

Illinois Department of Public Health (IDHP) has released Region 10 (Suburban Cook County) to resume indoor meetings under the Phase 4 Restore Illinois Plan effective February 2, 2021. The Mayor and City Council welcome you to attend the City Council meetings as scheduled. Social distancing and facemasks are required inside City Hall and in Council Chambers. Therefore seating is limited.

PUBLIC PARTICIPATION: PLEASE READ

Staff will continue to stream this meeting live using Face Book. Please go to the City of Berwyn Face Book page to view the proceedings. **Any person wishing to comment during Open Forum** may contact the Clerk's office at 708-749-6451 or 708-749-6453 to leave their name and phone number for a **Call-In Comment List**. All people registered for Call-In Comment by **Tuesday March 9, 2021 before 4:00 p.m.** will be called during the City Council meeting and will be able to address the City Council over the phone. Comments emailed or mailed to Clerk Paul will also be announced during Open Forum. Comments should be sent to Clerk Margaret Paul through the U.S. Mail at 6700 West 26th Street, Berwyn, IL 60402, by E-mail at Mpaul@ci.berwyn.il.gov. All e-mailed or mailed comments received by 4:00 p.m. on **March 9, 2021** will be announced at this meeting. All comments received after this time limit will be placed on future City Council agendas. Please include a reference that you wish your comments to be made a part of the City Council Meeting Record.

A. Pledge of Allegiance and Moment of Silence

B. Open Forum

C. Approval of Minutes

1. Committee of the Whole and Regular City Council Meetings of February 24, 2021.

D. Bid Openings: Nothing submitted.

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation:

1. BDC: 2021 BDC Special Event Schedule.
2. BDC: 6609 and 6639 Stanley Avenue. A **Resolution** Authorizing and Approving the Settlement of a Certain Dispute Between the City of Berwyn, Instituto Del Progreso Latino, and the Berwyn Development Corporation and the Execution of a Certain Settlement Agreement Between the City of Berwyn, Instituto Del Progreso Latino, and the Berwyn Development Corporation, for the City of Berwyn, County of Cook, State of Illinois. A **Resolution** Authorizing and Approving a Certain Real Estate Conveyance Agreement Between Chicago Title and Land Trust Company, as Trustee Under Trust Agreement Dated January 1, 2013 and Known as Trust No 8002361156, and the City of Berwyn, For the City of Berwyn, County of Cook, State of Illinois.

F. Reports from the Mayor:

1. The American Federation of State, County and Municipal Employees (AFSCME) Berwyn Chapter Local #1041 Contract Approval.

G. Reports from the Clerk: Nothing submitted.

H. Zoning Boards of Appeals: Nothing submitted.

I. Reports from the Aldermen, Committees, and Boards:

1. Ald. Santoy: Budget and Finance Committee Meeting Minutes February 4, 2021 with 2021 General, BMSC, and Capital Projects Fund Draft Budget.

J. Reports from the Staff:

1. City Attorney Bertuca: Authorize settlement of 18WC025983 in the amount of \$47,546.76.
2. Finance Director Daish: **Ordinance**: The Annual Appropriation Ordinance of the City of Berwyn, Cook County, Illinois for the Fiscal Year 2021.
3. Public Works Director Schiller: Water Service Line Replacement Program. A **Resolution** Adopting a Residential Water Service Line Shared Cost Pilot Program for the City of Berwyn.
4. Public Works Director Schiller: Award Construction Engineering Services for the Depot District Utility and Streetscape Projects.
5. Public Works Director Schiller: Execution of a Notice of Intent to Award for Construction of the Depot District Utility Improvements Project.
6. Public Works Director Schiller: Authorization to Request Proposals for Landscaping Maintenance in the Four Commercial Corridors.
7. Fire Chief Hayes: Permission to Contact Fire and Police Commission to Recommend the Hiring of the Next Qualified Candidate on the Eligibility List.


8. Police Chief Cimaglia: Permission to Contact Fire and Police Commission to Promote (1) Patrol Officer to the Civil Service Rank of Sergeant from the Current Eligibility List.

K. Consent Agenda:

1. Payroll: 03/03/21 in the amount of \$1,322,618.68 - Informational
2. Payables: 02/26/21 thru 03/10/21 in the amount of \$1,205,372.84 - Informational
3. Building Department – Building and Local Improvement Permits issued for February 2021 – Informational
4. Finance Dir.: List of Business Licenses Issued Nov 2020 thru Jan 2021 – Informational
5. Finance Dir.: Ordinance Fines Collected by COB Nov 2020 thru Jan 2021 \$47,682.38 – Informational
6. Finance Dir.: Compliance Tickets Collected by BPD Nov 2020 thru Jan 2021 - \$29,820.00 – Informational
7. Finance Dir.: Adjudication Fines Collected by BPD Nov 2020 thru Jan 2021 - \$3,050.00 – Informational
8. Finance Dir.: Parking Tickets Collected by COB Nov 2020 thru Jan 2021 - \$202,415.25 – Informational
9. Finance Dir.: Seizure & Impound Fees Collected by BPD Nov 2020 thru Jan 2021 - \$41,000.00 – Informational
10. Finance Dir.: Court Fines Collected by the Municipal Dept. of Circuit Court applied Nov & Dec 2020 - \$24,823.12 – Informational
11. Handicapped Parking Application #1335 – 1930 S. Oak Park Ave – Approval of Space
12. Handicapped Parking Application #1347 – 2714 S. Lombard Ave – Approval of Space
13. Handicapped Parking Application #1346 – 2742 S. Wisconsin Ave – Approval of Zone
14. Handicapped Parking Application #1348 – 2827 S. Harvey Ave – Approval of Zone
15. Lunges ‘n Lattes 6805 W Stanley Ave - Sidewalk Events on April 27, May 25, June 29, July 27, August 31, 2021. (Submitted to and Approved by the Unified Command).

Committee / Ward Announcements

Adjournment


Margaret Paul, City Clerk

No. of Items: 28



C-1

Berwyn City Council Committee of the Whole Meeting
February 24, 2021 at 7:30 p.m.

Mayor Lovero called the Committee of the Whole to Order at 7:30 p.m. The following Aldermen were in chambers and responded "Present" on the call of the roll: Lennon, Ramirez, Reardon, Fejt, Ruiz, and Nowak. Alderman Lennon made a motion, seconded by Alderman Ruiz to excuse Alderman Santoy and Avila. The motion carried by a unanimous voice vote.

Clerk's Note: Ald. Avila was present in chambers at 7:35 p.m.

Mayor Lovero recognized Finance Director Daish to give a presentation on the proposed 2021 Annual Budget. Mr. Daish distributed copies of the budget along with copies of his slide presentation and 02-04-2021 Budget and Finance Committee Meeting budget detail sheets. Mr. Daish commented on various aspects of the proposed budget. He informed council that a Public Hearing on the proposed budget is scheduled for March 9, 2021 at 6:30 p.m. He thanked the Finance staff for their help in developing the budget.

A short question and answer period on the presented material ensued.

With no further items for discussion, Ald. Avila made the motion, seconded by Ald. Lennon, to adjourn. The motion carried by a unanimous voice vote.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Margaret Paul, City Clerk



C-1

Berwyn City Council Regular Meeting– February 24, 2021

Clerk's Note: Governor Pritzker's Emergency Executive Orders allow for the suspension rules prohibiting "in-person attendance" by elected officials and the limiting of the number of people that could congregate in public places due to the Covid-19 pandemic. The City of Berwyn uses best efforts to comply with the Governor's Emergency Orders and the spirit of the Open Meetings Act. The City Council has taken the measures to provide residents with notice of changes to the Regular Meeting and ability to observe the meeting in progress through a live video stream:

- The City posts Meeting Notices and Agendas on its website and in City Hall with directions on how the public may view meetings, participate in public meetings, and address the City Council during Open Forum.
- The City posts directions to the public on its Face Book page on how they may participate and or view the public meeting.
- City staff live-stream the meeting on the City of Berwyn website (www.berwyn-il.us), Berwyn Facebook page, and YouTube during the City Council meeting. The video stream / audio is recorded and available to the public.

Mayor Lovero called the meeting to Order at 8:00 p.m. Clerk Paul called the roll. The following Aldermen participated in person: Lennon, Ramirez, Reardon, Fejt, Ruiz, Avila, and Nowak. Alderman Santoy participated remotely.

- A. **Pledge of Allegiance and Moment of Silence:** The attendees recited the Pledge of Allegiance. Mayor Lovero asked for a moment of silence to keeping in mind the safety of our First Responders. He thanked all who participated in Tuesday's local election and expressed his hope that Berwyn community would come together again.
- B. **Open Forum:** Mayor Lovero called for Open Forum comments. Ms. Luz Chavez was recognized. Ms. Chavez thanked all Berwyn residents who voted in the local election held on February 23, 2021. She commented on some of the candidates in the election. Alderman Ruiz announced a 6th Ward Zoom meeting scheduled for March 11, 2021 at 6:30 p.m.
- C. **Approval of Minutes:** Ald. Avila made the motion, seconded by Ald. Fejt, to approve the Committee of the Whole and Regular City Council Meeting Minutes of February 9, 2021 as submitted. The motion carried by a unanimous voice vote.
- D. **Bid Openings:** Nothing submitted for the agenda.
- E. **Berwyn Township, Berwyn Health District, Berwyn Development Corporation (BDC):** Nothing submitted for the agenda.
- F. **Reports from the Mayor:**
 - F-1: Ald. Avila made the motion, seconded by Ald. Nowak, to adopt the Disaster Proclamation for the February 13 – February 14, 2021 storm event as submitted. Ald. Avila's motion carried by a unanimous roll call vote.
- G. **Reports from the Clerk:** Nothing submitted for the agenda.
- H. **Zoning Boards of Appeals:** Nothing submitted for the agenda.
- I. **Reports from the Aldermen, Committees, and Boards:**
 - I-1: Ald. Fejt made the motion, seconded by Ald. Lennon, to reconsider and approve a handicap parking space for 2620 S. Harvey Avenue. The motion carried by a unanimous roll call vote.
- J. **Reports from the Staff:**
 - J-1: Ald. Avila made the motion, seconded by Ald. Nowak, to concur with the city attorney and approve 19 WC 019610 for payment in the amount \$30,665.31. The motion carried by a unanimous roll call vote.
 - J-2: Ald. Avila made the motion, seconded by Ald. Nowak, to concur with the city attorney and approve 20 WC 013822 for payment in the amount \$6,000.00 The motion carried by a unanimous roll call vote.

J-3: Ald. Avila made the motion, seconded by Ald. Lennon, to mark Finance Director Daish's communication regarding the Public Hearing for the 2021 Appropriation Ordinance as informational and direct the Clerk to post and publish the Notice of Public Hearing scheduled for March 9, 2021 at 6:30 p.m. The motion carried by a unanimous voice vote.

J-4: Ald. Avila made a motion, seconded by Ald. Nowak, to mark Chief Cimaglia's communication regarding Community Oriented Policing as informational. The motion carried by a unanimous voice vote.

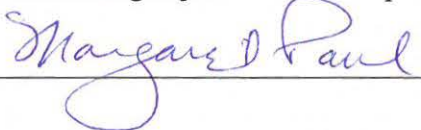
J-5: Ald. Ruiz made the motion, seconded by Ald. Fejt, to mark Public Works Director Schiller's communication regarding a draft of a proposed Water Service Line Replacement Program as informational. The motion carried by a unanimous voice vote.

K. Consent Agenda: Ald. Avila made the motion, seconded by Ald. Nowak, to approve the Consent Agenda (Items K1 through K4) by omnibus designation. Ald. Reardon asked why the Collector's Department is not submitting information to council. Mr. Daish was recognized and advised that he would look into the matter. Ald. Avila's motion carried by a unanimous voice vote.

Aldermanic Committee Meetings: Ald. Reardon announced a Third Ward Zoom Meeting re-scheduled from February 18, 2021 to February 25, 2021 at 6:00 p.m.

Mayor Lovero announced that the City of Berwyn would hold a Public Hearing on the proposed Annual Budget for the fiscal year beginning January 1, 2021 on March 9, 2021 at 6:30 p.m.

Adjournment: Ald. Nowak made the motion, seconded by Ald. Ruiz, to adjourn the meeting. The motion carried by a unanimous voice vote. The meeting adjourned at 8:14 p.m.

Respectfully submitted by: , Margaret Paul, City Clerk



E-1

March 4, 2021

The Honorable Robert J. Lovero, Mayor
Members of the Berwyn City Council
Berwyn City Hall
6700 W. 26th Street
Berwyn, IL 60402

Re: 2021 BDC Special Event Schedule

Dear Mayor and Members of the Berwyn City Council:

The Berwyn Development Corporation is requesting approval for the following 2021 annual events. COVID UC has approved the BDC special events request asking that the events should be in accordance with IDPH guidelines at the time the event takes place.

The dates are as follows:

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Rt. 66 Car Show	Sat., August 28	7am-4pm	Ogden Avenue
Oktoberfest	Fri., September 17	6pm-11pm	Depot Area
Oktoberfest	Sat., September 18	12pm-11pm	Depot Area
Depot Mini-Golf Pub Crawl	Sat. October 23	12pm-6pm	Depot Area

We are requesting your approval and permission for the above listed events. All proper licensing, insurance and free City services (Police, Fire and Public Works) are necessary and contingent upon your approval. As in the past, some areas will need to be blocked off a day prior to the event, for the day of the event, and for proper cleanup.

Respectfully submitted for your consideration

A handwritten signature in blue ink that reads "David A. Hulseberg". The signature is written in a cursive style with a large, looped 'D' at the beginning.



E-2

To: Mayor Robert Lovero and
From: David Hulseberg, Executive Director, Berwyn Development Corporation
Date: 3/4/2021
Re: 6609 and 6639 Stanley Avenue

Overview

Instituto del Progreso Latino acquired two properties in Berwyn (6609 and 6639 Staley) for the purpose of creating a charter school recognized by the State of Illinois. The City of Berwyn has objected to the proposed Charter School locating at the proposed sites. This opposition represents a dispute between the parties. The first resolution as part of this action is entitled "A RESOLUTION AUTHORIZING AND APPROVING THE SETTLEMENT OF A CERTAIN DISPUTE BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION AND THE EXECUTION OF A CERTAIN SETTLEMENT AGREEMENT BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS." This resolution if approved allows the Mayor and the City Council to resolve the dispute with a settlement agreement.

The settlement agreement is also considered as Exhibit A to this matter and provides that the City of Berwyn will acquire said properties from Instituto at a cost of \$500,000 and is the second resolution as part of this matter.

Loan Structure

The funds to be used for the purchase of the Subject Property include (i) \$250,000.00 from the micro loan program administered by the Berwyn Development Corporation but which are City funds and (ii) a \$250,000.00 interest only loan at a rate of 5% to be provided by the BDC. These funds will be restored upon sale of the properties.

Recommendation

The Berwyn Development Corporation recommends that the City of Berwyn City Council approve both resolutions thus authorizing the end of the dispute and the acquisition of the property. The Berwyn Development Corporation will endeavor to sell said properties on behalf of the City and bring forth such agreements for consideration and approval to the City of Berwyn.

Attachments

- A. A RESOLUTION AUTHORIZING AND APPROVING THE SETTLEMENT OF A CERTAIN DISPUTE BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION AND THE EXECUTION OF A CERTAIN SETTLEMENT AGREEMENT BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.
- B. A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN REAL ESTATE CONVEYANCE AGREEMENT BETWEEN CHICAGO TITLE AND LAND TRUST COMPANY, AS TRUSTEE UNDER TRUST AGREEMENT DATED JANUARY 1, 2013 AND KNOWN AS TRUST NO 8002361156, AND THE CITY OF BERWYN, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

THE CITY OF BERWYN
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER _____

A RESOLUTION AUTHORIZING AND APPROVING THE SETTLEMENT OF A CERTAIN DISPUTE BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION AND THE EXECUTION OF A CERTAIN SETTLEMENT AGREEMENT BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

Robert J. Lovero, Mayor
Margaret Paul, City Clerk

James "Scott" Lennon
Jose Ramirez
Jeanine L. Reardon
Robert W. Fejt
Cesar A. Santoy
Alicia M. Ruiz
Rafael Avila
Anthony Nowak
Aldermen

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this ____ day of _____, 2021.

RESOLUTION _____

A RESOLUTION AUTHORIZING AND APPROVING THE SETTLEMENT OF A CERTAIN DISPUTE BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION AND THE EXECUTION OF A CERTAIN SETTLEMENT AGREEMENT BETWEEN THE CITY OF BERWYN, INSTITUTO DEL PROGRESO LATINO, AND THE BERWYN DEVELOPMENT CORPORATION, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

WHEREAS, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

WHEREAS, the City is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970, and as a home rule unit of local government the City may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, a dispute (the “Dispute”) has arisen between the City, Instituto del Progreso Latino, an Illinois not for profit corporation (the “Instituto”), and the Berwyn Development Corporation, an Illinois not for profit corporation (the “BDC”); and

WHEREAS, in order to resolve the dispute, the City, Instituto and the BDC desire to execute a settlement agreement (the “Agreement”); and

WHEREAS, by the execution of the Agreement, the City, Instituto, and the BDC agree to resolve the Dispute through the discharge of the duties and obligations set forth in the Agreement; and

WHEREAS, the Mayor of the City (the “Mayor”) and the City Council (collectively, the “Corporate Authorities”) find that it is necessary for the effective administration of

government for the City to execute, enter into and approve the Agreement, attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Mayor is authorized to execute and the City's legal counsel (the "Attorney") is authorized to revise agreements for the City making such insertions, omissions, and changes as shall be approved by the Mayor and the Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

Section 1. The statements set forth in the preambles to this Resolution are found to be true and correct and are incorporated into this Resolution as if set forth in full.

Section 2. The City Council hereby finds and determines that it is necessary and advisable and otherwise in the best interests of the City to execute, enter into and approve the Agreement with terms substantially similar to the terms set forth in Exhibit A.

Section 3. The Agreement is hereby approved with such insertions, omissions and changes as shall be approved by the Mayor and the Attorney.

Section 4. The Attorney is hereby authorized to negotiate additional terms of the Agreement as needed and undertake any and all actions on the part of the City to effectuate the intent of this Resolution.

Section 5. The Mayor, or his designee, is hereby authorized and directed to execute the Agreement, with such insertions, omissions and changes as shall be approved by the Mayor and the Attorney. The City Council further authorizes the Mayor, or his designee, to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The officers, employees and/or agents of the City are authorized and directed to

take all action necessary or reasonably required by the City to carry out, give effect to and consummate the Agreement contemplated herein and shall take all acts necessary in conformity therewith. The City Clerk is hereby authorized and directed to attest to and countersign any such documents, as required.

Section 6. All prior actions of the City's officials, employees and agents with respect to the subject matter of this Resolution are hereby expressly ratified.

Section 7. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 8. All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 9. This Resolution shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Resolution shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

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ADOPTED by the City Council of the City of Berwyn, Cook County, Illinois on this ____ day of _____ 2021, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
TOTAL				

APPROVED this ____ day of _____ 2021.

 Robert J. Lovero
 MAYOR

ATTEST:

 Margaret Paul
 CITY CLERK

EXHIBIT A

THE CITY OF BERWYN
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER _____

A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN REAL ESTATE CONVEYANCE AGREEMENT BETWEEN CHICAGO TITLE AND LAND TRUST COMPANY, AS TRUSTEE UNDER TRUST AGREEMENT DATED JANUARY 1, 2013 AND KNOWN AS TRUST NO 8002361156, AND THE CITY OF BERWYN, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

Robert J. Lovero, Mayor
Margaret Paul, City Clerk

James "Scott" Lennon
Jose Ramirez
Jeanine L. Reardon
Robert W. Fejt
Cesar A. Santoy
Alicia M. Ruiz
Rafael Avila
Anthony Nowak
Aldermen

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this
___ day of _____, 2021.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN REAL ESTATE CONVEYANCE AGREEMENT BETWEEN CHICAGO TITLE AND LAND TRUST COMPANY, AS TRUSTEE UNDER TRUST AGREEMENT DATED JANUARY 1, 2013 AND KNOWN AS TRUST NO 8002361156, AND THE CITY OF BERWYN, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

WHEREAS, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

WHEREAS, Chicago Title and Land Trust Company, an Illinois Corporation, as Trustee under Trust Agreement dated January 1, 2013 and known as Trust No 8002361156, (the “Seller”) is the owner of certain real property located at the addresses commonly known as 6609 Stanley Avenue, Berwyn, Illinois, 60402 and 6639 Stanley Avenue, Berwyn, Illinois, 60402, including all improvements, buildings, structures, easements, rights-of-way and appurtenances used in connection with the beneficial use and enjoyment of the real property (collectively, the “Subject Property”); and

WHEREAS, Seller desires to sell and the City desires to purchase the Subject Property; and

WHEREAS, the City and the Seller wish to enter into a real estate conveyance agreement governing the terms and conditions with respect to the transfer of the Subject Property (the “Agreement”), a copy of which is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the purchase price for the Subject Property is \$500,000.00; and

WHEREAS, the funds to be used for the purchase of the Subject Property include (i) \$250,000.00 from the micro loan program administered by the Berwyn Development Corporation (the “BDC”) but which are City funds and (ii) a \$250,000.00 interest only loan at a rate of 5% to be provided by the BDC (collectively, the “Financing”); and

WHEREAS, upon the sale of the Subject Property by the City, the proceeds of the sale shall be used to reimburse the applicable accounts in which the funds for the City’s purchase of the Subject Property originated; and

WHEREAS, the Mayor of the City (the “Mayor”) and the City Council (collectively, the “Corporate Authorities”) have determined that it is in the best interest of the City to authorize the execution of the Agreement and approve the Financing; and

WHEREAS, the Mayor is authorized to execute and the City’s legal counsel (the “Attorney”) is authorized to revise agreements for the City making such insertions, omissions, and changes as shall be approved by the Mayor and the Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City’s home rule powers, as follows:

Section 1. The statements set forth in the preambles to this Resolution are found to be true and correct and are incorporated into this Resolution as if set forth in full.

Section 2. The City Council hereby finds and determines that it is necessary and advisable and otherwise in the best interest of the City to approve the Agreement with terms substantially similar to the terms set forth in Exhibit A and to approve the Financing.

Section 3. The Agreement, with terms substantially similar to the terms set forth in Exhibit A, is hereby approved with such insertions, omissions and changes as shall be approved by the Mayor and the Attorney.

Section 4. The Attorney is hereby authorized to negotiate additional terms of the Agreement as needed and undertake any and all actions on the part of the City to effectuate the intent of this Resolution.

Section 5. The Mayor, or his designee, is hereby authorized and directed to execute the Agreement, with such insertions, omissions and changes as shall be approved by the Mayor and the Attorney. The City Council further authorizes the Mayor, or his designee, to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The City Council further authorizes the Mayor to take all action necessary or reasonably required to effectuate the Financing, including, but not limited to, executing all required documents. The officers, employees and/or agents of the City are authorized and directed to take all action necessary or reasonably required by the City to carry out, give effect to and consummate the Agreement contemplated herein and shall take all action necessary in conformity therewith.

Section 6. All prior actions of the City's officials, employees and agents with respect to the subject matter of this Resolution are hereby expressly ratified.

Section 7. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein,

and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 8. All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 9. This Resolution shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Resolution shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

ADOPTED by the City Council of the City of Berwyn, Cook County, Illinois on
 this ____ day of _____ 2021, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
TOTAL				

APPROVED this ____ day of _____ 2021.

 Robert J. Lovero
 MAYOR

ATTEST:

 Margaret Paul
 CITY CLERK

EXHIBIT A

The City of Berwyn



Robert J. Lovero
Mayor

F-1

A Century of Progress with Pride

March 9, 2021

Members of City Council

Re: The American Federation of State, County and Municipal Employees (AFSCME) Berwyn Chapter Local #1041 Contract Approval

Council Members:

Please find attached the negotiated agreement with the AFSCME Berwyn Chapter Local #1041. I am asking for your concurrence in approving the contract.

Respectfully,

A handwritten signature in blue ink that reads "Robert J. Lovero".

Robert J. Lovero
Mayor



I-1

A Century of Progress with Pride

Budget and Finance Committee Meeting Minutes February 4, 2021

In attendance:

Chairman Alderman Cesar Santoy, Alderman Scott Lennon, Alderman Anthony Nowak, Ruth Siaba Green, City Administrator, Ben Daish, Finance Director, Andrea Dressel, Staff Accountant

Meeting called to order at 5:31pm by Chairman Santoy

Public Comment: none submitted

Ald. Santoy opened the meeting by introducing FD Daish. FD Daish remarked on the previous meeting noting that the overall outlook appears to be less severe as previously expected based on revenue and expense data posted up until December.

Followed by discussion of the General Fund, the projected reductions for 2020 in both revenue and expenses were presented.

FD Daish noted that the primary drivers for expense reductions included departments working under reduced staff, less significant increases to health care costs, and scaling back on professional services and capital projects. Ms. Siaba Green noted that significant expense reduction occurred due to the closure of the Recreation Dept. FD Daish noted that those savings have been considered for the first quarter of the 2021 Budget.

Ald. Santoy inquired into the likelihood that reductions in expenses could be made permanent. FD Daish noted that question would be presented to the Department Heads during the planning of future budgets. He also stressed the importance of being able to reduce expenses without sacrificing essential City services for the residents.

FD Daish provided commentary on revenues losses and increases, noting that state tax drivers within the Berwyn Municipal Securitization Corp. are significantly more stable than expected earlier in 2020.

He added that there is no assurance of additional federal support at this time. Increases in revenue were driven by grants such as COVID19 Cares act along with the Fire Department ambulance billing revenue.

FD Daish noted that additional reports have been provided that illustrate the projected revenue and expenditures Berwyn Municipal Securitization Fund and Capital Projects Fund. Based on data obtained from the Illinois Department of Revenue, he is comfortable assigning a 3% growth factor to the state tax revenues for 2021-2024. The Capital Projects expenditures were presented based on the upcoming 2021-2024 capital plan presented by the City's Department Heads in prior committee meetings.

FD Daish took a short recess at 5:57 returning at 6:03 to retrieve additional report totals.

Ald. Santoy noted the change in fund balance and projections balancing over the next three years 2021-2024. FD Daish emphasized the importance of the City's efforts in establishing a strong fund balance policy where the fund balance is at least 16% of the following year's budgeted expenditures. The financial reality of the COVID 19 pandemic provided an important confirmation of the importance of this policy to allow the City to be able to absorb financial effects of such an emergency. Ms. Siaba Green noted that fund balance is also taken into consideration for credit rating purposes.

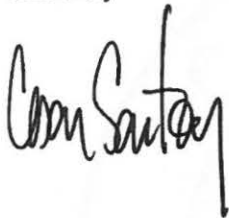
Discussion around timeline followed including that the draft and accompanying reports would be provided at the Committee of the Whole (COW) meeting on Wednesday, February 24th .

Ald. Santoy sought a motion to adjourn.

Motion made by Lennon. Second by Nowak. All in favor.
Meeting adjourned at 6:09

These meeting minutes are to be submitted as informational.

Sincerely

A handwritten signature in black ink that reads "Cesar Santoy". The signature is written in a cursive style with a large, prominent initial "C".

Cesar A Santoy
5th Ward Alderman



CITY OF BERWYN, ILLINOIS

Budget and Finance Committee Meeting

2021 General, BMSC, and Capital Projects Fund Draft Budget

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Capital Projects 2021 Budget Draft	Pages 24-25

City of Berwyn
General Fund Revenue & Expense Summary

	Audit 2017	Audit 2018	Audit 2019	Budget 2020	COVID Projected 2020	COVID 2020 Impact vs Budget	*02/04/2021 Draft Multi-Year Projection			
							2021 Draft	2022 Draft	2023 Draft	2024 Draft
Revenues	57,268,281	55,850,012	50,563,202	53,469,303	49,821,298	(3,648,005)	53,293,671	54,930,705	55,951,392	57,078,469
% Change from prior year		-2.5%	-9.5%	5.7%	-1.5%		-0.3%	3.1%	1.9%	2.0%
Expenses	57,161,331	56,595,923	50,468,686	53,463,713	51,168,142	(2,295,571)	53,538,613	54,845,894	55,865,587	57,066,361
% Change from prior year		-1.0%	-10.8%	5.9%	1.4%		0.1%	2.4%	1.9%	2.1%
Net Change	106,950	(745,910)	94,516	5,590	(1,346,844)	(-352,434)	(244,942)	84,811	85,805	12,108
Beginning General Fund Balance	12,914,421	13,021,371	12,275,460	12,369,976	12,369,977		11,023,133	10,778,191	10,863,002	10,948,806
Ending Fund Balance	13,021,371	12,275,460	12,369,976	12,375,566	11,023,133		10,778,191	10,863,002	10,948,806	10,960,914
Fund Balance %	23.0%	24.3%	24.2%	23.1%	20.6%		19.7%	19.4%	19.2%	
Target Fund 16% Balance	9,055,348	8,074,990	8,186,903	8,566,178	8,566,178		8,775,343	8,938,494	9,130,618	

Assumptions:

*% change in 2021 compared to 2020 Adopted Budget

*Slight Drop in 2021 Revenue due to Covid Impact. Virtually Moderate Growth in Revenues 2022-2024

*Expense Growth Within 3% from 2021-2024

*Basis of Revenue Projections: Data from Cook County Clerk, Illinois Department of Revenue, Transaction posted by City though December 2020, reflecting taxes captured through November

Current and Historical Trends, and Department Head Feedback and Perspective.

*Basis of Expense Projections: Transactions posted by City though December 2020, Union Contracts, Current and Historical Trends, and Department Head Feedback and Perspective

COB/BMSC

Report Date

2/4/2021

Covid-19 Projected Impact on General Fund/BMSC Revenues

Account Description	2019 Audit Amo	2020 Projected	2020 Budget	Change vs Budget
Fines - Parking Tickets	1,826,721.98	1,100,000.00	1,900,000.00	(800,000.00)
Taxes - Real Estate Transfer	2,107,324.35	1,700,000.00	2,250,000.00	(550,000.00)
Taxes - Municipal Utility	2,889,680.78	2,600,000.00	3,000,000.00	(400,000.00)
Recreation Revenues Children's Programs	405,556.00	47,000.00	370,000.00	(323,000.00)
Taxes - Video Gaming	701,777.07	450,000.00	740,000.00	(290,000.00)
Licenses - Business	622,887.02	500,000.00	720,000.00	(220,000.00)
Fines - Red Light Photo Enforcement	3,047,862.60	2,400,000.00	2,600,000.00	(200,000.00)
Taxes - City Corporate Property Taxes	19,222,972.82	19,400,000.00	19,579,680.00	(179,680.00)
Taxes - Gasoline	341,869.45	200,000.00	366,000.00	(166,000.00)
Grant Revenue	296,945.50	50,000.00	205,287.00	(155,287.00)
Vehicle Licenses - Passenger	1,465,012.11	1,350,000.00	1,500,000.00	(150,000.00)
Transfer from Other Funds (BMSC Taxes)	9,866,378.73	12,817,255.00	12,933,389.00	(116,134.00)
Permits - Local Improvement	469,284.50	375,000.00	490,000.00	(115,000.00)
Interest Income	217,868.64	65,000.00	175,000.00	(110,000.00)
Fines - other Booting	50,907.51	60,000.00	160,000.00	(100,000.00)
Paramedic Collections	1,237,656.84	1,100,000.00	1,000,000.00	100,000.00
Reimbursements (GMET Ambulance)	16,108.15	500,000.00	320,000.00	180,000.00
Grant Revenue (FEMA/CARES-COVID -19)	-	800,000.00	-	800,000.00
General Fund \$100K of more Totals	44,786,814.05	45,514,255.00	48,309,356.00	
% of Total	88.6%	91.4%	90.3%	
Total General Fund Revenues	50,563,202.11	49,821,298.25	53,469,303.00	

GL Acct Category Change of \$100K or more vs 2020 Revenue Budget (2,795,101.00)

Total Revenue Variance (3,648,004.75)

City of Berwyn/BMSC

Report Date

2/4/2021

Covid-19 Projected Impact on Budgeted General Fund Expenditures

Expenses	2019 Audit Amount	2020 Projected	2020 Budget	Change vs Budget
Salaries & Wages	26,269,020.07	27,320,338.30	28,430,754.00	(1,110,415.70)
Benefits Health Insurance	8,345,042.91	8,104,176.43	8,990,901.00	(886,724.57)
Professional Services	1,396,548.42	1,444,500.00	1,822,000.00	(377,500.00)
Supplies	493,898.37	407,850.00	506,200.00	(98,350.00)
Redlight Photo Enforcement	1,065,185.24	840,000.00	925,000.00	(85,000.00)
Salaries & Wages - overtime	1,212,992.79	1,404,570.70	1,267,991.00	136,579.70
Contingency COVID-19	-	200,072.00	-	200,072.00
Unused Time Buyback	1,567,234.90	2,171,189.53	1,757,131.00	414,058.53
General Fund \$100K of more Totals	40,349,922.70	41,892,696.96	43,699,977.00	
% of Total	80.0%	81.9%	81.7%	
Total General Fund Revenues	50,468,685.82	51,168,142.19	53,463,713.00	
GL Acct Category Change of \$100K or more vs 2020 Expense Budget				(1,807,280.04)
Total Expense Variance				(2,295,570.81)

DRAFT 02-24-2021

CITY of BERWYN

		Budget Worksheet Report										
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Fund: 100 - General Fund												
REVENUES												
4130 - Taxes												
4000	Taxes - Property	18,899,455	18,585,032	19,222,973	19,400,000	19,579,680	19,579,680	-	19,579,680	19,579,680	19,579,680	Cook County Tax Rcpts posted through Dec 2020. Receipts available thru December 2020. Current and Historic Trends
4005	Taxes - Personal Prop Replacement	248,383	212,872	275,021	200,000	213,000	240,000	27,000	264,000	271,920	280,078	10 % growth based on current
4010	Taxes - State Income (Cannibus)	6,612,784	7,129,677	360,784	39,145	-	50,000	50,000	50,000	60,500	66,550	
4015	Taxes - 1% State Sales	3,852,290	4,248,133	(0)	-	-	-	-	-	-	-	
4015-01	Taxes - 1% State Sales Rebate	-	(63,401)	(371,253)	(400,000)	(360,000)	(400,000)	(40,000)	(400,000)	(400,000)	(400,000)	Current year disbursements to Tony's and Ziegler
4020	Taxes - Home Rule Sales	2,683,029	2,810,011	4,027	-	-	-	-	-	-	-	Receipts Posted through December 2020. Current and Historic Trends
4025	Taxes - Municipal Utility	2,994,314	2,996,948	2,889,681	2,600,000	3,000,000	3,000,000	-	3,000,000	3,050,000	3,125,000	Receipts Posted through December 2020. Current and Historic Trends
4030	Taxes - Liquor	174,507	160,586	183,829	200,000	200,000	200,000	-	220,000	242,000	266,200	Receipts Posted through December 2020. Current and Historic Trends
4035	Taxes - Real Estate Transfer	1,890,665	2,317,555	2,107,324	1,700,000	2,250,000	2,000,000	(350,000)	2,100,000	2,150,000	2,200,000	Receipts Posted through December 2020. Current and Historic Trends
4040	Taxes - Gasoline	366,625	378,447	341,869	200,000	366,000	300,000	(66,000)	330,000	363,000	399,300	Receipts Posted through December 2020. Current and Historic Trends
4045	Taxes - Parking Lot	1,280	1,200	4,975	1,200	1,200	1,200	-	1,200	1,200	1,200	
4050	Taxes - Video Rentals	5,594	3,211	3,497	2,100	2,100	2,100	-	2,100	2,100	2,100	
4051	Taxes - Video Gaming	588,858	639,870	701,777	450,000	740,000	740,000	-	814,000	895,400	984,940	Based on IDOH data through December 2020. Current and Historic Trends. Video Gaming Closed April through June. 10% Historical Growth
4060	Taxes - Miscellaneous	2,971	5,306	1,851	2,650	2,650	2,650	-	2,650	2,650	2,650	
Account Classification Total: 4000 - Taxes		38,320,756	39,425,446	25,726,366	24,395,005	25,994,630	25,615,630	(379,000)	25,968,630	26,218,450	26,507,698	
4130 - Licenses & Permits												
4100	Vehicle Licenses - Passenger	1,303,102	1,281,468	1,465,012	1,300,000	1,500,000	1,500,000	-	1,500,000	1,500,000	1,500,000	Receipts Posted through December 2020. Current and Historic Trends.
4105	Vehicle Licenses - RV	595	383	1,081	500	4,500	4,500	-	4,500	4,500	4,500	
4110	Vehicle Licenses - Truck	179,454	184,491	229,140	225,000	225,000	225,000	-	225,000	225,000	225,000	Receipts Posted through December 2020. Current and Historic Trends
4115	Vehicle Licenses - other	15,694	15,078	19,038	16,000	16,000	16,000	-	16,000	16,000	16,000	
4120	Permits - Commuter Parking	115,022	110,722	96,787	75,000	126,500	95,000	(31,500)	104,500	110,000	110,000	Receipts Posted through December 2020. Current and Historic Trends
4125	Permits - Municipal Parking	143,475	134,793	136,043	125,000	147,000	147,000	-	147,000	147,000	147,000	Receipts Posted through December 2020. Current and Historic Trends
4130	Permits - Electric	73,574	66,355	375	-	-	-	-	-	-	-	
4135	Permits - Building	175,452	167,998	127,595	125,000	140,000	140,000	-	150,000	157,500	165,375	Receipts Posted through December 2020. Current and Historic Trends
4140	Permits - Local Improvement	737,526	618,570	469,285	375,000	490,000	490,000	-	550,000	577,500	606,375	Receipts Posted through December 2020. Current and Historic Trends
4145	Licenses - Business	34,287	629,929	622,887	500,000	720,000	625,000	(95,000)	625,000	625,000	625,000	Lower than Normal Receipts Posted through December 2020. Current and Historic Trends
4150	Licenses - Liquor	172,593	200,430	217,564	220,000	250,000	250,000	-	250,000	250,000	250,000	Receipts Posted through December 2020. Current and Historic Trends
4160	Licenses - Pet Tag	12,628	12,990	11,360	10,000	13,000	13,000	-	13,000	13,000	13,000	
4165	Escrow Default & Service Charges	212,588	50,836	187,091	50,000	50,000	100,000	50,000	100,000	100,000	100,000	Receipts Posted through December 2020. Current and Historic Trends
4170	Electric Sign Inspection	37,390	19,540	18,375	10,000	10,000	10,000	-	10,000	10,000	10,000	

CITY OF BERWYN

					Budget Worksheet Report							
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
4175	Certificate of Compliance	64,190	58,715	60,955	60,000	60,000	60,000	-	60,000	60,000	60,000	Receipts Posted through December 2020. Current and Historic Trends
Account Classification Total: 4100 - Licenses & Permits		3,672,372	3,552,296	3,665,587	3,141,500	3,752,000	3,675,500	(76,500)	3,755,000	3,795,500	3,632,250	
4200 - Services												
4200	Sale of Gas (from COB pumps)	72,240	82,902	82,359	55,000	73,000	60,000	7,000	88,000	96,800	106,480	Receipts Posted through December 2020. Current and Historic Trends
4210	Commuter Parking Meters	35,150	32,910	30,854	19,000	33,500	20,000	(13,500)	20,000	20,000	20,000	Receipts Posted through December 2020. Current and Historic Trends
4240	Recycling Rebate	76,818	64,911	19,217	10,000	-	10,000	-	10,000	10,000	10,000	Receipts Posted through December 2020. Current and Historic Trends
4245	Sidewalk Construction	50,900	42,125	68,260	40,000	75,000	60,000	(15,000)	60,000	60,000	60,000	Receipts Posted through December 2020. Current and Historic Trends
4255	Special Event Revenue	-	-	-	4,000	-	-	-	-	-	-	-
Account Classification Total: 4200 - Services		235,108	222,848	200,690	128,000	181,500	170,000	(11,500)	178,000	186,800	196,480	
4400 - Intergovernmental Revenues												
4400	Grant Revenue (FEMA/CAES-COVID -19)	211,403	-	-	800,000	-	-	-	-	-	-	-
4410	State Allotment - Hwy Maint	118,266	122,311	126,548	129,726	120,000	120,000	-	140,000	144,200	148,526	Current and Historic Trends
4690	Interdepartmental charges	1,204,223	1,318,464	1,233,737	1,250,000	1,250,000	1,112,500	62,500	1,312,500	1,312,500	1,312,500	Current and Historic Trends
Account Classification Total: 4600 - Intergovernmental Revenues		1,533,892	1,440,774	1,360,285	2,179,726	1,370,000	1,402,500	62,500	1,452,500	1,456,700	1,461,026	
4600 - Other Miscellaneous Revenues												
4800	Interest Income	71,057	90,845	217,869	65,000	175,000	50,000	(95,000)	88,000	96,800	106,480	Lower Anticipated 2021 Due to Lower Market Interest. Receipts Posted through November 2020. Current and Historic Trends
4805	Franchises	440,551	414,726	406,447	350,000	425,000	400,000	(25,000)	400,000	410,000	420,000	Receipts Posted through November 2020. Current and Historic Trends
4810	Cell Tower Rental	358,038	272,160	287,441	280,000	340,000	340,000	-	340,000	340,000	340,000	Receipts Posted through November 2020. Current and Historic Trends
4815	Property Rental	10,447	5,941	37,700	3,000	5,000	5,000	-	5,000	5,000	5,000	-
4820	Sale of City Property	-	7,242	9,738	-	7,500	7,500	-	7,500	7,500	7,500	-
4835	Miscellaneous Revenue	11,673	37,205	33,433	32,000	32,000	32,000	-	32,000	32,000	32,000	-
4840	P-Card rebate	60,634	65,918	21,317	46,000	61,500	40,000	(21,500)	40,000	40,000	40,000	-
Account Classification Total: 4800 - Other Miscellaneous Revenues		952,401	894,036	1,011,014	770,000	1,046,000	906,500	(141,500)	912,500	931,300	950,980	
4900 - Other Financing Sources												
4900	Transfer from Other Funds	-	-	9,866,379	12,817,255	12,933,389	13,495,302	561,913	14,034,998	14,590,855	15,163,407	-
4905	Capital Lease Proceeds	-	175,811	-	-	-	-	-	-	-	-	-
Account Classification Total: 4900 - Other Financing Sources		-	175,811	9,866,379	12,817,255	12,933,389	13,495,302	561,913	14,034,998	14,590,855	15,163,407	
Department: 04 - City Clerk's Office												
4200 - Services												
4250	Reimbursements	-	-	-	12,252	-	-	-	-	-	-	-
Account Classification Total: 4200 - Services		-	-	-	12,252	-	-	-	-	-	-	-
4600 - Other Miscellaneous Revenues												
4850	Contributions	-	-	-	4,000	-	-	-	-	-	-	-
Account Classification Total: 4600 - Other Miscellaneous Revenues		-	-	-	4,000	-	-	-	-	-	-	-
Department Total: 04 - City Clerk's Office		-	-	-	16,252	-	-	-	-	-	-	-
Department: 18 - Fire Department												
4600 - Taxes												
4000	Taxes - Property	1,181,376	1,217,979	-	-	22,394	-	(22,394)	-	-	-	Prop Tax Reported in Public Safety Fund 2019 Forward.
Account Classification Total: 4600 - Taxes		1,181,376	1,217,979	-	-	22,394	-	(22,394)	-	-	-	
4200 - Services												
4215	Paramedic Collections	847,779	851,416	1,237,657	1,100,000	1,000,000	1,100,000	-	1,133,000	1,166,990	1,202,000	2019 Actual/7/1/19 Rate Increase. 9% Growth
4250	Reimbursements	21,123	18,369	16,108	500,000	320,000	500,000	100,000	550,000	605,000	665,500	GEMT Cost Reimbursement
4265	Sponsorships	81	2,459	118	-	-	-	180,000	-	-	-	-
4299	Other Fees for Service	3,972	7,522	3,953	-	5,000	5,112	-	5,112	5,112	5,112	Historic Avg/Rate Increase
4299-09	Other Fees for Service CPR Training Fees	285	540	780	-	500	526	112	526	526	526	Historic Avg
Account Classification Total: 4200 - Services		873,240	880,307	1,258,616	1,600,000	1,325,500	1,605,638	280,112	1,688,638	1,777,628	1,873,138	
4400 - Intergovernmental Revenues												
4400	Grant Revenue	12,080	31,037	10,949	12,000	3,750	14,454	10,704	14,454	14,454	14,454	Historic Avg
Account Classification Total: 4400 - Intergovernmental Revenues		12,080	31,037	10,949	12,000	3,750	14,454	10,704	14,454	14,454	14,454	
4600 - Other Miscellaneous Revenues												

CITY OF BERWYN

						Budget Worksheet Report						
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
4800	Interest Income	139	408	271	1,000	200	255	55	255	255	255	Historic Avg
Account Classification Total: 4800 - Other Miscellaneous Revenues		139	408	271	1,000	200	255	55	255	255	255	
Department Total: 18 - Fire Department		2,066,835	2,129,731	1,269,836	1,613,000	1,351,844	1,620,347	268,477	1,703,347	1,792,337	1,887,847	
Department: 20 - Police Department												
4000 - Taxes												
4000	Taxes - Property	1,245,194	1,424,327	-	-	13,453	-	(13,453)	-	-	-	
Account Classification Total: 4000 - Taxes		1,245,194	1,424,327	-	-	13,453	-	(13,453)	-	-	-	
4200 - Services												
4250	Reimbursements	74,931	51,660	81,471	10,000	30,000	190,000	160,000	120,000	127,720	131,552	2020 Budget plus expected COVID Grant Reimbursement (District 201 IGA Reimb for SRO)
4299-11	Other Fees for Service Insurance Reports	13,090	14,969	12,124	5,000	10,000	10,000	-	10,000	10,000	10,000	2020 Budget For Now
4299-13	Other Fees for Service False Alarm Activation	300	-	-	150	-	-	-	-	-	-	2020 Budget For Now
4299-17	Other Fees for Service Sex Offender Registration	1,705	1,329	1,380	1,500	1,500	1,500	-	1,500	1,500	1,500	2020 Budget For Now
4299-19	Other Fees for Service Fingerprinting	2,370	2,340	2,065	1,500	2,000	2,000	-	2,000	2,000	2,000	2020 Budget For Now
4299-21	Other Fees for Service Property Room	14,650	(140)	5,934	-	10,000	10,000	-	10,000	10,000	10,000	2020 Budget For Now
4299-23	Other Fees for Service Miscellaneous	3,366	10,628	14,192	640	-	-	-	-	-	-	2020 Budget For Now
Account Classification Total: 4200 - Services		110,412	80,786	117,166	18,790	53,500	213,500	160,000	147,500	151,220	155,052	
4300 - Fines & Penalties												
4310	Fees - Towing	6,420	7,924	-	-	10,000	10,000	-	10,000	10,000	10,000	2020 Budget For Now
4311	Fines - Impound Vehicles	135,600	114,000	148,150	85,000	100,000	100,000	-	100,000	100,000	100,000	2020 Budget For Now
4315	Fines - Parking Tickets	1,757,772	1,832,969	1,826,722	1,100,000	1,900,000	1,700,000	(200,000)	1,900,000	1,950,000	2,020,500	November 2020. Current and Historic Trends. Third Party Receipts Posted through
4320	Fines - Cook County Court	83,005	64,309	47,538	25,000	30,000	30,000	-	30,000	30,000	30,000	2020 Budget For Now
4325	Fines - Local Ordinance	26,540	23,694	37,573	25,000	25,000	25,000	-	25,000	25,000	25,000	2020 Budget For Now
4340	Fines - Compliance Tickets	62,182	64,351	113,390	50,000	75,000	75,000	-	75,000	75,000	75,000	2020 Budget For Now
4345	Fines - Red Light Photo Enforcement	2,793,313	2,589,826	3,047,863	2,400,000	2,600,000	2,400,000	(200,000)	2,600,000	2,600,000	2,600,000	2020 Budget For Now
4355-09	Fines - other Boating	26,800	25,740	50,908	60,000	160,000	160,000	-	160,000	160,000	160,000	2020 Budget For Now
4355-11	Fines - other Cannabis Tickets	8,230	6,742	7,516	-	5,000	5,000	-	-	-	-	2020 Budget For Now
Account Classification Total: 4300 - Fines & Penalties		4,899,863	4,729,555	5,279,660	3,745,000	4,905,000	4,505,000	(400,000)	4,900,000	4,950,000	5,020,500	
4400 - Intergovernmental Revenues												
4400	Grant Revenue	145,958	217,101	296,946	50,000	205,287	235,287	30,000	225,000	225,000	250,000	2020 Budget For Now. Add \$30K for Civil Unrest Equipment
Account Classification Total: 4400 - Intergovernmental Revenues		145,958	217,101	296,946	50,000	205,287	235,287	30,000	225,000	225,000	250,000	
4600 - Other Miscellaneous Revenues												
4800	Interest Income	127	224	318	200	200	200	-	200	200	200	2020 Budget For Now
4850	Contributions	3,530	5,390	5,540	8,000	4,000	4,000	-	4,000	4,000	4,000	2020 Budget For Now
Account Classification Total: 4600 - Other Miscellaneous Revenues		3,657	5,615	5,858	8,200	4,200	4,200	-	4,200	4,200	4,200	
Sub Department: 59 - Auxiliary Personnel												
4200 - Services												
4250	Reimbursements	64,361	56,100	56,882	30,000	65,000	65,000	-	65,000	65,000	65,000	2020 Budget For Now
Account Classification Total: 4200 - Services		64,361	56,100	56,882	30,000	65,000	65,000	-	65,000	65,000	65,000	
Sub Department Total: 59 - Auxiliary Personnel		64,361	56,100	56,882	30,000	65,000	65,000	-	65,000	65,000	65,000	
Department Total: 20 - Police Department		6,469,444	6,311,983	6,756,511	3,851,990	5,246,440	5,022,987	(223,453)	5,341,700	5,398,420	5,494,752	
Department: 24 - Building/Neighborhood Affairs												
4200 - Services												
4250	Reimbursements	6,000	6,000	2,162	6,100	-	6,000	6,000	6,000	6,000	6,000	Projected Township Reimb
4250-01	Reimbursements Buildings	106,155	102,301	92,519	35,000	95,000	75,000	(20,000)	75,000	75,000	75,000	2020 Lower Revenues
4250-02	Reimbursements Elevators	7,850	7,250	9,350	2,000	7,500	7,500	-	7,500	7,500	7,500	2020 Lower Revenues
4285	Inspections	121,470	278,530	541,740	450,000	500,000	475,000	(25,000)	550,000	550,000	550,000	Receipts Posted through December 2020. Current and Historic Trends
Account Classification Total: 4200 - Services		240,195	394,081	645,771	493,100	602,500	563,500	(39,000)	638,500	638,500	638,500	
4300 - Fines & Penalties												
4325	Fines - Local Ordinance	152,311	185,398	239,961	130,000	215,000	150,000	(65,000)	175,000	175,000	175,000	2020 Lower Revenues
4340	Fines - Compliance Tickets	-	-	-	-	-	-	-	-	-	-	
Account Classification Total: 4300 - Fines & Penalties		152,311	185,398	239,961	130,000	215,000	150,000	(65,000)	175,000	175,000	175,000	
4400 - Intergovernmental Revenues												
4400	Grant Revenue	-	-	45,262	-	-	-	-	-	-	-	
Account Classification Total: 4400 - Intergovernmental Revenues		-	-	45,262	-	-	-	-	-	-	-	
Department Total: 24 - Building/Neighborhood Affairs		492,476	579,479	930,994	623,100	817,500	713,500	(104,000)	813,500	813,500	813,500	
Department: 26 - Public Works												
Sub Department: 35 - Streets												
4200 - Services												
4250	Reimbursements	64,846	232,496	55,779	70,000	125,000	119,530	(5,470)	119,530	119,530	119,530	Historic Avg

CITY of BERWYN

Budget Worksheet Report

Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Account Classification Total: 4000 - Services		64,846	232,496	55,779	70,000	125,000	119,530	(5,470)	119,530	119,530	119,530	
4000 - Intergovernmental Revenues												
4400	Grant Revenue	2,861,011	(1,233)	-	-	-	-	-	-	-	-	
Account Classification Total: 4400 - Intergovernmental Revenues		2,861,011	(1,233)	-	-	-	-	-	-	-	-	
Sub Department Total: 35 - Streets		2,925,856	231,264	55,779	70,000	125,000	119,530	(5,470)	119,530	119,530	119,530	
Department Total: 26 - Public Works		2,925,856	231,264	55,779	70,000	125,000	119,530	(5,470)	119,530	119,530	119,530	
Department: 30 - Committee & Planning												
4255 - Services												
4255-02	Special Event Revenue National Night Out	350	638	1,775	-	-	-	-	-	-	-	
Account Classification Total: 4255 - Services		350	638	1,775	-	-	-	-	-	-	-	
Department Total: 30 - Committee & Planning		350	638	1,775	-	-	-	-	-	-	-	
Department: 32 - Recreation												
4433 - Services												
4225	Recreation Revenues	879	1,121	(1,432)	(1,495)	1,000	750	(750)	1,000	1,000	1,000	Refunds in 2020. 2020 Budget for 2021-2024
4225-01	Recreation Revenues Athletics	79,017	79,786	86,716	30,000	80,000	60,000	(20,000)	80,000	80,000	80,000	Covid 1st qtr 21 Reduction
4225-02	Recreation Revenues Adult Programs	25,037	20,526	24,368	10,000	20,000	15,000	(5,000)	20,000	20,000	20,000	Covid 1st qtr 21 Reduction
4225-03	Recreation Revenues Children's Programs	401,567	397,434	405,556	47,000	370,000	277,500	(92,500)	370,000	370,000	370,000	Covid 1st qtr 21 Reduction
4225-04	Recreation Revenues Pool	36,626	37,412	42,344	-	37,000	27,750	(9,250)	37,000	37,000	37,000	Covid 1st qtr 21 Reduction
4225-05	Recreation Revenues Concessions	-	586	-	75	-	-	-	-	-	-	Covid 1st qtr 21 Reduction
4255	Special Event Revenue	5,927	455	580	-	-	-	-	-	-	-	Covid 1st qtr 21 Reduction
4270	Rental Revenue	600	800	-	300	500	375	(125)	500	500	500	Covid 1st qtr 21 Reduction
Account Classification Total: 4225 - Services		549,653	538,120	558,132	85,880	508,500	461,375	(127,125)	508,500	508,500	508,500	
Department Total: 46 - Senior Citizen Program		549,653	538,120	558,132	85,880	508,500	461,375	(127,125)	508,500	508,500	508,500	
Department: 46 - Senior Citizen Program												
4433 - Services												
4255-03	Special Event Revenue Senior Breakfast	3,720	4,366	2,473	-	1,000	1,000	-	1,000	1,000	1,000	No Senior Breakfast in 2020. 2021 TBD
4299	Other Fees for Service	27,673	33,784	44,882	20,000	31,500	31,500	-	31,500	31,500	31,500	2020 Budget
Account Classification Total: 4233 - Services		31,393	38,150	47,355	20,000	32,500	32,500	-	32,500	32,500	32,500	
4400 - Intergovernmental Revenues												
4400	Grant Revenue	17,744	107,938	109,500	109,500	110,000	110,000	-	110,000	110,000	110,000	2020 Budget
Account Classification Total: 4400 - Intergovernmental Revenues		17,744	107,938	109,500	109,500	110,000	110,000	-	110,000	110,000	110,000	
Department Total: 46 - Senior Citizen Program		49,137	146,088	156,855	129,500	142,500	142,500	-	142,500	142,500	142,500	
REVENUES Total		57,268,281	55,850,012	50,563,202	49,821,798	53,469,303	53,293,671	(185,658)	54,930,705	55,951,392	57,078,469	
EXPENSES												
5900 - Transfer to Other Funds												
5900	Transfer to Other Funds	3,371,116	4,513,934	2,100,000	-	-	-	-	-	-	-	
Account Classification Total: 5900 - Transfer to Other Funds		3,371,116	4,513,934	2,100,000	-	-	-	-	-	-	-	
Department: 02 - Mayor's Office												
5000 - Salaries & Benefits												
5000	Salaries & Wages	80,699	81,202	81,513	83,459	84,409	84,409	-	84,409	84,409	84,409	Non Union 0% for now
5030	Unused Time Buyback	-	2,192	-	-	-	-	-	-	-	-	
5035-01	Benefits Health Insurance	46,949	52,041	50,500	51,084	53,344	50,818	(2,726)	58,812	61,752	64,840	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	1,516	1,942	1,542	1,573	1,696	1,748	52	2,052	2,257	2,483	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	194	203	203	232	202	287	85	244	269	296	Conservative 10% Annual Increase
5035-04	Benefits IMRF	8,359	8,722	6,612	7,948	7,657	7,598	(59)	8,441	8,441	8,441	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	5,714	5,092	5,786	5,914	5,989	5,878	(111)	6,457	6,457	6,457	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		147,931	151,795	146,555	150,210	153,297	150,538	(2,759)	160,416	163,586	166,926	
5200 - General Operating												
5200	Administrative Expenses	4,584	2,998	4,358	4,000	7,500	7,500	-	7,500	7,500	7,500	2020 Budget
5220	Training, Dues & Publications	10	961	305	-	-	-	-	-	-	-	2020 Budget
5225	Supplies	2,946	1,839	1,189	1,000	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
5225-01	Supplies Office	-	-	583	-	-	-	-	-	-	-	2020 Budget
5235	Postage & Printing	502	292	220	845	845	845	-	845	845	845	2020 Budget
5290	Other General Expenses	749	1,543	5,466	3,000	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
Account Classification Total: 5200 - General Operating		8,810	6,634	12,121	6,845	10,345	10,345	-	10,345	10,345	10,345	
5400 - Repairs & Maintenance												
5405	Copier Maintenance	693	868	785	500	700	700	-	700	700	700	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		693	868	785	500	700	700	-	700	700	700	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	187	1,089	1,321	1,688	1,688	1,772	84	1,772	1,594	1,594	Based on 2019-2020 claims.
Account Classification Total: 5600 - Other Miscellaneous		187	1,089	1,321	1,688	1,688	1,772	84	1,772	1,594	1,594	
Department Total: 02 - Mayor's Office		153,121	162,386	160,782	159,243	166,030	163,355	(2,675)	173,233	176,225	179,565	
Department: 03 - City Administrator's Office												
5000 - Salaries & Benefits												

CITY of BEKVIN

					Budget Worksheet Report							
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5000	Salaries & Wages	242,127	247,662	228,181	236,259	242,471	244,222	1,761	242,471	242,471	242,471	Non Union 0% for now
5025	Stipends - Other	-	-	1,100	1,200	1,000	1,200	200	1,000	1,000	1,000	2020 Budget
5030	Unused Time Buyback	10,208	12,604	16,368	5,847	5,439	7,937	2,498	5,439	5,439	5,439	2020 Budget
5035-01	Benefits Health Insurance	71,854	74,615	107,141	115,676	124,469	118,106	(6,363)	137,227	144,088	151,293	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	1,425	1,451	2,437	2,782	2,992	3,074	82	3,621	3,982	4,381	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	346	338	453	552	473	669	196	572	630	693	Conservative 10% Annual Increase
5035-04	Benefits IMRF	26,547	26,889	19,791	22,715	19,998	21,813	1,815	24,091	24,891	24,891	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	17,006	17,411	17,657	18,613	15,912	18,066	2,154	19,042	19,042	19,042	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		369,512	380,969	393,128	403,643	412,754	415,097	2,343	437,267	441,543	449,209	
5200 - General Operating												
5220	Training, Dues & Publications	15,739	16,523	15,867	8,500	10,000	10,000	-	10,000	10,000	10,000	2020 Budget
5225	Supplies	1,109	87	4,905	1,900	1,600	1,900	-	1,600	1,600	1,600	2020 Budget
5235	Postage & Printing	522	822	1,698	2,251	805	805	-	805	805	805	2020 Budget
5290	Other General Expenses	12,220	10,264	8,432	9,900	9,500	9,500	-	9,500	9,500	9,500	2020 Budget
Account Classification Total: 5200 - General Operating		29,591	27,696	30,903	20,751	21,905	21,905	-	21,905	21,905	21,905	
5300 - Professional Services												
5300	Professional Services	55,000	55,000	60,000	60,000	60,000	65,000	25,000	60,000	60,000	60,000	2020 Budget plus \$25K per year for City Website development in 2021
Account Classification Total: 5300 - Professional Services		55,000	55,000	60,000	60,000	60,000	65,000	25,000	60,000	60,000	60,000	
5400 - Repairs & Maintenance												
5400	Repairs & Maintenance	1,210	109	-	-	500	500	-	500	500	500	2020 Budget
5405	Copier Maintenance	693	866	785	500	700	700	-	700	700	700	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		1,903	976	785	500	1,200	1,200	-	1,200	1,200	1,200	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	551	3,246	3,807	5,031	5,031	5,283	252	5,283	4,707	4,707	Based on 2019-2020 claims.
5895-01	Contingency COVID-19	-	-	-	-	-	-	-	-	-	-	
Account Classification Total: 5600 - Other Miscellaneous		551	3,246	3,807	5,031	5,031	5,283	252	5,283	4,707	4,707	
Department Total: 03 - City Administrator's Office		456,557	467,887	488,623	489,926	500,890	528,485	27,595	522,680	529,355	537,020	
Department: 04 - City Clerk's Office												
5000 - Salaries & Benefits												
5000	Salaries & Wages	129,413	130,552	84,520	79,585	98,549	98,194	(355)	98,194	98,194	98,194	Non Union 0% for now
5010	Salaries & Wages - overtime	-	-	457	-	-	-	-	-	-	-	
5025	Stipends - Other	4,515	2,400	257	1,100	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
5030	Unused Time Buyback	1,273	5,748	-	-	-	-	-	-	-	-	
5035-01	Benefits Health Insurance	76,498	78,622	24,503	21,404	59,689	43,868	(15,821)	65,807	69,097	72,552	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	2,471	2,265	361	307	1,459	1,213	(246)	1,765	1,942	2,136	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	546	540	282	333	405	573	168	490	539	593	Conservative 10% Annual Increase
5035-04	Benefits IMRF	14,003	14,561	6,856	7,966	7,966	8,927	961	9,919	9,919	9,919	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	9,672	9,904	6,222	6,088	6,325	6,607	282	7,588	7,588	7,588	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		238,390	244,613	123,481	116,983	175,393	160,382	(15,011)	184,764	188,280	191,983	
5200 - General Operating												
5200	Administrative Expenses	1,563	918	4,300	1,000	4,500	4,500	-	4,500	4,500	4,500	2020 Budget
5220	Training, Dues & Publications	2,501	727	4,294	4,000	2,500	2,500	-	1,500	1,500	1,500	MP Foreseeable reduction
5225	Supplies	2,139	959	875	1,000	1,500	1,500	-	1,000	1,000	1,000	MP Foreseeable reduction
5225-01	Supplies Office	299	115	-	-	-	-	-	-	-	-	
5235	Postage & Printing	567	781	526	750	750	750	-	750	750	750	2020 Budget
5290	Other General Expenses	541	171	200	35,900	47,000	2,000	(45,000)	750	750	750	MP Foreseeable reduction
Account Classification Total: 5200 - General Operating		7,610	3,670	10,195	41,750	56,250	11,250	(45,000)	8,500	8,500	8,500	
5400 - Repairs & Maintenance												
5405	Copier Maintenance	3,948	4,362	4,348	5,000	3,500	4,500	1,000	5,000	5,000	6,000	BD Foreseeable expenditure(One of Busiest Machines in City)
Account Classification Total: 5400 - Repairs & Maintenance		3,948	4,362	4,348	5,000	3,500	4,500	1,000	5,000	5,000	6,000	
5600 - Other Miscellaneous												
5610	Codification	11,162	2,930	4,193	4,000	4,000	3,500	(500)	3,500	3,500	3,500	Online Platform lead to Cost I
5615	Record Retention	358	2,483	-	1,000	2,500	2,500	-	1,250	1,250	1,250	MP Foreseeable reduction
5625	Internal Service Fund charges	270	1,861	2,115	2,885	2,885	3,029	144	3,029	2,678	2,678	Based on 2019-2020 claims.
Account Classification Total: 5600 - Other Miscellaneous		11,789	7,274	6,308	7,885	9,385	9,029	(356)	7,779	7,426	7,426	
Department Total: 04 - City Clerk's Office		261,738	259,920	144,332	171,618	244,528	185,161	(69,367)	206,043	209,707	213,910	
Department: 06 - Treasurer's Office												
5000 - Salaries & Benefits												

