Check # 52444		11/19/2019	11/19/2019	11/19/2019		11/27/2019	479.05
31245 - Verizon Wireless - LeHigh	9838886119	Aug. 26 - Sep. 25 2019	Paid by Check # 52445		11/19/2019	11/19/2019	11/19/2019		11/27/2019	289.64
							Account 5215 - Telephone Totals		Invoice Transactions 2	<u>\$768.69</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 500 - Utilities Fund</b>											
Department <b>44 - Water &amp; Sewer</b>											
Account <b>5225 - Supplies</b>											
162 - Jack's Rental, Inc.	80190	P.W. Supplies	Paid by Check # 52375		11/19/2019	11/19/2019	11/19/2019		11/27/2019	27.96	
162 - Jack's Rental, Inc.	80229	P.W. Supplies	Paid by Check # 52375		11/19/2019	11/19/2019	11/19/2019		11/27/2019	43.80	
									Account <b>5225 - Supplies</b> Totals	Invoice Transactions 2	<u>\$71.76</u>
Account <b>5225-01 - Supplies Office</b>											
4961 - Chicago Office Products Co.	977622-0	Water Dept Office Supplies	Paid by Check # 52300		11/12/2019	11/12/2019	11/12/2019		11/14/2019	58.13	
4961 - Chicago Office Products Co.	978575-0	Water Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	210.81	
4961 - Chicago Office Products Co.	978714-0	Water Dept Office Supplies	Paid by Check # 52299		11/12/2019	11/12/2019	11/12/2019		11/14/2019	28.85	
									Account <b>5225-01 - Supplies Office</b> Totals	Invoice Transactions 3	<u>\$297.79</u>
Account <b>5300 - Professional Services</b>											
6013 - Goodheart & Associates LLC	1002	engineering services	Paid by Check # 52361		11/19/2019	11/19/2019	11/19/2019		11/27/2019	2,887.50	
1114 - Martin-Aire Heating & Cooling, Inc.	008633	Heating / Cooling Repairs	Paid by Check # 52394		11/19/2019	11/19/2019	11/19/2019		11/27/2019	521.00	
528 - Riccio Construction Corporation	3288	riverside dr and home	Paid by Check # 52418		11/19/2019	11/19/2019	11/19/2019		11/27/2019	7,089.18	
3372 - USIC Locating Services, Inc.	354171	october 2019 locating	Paid by Check # 52442		11/19/2019	11/19/2019	11/19/2019		11/27/2019	10,115.65	
3372 - USIC Locating Services, Inc.	341714	july 2019 locating	Paid by Check # 52442		11/19/2019	11/19/2019	11/19/2019		11/27/2019	8,153.25	
									Account <b>5300 - Professional Services</b> Totals	Invoice Transactions 5	<u>\$28,766.58</u>
Account <b>5300-01 - Professional Services Auditing/Accounting</b>											
5423 - GW & Associates, PC	1907165	Contracted Auditing Services	Paid by Check # 52363		11/19/2019	11/19/2019	11/19/2019		11/27/2019	8,126.25	
									Account <b>5300-01 - Professional Services Auditing/Accounting</b> Totals	Invoice Transactions 1	<u>\$8,126.25</u>
Account <b>5405 - Copier Maintenance</b>											
5166 - Konica Minolta Business Solutions USA., Inc.	9006212953	Konica Minolta copier maint.chgs	Paid by Check # 52385		11/19/2019	11/19/2019	11/19/2019		11/27/2019	3.39	
1461 - Konica Minolta Premier Finance	65592442	01/15 thru 12/19 monthly lease payment	Paid by Check # 52386		11/19/2019	11/19/2019	11/19/2019		11/27/2019	74.85	
									Account <b>5405 - Copier Maintenance</b> Totals	Invoice Transactions 2	<u>\$78.24</u>
Account <b>5800-41 - Capital Outlay Flood Mitigation Program</b>											
JENNIFER & JUAN MORALES	463	Flood Mitigation Reimbursement	Paid by Check # 52469		11/19/2019	11/19/2019	11/19/2019		11/27/2019	3,500.00	
LEE OSTRANDER	468	Flood Mitigation Reimbursement	Paid by Check # 52478		11/19/2019	11/19/2019	11/19/2019		11/27/2019	3,500.00	
									Account <b>5800-41 - Capital Outlay Flood Mitigation Program</b> Totals	Invoice Transactions 2	<u>\$7,000.00</u>
									Department <b>44 - Water &amp; Sewer</b> Totals	Invoice Transactions 17	<u>\$45,109.31</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 11/14/19 - 11/27/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
					Fund 500 - Utilities Fund Totals		Invoice Transactions 18			\$45,359.31
Fund 550 - Parking Garage Fund										
Account 5400 - Repairs & Maintenance										
5981 - Crystal Maintenance Services	26266	Janitorial Services Oct. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	81.68
5981 - Crystal Maintenance Services	26245	Janitorial Services Sept. 2019	Paid by Check # 52339		11/19/2019	11/19/2019	11/19/2019		11/27/2019	81.68
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 2	\$163.36
							Fund 550 - Parking Garage Fund Totals		Invoice Transactions 2	\$163.36
							Grand Totals		Invoice Transactions 290	\$753,248.03