Budget Worksheet Report

CITY OF BERWYN

Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5000	Salaries & Wages	10,385	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000	10,000	By Statute
5035-01	Benefits Health Insurance	29,017	34,694	33,627	32,802	35,563	33,744	(1,819)	1,243	1,243	1,243	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	946	1,028	1,028	1,049	1,130	1,165	35	149	149	149	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	146	135	135	154	135	191	56	-	-	-	Conservative 10% Annual Increase
5035-04	Benefits IMRF	1,076	1,047	809	943	943	900	(43)	1,000	1,000	1,000	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	522	445	454	409	453	370	(83)	765	765	765	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		42,092	47,349	46,053	45,356	48,224	46,370	(1,854)	13,157	13,157	13,157	
5200 - General Operating		-	-	-	-	250	250	-	250	250	250	2020 Budget
5225	Supplies	-	-	-	-	250	250	-	250	250	250	2020 Budget
5235	Postage & Printing	4,000	3,500	2,756	3,080	5,000	5,000	-	3,500	3,500	3,500	2020 Budget
5290	Other General Expenses	-	-	150	-	250	250	-	250	250	250	2020 Budget
Account Classification Total: 5200 - General Operating		4,000	3,500	2,906	3,080	5,500	5,500	-	4,000	4,000	4,000	
5600 - Other Miscellaneous		-	-	-	-	-	-	-	-	-	-	
5625	Internal Service Fund charges	44	328	416	508	508	533	25	533	533	533	Based on 2019-2020 claims.
Account Classification Total: 5600 - Other Miscellaneous		44	328	416	508	508	533	25	533	533	533	
Department Total: 06 - Treasurer's Office		46,136	51,177	49,376	48,944	54,232	52,403	(1,829)	17,690	17,690	17,690	
Department: 08 - City Council		-	-	-	-	-	-	-	-	-	-	
5000 - Salaries & Benefits		-	-	-	-	-	-	-	-	-	-	
5000	Salaries & Wages	81,924	80,001	80,001	80,000	80,000	80,000	-	80,000	80,000	80,000	By Statute
5035-01	Benefits Health Insurance	102,118	136,641	145,147	150,928	163,633	135,277	(8,366)	171,815	171,815	171,815	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	3,420	4,033	4,586	4,800	5,024	5,327	303	5,526	5,526	5,526	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	962	946	878	1,081	810	1,337	527	891	891	891	Conservative 10% Annual Increase
5035-04	Benefits IMRF	8,448	8,376	6,255	7,544	7,544	7,200	(344)	8,000	8,000	8,000	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	5,272	4,817	4,732	4,411	4,686	4,397	(289)	6,120	6,120	6,120	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		202,144	234,813	241,599	248,772	261,697	253,528	(8,169)	272,352	272,352	272,352	
5200 - General Operating		-	-	-	-	-	-	-	-	-	-	
5200-01	Administrative Expenses Ward 1	4,499	4,616	4,489	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-02	Administrative Expenses Ward 2	4,500	4,500	4,500	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-03	Administrative Expenses Ward 3	4,181	3,771	4,500	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-04	Administrative Expenses Ward 4	2,066	4,460	4,389	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-05	Administrative Expenses Ward 5	4,285	2,330	2,025	4,800	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-06	Administrative Expenses Ward 6	4,500	4,500	4,464	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-07	Administrative Expenses Ward 7	2,218	2,095	3,851	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5200-08	Administrative Expenses Ward 8	3,736	2,902	4,475	4,500	4,500	4,500	-	4,500	4,500	4,500	By Statute
5290	Other General Expenses	65	-	-	-	250	250	-	-	-	-	By Statute
Account Classification Total: 5200 - General Operating		30,050	29,174	32,693	36,250	36,250	36,250	-	36,000	36,000	36,000	
5600 - Other Miscellaneous		-	-	-	-	-	-	-	-	-	-	
5625	Internal Service Fund charges	253	1,653	2,161	2,562	2,562	2,690	128	2,690	2,690	2,690	Based on 2019-2020 claims. 2022-2024-2019-2021 Avg
Account Classification Total: 5600 - Other Miscellaneous		253	1,653	2,161	2,562	2,562	2,690	128	2,690	2,690	2,690	
Department Total: 08 - City Council		232,447	265,440	276,453	287,584	300,509	292,468	(8,041)	311,042	311,042	311,042	
Department: 10 - Legal		-	-	-	-	-	-	-	-	-	-	
5000 - Salaries & Benefits		-	-	-	-	-	-	-	-	-	-	
5000	Salaries & Wages	114,864	119,214	120,519	233,272	230,486	229,846	(640)	230,486	230,486	230,486	Non Union 0% for now 2019 Actual
5030	Unused Time Buyback	1,338	1,365	1,653	1,463	9,392	8,251	(1,141)	1,653	1,653	1,653	5% Increase. Subject to change
5035-01	Benefits Health Insurance	33,640	33,835	32,796	31,992	34,685	32,912	(1,773)	38,240	40,152	42,160	Conservative 10% Annual Increase
5035-02	Benefits Dental Insurance	919	936	936	950	1,030	1,053	23	1,246	1,371	1,508	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	270	270	270	309	270	382	112	327	359	395	Conservative 10% Annual Increase
5035-04	Benefits IMRF	18,962	19,512	15,249	18,728	19,500	21,429	1,929	23,214	23,214	23,214	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	14,428	14,587	14,983	15,689	18,820	17,829	(991)	17,759	17,759	17,759	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		284,420	289,719	286,406	302,403	314,183	311,702	(2,481)	312,925	314,994	317,175	
5100 - Services & Programs		-	-	-	-	-	-	-	-	-	-	
5110	Adjudication Program	35,605	27,105	15,750	25,000	35,000	35,000	-	35,000	35,000	35,000	2020 Budget
Account Classification Total: 5100 - Services & Programs		35,605	27,105	15,750	25,000	35,000	35,000	-	35,000	35,000	35,000	
5200 - General Operating		-	-	-	-	-	-	-	-	-	-	
5225	Supplies	1,024	34	-	1,000	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
5225-01	Supplies Office	-	-	-	-	-	-	-	-	-	-	2020 Budget
5235	Postage & Printing	6	3	9	500	500	500	-	500	500	500	2020 Budget

CITY OF BERWYN

					Budget Worksheet Report							
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5290	Other General Expenses	327	-	25	500	500	500	-	500	500	500	2020 Budget
Account Classification Total: 5200 - General Operating		1,357	37	34	2,000	2,000	2,000	-	2,000	2,000	2,000	
5300	Professional Services	694,328	770,377	419,178	600,000	650,000	650,000	-	600,000	600,000	600,000	2020 Projected
Account Classification Total: 5300 - Professional Services		694,328	770,377	419,178	600,000	650,000	650,000	-	600,000	600,000	600,000	
5405	Copier Maintenance	-	-	-	500	500	500	-	500	500	500	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		-	-	-	500	500	500	-	500	500	500	
5625	Internal Service Fund charges	1,019	7,230	8,905	11,207	11,207	11,767	560	11,767	10,626	10,626	Based on 2019-2020 claims.
Account Classification Total: 5600 - Other Miscellaneous		1,019	7,230	8,905	11,207	11,207	11,767	560	11,767	10,626	10,626	
Department Total: 10 - Legal		1,016,729	1,094,468	730,274	941,110	1,012,890	1,010,969	(1,921)	96,192	963,121	965,301	
Department: 12 - Finance												
5100 - Salaries & Benefits												
5000	Salaries & Wages	407,602	409,382	389,629	401,901	407,300	461,933	54,633	471,140	480,563	490,174	For Now: 0% for non union. AFSCME union contract pending. Project 2% increase for now 2021-2024. Hired part time consultant to assist with audit, budgeting, and grant reporting compliance
5030	Unused Time Buyback	22,224	18,006	37,677	19,607	19,018	15,827	(3,191)	24,231	24,231	24,231	Historical Average
5035-01	Benefits Health Insurance	91,563	91,770	80,887	78,486	81,132	76,894	(4,178)	89,448	93,920	98,616	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	2,745	2,752	2,827	3,176	3,120	3,309	89	3,896	4,286	4,714	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	682	676	664	772	676	956	280	818	900	990	Conservative 10% Annual Increase
5035-04	Benefits IMRF	43,395	43,136	34,129	38,095	35,749	37,523	(2,226)	49,537	50,479	51,441	IMRF (Preliminary 10 % of Salaries, Buyback, Stipend Estimate)
5035-06	Benefits FICA/Medicare	32,054	31,698	31,684	31,061	31,896	31,687	(209)	37,896	38,617	39,352	7.65% of Wages
Account Classification Total: 5100 - Salaries & Benefits		600,265	597,419	577,498	579,905	587,991	628,189	45,198	676,967	692,997	709,519	
5200 - General Operating												
5220	Training, Dues & Publications	5,308	3,680	6,298	3,500	8,000	5,738	(2,262)	5,738	5,738	5,738	Historical Average
5225	Supplies	2,143	2,289	3,445	1,000	2,500	2,594	94	2,594	2,594	2,594	Historical Average
5225-01	Supplies Office	2,661	2,646	5,590	3,000	2,500	3,349	849	3,349	3,349	3,349	Historical Average
5235	Postage & Printing	7,724	3,746	4,164	6,809	7,500	5,809	(1,691)	5,809	5,809	5,809	Historical Average
5290	Other General Expenses	123,386	142,441	169,860	144,000	140,000	143,922	3,922	143,922	143,922	143,922	Historical Average
Account Classification Total: 5200 - General Operating		141,222	154,803	169,757	158,000	160,500	161,412	912	161,412	161,412	161,412	
5300 - Professional Services												
5300-01	Professional Services Auditing/Accounting	960	580	-	4,500	1,000	5,000	4,000	5,000	5,000	5,000	Temporary Staffing Services In Case of COVID Emergency
5300-04	Professional Services Vehicle Registration	42	-	329	-	-	-	-	-	-	-	
Account Classification Total: 5300 - Professional Services		1,002	580	329	4,500	1,000	5,000	4,000	5,000	5,000	5,000	
5400 - Repairs & Maintenance												
5405	Copier Maintenance	1,449	1,646	1,654	750	1,500	1,500	-	1,500	1,500	1,500	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		1,449	1,646	1,654	750	1,500	1,500	-	1,500	1,500	1,500	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	1,907	10,415	12,205	16,143	16,143	16,950	807	16,950	16,950	16,950	Based on 2019-2020 claims.
5895-01	Contingency COVID-19	-	-	-	-	-	-	-	-	-	-	
Account Classification Total: 5600 - Other Miscellaneous		1,907	10,415	12,205	16,143	16,143	16,950	807	16,950	16,950	16,950	
5800 - Capital Expenses												
5800	Capital Outlay	-	3,642	1,022	-	-	-	-	-	-	-	
Account Classification Total: 5800 - Capital Expenses		-	3,642	1,022	-	-	-	-	-	-	-	
Sub Department: 11 - Collector's Office												
5100 - Salaries & Benefits												
5000	Salaries & Wages	208,654	228,976	248,020	297,812	301,130	276,418	(24,712)	313,737	320,012	326,412	AFSCME union contract pending. Project 2% union increase for now 2021-2024.
5025	Stipends - Other	1,300	1,200	1,200	1,200	1,200	1,225	25	1,225	1,225	1,225	Historical Average
5030	Unused Time Buyback	12,605	13,223	10,540	6,003	6,003	10,200	4,197	10,593	10,593	10,593	Historical Average
5035-01	Benefits Health Insurance	123,860	127,800	121,939	138,090	128,963	134,153	5,190	142,182	149,291	156,755	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	4,256	4,418	4,418	4,973	7,681	5,084	(2,597)	9,294	10,223	11,246	Conservative 10% Annual Increase

CITY OF BERWYN

Budget Worksheet Report												
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5035-03	Benefits Life Insurance	652	676	676	676	676	956	280	818	900	990	Conservative 10% Annual Increase
5035-04	Benefits IMRF	22,465	23,826	20,596	27,593	30,398	24,620	(5,778)	32,555	33,183	33,823	IMRF (Preliminary 10 % of Salaries, Buyback, Stipend Estimate)
5035-06	Benefits FICA/Medicare	16,055	17,458	18,537	22,342	19,927	20,836	909	24,902	25,385	25,875	7.65% of Wages
Account Classification Total: 5035 - Salaries & Benefits		389,846	417,576	425,926	498,690	495,978	473,492	(22,486)	535,302	550,811	566,918	
5035 - General Operating												
5220	Training, Dues & Publications	-	-	2,402	-	5,000	1,851	(3,149)	1,851	1,851	1,851	Historical Average
5225	Supplies	1,765	3,020	2,466	-	2,500	2,438	(62)	2,438	2,438	2,438	Historical Average
5225-01	Supplies Office	256	2,413	1,666	6,000	2,500	1,709	(791)	1,709	1,709	1,709	Historical Average
5235	Postage & Printing	18,791	12,417	23,871	17,500	17,500	18,145	645	18,145	18,145	18,145	Historical Average
5290	Other General Expenses	3,209	2,848	910	2,500	2,500	2,367	(133)	2,367	2,367	2,367	Historical Average
Account Classification Total: 5035 - General Operating		24,021	20,698	31,315	26,000	30,000	26,510	(3,490)	26,510	26,508	26,508	
5300 - Professional Services												
5300-03	Professional Services Service Fees	232,624	236,407	221,960	93,000	235,000	-	(235,000)	-	-	-	Parking Ticket Payment Processing Taken Inhouse on 9/1/2020. Net savings about \$100K from 2020 Budget after subtracting Inhouse payroll and benefits
5300-04	Professional Services Vehicle Registration	71,439	55,671	87,262	90,000	90,000	90,000	-	90,000	90,000	90,000	2020 Budget - Vehicle Stickers , Software, Mailers
Account Classification Total: 5300 - Professional Services		304,063	292,078	309,222	183,000	325,000	90,000	(235,000)	90,000	90,000	90,000	
5400 - Repairs & Maintenance												
5405	Copier Maintenance	969	1,177	1,073	750	750	750	-	750	750	750	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		969	1,177	1,073	750	750	750	-	750	750	750	
5600 - Other Miscellaneous												
5695-01	Contingency COVID-19	-	-	-	72	72	-	-	-	-	-	
Account Classification Total: 5600 - Other Miscellaneous		-	-	-	72	72	-	-	-	-	-	
Sub Department Total: 11 - Collector's Office		718,899	731,529	767,535	708,513	851,728	590,752	(260,976)	652,567	668,070	684,176	
Department Total: 11 - Finance		1,464,744	1,500,034	1,549,699	1,461,016	1,613,862	1,403,803	(210,059)	1,514,396	1,545,928	1,578,557	
Department: 14 - Human Resources												
5000 - Salaries & Benefits												
5000	Salaries & Wages	55,908	58,289	51,646	9,040	62,993	60,555	(2,438)	64,253	64,253	64,253	AFSCME union contract pending. Project 2% union increase for now 2021-2024. 2020 Budget
5025	Stipends - Other	-	1,200	1,000	400	1,200	1,200	-	1,200	1,200	1,200	2020 Budget
5030	Unused Time Buyback	1,559	2,233	-	-	-	-	-	-	-	-	
5035-01	Benefits Health Insurance	17,609	11,382	9,678	6,239	24,842	10,956	(13,886)	27,388	28,758	30,196	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	509	149	131	161	164	161	(3)	198	218	240	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	135	135	118	51	135	191	56	163	180	198	Conservative 10% Annual Increase
5035-04	Benefits IMRF	5,954	5,380	4,370	759	6,053	5,558	(495)	6,545	6,545	6,545	IMRF (Preliminary 10 % of Salaries, Buyback, Stipend Estimate)
5035-06	Benefits FICA/Medicare	4,247	4,589	4,060	573	4,698	4,630	(68)	5,007	5,007	5,007	7.65% of Wages
Account Classification Total: 5000 - Salaries & Benefits		85,521	84,357	70,999	17,223	100,085	83,251	(16,834)	104,755	106,161	107,639	
5200 - General Operating												
5220	Training, Dues & Publications	1,197	887	-	-	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
5225	Supplies	463	2,064	627	-	-	750	750	789	789	789	Historical Average
5225-01	Supplies Office	649	-	-	1,000	2,000	750	(1,250)	712	712	712	Historical Average
5235	Postage & Printing	710	353	28	9,100	1,000	1,000	-	1,000	1,000	1,000	Updated Employee Manuals Printed in 2020. 2020 Budget
5290	Other General Expenses	675	687	-	-	1,500	1,000	(500)	-	-	-	2019 Actual
Account Classification Total: 5200 - General Operating		3,894	3,991	654	10,100	5,500	4,500	(1,000)	3,501	3,501	3,501	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	342	1,148	728	1,779	1,779	1,868	89	1,868	1,868	1,868	Based on 2019-2020 claims.
Account Classification Total: 5600 - Other Miscellaneous		342	1,148	728	1,779	1,779	1,868	89	1,868	1,868	1,868	
Department Total: 14 - Human Resources		90,157	89,497	72,381	29,102	107,364	89,619	(17,745)	110,124	111,530	113,007	
Department: 16 - Information Technology												
5000 - Salaries & Benefits												
5000	Salaries & Wages	453,940	519,876	523,558	519,146	480,728	501,810	21,082	501,810	501,810	501,810	For Now: 2021 updated from 2020 Budget Draft. 0% Non Union For Now

CITY OF BERWYN

						Budget Worksheet Report						
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5025	Stipends - Other	-	-	15,350	15,600	15,600	15,600	-	15,600	15,600	15,600	2020 Budget
5030	Unused Time Buyback	12,328	13,348	19,012	19,994	19,994	23,523	3,529	19,994	19,994	19,994	2020 Budget
5035-01	Benefits Health Insurance	159,631	164,428	155,534	157,112	176,057	156,080	(19,977)	194,103	203,808	213,998	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	4,557	4,644	4,564	4,824	5,005	5,140	135	6,056	6,662	7,328	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	886	878	878	878	878	1,242	364	1,062	1,169	1,285	Conservative 10% Annual Increase
5035-04	Benefits IMRF	53,907	55,325	45,224	58,499	52,404	55,434	3,030	53,740	53,740	53,740	IMRF (Preliminary 10 % of Sal
5035-06	Benefits FICA/Medicare	38,263	39,080	41,023	46,475	38,108	45,749	7,641	41,111	41,111	41,111	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		723,512	797,579	805,143	822,527	788,774	804,578	15,804	832,477	843,894	854,867	
5200 - General Operating												
5210	Vehicle Gas & Oil	-	737	-	1,000	1,000	1,500	500	2,000	2,000	2,000	Per IF: 5 Year Expend Request
5220	Training, Dues & Publications	233	500	4,631	1,000	1,000	7,200	6,200	1,000	1,000	1,000	Per IF: 5 Year Expend Request
5225	Supplies	3,044	4,575	2,793	3,000	3,000	5,000	2,000	5,000	5,000	5,000	Per IF: 5 Year Expend Request
5225-01	Supplies Office	99	-	1,477	-	-	3,000	3,000	3,000	3,000	3,000	Per IF: 5 Year Expend Request
5235	Postage & Printing	-	-	346	-	-	-	-	-	-	-	Per IF: 5 Year Expend Request
5290	Other General Expenses	47,872	45,044	43,256	50,000	50,000	50,000	-	50,000	55,000	56,000	Per IF: 5 Year Expend Request
5290-30	Other General Expenses BDC	-	-	16,723	22,000	22,000	20,000	(20,000)	20,000	20,000	20,000	Per IF: 5 Year Expend Request
Account Classification Total: 5200 - General Operating		51,248	50,856	69,226	77,000	77,000	84,700	(8,300)	85,000	86,000	87,000	
5300 - Professional Services												
5300	Professional Services	18,013	9,768	16,277	25,000	25,000	15,000	(10,000)	15,000	15,000	15,000	Per IF: 5 Year Expend Request
Account Classification Total: 5300 - Professional Services		18,013	9,768	16,277	25,000	25,000	15,000	(10,000)	15,000	15,000	15,000	
5400 - Repairs & Maintenance												
5400	Repairs & Maintenance	-	-	-	1,000	1,000	1,000	-	1,000	1,000	1,000	Per IF: 5 Year Expend Request
5410	Hardware Maintenance	44,187	40,181	47,077	57,000	41,000	46,000	5,000	47,000	48,000	49,000	Per IF: 5 Year Expend Request
5415	Software Maintenance	29,642	30,403	28,734	47,000	25,000	27,500	2,500	27,500	27,500	27,500	Per IF: 5 Year Expend Request
Account Classification Total: 5400 - Repairs & Maintenance		73,829	70,584	75,811	105,000	67,000	74,500	7,500	75,500	76,500	77,500	
5500 - Equipment												
5505	Equipment Lease	19,018	19,018	19,018	-	-	40,500	40,500	-	-	-	Dell Lease expire 2021
5510	Hardware Purchase	66,784	58,420	65,159	80,000	80,000	60,000	(20,000)	60,000	60,000	60,000	Average 2017-2020 Budget
5515	Software Purchase	26,238	37,399	26,710	30,000	30,000	25,000	(5,000)	25,000	25,000	25,000	Average 2017-2020 Budget
5530	Network Infrastructure	266,773	263,644	225,071	265,000	265,000	235,000	(30,000)	235,000	235,000	235,000	Average 2017-2020 Budget
Account Classification Total: 5500 - Equipment		378,814	378,481	335,958	375,000	375,000	360,500	(14,500)	320,000	320,000	320,000	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	1,444	8,866	10,709	13,742	13,742	14,429	687	14,429	13,742	13,742	Based on 2019-2020 claims.
5895-01	Contingency COVID-19	1,444	8,866	10,709	13,742	13,742	14,429	687	14,429	13,742	13,742	
Account Classification Total: 5600 - Other Miscellaneous		1,444	8,866	10,709	13,742	13,742	14,429	687	14,429	13,742	13,742	
Department Total: 16 - Information Technology		1,246,859	1,316,136	1,313,099	1,418,269	1,348,516	1,337,707	(8,809)	1,343,406	1,355,136	1,368,109	
Department: 17 - Administrative												
5000 - Salaries & Benefits												
5035-01	Benefits Health Insurance	48,028	55,585	185,950	75,000	-	75,000	75,000	75,000	75,000	75,000	2020 Budget
5035-02	Benefits Dental Insurance	1,015	275	7,297	-	-	-	-	-	-	-	
5035-03	Benefits Life Insurance	10,989	8,220	4,842	-	-	-	-	-	-	-	
5035-04	Benefits IMRF	(5,198)	1,958	16,564	-	-	-	-	-	-	-	
5035-05	Benefits State Unemployment	9,926	7,332	10,419	7,000	7,000	7,000	-	7,000	7,000	7,000	2020 Budget
Account Classification Total: 5000 - Salaries & Benefits		64,750	103,370	225,072	82,000	7,000	82,000	75,000	82,000	82,000	82,000	
5200 - General Operating												
5290	Other General Expenses	41,936	13,815	104,785	5,000	5,000	5,000	-	5,000	5,000	5,000	2020 Budget
Account Classification Total: 5200 - General Operating		41,936	13,815	104,785	5,000	5,000	5,000	-	5,000	5,000	5,000	
5300 - Professional Services												
5300-01	Professional Services Auditing/Accounting	46,902	52,013	55,969	55,000	52,144	54,751	2,607	57,489	60,363	63,381	Fees for Annual Audit
5300-10	Professional Services New World Maintenance	43,086	42,892	45,036	50,000	45,850	50,435	4,585	55,479	61,026	67,129	Annual ERP System Maintenance 10% per Contract
Account Classification Total: 5300 - Professional Services		89,988	94,905	101,004	105,000	97,994	105,186	7,192	112,967	121,389	130,510	
5700 - Debt Expenses												
5710	Bad Debt Expense	5,778	5,155	-	-	3,500	3,500	-	3,500	3,500	3,500	2020 Budget
Account Classification Total: 5700 - Debt Expenses		5,778	5,155	-	-	3,500	3,500	-	3,500	3,500	3,500	

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Budget Worksheet Report

Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Department Total: 17 - Administrative		118,590	217,244	430,862	192,000	113,494	195,686	82,192	203,467	211,889	221,010	
Department: 18 - Fire Department												
5033 Salaries & Benefits												
5000	Salaries & Wages	7,268,856	7,185,227	7,521,477	7,676,604	7,810,744	7,936,686	125,942	8,186,148	8,390,802	8,600,572	% Increases per Contract
5005	Salaries & Wages - out of class	93,031	95,179	153,542	158,572	158,572	125,081	(33,491)	125,081	125,081	125,081	Historic Avg
5010	Salaries & Wages - overtime	498,963	432,180	369,777	514,495	305,000	401,480	96,480	401,480	401,480	401,480	Historic Avg
5015	Stipends - Uniform	75,500	74,000	76,500	77,500	77,500	77,500	-	77,500	77,500	77,500	Contractual
5020	Stipends - Education	28,250	37,200	28,000	31,250	30,750	31,050	300	31,050	31,050	31,050	Historic Avg
5025	Stipends - Other	300	1,100	200	-	-	400	400	400	400	400	Historic Avg
5025-01	Stipends - Other Fire Investigator	8,698	614	8,483	8,700	8,700	8,700	-	8,700	8,700	8,700	Historic Avg
5025-02	Stipends - Other Medic	71,777	73,656	-	-	-	-	-	-	-	-	No longer exists
5025-03	Stipends - Other PMIC	4,154	4,000	4,000	4,000	4,000	4,000	-	4,000	4,000	4,000	Historic Avg
5025-04	Stipends - Other PMAC	3,000	3,000	3,000	3,000	3,000	3,000	-	3,000	3,000	3,000	Historic Avg
5025-05	Stipends - Other PM PRE	2,249	2,768	1,295	-	-	1,800	1,800	1,800	1,800	1,800	Historic Avg
5025-06	Stipends - Other PM Cert	6,942	9,961	22,557	25,000	23,500	25,000	1,500	25,000	25,000	25,000	# of Paramedics
5025-07	Stipends - Other EMT	2,748	2,748	2,748	2,750	2,750	2,749	(1)	2,749	2,749	2,749	Historic Avg
5030	Unused Time Buyback	458,435	299,408	261,420	279,349	325,000	359,640	34,640	336,066	336,066	336,066	Historic Avg
5035-01	Benefits Health Insurance	2,384,867	2,455,770	2,345,505	2,330,903	2,557,106	2,360,039	(197,067)	2,478,041	2,601,943	2,732,040	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	66,382	66,081	66,034	71,167	71,853	75,399	3,536	82,939	91,233	100,356	Conservative 10% Annual Increase. Subject to change
5035-03	Benefits Life Insurance	10,772	10,866	10,793	12,928	10,810	11,872	1,062	13,059	14,365	15,802	Conservative 10% Annual Increase. Subject to change
5035-04	Benefits IMRF	4,074	4,344	3,438	4,400	4,401	4,233	32	4,371	4,458	4,547	2020 Budget times 2% for IMRF employee
5035-06	Benefits FICA/Medicare	110,049	111,731	112,937	122,340	122,507	123,999	1,012	133,443	136,411	139,452	1.85% of Salaries, OT, and Stipends
5040	Tuition Reimbursement	11,088	4,150	5,283	11,125	11,125	11,000	(125)	11,000	11,000	11,000	Historic Avg
5045	Pension	1,184,601	1,217,979	-	-	-	-	-	-	-	-	Pension Expense Recorded in PS Fund 2019 Forward
Account Classification Total: 5300 - Salaries & Benefits		12,294,733	12,091,963	10,996,987	11,334,083	11,527,598	11,563,628	36,030	11,925,826	12,267,037	12,620,594	
5300 - General Operating												
5205	Utilities	10,246	11,144	11,411	12,000	12,000	11,200	(800)	11,200	11,200	11,200	Historic Avg
5210	Vehicle Gas & Oil	50,198	78,000	52,375	55,000	55,000	58,893	3,893	58,893	58,893	58,893	Historic Avg
5215	Telephone	7,162	11,413	7,916	7,500	10,500	10,500	-	10,500	10,500	10,500	Historic Avg
5220	Training, Dues & Publications	36,354	42,513	35,719	20,000	47,500	47,500	-	47,500	47,500	47,500	Historic Avg
5225	Supplies	7,714	9,301	15,183	14,500	14,500	14,500	-	14,500	14,500	14,500	Historic Avg
5225-01	Supplies Office	-	-	3	-	-	-	-	-	-	-	-
5225-02	Supplies Program	-	-	-	-	-	-	-	-	-	-	-
5225-09	Supplies CPR Training Materials	497	1,054	1,130	1,000	1,000	945	(55)	945	945	945	Historic Avg
5235	Postage & Printing	1,202	340	390	1,000	1,000	733	(267)	733	733	733	Historic Avg
5290	Other General Expenses	31,742	38,557	32,166	50,000	44,500	44,500	-	44,500	44,500	44,500	Historic Avg
5290-50	Other General Expenses Berwyn Emergency Management	599	101	1,795	3,500	3,500	3,500	-	3,500	3,500	3,500	Historic Avg
Account Classification Total: 5200 - General Operating		145,713	192,425	158,887	164,500	189,500	192,271	2,771	192,271	192,271	192,271	
5300 - Professional Services												
5300-03	Professional Services Service Fees	37,672	40,726	43,600	210,000	150,000	212,250	62,250	212,250	212,250	212,250	State \$160K (Paramedic Billing Service 4.75% of revenue)
Account Classification Total: 5300 - Professional Services		37,672	40,726	43,600	210,000	150,000	212,250	62,250	212,250	212,250	212,250	
5400 - Repairs & Maintenance												
5400	Repairs & Maintenance	1,435	1,728	6,036	-	-	2,300	2,300	2,300	2,300	2,300	Historic Avg
5400-30	Repairs & Maintenance Building	68,396	63,971	66,259	65,000	65,000	65,000	-	65,000	65,000	65,000	Historic Avg
5400-31	Repairs & Maintenance Fleet	55,765	66,864	72,708	75,000	90,000	90,000	-	90,000	90,000	90,000	Historic Avg
5405	Copier Maintenance	2,072	2,472	2,116	1,000	2,500	2,290	(210)	2,290	2,290	2,290	Historic Avg
Account Classification Total: 5400 - Repairs & Maintenance		127,172	135,035	147,119	141,000	157,500	159,590	2,090	159,590	159,590	159,590	
5500 - Equipment												
5500	Equipment	19,763	30,824	75,023	76,500	76,500	76,500	-	76,500	76,500	76,500	Historic Avg
5500-01	Equipment Turnout Gear	41,916	38,550	58,453	50,000	50,000	50,000	-	50,000	50,000	50,000	Historic Avg
5505	Equipment Lease	23,563	154,571	141,733	142,000	142,000	109,429	(32,571)	77,126	-	-	Leases end in 2022
Account Classification Total: 5500 - Equipment		285,262	223,945	275,209	268,500	268,500	235,929	(32,571)	203,626	126,500	126,500	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	83,787	312,967	190,327	485,099	485,099	485,099	-	485,099	485,099	485,099	
5895-01	Contingency COVID-19	-	-	-	20,000	-	-	-	-	-	-	Based on 2019-2020 claims
Account Classification Total: 5600 - Other Miscellaneous		83,787	312,967	190,327	505,099	485,099	485,099	-	485,099	485,099	485,099	
5800 - Capital Expenses												
5800	Capital Outlay	-	175,811	-	-	-	50,000	50,000	50,000	50,000	50,000	Contribution to Capital Projects
Account Classification Total: 5800 - Capital Expenses		-	175,811	-	-	-	50,000	50,000	50,000	50,000	50,000	

CITY OF BERWYN

		Budget Worksheet Report										
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Department Total: 18 - Fire Department		12,974,340	13,172,871	11,812,130	12,623,182	12,778,197	12,898,767	120,570	13,228,662	13,492,747	13,846,305	
Department: 20 - Police Department												
5311 - Salaries & Benefits												
5040	Tuition Reimbursement	152,179	118,506	57,583	42,000	42,000	142,000	100,000	142,000	71,000	-	Historic Average
5045	Pension	1,248,592	1,424,327	-	-	-	-	-	-	-	-	Transferred to PS Pension Fun
Account Classification Total: 5311 - Salaries & Benefits		1,400,771	1,542,834	57,583	42,000	42,000	142,000	100,000	142,000	71,000	-	
5311 - General Operating												
5205	Utilities	21,199	26,586	23,907	30,000	27,500	24,798	(2,702)	24,798	24,798	24,798	Historic Average
5210	Vehicle Gas & Oil	176,390	276,737	181,639	180,000	180,000	180,000	-	180,000	180,000	180,000	2020 Budget
5215-01	Telephone In-House	171,855	119,750	48,528	55,920	55,920	45,000	(10,920)	55,920	55,920	55,920	2020 Budget
5215-03	Telephone Cell	-	1,054	-	-	-	15,000	15,000	164	264	264	Historic Average
5220	Training, Dues & Publications	103,178	54,304	86,153	140,000	95,000	105,000	10,000	84,659	84,659	84,659	Historic Average
5225	Supplies	44,595	38,313	37,546	63,100	63,100	45,888	(17,712)	45,888	45,888	45,888	Historic Average
5225-01	Supplies Office	-	-	3,206	-	-	801	801	801	801	801	Historic Average
5235	Postage & Printing	26,501	23,680	31,369	30,200	30,200	27,938	(2,752)	27,938	27,938	27,938	Historic Average
5290	Other General Expenses	123,487	153,480	183,164	180,000	163,500	155,908	(7,592)	155,908	155,908	155,908	Historic Average
Account Classification Total: 5311 - General Operating		667,205	693,904	595,511	679,220	615,220	600,333	(1,487)	576,175	576,175	576,175	
5340 - Professional Services												
5300	Professional Services	-	-	5,305	-	-	-	-	-	-	-	
5345	Redlight Photo Enforcement	964,992	934,880	1,065,185	840,000	925,000	910,000	(15,000)	910,000	910,000	910,000	Approx 35% of Red Light Revenues
Account Classification Total: 5341 - Professional Services		964,992	934,880	1,070,490	840,000	925,000	910,000	(15,000)	910,000	910,000	910,000	
5400 - Repairs & Maintenance												
5400	Repairs & Maintenance	-	349	387	-	-	184	184	184	184	184	Historic Average
5400-30	Repairs & Maintenance Building	172,907	231,386	225,750	160,000	206,000	235,011	29,011	235,011	235,011	235,011	Anticipated 2021 Bldg Repairs
5400-31	Repairs & Maintenance Fleet	149,513	144,295	182,086	135,000	165,500	160,348	(5,152)	160,348	160,348	160,348	Historic Average
5405	Copier Maintenance	15,049	17,385	15,327	17,000	17,000	16,190	(810)	16,190	16,190	16,190	Historic Average
Account Classification Total: 5400 - Repairs & Maintenance		337,468	393,416	423,549	312,000	388,500	411,733	23,233	411,733	411,733	411,733	
5500 - Equipment												
5500	Equipment	35,222	102,179	16,066	25,000	45,000	130,000	85,000	130,000	130,000	130,000	
Account Classification Total: 5500 - Equipment		35,222	102,179	16,066	25,000	45,000	130,000	85,000	130,000	130,000	130,000	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	351,438	878,795	555,492	1,362,132	1,362,132	1,430,239	68,107	1,430,239	1,430,239	1,430,239	Based on 2019-2020 claims 2021 Projected Subject for Further Reimb
5895-01	Contingency COVID-19	-	-	-	180,000	-	94,000	94,000	-	-	-	
Account Classification Total: 5600 - Other Miscellaneous		351,438	878,795	555,492	1,542,132	1,362,132	1,524,239	162,107	1,430,239	1,430,239	1,430,239	
5800 - Capital Expenses												
5800	Capital Outlay	-	-	-	-	-	75,000	75,000	75,000	75,000	75,000	Transfer to Capital Projects
Account Classification Total: 5800 - Capital Expenses		-	-	-	-	-	75,000	75,000	75,000	75,000	75,000	
Sub Department: 51 - Administration												
5000 - Salaries & Benefits												
5000	Salaries & Wages	856,000	746,554	870,104	920,484	1,107,418	1,106,273	(1,145)	1,128,398	1,150,966	1,173,986	Non Union 0% for now
5000	Salaries & Wages-overtime	-	-	-	-	-	-	-	-	-	-	2020 Budget
5015	Stipends - Uniform	5,500	5,500	6,000	5,000	5,000	5,000	-	5,000	5,000	5,000	2020 Budget
5020	Stipends - Education	5,500	6,500	6,500	7,000	7,000	7,000	-	7,000	7,000	7,000	Higher Expected 2021. Avg 20-21 for 2022-2024
5030	Unused Time Buyback	153,872	259,482	142,522	324,547	145,281	188,865	43,584	167,073	167,073	167,073	5% Increase. Subject to change
5035-01	Benefits Health Insurance	179,643	190,190	175,677	157,931	199,155	178,913	(20,242)	187,859	197,252	207,114	Conservative 10% Annual Increase
5035-02	Benefits Dental Insurance	4,770	5,138	4,799	4,542	5,298	5,552	254	6,107	6,718	7,390	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	809	698	809	962	405	708	303	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-06	Benefits FICA/Medicare/IMRF	26,941	13,214	14,989	17,607	16,722	18,656	1,934	18,403	18,403	18,403	1.45% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		1,233,027	1,227,229	1,221,400	1,438,074	1,486,279	1,510,967	24,688	1,522,679	1,555,251	1,588,804	
Sub Department Total: 51 - Administration		1,233,027	1,227,229	1,221,400	1,438,074	1,486,279	1,510,967	24,688	1,522,679	1,555,251	1,588,804	
Sub Department: 53 - Supervisors												
5000 - Salaries & Benefits												
5000	Salaries & Wages	2,380,135	2,396,153	2,672,576	2,975,847	2,848,928	2,892,921	43,993	2,965,244	3,024,549	3,085,040	Per Union Contract 2.75% for 2021
5005	Salaries & Wages - out of class	4,946	4,958	5,949	7,000	7,000	5,713	(1,287)	5,713	5,713	5,713	Historic Average
5010	Salaries & Wages - overtime	195,243	176,794	200,740	220,720	185,634	189,603	3,969	189,603	189,603	189,603	Historic Average
5015	Stipends - Uniform	22,000	20,500	23,000	23,000	23,000	22,125	(875)	22,125	22,125	22,125	Historic Avg
5020	Stipends - Education	24,000	21,500	23,000	23,000	23,000	22,875	(125)	22,875	22,875	22,875	Historic Avg
5030	Unused Time Buyback	298,117	328,325	327,197	495,200	338,174	439,626	101,452	388,900	388,900	388,900	Higher Expected 2021. Avg 20-21 for 2022-2024
5035-01	Benefits Health Insurance	609,741	595,487	652,579	708,670	709,495	628,099	(81,396)	659,504	692,479	727,103	5% Increase. Subject to change

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					Budget Worksheet Report							
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5035-02	Benefits Dental Insurance	18,158	17,685	19,233	22,248	18,924	16,325	(2,599)	17,858	19,753	21,729	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	3,020	2,737	3,050	3,752	2,837	2,861	24	2,830	2,838	2,838	Conservative 10% Annual Increase
5035-06	Benefits FICA/Medicare	43,075	39,950	44,863	48,156	45,808	50,685	4,877	48,077	48,970	49,883	1.45% of Salaries of Wages
Account Classification Total: 5300 - Salaries & Benefits		3,798,435	3,604,088	3,972,186	4,527,593	4,202,800	4,270,833	68,033	4,322,831	4,417,806	4,515,810	
Sub Department Total: 53 - Supervisors		3,798,435	3,604,088	3,972,186	4,527,593	4,202,800	4,270,833	68,033	4,322,831	4,417,806	4,515,810	
Sub Department: 55 - Detectives												
5000 - Salaries & Benefits												
5000	Salaries & Wages	1,844,295	1,791,016	1,690,366	1,997,454	1,654,726	1,842,288	187,562	1,888,345	1,926,112	1,964,634	Per Union Contract 2.75% for 2021
5010	Salaries & Wages - overtime	258,906	215,809	163,537	144,598	226,600	216,213	(10,387)	216,313	216,213	216,213	Historic Avg
5015	Stipends - Uniform	20,000	19,000	18,000	21,000	21,000	19,500	(1,500)	19,500	19,500	19,500	Historic Avg
5020	Stipends - Education	9,000	9,500	10,000	10,000	10,000	9,625	(375)	9,625	9,625	9,625	Historic Avg
5030	Unused Time Buyback	234,059	252,895	223,163	322,223	260,482	338,627	78,145	299,554	299,554	299,554	Higher Expected 2021. Avg 20-21 for 2022-2024
5035-01	Benefits Health Insurance	535,408	521,362	486,052	494,782	496,128	489,125	(3,003)	482,081	506,185	531,495	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	16,129	15,325	14,725	15,859	19,024	19,308	284	21,239	23,363	25,699	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	2,711	2,579	2,427	3,123	2,838	2,400	(38)	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-06	Benefits FICA/Medicare	33,090	31,790	29,363	33,029	30,676	34,410	3,734	31,881	32,424	32,979	1.45% of Salaries of Wages
Account Classification Total: 5300 - Salaries & Benefits		2,953,598	2,859,276	2,637,632	3,042,068	2,721,474	2,841,976	220,022	2,971,277	3,035,815	3,102,537	
Sub Department Total: 55 - Detectives		2,953,598	2,859,276	2,637,632	3,042,068	2,721,474	2,841,976	220,022	2,971,277	3,035,815	3,102,537	
Sub Department: 57 - Officers												
5000 - Salaries & Benefits												
5000	Salaries & Wages	5,152,418	5,523,134	5,417,399	5,577,945	6,097,174	5,873,452	(223,622)	6,020,288	6,140,694	6,263,528	Per Union Contract 2.75% for 2021
5010	Salaries & Wages - overtime	360,520	340,889	313,058	371,534	357,933	343,100	(14,833)	343,100	343,100	343,100	Historic Avg
5015	Stipends - Uniform	63,000	65,000	64,000	63,000	63,000	63,750	750	63,750	63,750	63,750	Historic Avg
5020	Stipends - Education	32,500	41,000	37,500	36,500	35,500	36,875	375	36,875	36,875	36,875	Historic Avg
5025	Stipends - Other	5,260	6,380	5,560	7,500	7,500	6,175	(1,325)	6,175	6,175	6,175	Historic Avg
5030	Unused Time Buyback	488,533	467,074	412,993	546,576	477,508	620,760	143,252	549,134	549,134	549,134	Higher Expected 2021. Avg 20-21 for 2022-2024
5035-01	Benefits Health Insurance	1,788,175	1,960,325	1,900,456	1,647,280	2,078,858	1,876,213	(202,645)	1,970,024	2,068,525	2,171,951	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	43,981	47,749	48,546	45,209	60,956	53,137	(7,819)	58,451	64,296	70,725	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	8,387	8,720	8,510	9,666	9,053	7,272	(1,781)	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-04	Benefits IMRF	-	-	-	-	-	-	-	-	-	-	-
5035-06	Benefits FICA/Medicare	88,330	93,112	89,894	97,247	99,096	98,057	(1,039)	100,533	102,581	104,675	1.45% of Salaries of Wages
Account Classification Total: 5300 - Salaries & Benefits		8,031,103	8,553,381	8,297,915	8,402,457	9,287,478	8,978,791	(308,687)	9,151,168	9,377,968	9,612,732	
Sub Department Total: 57 - Officers		8,031,103	8,553,381	8,297,915	8,402,457	9,287,478	8,978,791	(308,687)	9,151,168	9,377,968	9,612,732	
Sub Department: 59 - Auxiliary Personnel												
5000 - Salaries & Benefits												
5000	Salaries & Wages	378,028	266,199	339,641	433,380	362,247	360,525	(1,722)	362,247	362,247	362,247	2020 Budget For Now
5035-01	Benefits Health Insurance	12,505	11,686	17,078	-	-	-	-	-	-	-	-
5035-02	Benefits Dental Insurance	356	251	376	-	-	-	-	-	-	-	-
5035-03	Benefits Life Insurance	103	80	129	-	-	-	-	-	-	-	-
5035-04	Benefits IMRF	3,122	2,622	3,535	-	-	-	-	-	-	-	-
5035-06	Benefits FICA/Medicare	28,835	20,442	25,811	24,780	24,780	27,588	2,808	27,712	27,712	27,712	7.65% of Salaries of Wages
Account Classification Total: 5300 - Salaries & Benefits		422,656	311,280	386,570	458,160	387,027	388,113	1,086	389,959	389,959	389,959	
Sub Department Total: 59 - Auxiliary Personnel		422,656	311,280	386,570	458,160	387,027	388,113	1,086	389,959	389,959	389,959	
Sub Department: 61 - Radio Operators / Dispatchers												
5000 - Salaries & Benefits												
5000	Salaries & Wages	897,417	835,988	881,366	924,110	973,807	944,657	(29,150)	974,996	996,933	1,019,364	Contract Expires 12/31/2021. 2.25% for now
5010	Salaries & Wages - overtime	67,660	133,383	46,359	44,731	65,000	78,102	13,102	78,102	78,102	78,102	Historic Avg
5025	Stipends - Other	6,500	5,500	16,250	20,000	5,000	8,313	3,313	8,313	8,313	8,313	Historic Avg
5030	Unused Time Buyback	16,452	52,164	34,601	18,027	36,431	34,912	(1,519)	34,912	34,912	34,912	Historic Avg
5035-01	Benefits Health Insurance	310,265	271,693	293,565	345,161	352,622	369,664	17,042	388,766	427,642	470,407	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	8,366	8,033	8,213	10,339	9,230	10,770	1,540	19,024	19,024	19,024	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	2,537	2,252	2,359	2,297	2,297	2,198	(99)	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-04	Benefits IMRF	100,401	105,035	78,135	103,593	103,593	94,981	(8,612)	101,822	104,016	106,259	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	71,755	74,533	72,619	79,562	79,562	78,314	(1,248)	83,869	85,547	87,262	7.65% of Salaries of Wages
Account Classification Total: 5300 - Salaries & Benefits		1,481,360	1,488,580	1,433,466	1,547,821	1,627,542	1,621,811	(5,631)	1,692,641	1,757,327	1,826,481	

CITY OF BERWYN

		Budget Worksheet Report										
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Department Total: 61 - Radio Operators / Dispatchers		1,481,360	1,488,580	1,433,466	1,547,821	1,627,542	1,621,911	(5,631)	1,692,641	1,757,327	1,826,481	
Sub Department: 63 - Community Service Officers /												
5000 - Salaries & Benefits												
5000	Salaries & Wages	686,340	693,365	715,098	778,501	762,406	765,213	2,807	780,517	796,127	812,050	Contract Expires 12/31/2020. 2% for now
5010	Salaries & Wages - overtime	11,475	5,961	5,757	3,520	6,259	7,363	1,104	7,361	7,363	7,363	Historic Avg
5015	Stipends - Uniform	1,600	1,700	1,500	1,600	1,600	1,600	-	1,601	1,600	1,600	Historic Avg
5030	Unused Time Buyback	3,432	12,342	4,393	7,535	4,555	6,180	1,625	6,180	6,180	6,180	Historic Avg
5035-01	Benefits Health Insurance	322,808	289,586	294,570	297,490	352,166	311,447	(40,719)	40,752	47,427	492,170	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	9,894	7,880	8,517	8,927	9,611	9,875	264	19,124	19,024	19,024	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	2,100	2,096	2,030	2,454	2,297	1,811	(486)	1,331	2,838	2,838	Conservative 10% Annual Increase
5035-04	Benefits IMRF	66,768	70,120	54,121	70,997	74,703	73,035	(1,662)	79,406	80,967	82,559	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	50,364	51,612	52,488	58,707	54,627	56,966	2,339	60,888	62,062	63,280	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		1,154,781	1,134,661	1,138,475	1,229,730	1,268,234	1,233,490	(35,734)	1,364,548	1,423,589	1,487,065	
Sub Department Total: 63 - Community Service Officers		1,154,781	1,134,661	1,138,475	1,229,730	1,268,234	1,233,490	(35,734)	1,364,548	1,423,589	1,487,065	
Sub Department: 67 - Booking Officers												
5000 - Salaries & Benefits												
5000	Salaries & Wages	227,748	274,202	284,349	295,564	317,417	320,581	3,164	305,296	311,402	317,630	Contract Expires 12/31/2020. 2% for now
5005	Salaries & Wages - out of class	-	-	-	-	-	-	-	-	-	-	Historic Avg
5010	Salaries & Wages - overtime	7,724	5,062	18,812	7,218	5,315	9,238	3,913	9,228	9,228	9,228	Historic Avg
5015	Stipends - Uniform	-	-	600	-	-	150	150	150	150	150	Historic Avg
5030	Unused Time Buyback	-	56	-	-	-	-	-	-	-	-	Historic Avg
5035-01	Benefits Health Insurance	82,385	94,656	96,370	92,017	104,417	88,967	(15,840)	121,052	133,157	146,473	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	1,913	2,315	2,373	2,427	2,654	10,770	8,116	19,024	19,024	19,024	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	651	790	781	881	811	697	(114)	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-04	Benefits IMRF	21,633	26,906	22,182	25,332	35,564	29,683	(5,881)	31,452	32,063	32,686	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	16,882	20,531	22,183	22,417	13,776	24,394	618	24,073	24,540	25,016	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		358,937	424,520	447,651	445,928	490,344	484,470	(5,874)	513,114	532,403	553,046	
Sub Department Total: 67 - Booking Officers		358,937	424,520	447,651	445,928	490,344	484,470	(5,874)	513,114	532,403	553,046	
Sub Department: 69 - Clerks												
5000 - Salaries & Benefits												
5000	Salaries & Wages	495,834	517,874	537,055	632,721	574,135	692,737	118,602	706,591	720,723	735,138	Contract Expires 12/31/2020. 2% for now
5010	Salaries & Wages - overtime	8,068	6,666	4,322	6,972	7,000	6,514	(486)	6,514	6,514	6,514	Historic Avg
5030	Unused Time Buyback	12,629	13,759	13,015	19,089	14,172	13,394	(778)	13,394	13,394	13,394	Historic Avg
5035-01	Benefits Health Insurance	162,154	169,893	161,708	191,185	173,492	231,171	57,679	200,383	220,422	242,464	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	3,629	4,021	4,252	5,526	4,774	7,088	2,314	19,024	19,024	19,024	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	1,275	1,307	1,333	1,602	1,351	1,211	(140)	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-04	Benefits IMRF	51,734	54,531	43,231	59,244	49,994	62,338	12,344	71,998	73,412	74,853	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	37,648	39,314	40,372	49,203	44,026	51,984	7,958	55,577	56,658	57,761	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		772,971	817,426	805,287	965,542	868,944	1,066,437	197,493	1,076,320	1,112,984	1,151,985	
Sub Department Total: 69 - Clerks		772,971	817,426	805,287	965,542	868,944	1,066,437	197,493	1,076,320	1,112,984	1,151,985	
Sub Department: 71 - Crossing Guards												
5000 - Salaries & Benefits												
5000	Salaries & Wages	273,363	267,284	261,002	241,421	274,557	255,078	(19,479)	252,285	257,330	262,477	Contract Expires 12/31/2020. 2% for now
5030	Unused Time Buyback	2,130	2,130	3,786	604	2,271	2,579	308	2,579	2,579	2,579	Historic Avg
5035-01	Benefits Health Insurance	22,085	16,482	10,917	11,058	11,547	10,957	(590)	13,337	14,670	16,138	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	775	442	149	153	164	161	(3)	19,024	19,024	19,024	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	135	135	135	162	135	122	(13)	2,838	2,838	2,838	Conservative 10% Annual Increase
5035-04	Benefits IMRF	4,566	5,022	4,331	5,158	4,659	4,726	67	5,251	5,251	5,251	IMRF (Preliminary 10 % of Salary Estimate)
5035-06	Benefits FICA/Medicare	20,766	20,397	20,014	19,063	21,081	19,616	(1,465)	19,497	19,883	20,277	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		323,820	311,893	300,334	277,619	314,414	293,239	(21,175)	314,811	321,576	328,584	
Sub Department Total: 71 - Crossing Guards		323,820	311,893	300,334	277,619	314,414	293,239	(21,175)	314,811	321,576	328,584	
Department Total: 20 - Police Department		24,287,779	25,258,341	23,359,609	25,775,343	26,032,378	26,583,052	550,674	26,994,501	27,528,824	28,090,148	

CITY OF BERWYN

Budget Worksheet Report

Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Department: 22 - Fire & Police Commission												
5000 - Salaries & Benefits												
5000	Salaries & Wages	20,000	20,000	19,558	21,000	20,000	20,000	-	20,000	20,000	20,000	2020 Budget
5035-01	Benefits Health Insurance	2,107	2,632	2,632	-	-	2,617	2,617	-	-	-	2020 Budget
5035-06	Benefits FICA/Medicare	1,512	1,908	1,258	1,607	1,530	1,530	-	1,530	1,530	1,530	2020 Budget
Account Classification Total: 5000 - Salaries & Benefits												
		23,619	24,540	23,448	22,607	21,530	24,147	2,617	21,530	21,530	21,530	
5211 - General Operating												
5220	Training, Dues & Publications	375	1,047	6,173	2,500	2,500	2,500	-	2,500	2,500	2,500	2020 Budget
5225	Supplies	-	-	63	250	250	250	-	250	250	250	2020 Budget
5235	Postage & Printing	11	49	1	25	25	25	-	25	25	25	2020 Budget
5290	Other General Expenses	509	11,444	17,869	1,250	1,250	1,250	-	1,250	1,250	1,250	2020 Budget
5290-10	Other General Expenses Police Testing	7,474	4,181	27,906	35,000	32,500	32,500	-	32,500	32,500	32,500	2020 Budget
5290-11	Other General Expenses Pre-Employment Physicals	14,540	21,223	14,131	5,000	12,500	12,500	-	12,500	12,500	12,500	2020 Budget
Account Classification Total: 5211 - General Operating												
		22,909	37,944	66,142	44,025	49,025	49,025	-	49,025	49,025	49,025	
Department Total: 22 - Fire & Police Commission												
		46,528	62,084	89,590	66,632	70,555	73,172	2,617	70,555	70,555	70,555	
Department: 24 - Building/Neighborhood Affairs												
5000 - Salaries & Benefits												
5000	Salaries & Wages	580,687	608,754	608,913	603,066	661,255	657,412	(3,843)	640,277	653,083	666,145	Current staffing level for 2021 lower than 2020 Budget. 2% 2022-2024 2020 Budget for now. Higher OT in 2020 due to reduced staff.
5010	Salaries & Wages - overtime	6,160	6,250	9,301	25,185	6,250	6,250	-	6,250	6,250	6,250	2020 Budget for now
5025	Stipends - Other	1,800	2,650	1,650	3,000	3,000	3,000	-	3,000	3,000	3,000	2020 Budget for now
5030	Unused Time Buyback	13,196	15,309	19,632	35,921	23,138	17,688	(5,250)	23,138	23,138	23,138	2020 Budget for now
5035-01	Benefits Health Insurance	319,442	325,327	267,288	254,305	327,026	333,486	6,460	350,160	367,668	386,052	5% increase. Subject to change
5035-02	Benefits Dental Insurance	9,223	9,376	8,061	7,875	9,573	8,920	(653)	9,812	10,793	11,873	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	1,771	1,897	1,847	2,088	2,058	3,249	1,161	2,526	2,779	3,057	Conservative 10% Annual Increase
5035-04	Benefits IMRF	62,459	65,721	51,769	65,411	65,411	61,610	(3,801)	66,642	67,922	69,228	IMRF (Preliminary 10 % of Salaries, Stipend, Buyback)
5035-06	Benefits FICA/Medicare	43,306	45,364	46,038	40,888	49,588	49,458	870	51,459	52,439	53,438	7.65% of Salaries, OT, Stipends, and Buyback
Account Classification Total: 5000 - Salaries & Benefits												
		1,038,044	1,080,647	1,014,500	1,045,446	1,146,329	1,141,273	(5,056)	1,153,265	1,187,072	1,222,180	
5210 - General Operating												
5205	Utilities	11,086	11,290	11,736	12,000	12,000	12,000	-	12,000	12,000	12,000	2020 Budget for now
5210	Vehicle Gas & Oil	6,326	13,098	10,582	10,000	10,000	10,000	-	10,000	10,000	10,000	2020 Budget for now
5215	Telephone	16,513	14,063	19,749	15,000	15,000	15,000	-	15,000	15,000	15,000	2020 Budget for now
5220	Training, Dues & Publications	1,085	80	5,579	2,500	2,500	2,500	-	2,500	2,500	2,500	2020 Budget for now
5225	Supplies	12,972	8,608	9,429	14,500	14,500	14,500	-	14,500	14,500	14,500	2020 Budget for now
5225-01	Supplies Office	1,817	313	4,976	-	-	-	-	-	-	-	2020 Budget for now
5235	Postage & Printing	12,789	17,765	18,507	17,000	17,000	17,000	-	17,000	17,000	17,000	2020 Budget for now
5290	Other General Expenses	317	230	2,148	36,000	41,500	5,500	(36,000)	5,500	5,500	5,500	2020 Budget for now
5290-20	Other General Expenses Pest Control	-	-	-	-	-	46,000	46,000	46,000	46,000	46,000	Rodent Abatement Per Committee
Account Classification Total: 5210 - General Operating												
		62,906	65,452	75,675	107,000	112,500	122,500	10,000	122,500	122,500	122,500	
5300 - Professional Services												
5300	Professional Services	402,854	426,439	434,949	350,000	430,000	300,000	(130,000)	300,000	300,000	300,000	2020 Lower Expenses
Account Classification Total: 5300 - Professional Services												
		402,854	426,439	434,949	350,000	430,000	300,000	(130,000)	300,000	300,000	300,000	
5400 - Repairs & Maintenance												
5400	Repairs & Maintenance	293,900	179,328	161,080	150,000	150,000	150,000	-	150,000	150,000	150,000	2020 Budget for now
5405	Copier Maintenance	1,674	1,879	1,703	2,000	2,000	2,000	-	2,000	2,000	2,000	2020 Budget for now
Account Classification Total: 5400 - Repairs & Maintenance												
		295,578	181,206	162,783	152,000	152,000	152,000	-	152,000	152,000	152,000	2020 Budget for now
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	2,054	13,325	14,570	20,654	20,654	21,687	1,033	21,687	21,687	21,687	Based on 2019-2020 claims
5895-01	Contingency COVID-19	-	-	-	-	-	-	-	-	-	-	
Account Classification Total: 5600 - Other Miscellaneous												
		2,054	13,325	14,570	20,654	20,654	21,687	1,033	21,687	21,687	21,687	
Department Total: 24 - Building/Neighborhood Affairs												
		1,801,436	1,767,070	1,702,478	1,675,094	1,861,483	1,737,460	(124,023)	1,749,452	1,783,259	1,818,367	
Department: 26 - Public Works												
Sub Department: 35 - Streets												
5000 - Salaries & Benefits												
5000	Salaries & Wages	1,562,008	1,495,626	1,454,173	1,511,955	1,773,325	1,826,525	53,200	1,881,320	1,937,760	1,995,893	Contractual 3.00% increase includes longevity
5010	Salaries & Wages - overtime	40,265	76,653	70,866	62,294	98,000	100,000	2,000	100,000	100,000	100,000	Historic Avg
5015	Stipends - Uniform	28,040	19,673	19,487	23,100	23,100	22,575	(525)	22,575	22,575	22,575	Historic Avg
5025	Stipends - Other	390	390	18,360	1,270	750	4,973	4,223	4,973	4,973	4,973	Historic Avg