### CITY OF BERWYN EVENT APPLICATION



K-3

Please provide information about your planned event:

Allowed Event Times

Block Parties  
8AM to 9PM

All Other Events  
8AM to 11PM

Date of Event: Nov 27, 2019 Time: Start 8PM End Midnight

Type: Block Party  Parade  Open Air Event  Use of Public Way

Description of Event: Food truck in front of Wire during the Tributosaurus Show inside.

Location of Event: 6815 W Roosevelt Road, in the Wire Loading Zone

(Please print)

Name of Applicant: Chris Neville/Wire

Address: 6815 W Roosevelt Road Daytime Phone: 773-879-9039

E-mail Address: Chris@Wireismusic.com Alt. Phone: \_\_\_\_\_

Do you plan to use:

(Please mark all that apply)

- |   |  |  |
|---|--|--|
| Live or Recorded Music <input type="checkbox"/> | Sound Equip. / Amplifiers <input type="checkbox"/> | Bounce Houses or Inflatables <input type="checkbox"/>    |
|   | Food Vendors <input checked="" type="checkbox"/>   | Commercial Food Prep. Equipment <input type="checkbox"/> |
| Crafter / Vendors <input type="checkbox"/>      | Alcohol Sales <input type="checkbox"/>             | Portable Toilets and Sanitation <input type="checkbox"/> |

Will you require any of the following City services? Yes  No

\* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

Street Closure <input type="checkbox"/>	Rolling Street Closure <input type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
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\*\* These City services supplied only if available on the day of the event and subject to personnel availability

Barricades <input type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/>
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**Fire Truck <input type="checkbox"/>	**McGruff <input type="checkbox"/>	**K-9 Unit <input type="checkbox"/>	**Police Explorers Unit <input type="checkbox"/>
---------------------------------------	------------------------------------	-------------------------------------	--

**City Council Approval IS REQUIRED for your event.** (City Council meets the 2nd & 4th Tuesday of every month)

- **Submit this application to the Clerk's Office 8 weeks prior to the event date.**
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- **USE OF PUBLIC WAY:** Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- **The City reserves the right to regulate, restrict and limit use of the public way at all times.**

## Margaret M. Paul

---

**From:** Chris Neville <cneville@wireismusic.com>  
**Sent:** Thursday, November 21, 2019 4:50 PM  
**To:** Margaret M. Paul  
**Subject:** Re: City of Berwyn Event Request Form: Request for Food Truck on City Property

That is correct - this is not a private party.

I will try to make it to the meeting if I can - 8PM, not AM, correct?

Chris

On Nov 21, 2019, at 4:47 PM, Margaret M. Paul <MPaul@ci.berwyn.il.us> wrote:

I received the event application. Just to confirm what this event will be... The food truck will be selling food to the general public who will be attending the Tributosaurus concert inside your venue. Is that correct?

I mistakenly thought you were hosting a private party event. Please clarify.

I will place your event request on the City Council agenda for Tuesday November 26, 2019. Our meeting begins at 8:00 p.m. should you like to attend to hear first hand the outcome of the vote.

Margaret Paul, City Clerk  
City of Berwyn  
6700 W. 26<sup>th</sup> St.  
Berwyn, IL 60402  
MPaul@ci.berwyn.il.us  
708.749.6451

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**From:** Chris Neville <cneville@wireismusic.com>  
**Sent:** Thursday, November 21, 2019 3:52 PM  
**To:** Margaret M. Paul <MPaul@ci.berwyn.il.us>  
**Subject:** City of Berwyn Event Request Form: Request for Food Truck on City Property

Hi Margaret,

Attached please find the filled out application. Please let me know if there is anything else I need to do.

Thanks for your help,

**Chris Neville** | Managing Partner/Talent Buyer  
WIRE | 6815 W Roosevelt Road, Berwyn IL 60402  
p: 708.669.WIRE (9473) | m: 773.879.9039  
[cneville@wireismusic.com](mailto:cneville@wireismusic.com) | [www.wireismusic.com](http://www.wireismusic.com)

<image001.png>

<image002.jpg>



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## Anthony Perri

---

**From:** Robert Bafundo <motochef@comcast.net>  
**Sent:** Monday, November 18, 2019 3:14 PM  
**To:** Anthony Perri  
**Subject:** Lord of the Fryz Event  
**Attachments:** InspectionReport.pdf; 2019 MOTO CHEF MLTFP.PDF; LOTFMENU\_BREWRIESv2.pdf; img026.jpg; Berwyn Certificate of Liability Insurance.pdf

Mr. Aperri,

I have attached out latest inspection from the DuPage County Health Department along with our food permit for 2019. Our application (img026) and COI with Berwyn named and a menu. The event is at Wire at 6815 Roosevelt rd. We would be there from about 6pm to 11:30pm.

Thank you for working on this!

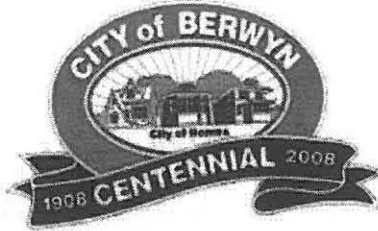
Robert Bafundo/MotoChef Personal Chef Services  
Website: [www.motochefservices.com](http://www.motochefservices.com)  
Find me on Facebook, Twitter, LinkedIn  
Phone: 630 404 6346  
Email: [motochef@comcast.net](mailto:motochef@comcast.net)

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Robert J. Lovero



Mayor

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910  
www.berwyn-il.gov

**TEMPORARY FOOD PERMIT**

FEE: \_\_\_\_\_

DATE: 11/18/19

TO THE CITY OF BERWYN, ILLINOIS

I, THE UNDERSIGNED, DO HEREBY MAKE APPLICATION:

ORGANIZATION/BUSINESS: Moto Chef Services / Lord of The Fryz

EVENT: Wire Event

LOCATION OF EVENT: 6815 Roosevelt Rd

DATE OF EVENT: 11/27/19

Robert Bafundo / Robert Bafundo  
APPLICANT'S SIGNATURE

550 W Edgewood Rd, Lombard  
APPLICANT'S ADDRESS

630-404-6346  
APPLICANT'S TELEPHONE NUMBER

Subscribed and Sworn to before me,  
this \_\_\_ day of \_\_\_\_\_, 20\_\_.

(Notary Seal)

APPROVED BY: \_\_\_\_\_

**FORM MUST BE NOTARIZED  
CERTIFICATE OF INSURANCE FOR COMMERCIAL GENERAL LIABILITY IS  
REQUIRED WITH CITY OF BERWYN AS ADDITIONAL INSURANCE  
AND CERTIFICATE HOLDER**

SITE INFORMATION  
**2019 MULTI-LOCATION**  
CONTACT  
**MOTO CHEF SERVICES**

ADDRESS

CITY

Program

PURPOSE OF INSPECTION **AUDIT**

Service Request No.  
**SR0027423**

EVENT VENDOR TYPE  
**Multi Location Vender**

ESTABLISHMENT #

STATUS  
**PASS**

Measured Observations		
Item/Location	Measurement	Comments
shredded cheese	41.0° Fahrenheit	
pulled pork	176.0° Fahrenheit	
hot dog	159.0° Fahrenheit	
chili	149.0° Fahrenheit	
quat sanitizer	400.0 PPM	
Education and Field Visit Comments		

Permit issued prior to inspection.

No violations observed at time and date of inspection.

Person in Charge  
 (Signature)



robert Bafundo

Time of inspection: 11:05 am to 11:20 am

Inspector  
 (Signature)



Samantha Bellgardt

Follow up date: Date **07/24/2019**

# DuPage County Health Department

---

Environmental Health Services

## TEMPORARY PERMIT

Issued to:

**MOTO CHEF SERVICES AR0010993**

To Attend:

**2019 MULTI-LOCATION**

**DUPAGE COUNTY EVENTS**

**EVENT DATES: 4/11/2019**

**Through**

**12/31/2019**

**PERMIT NUMBER: SR0027423**

*This License is to be posted at all times in a location visible to patrons.*

*The responsibility for maintaining the License rests with the operator. This license is not transferable.*



Karen J. Ayala  
Executive Director



**DUPAGE COUNTY  
HEALTH DEPARTMENT**

*Everyone, Everywhere, Everyday*



# LORD OF THE FRYZ

## SLIDERS (2 per order)

- Chopped Beef Brisket with FRYZ** ..... \$10
- Pulled Pork with FRYZ** ..... \$10  
(Brown Gravy or BBQ)

## FRYZ

- Poutine**..... \$10  
Fryz, Brown Gravy, White Cheddar Cheese Curds
- Garlic FRYZ** ..... \$10  
Fryz, Chopped Garlic, Fresh Parsley
- BBQ Pork FRYZ**.....\$11  
Fryz, BBQ Sauce, Pulled Pork and MORE BBQ SAUCE!
- Parmesan Truffle FRYZ**.....\$11  
Fryz, Truffle Oil, Truffle Salt, Parmesan Cheese
- The BEAST** ..... \$14  
Fryz, Cheese Sauce, Pulled Pork, BBQ Sauce & Shredded Cheddar Cheese
- JUST PLAIN FRYZ**.....\$5