CITY of BERWYN

					Budget Worksheet Report							
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5030	Unused Time Buyback	22,693	80,442	22,188	50,438	50,000	43,831	(6,169)	43,831	43,831	43,831	Historic Avg 5% Increase. Subject to change
5035-01	Benefits Health Insurance	557,962	517,462	494,544	502,009	536,285	494,660	(41,625)	519,393	545,363	572,631	Conservative 10% Annual Increase
5035-02	Benefits Dental Insurance	16,169	15,361	14,730	15,918	16,360	17,806	1,446	19,587	21,545	23,700	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	2,913	2,899	2,946	2,703	2,703	4,396	1,693	3,12	3,434	3,778	Conservative 10% Annual Increase
5035-04	Benefits IMRF	161,915	162,157	123,049	150,000	139,387	156,362	16,975	191,012	198,656	204,470	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	119,580	122,966	115,351	123,090	144,108	148,484	4,376	15,131	161,349	165,796	7.65% of taxable wages
Account Classification Total: 5000 - Salaries & Benefits		2,511,935	2,493,630	2,335,694	2,442,778	2,784,018	2,819,612	35,594	2,94,344	3,039,486	3,137,645	
5200 - General Operating												
5205	Utilities	13,302	20,590	16,737	18,500	18,500	19,000	500	1,475	19,962	20,461	Utilities plus estimated 2.5% increase per year
5210	Vehicle Gas & Oil	61,054	108,233	82,541	75,000	95,000	90,000	(5,000)	90,000	90,000	90,000	Reduce by \$5K
5215	Telephone	3,889	1,297	7,108	6,000	3,500	6,800	3,300	6,800	7,200	7,200	Anticipated Expense
5220	Training, Dues & Publications	4,528	13,988	28,723	20,500	20,500	20,000	(500)	20,000	20,000	20,000	Anticipated Expense
5225	Supplies	177,828	131,662	142,940	90,000	143,000	148,859	5,858	155,000	159,000	165,000	Anticipated Expense
5225-01	Supplies Office	-	-	1,848	5,000	1,450	3,500	2,050	3,500	3,500	3,500	Anticipated Expense
5235	Postage & Printing	16,095	6,689	6,040	8,000	10,000	9,500	(500)	9,500	9,500	9,500	Anticipated Expense
5290	Other General Expenses	4,967	83,623	7,493	3,000	5,000	7,500	2,500	7,500	7,500	7,500	Anticipated Expense
Account Classification Total: 5200 - General Operating		281,663	366,082	293,428	226,000	296,950	305,158	9,208	311,775	316,662	323,161	
5300 - Professional Services												
5300	Professional Services	924,773	451,116	408,959	400,000	590,000	593,712	3,712	611,523	629,869	648,765	Historic Avg plus 3% escalator
Account Classification Total: 5300 - Professional Services		924,773	451,116	408,959	400,000	590,000	593,712	3,712	611,523	629,869	648,765	
5400 - Repairs & Maintenance												
5400	Repairs & Maintenance	145,408	125,654	176,025	125,000	138,000	146,272	8,272	150,660	155,180	159,835	Historic Avg plus 3% escalator
5400-02	Repairs & Maintenance Street/Sidewalk	214,517	119,851	228,374	156,000	156,000	165,000	9,000	169,980	175,049	180,300	Historic Avg plus 3% escalator
5400-04	Repairs & Maintenance Landscape	145,718	126,363	57,942	81,000	78,000	82,000	4,000	82,000	82,000	82,000	Anticipated Expense
5405	Copier Maintenance	1,116	1,386	1,242	1,400	1,400	1,400	-	1,400	1,400	1,400	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		506,760	373,254	463,583	363,400	373,400	394,672	21,272	404,010	413,628	423,535	
5500 - Equipment												
5500	Equipment	3,200	-	1,384	-	2,500	2,500	-	2,500	2,500	2,500	Small tools such as Chain Saw, Concrete saw, etc.
5505	Equipment Lease	134,491	56,910	56,910	100,000	135,000	120,000	(15,000)	120,000	120,000	120,000	Deferred equipment lease/purchase in 2020. Lease sweeper in 2021
Account Classification Total: 5500 - Equipment		137,691	56,910	58,294	160,000	137,500	122,500	(15,000)	122,500	122,500	122,500	
5600 - Other Miscellaneous												
5625	Internal Service Fund charges	19,139	61,085	42,806	94,682	94,682	99,416	4,734	99,416	78,968	78,968	Based on 2019-2020 claims
5895-01	Contingency COVID-19	-	-	-	-	-	-	-	-	-	-	
Account Classification Total: 5600 - Other Miscellaneous		19,139	61,085	42,806	94,682	94,682	99,416	4,734	99,416	78,968	78,968	
5800 - Capital Expenses												
5800	Capital Outlay	2,643,191	-	22,400	40,300	99,000	55,000	(44,000)	55,000	55,000	55,000	(Vehicular Capital Reserve)
Account Classification Total: 5800 - Capital Expenses		2,643,191	-	22,400	40,300	99,000	55,000	(44,000)	55,000	55,000	55,000	
Sub Department: 35 - Streets		7,025,152	3,802,077	3,625,164	3,727,160	4,375,550	4,390,670	14,520	4,549,068	4,656,113	4,789,574	
5100 - Salaries & Benefits												
5000	Salaries & Wages	66,400	67,330	68,123	73,774	72,330	74,865	2,535	76,735	79,037	81,408	Contractual 3.00% Increase Includes longevity
5010	Salaries & Wages - overtime	3,174	6,110	7,245	2,251	4,500	5,257	757	8,200	5,200	5,200	Anticipated Expense
5015	Stipends - Uniform	545	526	637	1,000	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
5025	Stipends - Other	-	1,000	450	450	450	450	-	450	450	450	Contractual
5030	Unused Time Buyback	-	257	815	2,000	2,000	1,000	(1,000)	1,000	1,000	1,000	Anticipated Expense
5035-01	Benefits Health Insurance	18,951	22,574	21,879	22,158	23,138	21,955	(1,183)	25,510	26,785	28,124	5% Increase. Subject to change
5035-02	Benefits Dental Insurance	543	787	787	837	866	892	26	1,000	1,100	1,210	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	135	135	135	135	135	191	56	156	172	189	Conservative 10% Annual Increase
5035-04	Benefits IMRF	7,126	7,773	6,149	7,464	6,295	7,432	1,137	7,818	8,049	8,286	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	5,118	5,507	5,639	5,825	5,903	5,871	(32)	6,685	6,632	6,813	7.65% of taxable wages
Account Classification Total: 5100 - Salaries & Benefits		101,992	110,999	112,410	115,893	116,617	118,613	2,296	128,554	129,424	133,680	
5200 - General Operating												
5210	Vehicle Gas & Oil	6,596	6,207	3,331	9,000	9,000	9,000	-	9,000	9,000	9,000	2020 Budget
5225	Supplies	134,276	150,372	155,637	142,000	142,000	150,000	8,000	157,500	165,375	173,644	Anticipated Expense
5235	Postage & Printing	419	290	1,309	-	-	1,400	1,400	1,400	1,400	1,400	Oil savings postage
5290	Other General Expenses	-	-	1,500	1,500	2,500	1,000	(1,500)	1,000	1,000	1,000	Jacks, safety equipment

CITY of BERWYN

Budget Worksheet Report

Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Account Classification Total: 5300 - General Operating		141,290	156,869	161,777	152,500	153,500	161,400	7,900	168,900	176,775	185,044	
5300 Professional Services		54,117	50,524	43,680	7,500	45,000	70,000	25,000	77,000	84,700	93,170	10% increase per year. Aging equipment costs more to maintain.
Account Classification Total: 5400 - Professional Services		54,117	50,524	43,680	7,500	45,000	70,000	25,000	77,000	84,700	93,170	
5400 Repairs & Maintenance		7,918	51,571	2,600	60,000	70,000	55,000	(15,000)	57,750	60,638	63,669	5% annual average increase for older equipment.
5400-11 Repairs & Maintenance Parts		470	-	-	3,500	3,500	3,000	(500)	3,000	3,000	3,000	Non PW repairs
Account Classification Total: 5500 - Equipment		8,387	51,571	2,600	63,500	73,500	58,000	(15,500)	60,750	63,638	66,669	
5500 Equipment		-	-	-	2,500	2,500	2,500	-	2,500	2,500	2,500	Small tools such as impacts for plow blades, jack stands, etc.
Account Classification Total: 5600 - Equipment		-	-	-	2,500	2,500	2,500	-	2,500	2,500	2,500	
5600 Other Miscellaneous		515	2,178	3,028	3,376	3,376	3,545	169	3,545	3,316	3,316	Based on 2019-2020 claims
Account Classification Total: 5625 - Other Miscellaneous		515	2,178	3,028	3,376	3,376	3,545	169	3,545	3,316	3,316	
Sub Department Total: 37 - Fleet		306,301	372,141	323,494	345,269	394,493	414,358	19,855	441,249	460,353	484,380	
Department Total: 26 - Public Works		7,331,453	4,174,218	3,948,658	4,072,428	4,770,043	4,902,428	34,385	4,990,317	5,116,466	5,273,954	
Department: 28 - Zoning Board												
5000 - Salaries & Benefits												
5000 Salaries & Wages		5,653	8,745	6,360	6,360	6,360	6,360	-	6,360	6,360	6,360	2020 Budget
5035-06 Benefits FICA/Medicare		412	669	547	487	487	487	-	487	487	487	2020 Budget
Account Classification Total: 5000 - Salaries & Benefits		6,065	9,414	6,907	6,847	6,847	6,847	-	6,847	6,847	6,847	
5200 - General Operating												
5235 Postage & Printing		557	-	-	-	3,000	3,000	-	3,000	3,000	3,000	2020 Budget
5290 Other General Expenses		2,910	-	-	-	6,000	6,000	-	6,000	6,000	6,000	2020 Budget
Account Classification Total: 5200 - General Operating		3,467	-	-	-	9,000	9,000	-	9,000	9,000	9,000	
Department Total: 28 - Zoning Board		9,532	9,414	6,907	6,847	15,847	15,847	-	15,847	15,847	15,847	
Department: 30 - Committee & Planning												
5100 - Services & Programs												
5105 Community Programs		885	2,276	1,667	3,500	3,500	3,500	-	3,500	3,500	3,500	2020 Budget
5105-04 Community Programs West Central Municipal Conference		25,362	25,362	25,362	26,000	26,000	26,000	-	26,000	26,000	26,000	2020 Budget
5105-05 Community Programs Historic Preservation Commission		1,050	-	314	500	2,500	2,500	-	2,500	2,500	2,500	2020 Budget
5105-06 Community Programs Municipal Tax Relief		84,810	75,212	61,195	80,000	85,000	80,000	-	80,000	80,000	80,000	2020 Projected
5105-08 Community Programs Berwyn Historical Society		10,000	10,000	-	5,000	5,000	5,000	-	5,000	5,000	5,000	2020 Budget
5105-30 Community Programs BDC Administrative Fee		86,200	86,000	86,000	86,000	86,000	86,000	-	86,000	86,000	86,000	2020 Budget
Account Classification Total: 5100 - Services & Programs		208,307	198,850	176,557	201,000	206,000	203,000	-	203,000	203,000	203,000	
5200 - General Operating												
5290 Other General Expenses		2,504	3,225	1,205	4,500	4,500	3,000	-	3,000	3,000	3,000	Anticipated Expense
Account Classification Total: 5200 - General Operating		2,504	3,225	1,205	4,500	4,500	3,000	-	3,000	3,000	3,000	
Department Total: 30 - Committee & Planning		210,810	202,075	177,762	205,500	212,500	206,000	-	206,000	206,000	206,000	
Department: 32 - Recreation												
5000 - Salaries & Benefits												
5000 Salaries & Wages		883,497	809,706	759,957	451,368	850,000	637,500	-	850,000	850,000	850,000	Union Contract under negotiation; 2.5% for now. Consider Min Wage requirement to \$11 2021.
5030 Unused Time Buyback		11,014	12,274	12,704	13,273	13,273	13,448	-	13,538	13,809	14,085	2021 Seasonal Covid Reduction
5035-01 Benefits Health Insurance		159,705	146,840	132,807	134,508	140,459	133,278	-	139,942	146,939	154,286	5% increase. Subject to change
5035-02 Benefits Dental Insurance		3,666	3,559	3,441	3,636	3,785	3,866	-	4,253	4,678	5,146	Conservative 10% Annual Increase
5035-03 Benefits Life Insurance		1,215	1,053	946	946	946	1,529	-	1,093	1,202	1,322	Conservative 10% Annual Increase
5035-04 Benefits IMRF		48,451	44,570	34,709	40,021	47,477	44,011	-	48,392	49,602	50,842	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06 Benefits FICA/Medicare		66,860	61,322	57,672	35,190	64,814	48,608	-	66,061	66,081	66,103	7.65% of Salaries of Wages
Account Classification Total: 5000 - Salaries & Benefits		1,175,302	1,079,324	1,002,235	678,943	1,120,754	882,240	-	1,123,279	1,132,312	1,141,784	
5100 - Services & Programs												
5100 Special Events		65,148	60,220	65,104	12,114	80,000	80,000	-	80,000	80,000	80,000	2020 Budget. 2021 Seasonal Reduction

CITY OF BERWYN

					Budget Worksheet Report							
Account Number	Account Description	2017 Audit Amount	2018 Audited Amount	2019 Audit Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5105-07	Community Programs Adult/Children Programs	-	-	243	-	-	-	-	-	-	-	
<i>Account Classification Total: 5100 - Services & Programs</i>		65,148	60,220	65,347	12,114	80,000	60,000	-	80,000	80,000	80,000	
<i>5200 - General Operating</i>												
5205	Utilities	27,933	28,485	31,012	35,000	35,000	35,000	-	35,000	35,000	35,000	2020 Budget
5210	Vehicle Gas & Oil	10,416	15,864	12,353	13,000	13,000	13,000	-	13,000	13,000	13,000	2020 Budget
5215	Telephone	8,282	8,217	9,661	10,000	10,000	10,000	-	10,000	10,000	10,000	2020 Budget
5220	Training, Dues & Publications	2,747	2,057	1,539	2,500	2,500	2,500	-	2,500	2,500	2,500	2020 Budget
5225	Supplies	105,581	98,558	116,155	75,000	115,000	115,000	-	100,000	100,000	100,000	Covid 1st qtr 21 Reduction
5225-02	Supplies Program	10,029	745	2,831	-	-	-	-	-	-	-	2020 Budget
5225-03	Supplies Building	-	-	357	-	-	-	-	-	-	-	2020 Budget
5230	Postage & Printing	701	228	347	4,900	2,000	2,000	-	2,000	2,000	2,000	2020 Budget
5290	Other General Expenses	63,565	81,532	71,872	75,000	70,000	52,500	-	50,000	50,000	50,000	Covid 1st qtr 21 Reduction
<i>Account Classification Total: 5200 - General Operating</i>		229,255	235,707	246,126	214,500	247,500	230,000	-	212,500	212,500	212,500	
<i>5300 - Professional Services</i>												
5300	Professional Services	16,441	10,539	5,325	-	20,000	15,000	-	20,000	20,000	20,000	2020 Budget
<i>Account Classification Total: 5300 - Professional Services</i>		16,441	10,539	5,325	-	20,000	15,000	-	20,000	20,000	20,000	
<i>5400 - Repairs & Maintenance</i>												
5400	Repairs & Maintenance	129,314	136,956	219,772	100,000	160,000	160,000	-	160,000	160,000	160,000	2020 Budget
5400-04	Repairs & Maintenance Landscape	9,515	2,706	-	-	-	-	-	-	-	-	
5405	Copier Maintenance	1,166	1,335	1,243	800	800	800	-	800	800	800	2020 Budget
<i>Account Classification Total: 5400 - Repairs & Maintenance</i>		139,995	140,997	221,015	100,800	160,800	160,800	-	160,800	160,800	160,800	
<i>5500 - Equipment</i>												
5500	Equipment	-	-	220	-	-	-	-	-	-	-	
<i>Account Classification Total: 5500 - Equipment</i>		-	-	220	-	-	-	-	-	-	-	
<i>5600 - Other Miscellaneous</i>												
5625	Internal Service Fund charges	7,106	23,125	17,132	35,844	35,844	37,636	1,792	37,636	30,204	30,204	Based on 2019-2020 claims
5895-01	Contingency COVID-19	-	-	-	-	-	-	-	-	-	-	
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		7,106	23,125	17,132	35,844	35,844	37,636	1,792	37,636	30,204	30,204	
<i>5800 - Capital Outlay</i>												
5800	Capital Outlay	-	-	4,600	-	15,000	15,000	-	15,000	-	-	See Capital Projects Also
<i>Account Classification Total: 5800 - Capital Expenses</i>		-	-	4,600	-	15,000	15,000	-	15,000	-	-	
Department Total: 32 - Recreation		1,633,247	1,549,912	1,562,000	1,042,201	1,679,898	1,400,676	1,792	1,649,215	1,635,816	1,645,268	
<i>34 - Community Relations</i>												
<i>5000 - Salaries & Benefits</i>												
5000	Salaries & Wages	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000	5,000	5,000	2020 Budget
5035-06	Benefits FICA/Medicare	383	383	383	383	383	383	-	383	383	383	2020 Budget
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		5,383	5,383	5,383	5,383	5,383	5,383	-	5,383	5,383	5,383	
<i>5200 - General Operating</i>												
5290	Other General Expenses	-	-	-	-	1,400	-	-	-	-	-	
<i>Account Classification Total: 5200 - General Operating</i>		-	-	-	-	1,400	-	-	-	-	-	
Department Total: 34 - Community Relations		5,383	5,383	5,383	5,383	6,783	5,383	-	5,383	5,383	5,383	
<i>46 - Senior Citizen Program</i>												
<i>5000 - Salaries & Benefits</i>												
5000	Salaries & Wages	183,558	210,585	238,520	243,312	260,959	262,295	-	267,541	272,892	278,350	For Now: 0% for non union. AFSCME union contract pending. Project 2% increase for now 2021-2024.
5010	Salaries & Wages - overtime	588	1,737	2,759	1,053	500	500	-	500	500	500	2020 Budget
5025	Stipends - Other	750	1,200	1,200	800	800	800	-	800	800	800	2020 Budget
5030	Unused Time Buyback	5,124	4,193	3,557	3,494	5,000	3,996	-	5,000	5,000	5,000	2020 Budget
5035-01	Benefits Health Insurance	61,275	12,573	43,718	55,707	46,240	65,831	-	69,123	72,579	76,208	5% increase. Subject to change
5035-02	Benefits Dental Insurance	1,182	553	597	955	656	1,536	-	1,690	1,859	2,044	Conservative 10% Annual Increase
5035-03	Benefits Life Insurance	624	636	676	675	675	1,147	-	817	898	988	Conservative 10% Annual Increase
5035-04	Benefits IMRF	14,927	16,929	14,725	20,010	17,360	20,063	-	22,194	22,638	23,091	IMRF (Preliminary 10 % of Salaries Estimate)
5035-06	Benefits FICA/Medicare	14,002	16,112	18,234	18,844	20,047	19,898	-	20,949	21,358	21,776	7.65% of Salaries of Wages
<i>Account Classification Total: 5000 - Salaries & Benefits</i>		282,030	294,519	323,986	344,850	352,237	376,066	-	388,613	398,524	408,756	
<i>5100 - Services & Programs</i>												
5100-03	Special Events Senior Breakfast	5,960	7,350	6,847	-	7,400	7,400	-	7,400	7,400	7,400	No Senior Breakfast in 2020. 2021 Tentative
<i>Account Classification Total: 5100 - Services & Programs</i>		5,960	7,350	6,847	-	7,400	7,400	-	7,400	7,400	7,400	
<i>5200 - General Operating</i>												
5210	Vehicle Gas & Oil	15,088	27,564	20,941	20,000	20,000	15,000	-	20,000	20,000	20,000	Lower Activity 2020 into 2021
5215	Telephone	3,154	3,784	4,776	3,500	3,500	5,000	-	5,000	5,000	5,000	Recent Trends
5225	Supplies	430	1,271	648	500	500	500	-	500	500	500	2020 Budget

CITY of BERWYN

Budget Worksheet Report

Account Number	Account Description	2017 Audited Amount	2018 Audited Amount	2019 Audited Amount	2020 Projected	2020 Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
5225-01	Supplies Office	-	-	268	-	-	-	-	-	-	-	-
5235	Postage & Printing	5,069	6,925	7,848	7,000	7,000	7,000	-	7,000	7,000	7,000	2020 Budget
5290	Other General Expenses	485	492	258	2,500	2,500	2,000	-	2,000	2,000	2,000	Reduce to \$2,000 for unexpected necessary purchase. IE seat covers
Account Classification Total: 5200 - General Operating		24,225	40,036	34,739	33,500	33,500	29,500	-	34,500	34,500	34,500	
<i>5300 - Professional Services</i>												
5300	Professional Services	1,907	1,504	2,875	2,000	2,000	2,000	-	2,000	2,000	2,000	Metro Safety Inspections, Occupational Drug testing
Account Classification Total: 5300 - Professional Services		1,907	1,504	2,875	2,000	2,000	2,000	-	2,000	2,000	2,000	
<i>5400 - Repairs & Maintenance</i>												
5400	Repairs & Maintenance	8,455	5,340	10,671	10,000	10,000	20,000	-	20,000	20,000	20,000	Vehicle Repairs
5400-04	Repairs & Maintenance Landscape	69,870	92,845	93,775	85,000	85,000	90,000	-	90,000	90,000	90,000	Snow/Landscaping Historical Trend
5405	Copier Maintenance	832	1,024	917	1,000	1,000	1,000	-	1,000	1,000	1,000	2020 Budget
Account Classification Total: 5400 - Repairs & Maintenance		79,157	99,209	105,363	96,000	96,000	111,000	-	111,000	111,000	111,000	
<i>5500 - Equipment</i>												
5505	Equipment Lease	6,520	5,500	8,326	7,800	72,000	15,000	-	15,000	15,000	15,000	New Van Lease
Account Classification Total: 5500 - Equipment		6,520	5,500	8,326	7,800	72,000	15,000	-	15,000	15,000	15,000	
<i>5600 - Other Miscellaneous</i>												
5625	Internal Service Fund charges	2,830	8,114	6,153	12,577	12,577	13,206	-	13,206	10,645	10,645	Based on 2019-2020 claims.
5895-01	Contingency COVID-19	-	-	-	-	-	-	-	-	-	-	-
Account Classification Total: 5600 - Other Miscellaneous		2,830	8,114	6,153	12,577	12,577	13,206	-	13,206	10,645	10,645	
Department Total: 46 - Senior Citizen Program		402,630	456,232	489,289	496,727	575,714	54,172	-	571,719	579,069	589,302	
EXPENSES Total		57,161,331	56,595,923	50,468,686	51,168,142	53,483,713	53,386,113	385,356	54,845,894	55,865,587	57,066,361	
Fund REVENUE Total: 100 - General Fund		57,268,281	55,850,012	50,563,202	49,821,298	53,469,103	53,293,671	(185,658)	54,930,705	55,951,392	57,078,469	
Fund EXPENSE Total: 100 - General Fund		57,161,331	56,595,923	50,468,686	51,168,142	53,483,713	53,386,113	385,356	54,845,894	55,865,587	57,066,361	
Fund Total: 100 - General Fund		106,950	(745,910)	94,516	(1,346,844)	5,590	(14,942)	(571,014)	84,811	85,805	12,108	
Beginning Balance				12,275,461	12,369,977		11,023,133		10,778,191	10,863,002	10,948,806	
Change in Fund Balance				94,516	(1,346,844)		(244,942)		84,811	85,805	12,108	
Ending Balance				12,369,977	11,023,133		10,778,191		10,863,002	10,948,806	10,960,914	

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Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Projected Amount	2020 Adopted Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
Fund: 305 - Berwyn Municipal Securitization										
REVENUES										
4000 - Taxes										
4010	Taxes - State Income	7,629,846	6,239,091	5,727,572	6,300,000	572,428	6,489,000	6,683,670	6,884,180	IDOR Recent Data, December 2020 YTD Transactions Posted. 2021 Budget Consistent with 2020 Projected. 3% Growth 2022-2024 based on recent trends
4011	Taxes - State Local Use	-	2,254,019	2,012,390	2,500,000	487,610	2,575,000	2,652,250	2,731,818	IDOR Recent Data, December 2020 YTD Transactions Posted based on Sales Tax paid by customers though October. 2021 Budget Consistent with 2020 Projected. 3% Growth 2022-2024 based on recent trends
4015	Taxes - 1% State Sales	4,459,522	4,288,151	4,788,166	4,500,000	(288,166)	4,635,000	4,774,050	4,917,272	IDOR Recent Data, December 2020 YTD Transactions Posted based on Sales Tax paid by customers though October. 2021 Budget Consistent with 2020 Projected. 3% Growth 2022-2024 based on recent trends
4020	Taxes - Home Rule Sales	3,923,845	4,588,432	5,018,729	4,750,000	(268,729)	4,892,500	5,039,275	5,190,453	IDOR Recent Data, December 2020 YTD Transactions Posted based on Sales Tax paid by customers though October. 2021 Budget Consistent with 2020 Projected. 3% Growth 2022-2024 based on recent trends
Account Classification Total: 4000 - Taxes		16,013,214	17,369,694	17,546,857	18,050,000	503,143	18,591,500	19,149,245	19,723,722	
4800 - Other Miscellaneous Revenues										
4800	Interest Income	46,560	248	-	200	200	248	248	248	Per Escrow Agent Projections
Account Total: 4800 - Other Miscellaneous Revenues		46,560	248	-	200	200	248	248	248	
4900 - Other Financing Sources										
4915	Debt Proceeds	79,970,000	-	-	-	-	-	-	-	
4917	Bond Issue Premium	924,187	-	-	-	-	-	-	-	
Classification Total: 4900 - Other Financing Sources		80,894,187	-	-	-	-	-	-	-	
REVENUES Total		96,953,961	17,369,942	17,546,857	18,050,200	503,343	18,591,748	19,149,493	19,723,970	
EXPENSES										
5300 - Professional Services										
5300	Professional Services (Escrow Agent)	97,500	90,345	151,126	92,556	(58,570)	94,407	96,296	98,221	Per Escrow Agent Projections
Classification Total: 5300 - Professional Services		97,500	90,345	151,126	92,556	(58,570)	94,407	96,296	98,221	22

Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Projected Amount	2020 Adopted Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Budget Draft	2023 Budget Draft	2024 Budget Draft	Projection Basis
<i>5700 - Debt Expenses</i>										
5705-22	Interest Expense 2019 Series	1,338,703	4,462,342	4,462,342	4,462,342	-	4,462,342	4,462,342	4,462,342	Per Debt Service Schedule 2019 Securitization Bond Issue
5790	Bond Issuance Cost	696,369	-	-	-	-	-	-	-	
Account Classification Total: 5700 - Debt Expenses		2,035,072	4,462,342	4,462,342	4,462,342	-	4,462,342	4,462,342	4,462,342	
<i>5900 - Transfer to Other Funds</i>										
5900	Transfer to Other Funds	9,866,379	12,817,255	12,933,389	13,495,302	561,913	14,034,098	4,590,855	15,163,407	Per GW 2019 Audit
5901	Deferred Outflow Amortization	1,026,609	1,026,609	-	1,026,609	1,026,609	1,026,609	1,026,609	1,026,609	
Classification Total: 5900 - Transfer to Other Funds		10,892,988	13,843,864	12,933,389	14,521,911	1,588,522	15,060,707	5,617,464	16,190,016	
EXPENSES Total		13,025,560	18,396,551	17,546,857	19,076,809	1,529,952	19,618,356	20,176,102	20,750,579	
Total: 305 - Berwyn Municipal Securitization		96,953,961	17,369,942	17,546,857	18,050,200	503,343	18,591,748	19,149,493	19,723,970	
Total: 305 - Berwyn Municipal Securitization		13,025,560	18,396,551	17,546,857	19,076,809	1,529,952	19,618,356	20,176,102	20,750,579	
Total: 305 - Berwyn Municipal Securitization		83,928,401	(1,026,609)	-	(1,026,609)	(1,026,609)	(1,026,609)	(1,026,609)	(1,026,609)	
Beginning Fund Balance		-	83,928,401	-	82,901,792	-	81,875,182	80,848,574	79,821,965	
Change in Fund Balance		83,928,401	(1,026,609)	-	(1,026,609)	-	(1,026,609)	(1,026,609)	(1,026,609)	
Ending Fund Balance		83,928,401	82,901,792	-	81,875,182	-	80,848,574	79,821,965	78,795,355	

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Account Number	Account Description	2018 Actual Amount	2019 Actual Amount	2020 Projected Amount	2020 Adopted Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget	Projection Basis
Fund: 400 - Capital Projects Fund											
REVENUES											
4800 - Other Miscellaneous Revenues											
4800	Interest Income	3,255	4,146	535	-	-	-	-	-	-	
Unit Classification Total: 4800 - Other Miscellaneous Revenues		3,255	4,146	535	-	-	-	-	-	-	
4900 - Other Financing Sources											
4900	Transfer from Other Funds	-	200,000	-	-	180,000	180,000	180,000	180,000	180,000	Cap contribution from Fire, PD, and PW
Account Classification Total: 4900 - Other Financing Sources		-	200,000	-	-	180,000	180,000	180,000	180,000	180,000	
Department: 16 - Information Technology											
4200 - Services											
4250	Reimbursements	35,056	-	-	-	-	-	-	-	-	
Account Classification Total: 4200 - Services		35,056	-	-	-	-	-	-	-	-	
Department Total: 16 - Information Technology		35,056	-	-	-	-	-	-	-	-	
Department: 26 - Public Works											
4200 - Services											
4250	Reimbursements	225,000	-	-	-	-	-	-	-	-	
Account Classification Total: 4200 - Services		225,000	-	-	-	-	-	-	-	-	
Department Total: 26 - Public Works		225,000	-	-	-	-	-	-	-	-	
REVENUES Total		263,311	204,146	535	-	180,000	180,000	180,000	180,000	180,000	
EXPENSES											
Department: 16 - Information Technology											
5800 - Capital Expenses											
5800	Capital Outlay	10,073	-	-	-	-	-	-	-	-	
Account Classification Total: 5800 - Capital Expenses		10,073	-	-	-	-	-	-	-	-	
Department Total: 16 - Information Technology		10,073	-	-	-	-	-	-	-	-	
Department: 18 - Fire Department											
5800 - Capital Expenses											
5800	Capital Outlay	-	39,342	253,656	265,000	-	(265,000)	50,000	50,000	50,000	Fire Dept Capital Plan discussed at Committee Meeting
Account Classification Total: 5800 - Capital Expenses		-	39,342	253,656	265,000	-	(265,000)	50,000	50,000	50,000	
Department Total: 18 - Fire Department		-	39,342	253,656	265,000	-	(265,000)	50,000	50,000	50,000	
Department: 20 - Police Department											
5800 - Capital Expenses											
5800	Capital Outlay	233,811	50,891	406,217	290,808	225,000	9,192	300,000	300,000	300,000	PD Dept Capital Plan discussed at Committee Meeting
Account Classification Total: 5800 - Capital Expenses		233,811	50,891	406,217	290,808	225,000	9,192	300,000	300,000	300,000	
Department Total: 20 - Police Department		233,811	50,891	406,217	290,808	225,000	9,192	300,000	300,000	300,000	
Department: 26 - Public Works											
5800 - Capital Expenses											
5800	Capital Outlay	59,551	-	252,406	310,500	75,000	(310,500)	130,000	130,000	180,000	PW Dept Capital discussed at Committee Meeting
Account Classification Total: 5800 - Capital Expenses		59,551	-	252,406	310,500	75,000	(310,500)	130,000	130,000	180,000	
Department Total: 26 - Public Works		59,551	-	252,406	310,500	75,000	(310,500)	130,000	130,000	180,000	
Department: 32 - Recreation											
5800 - Capital Expenses											
5800	Capital Outlay	-	-	-	100,000	100,000	-	-	-	-	
Account Classification Total: 5800 - Capital Expenses		-	-	-	100,000	100,000	-	-	-	-	
Department Total: 32 - Recreation		-	-	-	100,000	100,000	-	-	-	-	
EXPENSES Total		303,435	90,233	912,279	966,308	400,000	(566,308)	480,000	480,000	530,000	
Fund REVENUE	Total: 400 - Capital Projects Fund	263,311	204,146	535	-	180,000	180,000	180,000	180,000	180,000	
Fund EXPENSE	Total: 400 - Capital Projects Fund	303,435	90,233	912,279	966,308	400,000	(566,308)	480,000	480,000	530,000	
Fund Total: 400 - Capital Projects Fund		(40,124)	113,913	(911,745)	(966,308)	(220,000)	746,308	(300,000)	(300,000)	(350,000)	
Beginning Balance				1,141,030		229,285		9,285	(290,715)	(590,715)	

Budget Worksheet Report

Account Number	Account Description	2018 Actual Amount	2019 Actual Amount	2020 Projected Amount	2020 Adopted Budget	2021 Budget Draft	21 Budget vs 20 Budget	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget	Projection Basis
	Change			(911,745)		(220,000)		(300,000)	(300,000)	(350,000)	
	Ending Fund Balance			229,285		9,285		(290,715)	(590,715)	(940,715)	

DRAFT 02-04-2021

The City of Berwyn



Anthony T. Bertuca
City Attorney

J-1

A Century of Progress with Pride

March 4, 2021

Margaret M. Paul
City Clerk
City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

Re: 18WC025983

Dear Clerk Paul:

Please put this item on the March 9, 2021 agenda authorizing the settlement of the above referenced matter for the total of \$47,546.76 based upon City Council authority granted in Executive session, on January 19, 2021.

Very truly yours,

Anthony T. Bertuca

Anthony T. Bertuca
City Attorney

The City of Berwyn



Benjamin J. Daish
Finance Director

A Century of Progress with Pride

J-2

Date: March 4, 2021
To: Mayor Robert J. Lovero
Members of the Berwyn City Council
Subject: 2021 Appropriation Ordinance

Please find attached, the 2021 appropriation ordinance which includes the 2021 budget document. The budget document was also distributed to the Members of City Council at the February 24, 2021, Committee of the Whole (COW) meeting. An adopted ordinance must be filed with the County by March 31st of each year.

Recommendation: City Council to adopt the attached 2021 appropriation ordinance.

Respectfully submitted,

Benjamin J. Daish
Finance Director

ORDINANCE NO. ____

**THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF BERWYN,
COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR 2021**

WHEREAS, the City of Berwyn, Cook County, Illinois (the “City”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and, as such, may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Codified Ordinances of the City of Berwyn and Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9) require the adoption of an ordinance within the first quarter of each fiscal year, to be termed the annual appropriation ordinance, appropriating such sums of money as are deemed necessary to defray all necessary expenses and liabilities of the municipality and which specifies the objects and purposes for which these appropriations are made and the amount appropriated for each object or purpose (the “Annual Appropriation Ordinance”); and

WHEREAS, as required by applicable law, notice of a public hearing on the proposed Annual Appropriation Ordinance was published in a newspaper published in the City at least ten (10) days before the time of the public hearing; and

WHEREAS, such public hearing was held on March 9, 2021, with all wishing to speak being heard; and

WHEREAS, in accordance with applicable law, City staff prepared a proposed Annual Appropriation Ordinance or a formally prepared appropriation or budget document upon which this Ordinance is based, which has been and is currently conveniently available for public inspection in the office of the City Clerk; and

WHEREAS, the Mayor and the City Council have reviewed the Annual Appropriation Ordinance for fiscal year 2021 and have determined that said appropriations are in the best interests of the City and its residents; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City’s home rule powers, as follows:

SECTION 1: That the above recitals and legislative findings are incorporated herein and made a part hereof, as if fully set forth in their entirety.

SECTION 2: The following sums of money for each City fund, or as much thereof as may be authorized by law, be and are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for the fiscal year commencing January 1, 2021 and ending on December 31, 2021.

SECTION 3: All the appropriations herein made for any purpose shall be regarded only as a maximum amount to be expended under the respective appropriation funds, shall not be construed as a commitment, agreement, obligation or liability of the City, and each such appropriation being subject to further approval as to the actual expenditure thereof by the Mayor and City Council of the City.

SECTION 4: To the extent allowed by applicable law, any unexpended balance of the appropriations for the fiscal years prior hereto are hereby specifically re-appropriated for the same fund purposes for which they were originally made and may be expended in making up any insufficiency in any item or items provided in this Ordinance without supplemental appropriation.

SECTION 5: The sums as set forth in Exhibit A, attached hereto and incorporated herein, or so much thereof as may be authorized by law and needed or deemed necessary, are hereby appropriated to defray and pay all necessary expenses and liabilities of the City and such appropriations are hereby made for the objects and purposes as set forth in Exhibit A.

SECTION 6: The City Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form or in a newspaper of general circulation within the City within thirty (30) days after its adoption. The City Clerk is further authorized and directed to file a certified copy of this Ordinance with the Cook County Clerk within thirty (30) days of its adoption and the Chief Fiscal Officer of the City is authorized to certify to the Cook County Clerk that the Estimate of Revenues by Source, incorporated herein by reference, is a true statement of said revenues, which Estimate of Revenues by Source shall also be filed with the Cook County Clerk within said thirty (30) day period. The officers, employees and/or agents of the City shall take all actions necessary or reasonably required to carry out, give effect to and consummate the intent of this Ordinance and shall take all actions in conformity therewith. The officers, employees and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with the terms and purpose of this Ordinance.

SECTION 7: If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 8: All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 9: Any non-preemptive state statute in conflict hereof with this Ordinance is hereby superseded to the full extent of such conflict pursuant to the exercise of the home rule powers of the City.

SECTION 10: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 9th day of March, 2021 pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
TOTAL				

APPROVED this 9th day of March, 2021.

Robert J. Lovero, Mayor

ATTEST:

Margaret M. Paul, City Clerk

EXHIBIT A



2021 Annual Budget

For the Fiscal Year Beginning January 1, 2021



The City of Berwyn

Robert J. Lovero
Mayor

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567
www.berwyn-il.gov

2021 Annual Budget

Members of the City Council

Scott Lennon
Jose Ramirez
Jeanine Reardon
Robert Fejt
Cesar Santoy
Alicia Ruiz
Rafael Avila
Anthony Nowak

Alderman, 1st Ward
Alderman, 2nd Ward
Alderman, 3rd Ward
Alderman, 4th Ward
Alderman, 5th Ward
Alderman, 6th Ward
Alderman, 7th Ward
Alderman, 8th Ward

Administrators

Robert Lovero
Cynthia Miranda
Margaret Paul
Ruth Siaba Green
Anthony Bertuca
Regina Mendicino
James Frank
Tammy Sheedy
Thomas Hayes
Michael D. Cimaglia
Charles Lazzara
Anthony Martinucci
Robert Schiller
Benjamin Daish

Mayor
Treasurer
Clerk
City Administrator
City Attorney
Director, Community Development
Director, Information Technology
Director, Library Services
Fire Chief
Police Chief
Director, Building Department
Director, Recreation Department
Director, Public Works
Director, Finance

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Report Prepared By

Finance Department

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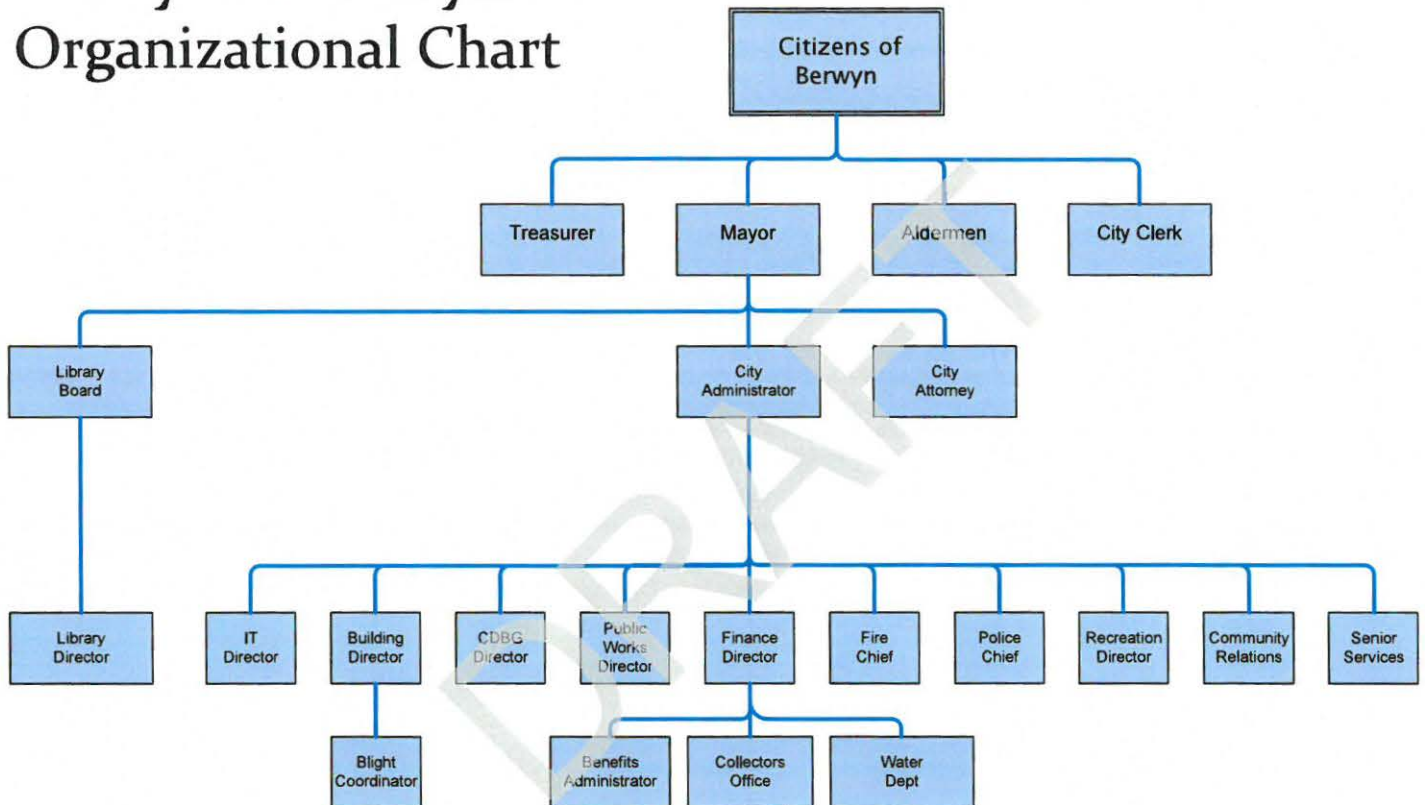
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City of Berwyn Organizational Chart



**City of Berwyn
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2021 Budget Message from Mayor Robert J. Lovero

I have had the pleasure of serving as the Mayor of Berwyn since first being elected in 2009. During this time, my focus has been to provide a high standard of services and amenities to the residents of the City of Berwyn while working to ensure the City's long-term financial viability. In close collaboration with the department heads and employees, we have worked diligently to bring before you the attached budget, which reflects conservative spending and revenue projections.

2020 proved to be a difficult year not only for the City of Berwyn, but at a global level. The COVID-19 epidemic has brought many challenges (including financial) that continue in 2021. Due to having prepared with a solid Fund Balance (to be used for emergencies) and also having been a recipient to federal CARES funds, we have been able to mitigate the financial loss.

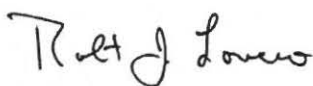
Looking forward, we will continue to create solutions to address the City's inherited financial issues including the unfunded pension liabilities while adapting to various events of external financial uncertainty.

We have maintained our liquidity goals in the Fund Balance providing us with fiscal security to address any unforeseen emergencies, and we are making significant progress with our plan to fully fund the Police and Fire pensions as required per state law. Additionally, we have provided a plan that addresses our overall bond indebtedness.

Finally, this budget reinforces Berwyn's historic balance between neighborhood issues and responsible economic development. Our strategic economic development efforts will continue to invigorate our neighborhoods and commercial corridors elevating Berwyn's notoriety as a premier community to shop, dine, and raise a family.

Please join me in supporting these initiatives by voting in favor of this proposed budget.

Respectfully,



Robert J. Lovero
Mayor

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Budgetary Structure

Funding of Operations

For 2021, the City passed a balanced General Fund Budget where revenues slightly exceeded expenditures. However, the economic impact from the COVID-19 pandemic has put the City in a difficult position where its revenues declined by \$3.5 million due primarily to the "shelter in place" restrictions.

Facing the unplanned revenue downturn, the City with the help of the department heads, have dissected all budget line items to identify potential cost savings and revenue increases in order to balance its budget. As such, the 2021 General Fund budget estimates revenues falling slightly below expenditures by approximately \$360,000. The General Fund budget remains stable without significantly increasing property taxes or reducing crucial City services such as police, fire and public works. These City services serve as the backbone of any strong community.

Maintaining Required Reserve Levels

Per the City's Fund Balance Policy, the General and Library Funds are to maintain an unassigned fund balance (an amount that is not earmarked for any specific purpose) that is at least 16% of the following year's expenditure budget. For 2021, the General Fund is expected to exceed the 16% statutory reserve requirement. The projected ending fund balance of \$11 million represents 20% of the 2021 General Fund expenditure budget.

The Library expects to continue utilize past surpluses for staffing needs initially planned for in 2017 and 2018. The Library closing during COVID 19 pandemic prevented the filling of positions previously planned

The estimated 2021 Library Fund balance of \$1.6 million remains strong at 41% of the 2020 budgeted expenditures.

The main objective of the 16% fund balance requirement is to allow the City and Library to operate for the first two months of the year while waiting for the first installment of property taxes to be received in March. This would allow the City to meet its financial obligations without enacting short-term borrowing to cover costs prior to the receipt of property taxes. In addition, this policy proved essential in being able to fund vital City services despite a significant reduction in 2020 expected revenues resulting from the COVID-19 pandemic.

As a result of the General Fund maintaining its fund balance at favorable levels, the City continues its focus on exploring new ways to grow fund balance despite the various

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Budgetary Structure

challenges it faces with existing revenue streams and expenditure commitments. In addition, the City also strives to reduce its current debt burden and minimize future interest costs.

For the City to remain strong financially, responsible fiscal decision-making remains critical to allow for effective funding of operations and long-term obligations including pensions.

While continuing to make significant financial progress, the City will continue to diligently build a foundation for fiscal stability without forfeiting critical functions such as public safety and public works.

DRAFT

**City of Berwyn
2021
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For the Fiscal Year Beginning January 1, 2021

Description of Budget Process

The City uses the following procedures in establishing the budget.

- The Mayor submits to the City Council Members a proposed operating budget for the fiscal year commencing on January 1. The operating budget includes proposed expenditures and the means of financing them.
- Public Hearings are conducted by the City to obtain taxpayer comments.
- Subsequently, the budget is legally enacted through the passage of an ordinance.
- Formal budgetary control is at the department level in the general fund or fund level for all other funds.
- Budgetary authority lapses at year end.
- State law requires that “expenditures be made in conformity with the budget.” Transfers between line items in cost centers may be made by administrative action. Any amount to be transferred between cost centers would require Council approval
- Budgeted amounts are originally adopted, with the exceptions of Council approved budget amendments which are reflected in the financial statements.

**City of Berwyn
2021
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For the Fiscal Year Beginning January 1, 2021

Community Profile

Berwyn, "The City of Homes" and a Centennial City, was incorporated June 6, 1908. Back then, Berwyn's population was approximately 5,000 and the community was established from a settlement called LaVergne on the south side and a portion of Oak Park on the north. It was mainly farmland with few roads and much unoccupied land between the first homes being built.

During the 1920's and 1930's, the time of Berwyn's largest residential development, many solid brick bungalows were built. That housing stock, along with the variety of homes built through the 1940's, established Berwyn's reputation as a stable, family-oriented community. According to the US Census Bureau, the City's population as of 2019 is estimated to be 55,407 and Berwyn proudly boasts the largest collection of Chicago-style bungalows in the nation, as well as a substantial stock of multi-family apartment buildings and condominiums.

Location is one of Berwyn's greatest assets. It is less than ten miles west of Chicago's main business district, the "Loop," and is situated between two major expressways, the Eisenhower (I-290) to the north and the Stevenson (I-55) to the south. Berwynites have the convenience of railroad and bus transportation to Chicago and all its surrounding suburbs. METRA commuter railroad trains run directly through the heart of Berwyn's "Depot District," and the suburban PACE bus system serves all the main streets of the City. Residents and visitors find it easy to drive to and from the Chicago area's two main airports, O'Hare Field and Midway.

Berwyn takes great pride in the cultural diversity of its residents. A large numbers of Czechs and Slovaks were part of the original settlers of the City, along with many Italians, Greeks, Poles, Yugoslavians, and Ukrainians. In more recent years, many people of Latino, African, and Asian decent have settled in the City. Berwyn values its proud reputation as a residential community of working-class families. It is composed mainly of hardworking families merged with young professionals and individuals who practice a variety of religions and lifestyles.

The City has thriving business districts featuring retail, dining, and service-oriented businesses. Loyola University Medical Center, formerly known as MacNeal Hospital, and Turano Baking Company are two of the largest employers, along with Berwyn's municipal government.

Schools, churches, parks and recreation are all-important in Berwyn. The public school system consists of elementary school districts #98 and #100 and Morton High School District #201, along with Morton Community College located in neighboring Cicero. Those schools are complemented by two parochial schools, St. Odilo and St. Leonard, which serve students from kindergarten through eighth grade.

**City of Berwyn
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Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Community Profile

More than one dozen public parks and community centers afford a wide variety of recreational opportunities. The Berwyn Park District and the North Berwyn Park District, along with the Berwyn Recreation Department, a department of the City, provide recreation programs that include all categories of sports for all ages as well as a swimming pool, a multitude of playgrounds, tennis courts, picnic / play areas, and well-maintained green spaces throughout the City.

Berwyn is home to many community service organizations that meet the needs of all residents. Many of these non-profit organizations receive funding through a Community Development Block Grant (CDBG). Berwyn operates the CDBG as a fund separate from city government and several employees oversee its administration. The Berwyn Development Corporation (BDC) is a 501(c)3 corporation established to work closely with the City to assist in administering the tax increment financing districts (TIF districts) to benefit businesses and residents and improve the City's economic status. The BDC also serves as a chamber of commerce for the City and operates a variety of programs that benefit residents and businesses alike.

Public safety is a top priority in Berwyn, and the City has a thriving police department and three very active fire stations. The City boasts a regular, full-time fire department with more than 80 employees. The police department is well-staffed with more than 100 sworn police officers, as well as an auxiliary police department and an active group of citizen volunteers.

The Berwyn Health Department operates independently of the City as part of the Berwyn Township and serves the entire Berwyn area to meet the public health needs of the community. The City of Berwyn's full-time Public Works Department fulfills the responsibilities of maintaining the City's streets and infrastructure and operates the water and sewer utilities as an enterprise fund. Other utilities that serve the City's residents, such as garbage collection, are operated privately under city contracts.

Berwyn's city hall is located at 6700 W. 26th St., Berwyn, IL 60402. The main phone line is (708) 788-2660. Berwyn's city government consists of the mayor, city clerk, city treasurer, eight aldermen, and a city administrator, all of whom preside over the city departments that serve the needs of everyone who lives, works, or visits Berwyn.

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Description of City Funds and Accounting Structure

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City's fiscal year is the calendar year. As required by Illinois Statutes, budgets are adopted for the City's funds, which are classified and defined as follows:

The City has established the General Fund and the Debt Service Fund as the major funds for the purpose of financial reporting. The General Fund is always established as a major fund. The determination of other major funds is made by the following calculation: If assets, liabilities, revenues, or expenditures in any specific fund account for 10% or more of the total assets, liabilities, revenues, or expenditures in all governmental funds, then these funds are considered major.

Governmental Fund Types

These are the funds through which most of the functions of the City are financed. These funds are budgeted on a modified accrual basis of accounting. The focus of the modified accrual basis of accounting is on available spendable resources; that is, the flow of resources into and out of the organization in providing services. The reported fund balance of the City represents a measure of these resources. Under the modified accrual basis of accounting, revenues are recognized when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long term debt, are recorded when the liability is incurred, if measurable. Following are the City's governmental funds:

General Fund –

The General Fund is the primary operating fund of the City. It is used to account for all financial resources, except those required to be presented in another fund. The General Fund encompasses all of the primary functions for the City including: general government, police, fire, public works, economic development, senior services and culture and recreation.

Special Revenue Funds –

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated or legally restricted to expenditure for specified purposes. Special revenue funds utilized by the City include the following:

Library Fund – Used to account for all resources and expenditures related to the Berwyn Public Library.

**City of Berwyn
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For the Fiscal Year Beginning January 1, 2021

Description of City Funds and Accounting Structure

Motor Fuel Tax Fund – Used to account for the operation of street maintenance programs and capital projects as authorized by the Illinois Department of Transportation. Financing is provided from the City's share of gasoline taxes.

Harlem, Roosevelt, South Berwyn, and Ridgeland Tax Increment Financing (TIF) Funds – Used to account for economic development and other projects within the boundaries of each tax increment district. The use of these funds is restricted by the project plan and for the repayment of principal and interest incurred for these projects.

CDBG Fund – This fund is used to account for the revenues and expenditures incurred under the City's Community Development Block Grant (CDBG) program.

Foreign Fire Fund - This fund accounts for the proceeds and spending of the foreign fire insurance tax.

Other special revenue funds that appear in the City's audited financial statements but are not budgeted are the Grants Fund, Emergency 911 Fund, and the Asset Forfeiture Funds.

Debt Service Fund –

The Debt Service Fund is used to account for the repayment of principal and interest on long-term obligations. Expenditures are financed through the annual property tax levy.

Berwyn Municipal Securitization Corporation (BMSC)-

The BMSC Fund was established as a result of the 2019 Securitization Bond Issue. The fund's operation involves accounting for receipts and disbursements pertaining to State Income, Local Use, Sales, and Home Rule tax receipts in addition to required 2019 Bond payments.

Public Safety Pension Funding (PSPF)-

This PSPF Fund was established as a result of the 2019 Securitization Bond Issue. The fund's operation involves accounting for receipts and disbursements pertaining to the Police and Fire Pension Funds including the amortization of the pension bond proceeds.

Capital Projects Funds –

Capital Projects Funds are used to account for financial resources to be used for the acquisition of equipment, construction of major capital facilities or other long term projects, not reported in the enterprise fund or the TIF funds.

**City of Berwyn
2021
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For the Fiscal Year Beginning January 1, 2021

Description of City Funds and Accounting Structure

Proprietary Fund Types

These fund types are used to account for activities funded primarily through user charges. The basis of accounting used for budgeting these funds is accrual basis, with the exception of depreciation which has not been budgeted for. The focus of accrual accounting is mainly upon the determination of net income and the maintenance of capital. Therefore, included within these funds are all assets and liabilities associated with the fund's operations. Revenues are recognized under the accrual basis of accounting when earned and expenses are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt or payment of cash may take place in another accounting period. For budgetary control purposes, the City also appropriates the capital expenditures for the proprietary funds. The City prepares budgets for the following proprietary fund types:

Enterprise Funds –

Enterprise funds are used to account for services that are financed and operated in a manner similar to a private business. The intention is for user fees to cover the cost of providing services, including depreciation. The City operates the Utility Fund and the Parking Garage Fund as Enterprise funds.

Utility Fund – The Utility Fund is used to account for all costs of providing water, sewer and garbage service to the residents and businesses within the City of Berwyn. This fund is supported solely by user charges for these services.

Parking Garage Fund – The Parking Garage Fund is used to account for all costs of operating the municipal parking garage in the Depot TIF district. This fund is supported by user charges for parking in the garage.

Internal Service Funds –

Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the City.

Insurance Fund – The Insurance Fund is used to account for all costs of providing workmen's compensation, general liability, and property coverage for all of the City's employees and its equipment. The Insurance Fund then charges a fee to all of the other departments of the City based on claims history or other allocation method.

City of Berwyn
Budget Summary - All Funds
2021 Budget

Fund	Special Revenue Funds								
	General Fund	Library Fund	Community Development Fund	Foreign Fire Tax Fund	Motor Fuel Tax Fund	S. Berwyn TIF Fund	Ridgeland TIF Fund	Harlem TIF Fund	Roosevelt TIF Fund
2021 Budget									
Revenues									
Taxes	\$ 25,665,630	\$ 3,392,808	\$ -	\$ 50,505	\$ -	\$ 1,220,284	\$ -	\$ 1,545,000	\$ 783,836
Licenses and Permits	3,707,000	-	-	-	-	-	-	-	-
Charges for Services	3,016,043	-	-	-	-	-	-	-	-
Fines	5,055,000	8,000	-	-	-	-	-	-	-
Intergovernmental Revenues	1,792,241	128,545	2,629,799	-	2,590,900	-	-	-	-
Miscellaneous Revenues	908,955	600	-	-	20,000	-	50,000	-	-
Other Financing Sources	13,145,302	-	-	-	-	-	-	-	-
Total Revenues	53,290,171	3,529,953	2,629,799	50,505	2,610,900	1,220,284	50,000	1,545,000	783,836
Expenditures									
General Government	\$ 5,307,032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	39,587,036	-	-	52,000	-	-	-	-	-
Public Works	6,566,546	-	881,122	-	2,590,900	-	-	-	-
Economic Development	221,847	-	361,852	-	-	717,136	50,000	1,371,837	805,012
Culture and Recreation	1,972,637	3,939,070	1,386,825	-	-	-	-	-	-
Garbage	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	173,162	301,250
Water and Sewer	-	-	-	-	-	-	-	-	-
Municipal Garage	-	-	-	-	-	-	-	-	-
Claims expense	-	-	-	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	586,190	-	-	-
Total Expenditures	53,655,098	3,939,070	2,629,799	52,000	2,590,900	1,303,326	50,000	1,544,999	1,106,262
Surplus / (Deficit)	(364,927)	(409,117)	-	(1,495)	20,000	(83,042)	-	1	(322,426)
Projected Beginning Fund Balance	10,950,895	1,615,995	-	59,579	1,733,891	161,614	-	817,685	322,426
Estimated Ending Fund Balance	\$ 10,585,968	\$ 1,206,878	\$ -	\$ 58,084	\$ 1,753,891	\$ 78,572	\$ -	\$ 817,686	\$ -

City of Berwyn
Budget Summary - All Funds
2021 Budget

Fund	Capital Projects Fund	Debt Service Fund	BMSC Fund	Public Safety Pension Fund	Utilities Fund	Parking Garage Fund	Internal Service Fund	Total All Funds
2021 Budget								
Revenues								
Taxes	\$ -	\$ 8,103,161	\$ 18,050,000	\$ 3,013,761	\$ -	\$ -	\$ -	\$ 61,824,985.00
Licenses and Permits	-	-	-	-	-	30,000	-	3,737,000
Charges for Services	-	-	-	-	18,383,217	80,000	2,366,452	23,845,712
Fines	-	-	-	-	730,000	-	-	5,793,000
Intergovernmental Revenues	-	-	-	-	-	-	-	7,141,485
Miscellaneous Revenues	-	-	200	-	30,464	20,000	-	1,030,219
Other Financing Sources	180,000	4,822,129	-	718,744	-	-	-	18,866,175
Total Revenues	180,000	12,925,290	18,050,200	3,732,505	19,143,681	130,000	2,366,452	122,238,576
Expenditures								
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,307,032.00
Public Safety	270,000	-	-	3,013,761	-	-	-	42,922,797
Public Works	75,000	-	-	-	-	-	-	10,113,568
Economic Development	-	-	-	-	-	-	-	3,527,684
Culture and Recreation	100,000	-	-	-	-	-	-	7,398,532
Garbage	-	-	-	-	5,331,792	-	-	5,331,792
Debt Service	-	11,639,351	6,559,581	-	338,788	-	-	19,012,132
Water and Sewer	-	-	-	-	13,876,964	-	-	13,876,964
Municipal Garage	-	-	-	-	-	55,502	-	55,502
Claims expense	-	-	-	-	-	-	2,366,452	2,366,452
Other Financing Uses	-	-	13,495,302	-	-	-	-	14,081,492
Total Expenditures	445,000	11,639,351	20,054,883	3,013,761	19,547,544	55,502	2,366,452	123,993,947
Surplus / (Deficit)	(265,000)	1,285,939	(2,004,683)	718,744	(403,863)	74,498	-	(1,755,371)
Projected Beginning Fund Balance	267,337	(45,870,812)	81,923,716	(28,910,417)	12,188,708	9,724,771	104,134	45,089,422
Estimated Ending Fund Balance	\$ 2,337	\$ (44,584,873)	\$ 79,919,033	\$ (28,191,673)	\$ 11,784,845	\$ 9,799,269	\$ 104,134	\$ 43,334,051

**City of Berwyn
General Fund Summary
2021 Budget**

	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change	
						Amount	Percent
Revenues							
Taxes	\$ 42,067,753	\$ 25,726,365	\$ 24,733,565	\$ 26,030,477	\$ 25,665,630	\$ (364,847)	-1%
Licenses and Permits	3,552,298	3,665,588	3,076,214	3,752,000	3,707,000	(45,000)	-1%
Charges for Services	1,966,890	2,627,777	1,897,343	2,251,500	2,053,013	(198,487)	-9%
Fines	4,914,953	5,519,621	3,706,606	5,120,000	5,055,000	(65,000)	-1%
Intergovernmental Revenues	122,311	126,548	129,726	120,000	120,000	-	0%
Miscellaneous Revenues	3,042,748	3,021,189	3,404,605	3,254,437	3,536,726	282,289	9%
Other Financing Sources	183,053	9,876,117	12,822,908	12,940,889	13,152,802	211,913	2%
TOTAL REVENUES	55,850,006	50,563,205	49,770,971	53,469,303	53,290,171	(179,132)	0%
Expenditures							
Mayor	\$ 162,384	\$ 160,783	\$ 160,187	\$ 166,030	\$ 163,355	\$ (2,675)	-2%
City Administrator	467,889	488,622	488,190	500,890	528,485	27,595	6%
Clerk	259,919	144,332	167,620	244,528	185,161	(59,367)	-24%
Treasurer	51,177	49,375	48,945	54,232	52,403	(1,829)	-3%
Council	265,641	276,453	273,165	300,509	292,468	(8,041)	-3%
Legal	1,094,468	730,273	845,946	1,012,890	1,010,969	(1,921)	0%
Finance	1,589,531	1,622,083	1,434,961	1,721,226	1,515,798	(205,428)	-12%
Information Technology	1,316,134	1,313,100	1,333,019	1,346,516	1,337,707	(8,809)	-1%
Statutory	217,245	430,862	222,667	113,494	120,686	7,192	6%
Fire	13,172,871	11,812,132	12,658,745	12,778,197	12,925,429	147,232	1%
Police	25,258,341	23,359,611	25,984,753	26,032,378	26,583,052	550,674	2%
Fire and Police Commission	62,084	89,591	78,173	70,555	78,555	8,000	11%
Building / Neighborhood Affairs	1,767,070	1,702,477	1,705,380	1,861,483	1,862,118	635	0%
Public Works	4,174,217	3,948,660	4,113,302	4,770,043	4,804,428	34,385	1%
Zoning	9,414	6,907	7,029	15,847	15,847	-	0%
Committee and Planning	202,075	177,763	188,203	212,500	206,000	(6,500)	-3%
Recreation	1,549,911	1,562,002	985,511	1,679,898	1,405,258	(274,640)	-16%
Community Relations	5,383	5,383	5,383	6,783	5,383	(1,400)	-21%
Senior Services	456,231	488,289	488,862	575,714	561,996	(13,718)	-2%
Transfer to other funds	4,513,934	2,100,000	-	-	-	-	-
Total General Fund Expenditures	56,595,919	50,468,698	51,190,041	53,463,713	53,655,098	191,385	0%
Revenues less Expenditures	(745,913)	94,507	(1,419,070)	5,590	(364,927)	(370,517)	
Fund Balance Beginning (As Restated)	13,021,371	12,275,458	12,369,965	12,369,965	10,950,895		
Projected Ending Fund Balance	\$ 12,275,458	\$ 12,369,965	\$ 10,950,895	\$ 12,375,555	\$ 10,585,968		

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Revenue Streams

The City relies on a variety of revenue streams to fund services. Many of these revenues are subject to economic fluctuations.

Property taxes –

Property taxes are levied upon all City property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. The tax levy is established by the City by December 31 each year to be collected the year after. Property taxes are collected by the County in two installments, the first in March and the second as early as August and as late as November. The first collection installment is 55% of the previous year's tax bills. The second installment bills are based on the previous December's levy. The chart below summarizes the General Fund's reliance on property taxes.

Summary of General Fund Property Taxes			
Revenue Year	2019	Projected 2020	Budgeted 2021
Levy Year	2018	2019	2020
Property Taxes	\$ 19,222,973	\$ 19,266,623	\$ 19,579,680
Total Revenues	50,563,205	49,770,971	53,290,171
% of total	38%	39%	37%

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Revenue Streams

The General Fund receives only a portion of the total property taxes levied in the City. The chart on below shows the components of the total tax levy for the last two years. All information was taken from the levy ordinances net of abatements.

Revenue Year Levy Year	Composition of Property Taxes	
	2020 2019	2021 2020
Corporate	\$ 19,579,680	\$ 19,579,680
Fire Pension	1,255,220	1,444,753
Police Pension	1,506,826	1,569,008
Total General Fund	22,341,726	22,593,441
Library	3,392,808	3,392,808
Bond and Interest	7,603,161	8,103,161
Total Levy	\$ 33,337,695	\$ 34,089,410

The City also receives revenue from other types of taxes. The amounts of these taxes and the process by which they are accrued and received by the City are described below.

State Income/Local Use Taxes

Income tax is a state shared tax that is distributed on a per capita basis and is based on the average income statewide. This revenue account fluctuates annually depending on economic conditions. Use Tax is a sales tax due to purchasers that were not charged by sellers when the items were initially bought.