## TOP'Z (for FRYZ)

- |                            |                             |
|----------------------------|-----------------------------|
| <b>Pulled Pork \$3</b>     | <b>Shredded Cheddar \$2</b> |
| <b>Beef Brisket \$3</b>    | <b>Jalapeño \$2</b>         |
| <b>Real Bacon Bitz \$3</b> | <b>BBQ Sauce \$2</b>        |
| <b>Parmesan \$2</b>        | <b>Brown Gravy \$2</b>      |
| <b>Cheddar Sauce \$2</b>   |                             |



...Follow us on    @LordoftheFryz...

Mayor  
**Robert J. Lovero**



5th Ward Alderman  
**Cesar Santoy**

K-4

November 26, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1284

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1811 S. Harvey Ave.	Earlean Gates	1284

Thank you very much,

Cesar Santoy  
5th Ward Alderman

CS/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 8/18/2019  
Officer: M. Raimondi

Applicant Name: Earlean Gates

Address:

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Zone	<input type="checkbox"/> <input type="checkbox"/>

Report # 19-08244

5th Ward Alderman: CESAR SANTOY

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-08244

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-08244	
REPORT TYPE Incident Report	RELATED CAD # C19-045333	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1811 S HARVEY AV Berwyn, IL 60402				
HOW RECEIVED Radio	WHEN REPORTED 08/18/2019 07:22	TIME OF OCCURRENCE 08/18/2019 07:22	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME Gates, Earlean						DOB	AGE 89
ADDRESS 1811 S HARVEY AV Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile		
EYES	SID #	DL #	DL State		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							
UCR				TYPE Other	RELATED EVENT #	Count 1	
STATUTE							

DRAFT

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT	VIN #
YEAR 2005	MAKE Buick	MODEL Le Sabre	COLOR Gold	OWNER Gates, Earlean
COMMENTS				
Towed	Towed By		Tow Number	Impounded
				Hold

**NARRATIVES**

<p><b>PRIMARY NARRATIVE</b></p> <p>Earlean Gates, who resides at 1811 Harvey Ave, is requesting Handicapped Parking Signs to be placed in front of her residence, at said location.</p> <p>I attempted twice to make contact with the listed applicant at the above noted location, pursuant to the B.P.D. mandatory interview Applicant File process, however, I was met with negative results both times. I then called the listed phone number provided on the application, identified myself, and spoke to a female who stated her name was "Earlean". I then tried to conduct a brief telephone interview with Earlean, but it appeared that she was confused, and unable to answer my questions.</p>
--

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-08244

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-08244
REPORT TYPE Incident Report	RELATED CAD # C19-045333	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1811 S HARVEY AV Berwyn, IL 60402			
HOW RECEIVED Radio	WHEN REPORTED 08/18/2019 07:22	TIME OF OCCURRENCE 08/18/2019 07:22	STATUS CODE	STATUS DATE

There are discrepancies with the information provided on this application for Handicapped Parking Sign;  
 \*On the application, it has the applicant Earlean Gates listed as the homeowner, however, an "Owner Consent" form provided, shows a different name, as being the home owner.

\* The vehicle listed on the application is registered to Earlean Gates, she does not have a driver's license, but did not provide any caregiver information on the application.

Due to the above listed discrepancies, this applicant does not meet the criteria for a Handicapped Parking Sign, at this time.

REPORTING OFFICER RAIMONDI, MARGO J	Unit # 192	SUPERVISOR	Unit #
--	---------------	------------	--------

DRAFT

## Handicapped Space/Zone Police Department Site Inspection

Application # 1284

Police Department Designee M. Raimondi

Comments: Eight front steps. All single family dwellings on block, with garages/side drives. There is a drop off zone at 1817 Harvey. There is a 2 car garage on premises, which has a broken overhead door.

Date: 8/15/2019

Police Report # 19-08244

## Handicapped Space/Zone Public Works Site Inspection

Application # 1284

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location.

Meets Public Works Criteria:

Parking Space  
Parking Zone

Yes  
Yes


No  
No

X	
X	

Date: 10/7/2019

Police Report # 19-08244

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 1284

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant is building owner, 2 vehicles to residence.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 11/1/2019

Police Report # 19-08244

Rec'd by City Clerk: 11/4/2019  
To Alderman: 11/4/2019  
To Council: 11/26/19  
Determination: DENY  
Notice to Applicant:  
Paid:  
Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*App # 1284*

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

**You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space**

**INITIAL**     **RENEWAL**

Earlean Gates  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

1811 Harvey Ave  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Are you the homeowner?     Yes / No

Is there a Driveway/Carport on the property?    Yes /  No

Is there a garage on the property?     Yes / No

If so, what is the garage currently being used for? \_\_\_\_\_

Broken - Storage

\*\*\*\*\*

**Vehicle Information**

2005 Buick Lesabre  
(Vehicle make and model)

2005 Light gold  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

18299  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle     Yes / No  
I am the DRIVER of the vehicle     Yes / No

DF 44443    Jan-2022  
(Illinois Permanent Handicap Placard Number)  
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

\_\_\_\_\_  
Signature of Applicant or Legal Guardian

8-10-19  
Date

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

# Physician Form (A)

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

*TL*

*7/24/19.*

\_\_\_\_\_  
(Physician's Signature/Stamp)

\_\_\_\_\_  
(Date)

*TARA RAJESH*

\_\_\_\_\_  
(Print Physician's Name)

*Gen-care/cermak*

\_\_\_\_\_  
(Address and Telephone Number)

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Form B

### Owner Consent For Handicap Sign

#### Placement/Drop-off Zone

I Abbott Stubblefield owner/manager of the property at  
1811 HARVEY AVE, state as follows:

1) That Earlean Gates is a tenant at the above listed property.

2) That Earlean Gates has no access to any parking on the premises.

3) That if Earlean Gates is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Earlean Gates no longer resides on the premises.

\_\_\_\_\_  
Signature/Date

Name: Abbott Stubblefield  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

8-10-1

Mayor  
Robert J. Lovero



5th Ward Alderman  
Cesar Santoy

K-5

November 26, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1285

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1510 S. Harvey Ave.	Juan Villalba	1285

Thank you very much,

Cesar Santoy  
5th Ward Alderman

CS/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 9/26/2019  
Officer: M. Raimondi

Applicant Name: Juan Villalba

Address: 1510 S. Harvey Ave, Berwyn, IL 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate:	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Zone	<input type="checkbox"/> <input type="checkbox"/>

Report # 19-09650

5TH Ward Alderman: CESAR SANTOY

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09650

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-09650	
REPORT TYPE Incident Report	RELATED CAD # C19-052794	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1510 S HARVEY AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 09/26/2019 13:22	TIME OF OCCURRENCE 09/26/2019 13:22	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME VILLALBA, JUAN				DOB	AGE 65
ADDRESS 1510 S HARVEY AV - 1ST FLR FRNT Berwyn, IL 60402			FBI #	IR #	
SEX M	RACE	HGT	WGT	HAIR	PHONE
EYES	SID #	DL #	DL State	ALT PHONE	
CLOTHING				Handcuff Double Locked	Prints Taken
Criminal History					
Employer					
UCR			TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE					

**DRAFT**

**INVOLVED VEHICLES**

VEHICLE #	STATE IL	TYPE Pickup	INVOLVEMENT	VIN # 1GCEC14T46E199959
YEAR 2006	MAKE Chevrolet	MODEL Silverado	COLOR Green, Dark	OWNER VILLALBA, ALFREDO
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Juan Villalba, , who resides at 1510 S. Harvey Ave, Berwyn, IL, is requesting a handicap parking space to be placed in front of his residence at said location.

Parking is somewhat limited. Currently, there are no handicapped parking spaces on the 1500 block of Harvey. There

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

**Incident#: 19-09650**

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09650	
REPORT TYPE Incident Report	RELATED CAD # C19-052794	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1510 S HARVEY AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 09/26/2019 13:22	TIME OF OCCURRENCE 09/26/2019 13:22	STATUS CODE	STATUS DATE

are multi-unit and single family dwellings on the block.

The information provided does not meet all the criteria for eligibility for handicapped parking space, in accordance with Berwyn City Ordinance 484.05

REPORTING OFFICER RAIMONDI, MARGO J	Unit # 192	SUPERVISOR	Unit #
--	---------------	------------	--------

**DRAFT**

**Handicapped Space/Zone**  
**Police Department Site Inspection**

Application # 1285

Police Department Designee M. Raimondi

Comments: 2 car garage with non functioning overhead doors. Ten stairs in front of residence. Multi-units and single family dwellings. Limited parking.

Date: 9/26/2019

Police Report # 19-09650

**Handicapped Space/Zone**  
**Public Works Site Inspection**

Application # 1285

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage on the property. There are no existing reserved spaces on the block.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>

No	<input checked="" type="checkbox"/>
No	<input checked="" type="checkbox"/>

Date: 11/4/2019

Police Report # 19-09650

**Handicapped Space/Zone**  
**Traffic Engineer Site Inspection**

Application # 1285

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has garage and 5 vehicles registered to residence.