1% State Sales and Home Rule Sales Taxes –

The City receives two types of sales taxes, one from the state and another from a sales tax imposed through the City's home-rule status. The state sales tax is 1% and the home rule sales tax is 1.75%.

Municipal Utility Taxes –

Electric, telephone and natural gas taxes are all classified as utility taxes. These taxes are billed on utility bills as a percentage of the total bill. Local utilities then remit these amounts to the City.

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Revenue Streams

Real Estate Transfer –

Real Estate Transfer fees are accrued based on the sale price of property and remitted to the City. This tax is currently levied at 1% of sale price.

All Other Taxes –

This revenue type encompasses taxes on liquor sales, gasoline sales, video taxes, and miscellaneous taxes.

The following chart summarizes tax revenue for 2019 through 2021. Amounts for 2019 are actual, 2020 amounts are projected based on transactions recorded thus far. The 2021 budget is based on 2020 projections, past years' trends, information provided by the Illinois Municipal League, and sales tax data received from the Illinois Department of Revenue.

Summary of Other Tax Revenue			
Revenue Year	2019	Projected 2020	Budgeted 2021
State Income/Local Use	7,598,961	8,493,110	8,800,000
1% State Sales	4,459,522	4,288,151	4,500,000
Home Rule Sales	3,923,845	4,588,432	4,750,000
Municipal Utility	2,889,681	3,000,000	3,000,000
Real Estate Transfer	2,107,324	2,250,000	2,000,000
All other	1,537,272	216,942	1,085,950
Total Other Taxes	\$ 22,516,605	\$ 22,836,635	\$ 24,135,950
Total General Fund/BMSC Funds Revenues	\$ 55,476,302	\$ 53,073,409	\$ 56,882,369
 Other taxes as a % of Total Revenues	 41%	 43%	 42%

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Revenue Streams

Please note as previously mentioned in the 2020 budget document, the following revenues are now being received through the newly established Berwyn Municipal Securitization Corporation.

State Income Tax
1% Sales Tax

Local Use Tax
Home Rule Sales Tax

As explained further in the narrative, the Berwyn Securitization Corporation (BMSC) was created primarily as a result of the 2019 Police and Fire pension fund bond issue. For comparative purposes, revenues from both the General Fund and BMSC Fund are presented.

The following pages show the details of the 2021 budgeted revenue lines in the General Fund.

**City of Berwyn
General Fund Revenues
2021 Budget**

Account Number	Revenue	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Percent
Taxes								
100-4000	Taxes - Property Corporate	\$ 18,585,032	\$ 19,222,973	\$ 19,266,623	\$ 19,615,527	\$ 19,579,680	\$ (35,847)	0%
100-4005	Taxes - Personal Prp Replacement	212,872	275,021	187,668	213,000	240,000	27,000	13%
100-4010	Taxes - State Income/Local use	7,129,677	360,784	30,160	-	-	-	-
100-4015	Taxes - 1% State Sales/(Sales Tax Rebate)	4,184,732	(371,253)	(385,802)	(360,000)	(400,000)	(40,000)	11%
100-4020	Taxes - Home Rule Sales	2,810,011	4,027	119,884	-	-	-	-
100-4025	Taxes - Municipal Utility	2,996,948	2,889,681	2,536,912	3,000,000	3,000,000	-	0%
100-4030	Taxes - Liquor	160,586	183,829	209,542	200,000	200,000	-	0%
100-4035	Taxes - Real Estate Transfer	2,317,555	2,107,324	2,102,124	2,250,000	2,000,000	(250,000)	-11%
100-4040	Taxes - Gasoline	378,447	341,869	262,207	366,000	300,000	(66,000)	-18%
100-4045	Taxes - Parking Lot	1,200	4,975	1,200	1,200	1,200	-	0%
100-4050	Taxes - Video	3,211	3,497	1,375	2,100	2,100	-	0%
100-4051	Taxes - Video Gaming	639,870	701,777	399,886	740,000	740,000	-	0%
100-4060	Taxes - Miscellaneous	5,306	1,861	1,786	2,650	2,650	-	0%
100-18-4000	Taxes - Property Fire Pension	1,217,979	-	-	-	-	-	-
100-20-4000	Taxes - Property Police Pension	1,424,327	-	-	-	-	-	-
	Total Taxes	42,067,753	25,726,365	24,733,565	26,030,477	25,665,630	(364,847)	-1%
Licenses & Permits								
100-4100	Vehicle Licenses - Passenger	1,281,468	1,465,012	1,308,145	1,500,000	1,500,000	-	0%
100-4105	Vehicle Licenses - RV	383	4,081	284	4,500	4,500	-	0%
100-4110	Vehicle Licenses - Truck	184,491	229,140	214,727	225,000	225,000	-	0%
100-4115	Vehicle Licenses - other	15,078	19,038	13,224	16,000	16,000	-	0%
100-4120	Permits - Commuter Parking	110,722	99,787	86,283	126,500	126,500	-	0%
100-4125	Permits - Municipal Parking	134,793	136,043	150,230	147,000	147,000	-	0%
100-4130	Permits - Electric	66,359	375	2,010	-	-	-	-
100-4135	Permits - Building	167,998	127,595	121,964	140,000	140,000	-	0%
100-4140	Permits - Local Improvement	618,570	469,285	364,813	490,000	490,000	-	0%
100-4145	Licenses - Business	629,929	822,887	512,231	720,000	625,000	(95,000)	-13%
100-4150	Licenses - Liquor	200,430	217,564	196,047	250,000	250,000	-	0%
100-4160	Licenses - Pet Tag	12,990	11,360	8,645	13,000	13,000	-	0%
100-4165	Escrow Default & Service Charges	50,836	187,091	26,713	50,000	100,000	50,000	100%
100-4170	Electric Sign Inspection	19,540	18,375	21,598	10,000	10,000	-	0%
100-4175	Certificate of Compliance	58,715	60,955	49,100	60,000	60,000	-	0%
	Total Licenses & Permits	3,552,298	3,665,588	3,076,214	3,752,000	3,707,000	(45,000)	-1%

**City of Berwyn
General Fund Revenues
2021 Budget**

Account Number	Revenue	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Percent
Charges for Services								
100-4200	Sale of Gas (from COB pumps)	82,902	82,359	39,404	73,000	80,000	7,000	10%
100-4210	Commuter Parking Meters	32,910	30,854	12,651	33,500	20,000	(13,500)	-40%
100-4240	Recycling Rebate	64,911	19,217	10,000	-	-	-	-
100-4245	Sidewalk Construction	42,125	68,260	40,678	75,000	60,000	(15,000)	-20%
100-4255-04	Special Event Revenue 100th Anniversary Celebration	-	-	-	-	-	-	-
100-4299	Other Fees for Service	-	-	-	-	-	-	-
100-18-4215	Paramedic Collections	851,416	1,237,657	1,231,061	1,000,000	1,100,000	100,000	10%
100-18-4299	Other Fees for Service	7,522	3,953	80	5,000	5,112	112	2%
100-18-4299-09	Other Fees for Service CPR Training Fees	540	780	-	500	528	28	5%
100-20-4299-11	Other Fees for Service Insurance Reports	14,969	12,124	3,890	10,000	10,000	-	0%
100-20-4299-13	Other Fees for Service False Alarm Activation	-	-	150	-	-	-	-
100-20-4299-17	Other Fees for Service Sex Offender Registration	1,329	1,380	1,100	1,500	1,500	-	0%
100-20-4299-19	Other Fees for Service Fingerprinting	2,340	2,065	990	2,000	2,000	-	0%
100-20-4299-21	Other Fees for Service Property Room	(140)	5,934	5,057	10,000	10,000	-	0%
100-20-4299-23	Other Fees for Service Miscellaneous	10,628	14,192	12,715	-	-	-	-
100-22-4299-01	Other Fees for Service Application Fees	-	-	-	-	-	-	-
100-24-4285	Inspections	278,530	541,740	442,000	500,000	350,000	(150,000)	-30%
100-4255	Special Event Revenue	-	-	4,000	-	-	-	-
100-30-4255	Special Event Revenue	-	-	-	-	-	-	-
100-30-4255-02	Special Event Revenue National Night Out	838	1,775	(10,000)	-	-	-	-
100-32-4225	Recreation Revenues	1,121	(1,432)	(1,495)	1,000	750	(250)	-25%
100-32-4225-01	Recreation Revenues Athletics	79,766	86,716	27,912	80,000	60,000	(20,000)	-25%
100-32-4225-02	Recreation Revenues Adult Programs	20,526	24,368	5,220	20,000	15,000	(5,000)	-25%
100-32-4225-03	Recreation Revenues Children's Programs	397,434	405,556	43,352	370,000	277,500	(92,500)	-25%
100-32-4225-04	Recreation Revenues Pool	37,412	42,344	-	37,000	27,750	(9,250)	-25%
100-32-4225-05	Recreation Revenues Concessions	566	-	75	-	-	-	-
100-32-4225-07	Recreation Revenues Special Events	-	-	-	-	-	-	-
100-32-4255	Special Event Revenue	455	580	-	-	-	-	-
100-32-4270	Rental Revenue	800	-	300	500	375	(125)	-25%
100-36-4300	Fees - Garbage	-	-	-	-	-	-	-
100-46-4255-03	Special Event Revenue Senior Breakfast	4,366	2,473	-	1,000	1,000	-	0%
100-46-4299	Other Fees for Service	33,784	44,882	26,203	31,500	31,500	-	0%
	Total Charges for Services	1,966,690	2,627,777	1,897,343	2,251,500	2,053,013	(198,487)	-9%
Fines								
100-20-4310	Fees - Towing	7,924	-	-	10,000	10,000	-	0%
100-20-4311	Fines - Impound Vehicles	114,000	148,150	99,750	100,000	100,000	-	0%
100-20-4315	Fines - Parking Tickets	1,832,969	1,826,722	925,350	1,900,000	1,900,000	-	0%
100-20-4320	Fines - Cook County Court	64,309	47,538	43,040	30,000	30,000	-	0%
100-20-4325	Fines - Local Ordinance	23,694	37,573	24,920	25,000	25,000	-	0%
100-20-4330	Fines - Adjudication Court	-	-	-	-	-	-	-
100-20-4340	Fines - Compliance Tickets	64,351	113,390	69,445	75,000	75,000	-	0%
100-20-4345	Fines - Red Light Photo Enforcement	2,589,826	3,047,863	2,336,079	2,600,000	2,600,000	-	0%
100-20-4355-09	Fines - Other Booting	25,740	50,908	60,343	160,000	160,000	-	0%
100-20-4355-11	Fines - Other Cannabis Tickets	6,742	7,516	225	5,000	5,000	-	0%
100-24-4325	Fines - Local Ordinance	185,398	239,961	147,604	215,000	150,000	(65,000)	-30%
100-24-4340	Fines - Compliance Tickets	-	-	(150)	-	-	-	-
100-36-4355	Fines - Other	-	-	-	-	-	-	-
	Total Fines	4,914,953	5,519,621	3,706,606	5,120,000	5,055,000	(65,000)	-1%

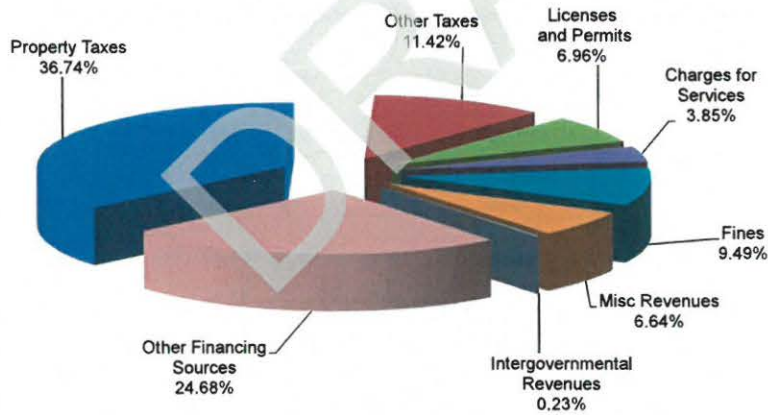
**City of Berwyn
General Fund Revenues
2021 Budget**

Account Number	Revenue	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Percent
Intergovernmental Revenues								
100-4410	State Allotment - Hwy Maint	122,311	126,548	129,726	120,000	120,000	-	0%
	Total Intergovernmental Revenues	122,311	126,548	129,726	120,000	120,000	-	0%
Other Miscellaneous Revenues								
100-4400	Grant Revenue	-	-	838,738	-	-	-	-
100-4690	Interdepartmental Charges	1,318,484	1,233,737	1,250,000	1,250,000	1,312,500	62,500	5%
100-4900	Interest Income	90,845	217,869	21,290	175,000	80,000	(95,000)	-54%
100-4905	Franchises	414,726	406,447	287,502	425,000	400,000	(25,000)	-6%
100-4810	Cell Tower Rental	272,160	287,441	274,156	340,000	340,000	-	0%
100-4815	Property Rental	5,941	37,700	2,596	5,000	5,000	-	0%
100-4830	City Property Damage	-	-	-	-	-	-	-
100-4835	Miscellaneous Revenue	37,194	33,433	24,029	32,000	32,000	-	0%
100-4840	P Card Rebate (Fifth Third Bank Rewards)	65,918	21,367	-	61,500	40,000	(21,500)	-35%
100-04-4250	Reimbursements - Clerk	-	-	12,252	-	-	-	-
100-04-4850	Contributions - Clerk	-	-	4,000	-	-	-	-
100-12-4250	Reimbursements - Finance	-	-	-	-	-	-	-
100-16-4250	Reimbursements - IT	-	-	-	-	-	-	-
100-18-4250	Reimbursements - Fire	18,369	16,108	311,063	320,000	500,000	180,000	56%
100-18-4265	Sponsorships	2,459	118	-	-	-	-	-
100-18-4400	Grant Revenue - Fire	31,037	10,949	10,831	3,750	14,454	10,704	285%
100-18-4800	Interest Income - Fire	408	271	-	200	255	55	28%
100-20-4250	Reimbursements - Police	51,890	81,471	56,429	30,000	190,000	160,000	533%
100-20-4400	Grant Revenue - Police	217,101	266,946	91,885	205,287	235,287	30,000	15%
100-20-4800	Interest Income - Police	224	316	-	200	200	-	0%
100-20-4850	Contributions - Police	5,390	5,540	7,725	4,000	4,000	-	0%
100-20-59-4250	Reimbursements - Police	58,100	56,882	12,550	65,000	65,000	-	0%
100-22-4250	Reimbursements - Fire and Police Commission	-	-	-	-	-	-	-
100-24-4250	Reimbursements - Building	6,000	2,162	6,067	-	6,000	6,000	-
100-24-4250-01	Reimbursements Buildings	102,301	92,519	39,628	95,000	75,000	(20,000)	-21%
100-24-4250-02	Reimbursements Elevators	7,250	9,350	5,100	7,500	7,500	-	0%
100-24-4400	Grant Revenue - Bldg	-	45,262	-	-	-	-	-
100-26-35-4250	Reimbursements - Public Works - Streets	232,496	55,779	66,748	125,000	119,530	(5,470)	-4%
100-26-35-4400	Grant Revenue - Public Works	(1,233)	-	-	-	-	-	-
100-26-37-4250	Reimbursements - Public Works - Fleet	-	-	-	-	-	-	-
100-26-37-4400	Grant Revenue - Public Works - Fleet	-	-	-	-	-	-	-
100-30-4400	Grant Revenue - Committee & Planning	-	-	-	-	-	-	-
100-32-4250	Reimbursements - Recreation	-	-	-	-	-	-	-
100-32-4265	Sponsorships	-	-	-	-	-	-	-
100-32-4400	Grant Revenue - Recreation	-	-	-	-	-	-	-
100-46-4400	Grant Revenue - Senior Services	107,938	109,500	82,000	110,000	110,000	-	0%
100-46-4405	Grant Revenue - Senior Services	-	-	-	-	-	-	-
	Total Other Miscellaneous Revenues	3,042,748	3,021,189	3,404,609	3,254,437	3,536,728	282,289	9%
Other Financing Sources								
100-4820	Sale of City Property	7,242	9,738	5,653	7,500	7,500	-	0%
100-4900	Transfer from Other Funds	-	9,866,379	12,817,255	12,933,389	13,145,302	-	-
100-4905	Capital Lease Proceeds	175,811	-	-	-	-	-	-
100-4915	Debt Proceeds	-	-	-	-	-	-	-
	Total Other Financing Sources	183,053	9,876,117	12,822,908	12,940,889	13,152,802	211,913	2%
	Total General Fund Revenues	\$ 55,850,006	\$ 50,563,205	\$ 49,770,971	\$ 53,469,303	\$ 53,290,171	\$ (179,132)	0%

**City of Berwyn
Summary of General Fund Revenues
2021 Budget**

Revenue	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change	
						Amount	Percent
Property Taxes	\$ 21,227,338	\$ 19,222,973	\$ 19,266,623	\$ 19,615,527	\$ 19,579,680	\$ (35,847)	0%
Other Taxes	20,840,415	6,503,392	5,466,942	6,414,950	6,085,950	(329,000)	-5%
Licenses and Permits	3,552,298	3,665,588	3,076,214	3,752,000	3,707,000	(45,000)	-1%
Charges for Services	1,966,890	2,627,777	1,897,343	2,251,500	2,053,013	(198,487)	-9%
Fines	4,914,953	5,519,621	3,706,606	5,120,000	5,055,000	(65,000)	-1%
Miscellaneous Revenues	3,042,748	3,021,189	3,404,609	3,254,437	3,536,726	282,289	9%
Intergovernmental Revenues	122,311	126,548	129,726	120,000	120,000	-	0%
Other Financing Sources	183,053	9,876,117	12,822,908	12,940,689	13,152,902	211,913	2%
Total General Fund Revenues	\$ 55,850,006	\$ 50,563,205	\$ 49,770,971	\$ 53,469,303	\$ 53,290,171	\$ (179,132)	0%

General Fund Revenues by Type



**City of Berwyn
2020
Annual Budget**

For the Fiscal Year Beginning January 1, 2020

Significant Expenditures and Expenses

The City, like many municipalities, is primarily a service provider. As such the largest component of its expenditures and expenses are for salaries, benefits and related payments. The City has six unions, one non-represented class and elected officials as employees.

Summary of Expenditures/Expenses by Type			
Fiscal Year	2019	Projected 2020	Budgeted 2021
Salaries	\$ 29,267,508	\$ 29,596,627	\$ 31,999,998
Benefits	15,086,429	16,126,045	16,619,571
Capital Projects	90,233	881,669	475,000
Debt Service	57,704,768	12,160,181	11,639,351
BMSC	13,025,560	19,374,625	20,054,883
PSPF	32,739,962	2,699,277	3,013,761
TIF	2,257,250	2,603,682	3,954,587
Utility	18,646,345	17,997,624	19,486,650
Internal Service	1,056,455	2,256,973	2,366,452
All other	13,363,398	14,244,092	14,383,694
Total Expenditures	\$ 183,237,908	\$ 117,940,795	\$ 123,993,947

Note, the large increases for 2019 are attributable to the securitization bond proceeds of about \$80 million recorded as revenue in the Berwyn Securitization Fund but expensed in the Debt Service and Public Safety Pension Funding Fund.

The expenditure increases of \$5.5 million are attributable to increases in salaries upon contractual raises and longevity increases. Also, the interest payable for the 2019 Securitization Bonds also increase from \$2.2 million to \$4.5 million in 2020 and 2021.

As discussed in the Description of City Funds and Accounting Structure section of this report, the City has a number of special revenue funds that are not budgeted. Despite not being budgeted, a fund of note is the Asset Forfeiture Fund.

The Asset Forfeiture Fund is a function of the Police Department and revenues are received from the Federal Government for assets seized that were used to commit Federal crimes. Since such revenue streams are unpredictable, budgeted figures are not determined.

**City of Berwyn
2020
Annual Budget**

For the Fiscal Year Beginning January 1, 2020

Significant Expenditures and Expenses

In the analysis above as well as in the following tables, benefits include all non-base salary and fringe benefit costs. This category includes overtime, health and dental insurance, FICA costs, education reimbursements, stipends for education, or clothing allowances as well as the costs for pension payments.

General Fund Expenditures

The breakdown below illustrates that Salaries and Benefits represent the majority of the City's General Fund expenditures.

Summary of Expenditures/Expenses by Type			
Fiscal Year	2019	Projected 2020	Budgeted 2021
Salaries	\$ 26,269,024	\$ 26,473,744	\$ 28,576,406
Benefits	13,335,605	14,324,605	14,504,163
Total Salaries and Benefits	<u>39,604,629</u>	<u>40,798,349</u>	<u>43,080,569</u>
Total Expenditures	\$ 50,468,698	\$ 51,490,041	\$ 53,655,098
Salaries and Benefits as a % of Total	78.47%	79.24%	80.29%

**City of Berwyn
2020
Annual Budget**

For the Fiscal Year Beginning January 1, 2020

Significant Expenditures and Expenses

Salaries and Benefits

The following chart summaries the amount of full-time equivalents as budgeted in 2020 and 2021.

<u>Department</u>	<u>2020</u>	<u>2021</u>
Mayor	1.50	1.50
City Administrator	4.00	4.00
City Clerk	3.00	3.00
Treasurer	1.00	1.00
City Council	8.00	8.00
Legal	2.25	2.25
Finance	11.00	11.00
Human Resources	1.00	1.00
Information Technology	7.00	8.00
Fire	82.00	82.00
Police	186.50	186.00
Fire & Police Commission	5.00	6.00
Building/Neighborhood Affairs	16.00	16.00
Streets	27.00	27.50
Zoning	6.00	6.00
Recreation	43.00	29.00
Senior Citizen's Program	9.00	8.00
Community Relations	1.00	1.00
Library	43.00	49.00
Community Development	3.00	3.00
Utilities	22.00	21.50
Asset Forfeiture	2.00	2.00
Total	484.25	476.75

The above chart recognizes each of the 11 elected officials and officials appointed to commission/board positions as 1 full-time equivalent. Additionally, each of the budgeted employees hired by the recreation department to aid in summer activities are calculated as a 0.25 full-time equivalent.

The following three pages summarize cost information for salaries, benefits and total costs for the last several years.

**City of Berwyn
Summary of Salary Expenses
2021 Budget**

Function	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Change Percent
Mayor	\$ 80,699	\$ 81,202	\$ 81,913	\$ 84,488	\$ 84,409	\$ 84,409	\$ -	0%
Administrator	242,127	247,662	228,181	236,259	242,471	244,232	1,761	1%
Clerk	129,413	130,552	84,520	79,585	98,549	98,194	(355)	0%
Treasurer	10,385	10,000	10,000	10,000	10,000	10,000	-	0%
Council	81,924	80,001	80,001	80,001	80,000	80,000	-	0%
Legal	214,864	219,214	220,519	231,999	230,486	229,846	(640)	0%
Finance	616,256	638,358	637,649	699,713	708,430	751,488	43,058	6%
Human Resources	55,908	58,289	51,646	9,040	62,993	62,533	(460)	-1%
Information Technology	453,940	519,876	523,558	409,146	480,728	501,810	21,082	4%
Total General Government	1,885,516	1,985,154	1,917,987	1,840,231	1,998,066	2,062,512	64,446	3%
Fire	\$ 7,268,856	\$ 7,185,227	\$ 7,521,477	\$ 7,676,604	\$ 7,810,744	\$ 7,936,686	\$ 125,942	2%
Police	13,389,048	13,311,769	13,668,956	14,031,919	14,972,715	15,053,725	81,010	1%
Fire and Police Commission	20,000	20,000	19,558	27,770	20,000	25,000	5,000	25%
Total Public Safety	20,677,904	20,516,996	21,209,991	21,736,293	22,803,459	23,015,411	211,952	1%
Building / Neighborhood Affairs	\$ 580,687	\$ 608,754	\$ 608,913	\$ 603,066	\$ 661,255	\$ 678,821	\$ 17,566	3%
Streets/Fleet	1,628,408	1,562,956	1,522,296	1,585,729	1,845,655	1,901,390	55,735	3%
Total Public Works	2,209,095	2,171,710	2,131,209	2,188,795	2,506,910	2,580,211	73,301	3%
Zoning	\$ 5,653	\$ 8,745	\$ 6,360	\$ 8,745	\$ 6,360	\$ 6,360	\$ -	0%
Total Economic Development	5,653	8,745	6,360	8,745	6,360	6,360	-	0%
Recreation	\$ 883,492	\$ 809,706	\$ 759,957	\$ 451,368	\$ 850,000	\$ 637,500	\$ (212,500)	-25%
Senior Citizen's Program	183,558	210,585	238,520	243,312	260,959	269,412	8,453	3%
Community Relations	5,000	5,000	5,000	5,000	5,000	5,000	-	0%
Total Culture and Recreation	1,072,050	1,025,291	1,003,477	699,680	1,115,959	911,912	(204,047)	-18%
Total General Fund Salaries	\$ 25,850,218	\$ 25,707,896	\$ 26,269,024	\$ 26,473,744	\$ 28,430,754	\$ 28,576,406	\$ 145,652	1%
Berwyn Public Library	\$ 1,419,988	\$ 1,441,602	\$ 1,579,342	\$ 1,776,047	\$ 1,857,110	\$ 1,910,053	52,943	3%
Community Development	147,572	156,376	156,798	163,451	163,627	165,867	2,240	1%
Utilities	1,203,382	1,247,728	1,262,344	1,183,385	1,329,796	1,347,672	17,876	1%
City-Wide Salaries	\$ 28,621,160	\$ 28,553,602	\$ 29,267,508	\$ 29,596,627	\$ 31,781,287	\$ 31,999,998	\$ 218,711	1%

**City of Berwyn
Summary of Benefits and Related Payments
2021 Budget**

Function	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Change Percent
Mayor	\$ 62,732	\$ 70,592	\$ 69,001	\$ 68,464	\$ 76,388	\$ 73,629	\$ (2,759)	-4%
Administrator	127,386	133,308	164,947	167,385	170,283	170,865	582	0%
Clerk	108,978	114,060	38,961	36,764	76,844	62,188	(14,656)	-19%
Treasurer	69,557	37,349	36,053	35,357	38,224	36,370	(1,854)	-5%
Council	120,220	154,813	161,598	168,773	181,697	173,528	(8,169)	-4%
Legal	69,557	70,505	65,887	67,424	83,697	81,856	(1,841)	-2%
Finance	373,856	376,639	365,774	341,872	370,539	370,262	(277)	0%
Human Resources	34,803	26,068	19,354	8,183	37,092	23,025	(14,067)	-38%
Information Technology	269,572	277,703	281,585	304,932	308,046	302,768	(5,278)	-2%
Statutory	64,760	103,370	225,072	113,672	7,000	7,000	-	0%
Total General Government	1,301,421	1,364,407	1,428,232	1,312,826	1,349,810	1,301,491	(48,319)	-4%
Fire	\$ 5,014,792	\$ 4,902,585	\$ 3,316,687	\$ 3,705,531	\$ 3,705,729	\$ 3,618,349	\$ (87,380)	-2%
Police	8,385,177	8,819,934	6,966,014	7,581,042	7,674,811	7,730,309	55,498	1%
Fire and Police Commission	3,619	4,140	3,890	4,919	1,530	4,147	2,617	171%
Total Public Safety	13,403,588	13,726,659	10,286,591	11,291,492	11,382,070	11,352,805	(29,265)	0%
Building / Neighborhood Affairs	\$ 457,357	\$ 471,894	\$ 405,586	\$ 434,836	\$ 485,074	\$ 487,110	\$ 2,036	0%
Streets/Fleet	985,519	1,041,672	881,521	956,460	1,010,693	993,087	(17,606)	-2%
Total Public Works	1,442,876	1,513,566	1,287,107	1,391,296	1,495,767	1,480,197	(15,570)	-1%
Zoning	\$ 3,619	\$ 669	\$ 547	\$ 669	\$ 487	\$ 487	\$ -	0%
Total Economic Development	3,619	669	547	669	487	487	-	0%
Recreation	\$ 291,811	\$ 269,618	\$ 242,279	\$ 222,919	\$ 270,754	\$ 249,322	\$ (21,432)	-8%
Senior Citizen's Program	98,472	83,933	85,466	100,020	91,278	114,478	23,200	25%
Community Relations	383	383	5,383	5,383	5,383	5,383	-	0%
Total Culture and Recreation	390,666	353,934	333,128	328,322	367,415	369,183	1,768	0%
Total General Fund Benefits	\$ 16,542,170	\$ 16,959,235	\$ 13,335,605	\$ 14,324,605	\$ 14,595,549	\$ 14,504,163	\$ (91,386)	-1%
Berwyn Public Library	\$ 800,500	\$ 842,049	\$ 830,822	\$ 842,718	\$ 947,515	\$ 979,117	\$ 31,602	3%
Community Development	106,208	106,413	101,512	95,598	110,323	106,511	(3,812)	-3%
Utilities	995,303	1,143,207	818,490	863,124	970,897	1,029,780	58,883	6%
City-Wide Benefits	\$ 18,444,181	\$ 19,050,904	\$ 15,086,429	\$ 16,126,045	\$ 16,624,284	\$ 16,619,571	\$ (4,713)	0%

**City of Berwyn
Summary of Total Expenditures/Expenses
2021 Budget**

Fund	2018 Actual	2019 Actual	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Change Percent
General Fund Expenditures	\$ 56,595,919	\$ 50,468,698	\$ 51,490,041	\$ 53,463,713	\$ 53,655,098	\$ 191,385	0%
Special Revenue Funds							
Berwyn Public Library	3,083,697	3,701,537	3,435,767	3,935,876	3,939,070	3,194	0%
Community Development	1,329,005	1,231,750	674,666	1,241,531	2,629,799	1,388,218	112%
Foreign Fire	43,388	56,268	49,751	52,000	52,000	-	0%
Motor Fuel Tax	1,238,620	1,989,621	2,049,157	1,992,900	2,590,900	598,000	30%
Tax Incremental Financing Districts							
S. Berwyn TIF	733,748	742,720	1,004,254	1,224,542	1,303,326	78,784	6%
Ridgeland TIF	-	-	-	-	50,000	50,000	-
Harlem TIF	587,871	1,115,285	973,371	1,298,198	1,544,999	246,801	19%
Roosevelt TIF	968,392	399,245	626,057	633,412	1,106,262	472,850	75%
Total TIF's	2,290,011	2,257,250	2,603,682	3,156,152	4,004,587	848,435	27%
Capital Projects	303,435	90,233	881,669	966,308	445,000	(521,308)	-54%
Debt Service	27,028,143	57,704,768	12,160,181	11,939,550	11,639,351	(300,199)	-3%
Berwyn Municipal Securitization (BMSC)	-	13,025,560	19,374,625	17,546,857	20,054,883	2,508,026	14%
Public Safety Pension Funding (PSPF)	-	32,739,962	2,699,277	2,765,046	3,013,761	248,715	9%
Utilities	19,234,767	18,646,345	17,997,624	18,754,917	19,547,544	792,627	4%
Parking Garage	291,171	269,461	263,420	70,907	55,502	(15,405)	-22%
Internal Service	1,939,100	1,056,455	2,256,973	2,054,988	2,366,452	311,464	15%
City-Wide Costs	\$ 113,377,256	\$ 183,237,908	\$ 115,936,833	\$ 117,940,795	\$ 123,993,947	\$ 6,053,152	5%

**City of Berwyn
Summary of Total Expenditures/Expenses
2021 Budget**

Fund	2018 Actual	2019 Actual	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change Amount	Change Percent
General Fund Expenditures	\$ 56,595,919	\$ 50,468,698	\$ 51,490,041	\$ 53,463,713	\$ 53,655,098	\$ 191,385	0%
Special Revenue Funds							
Berwyn Public Library	3,083,697	3,701,537	3,435,767	3,935,876	3,939,070	3,194	0%
Community Development	1,329,005	1,231,750	674,666	1,241,581	2,629,799	1,388,218	112%
Foreign Fire	43,388	56,268	49,751	52,000	52,000	-	0%
Motor Fuel Tax	1,238,620	1,989,621	2,049,157	1,992,900	2,590,900	598,000	30%
Tax Incremental Financing Districts							
S. Berwyn TIF	733,748	742,720	1,004,254	1,224,542	1,303,326	78,784	6%
Ridgeland TIF	-	-	-	-	50,000	50,000	-
Harlem TIF	587,871	1,115,285	973,371	1,298,198	1,544,999	246,801	19%
Roosevelt TIF	968,392	399,245	626,057	633,412	1,106,262	472,850	75%
Total TIF's	2,290,011	2,257,250	2,603,682	3,156,152	4,004,587	848,435	27%
Capital Projects	303,435	90,233	881,669	966,308	445,000	(521,308)	-54%
Debt Service	27,028,143	57,704,768	12,160,181	11,939,550	11,639,351	(300,199)	-3%
Berwyn Municipal Securitization (BMSC)	-	13,025,560	19,374,625	17,546,857	20,054,883	2,508,026	14%
Public Safety Pension Funding (PSPF)	-	32,739,962	2,699,277	2,765,046	3,013,761	248,715	9%
Utilities	19,234,767	18,646,345	17,997,624	18,754,917	19,547,544	792,627	4%
Parking Garage	291,171	269,461	263,420	70,907	55,502	(15,405)	-22%
Internal Service	1,939,100	1,056,455	2,256,973	2,054,988	2,366,452	311,464	15%
City-Wide Costs	\$ 113,377,256	\$ 183,237,908	\$ 115,936,833	\$ 117,940,796	\$ 123,993,947	\$ 6,053,152	5%

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Office of the Mayor

PROGRAM MANAGER: Mayor

PROGRAM DESCRIPTION:

The Mayor is the Chief Executive Officer of the City who is responsible for providing leadership and ensuring all City ordinances, polices and state laws are observed, enforced and current. The Mayor is responsible for appointing all Department Heads, as well as positions to Boards, Commissions and Committees as designated by ordinance. The Mayor presides at the City Council meetings voting only in case of a tie with the power to veto. The Mayor is elected at large to a four-year term of office.

The Mayor is responsible for the operation of the City supported by department heads that report directly to the Mayor. Policy implementation and direction of all department heads is the responsibility of the Mayor. The Mayor prepares the executive budget with the Finance Director and key staff for submittal to the City Council and the Budget Committee.

The Mayor or his designee represents the City at all gatherings where City representation is required. The Mayor also represents the City in Springfield regarding state grants and state policies that may affect the City and is considered the contact for all other elected officers of the Federal, State, County and other local governments including school and park districts. The Mayor represents and advocates on the City's behalf to all organizations and persons that consider issues and policies that would affect the future well-being of the City. The Mayor is responsible for the development of initiatives and policies at the direction of the City Council for the benefit of the City of Berwyn.

SERVICES:

- ✚ Represent all residents of the City of Berwyn.
- ✚ Implement a strategic plan for the City of Berwyn.
- ✚ Communicate with the City Council. In collaboration with the City Clerk, the Mayor's office should assure that the agendas for the City Council meetings allow for an efficient progress on the issues important to the City. The Mayor's office should address Aldermanic concerns.

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Office of the Mayor

- ✚ Communicate with other governmental bodies and agencies. The Mayor's office should communicate with Federal, State, County and other municipalities, school districts, park districts and other agencies, as well as opportunities for the mutual benefit and cooperation of all concerned.
- ✚ Provide timely emergency notification to elected officials regarding events that may affect City residents.

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City of Berwyn
 2021 Budgeted Expenditures by Department
 Mayor
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-02-5000	Mayor - Salaries	\$ 81,202	\$ 81,913	\$ 84,488	\$ 84,409	\$ 84,409	\$ -
100-02-5030	Mayor - Unused Buyback	2,192	-	-	-	-	-
100-02-5035	Mayor - Benefits	68,400	64,643	64,869	68,888	66,129	(2,759)
100-02-5200	Mayor - Administrative Expenses	3,998	4,358	3,595	7,500	7,500	-
100-02-5220	Mayor - Training, Dues & Publications	961	305	1,646	-	-	-
100-02-5225	Mayor - Supplies	1,839	1,772	985	1,000	1,000	-
100-02-5235	Mayor - Postage & Printing	292	220	41	845	845	-
100-02-5290	Mayor - Other General Expenses	1,543	5,466	2,715	1,000	1,000	-
100-02-5625	Mayor - Copier Maintenance	868	785	160	700	700	-
100-02-5625	Mayor - Internal Service Fund	1,089	1,321	1,688	1,688	1,772	84
Department Total		\$ 162,384	\$ 160,783	\$ 160,187	\$ 166,030	\$ 163,355	\$ (2,675)

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Office of the City Administrator

PROGRAM MANAGER: City Administrator

PROGRAM DESCRIPTION: The City Administrator, under the direction of the Mayor, shall be the chief administrator of the City, and shall be responsible to the Mayor for the administration of the affairs of the City and policies adopted by City Council.

The City Administrator may recommend appointments of such assistants, department heads, and employees as are necessary, with such recommendations to be made to the Mayor pursuant to the annual appointment of officers.

The City Administrator shall have the following powers and duties:

1. Assist with agenda items for meetings of the City Council and other official City Boards and Commissions as directed by the Mayor.
2. Recommend to the City Council such measures as, in his or her judgment, he or she deems to be in the best interest of the City.
3. Recommend to the Mayor the discipline, suspension or termination of any and all City employees, except the City Attorney and when otherwise provided by law, and to the extent permitted by law and subject to the City Administrator's discretion and supervision, to delegate to any employee any of these powers with respect to any subordinates of that employee. Pursuant to due process, the Mayor shall retain the final authority regarding the appeal by any employee of all discipline, suspension, or termination actions.
4. Propose to the Mayor and City Council such personnel rules and regulations as the City Administrator deems necessary to manage the personnel of the City.
5. Direct and supervise the activities of all departments (except legal), offices, and agencies of the City, except as otherwise provided by law, and to administer the affairs of the City.
6. Recommend to the City Council the creating, consolidating, and combining of offices, positions, departments or units of the administrative and executive departments of the City.
7. Investigate complaints in relation to matters concerning the administration of the City.
8. Assist the Mayor and Finance Director with the preparation and submittal of a recommended annual budget for City operations to include capital programs and administer the approved budget after adoption.

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Office of the City Administrator

9. Report to the Mayor regarding the administrative activities of the City on a regular basis.
10. Represent the City in its dealings with other governmental agencies and officials, businesses, not-for-profit organizations, residents, and the general public as necessary.
11. Evaluate City projects, programs, agreements and services and make recommendations on modifications and improvements thereto.
12. Perform such other duties as may be required by the Mayor consistent with state statutes and the ordinances of the City.
13. Oversee City Switchboard operation.

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City of Berwyn
2021 Budgeted Expenditures by Department
City Administration
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-03-5000	City Admin - Salaries	\$ 247,662	\$ 228,181	\$ 236,259	\$ 242,471	\$ 244,232	\$ 1,761
100-03-5025	City Admin - Other Stipend	-	1,100	1,200	1,000	1,200	200
100-03-5030	City Admin - Sick Day Buy Back	12,604	16,368	5,847	5,439	7,937	2,498
100-03-5035	City Admin - Benefits	120,704	147,479	160,338	163,844	161,728	(2,116)
100-03-5220	City Admin - Training	16,523	15,867	7,276	10,000	10,000	-
100-03-5225	City Admin - Supplies	87	4,905	504	1,600	1,600	-
100-03-5235	City Admin - Postage & Printing	822	1,698	2,251	805	805	-
100-03-5290	City Admin - Other General Expenses	10,264	8,432	5,726	9,500	9,500	-
100-03-5300	City Admin - Professional Services	55,000	60,000	60,000	60,000	85,000	25,000
100-03-5400	City Admin - Repairs & Maintenance	109	-	-	500	500	-
100-03-5405	City Admin - Copier Maintenance	868	785	160	700	700	-
100-03-5625	City Admin - Internal Service Fund	3,246	3,807	5,031	5,031	5,283	252
100-03-5625	City Admin - COVID-19	-	-	3,598	-	-	-
Department Total		\$ 467,889	\$ 488,622	\$ 488,190	\$ 500,890	\$ 528,485	\$ 27,595

**City of Berwyn
2021
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For the Fiscal Year Beginning January 1, 2021

Clerk

PROGRAM MANAGER: City Clerk

PROGRAM DESCRIPTION:

The City Clerk's office is a statutory office. The City Clerk holds an elected position and is the "Keeper of the Records," the Official Seal of the City and archivist for the City. The Clerk's office is dedicated to meet the requirements and deadlines prescribe by City, State, and Federal law to ensure proper function of government; to keep the official records of the City Council, such as proceedings, resolutions, ordinances, contracts, agreements and all other communications of the City Council. Responsibilities include: records management, local election administration, legal notification to the public, prepares City Council agendas, preparation and retention of official minutes of the City Council meetings. Clerk's office also provides administrative support to the City Council and its Aldermen, Aldermanic Committees, and the Zoning Board of Appeals. Clerk's office also administers all requests under the Freedom of Information Act (FOIA), maintains and codifies all local ordinances.

SERVICES:

- ✚ Attend and prepare agendas, minutes, maintain records, referrals and correspondence for City Council meetings
- ✚ Prepare and post all meeting notices for council and committees
- ✚ Ensures publication of all notices and Treasurers Report as prescribe by Law
- ✚ Receives and maintains all sealed bids
- ✚ Maintain and codify all local ordinances, resolutions
- ✚ Attest, seal and certify documents for the city
- ✚ Administer and respond to all requests for public documents, records, (FOIA) requests
- ✚ Administer and maintains oaths of office
- ✚ Notary public, voter registration, assists County Clerk with elections

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Clerk

- **Oversee City records management, retention and destruction.**
- **Provide block party, block garage sales applications and coordinate for council approval**
- **Files required documents with the State and County**

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City of Berwyn
2021 Budgeted Expenditures by Department
Clerk
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-04-5000	Clerk - Salaries	\$ 130,552	\$ 84,520	\$ 79,585	\$ 98,549	\$ 98,194	\$ (355)
100-04-5010	Clerk - Overtime	-	457	-	-	-	-
100-04-5020	Clerk - Education Stipend	-	-	-	-	-	-
100-04-5020	Clerk - Other Stipend	2,400	257	1,100	1,000	1,000	-
100-04-5030	Clerk - Sick Day Buy Back	5,748	-	-	-	-	-
100-04-5035	Clerk - Benefits	105,912	38,247	35,664	75,844	61,188	(14,656)
100-04-5040	Clerk - Tuition Reimbursement	-	-	-	-	-	-
100-04-5200	Clerk - Administrative Expenses	918	4,300	90	4,500	4,500	-
100-04-5215	Clerk - Telephone	-	-	-	-	-	-
100-04-5220	Clerk - Training, Dues & Publications	727	4,294	3,530	2,500	2,500	-
100-04-5225	Clerk - Supplies	1,074	875	839	1,500	1,500	-
100-04-5235	Clerk - Postage & Printing	781	526	665	750	750	-
100-04-5290	Clerk - Other General Expenses	171	200	32,573	47,000	2,000	(45,000)
100-04-5405	Clerk - Copier Maintenance	4,362	4,348	4,728	3,500	4,500	1,000
100-04-5610	Clerk - Codification	2,930	4,193	5,716	4,000	3,500	(500)
100-04-5615	Clerk - Record Retention	2,483	-	245	2,500	2,500	-
100-04-5625	Clerk - Internal Service Fund	1,861	2,115	2,885	2,885	3,029	144
Department Total		\$ 259,919	\$ 144,332	\$ 167,620	\$ 244,528	\$ 185,161	\$ (59,367)

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Office of the City Treasurer

PROGRAM MANAGER: City Treasurer

PROGRAM DESCRIPTION:

The City's Treasurer is elected by City voters and is directly responsible to the people. The Treasurer serves a four year term, concurrent with the Mayor and Aldermen, and also attends Council meetings.

The Treasurer is also responsible for preparation and publication of the City's treasurer's report. This report is compiled in accordance with state statutes and is required to be filed by June 30 of the following year.

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City of Berwyn
 2021 Budgeted Expenditures by Department
 Treasurer
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-06-5000	Treasurer - Salaries	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
100-06-5035	Treasurer - Benefits	37,349	36,053	35,357	38,224	36,370	(1,854)
100-06-5225	Treasurer - Supplies	-	-	-	250	250	-
100-06-5235	Treasurer - Postage & Printing	3,500	2,756	3,080	5,000	5,000	-
100-06-5290	Treasurer - Other General Expenses	-	150	-	250	250	-
100-06-5625	Treasurer - Internal Service Fund	328	416	508	508	533	25
Department Total		\$ 51,177	\$ 49,375	\$ 48,945	\$ 54,232	\$ 52,403	\$ (1,829)

**City of Berwyn
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Annual Budget**

For the Fiscal Year Beginning January 1, 2021

City Council

PROGRAM DESCRIPTION:

The City Council is the legislative branch of the City government. The City Council meetings and Committee of the Whole meetings are the forums for review and debate of ordinances, resolutions, directives and policies proposed by standing committees, department heads, boards and commissions. The City Council determines the use of tax dollars and other funding sources to meet the needs of the City; holds public hearings to provide citizen input; participates in conferences, forums and meetings of legislative groups and associations; and keeps their constituents informed on City issues through ward meetings, newsletters and/or public forums.

The City Council operates on a committee structure with the following Aldermanic Committees: Administration; Budget, Finance & Revenue; Building & Zoning; Human Relations & Housing; Licensing & Taxation; Outreach; Police & Fire; Public Works, Parking, Trees, Traffic, Streets & Sewers; and a liaison to the Library Board.

In addition to the City Council committees, there are a number of boards and commissions that provide policy input to the City Council and are comprised of volunteer, citizen members. These boards include the Library Board, Fire and Police Commission, Community Relations Commission, 911 Board, Fire and Police Pension Board and Zoning Board of Appeals.

SERVICES:

- ✚ Represent all residents of Berwyn as well as their respective wards.
- ✚ Assist constituents with issues and requests relating to City departments and services.
- ✚ Establish the City budget and determine tax levy.
- ✚ Set City-wide short term and long term goals and policies.
- ✚ Provide advice and consent to Mayor for appointments to committees, boards, commissions and department heads.
- ✚ Research in committee and approve ordinances, polices and directives that will enhance the quality of life and improve the City of Berwyn.

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

City Council

- ✚ Approve contracts and major expenses through bidding process.

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City of Berwyn
 2021 Budgeted Expenditures by Department
 Council
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-08-5000	Council - Salaries	\$ 80,001	\$ 80,001	\$ 80,001	\$ 80,000	\$ 80,000	\$ -
100-08-5035	Council - Benefits	154,813	161,598	168,773	181,697	173,528	(8,169)
100-08-5200-01	Council - Ward 1	4,616	4,489	4,340	4,500	4,500	-
100-08-5200-02	Council - Ward 2	4,500	4,500	3,750	4,500	4,500	-
100-08-5200-03	Council - Ward 3	3,771	4,500	3,050	4,500	4,500	-
100-08-5200-04	Council - Ward 4	4,460	4,389	3,900	4,500	4,500	-
100-08-5200-05	Council - Ward 5	2,330	2,025	1,500	4,500	4,500	-
100-08-5200-06	Council - Ward 6	4,500	4,464	1,000	4,500	4,500	-
100-08-5200-07	Council - Ward 7	2,095	3,851	680	4,500	4,500	-
100-08-5200-08	Council - Ward 8	2,902	4,475	3,532	4,500	4,500	-
100-08-5290	Council - Other General Expenses	-	-	77	250	250	-
100-08-5625	Council - Internal Service Fund	1,653	2,161	2,562	2,562	2,690	128
Department Total		\$ 265,641	\$ 276,453	\$ 273,165	\$ 300,509	\$ 292,468	\$ (8,041)

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Legal Department

PROGRAM MANAGER: City Attorney

PROGRAM DESCRIPTION:

The Law Department is an executive level department headed by an Illinois licensed attorney appointed by the Mayor and charged with the coordination of the legal business of the City, including all litigation and actions filed on behalf of or against the City. The Legal Department also supervises the drafting of all ordinances, resolutions, deeds, leases, contracts, and other documents required by the City, or when requested to do so by the Mayor or Council. The City Attorney is authorized by ordinance to render opinions as required by the Mayor and Council, perform such other duties as may be assigned by the Mayor or the Council, and supervise the duties of the City's appointed prosecutors, litigation and corporate council.

SERVICES:

- ✚ Acts as legal counsel and parliamentarian at meetings of the City Council.
- ✚ Drafts and/or reviews local ordinances and resolutions.
- ✚ Researches and writes legal opinions and memoranda for the Mayor and City Council.
- ✚ Monitors all civil claims, litigation matters, regulatory actions and legal expenditures.
- ✚ Oversees the prosecution of ordinance violations and the administration of the City's adjudication program.
- ✚ Negotiates, drafts, and/or reviews City contracts, leases, and indemnification agreements.
- ✚ Reviews and monitors real estate activity, including issuance of transfer stamps, tax exemption filings, property tax appeals, and the sale, lease or purchase of public property.
- ✚ Insures compliance with federal and state regulations.
- ✚ Provides assistance to other departments as requested.

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Legal Department

- ✚ Coordinates the review of Freedom of Information requests with the Clerk's office.
- ✚ Reviews and recommends changes to departmental policies and procedures.
- ✚ Reviews all real estate foreclosure transfer fees and lien collections.
- ✚ Currently the attorney for the Ethics Commission.

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City of Berwyn
 2021 Budgeted Expenditures by Department
 Legal
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-10-5000	Legal - Salaries	\$ 219,214	\$ 220,519	\$ 231,999	\$ 230,486	\$ 229,846	\$ (640)
100-10-5030	Legal - Sick Day Buy Back	1,365	1,653	-	9,392	8,251	(1,141)
100-10-5035	Legal - Benefits	69,140	64,234	67,424	74,305	73,605	(700)
100-10-5110	Legal - Adjudication Program	27,105	15,750	16,625	35,000	35,000	-
100-10-5225	Legal - Supplies	34	-	800	1,000	1,000	-
100-10-5235	Legal - Postage & Printing	3	9	-	500	500	-
100-10-5290	Legal - Other General Expenses	-	25	146	500	500	-
100-10-5300	Legal - Professional Service	770,377	419,178	517,745	650,000	650,000	-
100-10-5405	Legal - Copier Maintenance	-	-	-	500	500	-
100-10-5625	Legal - Internal Service Fund	7,230	8,905	11,207	11,207	11,767	560
Department Total		\$ 1,094,468	\$ 730,273	\$ 845,946	\$ 1,012,890	\$ 1,010,969	\$ (1,921)

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Finance Department

PROGRAM MANAGER: Finance Director

PROGRAM DESCRIPTION:

The Finance Department is responsible for the accounting and financial reporting of all City operations and is entrusted with collecting, depositing, and investing all City funds. This area includes: maintaining all financial records for the City; accounts payable; investment and cash management; coordinating the annual operating and capital budget process for all City operations; and the administration of the City's payroll processes.

The City is audited annually by an external independent accounting firm. The auditors check the City's compliance with accounting standards and reporting along with local, state and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department works throughout the year to ensure that the City is in compliance with financial and reporting regulations and ensuring internal controls are maintained.

The Finance Department also encompasses the Collector's Office, which oversees the collection of cash receipts. The goals of the Collector's Office are to continue to provide prompt, efficient and friendly service to all people who come in contact with the office; to provide services in an accurate and professional manner; to provide the Finance Department with information in a timely and accurate manner; to provide quality service to all; to strive for self-improvement in all areas of responsibility. The Collector's Office is also responsible for the issuance of business & contractors licenses, as well as, maintaining and updating all of the files for the permits and fees listed above.

The Benefits Coordinator is responsible for administering the benefit plans for City employees and all related reporting issues.

SERVICES:

- ✚ Disbursement of funds to vendors
- ✚ Monitor the City's purchasing policies
- ✚ Processing of payroll checks to all employees

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Finance Department

- ✚ Verification of employee time in accordance with the City's employee handbook and applicable union contracts.
- ✚ Payment of payroll taxes and preparation of related reports
- ✚ Preparation of financial information to department heads and elected officials.
- ✚ Coordination of the City's budget for submission to City Council
- ✚ Preparation of financial information and schedules for the annual audit
- ✚ Cash management and investment of City funds
- ✚ Cash collection and daily deposits
- ✚ Administration of City's debt program
- ✚ Questions and general assistance for business owners and residents on City fees
- ✚ Tracking of payments received and balances owed for adjudication programs
- ✚ Establishing, monitoring and enforcement of City internal controls over financial processes and reporting
- ✚ Liability and workers compensation risk management and claims review and processing
- ✚ Employee benefit evaluation, insurance review and administration

City of Berwyn
2021 Budgeted Expenditures by Department
Finance
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-12-5000	Finance - Salaries	\$ 409,382	\$ 389,629	\$ 401,901	\$ 407,300	\$ 486,218	\$ 58,918
100-12-5030	Finance - Sick Day Buy Back	18,006	37,677	4,063	19,018	16,023	(2,995)
100-12-5035	Finance - Benefits	170,032	150,191	145,314	156,673	155,354	(1,319)
100-12-5215	Finance - Telephone	-	-	-	-	-	-
100-12-5220	Finance - Training, Dues, & Publications	3,680	6,298	3,038	8,000	5,738	(2,262)
100-12-5225	Finance - Supplies	4,935	9,035	3,379	5,000	5,943	943
100-12-5235	Finance - Postage & Printing	3,746	4,254	5,986	7,500	5,809	(1,691)
100-12-5290	Finance - Other General Expenses	142,441	169,860	144,000	140,000	143,922	3,922
100-12-5300	Finance - Professional Services	580	329	4,500	1,000	5,000	4,000
100-12-5405	Finance - Copier Maintenance	1,646	1,654	578	1,500	1,500	-
100-12-5625	Finance - Internal Service Fund	10,415	12,205	16,143	16,143	16,950	807
100-12-5800	Finance - Capital Outlay	3,642	1,022	-	-	-	-
100-12-5895-01	Finance - COVID-19	-	-	26	-	-	-
	Total Finance	768,505	782,164	728,923	762,134	822,457	60,323
100-12-11-5000	Collectors - Salaries	\$ 228,976	\$ 248,020	\$ 297,812	\$ 301,130	\$ 285,270	\$ (15,860)
100-12-11-5010	Collectors - Overtime	-	-	-	-	-	-
100-12-11-5025	Collectors - Stipends	1,200	1,200	1,200	1,200	1,225	25
100-12-11-5030	Collectors - Sick Day Buy Back	13,223	10,549	6,003	8,003	10,542	4,539
100-12-11-5035	Collectors - Benefits	174,178	166,166	185,292	187,645	187,118	(527)
100-12-11-5215	Collectors - Telephone	-	-	-	-	-	-
100-12-11-5220	Collectors - Training, Dues, & Publications	-	2,402	-	5,000	1,851	(3,149)
100-12-11-5225	Collectors - Supplies	5,433	4,132	5,345	5,000	4,147	(853)
100-12-11-5235	Collectors - Postage & Printing	12,417	23,871	15,382	17,500	18,145	645
100-12-11-5290	Collectors - Other General Expenses	2,848	910	149	2,500	2,367	(133)
100-12-11-5300-03	Collector - Collection Service Fees	236,407	221,960	92,348	235,000	-	(235,000)
100-12-11-5300-04	Collector - Vehicle Registration Service	65,671	87,262	73,058	90,000	90,000	-
100-12-11-5405	Collector - Copier Maintenance	1,177	1,073	341	750	750	-
100-12-11-5895-01	Collectors - COVID-19	-	-	72	-	-	-
	Total Collectors	731,530	767,536	677,002	851,728	601,415	(250,313)
100-14-5000	Benefits Coordinator - Salaries	\$ 58,289	\$ 51,646	\$ 9,040	\$ 62,993	\$ 62,533	\$ (460)
100-14-5025	Benefits Coordinator - Stipends- Other	1,200	1,000	400	1,200	1,200	-
100-14-5030	Benefits Coordinator - Sick Day Buy Back	2,233	-	-	-	-	-
100-14-5035	Benefits Coordinator - Benefits	22,635	18,354	7,783	35,892	21,825	(14,067)
100-14-5220	Benefits Coordinator - Training, Dues & Publications	887	-	-	1,000	1,000	-
100-14-5225	Benefits Coordinator - Supplies	2,064	627	744	2,000	1,500	(500)
100-14-5235	Benefits Coordinator - Postage & Printing	353	26	9,089	1,000	1,000	-
100-14-5290	Benefits Coordinator - Other General Expenses	687	-	201	1,500	1,000	(500)
100-14-5625	Benefits Coordinator - Internal Service Fund	1,148	728	1,779	1,779	1,868	89
	Total Benefits Coordinator	89,496	72,383	29,036	107,364	91,926	(15,438)
Department Total		\$ 1,589,531	\$ 1,622,083	\$ 1,434,961	\$ 1,721,226	\$ 1,515,798	\$ (205,428)

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Department of Information Technology

PROGRAM MANAGER: Information Technology Director

PROGRAM DESCRIPTION:

The Department of Information Technology is working to put technology to its highest and best use throughout City government in order to improve the administration of City programs and services.

The mission of the Department of Information Technology is to provide quality information technology (IT) services and solutions to principle users, effectively aligning business and technology objectives through collaboration, in order to provide the most cost-effective solutions that facilitate and improve the conduct of business for our City residents, businesses, visitors and governmental entities.

This department maintains automated data processing systems to serve all City departments. The department is responsible for the integrity of information systems utilized by the Finance, Building, Collector, Clerk, HR, Fire, Police, CDBG, Public Works, Recreation and Library departments. Additionally, this department provides IT support services for the Berwyn Development Corporation.

SERVICES:

The Department of Information Technology provides technology and services that fulfill the City's broad based information technology needs. IT plans resource commitments and provides a stable direction for the future. Further, IT strives to keep abreast of state-of-the-art innovations in the world of information technology. This department has co-responsibility for product purchases and development projects, which include initiation, management, and successful implementation. Daily duties include the responsibility and authority for review, control, Help Desk support, and improvements in such areas as:

- ✚ Desktop Services – Desktop services include functions that directly support the use of personal computers, laptops, and hand-held devices. This includes the Microsoft Office suite of tools, email, and packaged software application support.
- ✚ Web Services – Web services include hosting, designing, and administrating the City of Berwyn's external and internal set of websites. The website provides timely information regarding all aspects of the City.

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Department of Information Technology

- ✚ Application Development Services – The IT department provides limited application design and development. Application development is used to fill in the gaps and integrate various purchased application packages. All development, at present, uses Microsoft Access-based technology.
- ✚ Telecommunication Services – Includes all commercial and/or private voice communications systems and devices, commercial voice communications carrier services, telephones, Private Telephone Switches (PBX), call accounting, and voicemail. All network services from wall plugs to services, including wide area network (WAN) and local area network (LAN), broadband fiber and copper systems, and internet services.
- ✚ Architecture and Infrastructure Services – Selection and management of PCs, gateways, firewalls, switches, routers, copy machines, fax machines, security services, domain name systems (DNS), file servers, print services, email systems, web site hosting, database administration, data center operations, backup, recovery, and performance planning.
- ✚ Training Services – Provides city-wide technology related training including the Microsoft Office suite of tools, electronic mail, packaged and developed application training, and managing the given training areas.

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2021 Budgeted Expenditures by Department
Information Technology
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-16-5000	IT - Salaries	\$ 519,876	\$ 523,558	\$ 439,146	\$ 480,728	\$ 501,810	\$ 21,082
100-16-5000	IT - Stipends-Other	-	15,350	23,025	15,600	15,600	-
100-16-5030	IT - Sick Day Buy Back	13,348	19,012	19,994	19,994	23,523	3,529
100-16-5035	IT - Benefits	264,355	247,223	261,913	272,452	263,645	(8,807)
100-16-5210	IT - Vehicle Gas & Oil	737	-	-	1,000	1,500	500
100-16-5220	IT - Training, Dues, & Publications	500	4,631	-	1,000	7,200	6,200
100-16-5225	IT - Supplies	4,575	4,270	4,802	3,000	8,000	5,000
100-16-5235	IT - Postage & Printing	-	346	-	-	-	-
100-16-5290	IT - Other General Expenses	45,044	43,256	65,516	50,000	50,000	-
100-16-5290	IT - Other General Expenses-BDC	-	16,723	22,824	22,000	2,000	(20,000)
100-16-5300	IT - Professional Service	9,768	16,277	14,087	25,000	15,000	(10,000)
100-16-5300	IT - Repairs & Maintenance	-	-	-	1,000	1,000	-
100-16-5410	IT - Hardware Maintenance	40,181	47,077	61,404	41,000	46,000	5,000
100-16-5415	IT - Software Maintenance	30,403	28,734	54,442	25,000	27,500	2,500
100-16-5415	IT - Equipment Lease	19,018	19,018	-	-	40,500	40,500
100-16-5510	IT - Hardware Purchases	58,420	65,059	81,012	80,000	60,000	(20,000)
100-16-5515	IT - Software Purchases	37,399	26,786	13,617	30,000	25,000	(5,000)
100-16-5530	IT - Network Infrastructure	263,644	225,071	239,366	265,000	235,000	(30,000)
100-16-5625	IT - Internal Service Fund	8,866	10,709	13,742	13,742	14,429	687
100-16-5895-01	IT - COVID-19	-	-	18,129	-	-	-
Department Total		\$ 1,316,134	\$ 1,313,100	\$ 1,333,019	\$ 1,346,516	\$ 1,337,707	\$ (8,809)

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Fire Department

PROGRAM MANAGER: Fire Chief

PROGRAM DESCRIPTION:

The department operates three strategically located fire stations, each covering about one third of the City. The stations are manned by approximately 82 full-time firefighters. Currently we have 41 fully trained Advanced Life Support (ALS) Paramedics, and 11 fully trained Basic Life Support (BLS) Emergency Medical Technicians. The remaining members are certified at the First Responder level for medical emergencies. Our primary response area is divided by two railroad right-of-ways. The majority of the personnel work 24 hours on duty followed by 48 hours off duty. We maintain mutual aid agreements with our neighboring communities through the Mutual Aid Box Alarm System (MABAS). Our MABAS Division 11 group is affiliated state wide with other MABAS divisions. We are also associated with the Illinois Terrorism Task Force. We provide a variety of services; some of which are reactive or emergency in nature while others are proactive like fire prevention and inspection.

The Berwyn Fire Department is committed to the following values:

- ✚ **Customer Service:** Prompt and professional delivery of service to the community is our ultimate commitment.
- ✚ **Safety:** Emergency situations create dangerous work environments. Safety is our foremost consideration during performance of all tasks.
- ✚ **Teamwork:** A team-oriented approach, which promotes excellence in the performance of all tasks.
- ✚ **Outreach:** Demonstrated by professional partnerships with the Police Department and other agencies enhancing delivery of emergency services to our community.

SERVICES:

At various times, crisis situations occur which can negatively impact persons or property in the City. The Fire Department's primary responsibility is "the saving of lives and property." To facilitate the accomplishment of these goals, the Department members provide such activities as:

- ✚ Community fire prevention safety talks

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Fire Department

- ✚ Property conservation
- ✚ Fire prevention and inspection services
- ✚ Rescue procedures
- ✚ Hazardous materials response
- ✚ Emergency medical services
- ✚ Pre-incident and disaster planning
- ✚ Fire investigations

During the performance of these tasks, the department members will not knowingly engage in any behavior which will compromise the safety of its members or the citizens to which it provides emergency services. The Berwyn Fire Department exists to meet the needs of a wide variety of crisis situations that require a quick, efficient and professional response.