Meets Traffic Criteria for:

Parking Space

Yes


No

Parking Zone

Yes


No

Date: 11/1/2019

Police Report # 19-09650

Rec'd by City Clerk: 11/4/2019

To Alderman: 11/4/2019

To Council: 11-26-19

Determination: Deny

Notice to Applicant:

Paid:

Sign #:

Comments:




The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

July 8, 2019  
(Date)

Eric Gabriel MD  
(Print Physician's Name)

3538 W Fullerton  
(Address and Telephone Number)

**GARCIA MEDICAL CENTER  
3538 W FULLERTON AVE  
CHICAGO, IL 60647  
(773) 772-1212**

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Form B

### Owner Consent For Handicap Sign

### Placement/Drop-off Zone

I Juan Villalba, owner/manager of the property at  
1510 S. Harvey, state as follows:

1) That Juan Villalba is a tenant at the above listed property.

2) That \_\_\_\_\_ has no access to any parking on the premises.

3) That if \_\_\_\_\_ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if \_\_\_\_\_ no longer resides on the premises.

Juan Villalba / 7/9/19  
Signature/Date

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

Mayor  
**Robert J. Lovero**



6th Ward Alderman  
**Alicia Ruiz**

K-6

November 26, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1287

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2119 S. Gunderson Ave.	Dolores S. Tamez	1287

Thank you very much,

Alicia Ruiz  
6th Ward Alderman

AR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 9/26/2019  
Officer: M. Raimondi

Applicant Name: Dolores S. Tamez

Address: 2119 S. Gunderson Ave, Berwyn, IL 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input checked="" type="checkbox"/> <input type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space <input type="checkbox"/> No <input checked="" type="checkbox"/>	Report # 19-09639
	Zone <input type="checkbox"/> <input type="checkbox"/>	

6TH Ward Alderman: ALICIA RUIZ

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09639

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09639	
REPORT TYPE Incident Report	RELATED CAD # C19-052749	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2119 S GUNDERSON AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 09/26/2019 09:34	TIME OF OCCURRENCE 09/26/2019 09:34	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME Tamez, Dolores S			DOB	AGE 75
ADDRESS 119 S Gunderson AV Berwyn, IL 60402			FBI #	IR #
SEX F	RACE	HGT	WGT	HAIR
EYES			DL #	DL State IL
CLOTHING		Handcuff Double Locked	Prints Taken	Criminal History
Employer				
UCR		TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

DRAFT

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT	VIN # 2FAFP74W63X153667
YEAR 2003	MAKE Ford	MODEL Crown Victoria	COLOR White	OWNER Tamez, Dolores S
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

<p><b>PRIMARY NARRATIVE</b></p> <p>Dolores Tamez who resides at 2119 S. Gunderson Ave, Berwyn, IL, is requesting handicap parking signs to be placed in front of her residence at said location.</p> <p>There is a two car garage and a parking pad adjacent to the garage, on premises. There are many multi-unit dwellings on the block, therefore parking is very limited. Contrary to the information provided on the application, Ms. Tamez related that there is in fact garage access available, for an extra fee.</p>
---

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09639

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09639	
REPORT TYPE Incident Report	RELATED CAD # C19-052749	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2119 S GUNDERSON AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 09/26/2019 09:34	TIME OF OCCURRENCE 09/26/2019 09:34	STATUS CODE	STATUS DATE

The information provided does not meet all the criteria for eligibility for handicapped parking space, in accordance with Berwyn City Ordinance 484.05.

REPORTING OFFICER RAIMONDI, MARGO J	Unit # 192	SUPERVISOR	Unit #
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**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Application # 1287

Police Department Designee M. Raimondi

Comments: There is a two car garage and a parking pad, adjacent to the garage.

No handicapped parking spaces on block. Many multi-unit dwellings , and very limited parking.

Date: 9/26/2019

Police Report # 19-09639

## Handicapped Space/Zone Public Works Site Inspection

Application # 1287

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage and a parking pad on the property. There are no existing reserved spaces on the block.

Meets Public Works Criteria:

Parking Space  
Parking Zone

Yes  
Yes


No  
No

X	
X	

Date: 11/1/2019

Police Report # 19-09639

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 1287

Traffic Engineer or Designee Nicole Campbell

Comments: 2 vehicles to residence.

Meets Traffic Criteria for:

Parking Space  
Parking Zone

Yes  
Yes


No  
No

X
X

Date: 11/1/2019

Police Report # 19-09639

Rec'd by City Clerk: 11/4/2019

To Alderman: 11/4/2019

To Council: 11/26/19

Determination: DENY

Notice to Applicant:

Paid:

Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

App # 1287

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

Dolores S. Tamez  
(Name of Handicapped Applicant)

2119 S. Gunderson  
(Date of Birth)

2119 S. Gunderson  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Are you the homeowner? Yes  No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property? Yes  No

If so, what is the garage currently being used for? \_\_\_\_\_

LANDlady use only

\*\*\*\*\*

**Vehicle Information**

Ford-Crown Victoria  
(Vehicle make and model)

2003 - white  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

7819  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle  Yes  No  
I am the DRIVER of the vehicle  Yes  No

DF 49567  
(Illinois Permanent Handicap Placard Number)  
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

\_\_\_\_\_  
Signature of Applicant or Legal Guardian

7/30/19  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

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Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)  
**Joyal O. Akkawi, MD**  
\_\_\_\_\_  
(Print Physician's Name)

7/23/19  
\_\_\_\_\_  
(Date)  
**ADVOCATE MEDICAL GROUP-BURBANK**  
4901 WEST 79TH STREET  
BURBANK, ILLINOIS 60459  
PH 708-499-1545  
\_\_\_\_\_  
(Address and Telephone Number)

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Form B

### Owner Consent For Handicap Sign

#### Placement/Drop-off Zone

I Yuru Meng, owner/manager of the property at  
2119 Gunderson, state as follows:

1) That Dolores S. Tamezis a tenant at the above listed property.

2) That Dolores S. Tamez has no access to any parking on the premises.

3) That if Dolores S. Tamezis granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Dolores S. Tamezis no longer resides on the premises.

\_\_\_\_\_  
Signature/Date

Name: Yuru Meng

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

"L 60305

Mayor  
Robert J. Lovero



5th Ward Alderman  
Cesar Santoy

R-7

November 26, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1293

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1910 S. Lombard Ave.	Dina L. Carrera	1293

Thank you very much,

Cesar Santoy  
5th Ward Alderman

CS/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 10/3/2019  
Officer: M. Raimondi

Applicant Name: Dina L. Carrera

Address: 1910 S. Lombard Ave, Berwyn, IL 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets All Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Zone	<input type="checkbox"/> <input type="checkbox"/>

Report # 19-09894

5th Ward Alderman: CESAR SANTOY

Staff Recommendation	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09894

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09894		
REPORT TYPE Incident Report	RELATED CAD # C19-054042	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1910 S LOMBARD AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 10/03/2019 09:11	TIME OF OCCURRENCE 10/03/2019 09:11	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME Carrera, Dina L			DOB	AGE	
ADDRESS 1910 S Lombard AV Berwyn, IL 60402			FBI #	IR #	
SEX	RACE	HGT	WGT	HAIR	PHONE
EYES	SID #	DL #	DL State	ALT PHONE	
CLOTHING			Handcuff Double Locked	Prints Taken	Criminal History
Employer					
UCR			TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE					

DRAFT

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Van/Minivan	INVOLVEMENT	VIN # 2B4GP44RXTR77626
YEAR 1996	MAKE Dodge	MODEL Caravan	COLOR Gray	OWNER CARRERA, DINA
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

<p><b>PRIMARY NARRATIVE</b></p> <p>Dina Carrera, who resides at 1910 Lombard, is requesting a handicapped parking to be placed in front of her residence at said location.</p> <p>All the dwellings on the block are multi-units. There is residential parking on the block, between the hours of 3:00am and 9:00am. Currently there are no handicapped parking spaces on the block, however parking is rather limited,</p>
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**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09894

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09894	
REPORT TYPE Incident Report	RELATED CAD # C19-054042	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1910 S LOMBARD AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 10/03/2019 09:11	TIME OF OCCURRENCE 10/03/2019 09:11	STATUS CODE	STATUS DATE

especially on Cicero's street cleaning day.

Ms. Carrera is the property owner. There is a two car garage on the premises, which Ms. Carrera related is currently being used to park her other car, and also for storage.

The information provided does not meet all of the criteria for eligibility for a handicapped parking space, in accordance with Berwyn City Ordinance 484.05.

REPORTING OFFICER RAIMONDI, MARGO J	Unit # 192	SUPERVISOR	Unit #
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**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Application # 1293

Police Department Designee M. Raimondi

Comments: There is a two car garage on the premises. All the dwellings on the block are multi-units. The block is Residential Parking between 3:00am and 9:00am.

There are eight steps in the front of the home, as well as in the rear, leading to the back door.

No handicapped parking spaces are currently on the block. Parking is somewhat limited, especially on days when Cicero has Street Cleaning.

Date: 10/1/2019

Police Report # 19-09894

## Handicapped Space/Zone Public Works Site Inspection

Application # 1293

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this locations. There is a 2 car garage on the property.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 11/1/2019

Police Report # 19-09894

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 1293

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant states that they use the garage.