The following station locations serve the City and its residents:

- ✚ Station 1 (South) – 6434 Windsor Ave.
- ✚ Station 2 (North) – 6615 16th St.
- ✚ Station 3 (Center) – 6700 W. 26th St.

City of Berwyn
2021 Budgeted Expenditures by Department
Fire
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-18-5000	Fire - Salaries	\$ 7,185,227	\$ 7,521,477	\$ 7,676,604	\$ 7,810,744	\$ 7,936,686	\$ 125,942
100-18-5005	Fire - Out of Class	95,179	153,542	158,286	158,572	125,081	(33,491)
100-18-5010	Fire - Overtime	432,180	369,777	514,485	305,000	401,480	96,480
100-18-5015	Fire - Uniform Stipend	74,000	76,500	75,000	77,500	77,500	-
100-18-5020	Fire - Education Stipend	37,200	28,000	31,250	30,750	31,050	300
100-18-5025	Fire - Other Stipend	97,847	42,283	46,713	41,950	45,649	3,699
100-18-5030	Fire - Sick Day Buy Back	299,408	261,420	279,349	325,000	359,640	34,640
100-18-5035	Fire - Benefits	2,648,792	2,538,707	2,600,438	2,766,957	2,577,949	(189,008)
100-18-5040	Fire - Tuition Reimbursement	4,150	5,283	8,441	11,125	11,000	(125)
100-18-5045	Fire - Pension	1,217,979	-	-	-	-	-
100-18-5205	Fire - Utilities	11,144	11,411	11,202	12,000	11,200	(800)
100-18-5210	Fire - Vehicle Gas and Oil	78,000	52,375	31,029	55,000	58,893	3,893
100-18-5215	Fire - Telephone	11,413	7,916	8,543	10,500	10,500	-
100-18-5220	Fire - Training, Dues and Publications	42,513	35,719	13,754	47,500	47,500	-
100-18-5225	Fire - Supplies	10,355	17,116	20,149	15,500	15,445	(55)
100-18-5235	Fire - Postage and Printing	340	390	324	1,000	733	(267)
100-18-5290	Fire - Other general Expenses	38,660	33,961	50,352	48,000	48,000	-
100-18-5300-03	Fire - Collection Service Fees	40,726	43,600	210,000	150,000	212,250	62,250
100-18-5400	Fire - Repairs and Maintenance	132,563	145,003	154,206	155,000	157,300	2,300
100-18-5405	Fire - Copier Maintenance	2,472	2,116	303	2,500	2,290	(210)
100-18-5500	Fire - Equipment Purchases	30,824	75,023	78,799	76,500	76,500	-
100-18-5500-01	Fire - Turnout Gear	38,550	58,453	44,563	50,000	50,000	-
100-18-5505	Fire - Equipment Lease	154,571	141,733	141,733	142,000	109,429	(32,571)
100-18-5625	Fire - Internal Service Fund	312,967	190,327	485,099	485,099	509,354	24,255
100-18-5800	Fire - Capital outlay	175,811	-	-	-	50,000	50,000
100-18-5895-01	Fire - COVID-19	-	-	18,113	-	-	-
Department Total		\$ 13,172,871	\$ 11,812,132	\$ 12,658,745	\$ 12,778,197	\$ 12,925,429	\$ 147,232

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Police Department

PROGRAM MANAGER: Chief of Police

PROGRAM DESCRIPTION:

The Police Department of the City of Berwyn is dedicated to protecting life and property through quality police services based on honesty, integrity, and professionalism which are the essential threads of policing.

As Berwyn changes and evolves, the Police Department is undergoing a paradigm shift. Responding to the needs of the community in a timely, courteous, and professional manner is paramount; however, the need to respond professionally to crimes in progress and to thoroughly investigate those same crimes with successful prosecution of offenders as the ultimate goal cannot be overlooked.

The attached budget was carefully structured to enable the Department to continue to provide a very high level of professional, effective and efficient service to the citizens of Berwyn.

Organization:

The Police Department executive management team consists of the Chief of Police, Deputy Chief of Police, four Division Commanders, and an Executive Officer.

Responsibilities:

Each of the administrative team members assists in directing portions of the department in accordance with the Chief's direction.

Chief of Police:

The Police Chief is the chief executive and responsible for overall operations of the police department.

Deputy Chief of Police:

The Deputy Police Chief assists the Police Chief in the overall management of the department, assumes command of the department in the Chief's absence, and directly manages the following functions:

- Auxiliary police contingency
- Building and Grounds
- Capital Projects

The department is divided into four divisions each directed by a Division Commander:

- Field Operations
- Staff Operations
- Administrative Services
- Support Services

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Police Department

Division Commander – Field Operations:

The Field Operations Division is responsible for the administration of all aspects of the patrol division that includes supervision of Watch Commanders and patrol officers for all three shifts. Departmental training standards for all sworn members, as well as new officer recruit and lateral entry officer's fall under Field Operations.

The Field Operations Division Commander also serves as the Departments Liaison for all mutual aid compacts that include NIPAS (Northern Illinois Police Alarm System) a regional response team, and ILEAS (Illinois Law Enforcement Alarm System) a statewide mutual aid organization. The Field Operations Division Commander will also oversee all range and weapons management systems.

The following is a comprehensive reference of the administrative responsibilities currently organized under field operations:

- Patrol Operations
- Watch Commanders and Patrol Supervisor accountability
- Recruiting and hiring
- Personnel evaluations
- Booking Officers and detention standards
- Department training
- K9 Operations and management
- Department range master and weapons management
- Use of force management
- Crisis intervention team
- PPO orientation

Division Commander– Staff Operations:

Community Oriented Policing Strategies are an important component and philosophy of the Berwyn Police Department. The Division Commander of Staff Operations is responsible for coordinating, directing, and establishing all School Safety and Emergency Crisis planning throughout the schools in districts 201, 100, and 98.

A vital purpose of the Division Commander of Staff Operations involves coordinating, planning, and training of all Homeland Security initiatives. Homeland Security projects will enhance the City and police department efforts to build strong networks and to work extensively with other local, state, and federal law enforcement agencies as well as public and private organizations in our efforts to secure our nation and meet all established NIMS requirements.

The Division Commander of Staff Services oversees the Youth / Community Relations and Services Unit to invoke a strong partnership and interactions with the community. It is an organizational strategy of the Berwyn Police Department that allows the police and community residents to work closely together in new ways to help solve the problems of crime while maintaining a high quality of life standard in our neighborhoods

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Police Department

The following is a comprehensive reference of the administrative responsibilities currently organized under staff operations:

- Community oriented policing and related projects
- School Resource officers
- Specialized investigative units
 - Criminal Investigations
 - Youth Investigations
 - Tactical Investigations
 - Task Force officers
- Asset forfeiture
- Department litigation
- Workers Compensation
- Dispatch and Communications
- 911 systems and equipment

Division Commander – Administrative Services:

Under general direction of the Chief of Police, coordinates the development of the operating budget with the Chief and Division Administrators. The Division Commander of Administrative Services organizes and manages the Police Department budget; including financial analyses, cost recovery programs, payroll, grant administration, and conducts on-going research into cost reduction measures. The Division Commander will design and administer programs and organizational changes from variety of funding sources, and performs independent research and special studies involving data collection and analysis of departmental operations and structures, including building security and maintenance, and human resource management.

Administrative Services is the entity responsible for maintaining up-to-date department standards in all Policy, Procedures, and Department Directives to meet the highest professional standards of the Berwyn Police Department

The Division Commander of Administrative Services prepares a wide variety of written reports and project overviews that include special projects for publication and/or submission to outside organizations. Performs or participate in comprehensive management analyses of police department policies, also serves as a member of the department administrative team in problem solving, decision-making, strategic planning. Develops and coordinates activities with other city departments, other government agencies and outside organizations; provides staff assistance and managerial services.

The following is a comprehensive reference of the administrative responsibilities currently organized under staff operations:

- Department Budget
- Payroll Administration
- Grant Management and Financial reporting
- Information Services (Records)

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Police Department

- Information Technology
- Department policy review and update
- Awards and recognition
- Employee exposure and OSHA compliance

Division Commander– Support Services:

The primary responsibility of the Division Commander of Support Services is to provide assistance to the other Divisions of the Police Department in the form of personnel and equipment. The Division Commander of Support Services is responsible for carrying out the goals and objectives of this division that in turn allows the Berwyn Police Department to meet its mission in many of the departments operations.

Support Services consists of the following units of operation: Community Services, Graffiti Removal, Local Adjudication and Parking Enforcement, Records Management and Collections, traffic enforcement, department motor pool fleet management, and police equipment.

The following is a comprehensive reference of the administrative responsibilities currently organized under staff operations:

- Court Services
- Local Adjudication
- Community Service Officers
 - Animal Control
 - Parking enforcement
 - Graffiti removal
- Crossing guards
- Secondary employment
- Special events
- Traffic Unit
- NIMS and Homeland Security

Executive Officer:

The Executive Officer is a command level administrator tasked with overseeing the department through the implementation of a complete policy and procedural rewrite, strategic plan, implementation of the department assessment, transition to NIBRS reporting, and special projects.

The following is a comprehensive reference of the administrative responsibilities currently organized under staff operations:

- Strategic Plan
- Department policy and procedure re-write
- NIBRS
- Special projects

City of Berwyn
2021 Budgeted Expenditures by Department
Police
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-20-51-5000	Police - Admin - Ch of Police, Div Cdrs	\$ 746,554	\$ 870,104	\$ 1,009,596	\$ 1,107,418	\$ 1,106,273	\$ (1,145)
100-20-53-5000	Police - Sprvrs - Lieut's & Sergeant's	2,396,153	2,672,576	2,975,847	2,848,928	2,892,921	43,993
100-20-55-5000	Police - Detectives	1,791,016	1,690,366	1,997,454	1,654,726	1,842,288	187,562
100-20-57-5000	Police - Officers	5,523,134	5,417,359	5,577,945	6,097,074	5,873,452	(223,622)
100-20-59-5000	Police - Auxiliary	266,199	339,641	433,380	362,247	360,525	(1,722)
100-20-61-5000	Police - Radio operators/dispatchers	835,988	881,366	924,110	973,807	944,657	(29,150)
100-20-63-5000	Police - Community service officers	693,365	715,098	778,501	762,406	765,213	2,807
100-20-67-5000	Police - Lockup personnel	274,202	284,349	295,564	317,417	320,581	3,164
100-20-69-5000	Police - Clerks	517,874	537,055	632,721	574,135	692,737	118,602
100-20-71-5000	Police - Crossing Guards	267,284	261,002	241,421	274,557	255,078	(19,479)
100-20-5005	Police - Out of Class	4,958	5,949	5,581	7,000	5,713	(1,287)
100-20-5010	Police - Overtime	884,565	752,586	800,072	853,741	850,123	(3,618)
100-20-5015	Police - Uniform stipend	111,700	113,100	115,000	113,600	112,125	(1,475)
100-20-5020	Police - Education Stipend	78,500	77,000	85,000	76,500	76,375	(125)
100-20-5025	Police - Other Stipends	11,880	21,810	30,810	12,500	14,488	1,988
100-20-5030	Police - Buy back	1,388,225	1,161,669	1,733,801	1,278,874	1,644,943	366,069
100-20-5035	Police - Benefits	4,920,737	4,839,849	4,816,359	5,339,596	5,032,255	(307,341)
100-20-5040	Police - Tuition Reimbursement	118,506	57,583	111,470	42,000	142,000	100,000
100-20-5045	Police - Pension	1,424,327	-	-	-	-	-
100-20-5205	Police - Utilities	26,586	23,907	32,155	27,500	24,798	(2,702)
100-20-5210	Police - Vehicle Gas and Oil	276,737	181,639	131,976	180,000	180,000	-
100-20-5215	Police - Telephone	120,804	48,528	63,632	55,920	60,000	4,080
100-20-5220	Police - Training, dues and publications	54,304	86,153	133,770	95,000	105,000	10,000
100-20-5225	Police - Supplies	38,313	40,752	68,495	63,100	46,689	(16,411)
100-20-5235	Police - Postage & printing	23,680	31,369	31,516	30,200	27,938	(2,262)
100-20-5290	Police - Other general expenses	153,480	183,164	184,878	163,500	155,908	(7,592)
100-20-5300	Police - Professional Services	-	5,305	79	-	-	-
100-20-5345	Police - Speed photo enforcement	934,880	1,065,185	840,000	925,000	910,000	(15,000)
100-20-5400	Police - Repairs and maintenance	376,031	408,222	348,534	371,500	395,543	24,043
100-20-5405	Police - Copier maintenance	17,385	15,327	7,595	17,000	16,190	(810)
100-20-5500	Police - Equipment	102,179	16,066	42,533	45,000	130,000	85,000
100-20-5625	Police - Internal service fund	878,795	555,492	1,362,132	1,362,132	1,430,239	68,107
100-20-5800	Police - Capital Expenditures	-	-	-	-	75,000	75,000
100-20-5895-01	Police - COVID-19	-	-	172,826	-	94,000	94,000
Department Total		\$ 25,258,341	\$ 23,359,611	\$ 25,984,753	\$ 26,032,378	\$ 26,583,052	\$ 550,674

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Fire and Police Commission

PROGRAM MANAGER: Commission

PROGRAM DESCRIPTION:

The Board of Fire and Police Commissioners shall consist of five members to be appointed by the Mayor, by and with the consent of Council. The term of office of each member shall be three years and until his or her successor is appointed and qualified, provided that no appointment shall be made by the Mayor within thirty days of the expiration of his or her term of office.

BUDGET SUMMARY:

- This department's other general expenses account varies annually based on the number of police or fire personnel the City will hire in a given year.

City of Berwyn
 2021 Budgeted Expenditures by Department
 Fire and Police Commission
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-22-5500	Fire and Police Commission - Salaries	\$ 20,000	\$ 19,558	\$ 27,770	\$ 20,000	\$ 25,000	\$ 5,000
100-22-5035	Fire and Police Commission - Benefits	4,140	3,890	4,919	1,530	4,530	3,000
100-22-5200	Fire and Police Commission- Training, Dues, & Publications	1,047	6,173	1,761	2,500	2,500	-
100-22-5225	Fire and Police Commission - Supplies	-	63	308	250	250	-
100-22-5235	Fire and Police Commission- Postage & Printing	49	1	-	25	25	-
100-22-5290	Fire and Police Commission - Other General Expenses	11,444	17,869	1,426	1,250	1,250	-
100-22-5290-10	Fire and Police Commission - Police Testing	4,181	27,906	-	32,500	32,500	-
100-22-5290-11	Fire and Police Commission - Pre Employment Physicals	21,223	14,131	41,989	12,500	12,500	-
Department Total		\$ 62,084	\$ 89,591	\$ 78,173	\$ 70,555	\$ 78,555	\$ 8,000

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Building Department

PROGRAM MANAGER: Building Director

PROGRAM DESCRIPTION:

The Building Department is responsible for the administration and enforcement of City ordinances and building codes which establish minimum requirements for building construction, land use, signage, and property maintenance. The primary purpose of the ordinances is to establish requirements that safeguard public health, safety, sanitation, adequate light and ventilation, energy conservation, and safety from fire and other hazards attributed to the structural environment. Activities associated with the administration and enforcement of these ordinances include but are not limited to reviewing architectural and engineering plans for proposed projects, issuing permits, scheduling permit inspections, processing compliance information, scheduling compliance inspections, scheduling blight inspections, inspecting properties to identify violations and issuing citations for ordinance infractions.

SERVICES:

- ✚ Conduct Code Enforcement
- ✚ Perform Building and Zoning Review
- ✚ Issue Building Permits
- ✚ Perform Permit Inspections
- ✚ Process Compliance Information
- ✚ Respond to FOIA Requests
- ✚ Process Blight and Building Adjudication Information

City of Berwyn
 2021 Budgeted Expenditures by Department
 Building / Neighborhood Affairs
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-24-5000	Building - Salaries	\$ 608,754	\$ 608,913	\$ 603,066	\$ 661,255	\$ 678,821	\$ 17,566
100-24-5010	Building - Overtime	6,250	9,301	25,185	6,250	6,250	-
100-24-5025	Building - Stipends-Other	2,650	1,650	2,050	3,000	3,000	-
100-24-5030	Building - Sick Day Buy Back	15,309	19,632	35,921	23,138	18,395	(4,743)
100-24-5035	Building - Benefits	447,685	375,003	371,680	452,686	459,465	6,779
100-24-5205	Building - Utilities	11,290	11,736	10,682	12,000	12,000	-
100-24-5210	Building - Vehicle Gas and Oil	13,098	10,552	7,718	10,000	10,000	-
100-24-5215	Building - Telephone	14,063	14,749	12,578	15,000	15,000	-
100-24-5220	Building - Training, Dues, & Publications	80	3,579	1,011	2,500	2,500	-
100-24-5225	Building - Supplies	8,921	14,405	16,726	14,500	14,500	-
100-24-5235	Building - Postage & Printing	17,769	18,507	14,581	17,000	17,000	-
100-24-5290	Building - Oth Gen Exp/Rodent Abatement	230	2,148	22,518	41,500	51,500	10,000
100-24-5300	Building - Professional Service	426,439	434,949	358,943	430,000	400,000	(30,000)
100-24-5400	Building - Repairs and Maintenance	179,328	161,080	181,957	150,000	150,000	-
100-24-5405	Building - Copier Maintenance	1,879	1,703	716	2,000	2,000	-
100-24-5625	Building - Internal Service Fund	13,325	14,570	20,654	20,654	21,687	1,033
100-24-5895-01	Building - COVID-19	-	-	19,394	-	-	-
Department Total		\$ 1,767,070	\$ 1,702,477	\$ 1,705,380	\$ 1,861,483	\$ 1,862,118	\$ 635

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Public Works

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The Street Division provides the staff, equipment and materials to operate and maintain most of the public infrastructure in the City of Berwyn. Such infrastructure includes public roadways, signs, alleys, and City-owned lands. Other responsibilities include maintenance to all water/sewer systems, fleet vehicles and select Fire Department equipment.

SERVICES:

✚ Administration

- Management of 24 FTE employees.
- Management of the yearly budget for the Street & Fleet Divisions.
- Coordination of all calls for service and/or repair.
- Coordinate MFT and CDBG public improvement programs.
- Monitors construction and utility cuts in the City right-of-way.
- Supervision of daily operations of all services provided by the Division.
- Respond to resident questions, inquiries and requests.

✚ Street Maintenance

- Street patching, repairs, and maintenance.
- Street striping and signage.
- Alleyway maintenance.
- Sweep all City streets.
- Pickup and discard dead animals and trash from City right-of-way.

✚ Forestry

- Maintain City owned urban forest.
- Tree City USA for over 25 consecutive years.
- Remove dead, dying or diseased trees.
- Coordinate the replanting of trees within the city owned right-of-way.

✚ Ice and Snow Control

- Provide prompt quality response for snow and ice issues to maintain safe vehicular travel.

✚ Turf Maintenance

- Cut grass and weeds in public areas.

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Public Works

✚ Traffic and Parking Control

- Coordinate all traffic control and signage.
- Conduct traffic and safety studies.
- Installation, repair and replacement of street signs and posts.
- Install and maintain all roadway and parking pavement markings and markers.
- Install and repair parking meters.

✚ Fleet Maintenance

- Maintenance and repair of all Public Works vehicles and equipment as well as Police, Building, Parking and select Fire Department vehicles.
- Maintenance of City fueling station.

✚ Public Works Building

- Maintain grounds at Public Works facilities.
- Storage of equipment and materials for Public Works and other departments.

✚ Work for Other Departments

- Provide signage, manpower and cleanup for parades, block parties and special events.
- Cleanup of debris and trash due to accidents or ordinance violations.
- Assist elsewhere when requested.

City of Berwyn
2021 Budgeted Expenditures by Department
Public Works
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-26-35-5000	Streets - Salaries	\$ 1,495,626	\$ 1,454,173	\$ 1,511,955	\$ 1,773,325	\$ 1,826,525	\$ 53,200
100-26-35-5010	Streets - Overtime	76,653	70,866	62,294	98,000	100,000	2,000
100-26-35-5015	Streets - Uniform stipend	19,673	19,487	18,783	23,100	22,575	(525)
100-26-35-5025	Streets - Other stipend	390	18,360	1,360	750	4,973	4,223
100-26-35-5030	Streets - Sick day buyback	80,442	22,188	50,438	50,000	43,831	(6,169)
100-26-35-5035	Streets - Benefits	820,845	750,620	823,585	838,843	821,708	(17,135)
100-26-35-5205	Streets - Utilities	20,590	16,737	14,600	18,500	19,000	500
100-26-35-5210	Streets - Vehicle gas & oil	108,233	82,541	70,972	95,000	90,000	(5,000)
100-26-35-5215	Streets - Telephone	1,297	7,108	7,218	3,500	6,800	3,300
100-26-35-5215	Streets - Training, dues, & publications	13,988	28,723	21,440	20,500	20,000	(500)
100-26-35-5225	Streets - Supplies	131,662	144,788	73,471	144,450	152,358	7,908
100-26-35-5235	Streets - Postage & printing	6,689	6,040	4,628	10,000	9,500	(500)
100-26-35-5290	Streets - Other general expenses	83,623	7,493	1,210	5,000	7,500	2,500
100-26-35-5300	Streets - Professional services	451,116	408,959	260,975	590,000	593,712	3,712
100-26-35-5400	Streets - Repairs and maintenance	371,868	462,341	485,477	372,000	393,272	21,272
100-26-35-5405	Streets - Copier maintenance	1,396	1,242	196	1,400	1,400	-
100-26-35-5500	Streets - Equipment	-	1,384	40,300	2,500	2,500	-
100-26-35-5505	Streets - Equipment lease	56,910	56,910	157,824	135,000	120,000	(15,000)
100-26-35-5625	Streets - Internal service fund	61,085	42,806	94,682	94,682	99,416	4,734
100-26-35-5800	Streets - Capital Outlay	-	22,400	35,911	99,000	55,000	(44,000)
100-26-35-5895-01	Streets - COVID-19	-	-	23,832	-	-	-
	Total Streets	\$ 3,802,076	\$ 3,625,166	\$ 3,761,211	\$ 4,375,550	\$ 4,390,070	\$ 14,520
100-26-37-5000	Fleet - Salaries	\$ 67,330	\$ 68,123	\$ 73,774	\$ 72,330	\$ 74,865	\$ 2,535
100-26-37-5010	Fleet - Overtime	6,110	7,245	2,251	4,500	5,257	757
100-26-37-5015	Fleet - Uniform stipend	526	637	131	1,000	1,000	-
100-26-37-5025	Fleet - Other stipend	-	1,000	-	450	450	-
100-26-37-5030	Fleet - Sick day buyback	257	815	-	2,000	1,000	(1,000)
100-26-37-5035	Fleet - Benefits	36,776	34,589	35,083	36,337	36,341	4
100-26-37-5210	Fleet - Vehicle gas & oil	6,207	3,331	1,977	9,000	9,000	-
100-26-37-5225	Fleet - Supplies	150,372	155,637	121,192	142,000	150,000	8,000
100-26-37-5235	Fleet - Postage & printing	290	1,309	1,257	-	1,400	1,400
100-26-37-5290	Fleet - Other general expenses	-	1,500	312	2,500	1,000	(1,500)
100-26-37-5300	Fleet - Professional services	50,524	43,680	75,646	45,000	70,000	25,000
100-26-37-5400	Fleet - Repairs and maintenance	51,571	2,600	37,092	73,500	58,000	(15,500)
100-26-37-5500	Fleet - Equipment	-	-	-	2,500	2,500	-
100-26-37-5625	Fleet - Internal service fund	2,178	3,028	3,376	3,376	3,545	169
	Total Fleet	\$ 372,141	\$ 323,494	\$ 352,091	\$ 394,493	\$ 414,358	\$ 19,865
Department Total		\$ 4,174,217	\$ 3,948,660	\$ 4,113,302	\$ 4,770,043	\$ 4,804,428	\$ 34,385

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Zoning Board

PROGRAM MANAGER: Board Chairman

PROGRAM DESCRIPTION:

The Zoning Board schedules and holds hearings in matters wherein citizens of the City are appealing a decision of the Building Department involving requests for variations from the terms of the Zoning Code, establishment of a conditional use or change in a non-conforming use. All decisions with four (4) or more votes in favor or against, are submitted to the City Council with a resolution, a specific recommendation, and if applicable, an ordinance. If less than four (4) votes are made for or against, the board makes no recommendation. The City Council makes the final decision in all such matters as described above.

The Board can reverse, affirm (wholly or partly), modify or amend any order or decision of a City Official in regard to matters that do not involve a variation, conditional use or non-conforming use; and also may make decisions in regard to the interpretation of the Zoning Code. In these matters, the Board has the powers of the City Official from whom the appeal is taken and the decision is final.

The Board can also hold special hearings as requested by the City Council involving the Zoning Code. The Chairman is responsible for publishing notices of meetings, and is available to give instructions as to procedures of the Board, render legal opinions, and make recommendations for amendments to the Zoning Code.

City of Berwyn
 2021 Budgeted Expenditures by Department
 Zoning Board
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-28-5000	Zoning - Salaries	\$ 8,745	\$ 6,360	\$ 6,360	\$ 6,360	\$ 6,360	\$ -
100-28-5035	Zoning - Benefits	669	547	669	487	487	-
100-28-5235	Zoning - Postage & printing	-	-	-	3,000	3,000	-
100-28-5290	Zoning - Other general expenses	-	-	-	6,000	6,000	-
Department Total		\$ 9,414	\$ 6,907	\$ 7,029	\$ 15,847	\$ 15,847	\$ -

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Committee and Planning

PROGRAM MANAGER: Mayor and City Council

PROGRAM DESCRIPTION:

The Committee and Planning Department of the City of Berwyn is where economic development expenditures to third parties are recorded. This department does not support any employees.

SERVICES:

Within this department the City records the following:

- ✚ Donations to other organizations
- ✚ Non-TIF related Berwyn Development Corporation fees
- ✚ Regional Housing Authority expenditures
- ✚ Utility tax rebates to other taxing units

City of Berwyn
 2021 Budgeted Expenditures by Department
 Committee and Planning
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-30-5105	Community Programs	\$ 2,276	\$ 1,667	\$ -	\$ 3,500	\$ 3,500	\$ -
100-30-5105-04	West Central Municipal Conference	25,362	25,362	25,554	26,000	26,000	-
100-30-5105-05	Berwyn Historic Preservation Commission	-	334	-	2,500	2,500	-
100-30-5105-06	Utility Tax Rebate	75,212	63,195	76,649	85,000	85,000	-
100-30-5105-08	Berwyn Historical Society	10,000	-	-	5,000	-	(5,000)
100-30-5105-30	BDC Admin Fee	86,000	86,000	86,000	86,000	86,000	-
100-30-5290	Committee & Planning - Other general expenses	3,225	1,205	-	4,500	3,000	(1,500)
Department Total		\$ 202,075	\$ 177,763	\$ 188,203	\$ 212,500	\$ 206,000	\$ (6,500)

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Recreation Department

PROGRAM MANAGER: Director of Recreation

PROGRAM DESCRIPTION:

The City of Berwyn provides comprehensive community-wide parks and recreation services through the Recreation Department with policies and budget development determined by the Mayor and the City council. The Recreation Department is committed to the effective and responsible management of parks, open space, facilities and resources to satisfy the recreational needs of the community; and to deliver quality, benefit-based leisure services and programs that meet the varied needs and interests of the community in a cooperative, innovative, and responsive manner.

The Recreation Department is responsible for providing year round recreational programs and activities for all age groups. These include community special events, athletic programs, sports camps, day care camps, tot programs, swimming programs, adult athletic programs, family events, and senior adult activities. In addition, the Recreation Department collaborates with and assists many Berwyn groups, organizations, and clubs to provide recreation services throughout the community.

The Recreation Department is responsible for six park sites, one Olympic sized swimming pool, and a recreation center. Major responsibilities include routine maintenance of resources, facilities, and equipment, including and providing support services for recreation programs; and park improvements and development.

City of Berwyn
2021 Budgeted Expenditures by Department
Recreation
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-32-5000	Recreation - Salaries	\$ 809,706	\$ 759,957	\$ 451,368	\$ 850,000	\$ 637,500	\$ (212,500)
100-32-5030	Recreation - Sick day buy back	12,274	12,704	13,273	13,273	14,059	786
100-32-5035	Recreation - Benefits	257,344	229,575	209,646	257,481	235,263	(22,218)
100-32-5100	Recreation - Special events	60,220	65,104	16,249	80,000	60,000	(20,000)
100-32-5105	Recreation - Community programs	-	243	230	-	-	-
100-32-5205	Recreation - Utilities	28,485	31,012	20,409	35,000	35,000	-
100-32-5210	Recreation - Vehicle Gas and Oil	15,884	12,353	7,912	13,000	13,000	-
100-32-5215	Recreation - Telephone	8,217	9,661	8,851	10,000	10,000	-
100-32-5220	Recreation - Training, dues, & publications	2,057	1,539	1,539	2,500	2,500	-
100-32-5225	Recreation - Supplies	99,303	119,343	63,340	115,000	115,000	-
100-32-5235	Recreation - Postage & printing	228	347	3,314	2,000	2,000	-
100-32-5290	Recreation - Other general expenses	81,532	71,872	55,697	70,000	52,500	(17,500)
100-32-5300	Recreation - Professional Services	10,539	5,325	-	20,000	15,000	(5,000)
100-32-5400	Recreation - Repairs and maintenance	139,662	219,772	95,698	160,000	160,000	-
100-32-5405	Recreation - Copier maintenance	1,335	1,243	145	800	800	-
100-32-5500	Recreation - Equipment	-	220	-	-	-	-
100-32-5625	Recreation - Internal service fund	23,125	17,132	35,844	35,844	37,636	1,792
100-32-5800	Recreation - Capital outlay	-	4,600	-	15,000	15,000	-
100-32-5895-01	Recreation - COVID-19	-	-	1,996	-	-	-
Department Total		\$ 1,549,911	\$ 1,562,002	\$ 985,511	\$ 1,679,898	\$ 1,405,258	\$ (274,640)

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Community Relations

PROGRAM MANAGER: Community Relations Director

PROGRAM DESCRIPTION:

The Community Relations Director along with the Commissioners work to promote equal opportunity in employment, housing and access to public accommodations, combat unlawful discrimination and to enforce the Community Relations Ordinance.

Persons who believe they have been discriminated against may file a complaint within one year of the alleged violation.

The Community Relations Ordinance and its policy is further outlined in the City of Berwyn's Code of Ordinances, Chapter 620

SERVICES:

The Community Relations Director is available to attend meetings as a representative of the Community Relations Commission as well as answers questions pertaining to City services.

City of Berwyn
 2021 Budgeted Expenditures by Department
 Community Relations
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-34-5000	Community Relations - Salaries	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
100-34-5035	Community Relations - Benefits	383	383	383	383	383	-
100-34-5290	Community Relations - Other general expenses	-	-	-	1,400	-	(1,400)
Department Total		\$ 5,383	\$ 5,383	\$ 5,383	\$ 6,783	\$ 5,383	\$ (1,400)

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Senior Services

The Senior Services department takes on various senior programs including snow removal, lawn care services, the City's handy man program, and PACE transporting services. Revenues include grant funding for senior programs and nominal fees received for assistance.

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City of Berwyn
2021 Budgeted Expenditures by Department
Senior Services
12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
100-46-5000	Senior Services - Salaries	\$ 210,585	\$ 238,520	\$ 243,312	\$ 260,959	\$ 269,412	\$ 8,453
100-46-5000	Senior Services - Overtime	1,737	2,759	1,053	500	500	-
100-46-5030	Senior Services - Stipends- Other	1,200	1,200	1,200	800	800	-
100-46-5030	Senior Services - Sick Day Buy Back	4,193	3,557	3,494	5,000	4,136	(864)
100-46-5035	Senior Services - Benefits	76,803	77,950	94,273	84,978	109,042	24,064
100-46-5100-03	Senior Services - Special Events Senior Breakfast	7,350	6,847	100	7,400	7,400	-
100-46-5210	Senior Services - Vehicle Gas & Oil	27,564	20,941	11,382	20,000	15,000	(5,000)
100-46-5215	Senior Services - Telephone	3,784	4,776	4,405	3,500	5,000	1,500
100-46-5225	Senior Services - Supplies	1,271	916	857	500	500	-
100-46-5235	Senior Services - Postage & Printing	6,925	7,848	1,897	7,000	7,000	-
100-46-5290	Senior Services - Other General Expenses	492	258	239	2,500	2,000	(500)
100-46-5300	Senior Services - Professional Services	1,504	2,875	2,202	2,000	2,000	-
100-46-5400	Senior Services - Repairs & Maintenance	98,185	104,446	106,133	95,000	110,000	15,000
100-46-5405	Senior Services - Copier Maintenance	1,024	917	277	1,000	1,000	-
100-46-5505	Senior Services - Equipment Lease	5,500	8,326	5,400	72,000	15,000	(57,000)
100-46-5625	Senior Services - Internal Service Fund charges	8,114	6,153	12,577	12,577	13,206	629
100-46-5895-01	Senior Services - COVID-19	-	-	61	-	-	-
Department Total		\$ 456,231	\$ 488,289	\$ 488,862	\$ 575,714	\$ 561,996	\$ (13,718)

**City of Berwyn
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Other City Departments

The following department is also included in the City's General Fund. This department represents other statutory expenditures that are City-wide costs. The City's general administration is responsible for monitoring expenditures within this department.

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City of Berwyn
 2021 Budgeted Expenditures by Department
 Statutory
 12/31/2021

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Benefits	To be allocated to various departments:						
100-17-5035	Benefit Pool	\$ 103,370	\$ 225,072	\$ 113,672	\$ 7,000	\$ 7,000	\$ -
100-17-5290	Other General Expenses	13,815	104,785	9,922	5,000	5,000	-
100-17-5300-01	Auditing & Actuarial expense	52,013	55,969	45,031	52,144	54,751	2,607
100-17-5300-09	Payroll Services	-	-	-	-	-	-
100-17-5300-10	New World Maintenance	42,892	45,036	54,042	45,850	50,435	4,585
100-17-5705	Interest on LOC	-	-	-	-	-	-
100-17-5710	Bad debt expense	5,155	-	-	3,500	3,500	-
Department Total		\$ 217,245	\$ 430,862	\$ 222,667	\$ 113,494	\$ 120,686	\$ 7,192

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Library

This fund is used to account for the spending of funds for the operations of the Berwyn Public Library. The Berwyn Public Library is administered by a nine member board appointed by the City's Mayor, with the advice and consent of City Council.

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Library

PROGRAM MANAGER:

Director of Library Services

PROGRAM DESCRIPTION:

The Berwyn Public Library is a driving force behind a vibrant and diverse community. The Berwyn Public Library (BPL) supports our community by:

- Providing a welcoming and accessible environment in which all individuals receive professional service and assistance in fulfilling their educational, research, literacy and entertainment needs.
- Educating and empowering the public through the preservation and distribution of timely and accurate information as guided by the Principles of Intellectual Freedom.
- Offering people of all ages and backgrounds a stimulating environment in which to discover a love of lifelong learning.

The Library offers dynamic service-oriented programs and services and participates in creating a literate public by offering a place where adults can learn and practice new skills and children are given opportunities to interact with books and enjoy stories.

SERVICES:

Public libraries provide equal access to information of all kinds. In fact, libraries are among the first American institutions immigrants turn to for help in learning how to read, write and speak English. Under a literacy umbrella, BPL offers direct literacy programming, curriculum support, and hosts community organizations offering literacy services.

**City of Berwyn
Library Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
205-40-4000	Library - Property Tax Revenue	\$ 3,336,784	\$ 3,385,280	\$ 3,330,593	\$ 3,392,808	\$ 3,392,808	\$ -
205-40-4270	Library - Rental Revenue	-	-	-	-	-	-
205-40-4350	Library - Book Fines	14,297	10,800	6,241	16,000	8,000	(8,000)
205-40-4400	Library - Grant Revenue	4,999	50,000	-	25,000	35,000	10,000
205-40-4415	Library - Copier Revenue	12,942	14,473	2,604	13,000	14,000	1,000
205-40-4420	Library - Per Capita Revenue	114,812	-	-	70,821	70,821	-
205-40-4425	Library - Video Rental Revenue	-	-	-	-	-	-
205-40-4430	Library - Building Revenue	9,738	12,810	8,813	7,000	8,724	1,724
205-40-4800	Library - Interest Income	4,147	7,362	1,534	750	600	(150)
205-40-4835	Library - Other Misc Revenue	1	12,000	-	-	-	-
	Total Library Revenues	3,497,720	3,492,725	3,347,785	3,525,379	3,529,953	4,574
Expenditures							
205-40-5000	Library - Salaries	\$ 1,441,602	\$ 1,579,342	\$ 1,776,047	\$ 1,857,110	\$ 1,910,053	\$ 52,943
205-40-5010	Library - Overtime	58	78	-	2,000	2,000	-
205-40-5025	Library - Stipends Other	3,650	3,800	5,275	4,200	5,000	800
205-40-5030	Library - Sick Day Buy Back	32,499	20,524	12,009	35,000	29,279	(5,721)
205-40-5035	Library - Benefits	805,842	806,420	825,434	906,315	942,838	36,523
205-40-5040	Library - Tuition Reimbursement	-	10,724	8,880	15,000	15,000	-
205-40-5105	Library - Community Programs	42,480	41,660	30,765	30,000	40,800	10,800
205-40-5200-09	Library - Director Expense	350	40	-	800	800	(200)
205-40-5200-10	Library - Board Expense	265	1,730	709	10,000	7,000	(3,000)
205-40-5205	Library - Utilities	14,500	14,487	11,138	14,000	15,000	1,000
205-40-5210	Library - Vehicle Gas & Oil	290	99	104	500	250	(250)
205-40-5215	Library - Telephone	22,143	23,098	26,878	22,000	23,000	1,000
205-40-5220	Library - Training, Dues, & Publications	9,478	26,207	10,660	24,000	20,000	(4,000)
205-40-5225	Library - Supplies	57,368	131,197	74,485	108,800	94,821	(13,979)
205-40-5235	Library - Postage & Printing	878	2,451	180	1,800	1,800	-
205-40-5245	Library - Books	258,564	263,385	213,431	273,500	262,000	(11,500)
205-40-5250	Library - Audio Visual	37,970	40,243	21,076	39,000	35,000	(4,000)
205-40-5255	Library - Periodicals	13,214	13,297	14,135	18,000	15,000	(3,000)
205-40-5290	Library - Other General Expenses	15,292	14,351	6,138	25,000	20,000	(5,000)
205-40-5400	Library - Repairs & Maintenance	143,647	133,275	110,134	150,000	140,000	(10,000)
205-40-5520	Library - Computer System	38,881	46,265	46,278	60,000	60,000	-
205-40-5525	Library - Computer Support Databases	12,065	30,513	29,245	67,000	60,000	(7,000)
205-40-5625	Library - Internal Service Fund Charge	22,038	25,805	21,412	21,551	22,629	1,078
205-40-5660	Library - Promotions	12,234	17,574	11,126	18,800	15,000	(3,800)
205-40-5665	Library - Reciprocal Borrowing	437	592	1,746	1,500	2,000	500
205-40-5800	Library - Capital Improvement	97,911	454,400	148,645	230,000	200,000	(30,000)
205-40-5895-01	Library - COVID-19	-	-	28,837	-	-	-
	Total Library Expenditures	3,083,697	3,701,537	3,435,767	3,935,876	3,939,070	3,194
	Revenues Less Expenditures	414,023	(208,812)	(87,982)	(410,497)	(409,117)	\$ 1,380
	Fund Balance Beginning	1,498,766	1,912,788	1,703,977	1,703,977	1,615,995	
	Projected Ending Fund Balance	\$ 1,912,789	\$ 1,703,977	\$ 1,615,995	\$ 1,293,480	\$ 1,206,878	

**City of Berwyn
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For the Fiscal Year Beginning January 1, 2021

Community Development

This fund is used to account for the revenues and expenditures incurred under the City's Community Development Block Grant (CDBG) program. Revenues are received from the Federal Department of Housing and Urban Development (HUD).

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**City of Berwyn
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Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Community Development

PROGRAM MANAGER: Director of Community Development

PROGRAM DESCRIPTION:

Administer Community Development Block Grant funds according to federally mandated guidelines required By HUD

SERVICES:

- ✚ To provide 15% of allocated funds to Public Service Agencies, through a sub-recipient agreement (as approved by City Council), their monitoring and their reporting as required.
- ✚ Provide a Single Family Rehabilitation Program to those residents of Berwyn who qualify under the Federal guidelines.
- ✚ Provide the City of Berwyn funds for infrastructure modifications with the federally designated low-mod population areas.

City of Berwyn
Community Development Fund
2021 Budget

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
210-4400	Grant Income	\$ 1,241,957	\$ 1,084,176	\$ 777,469	\$ 1,176,799	\$ 2,497,363	\$ 1,320,564
210-4405	Loan Repayments	73,276	143,563	135,233	64,782	132,436	67,654
210-4800	Interest Income	38	123	-	-	-	-
210-4900	Transfer From Other Funds	70,033	24,192	-	-	-	-
	Total Community Development Revenues	1,385,305	1,252,054	912,702	1,241,581	2,629,799	1,388,218
Expenditures							
Administration							
210-42-5000	Community Development - Salaries	\$ 156,376	\$ 156,798	\$ 163,451	\$ 163,627	\$ 165,867	\$ 2,240
210-42-5025	Community Development - Stipends Other	1,300	1,200	1,200	1,200	1,200	-
210-42-5030	Community Development - Sick Day Buy Back	5,357	6,322	-	7,656	7,627	(29)
210-42-5035	Community Development - Benefits	99,756	93,990	94,398	101,467	97,684	(3,783)
210-42-5205	Community Development - Utilities	2,758	3,242	3,977	-	-	-
210-42-5215	Community Development - Telephone	1,684	738	1,054	1,200	1,200	-
210-42-5220	Community Development - Training, Dues, & Publications	-	1,859	-	3,650	9,050	5,400
210-42-5225	Community Development - Supplies	1,045	513	706	600	800	200
210-42-5235	Community Development - Postage & Printing	3,673	640	5,302	1,300	13,400	12,100
210-42-5290	Community Development - Other General Expenses	77	3,106	1	188	14,564	14,376
210-42-5300	Community Development - Professional Services	26,493	1,430	25,398	26,802	39,260	12,458
210-42-5400	Community Development - Repairs & Maintenance	863,608	792,229	241,170	842,601	881,122	38,521
210-42-5405	Community Development - Copier Maintenance	1,213	908	76	600	500	(100)
210-42-5625	Community Development - Internal Service Fund	13,244	10,814	10,190	10,190	10,700	510
210-42-5895	Community Development - Contingency	355	-	-	-	-	-
	Total Administration	1,177,139	1,073,789	546,923	1,161,081	1,242,974	81,893
Program Expenditures							
210-42-5105	Community Development - Community Programs	\$ 151,866	\$ 157,961	\$ 127,743	\$ 80,500	\$ 1,386,825	\$ 1,306,325
	Total Community Development Expenditures	1,329,005	1,231,750	674,666	1,241,581	2,629,799	1,388,218
	Revenues Less Expenditures	56,300	20,304	238,036	-	-	\$ -
	Fund Balance Beginning	(314,640)	(258,340)	(238,036)	(238,036)	-	-
	Projected Ending Fund Balance	\$ (258,340)	\$ (238,036)	\$ -	\$ (238,036)	\$ -	\$ -

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Foreign Fire Fund

This fund accounts for the proceeds and spending of the foreign fire insurance tax. This fund is administered by the City's Foreign Fire Insurance Board. The board consists of the City's Fire Chief and three officers elected by the City's fire department staff. Funds must be used for the benefit of the Fire Department.

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**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

PROGRAM MANAGER: Foreign Fire Tax Board

PROGRAM DESCRIPTION:

The Berwyn Foreign Fire Tax Board shall consist of five members to be elected by the members of the Berwyn Fire Department. The offices shall consist of a President, Secretary-Treasurer and three Trustees (one from each shift). The terms of each office shall be two years and elections shall be staggered.

BUDGET SUMMARY:

The Foreign Fire Tax Board's general expense account varies annually based on the dollar amount collected by the Illinois Municipal League.

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**City of Berwyn
Foreign Fire Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
255-4055	Foreign Fire - Insurance Tax	\$ 50,318	\$ 54,037	\$ 50,475	\$ 52,000	\$ 50,505	\$ (1,495)
255-4800	Foreign Fire - Interest Income	<u>2</u>	<u>21</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Foreign Fire Revenues	<u>50,320</u>	<u>54,058</u>	<u>50,475</u>	<u>52,000</u>	<u>50,505</u>	<u>(1,495)</u>
Expenditures							
255-5220	Foreign Fire - Training, Dues, & Publications	\$ 750	\$ -	\$ 8,000	\$ 9,000	\$ 10,000	\$ 1,000
255-5225	Foreign Fire - Supplies	7,281	15,120	7,000	7,000	7,000	-
255-5290	Foreign Fire - Other General Expenses	5,848	7,878	5,000	5,000	5,000	-
255-5400	Foreign Fire - Repairs	2,172	711	4,000	6,000	7,000	1,000
255-5500	Foreign Fire - Equipment	17,742	32,559	24,000	22,000	22,000	-
255-5800	Foreign Fire - Capital	<u>9,595</u>	<u>-</u>	<u>1,751</u>	<u>3,000</u>	<u>1,000</u>	<u>(2,000)</u>
	Total Foreign Fire Expenditures	<u>43,388</u>	<u>56,268</u>	<u>49,751</u>	<u>52,000</u>	<u>52,000</u>	<u>-</u>
	Revenues Less Expenditures	6,932	(2,210)	724	-	(1,495)	\$ (1,495)
	Fund Balance Beginning	<u>54,133</u>	<u>61,065</u>	<u>58,855</u>	<u>58,855</u>	<u>59,579</u>	
	Projected Ending Fund Balance	<u>\$ 61,065</u>	<u>\$ 58,855</u>	<u>\$ 59,579</u>	<u>\$ 58,855</u>	<u>\$ 58,084</u>	

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Motor Fuel Tax Fund

This fund is used to account for the proceeds received from the State for the City's share of motor fuel taxes. Spending within this fund is restricted by state regulations. Generally speaking, expenditures are for the maintenance and improvement of City streets. The City annually prepares a plan for the subsequent year's spending which is then submitted to the state for approval.

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**City of Berwyn
Motor Fuel Tax Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
215-4410	MFT - State Allotment	1,511,320	1,868,822	1,791,289	1,992,900	2,590,900	598,000
215-4800	MFT - Interest Income	55,087	46,139	12,083	45,000	20,000	(25,000)
	Total MFT Revenues	<u>1,566,407</u>	<u>1,914,961</u>	<u>1,803,372</u>	<u>2,037,900</u>	<u>2,610,900</u>	<u>573,000</u>
Expenditures							
215-5205	MFT - Utilities	\$ 416,931	\$ 413,448	\$ 408,625	\$ 366,000	\$ 372,000	\$ 6,000
215-5225	MFT - Supplies	-	8,182	-	-	-	-
215-5225-05	MFT - Rock Salt	168,993	162,655	228,989	239,400	239,400	-
215-5300	MFT - Professional services	183,761	127,626	611,447	77,500	104,500	27,000
215-5400-02	MFT - Repair & Maintenance Street/Sidewalk	-	615,099	476,740	800,000	1,350,000	550,000
215-5400-03	MFT - Repair & Maintenance Traffic Control	468,935	433,370	323,356	510,000	525,000	15,000
215-5800	MFT - Capital Projects (Project Construction)	-	229,241	-	-	-	-
	Total MFT Expenditures	<u>1,238,620</u>	<u>1,989,621</u>	<u>2,049,157</u>	<u>1,992,900</u>	<u>2,590,900</u>	<u>598,000</u>
	Revenues less Expenditures	327,787	(74,660)	(245,785)	45,000	20,000	\$ (25,000)
	Fund Balance Beginning	<u>1,726,549</u>	<u>2,054,336</u>	<u>1,979,676</u>	<u>1,979,676</u>	<u>1,733,891</u>	
	Projected Ending Fund Balance	<u>\$ 2,054,336</u>	<u>\$ 1,979,676</u>	<u>\$ 1,733,891</u>	<u>\$ 2,024,676</u>	<u>\$ 1,753,891</u>	

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

**South Berwyn Corridor
Tax Increment Financing District**

This fund is used to accumulate tax increment generated by the South Berwyn TIF district. The increment must be used for redevelopment costs within the geographical boundaries of the district and expenditures as outlined in the project plan. The district was created on January 28, 1997. The daily activities of the district are administered by the Berwyn Development Corporation and overseen by the City.

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**City of Berwyn
South Berwyn TIF Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
220-4000	Property Taxes - South Berwyn TIF	\$ 941,475	\$ 988,351	\$ 1,042,815	\$ 1,184,742	\$ 1,220,284	\$ 35,542
220-4800	Interest Income	453	2,213	213	-	-	-
	Total South Berwyn TIF Revenues	941,928	990,564	1,043,028	1,184,742	1,220,284	35,542
Expenditures							
220-5200	TIF Management Services - BDC	\$ 94,997	\$ 120,294	\$ 365,316	\$ 292,253	\$ 292,253	\$ -
220-5205	Utilities						
220-5700	Sedgwick Project Installment Note - Principal	155,161	-	-	-	-	-
220-5705	Sedgwick Project Installment Note - Interest	5,819	-	-	-	-	-
220-5800	South Berwyn Corridor TIF - Expenses	23,092	86,259	102,771	396,122	293,957	(102,165)
220-5800-60	Capital Outlay Depot Underground Construction					130,926	
220-5900	Transfer to Bond & Interest for Garage Debt/Ridgeland TIF	454,679	536,167	536,167	536,167	586,190	50,023
	Total South Berwyn TIF Expenditures	733,748	742,720	1,004,254	1,224,542	1,303,326	(52,142)
	Revenues less Expenditures	208,180	247,844	38,774	(39,800)	(83,042)	\$ 87,684
	Fund Balance Beginning	(333,184)	(125,004)	122,840	122,840	161,614	
	Projected Ending Fund Balance	\$ (125,004)	\$ 122,840	\$ 161,614	\$ 83,040	\$ 78,572	

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

**Ridgeland
Tax Increment Financing District**

This fund is used to accumulate tax increment generated by the RidgelandTIF district. The increment must be used for redevelopment costs within the geographical boundaries of the district and expenditures as outlined in the project plan. The district was created on February 25, 2020. The daily activities of the district are administered by the Berwyn Development Corporation and overseen by the City.

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**City of Berwyn
Ridgeland TIF Fund
2021 Budget**

Account Number	Account Name	2020 Projected	2021 Budget
Revenues			
221-4000	Property Taxes - Ridgeland TIF	\$ -	\$ -
221-4250	Reimbursements	-	50,000
	Total South Berwyn TIF Revenues	-	50,000
Expenditures			
221-5800	Ridgeland TIF - Expenses	\$ -	\$ 50,000
	Total Ridgeland TIF Expenditures	-	50,000
	Revenues less Expenditures	-	-
	Fund Balance Beginning	-	-
	Projected Ending Fund Balance	\$ -	\$ -

**City of Berwyn
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Annual Budget**

For the Fiscal Year Beginning January 1, 2021

**Harlem Avenue
Tax Increment Financing District**

This fund is used to accumulate tax increment generated by the Harlem Avenue TIF district. The increment must be used for redevelopment costs within the geographical boundaries of the district and expenditures as outlined in the project plan. The district was created on January 1, 2012. The daily activities of the district are administered by the Berwyn Development Corporation and overseen by the City.

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**City of Berwyn
Harlem TIF
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
223-4000	Property Taxes - Harlem Ave.	\$ 1,086,749	\$ 696,910	\$ 2,008,185	\$ 1,500,000	\$ 1,545,000	\$ 45,000
223-4800	Interest Income	755	1,666	74	-	-	-
	Total Harlem TIF Revenues	<u>1,087,504</u>	<u>698,576</u>	<u>2,008,259</u>	<u>1,500,000</u>	<u>1,545,000</u>	<u>45,000</u>
Expenditures							
223-5200	TIF Management Services - BDC	\$ 353,193	\$ 695,183	\$ 462,527	\$ 370,021	\$ 370,021	\$ -
223-5700	TIF Principal Expenses	103,272	107,800	113,665	112,736	117,788	5,052
223-5705	TIF Interest Expenses	69,891	65,363	59,498	60,427	55,374	(5,053)
223-5800	Harlem Avenue - TIF Expenses	61,515	246,939	337,681	755,014	1,001,816	246,802
	Total Harlem TIF Expenditures	<u>587,871</u>	<u>1,115,285</u>	<u>973,371</u>	<u>1,298,198</u>	<u>1,544,999</u>	<u>246,801</u>
	Revenues less Expenditures	499,633	(416,709)	1,034,888	201,802	1	<u>\$ (201,801)</u>
	Fund Balance Beginning	(300,127)	199,506	(217,203)	(217,203)	817,685	
	Projected Ending Fund Balance	<u>\$ 199,506</u>	<u>\$ (217,203)</u>	<u>\$ 817,685</u>	<u>\$ (15,401)</u>	<u>\$ 817,686</u>	

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

**Roosevelt Road
Tax Increment Financing District**

This fund is used to accumulate tax increment generated by the Roosevelt Road TIF district. The increment must be used for redevelopment costs within the geographical boundaries of the district and expenditures as outlined in the project plan. The district was created on January 28, 1997. The daily activities of the district are administered by the Berwyn Development Corporation and overseen by the City.

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**City of Berwyn
Roosevelt TIF
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
230-4000	Property Taxes - Roosevelt Road	\$ 587,896	\$ 591,193	\$ 746,263	\$ 761,006	\$ 783,836	\$ 22,830
230-4800	Interest Income	725	1,026	176	-	-	-
	Total Roosevelt TIF Revenues	588,621	592,219	746,439	761,006	783,836	22,830
Expenditures							
230-5200	TIF Management Services - BDC	\$ 281,310	\$ -	\$ 221,553	\$ 187,726	\$ 187,726	\$ -
230-5700	Debt Expenses	-	-	-	-	300,000	\$ 300,000
230-5705	TIF Interest Expenses	47,500	15,000	15,000	15,000	1,250	(13,750)
230-5800	Roosevelt Road - TIF Expenses	362,148	90,850	102,679	143,861	617,286	473,425
230-5900	Transfer to Bond and Interest	277,434	293,395	286,825	286,825	-	(286,825)
	Total Roosevelt TIF Expenditures	968,392	399,245	626,057	633,412	1,106,262	472,850
	Revenues less Expenditures	(379,771)	192,974	120,382	127,594	(322,426)	\$ (450,020)
	Fund Balance Beginning	382,490	2,719	195,693	195,693	316,075	
	Projected Ending Fund Balance	\$ 2,719	\$ 195,693	\$ 316,075	\$ 323,287	\$ (6,351)	

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Capital Projects Fund

The City has established a Capital Projects Fund. This fund was established to account for the proceeds from various bond issuances. The attached budget represents an annualized department budget for all expenditures which are anticipated to be funded with debt proceeds.

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**City of Berwyn
Capital Projects Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
400-16-4250	IT Reimbursements	\$ 35,056	\$ -	\$ -	\$ -	\$ -	\$ -
400-26-4250	Public Works - Reimbursements	225,000	-	7,441	-	-	-
400-4800	Interest Income	3,255	4,146	535	-	-	-
400-4900	Transfer from Other Funds	-	200,000	-	-	180,000	180,000
	Total Capital Projects Revenues	<u>263,311</u>	<u>204,146</u>	<u>7,976</u>	<u>-</u>	<u>180,000</u>	<u>180,000</u>
Expenditures							
400-16-5800	IT Capital	\$ 10,073	\$ -	\$ -	\$ -	\$ -	\$ -
400-18-5800	Fire Capital	-	39,342	253,524	265,000	-	(265,000)
400-20-5800	Police Capital	233,811	50,891	375,042	290,808	270,000	(20,808)
400-26-5800	Public Works Capital	59,551	-	253,103	310,500	75,000	(235,500)
400-32-5800	Recreation Capital	-	-	-	100,000	100,000	-
	Total Capital Projects Expenditures	<u>303,435</u>	<u>90,233</u>	<u>881,669</u>	<u>966,308</u>	<u>445,000</u>	<u>(521,308)</u>
	Revenues Less Expenditures	(40,124)	113,913	(873,693)	(966,308)	(265,000)	<u>\$ 701,308</u>
	Net Assets Beginning	<u>1,067,241</u>	<u>1,027,117</u>	<u>1,141,030</u>	<u>1,141,030</u>	<u>267,337</u>	
	Projected Ending Net Assets	<u>\$ 1,027,117</u>	<u>\$ 1,141,030</u>	<u>\$ 267,337</u>	<u>\$ 174,722</u>	<u>\$ 2,337</u>	

**City of Berwyn
2021
Annual Budget**

For the Fiscal Year Beginning January 1, 2021

Debt Service Fund

The Debt Service Fund is used to accumulate resources for the repayment of the City's long-term obligations, including general obligation debt. As a home-rule municipality, the City is not subject to debt limits.

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**City of Berwyn
Debt Service Fund
2021 Budget**

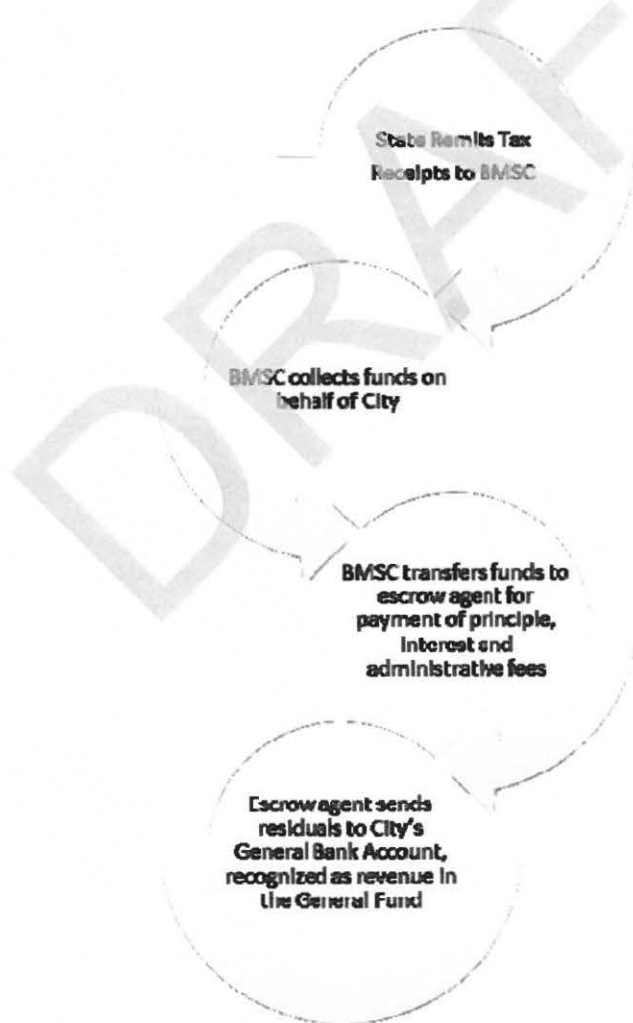
Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
300-4000	Bond & Interest - Property Tax Revenue	\$ 6,848,972	\$ 7,118,010	\$ 7,481,595	\$ 7,603,161	\$ 8,103,161	\$ 500,000
300-4800	Interest Income	3,156	3,252	5,594	1,000	-	(1,000)
300-4915	Bond/Line of Credit Proceeds	15,000,000	-	3,850,000	3,850,000	3,000,000	(850,000)
300-4900	Transfer from Other Funds	5,176,014	3,361,783	2,108,931	822,897	1,822,129	999,232
	Total Debt Service Revenues	<u>27,028,142</u>	<u>10,483,045</u>	<u>13,446,120</u>	<u>12,277,058</u>	<u>12,925,290</u>	<u>648,232</u>
Expenditures							
300-5200	Administrative Expenses	\$ 100,148	\$ 128,065	\$ 5,200	\$ 100,000	\$ -	\$ (100,000)
300-5700	Principal Expense	152,839	15,156,691	134,351	157,649	-	(157,649)
300-5705	Interest Expense	67,823	131,764	24,534	2,777	-	(2,777)
300-5700-02	Principal G.O. Bonds Series 1999/2009 Series	2,055,000	-	-	-	-	-
300-5705-02	Interest G.O. Bonds Series 1999/2009 Series	82,200	-	-	-	-	-
300-5705-07	Interest G.O. Bond Series 2007A	400,750	144,808	45,000	45,000	45,000	-
300-5700-08	Principal G.O. Bond Series 2007B	1,760,000	2,875,000	2,905,000	2,905,000	3,255,000	350,000
300-5705-08	Interest G.O. Bond Series 2007B	874,001	615,888	388,509	388,509	220,309	(168,200)
300-5705-09	Interest G.O. Bond Series 2008	360,273	166,528	92,400	92,400	92,400	-
300-5705-10	Interest G.O. Bonds Series 2009	16,388	16,388	16,388	16,388	16,388	-
300-5700-11	Principal G.O. Bonds Series 2010	175,000	200,000	4,050,000	3,850,000	-	(3,850,000)
300-5705-11	Interest G.O. Bonds Series 2010	367,969	362,500	362,750	381,750	170,250	(211,500)
300-5700-12	Principal G.O. Bonds Series 2011	-	-	-	-	3,000,000	-
300-5705-12	Interest G.O. Bonds Series 2011	235,350	235,350	235,350	235,350	235,350	-
300-5705-13	Interest G.O. Bonds Series 2012	277,595	277,595	277,595	277,595	277,595	-
300-5705-14	Interest G.O. Bonds Series 2013A	285,250	285,250	285,250	285,250	285,250	-
300-5700-15	Principal G.O. Bonds Series 2013B	15,250,000	-	-	-	-	-
300-5705-15	Interest G.O. Bonds Series 2013B	1,341,675	224,529	-	-	-	-
300-5705-16	Interest G.O. Bonds Series 2014	213,500	213,500	213,500	213,500	213,500	-
300-5705-17	Interest G.O. Bonds Series 2015A	1,629,263	1,629,263	1,629,263	1,629,263	1,629,263	-
300-5705-18	Interest G.O. Bonds Series 2015B	189,094	189,094	189,094	189,094	189,094	-
300-5700-20	Principal G.O. Bonds Series 2016A	205,000	270,000	285,000	285,000	-	(285,000)
300-5705-20	Interest G.O. Bonds Series 2016A	904,025	895,825	885,025	885,025	873,625	(11,400)
300-5705-21	Pension Bond Expense	-	-	135,972	-	1,136,327	1,136,327
300-5905	Transfer to Escrow	-	33,686,730	-	-	-	-
	Total Debt Service Expenditures	<u>27,028,143</u>	<u>57,704,768</u>	<u>12,160,181</u>	<u>11,939,550</u>	<u>11,639,351</u>	<u>(3,300,199)</u>
	Revenues Less Expenditures	(1)	(47,221,723)	1,285,939	337,508	1,285,939	\$ 3,948,431
	Fund Balance Beginning	<u>64,873</u>	<u>64,872</u>	<u>(47,156,851)</u>	<u>(47,156,851)</u>	<u>(45,870,912)</u>	
	Projected Ending Fund Balance	<u>\$ 64,872</u>	<u>\$ (47,156,851)</u>	<u>\$ (45,870,912)</u>	<u>\$ (46,819,343)</u>	<u>\$ (44,584,973)</u>	

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Berwyn Municipal Securitization Corporation

In order to facilitate the payment of the Police, Fire, and Refunding bonds issued in March of 2019, the City established an entity (Berwyn Municipal Securitization Corporation or BMSC) that manages the receipt of state income, local use, 1% sales, and home rule taxes along with payment of the interest and principal for the bonds. Previously, those taxes were directly received in the General Fund. Going forward, the Corporation will accumulate the funds necessary for the required debt service payment in addition to the entity's administration costs. The residual funds are then transferred to the City's General Fund.



**City of Berwyn
Berwyn Municipal Securitization Corporation Fund (BMSC)
2021 Budget**

Account Number	Account Name	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues						
305-4010	BMSC - Taxes - State Income	\$ 7,629,846	\$ 6,239,091	\$ 5,727,572	\$ 6,300,000	\$ 572,428
305-4011	BMSC - Taxes - State Local Use	-	2,254,019	2,012,390	2,500,000	487,610
305-4015	BMSC - Taxes - Taxes - 1% State Sales	4,459,522	4,288,151	4,788,166	4,500,000	(288,166)
305-4020	BMSC - Taxes - Taxes - Home Rule Sales	3,923,845	4,588,432	5,018,729	4,750,000	(268,729)
305-4800	BMSC - Interest Income	46,560	248	-	200	200
305-4915	BMSC - Debt Proceeds	79,970,000	-	-	-	-
305-4917	BMSC - Bond Issue Premium	924,187	-	-	-	-
	Total BMSC Revenues	\$ 96,953,960	\$ 17,369,941	\$ 17,546,857	\$ 18,050,200	\$ 503,343
Expenditures						
305-5300	Professional Services	\$ 97,500	\$ 90,345	\$ -	\$ 92,556	\$ 92,556
305-5705-22	Interest Expense 2019 Series	1,338,703	4,462,342	4,462,342	4,462,342	-
305-5790	Bond Issuance Cost	696,369	-	-	-	-
305-5900	Transfer to Other Funds (Gen Fund)	9,866,379	12,817,255	12,933,389	13,495,302	561,913
305-5901	Deferred Outflow Amortization	1,026,609	2,004,683	151,126	2,004,683	1,853,557
	Total BMSC Expenditures	\$ 13,025,560	\$ 19,374,625	\$ 17,546,857	\$ 20,054,883	\$ 2,415,470
	Revenues Less Expenditures	\$ 83,928,400	\$ (2,004,684)	\$ -	\$ (2,004,683)	\$ (1,912,127)
	Fund Balance Beginning	-	83,928,400	83,928,400	81,923,716	
	Projected Ending Fund Balance	\$ 83,928,400	\$ 81,923,716	\$ 83,928,400	\$ 79,919,033	

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Public Safety Pension Funding (PSPF)

In accordance with Governmental Accounting Standards (GASB), the City established a fund specifically for the receipt and disbursement of property taxes allocated to the Police and Fire Pension funds along with the amortization of the initial 2019-securitization bond proceeds. Each year, the annual property taxes levied and received will be offset by the expenditures allocated and delivered to both pension funds. In addition, the amortization of the initial \$79 million in securitization bond proceeds are allocated annually to both PSPF and Debt Service Funds over a 30-year period covering 2019-2049.

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**City of Berwyn
Public Safety Pension Funding Fund (PSPF)
2021 Budget**

Account Number	Account Name	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues						
310-18-4000	PSPF - Taxes - Fire Pension Property Taxes	\$ 1,241,734	\$ 1,224,655	\$ 1,255,220	\$ 1,444,753	\$ 189,533
310-20-4000	PSPF - Taxes - Police Pension Property Taxes	1,498,158	1,474,313	1,509,826	1,569,008	59,182
310-4800	PSPF - Interest Income	712	310	-	-	-
310-4900	Transfer In- Berwyn Securitization Deferred Outflow	370,196	718,744	-	718,744	718,744
	Total PSPF Revenues	\$ 3,110,800	\$ 3,418,022	\$ 2,765,046	\$ 3,732,505	\$ 967,459
Expenditures						
310-18-5045	Fire Pension Expense	\$ 16,241,734	\$ 1,224,795	\$ 1,255,220	\$ 1,444,753	\$ 189,533
310-20-5045	Police Pension Expense	16,498,158	1,474,482	1,509,826	1,569,008	59,182
310-5200	PSPF Administrative Expense	70	-	-	-	-
	Total PSPF Expenditures	32,739,962	2,699,277	2,765,046	3,013,761	248,715
	Revenues Less Expenditures	(29,629,162)	718,745	-	718,744	\$ 718,744
	Fund Balance Beginning	-	(29,629,162)	(29,629,162)	(28,910,417)	
	Projected Ending Fund Balance	\$ (29,629,162)	\$ (28,910,417)	\$ (29,629,162)	\$ (28,191,673)	

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Utilities Fund

This fund is used to pay for the City's water, sewer, and garbage operations. Revenues primarily represent charges for services paid by water, sewer, and garbage customers. Expenses represent the costs of providing water, sewer, and garbage service within the City's boundaries.

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**City of Berwyn
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Utilities Fund

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The Water and Sewer Division provides the community with safe, high quality drinking water at adequate pressure and sewage removal in an efficient manner 24 hours a day, 365 days a year.

SERVICES:

✚ Administration

- Management of 18 full time employees
- Management of the yearly budget for the Water and Sewer Division
- Coordination of all calls for service.
- Monitors construction and grant permits for utility cuts in the City right-of-way.
- Work with other City departments to ensure safety and efficient distribution of drinking water.
- Supervision of daily operations of all services provided by the Division

✚ Water Maintenance

- Operate and maintain two pumping distribution facilities.
- Operate and maintain four water storage structures including in-ground and elevated tanks.
- Maintain water distribution system and adequate and safe pressures.
- Monitor water quality to meet or exceed all federal and state requirements.
- Repair all distribution equipment including valves, hydrants and water mains.
- Install and maintain water meter equipment.
- Provide customer service and respond to service calls.

✚ Sewer Maintenance

- Maintain combined sewer collection system and repair or replace as needed.
- Clean and maintain storm inlets and catch basins.
- Inoculate catch basins with larvacide for mosquito control.
- Provide customer service and respond to service calls.

**City of Berwyn
Utilities Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
Water and Sewer Revenues							
500-4250	Reimbursements	-	19,858	-	-	-	-
500-4275	Water Sales - Commercial	3,870,456	3,924,767	4,126,366	4,497,150	4,722,008	224,858
500-4280	Water Sales - Residential	7,283,292	7,577,239	8,410,735	8,024,100	8,425,305	401,205
500-4290	Sales, Meter	70,299	90,930	82,540	60,000	59,907	(93)
500-4305	Fees, Tap	-	(1,000)	-	-	-	-
500-4355	Fines, Other	1,829,032	1,455,471	106,464	1,000,000	580,000	(420,000)
500-4800	Interest Income	3,083	1,149	1,163	2,000	2,000	-
500-4835	Miscellaneous	35,886	31,194	15,756	30,000	28,464	(1,536)
500-4900	Transfer from Other Funds	406,111	448,866	-	-	-	-
	Total Water and Sewer Revenues	13,507,159	13,548,294	12,746,064	13,613,250	13,817,684	204,434
Garbage Revenues							
500-36-4300	Fees - Garbage	\$ 4,853,619	\$ 4,830,182	\$ 4,961,231	\$ 5,005,800	\$ 5,175,997	\$ 170,197
500-36-4355	Fines - Garbage	160,096	186,239	118,210	175,000	150,000	(25,000)
	Total Garbage Revenues	5,013,715	5,016,421	5,079,441	5,180,800	5,325,997	145,197
	Total Utilities Fund Revenues	18,520,874	18,564,715	17,845,595	18,794,050	19,143,681	349,631
Expenditures							
Water and Sewer Expenditures							
500-44-5000	Water and Sewer - Salaries	\$ 1,247,728	\$ 1,262,344	\$ 1,233,385	\$ 1,329,796	\$ 1,347,672	\$ 17,876
500-44-5010	Water and Sewer - Overtime	130,850	130,336	120,818	125,000	120,160	(4,840)
500-44-5015	Water and Sewer - Uniform Stipend	15,836	9,219	6,505	12,000	11,512	(488)
500-44-5025	Water and Sewer - Other Stipends	9,084	16,094	9,387	9,200	11,338	2,138
500-44-5030	Water and Sewer - Sick Day Buyback	28,021	24,078	15,208	29,772	28,329	(1,443)
500-44-5035	Water and Sewer - Benefits	959,614	636,773	711,206	794,925	858,441	63,516
500-44-5205	Water and Sewer - Utilities	87,008	62,021	54,239	75,000	74,030	(970)
500-44-5210	Water and Sewer - Vehicle Gas and Oil	72,155	52,787	50,159	55,000	55,604	604
500-44-5215	Water and Sewer - Telephone	926	10,109	9,068	8,500	9,000	500
500-44-5225	Water and Sewer - Training, Dues & Publications	735	5,215	6,503	54,000	25,000	(29,000)
500-44-5235	Water and Sewer - Supplies	344,651	237,723	134,041	432,000	332,057	(99,943)
500-44-5235	Water and Sewer - Postage & Printing	44,657	38,552	26,288	52,000	55,000	3,000
500-44-5290	Water and Sewer - Other General Expenses	4,823	1,521	78	5,000	5,000	-
500-44-5300	Water and Sewer - Professional Services	285,383	330,972	287,037	536,350	436,950	(99,390)
500-44-5400	Water and Sewer - Repairs & Maintenance	84,347	82,505	140,319	90,000	290,000	200,000
500-44-5405	Water and Sewer - Copier Maintenance	1,103	916	102	2,000	1,322	(678)
500-44-5505	Water and Sewer - Equipment Lease	24,022	23,127	35,253	10,000	52,645	42,645
500-44-5600	Water and Sewer - Cost of Water	7,204,656	6,956,746	7,251,252	7,271,499	7,489,644	218,145
500-44-5605	Water and Sewer - Water Chemical Treatment	72,696	25,739	6,962	40,000	27,685	(12,315)
500-44-5625	Water and Sewer - Internal Service Fund	132,448	145,588	150,207	150,207	157,717	7,510
500-44-5690	Water and Sewer - Interdepartmental Charge	1,318,464	1,233,737	1,250,000	1,250,000	1,312,500	62,500
500-44-5705	Water and Sewer - Interest Expense	330,377	307,639	333,163	338,788	338,788	-
500-44-5710	Water and Sewer - Bad Debt Expense	1,011,595	1,186,521	1,012,485	575,000	561,058	(13,942)
500-44-5800	Water and Sewer - Capital Outlay	31,416	-	223,957	595,000	800,000	205,000
500-44-5800-41	Water and Sewer - Residential Flood Mitigation Program	55,625	33,025	127,750	175,000	250,000	75,000
500-44-5850	Water and Sewer - Depreciation	1,203,245	1,242,300	1,242,300	-	-	-
500-44-5895-01	Water and Sewer - COVID-19	-	-	132	-	-	-
	Total Water and Sewer Expenditures	14,631,277	14,057,589	14,437,802	14,021,037	14,652,712	631,675
Garbage Expenditures							
500-36-5300	Garbage - Professional Services	\$ 4,603,490	\$ 4,588,756	\$ 3,559,822	\$ 4,733,880	\$ 4,894,832	\$ 160,952
	Total Garbage Expenditures	4,603,490	4,588,756	3,559,822	4,733,880	4,894,832	160,952
	Total Utilities Fund Expenditures	19,234,767	18,646,345	17,997,624	18,754,917	19,547,544	792,627
	Revenues Less Expenditures	(713,893)	(80,630)	(152,029)	39,133	(403,863)	\$ (442,996)
	Net Assets Beginning (As Restated)	13,135,260	12,421,367	12,340,737	12,340,737	12,168,708	
	Projected Ending Net Assets	\$ 12,421,367	\$ 12,340,737	\$ 12,188,708	\$ 12,379,870	\$ 11,764,845	

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Parking Garage Fund

This fund is used to account for the City's municipal parking garage. Revenues primarily represent charges for services paid by customers parking in the garage. Expenses represent the costs of operating and maintaining the garage.

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**City of Berwyn
Parking Garage Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
550-4120	Permits - Commuter Parking	\$ 48,000	\$ 45,375	\$ 25,000	\$ 45,000	\$ 30,000	\$ (15,000)
550-4210	Commuter Permits	116,062	129,135	50,431	130,000	80,000	(50,000)
550-4815	Retail Rent	40,500	33,500	-	40,000	20,000	(20,000)
	Total Parking Garage Revenues	<u>204,562</u>	<u>208,010</u>	<u>75,431</u>	<u>215,000</u>	<u>130,000</u>	<u>(85,000)</u>
Expenditures							
550-5205	Utilities	\$ 21,043	\$ 17,020	\$ 13,878	\$ 23,000	\$ 22,500	\$ (500)
550-5225	Supplies	355	2,120	-	1,000	1,000	-
550-5290	Other General Expenses	-	320	-	-	-	-
550-5300	Professional Services	26,550	114	8,250	20,000	15,000	(5,000)
550-5400	Repairs & Maintenance	8,044	14,287	6,167	25,000	15,000	(10,000)
550-5625	Internal Service Charges	1,948	2,369	1,894	1,907	2,002	95
550-5850	Depreciation	233,231	233,231	233,231	-	-	-
	Total Parking Garage Expenditures	<u>291,171</u>	<u>269,461</u>	<u>263,420</u>	<u>70,907</u>	<u>55,502</u>	<u>(15,405)</u>
	Revenues Less Expenditures	<u>(86,609)</u>	<u>(61,451)</u>	<u>(187,989)</u>	<u>144,093</u>	<u>74,498</u>	<u>\$ (69,595)</u>
	Net Assets Beginning	<u>10,060,820</u>	<u>9,974,211</u>	<u>9,912,760</u>	<u>9,912,760</u>	<u>9,724,771</u>	
	Projected Ending Net Assets	<u>\$ 9,974,211</u>	<u>\$ 9,912,760</u>	<u>\$ 9,724,771</u>	<u>\$ 10,056,853</u>	<u>\$ 9,799,269</u>	

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Internal Service Fund

The Internal Service Fund is used to account for the City's self-insurance retention policy that contains catastrophic coverage over certain limits. The City is self insured for workmen's compensation as well as general liability coverage. Interfund charges represent charges to other City funds for insurance coverage. The interfund charges are allocated back to other departments based on a five-year trend of claims incurred for workmen's compensation and based on department total expenditures for general liability insurance coverage.

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**City of Berwyn
Internal Service Fund
2021 Budget**

Account Number	Account Name	2018 Balance	2019 Balance	2020 Projected	2020 Budget	2021 Budget	Requested Budget Change
Revenues							
600-4250	Reimbursements	\$ -	\$ -	\$ 6,480	\$ -	\$ -	\$ -
600-4302	Interfund Charges	1,505,101	1,056,451	2,253,764	2,253,764	2,366,452	112,688
600-4800	Interest Income	408	-	-	-	-	-
	Total Revenues	<u>1,505,509</u>	<u>1,056,451</u>	<u>2,260,244</u>	<u>2,253,764</u>	<u>2,366,452</u>	<u>112,688</u>
Expenditures							
600-5630	Premiums - Liability Insurance	\$ 293,215	\$ 335,154	\$ 364,653	\$ 350,000	\$ 367,500	\$ 17,500
600-5640	Premiums - Property Insurance	127,513	140,155	148,753	127,500	150,000	22,500
600-5645	Premiums - Workmen's Compensation	136,022	150,511	151,470	155,000	155,000	-
600-5650	Claims - General Liability	260,946	128,289	171,177	152,628	181,755	29,127
600-5655	Claims - Workmen's Compensation	1,121,404	302,346	1,420,920	1,269,860	1,512,197	242,337
	Total Expenditures	<u>1,939,100</u>	<u>1,056,455</u>	<u>2,256,973</u>	<u>2,054,988</u>	<u>2,366,452</u>	<u>311,464</u>
	Revenues Less Expenditures	(433,591)	(4)	3,271	198,776	-	<u>\$ (198,776)</u>
	Net Assets (Deficit) Beginning	<u>534,458</u>	<u>100,867</u>	<u>100,863</u>	<u>100,863</u>	<u>104,134</u>	
	Projected Ending Net Assets (Deficit)	<u>\$ 100,867</u>	<u>\$ 100,863</u>	<u>\$ 104,134</u>	<u>\$ 299,639</u>	<u>\$ 104,134</u>	

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Appendix A

Fund Accounting – A governmental accounting system that is organized and operated on a fund basis.

Fund Balance – The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an “unrestricted fund balance”.

Fund Type – In governmental accounting, all funds are classified into eight types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

General Accepted Accounting Principles (GAAP) – Uniform minimum standard of guidelines to financial accounting and reporting. They govern the form and content the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GFOA – Government Finance Officers Association. A professional organization for employees in the government finance industry.

Grant – A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from the state and federal governments.

Home Rule – It enables voters to adopt a home rule charter that acts as the city's basic governing document over local issues; however, state law continues to prevail over statewide concerns. The goal of municipal home rule is to facilitate local control and minimize state intervention into municipal affairs.

IMRF – Illinois Municipal Retirement Fund, a pension plan for employees of member cities within the State of Illinois.

Interfund Transfers – Amounts transferred from one fund to another.

Internal Service Fund – Fund used to account for the financing of goods or services provided by one department on a cost reimbursement basis. The City of Berwyn uses an internal service fund to allocate costs for workmen's compensation and general liability insurance.

**City of Berwyn
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Appendix A

Levy - To impose taxes, special assessments, or service charges for the support of City services.

Liabilities – Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

MABAS – Mutual Aid Box Alarm System. This system was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents.

MFT – Motor Fuel Tax. Represents revenues from the City's share of gasoline taxes, allotted by the state for street improvements.

Modified Accrual Basis Accounting – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both “measurable” and “available” to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger than normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if offset by interest earnings on special assessment levies and (5) principal and interest on long-term debt which are generally recognized when due.

Property Taxes – Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties and interest on delinquent taxes

Public Hearing – The portions of open meeting held to present evidence and provide information on both sides of an issue

Reserve – An account used to indicate that a portion of fund balance is restricted for a specific purpose. An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

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Appendix A

Revenues – All amounts of money earned or received by the City from external sources. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

ROI – Return on Investment. A method to assist management decision making by evaluating the return on various investment alternatives.

User Charges – The payment of a fee for direct receipt of a public service by the

Sales Taxes – The City receives two types of sales taxes – one from the state and the other from a home-rule sales tax. The state tax rate is 1% and the local home rule sales tax rate is 1%.

party benefiting from the service.

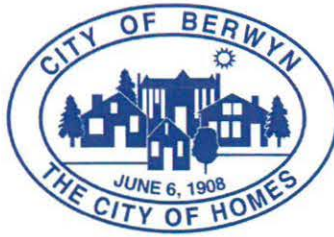
Tax Base – The total value of all real and personal property in the City as of January 1st of each year, as certified. The tax base represents the net value after all exemptions.

Tax Levy – The resultant product when the tax rate per one thousand dollars is multiplied by the tax base.

Tax Rate – A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.

Taxes – Compulsory charges levied by a government for the purpose of financing service performed for the common benefit. The term does not include charges for services rendered only to those paying such charges, for example, water bills.

TIF – Tax Increment Financing – the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.



A Century of Progress with Pride

J-3

March 9, 2021

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Water Service Line Replacement Program

Alderman Santoy had initiated discussions for the need of developing a water service line replacement program to assist homeowners in replacing their lead water service line. I provided a draft of a proposed program for City Council to review and comment. Since I have received no requests for any changes, I am requesting approval to implement the program starting April 1st.

Recommended Actions:

Staff recommends City Council approve the residential water service assistance program. Approve the resolution to begin the residential lead water service replacement assistance program, request the corporate authorities to affix the necessary signatures.

Respectfully,

Robert Schiller
Director of Public Works

RESOLUTION NO.: _____

**A RESOLUTION ADOPTING A RESIDENTIAL WATER SERVICE LINE SHARED COST
PILOT PROGRAM FOR THE CITY OF BERWYN**

WHEREAS, the City of Berwyn, Cook County, Illinois (the “City ”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “Home Rule Powers”); and

WHEREAS, the Mayor and the City Council of the City of Berwyn (the “Corporate Authorities”) has adopted a Residential Water Service Shared Cost Pilot Program to assist residents in their efforts to protect their home from lead in water. This program provides homeowners for costs of upgrading their plumbing in order to minimize exposure to lead in water; and

WHEREAS, the Homeowner is the owner and occupant of the residence which has a lead water service; and

WHEREAS, the Homeowner is required to submit an application in order to participate in the program and the City has determined that the Homeowner is eligible to participate.

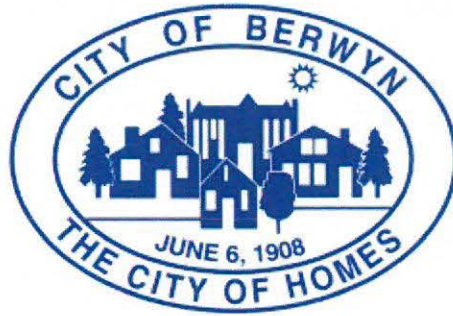
NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Berwyn, Cook County, Illinois, adopt the Residential Water Service Shared Cost Pilot Program.

Approved by the Mayor of the City of Berwyn, Cook County, Illinois on this ____ day of _____ 2021.

Robert J. Lovero
MAYOR

ATTEST:

Margaret Paul
CITY CLERK



Residential Lead Water Service Line Replacement Program

March 4, 2021

Residential Lead Water Service Line Replacement Program Guidelines

The Residential Lead Water Service Line Replacement Program was originally established to provide financial assistance to owner occupied residential homes who replace their lead water service line. This program provides additional assistance to homeowners. **The water service lines for residential properties belong to and are the responsibility of the property owner per City Ordinance.** The program's intent is to offset a portion of the expense of updating a building's water service line to reduce the exposure to lead in water and to promote better health through clean water.

This is a reimbursement program, in which the homeowners must first receive approval to take part in the program prior to the replacement of the residential water service line. Improvements installed prior to approval are not eligible for reimbursement.

The City of Berwyn receives its water from Lake Michigan and the water system consists of approximately 100 miles of cast and ductile iron water mains. **None of the City's water mains contains lead.** Prior to 1980, the use of lead for water services was the industry standard for residential water services in this area. The lead exposure from water comes from corrosion within the private lead service lines and lead based solder in older faucets. .

To replace the water service line, the homeowner must be aware of the various items required by the City:

- A Permit for the Water Service Line Work ONLY (varies on the value of work)
- \$25.00 Parkway Use Fee (if applicable).
- \$75.00 Street Opening Fee (if applicable).
- \$75.00 Sidewalk Opening Fee (if applicable).
- \$50.00 Pre-Pour Inspection (for all concrete/asphalt removed by work).
- \$50.00 Restoration Inspection Fee.
- \$50.00 Parkway Inspection Fee (if applicable).
- \$1,000-\$1,500 Water Tap Fee (based on new service size being installed).

- 3 Plumbing Underground Inspections (\$50.00 each).
- Water Meter Upgrade Fee (varies on the size of the new water meter being installed).
- The required Restoration Deposit associated with the roadway, sidewalk and parkway restoration. This is refundable if all inspections are performed and the restoration is completed and approved on final inspection.

This Program is designed to assist homeowners in reducing the lead in water and promoting better health by replacing the aged water service line to their homes. However, there is always a risk of lead exposure through paint products and brass or chrome-plated brass faucets, galvanized iron pipes or other plumbing soldered with lead. Homeowners assume the risk of exposure through other sources.

Eligible homeowners may qualify for a 50% cost sharing, up to a maximum of \$2,000.00 for the replacement of their water service line. This is in addition to the savings from the original lead service line program started in 2016. That program included;

Waive TAP fee =	\$1,000
Waive permit fee	\$150
City to replace the pavement in two locations (disconnect and new tap)	\$2,000

HOMEOWNER PROTECTION

Residents concerned about lead in water or know that their plumbing contains lead, can take action to reduce the amount of lead in their drinking water and minimize the potential for exposure. Residents can also perform their own lead test for their water. The City utilizes Suburban Laboratories for testing. They can be contacted at: drinkingwaterlabs.com or by phone at (708) 544-3260. The cost for this test starts at \$45. Residents may also contact another local certified lab of their choice.

The following are steps that can be taken to reduce exposure to lead in water:

- Drinking or using only tap water that has been run through a “point-of-use” filter certified

by an independent testing organization to reduce or eliminate lead (NSF/ANSI standard 53 for lead removal and NSF/ANSI standard 42 for particulate removal). If an existing lead service line is in place, use a filter for all water used for drinking or cooking.

- Flush water to reduce potential exposure to lead from household lead plumbing. This is especially important when the water has been off and sitting in the pipes for more than 6 hours. Before drinking, flush the home's pipes by running the tap, taking a shower, doing laundry, or doing a load of dishes. The amount of time to run the water will depend on whether the home has a lead service line or not, and the length of the lead service line. Drink or cook only with water that comes out of the tap cold. Water that comes out of the tap warm or hot can have higher levels of lead. Boiling this water will not reduce the amount of lead in your water.
- Contact your local health department to find out how you can get your child tested for lead if you are concerned about exposure.
- The local water authority is always the first source for testing and identifying lead contamination in tap water. The City issues data on drinking water quality, including results of lead testing. The City of Berwyn follows the IEPA guidelines for the testing of lead and copper. The U.S. Environmental Protection Agency also has information about drinking water requirements for states and public water systems. Contact EPA for more information on drinking water at <https://www.epa.gov/ground-water-and-drinking-water/safe-drinking-water-information>

ITEMS COVERED UNDER THIS PROGRAM

This Program covers the various items required for water service line replacement plus 50% of the cost up to a **\$2,000.00** reimbursement. The following are **Eligible** costs that are covered as part of this program:

- Permit for the Water Service Line Work ONLY.
- Parkway Use Fee (if applicable).
- Street Opening Fee (if applicable).
- Sidewalk Opening Fee (if applicable).

- Pre-Pour Inspection (for all concrete removed by work).
- Restoration Inspection Fee.
- Parkway Inspection Fee (if applicable).
- Water Tap Fee (based on new service size being installed).
- Restoration Deposits are required from the **CONTRACTOR**.

The following are **Non-Eligible** costs that will not be covered by this program:

- Removal and replacement of interior basement walls and finishes.
- Use of materials not meeting the requirements of the City's Specifications or Codes.
- Ancillary or enhancement type homeowner improvements not necessary to replace the water service line.
- Parkway restoration, including but not limited to, planting of new or replacement landscaping (bushes and trees), seeding or sod.
- Expenses incurred prior to City approval of application packet.
- Plumbing Underground Inspection Fees.
- Water Meter Upgrade Fee (varies on the size of the new water meter being installed).
- The owner or contractor will be responsible for scheduling the pre-pour inspection with the Building Department.

PROGRAM ELIGIBILITY

This program is open to owner occupied single-family homes that were built with a lead or galvanized water service line. If homeowners are unsure of what material the type of water service, they can contact a plumber or schedule an appointment for a service and meter inspection. **Single family is defined as both traditional single-family homes as well as multi-family residences of 1-3 units where the owner occupies at least one unit.** A property will be eligible for this program only once. Applications will be accepted until the funds dedicated to this purpose have been expended; afterwards interested applicants will be placed on a waiting list until funds become available.

Homeowners will be considered ineligible if:

- Any unpaid taxes or water bills or other debt is due to the City.
- Any unpaid final judgments of liability from the office of Adjudication are due and owed.
- Any unpaid City liens are on any property owned by the applicant.
- Any outstanding Code violations exist that the homeowner has been advised of and had not corrected.
- The homeowner is not current on any other City obligations; or not in compliance with requirements of the City Code, including.

PROCEDURES

The City will undertake this Residential Lead Water Service Line Replacement Program immediately. The City reserves the right to modify the administration of the Residential Lead Water Service Line Replacement Program, as well as policies, procedures and rules adopted under this Residential Lead Water Service Line Replacement Program as a result of the information and experience compiled throughout the program.

The basic steps in the procedure for the overall program are as follows:

1. The homeowner establishes initial intent to participate in the Residential Lead Water Service Line Replacement Program by contacting the Engineering Department, in person or in writing at City Hall, stormwater@ci.berwyn.il.us or fax 708-749-6593. The homeowner will provide their name, address, phone number and e-mail address on a form with the Engineering Department. The form can also be filled out and printed from the City's website at www.berwyn-il.gov.
2. The plumbing inspector and/or Engineer will undertake the building inspections to establish the existing conditions and to determine if the property is eligible.
3. If the homeowner is not eligible, the Engineer will notify the homeowner of the

reason for the ineligibility. If the reason for the ineligibility is due to an outstanding debt, judgment or code compliance issue, the homeowner will be allowed to satisfy those obligations, come into compliance with the City Code and re-apply. For purposes of determining priority, the homeowner's place in line will be based upon the date of reapplication.

4. After being deemed eligible, the homeowner shall provide "final notice of intent" to participate in the program by signing and returning a completed application packet. The application consists of:
 - a) Completed Application Form.
 - b) A detailed proposal(s) from an Illinois licensed plumbing contractor(s), which includes technical information on materials, etc. that will be used on the improvement. The City encourages homeowners to obtain at least three estimates from qualified contractors for this work.

5. The City reviews application packet and formally replies to homeowner of approval or denial. The City's response will identify the portions of the proposed improvement that are eligible and that are not eligible as well as the maximum amount of eligible cost sharing reimbursement. The City will NOT identify or comment on who the homeowner selects as their contractor.

6. After review and approval of the contract for eligibility compliance, the homeowner shall then authorize the contractor to do the work by executing the contract.

7. The contractor shall follow all project requirements, obtain the permit for construction (permit fees will be waived for items qualifying under this program) and schedule City Inspection visits (inspection fees still apply) as required during construction. The City shall inspect the improvement, maintain records of inspections and approve the final installation.

8. Upon completion of the work, the homeowner shall submit the Request for Reimbursement form, accompanied by the following:
 - a) Proof of payment.
 - b) Certifications from the contractor that work was completed.
 - c) Certification that all inspections were completed in accordance with City Codes and passed final inspection.

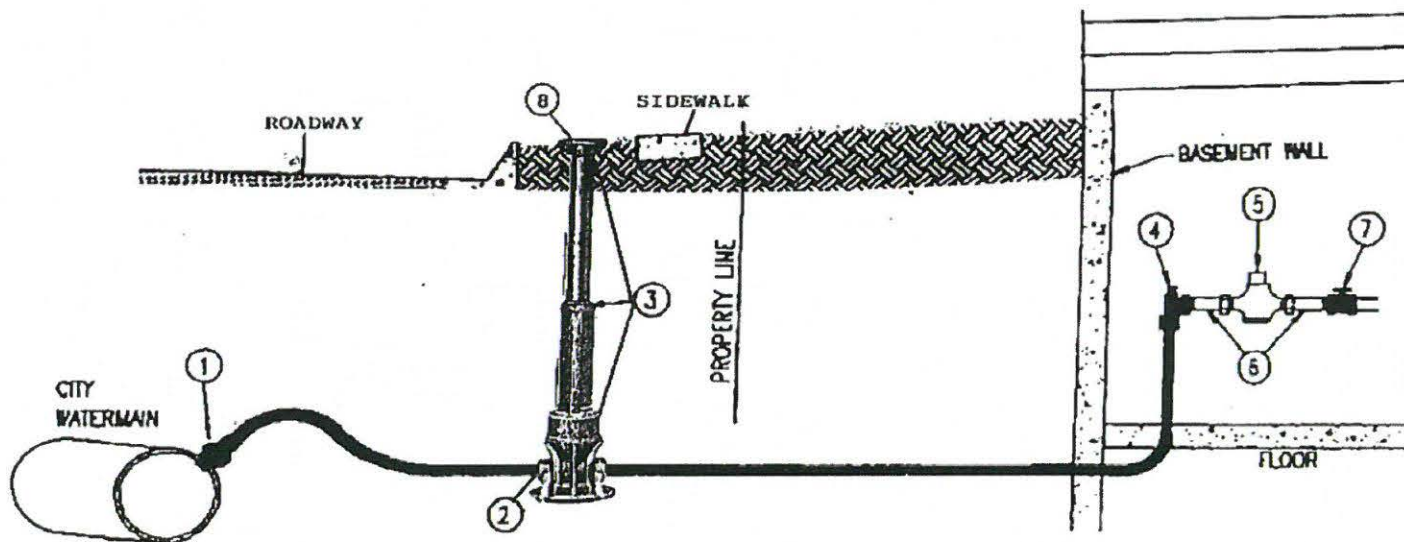
9. The Engineer shall review the Request for Reimbursement form, certify the eligible improvement costs and requested reimbursement amount, and forward the approved Request for Reimbursement to the City Finance Department. Reimbursement will take up to 4 weeks.

12/22/2020

Document (2200x1700)

TYPICAL RESIDENTIAL WATER SERVICE

(NOT TO SCALE)



- | | |
|-------------------------------------|--|
| 1 Corporation Stop (Customer Owned) | 5 Meter (Customer Owned & City Maintained) |
| 2 Curb Valve (Customer Owned) | 6 Meter Tails (Customer Owned) |
| 3 Curb Box (Customer Owned) | 7 Full Flow Gate Valve (Customer Owned) |
| 4 Angle Stop (Customer Owned) | 8 Lid (Customer Owned) |



A Century of Progress with Pride

J-4

March 9, 2021

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to Award Construction Engineering services for the Depot District Utility and Streetscape Projects

Project Background

Terra Engineering was retained by the City to perform design-engineering services for a two-phase construction project in the City's Depot District.

- Phase 1 - Utility Improvements
- Phase 2 - Streetscape Improvements

As part of the process, the City requested statements of qualifications for Construction Engineering and Observation Services during both phases of this project. Qualification packages were received from seven firms. Each firm's information was carefully reviewed and scored based on the following criteria; Technical Approach, Firm Experience, Specialized Experience, Workload Capacity and Past Performance. After review team discussions, we selected three firms for an interview. This interview included their understanding of the projects, project approach and reporting, in addition to other items they felt were important to the project.

All of the finalists brought a unique perspective on how they would handle a project of this size and compressed time line. The team deliberated and reached a consensus decision. Some of the key factors is the staffing numbers dedicated to this project and their experience.

	Max Score	Baxter	CBBEL	Novotny	Thomas	Benesch	Robinson	Postl
Technical Project Approach	20	10	15	10	15	15	15	20
Firm Experience	20	20	20	20	20	20	15	15
Specialized Experience	35	20	20	20	30	10	25	35
Work Load Capacity	15	10	15	2	10	10	15	10
Past Performance	10	5	2	10	2	2	10	10
Total	100	65	72	62	77	57	80	90

After the evaluation and consensus of the firm of choice, I scheduled another meeting to discuss fee schedules. Through our discussions and value engineering added, the original proposal fee was reduced from 7.8% to 6.5%. This will save about \$390,000.00 on the overall project. Construction Engineering services will be paid through the Illinois Environmental Protection Agency's (IEPA) low interest loan.

Award Recommendation

Staff is recommending award of the Depot Utility and Streetscape Projects to Postl-Yore for a fee of 6.5% of the construction projects or an estimated \$1,950,000.00.

Respectfully,



Robert Schiller
Director of Public Works





A Century of Progress with Pride

J-5

March 9, 2021

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommended Execution of a Notice of Intent to Award for Construction of the Depot District
Utility Improvements Project

Project Background

Terra Engineering was retained by the City to perform design engineering services for a two-phase construction project in the City's Depot District.

- Phase 1 - Utility Improvements
- Phase 2 - Streetscape Improvements

The City has completed the design and bidding for Phase 1, which includes water main replacement, sewer rehabilitation, new water services and restoration to any affected landscaped, concrete, or paved areas.

The project boundaries are:

- Windsor Avenue and Stanley Avenue from Harlem Avenue to Ridgeland Avenue
- Oak Park Avenue from Ogden Avenue to 30th Street
- Grove Avenue from 34th Street to 32nd Street

Construction of Phase 1 is scheduled to start in April 2021 with completion in the summer of 2022.

Project Funding

The project is funded through a low interest loan provided by the Illinois Environmental Protection Agency (IEPA). The procurement process is subject to IEPA regulations contained in the Procedures for Issuing Loans from the Public Water Supply Loan Program:

"Any contract or contracts awarded under this invitation for bids are expected to be funded in part by a loan from the Illinois Environmental Protection Agency (Illinois EPA). Neither the State of Illinois nor any of its departments, agencies, or employees is or will be a party to this invitation for bids or any resulting contract. The procurement will be subject to regulations contained in the Procedures for Issuing Loans from the Public Water Supply Loan Program (35IAC Part 662), the Davis-Bacon Act (40 USC 276a through 276a-5) as defined by the United States Department of Labor, the Employment of Illinois Workers on Public Works Act (30 ILCS 570), and the "Use of American Iron and Steel" requirements as contained in Section 436 of H.R. 3547, The Consolidated Appropriations Act, 2014. This procurement is also subject to the loan recipient's policy regarding the increased use of disadvantaged business enterprises."

Procurement Process

The procurement process for this project consisted of:

- I. **Invitation to Bid:** Terra Engineering publicly advertised on December 10, 2020. The invitation was advertised in the local paper and on various construction publications with an extended 45 days to meet the IEPA requirements.
- II. **Mandatory Pre-Bid Meeting (Virtual):** Interested bidders attended a mandatory pre-bid meeting held on January 12, 2021 at 1:00pm. Terra Engineering presented a summary of the utility project and funding requirements. Interested bidders were able to submit questions until noon January 29, 2021.
- III. **Bid Due Date:** All bids were due to the City Clerk's Office on February 5, 2021 by 10:00am.
- IV. **Bid Opening:** On February 5, 2021 at 11:00am all bids were opened and read aloud by Robert Schiller on a virtual platform.
- V. **Bid Comparison Summary:** A bid tabulation was created to compare and align all bidders. Bid documents were reviewed for compliance with City and IEPA requirements. The bid summary will be available on the City's website once approved by City Council.
- VI. **Reference Checks:** The project team contacted 13 references that were provided by Pan Oceanic Engineering Co. The references provided feedback on Pan Oceanic Engineering Co. as a firm and on the staffing proposed for the project. All references came back with positive reviews.

Award Recommendation

The City of Berwyn Project Team has reviewed the bid tabulations and concurs with Terra Engineering's recommendation to execute a notice of intent to award to Pan Oceanic Engineering Co. for \$13,869,069.00.

<u>Contractor</u>	<u>Location</u>	<u>As Read Bid</u>
Pan Oceanic Engineering, Co.	Chicago, IL	\$13,869,069.00
Joel Kennedy Construction	Chicago, IL	\$15,781,122.00
Austin Tyler Construction	Elwood, IL	\$17,984,454.46
Martam	Elgin, IL	\$18,195,338.80
Boulder Contractors	Deerfield, IL	\$18,236,384.80
Benchmark Construction	Bartlett, IL	\$19,648,591.60
<i>Engineer's Estimate</i>		<i>\$11,765,090.00</i>

Respectfully,



Robert Schiller
Director of Public Works

NOTICE OF INTENT TO AWARD

To: Pan-Oceanic Engineering Co., Inc.
6436 W. Higgins
Chicago, IL 60656

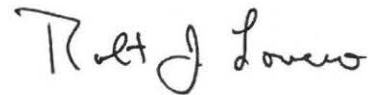
Project Description: Berwyn Depot District Utility Improvements

The OWNER has considered the BID submitted by you for the above described WORK, in response to its Advertisement for Bids, dated 02/05/2021 and Information for Bidders.

You are hereby notified that your BID will be accepted, contingent upon Illinois Environmental Protection Agency (IEPA) approval, for items in the amount of \$13,869,069.00.

You will be required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of the final Notice to be sent upon IEPA approval, to you.

Dated this day of _____



OWNER

By: Robert J. Lovero

Title: Mayor



A Century of Progress with Pride

Date: March 9, 2021

J-6

To: Mayor Robert J. Lovero
Members of City Council

Re: Authorization to request proposals for landscaping maintenance in the four commercial corridors.

Staff is requesting authorization to request proposals for landscaping and maintenance for the four commercial districts. The following is the scope of services requested for each of the corridors;

- Weekly grass cutting, string trimming and edging from April 19th through November 19th, 2021. As a part of each grass-cutting event all yard waste is to be picked up and properly disposed of by the contractor (all debris must be picked up prior to each grass cutting).
- Trimming and bi-weekly weeding of trees, shrubs and bushes planted in planters and planter boxes.
- Removal of waste and debris from all trees, planters and planter boxes.
- Fertilizing weed control and watering of all grass and plants to ensure healthy growth (notify Public Works when completed).
- Removal of weeds and monthly application of vegetation killer in all paver bricks and concrete walkway areas as indicated on the attached map.
- All public trash receptacles shall be emptied in the corridors awarded and bags replaced weekly on Mondays and Fridays during the duration of the contract.

Bids will be due at 10:00 a.m. April 2, 2021, opened, and read aloud at City Hall. I will prepare a tabulation of bids and a recommendation to award will be presented at the April 13th Council meeting for review and approval.

Recommendation:

Authorize the Public Works Director to seek proposals for commercial corridor landscaping for the 2021 mowing season.

Respectfully submitted,

Robert Schiller
Public Works Director



BERWYN FIRE DEPARTMENT

6700 W. 26th St., Berwyn, IL 60402-0701
708-484-1644

Thomas A. Hayes
Fire Chief

Mayor Robert J. Lovero

Kris A. Coniglio
Assistant Fire Chief

J-7

March 9, 2021

Honorable Mayor Lovero & Members of City Council,

I am requesting permission to contact the Police and Fire Commission to recommend the hiring of the next qualified candidate on the Firefighter/Paramedic eligibility list. This is a replacement position due to a resignation and is included in the 2021 budget.

Respectfully,

A handwritten signature in black ink that reads "Thomas A. Hayes".

Thomas A. Hayes
Fire Chief



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
Michael D. Cimaglia

J-8

02 March 2021

Honorable Mayor Robert J. Lovero and
Members of the Berwyn City Council
6700 W. 26th Street
Berwyn, Illinois 60402

RE: Request to promote one (1) Patrol Officer to the civil service rank of Sergeant.

Ladies and Gentlemen,

I am respectfully requesting your approval to contact the Police and Fire Commission to promote one (1) Patrol Officer to the Civil Service Rank of Sergeant from the current Fire and Police Commissioners Eligibility list. This request is being made to replace the vacancy that resulted from the following:

- The retirement of Sergeant James Kenny on February 28, 2021.

This request is in accordance with the current Collective Bargaining Agreement signed by IMPA President James Kenny and Mayor Lovero. Pending authorization, the actual date of promotion will be Wednesday March 10, 2021 at the Berwyn Police Department.

Please if you have any questions do not hesitate to contact me.

Thank you in Advance,

Michael D. Cimaglia
Chief of Police
Berwyn Police Department

<u>BATCH</u>	<u>CK DATE</u>	<u>GROSS</u>	<u>FED</u>	<u>EMPLOYER FICA</u>	<u>EMPLOYER MEDICARE</u>	<u>STATE</u>
220215	3/3/2021	1,322,618.68	152,195.27	31,827.29	18,332.70	55,770.67
FEDERAL	Federal	202,355.26				
STATE	State	55,770.67				

1
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Accounts Payable by G/L Distribution Report

Payment Date Range 02/26/21 - 03/10/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 02 - Mayor's Office										
Account 5290 - Other General Expenses										
1810 - Robert J. Lovero	4153515874	Expense Reimbursement	Paid by Check # 57415		03/01/2021	03/01/2021	03/01/2021		03/10/2021	91.29
								Account 5290 - Other General Expenses Totals	Invoice Transactions 1	<u>\$91.29</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	11.01
								Account 5405 - Copier Maintenance Totals	Invoice Transactions 1	<u>\$11.01</u>
								Department 02 - Mayor's Office Totals	Invoice Transactions 2	<u>\$102.30</u>
Department 03 - City Administrator's Office										
Account 5220 - Training, Dues & Publications										
5457 - LocalGovNews.org	05212021	Annual Membership 5/21-5/22	Paid by Check # 57390		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,260.00
								Account 5220 - Training, Dues & Publications Totals	Invoice Transactions 1	<u>\$1,260.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	11.01
								Account 5405 - Copier Maintenance Totals	Invoice Transactions 1	<u>\$11.01</u>
								Department 03 - City Administrator's Office Totals	Invoice Transactions 2	<u>\$1,271.01</u>
Department 04 - City Clerk's Office										
Account 5200 - Administrative Expenses										
1764 - Margaret Paul	2021-00000151	Expense Reimbursement	Paid by Check # 57392		03/02/2021	03/02/2021	03/02/2021		03/10/2021	24.40
								Account 5200 - Administrative Expenses Totals	Invoice Transactions 1	<u>\$24.40</u>
Account 5235 - Postage & Printing										
2705 - Lawndale News	833658	2021 Appropriation Ordinance	Paid by Check # 57388		03/02/2021	03/02/2021	03/02/2021		03/10/2021	175.00
								Account 5235 - Postage & Printing Totals	Invoice Transactions 1	<u>\$175.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	253.04
								Account 5405 - Copier Maintenance Totals	Invoice Transactions 1	<u>\$253.04</u>
								Department 04 - City Clerk's Office Totals	Invoice Transactions 3	<u>\$452.44</u>
Department 08 - City Council										
Account 5200-04 - Administrative Expenses Ward 4										
1083 - Robert W. Fejt	2020-00001457	Expense Reimbursement	Paid by Check # 57417		12/31/2020	12/31/2020	12/31/2020		03/10/2021	1,968.41
								Account 5200-04 - Administrative Expenses Ward 4 Totals	Invoice Transactions 1	<u>\$1,968.41</u>
Account 5200-06 - Administrative Expenses Ward 6										
5698 - Alicia Ruiz	2020-00001454	Expense Reimbursement	Paid by Check # 57327		12/31/2020	12/31/2020	12/31/2020		03/10/2021	724.24



Accounts Payable by G/L Distribution Report

Payment Date Range 02/26/21 - 03/10/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 08 - City Council										
Account 5200-06 - Administrative Expenses Ward 6										
5698 - Alicia Ruiz	2020-00001455	Expense Reimbursement	Paid by Check # 57327		12/31/2020	12/31/2020	12/31/2020		03/10/2021	175.00
5955 - Berwyn Public Art Initiative	2020-00001451	Alderman Donation / Alicia Ruiz	Paid by Check # 57342		12/31/2020	12/31/2020	12/31/2020		03/10/2021	500.00
3861 - Combined Veterans of Berwyn	2020-00001450	Alderman Donation / Alicia Ruiz	Paid by Check # 57354		12/31/2020	12/31/2020	12/31/2020		03/10/2021	275.00
LATINAS ON THE PLAZA	2020-00001453	Alderman Donation / Alicia Ruiz	Paid by Check # 57443		12/31/2020	12/31/2020	12/31/2020		03/10/2021	275.00
30110 - PAV YMCA in Berwyn	2020-00001449	Alderman Donation / Alicia Ruiz	Paid by Check # 57406		12/31/2020	12/31/2020	12/31/2020		03/10/2021	275.00
THE FIG FACTOR FOUNDATION	2020-00001456	Alderman Donation / Alicia Ruiz	Paid by Check # 57448		12/31/2020	12/31/2020	12/31/2020		03/10/2021	275.00
33836 - Youth Crossroads	2020-00001452	Alderman Donation / Alicia Ruiz	Paid by Check # 57437		12/31/2020	12/31/2020	12/31/2020		03/10/2021	1,000.00
								Account 5200-06 - Administrative Expenses Ward 6 Totals	Invoice Transactions 8	<u>\$3,499.24</u>
Account 5200-08 - Administrative Expenses Ward 8										
LORENA NELSON	2020-00001448	Alderman Donation / Anthony Nowak	Paid by Check # 57444		12/31/2020	12/31/2020	12/31/2020		03/10/2021	75.00
								Account 5200-08 - Administrative Expenses Ward 8 Totals	Invoice Transactions 1	<u>\$75.00</u>
								Department 08 - City Council Totals	Invoice Transactions 10	<u>\$5,542.65</u>
Department 10 - Legal										
Account 5300 - Professional Services										
2021 - Del Galdo Law Group, LLC	25810	Legal Services Jan. 2021	Paid by Check # 57361		03/02/2021	03/02/2021	03/02/2021		03/10/2021	5,118.75
2021 - Del Galdo Law Group, LLC	25809	Legal Services Jan. 2021	Paid by Check # 57361		03/02/2021	03/02/2021	03/02/2021		03/10/2021	9,813.30
5083 - Gary T. Copp	FEBRUARY2021	Legal Services Feb. 2021	Paid by Check # 57373		03/02/2021	03/02/2021	03/02/2021		03/10/2021	330.00
2077 - Patrick N. Murray	FEBRUARY2021	Legal Services Feb. 2021	Paid by Check # 57404		03/02/2021	03/02/2021	03/02/2021		03/10/2021	2,187.50
2231 - Storino, Ramello & Durkin	82264	Legal Services Jan. 2021	Paid by Check # 57422		03/02/2021	03/02/2021	03/02/2021		03/10/2021	363.30
								Account 5300 - Professional Services Totals	Invoice Transactions 5	<u>\$17,812.85</u>
								Department 10 - Legal Totals	Invoice Transactions 5	<u>\$17,812.85</u>
Department 12 - Finance										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2033950	Finance Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	73.50
5169 - RR Donnelley	258481621	Finance Dept Office Supplies	Paid by Check # 57418		03/02/2021	03/02/2021	03/02/2021		03/10/2021	151.40
								Account 5225-01 - Supplies Office Totals	Invoice Transactions 2	<u>\$224.90</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 12 - Finance										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	75.19
							Account 5405 - Copier Maintenance Totals	Invoice Transactions 1		<u>\$75.19</u>
Sub Department 11 - Collector's Office										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	27.01
							Account 5405 - Copier Maintenance Totals	Invoice Transactions 1		<u>\$27.01</u>
							Sub Department 11 - Collector's Office Totals	Invoice Transactions 1		<u>\$27.01</u>
							Department 12 - Finance Totals	Invoice Transactions 4		<u>\$327.10</u>
Department 14 - Human Resources										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2040955	Benefits Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	80.20
							Account 5225-01 - Supplies Office Totals	Invoice Transactions 1		<u>\$80.20</u>
							Department 14 - Human Resources Totals	Invoice Transactions 1		<u>\$80.20</u>
Department 16 - Information Technology										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2043869	I.T. Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	299.98
5669 - Garvey's Office Products	PINV2039928	I.T. Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	26.20
5669 - Garvey's Office Products	PINV2034986	I.T. Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	249.97
							Account 5225-01 - Supplies Office Totals	Invoice Transactions 3		<u>\$576.15</u>
Account 5290 - Other General Expenses										
1800 - CDW Government, Inc.	8159032	P.D. Booking Printer	Paid by Check # 57349		03/02/2021	03/02/2021	03/02/2021		03/10/2021	584.64
							Account 5290 - Other General Expenses Totals	Invoice Transactions 1		<u>\$584.64</u>
Account 5300 - Professional Services										
5489 - Peters & Associates, Inc.	CW43859	Peters Pulse Maintenance/ Monthly	Paid by Check # 57277		12/31/2020	12/31/2020	12/31/2020		02/26/2021	500.00
							Account 5300 - Professional Services Totals	Invoice Transactions 1		<u>\$500.00</u>
Account 5510 - Hardware Purchase										
5820 - SYNCR / AMAZON	2021-00000177	Laptops, Orbi wifi for COVID distro. Video card for PW	Paid by Check # 57424		03/02/2021	03/02/2021	03/02/2021		03/10/2021	5,999.13
							Account 5510 - Hardware Purchase Totals	Invoice Transactions 1		<u>\$5,999.13</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 16 - Information Technology										
Account 5515 - Software Purchase										
20693 - PC Connection Sales Corp	70353245	Veritas Backupexec 70 TB license for backups	Paid by Check # 57276		12/31/2020	12/31/2020	12/31/2020		02/26/2021	8,391.25
							Account 5515 - Software Purchase Totals		Invoice Transactions 1	<u>\$8,391.25</u>
Account 5530 - Network Infrastructure										
4026 - AT&T	2015810606	Att internet circuit/monthly	Paid by Check # 57335		03/02/2021	03/02/2021	03/02/2021		03/10/2021	16.48
							Account 5530 - Network Infrastructure Totals		Invoice Transactions 1	<u>\$16.48</u>
							Department 16 - Information Technology Totals		Invoice Transactions 8	<u>\$16,067.65</u>
Department 17 - Administrative										
Account 5035-01 - Benefits Health Insurance										
16 - Dearborn National Life Insurance Company	2021-00000146	03/21 insurance premiums	Paid by Check # 57359		03/01/2021	03/01/2021	03/01/2021		03/10/2021	5,980.83
15 - Health Care Service Corporation	2021-00000145	03/21 insurance premiums	Paid by Check # 57375		03/01/2021	03/01/2021	03/01/2021		03/10/2021	910,527.21
							Account 5035-01 - Benefits Health Insurance Totals		Invoice Transactions 2	<u>\$916,508.04</u>
Account 5035-02 - Benefits Dental Insurance										
504 - AETNA	2021-00000143	03/21 insurance premiums	Paid by Check # 57324		03/01/2021	03/01/2021	03/01/2021		03/10/2021	38,532.27
							Account 5035-02 - Benefits Dental Insurance Totals		Invoice Transactions 1	<u>\$38,532.27</u>
Account 5035-03 - Benefits Life Insurance										
16 - Dearborn National Life Insurance Company	2021-00000144	03/21 insurance premiums	Paid by Check # 57359		03/01/2021	03/01/2021	03/01/2021		03/10/2021	10,282.88
							Account 5035-03 - Benefits Life Insurance Totals		Invoice Transactions 1	<u>\$10,282.88</u>
							Department 17 - Administrative Totals		Invoice Transactions 4	<u>\$965,323.19</u>
Department 18 - Fire Department										
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check # 57423		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,226.50
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$1,226.50</u>
Account 5215 - Telephone										
302 - Sprint	511855222-213	Jan. 22 - Feb. 21 2021	Paid by Check # 57421		03/02/2021	03/02/2021	03/02/2021		03/10/2021	591.46
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$591.46</u>
Account 5220 - Training, Dues & Publications										
111 - University of Illinois	UFIW1162	Training/ Michael Lyons	Paid by Check # 57435		12/31/2020	12/31/2020	12/31/2020		03/10/2021	400.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$400.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 18 - Fire Department										
Account 5225 - Supplies										
31117 - Grainger	9771161727	Fire Dept. Supplies	Paid by Check # 57374		03/02/2021	03/02/2021	03/02/2021		03/10/2021	42.96
							Account 5225 - Supplies Totals		Invoice Transactions 1	<u>42.96</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2035024	Fire Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	455.99
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 1	<u>455.99</u>
Account 5290 - Other General Expenses										
5523 - L-K Fire Extinguisher Service Inc. No 2	73769	Fire Extinguisher Maintenance	Paid by Check # 57387		03/02/2021	03/02/2021	03/02/2021		03/10/2021	116.50
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>116.50</u>
Account 5400-30 - Repairs & Maintenance Building										
514 - Berwyn Western Plumbing & Heating	62068	Provide and Install New 3/4 HP Condenser Fan Motor 62068	Paid by Check # 57343		03/02/2021	03/02/2021	03/02/2021		03/10/2021	1,261.00
514 - Berwyn Western Plumbing & Heating	62093	RTU #1 Circuit Board Replaced-Labor - Service Call 62093	Paid by Check # 57343		03/02/2021	03/02/2021	03/02/2021		03/10/2021	1,201.80
3675 - Otis Elevator Company	100400270497	Maint. Ser. from 3-1-2021 to 2-28-2022 Inv. 100400270497	Paid by Check # 57402		03/02/2021	03/02/2021	03/02/2021		03/10/2021	2,594.52
391 - Tele-Tron Ace Hardware	92036	Hose Coupling	Paid by Check # 57429		03/02/2021	03/02/2021	03/02/2021		03/10/2021	2.99
							Account 5400-30 - Repairs & Maintenance Building Totals		Invoice Transactions 4	<u>\$5,060.31</u>
Account 5400-31 - Repairs & Maintenance Fleet										
5948 - ALEXIS Fire Equipment Co.	0069878-IN	Air Tank & Auto Drain	Paid by Check # 57326		03/02/2021	03/02/2021	03/02/2021		03/10/2021	704.39
6054 - MacQueen Emergency Group	P07644	Fire Dept Parts	Paid by Check # 57391		03/02/2021	03/02/2021	03/02/2021		03/10/2021	466.48
5881 - NAPA Auto Parts	6308-807888	Fire Dept. Supplies	Paid by Check # 57399		03/02/2021	03/02/2021	03/02/2021		03/10/2021	12.29
1106 - Target Auto Parts	924039	Jan. Stmt for 2021 18-Inv.'s Misc. items for F.D. Vehicle Maint	Paid by Check # 57426		03/02/2021	03/02/2021	03/02/2021		03/10/2021	2,382.92
391 - Tele-Tron Ace Hardware	92172	TruFuel	Paid by Check # 57429		03/02/2021	03/02/2021	03/02/2021		03/10/2021	39.95
							Account 5400-31 - Repairs & Maintenance Fleet Totals		Invoice Transactions 5	<u>\$3,606.03</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	20.40
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$20.40</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 18 - Fire Department										
Account 5500-01 - Equipment Turnout Gear										
1330 - Air One Equipment, Inc.	165440	12 - Cairns Black 880 Helmet Invoice 165440	Paid by Check # 57325		12/31/2020	12/31/2020	12/31/2020		03/10/2021	3,108.00
133 - MES - Illinois	IN1552461	Fire Dept Equipment	Paid by Check # 57395		03/02/2021	03/02/2021	03/02/2021		03/10/2021	590.00
							Account 5500-01 - Equipment Turnout Gear Totals		Invoice Transactions 2	<u>\$3,698.00</u>
							Department 18 - Fire Department Totals		Invoice Transactions 18	<u>\$15,218.15</u>
Department 20 - Police Department										
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check # 57423		03/01/2021	03/01/2021	03/01/2021		03/10/2021	2,207.81
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$2,207.81</u>
Account 5215-01 - Telephone In-House										
4024 - AT & T	708795560102-3	Jan. 14 - Feb. 13 2021	Paid by Check # 57334		03/02/2021	03/02/2021	03/02/2021		03/10/2021	7.08
4024 - AT & T	708788401902-3	Jan. 17 - Feb. 16 2021	Paid by Check # 57334		03/02/2021	03/02/2021	03/02/2021		03/10/2021	1,760.49
5703 - Technology Management Revolving Fund	T2119027	L.e.a.d.s. Lines	Paid by Check # 57428		03/04/2021	03/04/2021	03/04/2021		03/10/2021	942.40
							Account 5215-01 - Telephone In-House Totals		Invoice Transactions 3	<u>\$2,709.97</u>
Account 5220 - Training, Dues & Publications										
6132 - Candlewood Suites O'Fallon / St. Louis	18707	Police Academy Lodging	Paid by Check # 57348		03/02/2021	03/02/2021	03/02/2021		03/10/2021	128.62
6132 - Candlewood Suites O'Fallon / St. Louis	18708	Police Academy Lodging	Paid by Check # 57348		03/02/2021	03/02/2021	03/02/2021		03/10/2021	128.62
6132 - Candlewood Suites O'Fallon / St. Louis	18709	Police Academy Lodging	Paid by Check # 57348		03/02/2021	03/02/2021	03/02/2021		03/10/2021	64.32
6132 - Candlewood Suites O'Fallon / St. Louis	18710	Police Academy Lodging	Paid by Check # 57348		03/02/2021	03/02/2021	03/02/2021		03/10/2021	64.32
1931 - College of DuPage	12349	Training	Paid by Check # 57353		03/02/2021	03/02/2021	03/02/2021		03/10/2021	225.00
1144 - John E. Reid and Associates, Inc.	64D412F6-001	Training	Paid by Check # 57383		03/02/2021	03/02/2021	03/02/2021		03/10/2021	695.00
4870 - Mid-States Organized Crime Information Center	13128-1274	Annual Membership Dues	Paid by Check # 57397		03/02/2021	03/02/2021	03/02/2021		03/10/2021	300.00
265 - Northeast Multi-Regional Training, Inc.	279994	Training	Paid by Check # 57400		03/02/2021	03/02/2021	03/02/2021		03/10/2021	150.00
3336 - West Suburban Directed Gang Enforcement	2021-001	Annual Membership Dues 2021	Paid by Check # 57436		03/04/2021	03/04/2021	03/04/2021		03/10/2021	750.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 9	<u>\$2,505.88</u>
Account 5225 - Supplies										
5738 - Artistic Engraving	16409	Law Enforcement Supplies	Paid by Check # 57333		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,868.50



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Fund 100 - General Fund										
Department 20 - Police Department										
Account 5225 - Supplies										
5418 - Cintas Corporation	8404971486	First Aid Cabinet Restocked	Paid by Check # 57351		03/04/2021	03/04/2021	03/04/2021		03/10/2021	153.43
492 - Fullmer Locksmith Service, Inc.	N27206	Locksmith Services	Paid by Check # 57371		03/04/2021	03/04/2021	03/04/2021		03/10/2021	24.00
391 - Tele-Tron Ace Hardware	91672	P.D. Supplies	Paid by Check # 57429		03/04/2021	03/04/2021	03/04/2021		03/10/2021	326.26
								Account 5225 - Supplies Totals	Invoice Transactions 4	\$2,372.19
Account 5235 - Postage & Printing										
465 - Diamond Graphics, Inc.	0102830689	Printing	Paid by Check # 57363		03/04/2021	03/04/2021	03/04/2021		03/10/2021	4,385.00
4890 - Sprague Distributing Co.	2286	Printing	Paid by Check # 57420		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,710.00
								Account 5235 - Postage & Printing Totals	Invoice Transactions 2	\$6,095.00
Account 5290 - Other General Expenses										
4033 - eDot	69005	Surveillance Maintenance	Paid by Check # 57365		03/02/2021	03/02/2021	03/02/2021		03/10/2021	810.00
5482 - JG Uniforms	81929	Civilian Uniforms	Paid by Check # 57382		03/02/2021	03/02/2021	03/02/2021		03/10/2021	144.00
5482 - JG Uniforms	81763	Civilian Uniforms	Paid by Check # 57382		03/02/2021	03/02/2021	03/02/2021		03/10/2021	71.00
5482 - JG Uniforms	82172	Civilian Uniforms	Paid by Check # 57382		03/04/2021	03/04/2021	03/04/2021		03/10/2021	82.50
5482 - JG Uniforms	82173	Civilian Uniforms	Paid by Check # 57382		03/04/2021	03/04/2021	03/04/2021		03/10/2021	67.00
6061 - Tribute Funeral Services	1475	Removal & Morgue Transport	Paid by Check # 57433		03/04/2021	03/04/2021	03/04/2021		03/10/2021	250.00
								Account 5290 - Other General Expenses Totals	Invoice Transactions 6	\$1,424.50
Account 5400-30 - Repairs & Maintenance Building										
345 - Professional Pest Control, Inc.	052-057429-2	Exterminator Fee	Paid by Check # 57408		03/02/2021	03/02/2021	03/02/2021		03/10/2021	65.00
345 - Professional Pest Control, Inc.	052-057429-3	Exterminator Fee	Paid by Check # 57408		03/02/2021	03/02/2021	03/02/2021		03/10/2021	45.00
3743 - SEPS, Inc.	184459	UPS Maintenance	Paid by Check # 57419		03/02/2021	03/02/2021	03/02/2021		03/10/2021	3,326.40
								Account 5400-30 - Repairs & Maintenance Building Totals	Invoice Transactions 3	\$3,436.40
Account 5400-31 - Repairs & Maintenance Fleet										
2673 - Deece Automotive	39268	Vehicle Maintenance	Paid by Check # 57360		03/04/2021	03/04/2021	03/04/2021		03/10/2021	2,767.90
32052 - Just Tires	329489	Tire Repairs	Paid by Check # 57385		03/02/2021	03/02/2021	03/02/2021		03/10/2021	20.00
								Account 5400-31 - Repairs & Maintenance Fleet Totals	Invoice Transactions 2	\$2,787.90



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Fund 100 - General Fund											
Department 20 - Police Department											
Account 5405 - Copier Maintenance											
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	703.12	
								Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$703.12</u>
Account 5415 - Software Maintenance											
1453 - Datacom	2021-00000149	Software Maintenance	Paid by Check # 57358		03/02/2021	03/02/2021	03/02/2021		03/10/2021	449.00	
5800 - Quicket Solutions	0000656	quicket software	Paid by Check # 57410		12/31/2020	12/31/2020	12/31/2020		03/10/2021	3,500.00	
								Account 5415 - Software Maintenance Totals		Invoice Transactions 2	<u>\$3,949.00</u>
Account 5500 - Equipment											
6165 - Office Furniture Center	SO40945-F	Office Equipment	Paid by Check # 57401		03/04/2021	03/04/2021	03/04/2021		03/10/2021	2,629.00	
								Account 5500 - Equipment Totals		Invoice Transactions 1	<u>\$2,629.00</u>
Account 5800 - Capital Outlay											
2693 - ABC Automotive Electronics	C233810	Capital Project Squad Cars	Paid by Check # 57322		03/04/2021	03/04/2021	03/04/2021		03/10/2021	5,442.70	
								Account 5800 - Capital Outlay Totals		Invoice Transactions 1	<u>\$5,442.70</u>
								Department 20 - Police Department Totals		Invoice Transactions 35	<u>\$36,263.47</u>
Department 22 - Fire & Police Commission											
Account 5290 - Other General Expenses											
5738 - Artistic Engraving	16311	Engraved Name Plates	Paid by Check # 57333		03/01/2021	03/01/2021	03/01/2021		03/10/2021	112.25	
								Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$112.25</u>
Account 5290-11 - Other General Expenses Pre-Employment Physicals											
6060 - Edward R. Kirby & Associates	43147	Polygraph Exam & Background Check	Paid by Check # 57366		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,257.40	
6060 - Edward R. Kirby & Associates	43142	Polygraph Exam & Background Check	Paid by Check # 57366		03/01/2021	03/01/2021	03/01/2021		03/10/2021	514.35	
6060 - Edward R. Kirby & Associates	43141	Polygraph Exam & Background Check	Paid by Check # 57366		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,330.10	
6060 - Edward R. Kirby & Associates	43140	Polygraph Exam & Background Check	Paid by Check # 57366		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,272.10	
6060 - Edward R. Kirby & Associates	43322	Polygraph Exam & Background Check	Paid by Check # 57366		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,288.35	
								Account 5290-11 - Other General Expenses Pre-Employment Physicals Totals		Invoice Transactions 5	<u>\$5,662.30</u>
								Department 22 - Fire & Police Commission Totals		Invoice Transactions 6	<u>\$5,774.55</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 24 - Building/Neighborhood Affairs										
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check # 57423		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,201.40
								Account 5205 - Utilities Totals	Invoice Transactions 1	<u>\$1,201.40</u>
Account 5215 - Telephone										
302 - Sprint	927063333-097	cell phones	Paid by Check # 57421		02/25/2021	02/25/2021	02/25/2021		03/10/2021	1,229.00
								Account 5215 - Telephone Totals	Invoice Transactions 1	<u>\$1,229.00</u>
Account 5225 - Supplies										
5738 - Artistic Engraving	16339	Law Enforcement Supplies	Paid by Check # 57333		03/02/2021	03/02/2021	03/02/2021		03/10/2021	1,105.75
								Account 5225 - Supplies Totals	Invoice Transactions 1	<u>\$1,105.75</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2045152	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	63.90
5669 - Garvey's Office Products	PINV2045822	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	68.81
5669 - Garvey's Office Products	PINV2039181	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	267.15
5669 - Garvey's Office Products	PINV2034506	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	33.24
5669 - Garvey's Office Products	PINV2035009	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	113.40
5669 - Garvey's Office Products	PINV2035894	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	343.06
5669 - Garvey's Office Products	CM189625	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	(32.03)
5669 - Garvey's Office Products	PINV2037169	Building Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	697.45
2578 - Aqua Chill of Chicago LLC	2264704	Water Cooler Rentals	Paid by Check # 57332		03/02/2021	03/02/2021	03/02/2021		03/10/2021	152.00
5669 - Garvey's Office Products	PINV2042120	P.D. Office Supplies	Paid by Check # 57372		03/02/2021	03/02/2021	03/02/2021		03/10/2021	244.64
2504 - Felco Vending, Inc.	0848	Building Dept Office Supplies	Paid by Check # 57368		02/25/2021	02/25/2021	02/25/2021		03/10/2021	96.00
								Account 5225-01 - Supplies Office Totals	Invoice Transactions 11	<u>\$2,047.62</u>
Account 5235 - Postage & Printing										
459 - Federal Express Corporation	7-273-25263	mail/postage	Paid by Check # 57367		02/25/2021	02/25/2021	02/25/2021		03/10/2021	181.34
								Account 5235 - Postage & Printing Totals	Invoice Transactions 1	<u>\$181.34</u>
Account 5290 - Other General Expenses										
49 - AWESOME Pest Service	3272	pest services	Paid by Check # 57337		02/25/2021	02/25/2021	02/25/2021		03/10/2021	3,000.00



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Fund 100 - General Fund											
Department 24 - Building/Neighborhood Affairs											
Account 5290 - Other General Expenses											
49 - AWESOME Pest Service	3222	pest services	Paid by Check # 57337		02/25/2021	02/25/2021	02/25/2021		03/10/2021	3,000.00	
								Account 5290 - Other General Expenses Totals		Invoice Transactions 2	\$6,000.00
Account 5300 - Professional Services											
3014 - JNC Consulting, Inc.	1312	inspections	Paid by Check # 57321		02/25/2021	02/25/2021	02/25/2021		03/04/2021	4,125.00	
5203 - AMS Electric, Inc.	2393	inspections	Paid by Check # 57329		02/25/2021	02/25/2021	02/25/2021		03/10/2021	420.00	
1014 - John Tarullo	FEBRUARY2021	plan review & inspections	Paid by Check # 57384		02/25/2021	02/25/2021	02/25/2021		03/10/2021	4,660.00	
5743 - Rick Dandan	FEBRUARY2021	plan review & inspections	Paid by Check # 57414		02/25/2021	02/25/2021	02/25/2021		03/10/2021	6,905.00	
								Account 5300 - Professional Services Totals		Invoice Transactions 4	\$16,110.00
Account 5400 - Repairs & Maintenance											
5165 - All Door Check & Lock Service	29498	key service	Paid by Check # 57328		02/25/2021	02/25/2021	02/25/2021		03/10/2021	176.60	
5203 - AMS Electric, Inc.	2422	electrical services	Paid by Check # 57329		02/25/2021	02/25/2021	02/25/2021		03/10/2021	285.00	
2578 - Aqua Chill of Chicago LLC	2264511	water cooler rental	Paid by Check # 57332		02/25/2021	02/25/2021	02/25/2021		03/10/2021	168.00	
514 - Berwyn Western Plumbing & Heating	62076	plumbing repairs	Paid by Check # 57343		02/25/2021	02/25/2021	02/25/2021		03/10/2021	2,940.00	
5418 - Cintas Corporation	5053805231	first aid restock	Paid by Check # 57351		02/25/2021	02/25/2021	02/25/2021		03/10/2021	476.81	
5418 - Cintas Corporation	4075805671	mats service	Paid by Check # 57351		02/25/2021	02/25/2021	02/25/2021		03/10/2021	451.26	
5418 - Cintas Corporation	4077114839	mats service	Paid by Check # 57351		02/25/2021	02/25/2021	02/25/2021		03/10/2021	473.79	
3638 - ClearView Plumbing & Sewer Corp	427e	plumbing repairs	Paid by Check # 57352		02/25/2021	02/25/2021	02/25/2021		03/10/2021	2,616.00	
1114 - Martin-Aire Heating & Cooling, Inc.	008939	hvac services	Paid by Check # 57393		02/25/2021	02/25/2021	02/25/2021		03/10/2021	510.00	
5726 - McCloud Services	11502345	pest services	Paid by Check # 57394		02/25/2021	02/25/2021	02/25/2021		03/10/2021	75.75	
1839 - Robert R. Andreas & Sons	020521-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	1,138.80	
1839 - Robert R. Andreas & Sons	020721-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	565.10	
1839 - Robert R. Andreas & Sons	020921-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	1,022.10	
1839 - Robert R. Andreas & Sons	021321-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	1,022.10	



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Fund 100 - General Fund											
Department 24 - Building/Neighborhood Affairs											
Account 5400 - Repairs & Maintenance											
1839 - Robert R. Andreas & Sons	021421-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	565.10	
1839 - Robert R. Andreas & Sons	021621-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	2,232.10	
1839 - Robert R. Andreas & Sons	021821-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	565.10	
1839 - Robert R. Andreas & Sons	022221-07SNOW	snow removal	Paid by Check # 57416		02/25/2021	02/25/2021	02/25/2021		03/10/2021	681.80	
391 - Tele-Tron Ace Hardware	91785	supplies	Paid by Check # 57429		02/25/2021	02/25/2021	02/25/2021		03/10/2021	722.93	
1704 - Total Parking Solutions, Inc.	105225	receipt paper	Paid by Check # 57432		02/25/2021	02/25/2021	02/25/2021		03/10/2021	40.00	
									Account 5400 - Repairs & Maintenance Totals	Invoice Transactions 20	<u>\$16,728.34</u>
Account 5405 - Copier Maintenance											
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	69.87	
									Account 5405 - Copier Maintenance Totals	Invoice Transactions 1	<u>\$69.87</u>
									Department 24 - Building/Neighborhood Affairs Totals	Invoice Transactions 42	<u>\$44,673.32</u>
Department 26 - Public Works											
Sub Department 35 - Streets											
Account 5205 - Utilities											
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check # 57423		03/01/2021	03/01/2021	03/01/2021		03/10/2021	2,539.79	
									Account 5205 - Utilities Totals	Invoice Transactions 1	<u>\$2,539.79</u>
Account 5215 - Telephone											
4858 - AT&T Global Services, Inc.	708788456902-2	february 2020 phone	Paid by Check # 57336		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,236.98	
									Account 5215 - Telephone Totals	Invoice Transactions 1	<u>\$1,236.98</u>
Account 5220 - Training, Dues & Publications											
4740 - HRdirect / gNeil	INV9996099	HR Posters	Paid by Check # 57377		03/04/2021	03/04/2021	03/04/2021		03/10/2021	79.99	
5134 - The Horton Group, Inc.	73629	Training	Paid by Check # 57430		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,800.00	
5134 - The Horton Group, Inc.	74389	Safety Training	Paid by Check # 57430		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,080.00	
									Account 5220 - Training, Dues & Publications Totals	Invoice Transactions 3	<u>\$2,959.99</u>
Account 5225 - Supplies											
162 - Jack's Rental, Inc.	83929	supplies	Paid by Check # 57380		03/04/2021	03/04/2021	03/04/2021		03/10/2021	179.00	
162 - Jack's Rental, Inc.	83925	supplies	Paid by Check # 57380		03/04/2021	03/04/2021	03/04/2021		03/10/2021	259.99	
									Account 5225 - Supplies Totals	Invoice Transactions 2	<u>\$438.99</u>



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Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2037696	Public Work Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	127.62
5669 - Garvey's Office Products	PINV2035910	Traffic Engineers Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	19.90
							Account 5225-01 - Supplies Office Totals	Invoice Transactions	2	<u>\$147.52</u>
Account 5300 - Professional Services										
6199 - Taylor Excavating & Construction Inc.	300-2768	snow removal	Paid by Check # 57427		03/04/2021	03/04/2021	03/04/2021		03/10/2021	23,475.00
							Account 5300 - Professional Services Totals	Invoice Transactions	1	<u>\$23,475.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	15.66
							Account 5405 - Copier Maintenance Totals	Invoice Transactions	1	<u>\$15.66</u>
							Sub Department 35 - Streets Totals	Invoice Transactions	11	<u>\$30,813.93</u>
Sub Department 37 - Fleet										
Account 5225 - Supplies										
135 - Chemsearch	7258011	lube	Paid by Check # 57350		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,095.17
182 - Freeway Ford Truck Sales, Inc.	543966	parts	Paid by Check # 57370		03/04/2021	03/04/2021	03/04/2021		03/10/2021	348.71
1364 - Tryad Automotive	006-214637	auto supplies	Paid by Check # 57434		03/04/2021	03/04/2021	03/04/2021		03/10/2021	49.66
1364 - Tryad Automotive	006-214869	auto supplies	Paid by Check # 57434		03/04/2021	03/04/2021	03/04/2021		03/10/2021	278.26
1364 - Tryad Automotive	006-214707	auto supplies	Paid by Check # 57434		03/04/2021	03/04/2021	03/04/2021		03/10/2021	686.42
1364 - Tryad Automotive	006-214864	auto supplies	Paid by Check # 57434		03/04/2021	03/04/2021	03/04/2021		03/10/2021	24.66
1364 - Tryad Automotive	006-214941	auto supplies	Paid by Check # 57434		03/04/2021	03/04/2021	03/04/2021		03/10/2021	185.12
							Account 5225 - Supplies Totals	Invoice Transactions	7	<u>\$2,668.00</u>
							Sub Department 37 - Fleet Totals	Invoice Transactions	7	<u>\$2,668.00</u>
							Department 26 - Public Works Totals	Invoice Transactions	18	<u>\$33,481.93</u>
Department 30 - Committee & Planning										
Account 5105-06 - Community Programs Municipal Tax Relief										
30327 - Berwyn Park District	2021-00000150	Municipal Tax Reimbursement	Paid by Check # 57341		03/02/2021	03/02/2021	03/02/2021		03/10/2021	2,506.31
							Account 5105-06 - Community Programs Municipal Tax Relief Totals	Invoice Transactions	1	<u>\$2,506.31</u>
							Department 30 - Committee & Planning Totals	Invoice Transactions	1	<u>\$2,506.31</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 32 - Recreation										
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check # 57423		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,451.41
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$1,451.41</u>
Account 5220 - Training, Dues & Publications										
305 - Illinois Association of Park Districts	Dues2021	Annual Membership Dues 2021	Paid by Check # 57378		03/03/2021	03/03/2021	03/03/2021		03/10/2021	864.17
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$864.17</u>
Account 5400 - Repairs & Maintenance										
478 - Comcast Cable	2021-00000175	Rec Cable	Paid by Check # 57355		03/03/2021	03/03/2021	03/03/2021		03/10/2021	131.63
391 - Tele-Tron Ace Hardware	92016	Misc. Supplies & Snow Blower	Paid by Check # 57429		03/03/2021	03/03/2021	03/03/2021		03/10/2021	955.94
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 2	<u>\$1,087.57</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	6.42
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$6.42</u>
							Department 32 - Recreation Totals		Invoice Transactions 5	<u>\$3,409.57</u>
Department 46 - Senior Citizen Program										
Account 5215 - Telephone										
4024 - AT & T	708484242002-4	Jan. 5 - Feb. 4 2021	Paid by Check # 57334		03/04/2021	03/04/2021	03/04/2021		03/10/2021	50.71
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$50.71</u>
Account 5300 - Professional Services										
821 - Metro Collision Service / Metro Garage, Inc.	48565	Safety Inspections	Paid by Check # 57396		03/04/2021	03/04/2021	03/04/2021		03/10/2021	25.00
821 - Metro Collision Service / Metro Garage, Inc.	48584	Safety Inspections	Paid by Check # 57396		03/04/2021	03/04/2021	03/04/2021		03/10/2021	25.00
821 - Metro Collision Service / Metro Garage, Inc.	48588	Safety Inspections	Paid by Check # 57396		03/04/2021	03/04/2021	03/04/2021		03/10/2021	25.00
821 - Metro Collision Service / Metro Garage, Inc.	48596	Safety Inspections	Paid by Check # 57396		03/04/2021	03/04/2021	03/04/2021		03/10/2021	25.00
821 - Metro Collision Service / Metro Garage, Inc.	48597	Safety Inspections	Paid by Check # 57396		03/04/2021	03/04/2021	03/04/2021		03/10/2021	25.00
							Account 5300 - Professional Services Totals		Invoice Transactions 5	<u>\$125.00</u>
Account 5400 - Repairs & Maintenance										
361 - Bus & Truck of Chicago, Inc.	34367	Vehicle Maintenance	Paid by Check # 57347		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,876.80
6170 - James M. Borah	2021-00000179	senior handyman	Paid by Check # 57381		03/04/2021	03/04/2021	03/04/2021		03/10/2021	90.00
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 2	<u>\$1,966.80</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 46 - Senior Citizen Program										
Account 5400-04 - Repairs & Maintenance Landscape										
294 - B. Davids Landscaping	FEBRUARY2021	Senior Snow Removal	Paid by Check		03/04/2021	03/04/2021	03/04/2021		03/10/2021	4,785.00
	-2	Feb. 2021	# 57338							
2932 - Richard C. Dahms	FEBRUARY2021	Senior Snow Removal	Paid by Check		03/04/2021	03/04/2021	03/04/2021		03/10/2021	4,005.00
	-1		# 57413							
								Account 5400-04 - Repairs & Maintenance Landscape Totals	Invoice Transactions 2	<u>\$8,790.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check		03/02/2021	03/02/2021	03/02/2021		03/10/2021	19.60
			# 57386							
								Account 5405 - Copier Maintenance Totals	Invoice Transactions 1	<u>\$19.60</u>
								Department 46 - Senior Citizen Program Totals	Invoice Transactions 11	<u>\$10,952.11</u>
								Fund 100 - General Fund Totals	Invoice Transactions 175	<u>\$1,159,258.80</u>
Fund 205 - Library Fund										
Department 40 - Library										
Account 5105-07 - Community Programs Adult/Children Programs										
5868 - Ann Rinderer	8697	Community Programs Adult/Children Programs	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	650.00
			# 57331							
								Account 5105-07 - Community Programs Adult/Children Programs Totals	Invoice Transactions 1	<u>\$650.00</u>
Account 5105-82 - Community Programs Other Grants										
5868 - Ann Rinderer	8698	Community Programs Other Grants Age Options	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	850.00
			# 57331							
								Account 5105-82 - Community Programs Other Grants Totals	Invoice Transactions 1	<u>\$850.00</u>
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check		03/01/2021	03/01/2021	03/01/2021		03/10/2021	1,374.04
			# 57423							
								Account 5205 - Utilities Totals	Invoice Transactions 1	<u>\$1,374.04</u>
Account 5215 - Telephone										
4024 - AT & T	708795579402-4	Telephone	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	54.89
			# 57334							
4024 - AT & T	708795808202-4	Telephone	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	1,209.96
			# 57334							
								Account 5215 - Telephone Totals	Invoice Transactions 2	<u>\$1,264.85</u>
Account 5225 - Supplies										
31968 - Berwyn's Violet Flower Shop	008000	Supplies	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	50.00
			# 57344							
388 - Demco Educational Corporation	6912616	Supplies	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	80.48
			# 57362							
132 - Quill Corporation	14743478	Supplies Other Grants Age Options	Paid by Check		03/03/2021	03/03/2021	03/03/2021		03/10/2021	35.19
			# 57411							



Accounts Payable by G/L Distribution Report

Payment Date Range 02/26/21 - 03/10/21

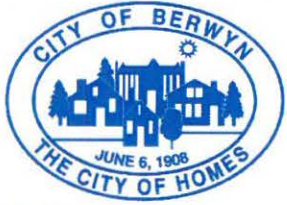
Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 205 - Library Fund											
Department 40 - Library											
Account 5225 - Supplies											
828 - SYNCB / AMAZON	2021-00000176	Supplies	Paid by Check # 57425		03/03/2021	03/03/2021	03/03/2021		03/10/2021	989.82	
								Account 5225 - Supplies Totals		Invoice Transactions 4	\$1,155.49
Account 5225-82 - Supplies Other Grants											
6198 - Premier Wireless Business Technology Solutions	FBCFDIN17745	Supplies Other Grants Age Options	Paid by Check # 57407		03/03/2021	03/03/2021	03/03/2021		03/10/2021	2,699.91	
132 - Quill Corporation	14743478	Supplies Other Grants Age Options	Paid by Check # 57411		03/03/2021	03/03/2021	03/03/2021		03/10/2021	82.90	
828 - SYNCB / AMAZON	2021-00000176	Supplies	Paid by Check # 57425		03/03/2021	03/03/2021	03/03/2021		03/10/2021	169.07	
								Account 5225-82 - Supplies Other Grants Totals		Invoice Transactions 3	\$2,951.88
Account 5245 - Books											
531 - Baker & Taylor Entertainment, Inc.	5016430473	Books	Paid by Check # 57339		03/03/2021	03/03/2021	03/03/2021		03/10/2021	217.13	
398 - Ingram Library Services LLC	51306210	Books	Paid by Check # 57379		03/03/2021	03/03/2021	03/03/2021		03/10/2021	4,146.45	
5337 - Libraries First	7903	Books computer database	Paid by Check # 57389		03/03/2021	03/03/2021	03/03/2021		03/10/2021	5,420.00	
								Account 5245 - Books Totals		Invoice Transactions 3	\$9,783.58
Account 5245-80 - Books Per Capita											
5770 - Homeless Training Institute, LLC	02222021	Books Per Capita	Paid by Check # 57376		03/03/2021	03/03/2021	03/03/2021		03/10/2021	649.00	
								Account 5245-80 - Books Per Capita Totals		Invoice Transactions 1	\$649.00
Account 5250 - Audio Visual											
1545 - Blackstone Publishing	1206768	Audio Visual	Paid by Check # 57345		03/03/2021	03/03/2021	03/03/2021		03/10/2021	85.90	
30520 - Midwest Tape	500046809	Audio Visual	Paid by Check # 57398		03/03/2021	03/03/2021	03/03/2021		03/10/2021	84.69	
								Account 5250 - Audio Visual Totals		Invoice Transactions 2	\$170.59
Account 5255 - Periodicals											
194 - EBSCO Information Services, Inc.	1598554	Periodicals	Paid by Check # 57364		03/03/2021	03/03/2021	03/03/2021		03/10/2021	8,337.47	
								Account 5255 - Periodicals Totals		Invoice Transactions 1	\$8,337.47
Account 5400 - Repairs & Maintenance											
6192 - Anita Hand Cleaning	INV5292026	Contract Maintenance	Paid by Check # 57330		03/03/2021	03/03/2021	03/03/2021		03/10/2021	405.00	
1492 - Complete Temperature Systems, Inc.	MA007285	Contract Maintenance	Paid by Check # 57356		03/03/2021	03/03/2021	03/03/2021		03/10/2021	2,147.00	
4851 - Forest Security	113728	Contract Maintenance	Paid by Check # 57369		03/03/2021	03/03/2021	03/03/2021		03/10/2021	25.00	



Accounts Payable by G/L Distribution Report

Payment Date Range 02/26/21 - 03/10/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 205 - Library Fund										
Department 40 - Library										
Account 5400 - Repairs & Maintenance										
1839 - Robert R. Andreas & Sons	022421-22	Contract Maintenance	Paid by Check # 57416		03/03/2021	03/03/2021	03/03/2021		03/10/2021	3,990.00
828 - SYNCB / AMAZON	2021-00000176	Supplies	Paid by Check # 57425		03/03/2021	03/03/2021	03/03/2021		03/10/2021	28.02
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 5	<u>\$6,595.02</u>
Account 5525 - Computer Support Databases										
5886 - Adobe Inc	1320671952	Computer Support Databases	Paid by Check # 57323		03/03/2021	03/03/2021	03/03/2021		03/10/2021	1,259.64
828 - SYNCB / AMAZON	2021-00000176	Supplies	Paid by Check # 57425		03/03/2021	03/03/2021	03/03/2021		03/10/2021	345.65
							Account 5525 - Computer Support Databases Totals		Invoice Transactions 2	<u>\$1,605.29</u>
							Department 40 - Library Totals		Invoice Transactions 26	<u>\$35,387.21</u>
							Fund 205 - Library Fund Totals		Invoice Transactions 26	<u>\$35,387.21</u>
Fund 210 - Community Development Fund										
Department 42 - CDBG										
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	9684604	natural gas deliveries	Paid by Check # 57423		03/01/2021	03/01/2021	03/01/2021		03/10/2021	407.15
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$407.15</u>
Account 5215 - Telephone										
4024 - AT & T	708749945702- 5	Jan.11 - Feb.10 2021	Paid by Check # 57334		03/02/2021	03/02/2021	03/02/2021		03/10/2021	91.74
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$91.74</u>
Account 5235 - Postage & Printing										
2705 - Lawndale News	833646	English Ad	Paid by Check # 57388		03/02/2021	03/02/2021	03/02/2021		03/10/2021	371.00
2705 - Lawndale News	833647	Spanish Ad	Paid by Check # 57388		03/02/2021	03/02/2021	03/02/2021		03/10/2021	371.00
2705 - Lawndale News	833383	Spanish Ad	Paid by Check # 57388		03/02/2021	03/02/2021	03/02/2021		03/10/2021	500.00
							Account 5235 - Postage & Printing Totals		Invoice Transactions 3	<u>\$1,242.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	5.41
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$5.41</u>
							Department 42 - CDBG Totals		Invoice Transactions 6	<u>\$1,746.30</u>
							Fund 210 - Community Development Fund Totals		Invoice Transactions 6	<u>\$1,746.30</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/26/21 - 03/10/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 245 - Asset Forfeiture Fund											
Department 20 - Police Department											
Account 5191-15 - State Law Enforcement Expenses											
5256 - Partners & Paws Veterinary Services	1547	K-9 Medical	Paid by Check # 57403		03/04/2021	03/04/2021	03/04/2021		03/10/2021	471.98	
									Account 5191-15 - State Law Enforcement Expenses Totals	Invoice Transactions 1	<u>\$471.98</u>
Account 5191-25 - State Communications / Comp											
302 - Sprint	484479818-158	Jan. 04 - Feb. 03 2021	Paid by Check # 57421		03/02/2021	03/02/2021	03/02/2021		03/10/2021	448.64	
									Account 5191-25 - State Communications / Comp Totals	Invoice Transactions 1	<u>\$448.64</u>
Account 5192-35 - Federal LE Operations / Investigations											
3757 - Thomson Reuters - West	843763700	west information charges	Paid by Check # 57431		03/02/2021	03/02/2021	03/02/2021		03/10/2021	426.33	
									Account 5192-35 - Federal LE Operations / Investigations Totals	Invoice Transactions 1	<u>\$426.33</u>
									Department 20 - Police Department Totals	Invoice Transactions 3	<u>\$1,346.95</u>
									Fund 245 - Asset Forfeiture Fund Totals	Invoice Transactions 3	<u>\$1,346.95</u>
Fund 500 - Utilities Fund											
Department 44 - Water & Sewer											
Account 5225 - Supplies											
13 - Barge Terminal & Trucking	192675	stone	Paid by Check # 57340		03/04/2021	03/04/2021	03/04/2021		03/10/2021	914.88	
									Account 5225 - Supplies Totals	Invoice Transactions 1	<u>\$914.88</u>
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV2036545	Water Dept Office Supplies	Paid by Check # 57372		03/01/2021	03/01/2021	03/01/2021		03/10/2021	225.39	
									Account 5225-01 - Supplies Office Totals	Invoice Transactions 1	<u>\$225.39</u>
Account 5300 - Professional Services											
5872 - Cummins Sales And Service	F2-13698	service on generator	Paid by Check # 57357		03/04/2021	03/04/2021	03/04/2021		03/10/2021	1,992.32	
									Account 5300 - Professional Services Totals	Invoice Transactions 1	<u>\$1,992.32</u>
Account 5405 - Copier Maintenance											
5166 - Konica Minolta Business Solutions USA., Inc.	9007496962	Konica Minolta copier maint.chgs	Paid by Check # 57386		03/02/2021	03/02/2021	03/02/2021		03/10/2021	.99	
									Account 5405 - Copier Maintenance Totals	Invoice Transactions 1	<u>\$0.99</u>
Account 5800-41 - Capital Outlay Flood Mitigation Program											
RICHARD & SHARON LISKA	2021-00000178	FLOOD MITIGATION PROGRAM	Paid by Check # 57446		03/04/2021	03/04/2021	03/04/2021		03/10/2021	3,500.00	
									Account 5800-41 - Capital Outlay Flood Mitigation Program Totals	Invoice Transactions 1	<u>\$3,500.00</u>
									Department 44 - Water & Sewer Totals	Invoice Transactions 5	<u>\$6,633.58</u>
									Fund 500 - Utilities Fund Totals	Invoice Transactions 5	<u>\$6,633.58</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/26/21 - 03/10/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 600 - Internal Service Fund										
Account 5650 - Claims - General Liability										
ERNESTO BAHENA	2021-00000152	Settlement Agreement	Paid by Check # 57440		03/02/2021	03/02/2021	03/02/2021		03/10/2021	1,000.00
							Account 5650 - Claims - General Liability Totals	Invoice Transactions 1		<u>\$1,000.00</u>
							Fund 600 - Internal Service Fund Totals	Invoice Transactions 1		<u>\$1,000.00</u>
							Grand Totals	Invoice Transactions 216		<u>\$1,205,372.84</u>

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

March 1, 2021

K-3

Honorable Robert J. Lovero
Mayor of the City of Berwyn
Members of City Council

Re: Building and Local Improvement Permits

Gentlemen:

Attached are the financial report of Building and Local Improvement Permits issued by the City of Berwyn for the month of February 2021, along with a copy of Permit Statistics for this same period.

Respectfully,

Charles D. Lazzara
Building Director

Report Of Building Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	Issued	Permit No.	Cost Of Improvements	Cost Of Permit
Access West Cook 1 MM, LLC 2502 S. Grove Avenue	2/24/2021	Bldg-B 9162-3	\$0.00	\$155.00
GAPAL INVESTMENT CORPOR 1304 S. Gunderson Avenue	2/4/2021	Bldg-B 9170-1	\$0.00	\$100.00
ISLAND RENTAL PROPERTIES 2245 S. Kenilworth Avenue	2/24/2021	Bldg-B 9312-4	\$0.00	\$50.00
ISLAND RENTAL PROPERTIES 2245 S. Kenilworth Avenue	2/24/2021	Bldg-B 9312-6	\$0.00	\$50.00
Karina & Jose Arreci 1621 S. Elmwood Avenue	2/17/2021	Bldg-B 9548-1	\$0.00	\$65.00
Abraham Pulido 1608 S. Scoville Avenue	2/17/2021	Bldg-B 9579-1	\$0.00	\$130.00
Paul T. Simbi 3134 S. Grove Avenue	2/3/2021	Bldg-B 9593-1	\$0.00	\$50.00
MH CONCEPTS LLC 3820 S. Gunderson Avenue	2/1/2021	Bldg-B 9660-0	\$0.00	\$0.00
A Plus Rental Management LLC 3403 S. Ridgeland Avenue	2/4/2021	Bldg-B 9661-0	\$18,000.00	\$375.00
Gerardo Baez & Luz Maria Baez 2806 S. Cuyler Avenue	2/8/2021	Bldg-B 9662-0	\$4,450.00	\$300.00
Raul Rodriguez 1511 S. Ridgeland Avenue	2/9/2021	Bldg-B 9663-0	\$15,000.00	\$340.00

Report Of Building Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	Issued	Permit No.	Cost Of Improvements	Cost Of Permit
Mp Investment Partnership 3727 S. Wesley Avenue	2/9/2021	Bldg-B 9664-0	\$50,000.00	\$565.00
Gabriel H. Sotelo 1623 S. East Avenue	2/9/2021	Bldg-B 9665-0	\$0.00	\$240.00
R. Pavone & D. Vela 2843 S. Home Avenue	2/10/2021	Gar-B 9666-0	\$25,000.00	\$300.00
Leticia Ayala Delgado 1819 S. Ridgeland Avenue	2/10/2021	Bldg-B 9667-0	\$860.00	\$450.00
Adolf Vega Trust 2829 S. Ridgeland Avenue	2/17/2021	Bldg-B 9668-0	\$110,478.00	\$3,340.00
Liliana Ortega 1338 S. Euclid Avenue	2/12/2021	Bldg-B 9669-0	\$12,500.00	\$605.00
Alison Heise 3812 S. Ridgeland Avenue	2/12/2021	Gar-B 9670-0	\$2,900.00	\$100.00
DZD Group LLC 6445 W. Fairfield Avenue	2/12/2021	Bldg-B 9671-0	\$0.00	\$3,935.00
Hepburn Group LLC 2721 S. Kenilworth Avenue	2/17/2021	Bldg-B 9672-0	\$50,000.00	\$2,455.00
Janet A. Modica Trustee 2531 S. Oak Park Avenue	2/19/2021	Gar-B 9673-0	\$1,000.00	\$40.00
Marco Flores 2212 S. Cuyler Avenue	2/19/2021	Bldg-B 9674-0	\$4,000.00	\$595.00

Report Of Building Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address			Issued	Permit No.	Cost Of Improvements	Cost Of Permit
Merriment Homes	1334 S. Euclid Avenue	NEW CONSTRUCTION- 1ST FLOOR: KITCHEN, DINING ROOM, POWDER ROOM/OFFICE. 2ND FLOOR: 2 FULL BATHROOMS, 3 NEW BEDROOMS, LAUNDRY ROOM. BASEMENT: RECREATIONAL ROOM, FULL BATHROOM, 1 NEW BEDROOM, LAUNDRY ROOM, MECHANICAL ROOM. NEW 200 AMP ELECTRICAL SERVICE, NEW	2/24/2021	Bldg-B 9675-0	\$210,000.00	\$7,600.00
R. & E. Vargas	2421 S. East Avenue	EMERGENCY DEMO OF GARAGE	2/24/2021	Gar-B 9676-0	\$500.00	\$75.00
TANIA BORGES & LUIS LARA	3413 S. Harvey Avenue	1ST FLOOR REMODEL- NEW TOILET AND TUB, REPLACING KITCHEN CABINETS, SINK AND COUNTERTOP, REMOVING WALL TO CONNECT THE KITCHEN AND DINING ROOM, REPLACING KITCHEN WINDOW. BASEMENT TO BE FINISHED, ADDING A NEW BEDROOM WITH A CLOSET, REPLACING WINDOW TO MEET E	2/24/2021	Bldg-B 9677-0	\$3,000.00	\$515.00
Turano Bakery	6501 W. Roosevelt Road	REINFORCE SECOND FLOOR (NORTH WING) STRUCTURE. PLANS ON-SITE.	2/25/2021	Bldg-B 9678-0	\$63,931.00	\$430.00
Free Range Acquisitions LLC	1413 S. Harvey Avenue	KITCHEN REMODEL, 1ST FLOOR BATHROOM REMODEL, BASEMENT WILL BE UNFINISHED WITH AN OFFICE AND STORAGE WILL INSTALL EGRESS WINDOW IN THE BASEMENT. BOILERS TO FORVED AIR WITH A NEW FURNACE, DUCTWORK AND A/C UNIT. R/R WINDOWS TO EGRESS CODE. EXISTING 200 AMP S	2/26/2021	Bldg-B 9679-0	\$26,000.00	\$910.00
27	Building Permits Issued During Period			Totals	<u>\$597,619.00</u>	<u>\$23,770.00</u>

Permits Issued By The Building Department

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

<u>Building</u>	Permits Issued: 23	Cost of Improvements: \$568,219.00
<u>Dumpster</u>	Permits Issued: 7	Cost of Improvements: \$0.00
<u>Electrical</u>	Permits Issued: 12	Cost of Improvements: \$36,925.00
<u>Fence</u>	Permits Issued: 2	Cost of Improvements: \$4,675.00
<u>Garage</u>	Permits Issued: 4	Cost of Improvements: \$29,400.00
<u>HVAC</u>	Permits Issued: 8	Cost of Improvements: \$38,015.30
<u>Local Improvement</u>	Permits Issued: 85	Cost of Improvements: \$2,269,009.15
<u>Plumbing</u>	Permits Issued: 6	Cost of Improvements: \$23,754.00
<u>POD</u>	Permits Issued: 2	Cost of Improvements: \$0.00
<u>Roofing</u>	Permits Issued: 5	Cost of Improvements: \$39,116.00
<u>Sign</u>	Permits Issued: 3	Cost of Improvements: \$16,510.00
	Total Permits: <u>157</u>	Total Improvements: <u>\$3,025,623.45</u>

Fees Collected

Alley Open Fee	\$150.00
Backfill Inspection	\$65.00
Building Permit Fee	\$7,240.00

Permits Issued By The Building Department

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Permit Final	\$2,715.00
Local Improvement Permit Fee	\$34,935.00
Electrical Rough	\$3,050.00
Electrical Above Ceiling Inspection	\$50.00
Electrical Permit Fees	\$840.00
Preliminary Electric	\$100.00
Electrical Underground	\$250.00
Electrical Service	\$200.00
Electrical Final	\$4,050.00
Sign Permit Fees	\$275.00
Footing Inspection	\$260.00
Preliminary Framing	\$400.00
Framing Rough	\$1,235.00
Fence Permit Fee	\$70.00
Foundation Inspection	\$65.00
Plumbing Rough	\$1,450.00
Plumbing Permit Fees	\$295.00
Plumbing Final	\$2,250.00
Preliminary Plumbing	\$150.00
Plumbing Inspection Underground	\$800.00
Plumbing Underground-Tap	\$300.00
Plumbing Underground-Service	\$300.00
Plumbing Underground-Divorce	\$250.00
Plumbing Underground-PVC Installation	\$200.00
Plumbing Underground-Bedding Inspection	\$250.00
Plumbing Underground-Head Test	\$250.00
ChloroIoy Inspection	\$50.00
Post Hole/Pier Inspection	\$230.00
RPZ Test/DDCA Valve	\$150.00
Plumb Insp Deconvert Kitch/Bath	\$50.00
HVAC Above Ceiling	\$140.00
Preliminary HVAC	\$130.00
HVAC Permit Fees	\$425.00
HVAC Rough	\$855.00
Service Charge	\$662.50
HVAC Final	\$2,100.00
Insulation/Fire Stopping Inspection	\$865.00
Water Meter Upgrade Fee	\$1,300.00
Tap Fee	\$4,500.00
Demolition Fees	\$25.00

Permits Issued By The Building Department

Monday, March 1, 2021

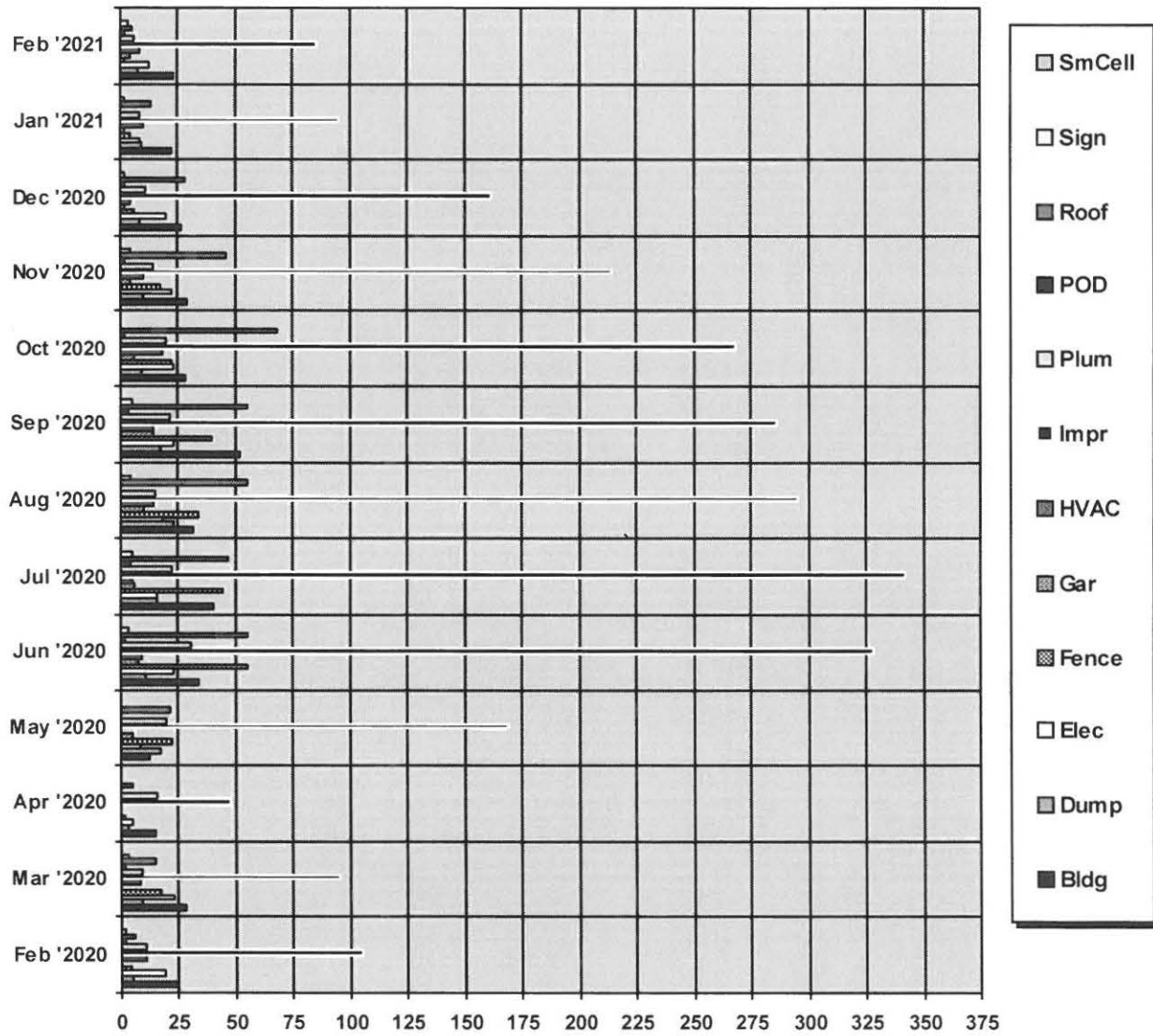
Between: 2/1/2021 And 2/28/2021

Dumpster/POD	\$700.00
Parkway Use	\$125.00
Parkway Inspection	\$200.00
Pre-Pour Inspection	\$445.00
Slab Pre-Pour	\$195.00
Stack Test	\$500.00
Sidewalk Opening	\$225.00
Pre-Pour Strt/Sdwk/Alley	\$600.00
Street Opening	\$375.00
Roof Covering Permit Fees	\$585.00
Roof Final Inspection	\$525.00
Garage Permit Fee	\$140.00
Gas Pressure Test	\$150.00
Water Pressure Test	\$50.00
Preliminary Fire Department	\$150.00
Rough Fire Department	\$50.00
Final Fire Department	\$200.00
Novotny Review Fee	\$310.00
Restoration Inspection	\$350.00
Total Fees Collected	\$79,802.50

Permits Issued

Monday, March 1, 2021 1:32 PM

For Period Beginning 2/1/2020 And Ending 2/28/2021



Permit Detail

2021	February	Bldg	23
		Dump	7
		Elec	12
		Fence	2
		Gar	4
		HVAC	8
		Impr	85
		Plum	6
		POD	2
		Roof	5
		Sign	3

2021	January	Bldg	22
		Dump	9
		Elec	8
		Fence	4
		Gar	2
		HVAC	10
		Impr	95
		Plum	8
		Roof	13
		Sign	2

Permit Detail

2020	December	Bldg	26		2020	June	Bldg	34	
		Dump	8				Dump	11	
		Elec	20				Elec	23	
		Fence	6				Fence	55	
		Gar	2				Gar	7	
		HVAC	4				HVAC	9	
		Impr	162				Impr	328	
		Plum	11				Plum	30	
		POD	2				POD	2	
		Roof	28				Roof	55	
		Sign	2				Sign	3	
				271			SmCell	1	
2020	November	Bldg	29		2020	May	Bldg	12	558
		Dump	10				Dump	17	
		Elec	22				Elec	8	
		Fence	17				Fence	22	
		Gar	4				Gar	5	
		HVAC	10				Impr	169	
		Impr	214				Plum	20	
		Plum	14				Roof	21	
		POD	2				Sign	1	
		Roof	46						275
		Sign	4						
				372	2020	April	Bldg	15	
2020	October	Bldg	28				Dump	3	
		Dump	9				Elec	5	
		Elec	23				Fence	2	
		Fence	22				Impr	48	
		Gar	6				Plum	16	
		HVAC	18				Roof	5	
		Impr	268				Sign	1	
		Plum	20						95
		POD	2		2020	March	Bldg	28	
		Roof	68				Dump	9	
		Sign	1				Elec	23	
				465			Fence	17	
2020	September	Bldg	52				HVAC	8	
		Dump	17				Impr	95	
		Elec	23				Plum	9	
		Fence	39				POD	2	
		Gar	14				Roof	15	
		HVAC	14				Sign	3	
		Impr	286						209
		Plum	21		2020	February	Bldg	25	
		POD	3				Dump	5	
		Roof	55				Elec	19	
		Sign	5				Fence	4	
				529			Gar	1	
2020	August	Bldg	31				HVAC	11	
		Dump	23				Impr	105	
		Elec	18				Plum	11	
		Fence	34				POD	2	
		Gar	10				Roof	6	
		HVAC	14				Sign	2	
		Impr	295				SmCell	1	
		Plum	15						192
		POD	1						
		Roof	55						
		Sign	4						
				500	2020	July	Bldg	40	
2020	July	Dump	16				Dump	16	
		Elec	16				Elec	16	
		Fence	44				Fence	44	
		Gar	6				Gar	6	
		HVAC	5				HVAC	5	
		Impr	342				Impr	342	
		Plum	22				Plum	22	
		POD	4				POD	4	
		Roof	47				Roof	47	
		Sign	5				Sign	5	
				547					

Permit Detail

Total Permits Issued **4343**

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
<u>1</u> MH CONCEPTS LLC 3820 S. Gunderson Avenue	16-31-423-060-0000	R	2/1/2021 Bldg-B	9660-0	\$0.00	\$0.00
<u>2</u> Ceecillia Morales & Martin Bote 1243 S. Cuyler Avenue	16-20-101-038-0000	R	2/1/2021 Impr-L	80451-1	\$0.00	\$65.00
<u>3</u> ZOURIDIS 6969 W. Ogden Avenue A	99-99-999-000-0397	C	2/1/2021 Sign-L	87793-1	\$0.00	\$50.00
<u>4</u> 9424-9430 S. Ridgeland, LLC 2447 S. East Avenue	16-30-220-017-0000	R	2/1/2021 HVAC-L	88867-1	\$0.00	\$100.00
<u>5</u> Elizabeth R. Avera And Hayden 3220 S. Wisconsin Avenue	16-31-109-024-0000	R	2/1/2021 Fence-L	89197-0	\$4,500.00	\$135.00
<u>6</u> Mary K. Byrne 6449 W. 27th Street	16-30-405-042-0000	R	2/1/2021 Elec-L	89198-0	\$1,500.00	\$140.00
<u>7</u> Gildardp A. Soto 1339 S. Scoville Avenue	16-19-213-020-0000	R	2/1/2021 Elec-L	89199-0	\$5,500.00	\$150.00
<u>8</u> Black Gold Properties LLC 1321 S. Gunderson Avenue	16-19-214-009-0000	R	2/2/2021 Dump-L	89200-0	\$0.00	\$50.00

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
<u>9</u> Javier Heredia 1901 S. East Avenue	16-19-420-001-0000	R	2/2/2021 Impr-L	89201-0	\$220.00	\$40.00
Jessica Alejandra Castellanos 6412 W. 28th Street	16-30-413-068-0000	R	2/2/2021 HVAC-L	89202-0	\$7,490.00	\$190.00
<u>10</u> Willene Britt Trust 6215 W. 26th Street	16-29-303-004-0000	C	2/2/2021 Elec-L	89203-0	\$0.00	\$90.00
<u>11</u> Rafael & Amparo Ruiz 2319 S. Ridgeland Avenue	16-29-108-010-0000	R	2/2/2021 Dump-L	89205-0	\$0.00	\$50.00
<u>12</u> David Zacarias 2330 S. Cuyler Avenue	16-29-108-034-0000	R	2/2/2021 Impr-L	89206-0	\$0.00	\$0.00
<u>13</u> Paul T. Simbi 3134 S. Grove Avenue	16-31-106-032-0000	R	2/3/2021 Bldg-B	9593-1	\$0.00	\$50.00
<u>14</u> Ceecillia Morales & Martin Bote 1243 S. Cuyler Avenue	16-20-101-038-0000	R	2/3/2021 Impr-L	80451-3	\$0.00	\$50.00
<u>15</u> Allenvic LLC 3421 S. Maple Avenue	16-31-129-011-0000	R	2/3/2021 Impr-L	89019-1	\$0.00	\$65.00
<u>16</u> C. & G. Olivares 3003 S. Wesley Avenue	16-30-417-042-0000	R	2/3/2021 Dump-L	89207-0	\$0.00	\$50.00
<u>17</u> William J Calvert & Susasn Cal 2625 S. Home Avenue	16-30-303-018-0000	R	2/3/2021 Impr-L	89208-0	\$1,175.00	\$40.00
<u>18</u> Robt. Di Vito 2715 S. Clarence Avenue	16-30-409-007-0000	R	2/3/2021 Roof-L	89209-0	\$4,600.00	\$125.00
<u>19</u>						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #		Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
<u>20</u> Sonia M. Solorzano & Felipe S 2126 S. Cuyler Avenue	16-20-329-016-0000	T/O & RE-ROOF HOUSE & GARAGE TO CODE. NO POWER VENTS. ICE AND WATER SHIELD TO CODE.	R	2/3/2021 Roof-L	89210-0	\$5,850.00	\$140.00
<u>21</u> My Property Holdings LLC - 62 6236 W. Ogden Avenue	16-32-122-007-0000	FIRE ALARM INSTALLATION	C	2/3/2021 Impr-L	89211-0	\$9,675.00	\$360.00
<u>22</u> Eva Miranda 3201 S. Ridgeland Avenue	16-32-111-047-0000	REPLACING 22 WINDOWS AND 1 ENTRY DOOR.O FRONT PORCH, LIVING ROOM, ENTRY, KITCHEN, STAIRWAY, MASTER BEDROOM, ATTIC, CLOSET, BEDROOM 1, AND OFFICE. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.	R	2/3/2021 Impr-L	89212-0	\$24,552.00	\$435.00
<u>23</u> Willene Britt Trust 6215 W. 26th Street	16-29-303-004-0000	DEMOLITION OF UPPER AND LOWER LEVEL--	C	2/3/2021 Impr-L	89213-0	\$10,000.00	\$160.00
<u>24</u> GAPAL INVESTMENT CORPO 1304 S. Gunderson Avenue	16-19-213-027-0000	PAYING FOR PLUMBING RE-INSPECTION (ALREADY PASSED) AND PRE-POUR FOR STR/SDWLK	R	2/4/2021 Bldg-B	9170-1	\$0.00	\$100.00
<u>25</u> A Plus Rental Management LL 3403 S. Ridgeland Avenue	16-32-130-011-0000	DEMOLITION OF A 2 UNIT BUILDING AND GARAGE. MUST DIVORCE THE WATER SERVICE AND SEWER BACK TO THE MAIN. A 6FT CONSTRUCTION FENCE WITH WIND SCREEN MUST BE AROUND THE PROPERTY AT ALL TIMES.	R	2/4/2021 Bldg-B	9661-0	\$18,000.00	\$425.00
<u>26</u> Alejandro Ortega & Maria Quev 1636 S. Highland Avenue	16-20-301-033-0000	REMOVE AND REPLACE GARAGE ROOF, TEAR OFF , FELT PAPER AND NEW SHINGLES	R	2/4/2021 Roof-L	89214-0	\$680.00	\$50.00
<u>27</u> Jessica Alejandra Castellanos 6412 W. 28th Street	16-30-413-068-0000	R/R FURNACE W/ 80% EFF 75000 BTU. RE-USING CHIMNEY LINER.	R	2/4/2021 HVAC-L	89215-0	\$3,750.00	\$115.00
<u>28</u> VICENTE & NANCY GONZLEZ 1850 S. Kenilworth Avenue	16-19-313-039-0000	UPGRADE ELECTRIC SERVICE TO CODE. INSTALL EMERGENCY LIGHTS W/ BATTERY BACK-UP INSTALLED AT FRONT & REAR STAIRWELLS. INSTALL GFCI OUTLETS AT KITHEN COUNTER IN BOTH APTS. INSTALL GFCI GFCI OUTLETS IN LAUNDRY IN BOTH APTS. INSTALL STAIRWAY BALUSTERS TO CODE.	R	2/5/2021 Impr-L	89216-0	\$3,000.00	\$320.00
<u>29</u> Anna K. Davis & Brandon Jevo 3821 S. Scoville Avenue	16-31-423-083-0000	ATF - R/R 2 HOT WATER TANKS. WATER HEATERS REQUIRE EXPANSION TANKS.	R	2/5/2021 Plum-L	89217-0	\$1,200.00	\$170.00

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
30 Jose Cuevas & Omar Diaz 3430 S. Euclid Avenue	16-31-229-024-0000	R	2/5/2021 Impr-L	89218-0	\$9,313.00	\$210.00
31 Andrzej Knott 2841 S. Wisconsin Avenue	16-30-310-014-0000	R	2/5/2021 Impr-L	89219-0	\$6,984.00	\$165.00
32 Gerardo Baez & Luz Maria Bae 2806 S. Cuyler Avenue	16-29-316-025-0000	R	2/8/2021 Bldg-B	9662-0	\$4,450.00	\$300.00
33 Semper Fidelis LLC 3202 S. Home Avenue	16-31-111-016-0000	R	2/8/2021 Impr-L	89220-0	\$1,700.00	\$90.00
34 AF RE SERIES LLC 3312 HAR 3312 S. Harvey Avenue	16-32-120-019-0000	R	2/8/2021 Impr-L	89221-0	\$0.00	\$165.00
35 Claudia Romo 2826 S. Wisconsin Avenue	16-30-309-029-0000	R	2/8/2021 Impr-L	89222-0	\$3,750.00	\$115.00
36 Marion Kieras 1446 S. Clinton Avenue	16-19-120-037-0000	R	2/8/2021 Impr-L	89223-0	\$3,240.00	\$115.00
37 Jason T. Morris 2740 S. Cuyler Avenue	16-29-308-035-0000	R	2/8/2021 Elec-L	89224-0	\$100.00	\$140.00

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
38 WESLEY WILLIAMS 1931 S. East Avenue	16-19-420-012-0000	R	2/8/2021 POD-L	89225-0	\$0.00	\$50.00
2 PODS FOR MOVING DUMPSTERS/PODS REQUIRE A FLASHING BARRICADE ON THE SIDE OF INCOMMING TRAFFIC.						
39 Raul Rodriguez 1511 S. Ridgeland Avenue	16-20-123-005-0000	R	2/9/2021 Bldg-B	9663-0	\$15,000.00	\$340.00
BASEMENT REMODEL TO INCLUDE BATHROOM & BEDROOM. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.						
40 Mp Investment Partnership 3727 S. Wesley Avenue	16-31-417-008-0000	R	2/9/2021 Bldg-B	9664-0	\$50,000.00	\$565.00
COMPLETE GUT REHAB. DECONVERT 2 UNIT TO SF HOME. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.						
41 Gabriel H. Sotelo 1623 S. East Avenue	16-19-404-011-0000	R	2/9/2021 Bldg-B	9665-0	\$0.00	\$240.00
EGRESS WINDOW TO BE INSTALLED IN THE BASEMENT ABD 2BD FLOOR BEDROOMS. ATF SHOWER IN THE BASEMENT BATHROOM, DE-CONVERT ILLEGAL KITCHEN AND REMOVE IN BASEMENT AND REMOVE IN BASEMENT, BASEMENT BATHROOM MUST HAVE CONTROLLABLE PERMANENT HEAT SOURCCE TO CODE. A						
42 Chicago Title Land Trust Co., A 6333 W. Ogden Avenue	16-32-118-026-0000	C	2/9/2021 Impr-L	89226-0	\$0.00	\$100.00
INSTALLATION OF ADDITIONAL EQUIPMENT FOR TAMALES BUSINESS. COSMETIC RENOVATIONS.						
43 John Guzman 2319 S. Clinton Avenue	16-30-106-009-0000	R	2/9/2021 Impr-L	89227-0	\$0.00	\$230.00
PRELIMINARY PLUMBING, ELECTRICAL, HVAC AND FRAMING/STRUCTURAL INSPECTION OF THE PROPERTY THAT WAS DAMAGED BY A FIRE -- NO WORK ON THIS PERMIT.						
44 John Druska 1643 S. Wisconsin Avenue	16-19-302-021-0000	R	2/9/2021 Impr-L	89228-0	\$7,245.00	\$115.00
FURNACE REPLACEMENT 80% EFF 90K BTU'S RE-USING EXISTING CHIMNEY LINER						
45 Maria Del Rosario Castro 3439 S. Ridgeland Avenue 203	16-32-130-072-1019		2/9/2021 Impr-L	89229-0	\$500.00	\$90.00
CONNECTING HOT WATER TANK OVERFLOW PIPING TO FLOOR DRAIN						
46 Vincent P. Ferrera 1314 S. East Avenue	16-19-211-007-0000	R	2/9/2021 Impr-L	89230-0	\$3,150.00	\$120.00
WATER SUPPLY RE-PIPE & KITCHEN SINK RE-PIPE.						
47 R. Pavone & D. Vela 2843 S. Home Avenue	16-30-312-067-0000	R	2/10/2021 Gar-B	9666-0	\$25,000.00	\$300.00
REBUILD A NEW 22' X 24' X 16'(H) GARAGE.						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
48 Leticia Ayala Delgado 1819 S. Ridgeland Avenue	16-20-308-007-0000	R	2/10/2021 Bldg-B	9667-0	\$860.00	\$450.00
FINISHING THE BASEMENT TO INCLUDE LAUNDRY/MECHANICAL ROOM, NEW BEDROOM, AND LIVING ROOM. FRAMING INSULATION AND DRYWALL.						
49 6544 Cermak LLC 6544 W. Cermak Road	16-19-428-021-0000	C	2/10/2021 Impr-L	85170-1	\$0.00	\$812.50
PAYING FOR ADDITIONAL INSPECTION FEES & REVIEW FEES FOR THE REVISED PLANS SUBMITTED----- (ORIGINAL PERMIT: INTERIOR REHAB ALL BATHROOMS ONE EXISTING THAT WILL BE UPDATED, INSTALL NEW SERVICE AND NEW OUTLETS, 10 TON AND ONE 3TON ROOFTOP HEAT AND						
50 Gildardp A. Soto 1339 S. Scoville Avenue	16-19-213-020-0000	R	2/10/2021 Impr-L	89231-0	\$840.00	\$140.00
INSTALLING EGRESS WINDOW IN THE ATTIC ROOM, HOT WATER TANK METAL FLEX LINES MUST BE CONVERTED TO COLID PIPE TO CODE, WORKING SMOKE DETECTORS, PROVIDE WORKING AND CARBON MONOXIDE.						
51 Grand Grove LLC 2105-11 S. Grove Avenue	16-19-331-002-0000	C	2/10/2021 Elec-L	89232-0	\$18,500.00	\$3,495.00
32 UNIT BUILDING - CORRECT VIOLATIONS IN THE BUILDING, INSTALL ADDITIONAL OUTLETS, LIGHTS THROUGHOUT THE BUILDING. REMOVE PAINTED OUTLETS AND REPLACE WITH NEW ONES, REPLACE DEFECTIVE EM LIGHTS AND EXIT SIGNS, REPLACE DEFECTIVE SMOKES. - ALL WORK TO CODE.						
52 Ann M. Luksa Trust 3634 S. Ridgeland Avenue	16-31-414-032-0000	R	2/10/2021 Impr-L	89233-0	\$1,985.00	\$85.00
INSTALL WATER HEATER- CURRENT TANK IS LEAKING, EMERGENCY WORK---- REQUIRES EXPANSION TANK						
53 Enrique Escalante & Carmen C 6420 W. Pershing Road	16-31-424-031-0000	R	2/10/2021 Impr-L	89234-0	\$1,044.00	\$40.00
,IMOR PIPE ADJUSTMENT TO THE VENT AND DISCHARGE FOR SUMP PUMP. INSTALL NEW SUMP PUMP LID						
54 Blue Ladder Inc. 3202 S. Home Avenue	16-31-111-016-0000	R	2/10/2021 Impr-L	89235-0	\$0.00	\$0.00
INTERIOR REMODEL. 1ST FLR: LIVING ROOM, DINING ROOM, KITCHEN, FULL EXISTING BATH, TWO EXISTING BEDROOMS. 2ND FLR/ATTIC: FULL BATH EXISTING, TWO EXISTING BEDROOMS. BASEMENT WILL HAVE FULL BATH. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
JOSE SOBERANIS 1433 S. Kenilworth Avenue 55	16-19-122-013-0000	R	2/10/2021 Impr-L	89236-0	\$500.00	\$50.00
REPLACE GFCI OUTLETS AND FIX PORCH CEILING (MINOR REPAIR)						
Keith Williams 6529 W. 27th Place	16-30-410-077-0000	R	2/10/2021 Impr-L	89237-0	\$15,000.00	\$630.00
COMPLIANCE. 2ND FL BATHROOM- REMOVE EXISTING FIXTURES, CERAMIC AND INSTALL NEW, MOVE SHOWER TO EAST WALL FROM WEST. INSTALLING EGRESS WINDOW TO CODE ON THE 2ND FL. ADD CROWN MOLDING, TRIM, CASING, BASEBOARD AS NEEDED. PAINTING 1ST AND 2ND FLOOR. REMOVING						
Antonio -Jorge Jimenez 6308 W. Cermak Road 56	99-99-999-000-0390	C	2/10/2021 Sign-L	89238-0	\$6,000.00	\$150.00
24" CHANNEL LETTERS, LED ILLUMINATED SIGN MOUNTED ON A RACEWAY 56" LED GABINET LOGO, 12"X104" GABINET LED ILLUMINATED. 30FT LENGTHX4.5" BLUE FABRIC CANOPY, 1 COLOR PRINT NEW ALUMINUM STRUCTURE ATTACH TO THE WALL.						
Yuliana Avila 2334 S. Highland Avenue 57	16-29-109-036-0000	R	2/10/2021 Impr-L	89239-0	\$3,500.00	\$320.00
COMPLIANCE VIOLATIONS: INSTALL ELECTRICAL OUTLETS IN BEDROOM TO CODE. EXPOSED WIRING FROM KITCHEN DISHWASHER MUST BE BROUGHT TO CODE. KITCHEN SINK DRAIN PIPE MUST BE REPAIRED TO CODE. REPLACE WINDOW IN KITCHEN/PORCH THAT HAS BEEN WALLED. INSTALL EGRESS WI						
Martin Cisneros and Rocio Parr 1508 S. Harvey Avenue 58	16-20-125-023-0000	R	2/11/2021 Impr-L	86989-4	\$0.00	\$150.00
RE-INSPECTION FEES FOR 3 PLUMBING FINALS						
Jose G. Camargo & Norma Da 1413 S. Wisconsin Avenue 59	16-19-118-006-0000	R	2/11/2021 Impr-L	88514-1	\$0.00	\$50.00
PAYING FOR PLUMBING FINAL ONLY ON THIS PERMIT RE-ISSUE						
Triwin Investments Internationa 6948 W. 30th Street 60	16-30-323-004-0000	R	2/11/2021 Impr-L	88756-1	\$0.00	\$50.00
paying for electric rough re-inspection----- REMODEL THE KITCHEN, REMODEL BATHROOM ON 1ST AND 2ND FLOOR EXISTING. FULLY ENCLOSED BULB LIGHTS IN BASEMENT, ELECTRICAL OUTLETS TO GFCI, SCRAP AND PAINT WHERE NEEDED, REPLACE DOOR LOCK WITH THUMBLATCH, REPL						
Roman & Martha Ruiz 2622 S. Clinton Avenue 61	16-30-303-052-0000	R	2/11/2021 Impr-L	89027-1	\$0.00	\$50.00
PAYING FOR ADDITIONAL PLUMBING FINAL INSPECTION						

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(Building: Permit_County_All)

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
Jesse Butts & Caroline E. Froni 3543 S. Elmwood Avenue	16-31-409-015-0000	R	2/11/2021 Impr-L	89240-0	\$9,000.00	\$50.00
INSTALL A 6" CLEAN OUT ON PRIVATE PROPERTY. FRONT YARD W/ 6" CHECK VALVE IN A 48" CONCRETE BASIN. REPAIR CATCH BASIN AT BACK OF HOUSE. REPLACING CONCRETE RING % RESTORING BOTTOM & MORTAR. FLOOD CONTROL APPROVED.						
63 Marion Barrow	6337 W. Roosevelt Road 201	16-20-100-039-1064		2/11/2021 Impr-L	89241-0	\$6,700.00 \$165.00
REPLACING 3 WINDOWS- LIVING ROOM, MASTER BEDROOM AND BEDROOM #2. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.						
64 V. & E. Guban	1315 S. Euclid Avenue	16-19-209-007-0000	R	2/11/2021 Impr-L	89242-0	\$2,000.00 \$85.00
INSTALL WATER HEATER & EXPANSION TANK. WATER HEATERS REQUIRE EXPANSION TANKS.						
65 Peter J. Storms	1322 S. Home Avenue	16-19-111-032-0000	R	2/11/2021 Impr-L	89243-0	\$2,345.00 \$85.00
EMERGENCY WORK- REPLACE WATER HEATER AND INSTALL EXPANSION TANK						
66 KITTYHAWK Properties LLC	1644 S. Scoville Avenue	16-19-404-038-0000	R	2/11/2021 Impr-L	89244-0	\$0.00 \$140.00
REHAB KITCHENS & BATHROOMS. FINISH BASEMENT. BRING WINDOWS TO EGRESS CODE. NEW WINDOWS, PLUMBING, ELECTRIC, & HVAC.						
67 Liliana Ortega	1338 S. Euclid Avenue	16-19-208-038-0000	R	2/12/2021 Bldg-B	9669-0	\$12,500.00 \$705.00
NEW ELECTRICAL SERVICE TO CODE. DECONVERSION OF ATTIC ITCHEN, ATTIC BATHROOM. ATTIC BROUGHT TO CODE. ELECTRIC HEATER & 1ST FLR BATHROOM HEATER BROUGHT TO CODE. ELECTRICAL REPAIRS PER COMPLIANCE SHEET: GFCI OUTLET ON 1ST FLR BATHROOM, INSTALL OUTLET COVERS						
68 Alison Heise	3812 S. Ridgeland Avenue	16-31-424-063-0000	R	2/12/2021 Gar-B	9670-0	\$2,900.00 \$100.00
DEMO GARAGE WILL REBUILD AT LATER DATE.						
69 DZD Group LLC	6445 W. Fairfield Avenue	16-31-214-021-0000	R	2/12/2021 Bldg-B	9671-0	\$0.00 \$4,085.00
REHAB SINGLE FAMILY HOUSE. 1ST FLR: KITCHEN, DINING ROOM, LIVING ROOM, 1 NEW BEDROOM, 1 EXISTING BEDROOM, & POWDER ROOM. 2ND FLR: OPEN UNFINISHED. BASEMENT: RECREATIONAL ROOM, FULL BATH EXISTING, 1 EXISTING BEDROOM, LAUNDRY ROOM, MECHANICAL ROOM. BRING WI						

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Report Of Building/Improvement Permits Issued By The City Of Berwyn

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Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #		Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
Leighton Shell and Sabine Krau 71 Tito Miranda Olivas	6949 W. 30th Place 2624 S. Wesley Avenue	16-30-323-020-0000	FURNACE REPLACEMENT 96% GAS FIRED 2 STAGE VARIABLE SPEED FURNACE.	R	2/12/2021 Impr-L	89245-0	\$4,599.00 \$115.00
72 Paul T. Simbi	3134 S. Grove Avenue	16-30-401-029-0000	DUMPSTER ON STREET. DUMPSTERS/PODS REQUIRE A FLASHING BARRICADE ON THE SIDE OF INCOMMING TRAFFIC.	R	2/12/2021 Dump-L	89246-0	\$0.00 \$50.00
73 Donna's Investments, LLC	6721 W. 26th Street	16-31-106-032-0000	A/C REPL 13 SEER 2.5 TON. A/C CONDENSERS MUST BE LOCATED BEHIND THE HOUSE 3' FROM PROPERTY LOT LINE AND ELECTRICAL METER.	R	2/12/2021 Impr-L	89247-0	\$7,400.00 \$140.00
74 Daniel T. Kane & Robert J. Kan	3307 S. Kenilworth Avenue	16-30-225-029-0000	SEWER REPAIR ON EAST SIDE OF PROPERTY. PRIVATE PROPERTY.	C	2/12/2021 Impr-L	89248-0	\$3,500.00 \$120.00
75 Omar Gutierrez	6932 W. 30th Street	16-31-126-009-0000	FURNACE REPLA 80% EFF 90K BTU'S RE-USING EXISTING CHIMNEY LINER	R	2/12/2021 Impr-L	89249-0	\$5,760.00 \$115.00
76 Gregory W. Stepanek	3609 S. Gunderson Avenue	16-30-323-008-0000	FURNACE REP[L 80% EFF 110 BTU'S	R	2/12/2021 Impr-L	89250-0	\$6,000.00 \$115.00
77 City of Berwyn	6700 W. 26th Street 0	16-31-413-004-0000	FURNACE REPL 80% BTU'S RE-USING EXISTING CHIMNEY LINER	R	2/12/2021 Impr-L	89251-0	\$6,145.00 \$115.00
78 LOVE REAL ESTATE	2335 S. Scoville Avenue	99-99-999-000-0619	EXTENDING THEEXISTING SMALL CELL POWER CONDUIT TO A NEW COMED MEET-POINT TWO SPANS THE EAST PER COMED'S REQUEST.		2/12/2021 Impr-L	89252-0	\$15,000.00 \$460.00
79 ACCEL CAPITAL LLC	3540 S. Elmwood Avenue	16-30-213-012-0000	CLEAN OUT OF ANY GARBAGE/DEBRIS. DEMOLITION TO THE STUDS	R	2/12/2021 Impr-L	89253-0	\$8,000.00 \$130.00
80 Allenvic LLC	3421 S. Maple Avenue	16-31-408-033-0000	CHANGING FIXTURES, TOILETS, APPLIANCES, BATHTUBS.	R	2/12/2021 Plum-L	89254-0	\$1,000.00 \$90.00
81 Maurie Velasquez	2227 S. Scoville Avenue	16-31-129-011-0000	INSTALL NEW WINDOWS AT PROPERTY (BEDROOM, ATTIC, BASEMENT). INSULATE, CAP, & TRIM. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.	R	2/12/2021 Impr-L	89255-0	\$3,400.00 \$120.00
82		16-30-205-013-0000	R/R FURNACE TO CODE. REUSE EXISTING CHIMNEY LINER.	R	2/16/2021 HVAC-L	89256-0	\$3,357.00 \$115.00

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
82 Lisa & Neal Waltmire 1400 S. Home Avenue	16-19-119-024-0000	R/R FURNACE TO CODE.	R	2/16/2021 HVAC-L	89257-0	\$8,164.30 \$115.00
83 Carlos Moreno 1910 S. Harvey Avenue	16-20-323-022-0000	REMODEL 2ND FLOOR BATHROOM.	R	2/16/2021 Impr-L	89258-0	\$1,500.00 \$340.00
84 Karina & Jose Arreci 1621 S. Elmwood Avenue	16-19-407-007-0000	PAYING FOR HVAC FINAL RE-INSPECTION-----INSTALL FURNACE 92& HORIZONTAL FLOW W/ 2 TON AC UNIT & NEW DUCTWORK. BOILER TO FORCED AIR. ONLY WORKING ON 1ST AND 2ND UNITS. NO WORK IN THE BASEMENT.	R	2/17/2021 Bldg-B	9548-1	\$0.00 \$65.00
85 Abraham Pulido 1608 S. Scoville Avenue	16-19-404-023-0000	HVAC FINAL AND PERMIT FINAL RE-INSPECTION-----FINISH BASEMENT TO INCLUDE 1 NEW BEDROOM, 1 NEW FULL BATHROOM AND MECHANICAL ROOM - INSTALL WINDOWS TO EGRESS CODE - FRAME, DRYWALL AND INSULATION TO CODE. PLUMBING AND ELECTRICAL WORK TO CODE. INS	R	2/17/2021 Bldg-B	9579-1	\$0.00 \$130.00
86 Adolf Vega Trust 2829 S. Ridgeland Avenue	16-29-316-015-0000	INTERIOR REMODEL . 1ST FLOOR- KITCHEN, FAMILY ROOM, DINING ROOM, ADD FULL BATHROOM, 2 EXISTING BEDROOMS. 2ND FLOOR- NO WORK. BASEMENT- FINISHED WITH NEW 1/2 BATHROOM, NO BEDROOM, MECHANICAL ROOM-OPEN RECREATIONAL SPACE. BOILERS TO FORCED AIR NEW FU	R	2/17/2021 Bldg-B	9668-0	\$110,478.00 \$3,155.00
87 Hepburn Group LLC 2721 S. Kenilworth Avenue	16-30-313-008-0000	DECONVERTING TO SINGLE FAMILY HOME WITH A COMPLETE REMODEL. 1ST FLOOR WILL CONSIST OF KITCHEN, DINING ROOM, LIVING ROOM AND POWDER ROOM (REMOVING THE 2 EXISTING BEDROOMS, SO THERE WILL BE NO BEDROOM ON 1ST FLOOR). 2ND FLOOR WILL CONSIST OF THE 2 EXISTI	R	2/17/2021 Bldg-B	9672-0	\$50,000.00 \$2,555.00
88 Alejandro Garcia 3604 S. Cuyler Avenue	16-32-308-038-0000	INSTALL ELECTRIC HEAT IN BASEMENT BATHROOM, REPLACE EXISITNG GFCI'S AT FRONT AND REAR OF HOUSE WITH WR GFCI'S. REPLACE EXISTING GARAGE DUPLEX RECEPTACLES.	R	2/17/2021 Elec-L	89259-0	\$825.00 \$90.00

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Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
<u>Pierina Saric</u> 2645 S. Kenilworth Avenue	16-30-305-022-0000	R	2/17/2021 Elec-L	89260-0	\$1,350.00	\$90.00
INSTALL ELECTRIC HEAT IN BASEMENT BATHROOM, INSTALL GFCI RECEPTACLES IN KITCHEN AND BATHROOM, PROVIDE SWITCHING FOR BEDROOM AND ATTIC LIGHTS. BRING GARAGE WIRING UP TO CODE.						
<u>90</u>						
<u>Esther & Juan Garcia</u> 1335 S. Euclid Avenue	16-19-209-015-0000	R	2/17/2021 Fence-L	89261-0	\$175.00	\$135.00
ATF FENCE INSTALLED AT ALLEY ON SOUTH SIDE OF PROPERTY. FENCE CONNECTS GARAGE TO GARAGE.						
<u>91</u>						
<u>THANNA I. MARQUEZ</u> 1928 S. Lombard Avenue	16-20-324-030-0000	R	2/17/2021 Impr-L	89262-0	\$2,300.00	\$405.00
PV SOLAR INSTALLATION. SOLAR PANELS ON THE ROOF OF THE HOUSE. Solar panels must have tap connectors						
<u>92</u>						
<u>M&A Development Inc.</u> 7034 W. 35th Street	16-31-302-007-0000	R	2/17/2021 Impr-L	89263-0	\$50.00	\$40.00
INTERIOR DEMO OF THE KITCHEN AND BATHROOM - DEMO TO STUDS - NO STRUCTURAL DEMO.						
<u>93</u>						
<u>Christine Fumi Fiamawle</u> 2626 S. East Avenue	16-30-403-028-0000	R	2/17/2021 Impr-L	89264-0	\$22,165.00	\$405.00
INSTALLATION OF SOLAR PANELS. REPLACE SUB PANEL W/ SIEMANS SUB PANEL W/ MORE BREAKER CAPACITY. ENSURE BONDING & GROUNDING ARE UP TO CODE. BOND COLD WATER MAIN STREET SIDE FIRST. Solar panels must have tap connectors						
<u>94</u>						
<u>Sammuel Campos</u> 1304 S. Highland Avenue	16-20-108-019-0000	R	2/17/2021 Impr-L	89265-0	\$15,015.00	\$300.00
INSTALLATION OF SOLAR PANELS. ALUMINUM WIRES MUST BE REPLACED FOR SERVICE. SOLAR PANELS REQUIRE TAP CONNECTORS.						
<u>95</u>						
<u>RAUDEL CORREA</u> 3126 S. Cuyler Avenue	16-32-106-013-0000	R	2/17/2021 HVAC-L	89266-0	\$1,800.00	\$115.00
R/R FURNACE W/ 80% EFF/ 90,000 BTUS W/ CONDENSER & COIL. REUSING EXISTING CHIMNEY LINER.						
<u>96</u>						
<u>Julio Paz</u> 1827 S. East Avenue	16-19-412-012-0000	R	2/17/2021 Plum-L	89267-0	\$11,254.00	\$250.00
EXTERIOR SEWER BACK-UP SYSTEM. SIMPLEX OUTLET IN VAULT ON DEDICATED CIRCUIT. FLOOD CONTROL APPROVED.						
<u>97</u>						
<u>GwendolynD. & Andre L. Miller</u> 2539 S. Scoville Avenue	16-30-229-014-0000	R	2/17/2021 Impr-L	89268-0	\$4,725.00	\$335.00
20 FT OF INTERIOR DRAIN TILE. SUMP PUMP SYSTEM (EXISTING DISCHARGE TO FRONT YARD) 140 FT WALL LINER. SINGLE RECEPTACLE OUTLET ON DEDICATED CIRCUIT.						
<u>98</u>						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #		Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
<u>99</u> Nicholas De Petris & Abigail Zill 3222 S. Wenonah Avenue	16-31-110-021-0000	106 FT OF INTERIOR DRAIN TILE. 1/2 HP SUMP PUMP. BATTERY OPERATED BACKUP SUMP PUMP. 20 FT OF ABOVE GRADE ABS 4" FOR SUMP PUMP DISCHARGE OUT TO REAR YARD.	R	2/17/2021 Impr-L	89269-0	\$8,907.64	\$345.00
<u>100</u> Lindsey Stocks & Erick C. Igna 2104 S. Euclid Avenue	16-19-424-008-0000	R/R WINDOWS IN BEDROOMS AND BREAKFAST NOOK. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.	R	2/17/2021 Impr-L	89270-0	\$4,783.51	\$135.00
<u>101</u> Geraldine P. Perez 2511 S. Clarence Avenue	16-30-227-005-0000	R/R NINE (9) WINDOWS. THREE (3) BEDROOM, ONE (1) FRONT ROOM, THREE (3) DINING ROOM, TWO (2) STAIRS. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.	R	2/17/2021 Impr-L	89271-0	\$11,836.00	\$240.00
<u>102</u> Pioneer of Berwyn, Inc. 6730 W. Cermak Road	16-19-424-021-0000	INSTALLATION OF CARD ACCESS. HARD WIRED.	C	2/17/2021 Impr-L	89272-0	\$4,623.00	\$185.00
<u>103</u> Mae Kasal & John J. Meshek 2126 S. Scoville Avenue	16-19-428-019-0000	INSTALL BATTERY BACK-UP EMERGENCY LIGHTS IN HALLWAYS, INSTALL ENCLOSED BULB LIGHT FIXTURES IN BSMT, BACK PORCH, & PANTRY. REPLACE KITCHEN OUTLET W/ GFCI OUTLET.	R	2/18/2021 Elec-L	89273-0	\$950.00	\$50.00
<u>104</u> Gabriel Escutia & Anna Hegnar 1227 S. Cuyler Avenue	16-20-101-016-0000	REPLACE METER SOCKET. INSTALL 8' GROUND ROD. GROUND SERVICE TO CODE.	R	2/18/2021 Elec-L	89274-0	\$950.00	\$50.00
<u>105</u> Thomas G & Tina M. Young 6624 W. 34th Street	16-31-232-005-0000	1ST FLOOR BATHROOM REMODEL.	R	2/18/2021 Impr-L	89275-0	\$14,275.00	\$565.00
<u>106</u> Hugo Vela 1242 S. Clinton Avenue	16-19-104-036-0000	BRING BASEMENT BACK TO OPEN UNFINISHED DECONVERT BASEMENT KITCHEN, DECONVERT BASEMENT BATHROO. ALL INTERIOR WALLS MUST BE REMOVED, ALL PERIMETER WALLS BACK TO UNFINISHED. ALL PIPES MUST BE CAPPED BACK AT THE SOURCE.	R	2/18/2021 Impr-L	89276-0	\$0.00	\$190.00
<u>107</u> Rene Martinez Carbajal 2122 S. Scoville Avenue	16-19-428-017-0000	COMPLIANCE VIOLATIONS	R	2/18/2021 Impr-L	89277-0	\$0.00	\$40.00
<u>108</u> Delores Micele 3420 S. Clinton Avenue	16-31-132-024-0000	SEWER REPAIR IN BACK YARD. R/R 4-6FT OF SEWER LINE. PROVIDE VIDEO TO BUILDING DEPARTMENT ONCE SEWER REPAIR IS COMPLETE	R	2/18/2021 Plum-L	89278-0	\$3,500.00	\$120.00

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
109 Janet A. Modica Trustee 2531 S. Oak Park Avenue	16-30-224-012-0000	R	2/19/2021 Gar-B	9673-0	\$1,000.00	\$40.00
EMERGENCY DEMO OF GARAGE. NO REBUILD. PERMIT WILL BE PULLED SEPARATELY.						
110 Marco Flores 2212 S. Cuyler Avenue	16-29-100-020-0000	R	2/19/2021 Bldg-B	9674-0	\$4,000.00	\$595.00
BASEMENT REMODEL. BASEMENT TO INCLUDE OPEN REC ROOM. 3 NEW BEDROOMS, LAUNDRY/MECHANICAL ROOM. NOT INSTALLING BATHROOM. BRING WINDOWS TO EGRESS CODE WHERE NEEDED.						
111 Julio Chiquito & Phillip Rodrigu 3747 S. Grove Avenue	16-31-323-017-0000	R	2/19/2021 Dump-L	89279-0	\$0.00	\$50.00
DUMPSTER ON THE STREET. DUMPSTERS/PODS REQUIRE A FLASHING BARRICADE ON THE SIDE OF INCOMMING TRAFFIC.						
112 VAR Berwyn, LLC 7144 W. Ogden Avenue 7-11	16-31-316-003-0000		2/19/2021 Sign-L	89280-0	\$10,510.00	\$225.00
INSTALL EXXON SIGNAGE ALL CANOPIES AND GAS PUMPS						
113 Margarita Acevedo 2710 S. East Avenue	16-30-409-024-0000	R	2/19/2021 Elec-L	89281-0	\$3,100.00	\$175.00
REPLACE CURRENT 100 AMP SERVICE TO 200 AMP SERVICE						
114 Berwyn Park District 2847 S. Kenilworth Avenue	16-30-313-123-0000	R	2/19/2021 Impr-L	89282-0	\$4,500.00	\$135.00
REPAIRING SEWER, SERVICE BACKING UP, CLEAN OUT-- ALL ON PRIVATE PROPERTY.						
115 John M. Iovinelli 2413 S. Home Avenue	16-30-109-006-0000	R	2/19/2021 Impr-L	89283-0	\$7,917.00	\$200.00
EMERGENCY- BOILER REPLACEMENT 83% EFF 140K BTU						
116 Lydia Henderson 1820 S. Grove Avenue	16-19-314-030-0000	R	2/19/2021 Impr-L	89284-0	\$30,336.00	\$1,655.00
WATER DAMAGE RECONSTRUCTION. PLUMBING, INSULATION, DRYWALL, PAINTING, MILLWORK, ELECTRICAL, CONCRETE SLAB REPAIRS, CARPENTRY.						
117 M&A Development Inc. 7034 W. 35th Street	16-31-302-007-0000	R	2/22/2021 Dump-L	89285-0	\$0.00	\$50.00
DUMPSTER ON STREET. DUMPSTERS/PODS REQUIRE A FLASHING BARRICADE ON THE SIDE OF INCOMMING TRAFFIC.						
118 Arturo Gutierrez 1312 S. Clinton Avenue	16-19-112-030-0000	R	2/22/2021 Impr-L	89286-0	\$500.00	\$50.00
INSTALL EGRESS WINDOW TO CODE IN BASEMENT.						
119 Access West Cook 1 MM, LLC 2502 S. Grove Avenue	16-30-116-019-0000	R	2/24/2021 Bldg-B	9162-3	\$0.00	\$155.00
paying for additional novotny review fees.						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
127 North West Housing Partnershi 1516 S. Elmwood Avenue	16-19-230-022-0000	R	2/24/2021 Impr-L	89025-1	\$0.00	\$65.00
PRELIMINARY STRUCTURAL INSP OF REMOVAL KITCHEN WALL, ATTIC WALL RELOCATION, ATTIC "KNEE WALL" REMOVAL AND ENLARGING A 1DT FLOOR BEDROOM INTO A POSSIBLE PORCH.						
128 Loyola University Health Syste 3249 S. Oak Park Avenue	16-31-215-016-0000	C	2/24/2021 Impr-L	89204-0	\$1,850,000.00	\$29,100.00
INTERIOR RENOVATION OF COMPOUNDING ROOMS AND SUPPORTING ROOMS IN THE EXISTING HOSPITAL IN-PATIENT PHARMACY. NEW INFRASTRUCTURE TO SUPPORT RENOVATIONS INCLUDE NEW CHILLER ON EXISTING ROOF, AHU IN EXISTING ENCLOSED PENTHOUSE AND NEW DUCT SHAFTS IN EXISTING						
129 Steven Clairmont & cassandra 1631 S. Gunderson Avenue	16-19-406-004-0000	R	2/24/2021 HVAC-L	89287-0	\$5,870.00	\$115.00
R/R FURNACE 80% 70K BTU'S. USING EXISTING CHIMNEY LINER.						
130 6700 W 26th Street 6700 W. 26th Street 0	99-99-999-000-0619		2/24/2021 Impr-L	89289-0	\$6,300.00	\$540.00
FIBER OPTIC CABLE INSTALLATIONS INCLUDING AERIAL AND BURIED CONSTRUCTION,						
131 Isaias Flores 7119 W. Riverside Drive	16-30-327-015-0000	R	2/24/2021 Impr-L	89290-0	\$8,650.00	\$245.00
COMPLIANCE- EACH BEDROOM MUST HAVE AT LEAST ONE EGRESS WINDOW INSTALLED, BASEMENT MUST HAVE EGRESS WINDOW INSTALLED TO CODE, ELECTRICAL OUTLETS AT THE KITCHEN PENINSULAMUST BE GFCI PROTECTED, ELECTRICAL OUTLETS AT THE LAUNDRY AREA MUST BE GFCI PROTECTED,						
132 J. Chavez & M. Reddukowski 6909 W. 26th Street	16-30-115-034-0000	R	2/24/2021 Plum-L	89291-0	\$6,800.00	\$165.00
REPAIR 4" SEWER INSIDE THE HOUSE IN THE BASEMENT FLOOR.						
133 Antonio Pizzo 2833 S. Ridgeland Avenue	16-29-316-017-0000	R	2/24/2021 Impr-L	89292-0	\$350.00	\$90.00
REMOVE AND REPLACE WINDOW AND BRING UP TO EGRESS CODE.						
134 Co Buu Tran 1304 S. Clarence Avenue	16-19-210-025-0000	R	2/24/2021 Dump-L	89293-0	\$0.00	\$50.00
DUMPSTER ON THE STREET. DUMPSTERS/PODS REQUIRE A FLASHING BARRICADE ON THE SIDE OF INCOMMING TRAFFIC.						
135 Turano Bakery 6501 W. Roosevelt Road	16-19-205-043-0000	C	2/25/2021 Bldg-B	9678-0	\$63,931.00	\$430.00
REINFORCE SECOND FLOOR (NORTH WING) STRUCTURE. PLANS ON-SITE.						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
136 Robert & Dorothy Mayfield 3717 S. Grove Avenue	16-31-323-007-0000	R	2/25/2021 Impr-L	89294-0	\$7,386.00	\$180.00
137 Elizabeth Patino & Jacob C. Ba 2401 S. Gunderson Avenue	16-30-222-001-0000	R	2/25/2021 Impr-L	89295-0	\$250.00	\$140.00
138 Christina Arellano 3442 S. Wisconsin Avenue	16-31-129-028-0000	R	2/25/2021 Impr-L	89296-0	\$3,400.00	\$120.00
139 Samantha Billano & Eric Towns 3601 S. Gunderson Avenue	16-31-413-001-0000	R	2/25/2021 Impr-L	89297-0	\$4,800.00	\$135.00
140 E & M Fredericks 2505 S. East Avenue	16-30-228-003-0000	R	2/25/2021 Impr-L	89298-0	\$3,000.00	\$105.00
141 Donald Anthony Gagliasso & A 3035 S. Wesley Avenue	16-30-417-016-0000	R	2/25/2021 HVAC-L	89299-0	\$7,584.00	\$115.00
142 Diosa Pineiro 1218 S. Ridgeland Avenue	16-19-207-029-0000	R	2/25/2021 Impr-L	89300-0	\$800.00	\$40.00
143 SATURNINO TIRADO-RIVERA 1302 S. Wisconsin Avenue	16-19-109-021-0000	R	2/25/2021 Impr-L	89301-0	\$400.00	\$0.00
144 Allonso Reyes & Migdalia Rey 2434 S. East Avenue	16-30-219-025-0000	R	2/25/2021 Roof-L	89302-0	\$14,300.00	\$310.00

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
Free Range Acquisitions LLC 1413 S. Harvey Avenue	16-20-118-005-0000	R	2/26/2021 Bldg-B	9679-0	\$26,000.00	\$910.00
KITCHEN REMODEL, 1ST FLOOR BATHROOM REMODEL, BASEMENT WILL BE UNFINISHED WITH AN OFFICE AND STORAGE WILL INSTALL EGRESS WINDOW IN THE BASEMENT. BOILERS TO FORVED AIR WITH A NEW FURNACE, DUCTWORK AND A/C UNIT. R/R WINDOWS TO EGRESS CODE. EXISTING 200 AMP S						
145 Liliana Hernandez 3621 S. Ridgeland Avenue	16-32-308-048-0000	R	2/26/2021 Impr-L	89303-0	\$0.00	\$0.00
PRE-POOL INSPECTION						
146 ADL Renovation LLC 1416 S. Highland Avenue	16-20-116-028-0000	R	2/26/2021 Impr-L	89304-0	\$15,000.00	\$90.00
INTERIOR DEMO, RENOVATING 2 BATHS, KITCHEN NEW FLOORING, PAINTING. INSTALLING NEW FENCE ON THE NORTH SID EOF THE PROPERTY 5FT+1FT OPEN LATTICE.						
147 ADL RENOVATION LLC 1327 S. Elmwood Avenue	16-19-215-012-0000	R	2/26/2021 Impr-L	89305-0	\$0.00	\$2,230.00
19X60 NEW FOUNDATION, NEW 1" WATER SERVICE AND NEW SEWER LINE. 1ST FLOOR WILL CONSIST OF- KITCHEN, DINING ROOM, 1 POWDER ROOM, LAUNDRY ROOM AND MECHANICAL ROOM. 2ND FLOOR/ATTIC- RECREATIONAL ROOM, FULL BATHJROOM, 3 BEDROOMS, LAUNDRY ROOM AND MECHANICAL						
148 Jason T. Morris 2740 S. Cuyler Avenue	16-29-308-035-0000	R	2/26/2021 POD-L	89306-0	\$0.00	\$50.00
POD FOR MOVING. DUMPSTERS/PODS REQUIRE A FLASHING BARRICADE ON THE SIDE OF INCOMMING TRAFFIC.						
149 Rene B. Sazo 1239 S. Harvey Avenue	16-20-103-022-0000	R	2/26/2021 Roof-L	89307-0	\$13,686.00	\$260.00
REMOVING AND REPLACING SHINGLES ON THE HOUSE, ICE AND WATER SHIELD, FELT PAPER, CHIMNEY FLASHING						
150 Bank One 6532 W. Cermak Road	16-19-428-027-0000	C	2/26/2021 Impr-L	89308-0	\$23,098.00	\$370.00
EAST ELEVATION REPAIRING. REMOVE SMALL AREA OF FACE BRICK TO ALLOW STRUCTURAL ENGINEER TO REVIEW THE LINTEL CONDITION AND SIZING. EXAMINE ENLARGED CRACK TO THE NORTH OF WINDOW POCKET. INSTALL 20' LONG SIDEWALK CANOPY ADJACENT TO THE BUILDING						
151 Adolfo Torres & Yolanda Landa 3801 S. Elmwood Avenue	16-31-424-120-0000	R	2/26/2021 Impr-L	89309-0	\$3,220.00	\$175.00
UPGRADE ALL NON-GROUND OUTLET RECEPTACLES.						
152						

Report Of Building/Improvement Permits Issued By The City Of Berwyn

Monday, March 1, 2021

Between: 2/1/2021 And 2/28/2021

Name and Address	P.I.N. #	Census Class	Permit Issued	Permit #	Cost Of Improvements	Cost Of Permit
152 Berwyn Petroleum LLC 3845 S. Harlem Avenue	16-31-324-045-0000	R/R CONCRETE SURROUNDING SUMP PUMPS	C	2/26/2021 Impr-L 89310-0	\$2,000.00	\$40.00
153 B. Hadzima 2702 S. East Avenue	16-30-409-021-0000	INSTALLING 1 OUTLET IN THE BEDROOM, 2 LIGHTS IN THE ATTIC, GFI IN THE BATHROOM, LAUNDRY, KITCHEN, ADDING SWITCH LIGHTS IN CLOSET, ADDING LIGHT IN THE BASEMENT, RUN POWER TO THE GARAGE, INSTALL CONDUIT AN WIRE TO CODE.	R	2/26/2021 Elec-L 89311-0	\$2,700.00	\$155.00
154 Hector & Theresa Rico 3724 S. Gunderson Avenue	16-31-418-028-0000	INSTALL EXHAUST FAN IN THE BASEMENT, INSTALL EGRESS WINDOW IN BASEMENT RECREATIONAL AREA.	R	2/26/2021 Elec-L 89312-0	\$1,450.00	\$140.00
155 3338-3344 Maple Ave LLC 3338-44 S. Maple Avenue	16-31-120-026-0000	INSTALLINNG 400AMP SERVICE FOR 8 UNITS, 1 PUBLIC NEW CIRCUIT BREAKER PANEL, GROUND ROD, GROUND TO WATER METER, INSTALL 13 EMRGENCY LIGHTS, RUN POWER TO FURNACES, CHANGE GFI'S, 2 PRONG OUTLETS, CLOSET LIGHTS	R	2/26/2021 Impr-L 89313-0	\$19,500.00	\$410.00
156 Akaber A. Abu-Taleb and 3748 S. Wenonah Avenue	16-31-318-024-0000	INSTALL AWNING AT PROPERTY.	R	2/26/2021 Impr-L 89314-0	\$200.00	\$90.00
157						
157 Building and Local Improvement Permits Issued During Period				Totals	\$3,025,623.45	\$79,802.50

Robert J. Lovero
Mayor



**Collections and
Licensing**

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021

K-4

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

Attached please find a list of business licenses, which were issued, by the Collection and Licensing Department for the month of November 2020 - January 2021. Included are storefronts & phone use only businesses. I am also providing a list of businesses that have applied for a license with a current status of Application Review/Pending as well as businesses waiting for inspections with a status of Inspections Pending.

Respectfully,

Jeannette Rendon

Jeannette Rendon
For Benjamin Daish
Finance Director

Inspections Pending

Business Name	Address	Last Update	Phone	ID #
<i>All Meal Prep</i> 6908 W. Windsor Avenue Berwyn IL 60402		5/29/2019	(312) 313-2011	18637
<i>Berwyn Auto</i> 6317 W. Ogden Avenue Berwyn IL 60402		9/12/2018	(708) 788-3300	18083
<i>Cricket Wireless</i> 6946 W. Cermak Road Berwyn IL 60402		12/2/2019	(708) 317-4547	19004
<i>Gregory Rodriguez d.b.a</i> 6219 W. 26 th Street Berwyn IL 60402	<i>The Barber's Shop</i>	5/18/2020	(224) 392-7257	19210
<i>Pennan Properties</i> 2721 S. Ridgeland Avenue Berwyn IL 60402		7/19/2019	(708) 406-7550	18700
<i>Turano Fleet Maintenance Facility</i> 1431 S. Harlem Avenue Berwyn IL 60402		5/25/2016	(708) 788-9220	16750
Total Businesses				6

BERWYN BUSINESSES - LICENSED IN NOVEMBER 2020 - JANUARY 2021 (STOREFRONTS)

<u>Address</u>	<u>Business Name</u>	<u>Owner</u>	<u>Phone #</u>
6920 W. Ogden Avenue	Duarte Realty	Josue Duarte	589-5855
6715 W. 26 th Street	Baby Bbq Fire	Candelaria Corral	637-4236
6336 W. Cermak Road	Minute Men Staffing	Jason Lucarelli	656-1212
6730 W. Cermak Road	The Federal Savings Bank	Victoria De Luca	637-6900
6816 W. Windsor Avenue	Construction System Inc.		337-1200
6710 W. Cermak Road	La Parra Inc.	Salvador Plascencia	870-1137
6938 W. Windsor Avenue	Across Insurance Agency, Inc.	Javier Calderon Ledesma	321-9113
6616 W. Cermak Road Suite C	Reyna Salamanca	Reyna Salamanca	631-7554
2707 S. Ridgeland Avenue	La Michoacana & More	Randy Rebolgar	
7044 W. Cermak Road	UBREAKIFIX	Elizabeth Alexander	
6308 W. Cermak Road	ATAX Insurance and Financial Services	Leopoldo Miranda	608-3608
6733 W. 26 th Street	Virginia Arroyo d.b.a. Azteca Hair Studio	Virginia Arroyo	
6721 W. 26th Street	Donna's Slots & Café II	Manuel Torres	435-1313
6838 W. Windsor Avenue	J C Stacks Gaming Lounge, Inc	Carrie Bruno	
7191 W. Cermak Road	Easy Optical Eye Care	Vytautas Tamulis	749-0530
3516 S. Ridgeland Avenue	Paradise Landscape Contractors	Cesar Espinal	257-0339
3219 S. Harlem Avenue	Rapid Digital Print	Juan Moreno	
6910 W. 16th Street	Roots & Cattery Hair Salon	Olivia Ochoa	

Robert J. Lovero
Mayor



Collections and
Licensing

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

K-5

Dear Mayor and Council Members:

The Local Ordinance Fines, which were collected by the City of Berwyn (Building/Neighborhood Affairs) and recorded by the Collection department in November 2020 -January 2021, amounted to \$47,682.38

Report copies are in their respective files and balancing copies are referred to the Finance Department on a daily basis or as received and recorded.

I, the undersigned, hereby acknowledge the sum of \$47,682.38 as herein above mentioned.

Jeannette Rendon
For Benjamin Daish
Finance Director

<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
65337	\$47,682.38
Through 06094	
	amount totaled due to
	number of transactions
TOTAL	\$47,682.38

Robert J. Lovero
Mayor



**Collections and
Licensing**

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

K-6

Dear Mayor and Council Members:

The Compliance Tickets, which were collected by the Records Division of the Police Department and recorded by the Collections Department in November 2020 - January 2021 amounted to \$29,820.00

A report copy for each month is attached and ticket copies are on file in the Records Division of the Berwyn Police Department.

I, the undersigned, hereby acknowledge
The total sum of \$29,820.00 as herein above
mentioned.

Jeannette Rendon *JR*
For Benjamin Dajsh
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
65683	\$29,820.00
Through 06172	
	Amount totaled due to
	Number of transaction
TOTAL	\$29,820.00

Robert J. Lovero
Mayor



Collections and
Licensing

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402


K-7

Dear Mayor and Council Members:

The adjudication fines collected in accordance with Local Ordinance Tickets, by the Police Department and recorded by the Collection department during November 2020 - January 2021 amounted to \$3,050.00

Ticket copies are on file with the Parking Division located in the City of Berwyn's Police Department.

I, the undersigned, hereby acknowledge the total sum of \$3,050.00 as herein above mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
65690	\$3,050.00
Through 06181	
	Amount totaled due to
	Number of transaction
TOTAL	\$3,050.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021

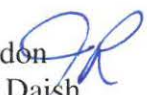
Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

K-8

Dear Mayor and Council Members:

The parking violation tickets, (P) tickets, which were collected by the parking violation fine clerk and the Collection department during November 2020 - January 2021 amounted to \$202,415.25. A copy of these ticket numbers and amounts are attached and tickets are on file in the parking fine Collector's Office.

I, the undersigned, hereby acknowledge the total sum of \$202,415.25 as herein above mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
65686	\$202,415.25
Through 06181	
	Amount totaled due to
	Number of transaction
TOTAL	\$202,415.25

Robert J. Lovero
Mayor



Collections and
Licensing

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402


K-9

Dear Mayor and Council Members:

The Seizure and Impound Fees collected by the Records Division of the Berwyn Police Department and recorded by the Collection department during November 2020 – January 2021, amounted to \$41,000.00.

The Police Department Records Division has report copies on file.

I, the undersigned, hereby acknowledge
the total sum of \$41,000.00 as herein above
mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
65683	\$41,000.00
Through 06172	
	Amount totaled due to
	Number of transaction
TOTAL	\$41,000.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

February 2, 2021


Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

K-10

Dear Mayor and Council Members:

The Court Fines collected by the Municipal Department, Circuit Court of Cook County, Illinois, District 4, recorded by the Collection department totaling \$24,823.12
A copy of the report is on file at the City of Berwyn Police Department.

I, the undersigned, hereby acknowledge
the total sum of \$24,823.12 as herein
above mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

Amount: \$24,823.12
Applied: During the month of November & December 2020

Mayor
Robert J. Lovero



7th Ward Alderman
Rafael Avila

March 9, 2021

The Honorable Robert J. Lovero
Members of the City Council

K-11

RE: Handicap Parking Application #1335

Ladies and Gentlemen:

I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1930 S. Oak Park Ave.	Consuelo Torres	1335

Thank you very much,

Rafael Avila
7th Ward Alderman

RA/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 12/18/2020
Officer: T. Young# 183

Applicant Name: Consuelo Torres
Address: 1930 S Oak Park Ave Apt 2 Berwyn Il 60402
Telephone:
Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Plate	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Garage:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Handicapped Placard	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Driveway:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Wheelchair:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Off Street:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Walker / Cane:	<input type="checkbox"/> Yes <input type="checkbox"/> No
On Street:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Oxygen:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Zone	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Report # 20-10450

7th Ward Alderman: RAFAEL AVILA

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 20-10450

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 20-10450		
REPORT TYPE Incident Report	RELATED CAD # C20-054385	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1930 S OAK PARK AV Berwyn, IL 60402 (41.852973,-87.793757)				
Primary Officer YOUNG, TERRY					
HOW RECEIVED Telephone	WHEN REPORTED 12/17/2020 09:46	TIME OF OCCURRENCE 12/17/2020 09:46	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME TORRES, CONSUELO					DOB	AGE 74
ADDRESS 1930 Oak Park AV Berwyn, IL 60402			FBI #	IR #		
SEX M	RACE: ETH:	HGT	WGT	HAIR	PHONE Mobile	
EYES	SID #	DL #	DL State IL	ALT PHONE Mobile 13126180159		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History
Employer						
UCR 9041 Applicant File, 1			TYPE Reporting Party	RELATED EVENT #	Count 0	
STATUTE						

DRAFT

INVOLVED VEHICLES

VEH/PLATE #	STATE IL	TYPE Truck	INVOLVEMENT Involved	VIN # 1FTEW1EGXHFA87768		
YEAR 2017	MAKE Ford	MODEL Unknown	COLOR Gray	OWNER		
COMMENTS						
Towed	Towed By		Tow Number		Impounded	Hold

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 20-10450

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 20-10450	
REPORT TYPE Incident Report	RELATED CAD # C20-054385	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1930 S OAK PARK AV Berwyn, IL 60402 (41.852973,-87.793757)			
Primary Officer YOUNG, TERRY				
HOW RECEIVED Telephone	WHEN REPORTED 12/17/2020 09:46	TIME OF OCCURRENCE 12/17/2020 09:46	STATUS CODE	STATUS DATE

NARRATIVES

PRIMARY NARRATIVE

Consuelo Torres is requesting a handicapped parking sign in front of residence located at 1930 Oak Park. He drives a grey 2017 Ford pickup Il Berwyn VT# 27269, and has a valid Il handicapped placard# DH32763. He resides in a multi unit building with garage. Garage is used by 1st floor tenant. No handicapped signs on the block. The area mostly multi unit buildings.

Consuelo meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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DRAFT

Handicapped Space/Zone Police Department Site Inspection

Application # 1335

Police Department Designee C.S.O. Terry Young

Comments: Resides in a multi unit building with 2 car garage. No handicapped signs on the block. Area mostly multi unit buildings.

Date: 12/18/2020

Police Report # 20-10450

Handicapped Space/Zone Public Works Site Inspection

Application # 1335

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage on the property.

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 12/18/2020

Police Report # 20-10450

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 1335

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has more than 1 vehicle. The vehicle on the application is the only one that can park in the space.

Meets Traffic Criteria for:

Parking Space
Parking Zone

Yes
Yes

X
0

No
No

0
X

Date: 3/1/2021

Police Report # 20-10450

Rec'd by City Clerk: 3/2/2021
To Alderman: 3/2/2021
To Council: 3/9/2021
Determination: APPROVE
Notice to Applicant:
Paid:
Sign #:

Comments:

2101

JESSE WHITE
Secretary of State · State of Illinois

Is this a first time application? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no
If no, what was the last disabled placard/plate number issued to you? _____

Persons with Disabilities Certification for Parking Placard/License Plates

NOTE TO ALL DISABILITY LICENSE PLATE OWNERS: If you have a disability license plate, you **must** execute this certification and renew your disability parking placard.

DIRECTIONS: Both sides of this document must be signed and completed. Applicants complete the appropriate section (Part 1 for applicant or Part 4 for family members driving a person with disabilities). The applicant's physician, advanced practice nurse, optometrist, chiropractor or physician's assistant **MUST** complete Part 2. If the applicant is also applying for meter-exempt parking, his or her physician, advanced practice nurse, chiropractor or physician's assistant **must** also complete Part 3.

PART 1: Applicant Information

I hereby certify that I meet the definition of a person with a disability as provided in 625 ILCS 5/1-159.1, and I certify that my physical condition entitles me to the issuance of a Persons with Disabilities Parking Placard/License Plates. By affixing my signature below, I understand that the parking placard/license plates may not be used unless I am the driver or passenger of the vehicle.

WARNING: Misuse of a parking placard/plates or making a false application may result in revocation of your placard/plates, a 12-month suspension or revocation of your driver's license and a fine of up to \$1,000.

Name of Person with Disability <i>Consuelo Torres</i>	Male/Female* <input checked="" type="checkbox"/> Male	Date of Birth*
Address* <i>1930 Oak Park Ave</i>	City, State, ZIP Code* <i>Burnell ILL 60402</i>	
Mailing Address if Different From Above		
Daytime Telephone Number* <i>708 444 1119</i>	Disability Parking Placard # (if any)	Disability License Plate # (if any)
Military Veteran? Yes/No* <i>No</i>	Email Address	Today's Date*
Signature of Person with Disability* <i>(Signature)</i>	Illinois Driver's License or Illinois ID Card # of Person with Disability*	

*Required Information

PART 2: Medical Eligibility Standards and Medical Professional Certification

As a licensed physician, advanced practice nurse, chiropractor, optometrist or physician's assistant, I certify the individual named in Part 1 has a condition that constitutes him/her as a person with disabilities as defined in statute due to a diagnosis of: asthma

Length of Disability: (check one)

- Permanent disability
- Temporary disability; the duration of this disability is _____ (maximum 6 months)

Check all that apply (must check at least one):

- Patient is restricted by a lung disease to such a degree that the person's forced (respiratory) expiratory volume (FEV) is one second, when measured by spirometry, is less than one liter.
- Patient uses a portable oxygen device.
- Patient has a Class III or Class IV cardiac condition according to the standards set by the American Heart Association.
- Patient cannot walk without the assistance of a wheelchair, walker, crutch, brace, and other prosthetic device or without the assistance of another person.
- Patient is severely limited in the ability to walk due to an arthritic, neurological, oncological or orthopedic condition.
- Patient cannot walk 200 feet without stopping to rest because of one of the above five conditions.
- Patient is missing a hand or arm or has permanently lost the use of a hand or arm.

Medical Professional Certification

As the medical professional(s) executing this document and verifying the nature of the applicant's disability, I understand that making a false representation of a person's disability for the purposes of obtaining any type of disabled parking placard or plates may result in a suspension or revocation of my driver's license and a fine of up to \$1,000.

Medical Professional's Printed Name* <i>AISHA URAIZEE</i>	Specialty* <i>INTERNAL MEDICINE</i>	Office Telephone Number* <i>312-996-8337</i>
Address* <i>SUITE 3 1601 W TAYLOR ST., CHICAGO, IL</i>	City, State, ZIP Code* <i>CHICAGO, IL 60612</i>	
Medical Professional's Signature*	State Professional License Number* <i>125074317</i>	Today's Date* <i>8/29/2020</i>
Name of Collaborating Supervising Physician (if signed above by Advanced Practice Nurse or Physician's Assistant)*	Supervising Physician State Professional License Number*	

*Required Information

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I Oscar Jimenez, owner/manager of the property at
1930 Oak Park Ave, state as follows:

1) That Consuelo Torras is a tenant at the above listed property.

2) That Consuelo Torras has no access to any parking on the premises.

3) That if Consuelo Torras is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Consuelo Torras no longer resides on the premises.


Signature/Date

Name: Oscar Jimenez
Address: _____
Phone#: _____

Mayor
Robert J. Lovero



4th Ward Alderman
Robert Fejt

March 9, 2021

K-12

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1347

Ladies and Gentlemen:

I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2714 S. Lombard Ave.	Irma Martinez	1347

Thank you very much,

Robert Fejt
4th Ward Alderman

RF/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 1/26/2021
Officer: T. Young# 183

Applicant Name: Irma Martinez

Address: 2714 S Lombard Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/> <input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane	<input type="checkbox"/> <input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/> <input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/> <input checked="" type="checkbox"/>

Report # 21-00593

4TH Ward Alderman: ROBERT FEJT

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-00593

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 21-00593	
REPORT TYPE Incident Report	RELATED CAD # C21-003776	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2714 S LOMBARD AV Berwyn, IL 60402 (41.8410781,-87.7783682)				
Primary Officer YOUNG, TERRY					
HOW RECEIVED Telephone	WHEN REPORTED 01/21/2021 08:37	TIME OF OCCURRENCE 01/21/2021 08:37	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME Martinez, Irma				DOB	AGE .2
ADDRESS 2714 S LOMBARD AV Berwyn, IL 60402			FBI #	IR #	
SEX F	RACE ETH:	HGT	WGT	HAIR	PHONE
EYES	SID #	DL #	DL State	ALT PHONE	
CLOTHING				Handcuff Double Locked	Prints Taken
Criminal History					
Employer					
UCR 9041 Applicant File, 1			TYPE Reporting Party	RELATED EVENT #	Count 0
STATUTE					

DRAFT

INVOLVED VEHICLES

VEH/PLATE #	STATE IL	TYPE Sedan	INVOLVEMENT Involved	VIN #
YEAR 2018	MAKE Hyundai	MODEL Elantra	COLOR Black	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-00593

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-00593	
REPORT TYPE Incident Report	RELATED CAD # C21-003776	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2714 S LOMBARD AV Berwyn, IL 60402 (41.8410781,-87.7783682)			
Primary Officer YOUNG, TERRY				
HOW RECEIVED Telephone	WHEN REPORTED 01/21/2021 08:37	TIME OF OCCURRENCE 01/21/2021 08:37	STATUS CODE	STATUS DATE

NARRATIVES

PRIMARY NARRATIVE

Irma Martinez, ; requesting a handicap parking space in front of her residence located at 2714 Lombard. She drives a black 2018 Hyundai Elantra II Berwyn VT# 22192, and has a valid IL handicap placard# DB88567. She resides in a single family home with a 2 car garage, she is not the homeowner. She has no access to the garage. There are no handicap signs on the block. The area mostly single family homes.

Irma meets the requirements for handicap parking according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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DRAFT

Handicapped Space/Zone Police Department Site Inspection

Application # 1347

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family style home with 2 car garage. No handicap signs on block. Area mostly single family homes. Applicant not homeowner

Date: 1/26/2021

Police Report # 21-00593

Handicapped Space/Zone Public Works Site Inspection

Application # 1347

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation or a reserved space at this location. There are no existing reserved spaces on the block. There is a 2 car garage on the property.

Meets Public Works Criteria:

	Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 2/11/2021

Police Report # 21-00593

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 1347

Traffic Engineer or Designee Nicole Campbell

Comments: 4 vehicles registered to address. The vehicle on the application is the only one that can park in the space.

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 3/1/2021

Police Report # 21-00593

Rec'd by City Clerk: 3/2/2021
To Alderman: 3/2/2021
To Council: 3/9/2021
Determination: APPROVE
Notice to Applicant:
Paid:
Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I Tody Longos, owner/manager of the property at
2714 LOMBARD, BERWYN, state as follows:

1) That IRMA MARTINEZ is a tenant at the above listed property.

2) That IRMA MARTINEZ has no access to any parking on the premises.

3) That if IRMA MARTINEZ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if IRMA MARTINEZ no longer resides on the premises.

Name: Tody Longos
Address: _____
Phone#: _____

[Signature]
- 12-2-20
Signature/Date

Mayor
Robert J. Lovero



3rd Ward Alderman
Jeanine Reardon

March 9, 2021

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1346

K-13

Ladies and Gentlemen:

I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **ZONE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2742 S. Wisconsin Ave.	Arline Herold	1346

Thank you very much,

Jeanine Reardon
3rd Ward Alderman

JR/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 1/21/2021
Officer: T. Young# 183

Applicant Name: Arline Herold
Address: 2742 Wisconsin Ave Berwyn Il 60402
Telephone:
Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Zone	<input checked="" type="checkbox"/> <input type="checkbox"/>

Report # 21-00591

3rd Ward Alderman: JEANINE REARDON

Staff Recommendation	
Approved <input checked="" type="checkbox"/> ZONE	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-00591

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-00591		
REPORT TYPE Incident Report	RELATED CAD # C21-003770	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2842 S WISCONSIN AV Berwyn, IL 60402 (41.839714,-87.800968)				
Primary Officer YOUNG, TERRY					
HOW RECEIVED Telephone	WHEN REPORTED 01/21/2021 08:26	TIME OF OCCURRENCE 01/21/2021 08:26	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME Janda, Jeffrey S						DOB	AGE 52
ADDRESS				FBI #	IR #		
SEX M	RACE ETH:	HGT 5' 10"	WGT 220	HAIR Brown	PHONE Home		
EYES Brown	SID #	DL #	DL State IL		ALT PHONE Home		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal history	
Employer							
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT #	Count 0	
STATUTE							

DRAFT

NAME HEROLD, ARLINE						DOB	AGE 85
ADDRESS				FBI #	IR #		
SEX F	RACE ETH:	HGT 5' 4"	WGT 135	HAIR White	PHONE Home		
EYES Brown	SID #	DL #	DL State		ALT PHONE		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal history	
Employer							
UCR 9041 Applicant File, 1				TYPE Other	RELATED EVENT #	Count 0	
STATUTE							

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-00591

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-00591	
REPORT TYPE Incident Report	RELATED CAD # C21-003770	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2842 S WISCONSIN AV Berwyn, IL 60402 (41.839714,-87.800968)			
Primary Officer YOUNG, TERRY				
HOW RECEIVED Telephone	WHEN REPORTED 01/21/2021 08:26	TIME OF OCCURRENCE 01/21/2021 08:26	STATUS CODE	STATUS DATE

NARRATIVES

PRIMARY NARRATIVE

Jeff Janda requesting a handicapped drop off zone for his mother Arline Herol. The front of her address located at 2842 Wisconsin. She resides in a single family home with 2 car garage and carport. Residence has a wheelchair lift at front entrance. She does not drive and has a valid Il Handicap placard# DA79453. There are no handicap signs on the block. Area mostly single family homes.

Arline meets the requirements for Handicap Drop Off Zone according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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DRAFT

Handicapped Space/Zone Police Department Site Inspection

Application # 1346

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 2 car garage and carport. There is a wheelchair lift at the front entrance. No handicap signs on the block. Area mostly single family homes.

Date: 1/21/2021

Police Report # 20-00591

Handicapped Space/Zone Public Works Site Inspection

Application # 1346

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage and parking pad on the property. There is a wheelchair lift in the front of the house. There are no existing reserved spaces on the block.

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 2/11/2021

Police Report # 20-00591

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 1346

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

Meets Traffic Criteria for:

Parking Space

Yes

0

No

X

Parking Zone

Yes

X

No

0

Date: 3/1/2021

Police Report # 20-00591

Rec'd by City Clerk: 3/2/2021
To Alderman: 3/2/2021
To Council: 3/9/2021
Determination: APPROVE ZONE
Notice to Applicant:
Paid:
Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

app # 1346

A Century of Progress with Pride
6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space.

INITIAL

RENEWAL

Arline J. Herold
(Name of Handicapped Applicant)

(Date of Birth)

2842 Wisconsin Avenue
(Berwyn Address)

Jeff Janda
(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner? Yes / No

Is there a Driveway/Carpport on the property? Yes/No

Is there a garage on the property? Yes/ No

If so, what is the garage currently being used for?

The Garage is used for storage. Property owner does not drive and is bed/wheel chair bound. The rear sidewalk is too narrow to get to the garage with either a wheel chair or walker. Car port is too narrow to allow ADA access to any vehicle.

Vehicle Information

Chevrolet Tahoe
(Vehicle make and model)

2007 Gold
(Year / Color)

(Illinois License Plate Number)

N/A
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes / No

DA79453 6/2022
(Illinois Permanent Handicap Placard Number
With Expiration Date)

I am the DRIVER of the vehicle Yes / No

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]
Signature of Applicant or Legal Guardian

12/12/2020
Date

**Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402**



A Century of Progress with Pride
6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

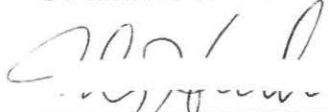
This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following?:

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair).



(Physician's Signature/Stamp)

12-16-2020

(Date)

Mark Hroncich, M.D.
6425 W. Cermak Rd

(Print Physician's Name) **Berwyn, IL 60402** (Address and Telephone Number)
PH: 708 484-0044
FX: 708 484-0290

**Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402**

Mayor
Robert J. Lovero



4th Ward Alderman
Robert Fejt

March 9, 2021

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1348

K-14

Ladies and Gentlemen:

I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **ZONE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2827 S. Harvey Ave.	Maria Juarez	1348

Thank you very much,

Robert Fejt
4th Ward Alderman

RF/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 1/26/2021
Officer: T. Young# 183

Applicant Name: Maria Juarez

Address: 2827 S Harvey Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input checked="" type="checkbox"/> <input type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Zone	<input checked="" type="checkbox"/> <input type="checkbox"/>

Report # 21-00592

4TH Ward Alderman: ROBERT FEJT

Staff Recommendation	
Approved <input checked="" type="checkbox"/> ZONE	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-00592

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-00592		
REPORT TYPE Incident Report	RELATED CAD # C21-003774	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2827 S HARVEY AV Berwyn, IL 60402 (41.8387513,-87.7794906)				
Primary Officer YOUNG, TERRY					
HOW RECEIVED Telephone	WHEN REPORTED 01/21/2021 08:33	TIME OF OCCURRENCE 01/21/2021 08:33	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME JUAREZ, MARIA D					DOB	AGE 47
ADDRESS 2827 S HARVEY AV Berwyn, IL 60402			FBI #	IR #		
SEX F	RACE: ETH:	HGT	WGT	HAIR	PHONE Mobile	
EYES	SID #	DL #	DL State IL		ALT PHONE	
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History
Employer						
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT #	Count 0
STATUTE						

DRAFT

NARRATIVES

PRIMARY NARRATIVE			
<p>Maria Juarez is requesting a handicap parking sign in front of her residence located at 2827 Harvey. She is unable to drive due to her medical condition. She resides in a single family home with 1 car garage, She has a valid Il handicap placard# DE90445. There is 1 handicap sign located at 2806 Harvey. The area is mostly single family homes. Applicant is the homeowner.</p> <p>Maria does not meet the requirements for handicap parking, but does meet the requirements for handicap drop off zone according to the City of Berwyn ordinance 484.05.</p>			
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #

Handicapped Space/Zone
Police Department Site Inspection

Application # 1348

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 1 car garage. 1 Handicap sign located at 2806 Harvey. Area mostly single family homes

Date: 1/26/2021

Police Report # 21-00592

Handicapped Space/Zone
Public Works Site Inspection

Application # 1348

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 1.5 car garage on the property. There is 1 existing reserved space on the block located at 2806. The applicant does not drive.

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 2/11/2021

Police Report # 21-00592

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 1348

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

Meets Traffic Criteria for:

Parking Space
Parking Zone

Yes
Yes

0
X

No
No

X
0

Date: 3/1/2021

Police Report # 21-00592

Rec'd by City Clerk: 3/2/2021
To Alderman: 3/2/2021
To Council: 3/9/2021
Determination: APPROVE ZONE
Notice to Applicant:
Paid:
Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



APP #1348

Margaret Paul
City Clerk

CITY OF BERWYN
CLERK'S OFFICE

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

2020 DEC 21 P 4: 53

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL RENEWAL

Maria D Juarez
(Name of Handicapped Applicant)

. 1 1
(Date of Birth)

2827 Harvey Ave
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner? Yes No

Is there a Driveway/Carport on the property? Yes No

Is there a garage on the property? Yes No

If so, what is the garage currently being used for? We have a

one car garage. My husband has a lot of expensive work tools in his car. There has been many car break-ins in the area. So he parks his car in the garage. Also, we store our lawn mower, bikes and other items in the garage.

Vehicle Information

Chevrolet Traverse
(Vehicle make and model)

2015 / Black
(Year / Color)

(Illinois License Plate Number)

791
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes No

I am the DRIVER of the vehicle Yes No

DE 90445 10/2022
(Illinois Permanent Handicap Placard Number)
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian

12/07/2020
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

CITY OF BERWYN
CLERK'S OFFICE

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp) _____ 12/11/20
(Date)

Gene A. Neri MD.
(Print Physician's Name) _____ 335 Chestnut 104 Wardens Pt!
(Address and Telephone Number) _____ 60521

**Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois**

Margaret M. Paul

From: Angela Tomassetti <angela@lungesnattes.com>
Sent: Wednesday, February 24, 2021 12:53 PM
To: Margaret M. Paul
Subject: Event App
Attachments: COI.pdf; EventApp (1).pdf

K-15

Hello Marge,

I am attaching our Event App and COI for the Lunges 'n Lattes sidewalk events we would like to host again this spring/summer for City Council's consideration.

We are hoping to host the same number of (approximately 3 to 4) produce and artisan food suppliers for our fresh market on the parkway where our outdoor seating would normally be set up. No city services are required for these events.

Thank you for your help,

--

Angela

live. love. fit.

Lunges 'n Lattes: premium coffee with a side of fitness

tel: (708) 317-5108

NOTICE: EXTERNAL EMAIL

This email was sent to you from outside the City of Berwyn network.

- * Do not rely on the sender's name to verify this message's legitimacy.
- * Please verify the sender's email address is legitimate before opening attachments or links.
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- * Contact the HelpDesk before clicking links or opening attachments if you need to confirm this message's legitimacy.
- * The HelpDesk will never send external emails, so if you are reading this disclaimer on an email from HelpDesk or any other IT support, it is not genuine.



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Apr 27, May 25, Jun 29,

Date of Event: Jul 27, Aug 31, 2021 Time: Start 5:30pm End 7:30pm

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

Type: Block Party Parade Open Air Event Use of Public Way

Description of Event: Sidewalk sale

Location of Event: On sidewalk outside 6805 Stanley Ave

(Please print)

Name of Applicant: The Counter LLC dba Lunges 'n Lattes

Address: 6805 Stanley Ave, Suite A, Berwyn 60402 Daytime Phone: (708) 317-5108

E-mail Address: help@lungesnlattes.com Alt. Phone: (312) 646-9797 Angela's cell

Do you plan to use:

(Please mark all that apply)

Live or Recorded Music <input type="checkbox"/>	Sound Equip. / Amplifiers <input type="checkbox"/>	Bounce Houses or Inflatables <input type="checkbox"/>
Food Vendors <input type="checkbox"/>	Commercial Food Prep. Equipment <input type="checkbox"/>	
Crafter / Vendors <input type="checkbox"/>	Alcohol Sales <input type="checkbox"/>	Portable Toilets and Sanitation <input type="checkbox"/>

Will you require any of the following City services? Yes No

* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

Street Closure <input type="checkbox"/>	Rolling Street Closure <input type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
---	---	--	---

** These City services supplied only if available on the day of the event and subject to personnel availability

Barricades <input type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/>
-------------------------------------	---	--	--

**Fire Truck <input type="checkbox"/>	**McGruff <input type="checkbox"/>	**K-9 Unit <input type="checkbox"/>	**Police Explorers Unit <input type="checkbox"/>
---------------------------------------	------------------------------------	-------------------------------------	--

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- **Submit this application to the Clerk's Office 8 weeks prior to the event date.**
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- **The City reserves the right to regulate, restrict and limit use of the public way at all times.**