Meets Traffic Criteria for:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 11/1/2019

Police Report # 19-09894

Rec'd by City Clerk: 11/4/2019

To Alderman: 11/4/2019

To Council: 11/26/19

Determination: Deny

Notice to Applicant:

Paid:

Sign #:

Comments:




The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

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Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

9/25/19  
\_\_\_\_\_  
(Date)

Ricardo C. Dixon, M.D.  
1907 S. Cicero  
Chicago, IL 60604  
\_\_\_\_\_  
(Print Physician's Name)

708-563-3499  
\_\_\_\_\_  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

Mayor  
Robert J. Lovero



6th Ward Alderman  
**Alicia Ruiz**

K-8

November 26, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1294

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1811 S. East Ave	Stacy Palkovic	1294

Thank you very much,

Alicia Ruiz  
6th Ward Alderman

AR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 10/3/2019  
Officer: M. Raimondi

Applicant Name: Stacy Palkovic

Address: 1811 East Avenue, Berwyn, IL 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

Off Street: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

On Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

Meets Police Dept Requirements 

Space	Yes	No
Zone	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 19-09899

6TH
-----

 Ward Alderman: ALICIA RUIZ

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09899

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09899	
REPORT TYPE Incident Report	RELATED CAD # C19-054080	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1811 S EAST AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 10/03/2019 12:25	TIME OF OCCURRENCE 10/03/2019 12:25	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME PALKOVIC, STACY M			DOB	AGE 32
ADDRESS 1811 S EAST AV Berwyn, IL 60402		FBI #	IR #	
SEX F	RACE	HGT	WGT	HAIR
EYES	SID #	DL #	DL State	PHONE Mobile
CLOTHING			Handcuff Double Locked	Prints Taken
Employer				
UCR		TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

DRAFT

**INVOLVED VEHICLES**

VEH/PLATE # 3	STATE IL	TYPE Van/Minivan	INVOLVEMENT	VIN # 2A4RR5D12AR235837
YEAR 2010	MAKE Chrysler	MODEL Town and Country Min	COLOR Silver/Aluminum	OWNER PALKOVIC, RONALD
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Stacy Palkovic, , who resides at 1811 East Ave, is requesting a handicapped parking space to be placed in front of her residence, at said location.

Most of the dwellings on the block are single family homes, many of which have side driveways. There is one handicapped parking space on the block, located at 1821 East Avenue.

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-09899

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-09899	
REPORT TYPE Incident Report	RELATED CAD # C19-054080	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1811 S EAST AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 10/03/2019 12:25	TIME OF OCCURRENCE 10/03/2019 12:25	STATUS CODE	STATUS DATE

Ms. Palkovic and her husband are the property owners. There is a two car garage on the premises which is currently being used for storage.

The information provided does not meet all of the criteria for eligibility for a handicapped parking space, in accordance with Berwyn City Ordinance 484.05.

REPORTING OFFICER RAIMONDI, MARGO J	Unit # 192	SUPERVISOR	Unit #
--	---------------	------------	--------

**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Application # 1294

Police Department Designee M. Raimondi

Comments: Mostly single family dwellings on block/many with side driveways.

One handicapped parking space on the block, located at 1821 East Avenue.

There are eight steps in the front and steps in the rear of the home, as well.

There is a two car garage on the premises.

Date: 10/3/2019

Police Report # 19-09899

## Handicapped Space/Zone Public Works Site Inspection

Application # 1294

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage on the property.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>

No	<input checked="" type="checkbox"/>
No	<input checked="" type="checkbox"/>

Date: 11/4/2019

Police Report # 19-09899

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1294

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has a garage and 1 vehicle to residence.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 11/1/2019

Police Report # 19-09899

Rec'd by City Clerk: 11/4/2019  
 To Alderman: 11/4/2019  
 To Council: 11/26/19  
 Determination: Deny  
 Notice to Applicant:  
 Paid:  
 Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

766/129  
app # 10/2/19

A Century of Progress with Pride  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

Stacy Palkovic  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

1811 East Avenue  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Are you the homeowner?  Yes  No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property?  Yes  No

If so, what is the garage currently being used for? \_\_\_\_\_

Storage

\*\*\*\*\*

**Vehicle Information**

Chrysler Town + Country  
(Vehicle make and model)

2010 Silver  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

19051  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes  No

DD 67575 8-2022  
(Illinois Permanent Handicap Placard Number)  
With Expiration Date

I am the DRIVER of the vehicle  Yes  No

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

2.

\_\_\_\_\_  
Signature of Applicant or Legal Guardian

10-2-19

Date

OCT 2 2019 PM 1:28

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

*I, [Handwritten Name], [Handwritten Address], [Handwritten City, State, Zip], [Handwritten Phone Number]*

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

*[Handwritten Signature]*  
(Physician's Signature/Stamp)

*10/2/19*  
(Date)

**COLLEEN HENIFF, MD**  
(Print Physician's Name)  
2830 W. 95th St., Suite 205  
Evergreen Park, IL 60805  
Office 708-499-2070  
Fax 708-499-2248

(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois