

In person meetings have resumed. The City mask mandate has been lifted. Cook County Public Health (CCDPH) recommends anyone who is immunocompromised or has a family member who is immunocompromised should continue to mask up. The CCDPH also advises people wear masks in crowded settings, especially if you are recovering from any type of infection. If you feel ill or have symptoms, please stay home.

PUBLIC PARTICIPATION: PLEASE READ

The Mayor and City Council welcome your in-person attendance at all public meetings as scheduled. The City of Berwyn continues to live stream the Regular City Council meetings on its YouTube page. You may address the City Council in-person during the Open Forum portion of the City Council's agenda. Written comments submitted to the City Clerk received prior to 2:00 p.m. on the day of the meeting will be provided to all elected officials.

A. Pledge of Allegiance and Moment of Silence

B. Open Forum:

C. Approval of Minutes:

1. Public Hearing for 2022 Proposed Appropriation Ordinance Minutes of March 8, 2022.
2. Committee of the Whole and Regular City Council Minutes of March 8, 2022.

D. Bid Openings: Nothing submitted.

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation:

1. Berwyn Township: Berwyn Night of Light and Annual Township Meeting – Informational.
2. BDC Director Hulseberg: 2022 Why Berwyn? Marketing Campaign – Informational.
3. BDC Director Hulseberg: Berwyn Shops – Informational.

F. Reports from the Mayor:

1. Service Employees International Union Local 73 (SEIU) Contract Approval.
2. Insurance Renewal.

G. Reports from the Clerk: Nothing submitted.

H. Zoning Boards of Appeals: Nothing submitted.

I. Reports from the Aldermen, Committees, and Boards:

1. Alderman Ruiz: Recommendation to Increase Parking Fees.
2. Alderman Ruiz: Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes from October 26 & December 14, 2021, January 11, February 8, March 8 & March 15, 2022.
3. Alderman Lennon: Berwyn Pride Walk, Saturday June 25, 2022 – City Services Requested.
4. Fire & Police Commission Probationary Police Officers: Christina Molfese, Didivalis Cruz, Anthony J. Kozi, Thomas J. Zalatoris, and Luke Bancroft – Informational.

J. Reports from the Staff:

1. Police Chief Cimaglia: Approved Parade – City Services Requested.
2. Police Chief Cimaglia: Authorization to Change Collection Agency.
3. Police Chief Cimaglia: Authorization to Request Proposals to Establish & Operate a Citizen Online Incident Reporting System (CIRS).
4. Public Works Dir. Schiller: **Resolution Assuring Construction Funds for Depot Streetscape Project** Effective March 7, 2022 per IDOT.
5. Public Works Dir. Schiller: Depot District Pay Request #6 - \$855,795.11.
6. Public Works Dir. Schiller: Depot District Pay Request #7 - \$1,002,457.44.
7. Public Works Dir. Schiller: Approval for Compliance Plan for Lead Water Service Inventory.
8. City Administrator Green: **a Resolution Accepting a Grant from the Illinois Housing Development Authority's Strong Communities Program.**
9. City Communications: February 2022 Media Campaigns and Outreach Overview – Informational.

K. Consent Agenda:

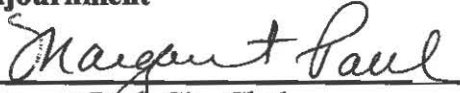
1. Payroll: 03/16/22 - \$1,389,351.94 – Informational.
2. Payables: 03/10/22 to 03/23/22 in the amount of \$1,138,819.00 - Informational.
3. Finance Dir.: Business Licenses Issued Feb. 2022 – Informational.
4. Finance Dir.: Ordinance Fines – Feb. 2022 \$13,405.00 – Informational.
5. Finance Dir.: Compliance Tickets - Feb. 2022 \$2,755.00 – Informational.
6. Finance Dir.: Adjudication Fines - Feb. 2022 \$500.00 – Informational.

Berwyn City Council
Regular Meeting Agenda August 24, 2021 continued

7. Finance Dir.: Parking Tickets - Feb. 2022 \$46,130.00 – Informational.
8. Finance Dir: Seizure and Impound Fees -Feb. 2022 \$19,500.00 – Informational.
9. Finance Dir: Court Fines - Feb. 2022 \$5,667.98 – Informational.
10. Handicapped Parking Application #1403 – 1505 S. Home Ave. – **Approve SPACE.**
11. Handicapped Parking Application #1408 – 1531 S. Harvey Ave. – **Denial of SPACE**
12. North Berwyn Park District/Berwyn North School District #98 Event Request – City Services Requested.
13. City of Berwyn Hydrant Flushing Schedule – 2022 – Informational.

Committee / Ward Announcements

Adjournment


Margaret Paul, City Clerk

No. of Items: 33



MINUTES
PUBLIC HEARING
March 8, 2022

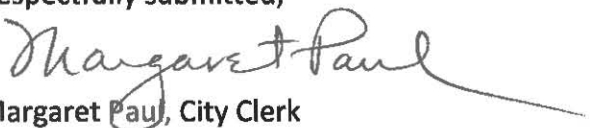
C-1

PUBLIC HEARING

2022 PROPOSED APPROPRIATION ORDINANCE

1. Clerk Paul called the Public Hearing for the 2022 Proposed Appropriation Ordinance to order at 6:30 p.m. She stated for the record that the following elected officials and department heads were physically present in chambers: Mayor Lovero, City Treasurer Reyes, Ald. Lennon, Ald. Woywod, Ald. Leja, Ald. Fejt, Ald. Pabon, Ald. Ruiz, Ald. Arenella, Ald. Carmichael, City Attorney Bertuca, Library Director Sheedy, CDBG Director Mendicino, Fire Chief Hayes, and Police Department Commander Ochsner.
2. Clerk Paul advised those in attendance that copies of the Budget and proposed Ordinance were available to the public. Clerk Paul announced the title of the Ordinance. She stated that she had posted the Notice of Public Hearing at City Hall. Clerk Paul presented a copy of the Lawndale Bilingual Newspaper Certification of Publication documenting their publication of the Notice of Public Hearing in their paper on February 24, 2022.
3. Clerk Paul introduced Finance Director Daish and Assistant Finance Director Amal. Mr. Daish took the floor and presented details of the proposed Annual Budget for the Fiscal Year beginning January 1, 2022.
4. Clerk Paul invited comments from the public in attendance. The following residents were recognized and asked questions or made statements pertaining to the proposed budget: Mary Perantau, Zach Taylor, and Jenna Musselman Pales.
5. There being no further comments or discussion, Clerk Paul adjourned the Public Hearing at 6:50 p.m.

Respectfully submitted,


Margaret Paul, City Clerk



C-2

Minutes of the Berwyn City Council
Committee of the Whole Meeting on March 8, 2022

Mayor Lovero called the Committee of the Whole to Order at 7:00 p.m. Clerk Paul called the roll. The following Alderpeople were present in City Council Chambers: Lennon, Woywod, Leja, Fejt, Pabon, Ruiz, Aranella, and Carmichael.

Mayor Lovero asked for a motion to go into executive session to discuss real estate matters and pending litigation. Ald. Ruiz made the motion, seconded by Ald. Arenella, to enter a closed meeting. The motion carried by a unanimous voice vote.

The council members retired to the 2nd floor conference room for the executive session. Ald. Lennon made the motion, seconded by Ald. Arenella, to adjourn the Committee of the Whole immediately at the conclusion of the closed session. The motion carried by a unanimous voice vote.

The Committee of the Whole adjourned at 7:21 p.m.

Respectfully submitted,

Margaret Paul, City Clerk



C-2

The Berwyn City Council Minutes of the Regular Meeting of March 8, 2022

Clerk's Note: This meeting was live streamed and may be viewed at:
<https://www.youtube.com/user/CityOfBerwyn/videos?app=desktop>

Mayor Robert J. Lovero called the Berwyn City Council Regular Meeting to order at 8:00 p.m. Clerk Paul called the roll. The following Alderpeople were in attendance and present in chambers: Lennon, Woywod, Leja, Fejt, Pabon, Ruiz, Arenella, and Carmichael.

Attendees rose and recited the Pledge of Allegiance. Mayor Lovero asked for a moment of silence to mark the passing of Donnie Rollins and Amadeo Castillo, and in support for the safety of our First Responders.

Open Forum: Mayor Lovero opened the floor for Open Forum. The following speakers addressed the City Council:

- Robert Morehead (Support for a Racial Reconciliation Proclamation)
- Beverly Stewart (Support for a Racial Reconciliation Proclamation)
- Korynna Lopez (Support for a Racial Reconciliation Proclamation)
- Luz Chavez (Support for a Racial Reconciliation Proclamation)
- Ald. Leja (Upcoming PAV YMCA Events)
- Ald. Ruiz (Upcoming 5th Ward Community Meeting)

Approval of Minutes: Ald. Lennon made the motion, seconded by Ald. Fejt, to approve the Minutes of the Committee of the Whole and Regular Meeting on February 22, 2022 as submitted. The motion carried by a unanimous voice vote.

Ald. Arenella made a motion, seconded by Ald. Ruiz, to bring forward items F-1 and F-2 and to address F-2 first. The motion carried by a unanimous voice vote.

F-2: Proclamation Recognizing March as Youth Art Month: Ald. Arenella made the motion, seconded by Ald. Ruiz, to adopt the Proclamation as submitted. The motion carried by a unanimous voice vote.

F-1: Ald. Lennon made the motion, seconded by Ald. Arenella, to mark Mayor Lovero's communication regarding Youth Art Month and D-98 Young Artists' Display as informational. The motion carried by a unanimous voice vote. Mayor Lovero then distributed Recognition Certificates to participating School District 98 students attending the meeting.

Bid Openings: D-1: Ald. Ruiz made the motion, seconded by Ald. Fejt, to award the bid for the PY 2020 CDBG Roadway & Sewer Replacement Project to Lindahl Brothers, Inc. as the lowest qualified bidder for an amount not to exceed \$560,377.50 plus a 5% contingency. The motion carried by a unanimous roll call vote

Reports from the BDC, BPHD, or Berwyn Township: E-1: Ald. Lennon made the motion, seconded by Ald. Fejt, to concur with the Berwyn Development Corporation’s request to continue the city’s partnership and participation in the Visit Oak Park program. The motion carried by a unanimous voice vote.

Reports from the Mayor: (Clerk’s Note: See above for F-1 and F-2)

F-3: Proclamation recognizing March as Irish American Heritage Month: Ald. Fejt made the motion, seconded by Ald. Lennon, to adopt the Proclamation as presented. The motion carried by a unanimous voice vote.

F-4: Proclamation recognizing International Women’s Day and Women’s History Month: Ald. Ruiz made the motion, seconded by Ald. Arenella, to adopt the Proclamation as presented. The motion carried by a unanimous voice vote.

Reports from the Clerk:

G-1: IDOT Required Resolutions for Event Road Closures: Ald. Ruiz made the motion, seconded by Ald. Fejt, to adopt the IDOT required Resolutions to request road closures for the annual Corrida Del Mariachi 5K Run and the annual Rt. 66 Car show. The motion carried by a unanimous roll call vote.

G-2: Ratification of Resolution for BFD Vehicle Purchase Financing: Ald. Leja made the motion, seconded by Ald. Lennon, to concur with and ratify the Resolution required to finalize the Berwyn Fire Department’s financing of Pierce Fire Engine as approved on Feb. 22, 2022. The motion carried by a unanimous roll call vote.

Zoning Commission: Nothing submitted for the agenda.

Reports from Aldermen, Committees and Boards:

I-1: Ald. Leja made the motion, seconded by Ald. Pabon, to mark the Police and Fire Aldermanic Committee Minutes of February 17, 2022 as informational. The motion carried by a unanimous voice vote.

I-2: Ald. Lennon made the motion, seconded by Ald. Fejt, to support the Berwyn Public Library’s efforts to conduct research and exploration of transitioning into a Library District. A short question period ensued. There after Mayor Lovero called for a vote. The motion passed by a unanimous voice vote. (Clerk’s Note: An email from Kristen Newcomb, on behalf of AFSCME Local 1041, was received on the topic. Copies of the email were provided to the Council members. A document entitled Public Library vs. Library District was distributed to Council members. Each has been made part of the record.)

J. Reports from Staff:

J-1: Ald. Leja made the motion, seconded by Ald. Lennon, to concur with Chief Cimaglia’s grant of permission to Recreation Department for the annual Baseball Parade, adopt the Resolution permitting same as submitted and to authorize requested city services. The motion carried by a unanimous voice vote.

J-2: Ald. Leja made the motion, seconded by Ald. Pabon, to concur with Chief Cimaglia’s grant of permission to St. Mary of Celle for their Good Friday procession and authorize requested city services. The motion carried by a unanimous voice vote.

J-3: Ald. Leja made the motion, seconded by Ald. Lennon, to concur with Chief Cimaglia’s grant of permission to the North Berwyn Park District for their 5K Run event and authorize requested city services. The motion carried by a unanimous voice vote.

J-4: Ald. Ruiz made the motion, seconded by Ald. Fejt, to approve the purchase of a new 2020 F 350 Ford Dump Truck with snow ploy and Vee Box Spreader Northwest Purchasing Cooperative for an amount not to exceed \$68,504.24 as submitted. The motion carried by a unanimous roll call vote.

J-5: Ald. Ruiz made the motion, seconded by Ald. Arenella, to **adopt** the 2022 Rebuild Illinois Bond Fund **Resolution** entitled: **Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway Code** for street resurfacing projects identified therein. The motion carried by a unanimous roll call vote.


J-6: Ald. Lennon made the motion, seconded by Ald. Carmichael, to **adopt** the Ordinance entitled: **The Annual Appropriation Ordinance of the City of Berwyn, Cook County, Illinois for the Fiscal Year 2022**. The motion carried with Lennon, Woywod, Leja, Fejt, Ruiz, Arenella, and Carmichael voting AYE and Pabon voting NAY.

Consent Agenda (Items K1 through K-15): Ald. Lennon made the motion, seconded by Ald. Carmichael, to approve the Consent Agenda (Items K-1 through K-15) by omnibus designation as presented. The motion carried by a unanimous voice vote.

Aldermanic Committee / Ward Meetings: Ald. Ruiz called for a Public Works, Traffic and Trees Committee Meeting to be held on March 15, 2022 at 4:30 p.m.

There being no further business before the City Council, Ald. Carmichael made the motion, seconded by Ald. Lennon, to adjourn the meeting. The motion carried by a unanimous voice vote. The meeting adjourned at 8:50 p.m.

Respectfully submitted by,



Margaret Paul, Berwyn City Clerk

TOWNSHIP OF BERWYN

Supervisor
David J. Avila
Town Clerk
Margaret Paul
Assessor
Jacqueline Pereda



Board of Trustees
Edward Espinoza
Tomasa Ambriz
Jesse Miranda
Maribel Zapata

"A Tradition of Service"

Mayor Robert J. Lovero, and
Members of the Berwyn City Council

E-1

March 16, 2022
Re: Berwyn Night of Light and Annual Township Meeting

Dear Mayor Lovero and City Council Members:

Greetings from Berwyn Township and the Berwyn Public Health District. We are happy to announce two events occurring in April:

Friday April 1, 2022 - Berwyn Night of Light (6:30 p.m.)

This event commemorates the date Berwyn lost its first resident to COVID-19 on April 1, 2020. Since that fateful day, Berwyn has lost 160 additional loved ones and neighbors due to COVID. Like we did in 2021, we will honor them by lighting a luminary in Lesak Park for each life lost. All are invited to help illuminate Lesak Park. Gathering starts at 6:30 p.m. Lesak Park is the green space adjacent to the Health District Building at 6600 W. 26th Street. Join us in remembering those we have lost at Berwyn's Night of Light.

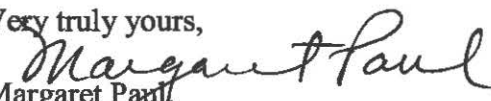
Tuesday April 12, 2022 – Berwyn Township Annual Meeting (6:01 p.m.)

All are invited to attend the Annual Meeting. We are hosting the Annual Meeting in the Multi-purpose Room at Proksa Park located at 3001 Wisconsin Avenue. This event captures the truly democratic nature of Township Government. Berwyn Electors (registered voters) select a Moderator to run the meeting, conduct voting and determine the outcome on a number of agenda items. Elected Township officials will be on hand to answer questions about Berwyn Township government.

Due to my required attendance at the Annual meeting, I will not be at the City Council meeting on April 12th. Deputy Clerk Anderson will have the honor of attending the meeting in my place.

We ask for your help to spread the word to Berwyn residents that all are welcome to attend and participate in these two events with us. No other city services are requested.

Very truly yours,


Margaret Paul
Berwyn Township Clerk, and
Berwyn Public Health District Secretary

Berwyn Night of Light Remembering COVID-19

Lost Lives

Friday April 1, 2022

Lesak Park – 26th & East Ave.

6:30 p.m.



Hosted by Berwyn Public Health District and
Berwyn Township



NOTICE OF MEETING AND AGENDA
2022 ANNUAL TOWN MEETING – BERWYN TOWNSHIP
APRIL 12, 2022 - 6:01 P.M.
LOCATION: 3001 WISCONSIN AVENUE, BERWYN IL 60402

NOTICE OF IN-PERSON ANNUAL MEETING

The 2022 Berwyn Township Annual Meeting will be held on **April 12, 2022**. The meeting will start at **6:01 p.m.** The location for the meeting is the **Berwyn Park District Multi-purpose Room at Proksa Park** located at **3001 Wisconsin Avenue, Berwyn, Illinois**. The Berwyn Township Board of Trustees approved the following Annual Meeting Agenda on 3/14/2022.
Berwyn Registered Voters Are Invited to Attend

ANNUAL TOWN MEETING AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Notice of 2022 Meeting & Agenda: Proof of Publication
4. Call for Nominations and Election of Moderator
5. Swearing in of Moderator
6. Moderator's Appointment of a Sergeant at Arms
7. Approval of the **2020 Annual Town Meeting** Minutes held on April 13, 2021
8. Approval of the **2021 Annual Town Meeting** Minutes held on April 13, 2021
9. Resolution Re: The Hiring of Auditors – Certified Public Accountant
10. Resolution Re: Authorization to Consider and Act upon the Minutes of this Meeting
11. Resolution Re: Authorization to Prepare, in Tentative Form, a Budget and Appropriation Ordinance
12. Resolution Re: Setting of the Time and Place for the Next Annual Meeting on April 18, 2023 in observance of Passover.
13. Supervisor's Annual Financial Statements - Town Fund and General Assistance Fund
14. General Business:
 - A. Supervisor: Communications and Comments
 - B. Town Clerk: Communications and Comments
 - C. Town Assessor: Communications and Comments
 - D. Town Trustees: Communications and Comments
 - E. Public Comment
15. Adjournment

S: Margaret Paul, Town Clerk



E-2

To: Mayor Robert Lovero, Members of the City Council
CC: Ruth Siaba Green, City Administrator
From: Dave Hulseberg, Executive Director, Berwyn Development Corporation *Dah*
Date: 03/15/2022
Re: 2022 Why Berwyn? Marketing Campaign

This memo provides a recommendation for moving forward with the Why Berwyn? campaign for 2022.

Background: In 2007, the City of Berwyn wanted to encourage diversity and created the Why Berwyn? campaign. Over the years, the campaign has evolved by addressing the current needs of the city. This has been accomplished through unique and creative storytelling. Each year, the campaign has focused on different aspects of why people should choose Berwyn as a destination for their families, fun, and business. This campaign has become a way for Berwyn residents to stay informed and show their pride in the city.

Over the last four years, the Why Berwyn? campaign has shifted to a more digital campaign - highlighting events and focusing more within the city limits. In 2022, the campaign will continue to build off the great success of past storytelling while potentially bringing back billboards to support larger events providing that they provide a strong return on investment. The 2022 campaign will continue showing Chicagoland Why Berwyn? "Is the City for Family - Fun - Business."

Plan: The 2022 Why Berwyn? campaign will be threefold - Family, Fun, & Business - with each using specific tools that exemplify the strengths of Berwyn.

1. Family (Move your family to Berwyn)

- Goal: Show that Berwyn is an energetic, strong, self-made city that is defined by our local pride, open-armed welcoming attitude, and affirming diversity.
- How: Use refreshed and concise creative assets that will spotlight, celebrate, and promote the activities, events, and "Berwynners" in the community. (EX: billboards, blogs, and video interviews)

2. Fun (Visit Berwyn and discover what makes Berwyn unique)

- Goal: Uncover the unique events, places, and organizations that make Berwyn special and different.
- How: Using billboards, community engagement tactics, and digital promotions - this campaign will promote and build excitement around the travel worthy events and opportunities that Berwyn has to offer.

3. Business (Open/expand your business in Berwyn)

- Goal: Encourage business to come to, or expand in Berwyn
- How: Through the use of targeted demographic data shared on social media, emails, and business centric web pages - the campaign will show how the community, City of Berwyn, and organizations are here to support and maintain a positive connection with the Berwyn business community.



Budget:

	2021	2022
WhyBerwyn.com	\$10,000.00	\$5,000.00
Billboards/CTA MKT	\$39,000.00	\$40,000.00
Photography/Video	\$5,000.00	\$8,000.00
Community Engagement	\$6,000.00	\$7,000.00
5K Mariachi Event	\$10,000.00	\$10,000.00
Print	\$10,000.00	\$10,000.00
Digital	\$20,000.00	\$20,000.00
Total	\$100,000.00	\$100,000.00

Budget Explained:

WhyBerwyn.com: Continued site improvements (SEO/new pages/updated content) and additions to the website that will improve the site's reach, ease of use, and ability to support the Why Berwyn? campaign while becoming a prime location for visitors to use as a Berwyn navigation tool. Site maintenance is expected to cost around \$2,500 for the year and allows the other \$2,500 to be used for improvements with a total cost of \$5,000.

Billboards/Out of Home advertising: Maintain a presence in the Chicagoland community with a focus in neighborhoods with high foot traffic counts and diverse demographics. Five billboards will be placed throughout the city over four months (June - September) generating nearly 400,000 impressions a week. These billboards will be used to support upcoming events and help tell the story of the 2022 Why Berwyn? campaign. With a total cost around \$40,000.

Photography/Video: Build upon and grow the current YouTube channel focusing on telling the stories of the people, businesses, and corridors that make up Berwyn. Continue to document the events, changes/improvements, and culture that makes up the city for historical and promotional use. The average production cost of a 60 sec video is \$1,000 allowing us to make eight videos or upgrade equipment and produce videos in house. With a total cost of \$8,000.

Community Engagement: Grow the campaign and its community support by building relationships and sharing the stories of Berwyn's community, City officials, and local businesses through the use of engaging content (digital & print), Berwyn swag, and supporting local events (financially & promotions within our networks). This campaign will also place a higher level of importance on documenting the city, its events, and community. \$10,000 will be shared with the North Berwyn Park District for the 5K Mariachi event fulfilling our agreement for the third year. With a total cost of \$17,000.

Print: Working with publications (magazines and newspapers) within the target areas to place ads and produce content that promotes Berwyn. Ads in magazines/newspapers can cost between \$3,000 - \$5,000 each allowing the campaign to place several ads and be able to produce material that can be shared at events and throughout the community. With a total cost of \$10,000.

Digital: Using common tools like Facebook ads and email blast while also introducing new technologies like geo-fencing and retargeting to deliver Why Berwyn? content to a very targeted digital audience. Geo-fencing and social media can be used to reach a specific audience and can cost between \$5-\$13 per 1,000 impressions. With a total cost of \$20,000.

Recommendation:

The Why Berwyn ad hoc committee has endorsed the proposed plan and staff recommends that City Council approves the 2022 Why Berwyn? campaign with the attached budget.

3322 S. Oak Park Avenue
 Second Floor
 Berwyn, IL 60402
 708.788.8100



To: Mayor Robert Lovero, Members of the City Council
 CC: Ruth Siaba Green, City Administrator
 From: Dave Hulseberg, Executive Director, Berwyn Development Corporation
 Date: 03/15/2022
 Re: Berwyn Shops

This memo provides an Update on the Berwyn Shops.

Background: In 2021 City Council approved licensing the property at 6831 Roosevelt Road and providing \$200,000 towards creating the Berwyn Shops.

Status: More than 60 individuals expressed interest in joining the Berwyn Shops. Twenty-eight individuals submitted the necessary application components to be considered. Twenty businesses were selected to present in front of the Berwyn Shops jury. Forty residents expressed interest in serving on the jury. The jury was comprised of 13 members from the Berwyn community ranging in age from 17 to 72 ranging in age from 17 to 72 and representing the diverse demographics of Berwyn. The jury selected 12 women businesses, 11 which are Latinx and 2 of which are Spanish speaking only. The selected businesses can be found at: <https://www.berwynshops.com/vendors>. (see attached)

Budget:

Berwyn Shops Revised Budget	2022
Engineering	\$18,500.00
Architecture	\$3,100.00
Site Improvements/Concrete	\$62,500.00
Electrical	\$32,625.00
Sheds	\$99,600.00
Interior Buildout	\$36,000.00*
Landscape	25,000.00*
Benches/Trash Cans/Bike Racks	\$15,000.00*
Heat/AC/Fan Units	\$11,200.00
Maintenance Shed	\$1,000.00*
Signage	\$15,000.00*
Misc. Expenses	\$10,000.00*
Contingency	\$6,500.00*
Total	\$336,025.00
Funds Contributed To date	\$285,250.00
Present Shortfall	\$50,775

Donations are still coming in and savings still can be realized on * items. Rent revenue of \$30,000 to be received throughout the coming year.

Upcoming Events: April 16th is Berwyn Shops Paint Day by Sherwin Williams. (60 volunteers)
June 3rd noon is Berwyn Shops Grand Opening.



BERWYN SHOPS
A HOMEGROWN PROJECT

About

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Shop Vendors

Community Partner



2022 VENDORS

WELCOME TO THE BERWYN SHOPS

Here, you'll find detailed vendor profiles of the Berwyn Shops inaugural season. These 12 vendors range from home goods and yummy baked treats, to beauty products and books! Alongside providing Berwyn and the surrounding communities with amazing products and experiences, the Shops will also be a home for events and activities. We are proud to represent the many communities within Berwyn - presenting local businesses that are women led and founded, Latinx owned LGBTQIA+ allied, and bilingual speaking. Just as diverse as the City of Berwyn is, we strive to reflect this community within our shops.



DATE NITE BEAUTE

@datenitebeaute

DATE NITE BEAUTE is a women-owned and operated beauty brand that specializes in creating high-quality, cruelty-free makeup products. Our mission is to provide our customers with the best possible beauty experience, from our products to our customer service. We are proud to be a part of the Berwyn Shops community and to represent the diverse and talented women of Berwyn.



FLORES BY ALBA

@floresbyalba

FLORES BY ALBA is a women-owned and operated floral business that specializes in creating beautiful, custom floral arrangements. Our mission is to provide our customers with the best possible floral experience, from our designs to our customer service. We are proud to be a part of the Berwyn Shops community and to represent the diverse and talented women of Berwyn.



BERWYN SHOPS
A HOMEGROWN PROJECT

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Community Partner



JUICY GEMS

@juicy_gems

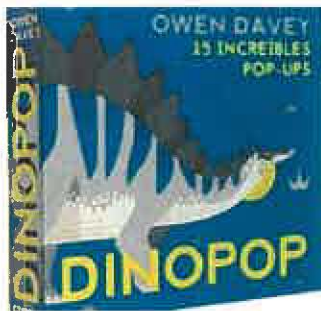
When it comes to setting beaded accessories off to the side, Elizabeth Aquino has now grown her passion and craft into a full blown jewelry and accessories business. Focusing on lightweight polymer clay earrings and one of a kind fitness inspired jewelry for men and women, Juicy Gems can help a part of your creative and bold self express. With a heart to support armed, disabled, and veteran GETQ communities, women owned organizations, and local businesses, Juicy Gems takes pride in uplifting and motivating people to be themselves, step out of their comfort zones, and feel confident while doing it.



K SHULADA

@kshuladachicago

K Shulada is a small business that offers extraordinary handmade clothing and accessories from Mexico and Latin America. Their products aim to instill a sense of tradition with beauty, originality, and color to those who purchase. At K Shulada you can find products that come from all over Mexico. From leather bags and jute bags made by Guajuato artisans, to embroidery from different ethnic groups in Mexico such as Coahuila, Tlaxcala, Chiapas, Michoacan, and Veracruz. In short, the diversity of founder Kenia Garcia's products from partnered artisans and crafters near and far is what makes K Shulada unique.



LOS AMIGOS BOOKS

@los_amigos_booke

Los Amigos Books is a small business that offers a variety of books and educational materials. The store is committed to providing high-quality products at affordable prices. They offer a wide selection of titles, including fiction, non-fiction, and children's books. The store is also known for its excellent customer service and personalized recommendations. Los Amigos Books is a great place to find new reads and support local businesses.



MAKRAME GREEN

@makrame_green

Makrame Green is a small business that offers a variety of macrame art and jewelry. The store is committed to providing high-quality products at affordable prices. They offer a wide selection of items, including wall hangings, plant hangers, and jewelry. The store is also known for its excellent customer service and personalized recommendations. Makrame Green is a great place to find unique and handmade items.



BERWYN SHOPS
A HOMEGROWN PROJECT

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POCHA PETS

@pochapets

Mexican inspired pet apparel brand that is focused on the culture and two of the widely known parts of our heritage: an authentic Mexican fashion and traditional textiles and designed by founder Cynthia Solis in Chicago. Pocha Pets products range from clothing to pet food and accessories. Their products are more for a pet than help them look fashionable every day. The story behind Cynthia's Mexican-American heritage that is passed down to her daughter, her mother's Pochita Pet product line allow customers and community members to see if themselves being more aware through a pet's life.



RITUAL THEORY

@myritualtheory

Healing is an everlasting process. Whether it be from a physical ailment, or mental health, the things that we do to help ourselves work. Inside those who seek to connect with themselves in ritual. From aromatic candles that are 100% soy wax to the recycled vintage vessels that are poured in, Frank Moreno sets out to combine healing, home-goods, and environmentalism into luxury looking and smelling products with purpose. Beyond ritualist products, this brand offers candle care kits, books, tapers, bath products, and many more holistic products. Their mission of self-care is less about feeling just like a candle and more about "like a candle, burn bright for your summer lit" in their words.



SO SOFT BEAUTY

@sosoftbeautyskincare

So Soft Beauty is a natural skincare brand that is focused on creating products that are gentle on the skin and provide a luxurious experience. The brand's products are made with natural ingredients and are free from harsh chemicals. So Soft Beauty's products are designed to help you feel your best and look your best. The brand's products are available in a variety of scents and textures, so you can find the perfect product for your skin type and preferences. So Soft Beauty's products are a great addition to any skincare routine.



SOFIA AND VALENTINA

@sofiaandvalentina

Sofia and Valentina is a brand that is focused on creating products that are both functional and beautiful. The brand's products are designed to help you feel your best and look your best. The brand's products are available in a variety of scents and textures, so you can find the perfect product for your skin type and preferences. Sofia and Valentina's products are a great addition to any skincare routine.



BERWYN SHOPS
A HOMEGROWN PROJECT

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Home » Shop Vendors » [Sugar Sweet Dreams](#) » [Sugar Sweet Dreams](#)

Home » Shop Vendors » [The Vulgar Vegan Cupcakes](#) » [The Vulgar Vegan Cupcakes](#)



SUGAR SWEET DREAMS

[@sugarsweet_dreams](#)

Specializing in custom, unique hand-crafted birthday cakes, pastries, and on-the-go desserts - Sugar Sweet Dreams celebrates life events every day. Owner, Tania Marquez believes that cakes and desserts are the symbol for special moments and celebrations, putting the key for picture perfect occasions while keeping every sugar production process created by hand. From a huge 10-layer wedding cake, partial 1/2 sheet cake, wedding cake, and wedding sweets, her cakes will be the most beautiful and delicious you will ever taste. You can find her at the Berwyn Farmers Market, Berwyn, PA.



THE VULGAR VEGAN CUPCAKES

[@thevulgarvegancupcakes](#)

The Vulgar Vegan set out to make delicious, delicious vegan cupcakes more accessible to the community with unique and special cupcake flavors. CEO and founder/creator Valene Vedral aims to bring vegetarianism to the forefront through her 2 years of vegan education. Her ingredients are always fresh, organic, staying premium care to ensure quality and consistency. She is giving us all the reasons that we need to love plant-based. She is a small business owner who can help you with your business and your community. She is a small business owner who can help you with your business and your community.

Incubator Insights

Name

Email*

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BERWYN SHOPS
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June - December 2022

Friday: 10AM - 7PM

Saturday: 9AM - 4PM

Sunday: 12PM - 4PM

6931 Roosevelt Road

Berwyn, IL 60402

708-749-6587

kendras@berwyn.net

Photographs of the [Batavia Boardwalk](#)

[Shop](#) are provided by [April Duda](#)

[Photography](#)

The City of Berwyn



Robert J. Lovero
Mayor

F-1

A Century of Progress with Pride

March 22, 2022

Members of City Council

Re: Service Employees International Union Local 73 (SEIU) Contract Approval

Council Members:

Please find attached the negotiated agreement with SEIU Local 73, our Service Employees International Union.

I am asking for your concurrence in approving the contract.

Respectfully,

Robert J. Lovero
Mayor

The City of Berwyn



Robert J. Lovero
Mayor

A Century of Progress with Pride

F-2

March 22, 2022

To: City Council and Mayor Robert Lovero
From: Mayor Robert J. Lovero

RE: Insurance Renewal

Council Members:

Please concur with the recommendation made by the city's insurance broker as per the presentation of the committee of the whole in approving the health insurance renewal.

Respectfully,

Robert J. Lovero
Mayor

The City of Berwyn



Alicia Ruiz
6th Ward Alderman

A Century of Progress with Pride

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March 17, 2022

I-1

Mayor Lovero
City Council Members

Re: Super Zone Blocks & Veteran Vehicle Stickers

Dear Mayor & Council Members,

As you may be aware, the Public Works Committee has met for the past 7 months to review current parking fee structures. After much research and discussions, it was revealed that when comparing the City of Berwyn to neighboring municipalities we lagged in average costs in parking fees and in other areas subsidizing costs.

Therefore, your approval is requested for ordinance 462.04 Classification of License Fees; Rate Structure to be modified effective vehicle sticker season 2022 by revising super zone vehicle registration stickers as follows, a) adding a fee of \$25 per vehicle registration sticker b) striking out a free booklet of guests passes for any super zone vehicle registration sticker as described in 484.02.

As elected officials we believe it's our duty to do our best in providing the most advance notice possible when fee changes take place. So, we respectfully request that the Communications Department conduct the following, a) provide a letter for each Alderman to delivery directly to constituents should they chose to b) update FAQs on the city website to include changes to super blocks c) promote the change via the ENS system to those directly impacted d) include changes in all communications conduits used to promote vehicle sticker renewal season.

Additionally, your approval is requested to modify ordinance 462.04 Classification of License Fees; Rate Structure by striking out *Issuance of a retiree military ID card or retiree military license plate from the Illinois Secretary of State as defined in the Illinois Vehicle Code is required.* The committee recommends we adopt offering one vehicle sticker to a veteran who has been honorably discharged. The ordinance should clearly indicate a household is eligible to receive either one free senior or one veteran vehicle sticker. We understand the financial impact this can have on our annual budget and recommend the costs are covered by utilizing the appropriated funds earmarked in 2018 (see attached) for current and future costs.

These requests to do not come lightly. The committee spent many hours exploring and researching many municipalities, meeting with departments, and considered our parking fee schedules historically and now. We would appreciate your support on our work.

Respectfully,

Alicia M Ruiz
6th Ward Alderman



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I-2

March 16, 2022

Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes

Convened: Tuesday, October 26, 2021 - 5:39 pm / Adjourned: 6:42pm

Committee Members Present

Chairwoman / Alicia M Ruiz, 6th Ward Alderman / Robert Fejt, 4th Ward Alderman

Berwyn Staff Present

Robert Schiller, Public Works Director

Nicole Campbell, Sr. Engineer

Invited Guests

Sandra Fejt – Executive Director - Berwyn Park District

Zak Taylor – Berwyn Tree Canopy Initiative Founder

Open Forum Guests

Michael Parks

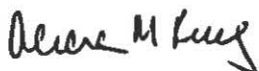
- Alderwoman Ruiz called the meeting to order at 5:39pm
- Alderwoman Ruiz called Open Forum for public comments – Alderwoman Ruiz offered a resident in the audience the space to share his commentary. The person declined to speak but did reserve the right to speak when discussions on veteran vehicle stickers were taking place. Alderwoman Ruiz granted his request.
- Alderwoman Ruiz closed Open Forum and opened the meeting with discussions on agenda item Berwyn Tree Canopy Initiative (BTCI). Alderwoman Ruiz opened the discussion by sharing she had prior conversations with Director Schiller to host an Arbor Day educational forum during the proclamation of Arbor Day. Alderwoman Ruiz opened the floor for guest speaker Zak Taylor to present the BTCI proposal. A Q&A session ensued regarding the Berwyn Canopy Initiative proposal and the potential to integrate city resources and community engagement. The discussion moved into agenda item Arbor Day 2022.

- Alderwoman Ruiz moved discussions on Berwyn Tree Canopy Initiative into agenda item Arbor Day 2022. Alderwoman Ruiz opened the floor for guest speaker Sandy Fejt, Berwyn Park District, Executive Director to discuss her ideas for Arbor Day 2022. A group discussion ensued. It was agreed that there is shared interest from multiple groups on the need for tree education and planting. All parties agreed to join resources to bring a host of citywide events leading up to Arbor Day in 2022. Sandy Fejt offered to coordinate the meetings starting in January 2022. All members and invited guests agreed.
- Alderwoman Ruiz opened discussions on agenda item veteran vehicle stickers by reopening public forum for commentary. Mr. Michael Parks introduced himself and shared his commentary. Alderwoman Ruiz closed open forum by thanking Mr. Parks for his commentary and for serving our country. Alderwoman Ruiz apologized for having to delay conversations on veteran vehicle stickers. Unfortunately, her invited guest from the Collector's Office was not able to attend to present necessary information. Alderwoman Ruiz suggested agenda items, veteran vehicle stickers and super blocks be tabled for the next committee meeting. Unanimously agreed.

Alderman Ruiz ended the meeting at 6:42pm. Motion to adjourn unanimously.

Submitted as informational.

Respectfully,



Alicia M. Ruiz
6th Ward Alderwoman

The City of Berwyn



Alicia M Ruiz
6th Ward Alderwoman

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March 16, 2022

Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes

Convened: Tuesday, December 14, 2021 - 5:00 pm / Adjourned: 5:35pm

Committee Members Present

Chairman / Alicia M Ruiz, 6th Ward Alderwoman / Robert Fejt, 4th Ward Alderman / Robert Pabon, 5th Ward Alderman

Berwyn Staff Present

Robert Schiller, Public Works Director

Open Forum Guests

Alderman Scott Lennon

- Alderwoman Ruiz called the meeting to order at 5:00pm
- Alderwoman Ruiz asked everyone to introduce themselves.
- Alderwoman Ruiz called Open Forum for public comments. No public comments
- Alderwoman Ruiz closed Open Forum and opened the meeting with agenda item veteran vehicle stickers. Alderwoman Ruiz started the discussion by reminding the committee the different research already provided on the subject and brought everyone's attention to her spreadsheet. The spreadsheet provided data from the 2019 ACS Census report. Discussions ensued. Alderwoman Ruiz shared that in 2018 the council approved appropriating selected vehicle sticker revenue to public works. Those funds may be available to cover subsidizing veteran sticker costs. It was agreed unanimously that based on the number of veteran residents there is probable feasibility to subsidize veteran vehicle stickers. It was also agreed unanimously to continue the discussion at the next committee meeting. As well as for Alderwoman Ruiz to request total vehicle sticker revenue and total funds earmarked since 2018. Alderwoman Ruiz agreed to present requested information at the next committee meeting.
- Alderwoman Ruiz opened the discussion for agenda item Block Parties on Main Roads. Alderwoman Ruiz opened the floor for Alderman Lennon to share his reason for forwarding

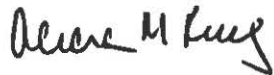
the item to the Public Works Committee. Discussions ensued. It was agreed unanimously that more information was needed and requested that Director Schiller provide a citywide map of main roads to understand street structuring and uses. Maps to be provided at the next committee meeting.

- Alderman Ruiz opened the discussion on Parking Fee Schedules. She shared with committee members there are no routine increases in parking fees throughout the city. The last increase was roughly 8 years ago. She shared that in her experience while visiting other municipalities parking fees are substantially higher than Berwyn's fees. Additionally, she shared she believes it would be advantageous for the city to move to electronic monitoring in the vacin, commuter and commercial parking areas. She polled the committee to see if the topic warrants future discussions and research. It was unanimously agreed that Alderwoman Ruiz would research neighboring municipalities and provide data on parking fees at the next meeting for discussion. Additionally, the committee unanimously agreed that Director Schiller would provide data on current parking fees for all parking structures in Berwyn.

Alderman Ruiz ended the meeting at 535pm. Motion to adjourn unanimously.

Submitted as informational.

Respectfully,



Alicia M. Ruiz
6th Ward Alderman



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March 16, 2022

Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes

Convened: Tuesday, January 11, 2022 - 6:00 pm / Adjourned: 6:48pm

Committee Members Present

Chairman / Alicia M Ruiz, 6th Ward Alderwoman / Robert Fejt, 4th Ward Alderman / Robert Pabon, 5th Ward Alderman

Berwyn Staff Present

Robert Schiller, Public Works Director

Open Forum Guests

Alderman Scott Lennon

Alderwoman Marybeth Arenella

- Alderwoman Ruiz called the meeting to order at 6:00pm
- Alderwoman Ruiz asked everyone to introduce themselves.
- Alderwoman Ruiz called Open Forum for public comments. No Public Comments
- Alderwoman Ruiz closed Open Forum and opened the meeting with agenda item block parties on main roads. Alderwoman Ruiz open the floor for Director Schiller to lead the discussion. Director Schiller shared a map of arterial roadways as well as a neighboring municipality's ordinance on block parties. Discussions ensued. It was unanimously agreed to create a block party ordinance that included prohibiting block parties on arterial roadways with a map included to depict roadways. Director Schiller agreed to spearhead the ordinance with legal and submit by May of 2022 to council.
- Alderwoman Ruiz opened the discussion for agenda item parking fee schedules. Alderwoman Ruiz shared a spreadsheet on information she researched from surrounding municipalities. The information included all current parking fees schedules. She then opened the floor for Director Schiller to share Berwyn's current parking fee schedule. Discussions ensued. It was

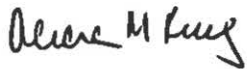
unanimously agreed to explore electronic monitoring enforcement and request for the Berwyn Police Department to present on how parking enforcement is conducted throughout the city.

- Alderman Ruiz opened the discussion on agenda item veteran vehicle stickers. She shared that unfortunately she was not able to obtain the requested financials and the discussion would have to be postponed for the next committee meeting. All unanimously agreed to discuss at the next committee meeting.

Alderman Ruiz ended the meeting at 6:48pm. Motion to adjourn unanimously.

Submitted as informational.

Respectfully,

A handwritten signature in black ink that reads "Alicia M. Ruiz". The signature is written in a cursive, flowing style.

Alicia M. Ruiz
6th Ward Alderman

The City of Berwyn



Alicia M Ruiz
6th Ward Alderwoman

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March 16, 2022

Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes

Convened: Tuesday, February 8, 2022 - 6:10 pm / Adjourned: 7:00pm

Committee Members Present

Chairman / Alicia M Ruiz, 6th Ward Alderwoman / Robert Fejt, 4th Ward Alderman / Robert Pabon, 5th Ward Alderman (remote)

Berwyn Staff Present

Robert Schiller, Public Works Director
Chief, Michael Cimaglia
Commander, Sandro Scardamagliae
Commander, Michael Fellows
Deputy Chief Guy Papa

Open Forum Guests

Alderman Scott Lennon
Martha Chiplis
John Dunlevy
Mary Perantew

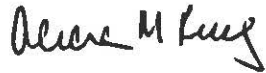
- Alderwoman Ruiz called the meeting to order at 6:10pm
- Alderwoman Ruiz asked everyone to introduce themselves.
- Alderwoman Ruiz called Open Forum for public comments. Members of the Berwyn Canopy Initiative asked questions regarding tree planting. Alderwoman Ruiz approved the discussion and discussions ensued on topic.
- Alderwoman Ruiz closed Open Forum and opened the meeting with agenda item parking fees schedule. Alderwoman Ruiz opened the meeting by sharing information she researched on current parking fees from surrounding municipalities. She then opened the floor for Director Schiller to share Berwyn's current parking fee schedule. Discussions ensued. The meeting was joined by members of the Berwyn Police Department and discussions ensued on the current parking enforcement structure throughout the city. It was unanimously agreed that parking fee increases is a large undertaking and since time is of the essence the discussion would continue throughout the year for implementation in 2023.

- Alderwoman Ruiz opened the discussion on agenda item veteran vehicle stickers. She provided the committee with the financial data she received from Director Daish. Discussions ensued. Alderman Fejt motioned that the committee request for council to adopt an ordinance subsidizing one veteran vehicle sticker per household. Second by Alderman Pabon. Motion unanimously agreed by all members.

Alderman Ruiz ended the meeting at 7:00pm. Motion to adjourn unanimously.

Submitted as informational.

Respectfully,



Alicia M. Ruiz
6th Ward Alderman

The City of Berwyn



**Alicia M Ruiz
6th Ward Alderwoman**

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March 16, 2022

Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes

Convened: Tuesday, March 8, 2022 - 5:33pm / Adjourned: 6:13pm

Committee Members Present

Chairman / Alicia M Ruiz, 6th Ward Alderwoman / Robert Fejt, 4th Ward Alderman / Robert Pabon, 5th Ward Alderman

Berwyn Staff Present

Robert Schiller, Public Works Director
Nicole Campbell, Sr Engineer

Open Forum Guests

Mary Perantew

- Alderwoman Ruiz called the meeting to order at 5:33pm
- Alderwoman Ruiz asked everyone to introduce themselves.
- Alderwoman Ruiz called Open Forum for public comments. No public comments.
- Alderwoman Ruiz closed Open Forum and opened the meeting with agenda item parking fees schedules. Alderwoman Ruiz opened the meeting by sharing information she researched from surrounding municipalities on parking fee schedules including commuter, commercial and residential parking. Discussions ensued. It was unanimously agreed that Alderwoman Ruiz would poll information from surrounding municipalities on super blocks for discussion at next meeting.

Alderwoman Ruiz ended the meeting at 6:13pm. Motion to adjourn unanimously.

Submitted as informational.

Respectfully,

Alicia M. Ruiz
6th Ward Alderman

The City of Berwyn



**Alicia M Ruiz
6th Ward Alderwoman**

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March 16, 2022

Public Works, Parking, Trees, Traffic, Streets & Sewers Committee Meeting Minutes

Convened: Tuesday, March 15, 2022 - 4:30pm / Adjourned: 5:05pm

Committee Members Present

Chairman / Alicia M Ruiz, 6th Ward Alderwoman / Robert Fejt, 4th Ward Alderman / Robert Pabon, 5th Ward Alderman

Berwyn Staff Present

Robert Schiller, Public Works Director

Nicole Campbell, Sr Engineer

- Alderwoman Ruiz called the meeting to order at 4:30pm
- Alderwoman Ruiz asked everyone to introduce themselves.
- Alderwoman Ruiz called Open Forum for public comments. No public comments.
- Alderwoman Ruiz closed Open Forum and opened the meeting with agenda item parking fees schedules, specifically super blocks. Alderwoman Ruiz opened the meeting by sharing information she researched from surrounding municipalities on super blocks. Discussions ensued. It was unanimously agreed to request council to charge super block vehicles \$25 and eliminate free guests passes. Alderman Pabon motioned for a \$25 fee per superblock vehicle, 1 hangtag, no free guess passes to be adopted for 2022 sticker sales. Additionally request for an outreach strategy spearheaded by the city's communication department. Seconded by Alderman Fejt. Unanimously agreed by all.

Alderman Ruiz ended the meeting. Motion to adjourn unanimously.

Submitted as informational.

Respectfully,

A handwritten signature in black ink that reads "Alicia M Ruiz". The signature is written in a cursive, flowing style.

Alicia M. Ruiz
6th Ward Alderman

The City of Berwyn
6700 W. 26th St.
708-788-2660



Scott Lennon
1st Ward Alderman

A Century of Progress with Pride

I-3

March 18, 2022

Mayor Robert J. Lovero
Members of the Berwyn City Council
Berwyn City Hall
6700 W. 26th Street
Berwyn, IL 60402

Subject: "Berwyn Pride Walk" Saturday, June 25, 2022

Dear Mayor and Members of the City Council:

I am requesting approval to host the 4th Annual Berwyn Pride Walk to be held on Saturday June 25, 2022.

This walk not only supports our LGBTQIA+ community, it also supports our diversity within our City. The event will start on Harlem and Windsor and end at East and Windsor. The event will start at 2:00 pm and end at 4:00 pm.

We will be working with the City of Berwyn, the Berwyn Development Corporation and additional organizations to coordinate.

As in the past, some of the areas may need to be blocked off prior to the event. We request the assistance of the Berwyn Police Department, Berwyn Fire Department and Public Works to help make this a successful family event.

I am requesting City Council approval to host this year's Berwyn Pride walk.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Scott Lennon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Scott Lennon
Alderman, 1st Ward
City of Berwyn



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Date of Event: June 25, 2022 Time: Start 1:00 pm End 4:00 pm

Allowed Event Times
Block Parties
8AM to 9PM
All Other Events
8AM to 11PM

Type: Block Party Parade Open Air Event Use of Public Way

Description of Event: Berwyn Pride Walk

Location of Event: Windsor Ave between Harlem + East Ave

(Please print)

Name of Applicant: Alderman Scott Lennon

Address: _____ Daytime Phone: _____

E-mail Address: _____ It. Phone: _____

Do you plan to use: (Please mark all that apply)

Live or Recorded Music <input type="checkbox"/>	Sound Equip. / Amplifiers <input type="checkbox"/>	Bounce Houses or Inflatables <input type="checkbox"/>
	Food Vendors <input type="checkbox"/>	Commercial Food Prep. Equipment <input type="checkbox"/>
Crafter / Vendors <input type="checkbox"/>	Alcohol Sales <input type="checkbox"/>	Portable Toilets and Sanitation <input type="checkbox"/>

Will you require any of the following City services? Yes No

* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

** These City services supplied only if available on the day of the event and subject to personnel availability

Street Closure <input checked="" type="checkbox"/>	Rolling Street Closure <input checked="" type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
Barricades <input checked="" type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input checked="" type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input checked="" type="checkbox"/>
**Fire Truck <input checked="" type="checkbox"/>	**McGruff <input checked="" type="checkbox"/>	**K-9 Unit <input checked="" type="checkbox"/>	**Police Explorers Unit <input checked="" type="checkbox"/>

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- The City reserves the right to regulate, restrict and limit use of the public way at all times.



CITY OF BERWYN POLICE AND FIRE COMMISSION
 6401 WEST 31ST STREET
 BERWYN, IL. 60402
www.berwyn-il.gov



Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Police Chief Michael Cimaglia
 City Clerk Margaret M. Paul
 City Treasurer Robert Reyes
 Members of the Berwyn City Council

I-4

INFORMATIONAL

Date: 3/8/2022
 RE: Probationary Police Officer: Molfese, Christina

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council, the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Christina Molfese in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 3/14/2022

Board of Police and Fire Commissioners

Gilbert Pena, Chairman

Ana Espinoza, Commissioner

Daniel Treadwell, Commissioner

Ken Waszak, Commissioner

Alice Solis, Commissioner

Tony J. Laureto, Secretary



CITY OF BERWYN POLICE AND FIRE COMMISSION
 6401 WEST 31ST STREET
 BERWYN, IL. 60402
www.berwyn-il.gov



Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Police Chief Michael Cimaglia
 City Clerk Margaret M. Paul
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 Members of the Berwyn City Council


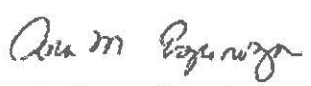




INFORMATIONAL

Date: 3/10/2022
 RE: Probationary Police Officer: Cruz, Didivalis

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council, the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Cruz, Didivalis in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 3/21/2022

Board of Police and Fire Commissioners

		
Gilbert Pena, Chairman	Ana Espinoza, Commissioner	Daniel Treadwell, Commissioner
		
Ken Waszak, Commissioner	Alice Solis, Commissioner	Tony J. Laureto, Secretary



CITY OF BERWYN POLICE AND FIRE COMMISSION
6401 WEST 31ST STREET
BERWYN, IL. 60402
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Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Police Chief Michael Cimaglia
 City Clerk Margaret M. Paul
 City Treasurer Robert Reyes
 Members of the Berwyn City Council

INFORMATIONAL

Date: 3/11/2022

RE: Probationary Police Officer: Kozi, Anthony J.

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council, the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Kozi, Anthony J. in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 3/21/2022

Board of Police and Fire Commissioners

Gilbert Pena, Chairman

Ana Espinoza, Commissioner

Daniel Treadwell, Commissioner

Ken Waszak, Commissioner

Alice Solis, Commissioner

Tony J. Laureto, Secretary



CITY OF BERWYN POLICE AND FIRE COMMISSION
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Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Police Chief Michael Cimaglia
 City Clerk Margaret M. Paul
 City Treasurer Robert Reyes
 Members of the Berwyn City Council

INFORMATIONAL

Date: 3/14/2022

RE: Probationary Police Officer: Zalatoris, Thomas J.

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council, the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Zalatoris, Thomas J. in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 3/21/2022

Board of Police and Fire Commissioners

Gilbert Pena, Chairman

Ana Espinoza, Commissioner

Daniel Treadwell, Commissioner

Ken Waszak, Commissioner

Alice Solis, Commissioner

Tony J. Laureto, Secretary



CITY OF BERWYN POLICE AND FIRE COMMISSION
 6401 WEST 31ST STREET
 BERWYN, IL. 60402
www.berwyn-il.gov



Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Police Chief Michael Cimaglia
 City Clerk Margaret M. Paul
 City Treasurer Robert Reyes
 Members of the Berwyn City Council

INFORMATIONAL

Date: 3/17/2022
 RE: Probationary Police Officer: Bancroft, Luke

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council, the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Bancroft, Luke in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 3/21/2022

Board of Police and Fire Commissioners

Gilbert Pena, Chairman

Ana Espinoza, Commissioner

Daniel Treadwell, Commissioner

Ken Waszak, Commissioner

Alice Solis, Commissioner

Tony J. Laureto, Secretary



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
Michael D. Cimaglia

March 11, 2022

J-1

Dr. Michelle Smith
Superintendent of Schools
Berwyn North School District 98
1619 S. Wesley Avenue
Berwyn, Illinois 60402

Dear Superintendent Smith,

I have received your request to conduct the annual Lincoln Middle School 8th Grade Clap out vehicle Parade scheduled for Wednesday May 25, 2022 between the hours of 08:45am and 10:55am. I have also received the vehicle parade route that you intend to follow, beginning at the VFW/North Berwyn Park District at 15th Street and Harlem Avenue. The vehicle parade then proceeds on the attached route encompassing the passing of all three north Berwyn grammar schools and ending in the area of Gunderson Avenue and 16th Street.

The City of Berwyn, through the Berwyn Police Chief, Michael D. Cimaglia, **grants permission and authorizes** the procession of the Lincoln Middle School 8th Grade Clap out Vehicle Parade. The Berwyn Police Department will also provide Auxiliary Police Officers to assist with traffic control, to lead and follow the parade and to secure the parade route and make sure that the procession moves along in a safe manner; in accordance with Berwyn City Ordinance 1020.05.

I have included a copy of Superintendent Michelle Smith's original letter of request.

Michael D. Cimaglia
Chief of Police
Berwyn Police Department



Berwyn North School District 98
*Dedicated to achieving personal,
academic and civic potential*

Dr. Michelle Smith
Superintendent

Tel: (708) 484-6200
Fax: (708) 795-2482

City of Berwyn
6401 31st St
Berwyn, IL 60402

Re: Lincoln Middle School 8th Grade Clap-Out

To Whom it May Concern:

We respectfully ask if Lincoln Middle school staff and students can hold our traditional 8th grade clap-out celebration on May 25th. The celebration will take place along GUNDERSON AVE and ELMWOOD AVE, between 18TH STREET to 16TH STREET during the hours of 8:45-10:55.

We will request from the North Berwyn Park District the use of their parking lot at the Berwyn VFW as a staging area. We will provide staff, a minimum of 6, in that parking lot to organize parent cars. Our staff will have their own parking, using our staff parking lots and side stalls on Gunderson and Elmwood.

We ask that the city:

- Invoke a "no parking" order along Elmwood and Gunderson from 18th to 16th Streets
- Enforce any "staff parking" signage along Gunderson and Elmwood during the hours of 7:30 am to 11:30 am. Below you will find a map with preliminary ideas for traffic.
- Provide a patrol car to lead the "parade" promptly at 9:00 from the Berwyn VFW parking lot (staging area) to Gunderson and 18 Street and along the approved "parade" route.
- Provide a patrol car to tail the parade of parent vehicles
- Secure a route, from the staging area, for parents to enter off of Harlem/15th Street and exit to 15th Street eastbound towards Maple, then turn right southbound to 16th Street.
- Secure a route on 16th Street eastbound to Kenilworth Avenue, northbound to 15th Street, eastbound to Oak Park Avenue, northbound to 14th Street, eastbound to Elmwood Avenue, southbound to 18th Street, westbound to Gunderson Avenue, and northbound to 16th Street.
- Allow parents to continue straight when they approach the intersection of 16th and Gunderson.

We expect approximately 60-70 staff members and 500 students, who will adhere to all CDC guidelines. Our staff and students will stand on the curb on either side of the school building along Gunderson and Elmwood between 18th and 16th Street. We anticipate up to 300 cars to pass through Gunderson Avenue during this time frame.

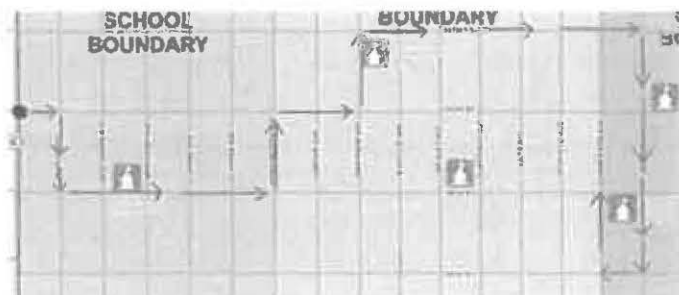
Lastly, we respectfully request 2 patrol cars, with lights and sirens on during the duration of the “parade”, at the end of the block at 16th and Gunderson as well as a patrol vehicle, with lights and sirens on, at the beginning of the block at 18th and Gunderson. Additionally, we respectfully request an officer to direct traffic away from Lincoln at the conclusion of the “parade”.

As soon as the City of Berwyn gives Lincoln the approval with their plan modifications then we will communicate with parents/guardians specifics of expectations and recommendations for efficiency.

Future communications and/or questions should go to Mrs. Sonia Ruiz, Principal of Lincoln Middle School. She can be reached at sruiz@bn98.org

Best regards,

Dr. Michelle Smith
Superintendent of Schools
Berwyn North SD 98







Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT

"Serving with Pride"



Chief of Police
Michael D. Cimaglia

J-2

Mayor Robert J. Lovero and
Berwyn City Council
6700 W. 26th Street
Berwyn, Illinois 60402

14 March 2022

RE: Change of Collection Agency

Ladies and Gentlemen,

Recently, the Illinois Secretary of State has required that any third party collection agency for red light camera violations needs to be certified with the State. Unfortunately, our existing third party collection agency, Sonnenschein Financial Services, is unable to upgrade their existing system to become certified. As such, the City has been forced to transition to a new agency.

The only third party collection agencies that are certified with the State of Illinois are listed below.

- A.R.M. Associates, Inc.
- DACRA/MCSI

Berwyn Police Administrators and employees who directly interact with the collection agency along with Berwyn's Finance Director met with representatives from both companies. After meeting with both companies, we had a chance to review the qualifications of the above collection firms and the service that they offered, and a unanimous decision was agreed by all of the participants on behalf of the City of Berwyn that DACRA/MCSI would be the best firm for the City's third party collections needs.

DACRA/MCSI has more experience in collections for municipalities than A.R.M. In addition, DACRA/MCSI is authorized by the Comptroller of the State of Illinois to assist municipalities with the Local Debt Recovery Program (LDRP), A.R.M. Associates is not. The LDRP program will be a major help in the City's efforts to collect unpaid parking tickets.

The collection rates offered by DACRA/MCSI are very competitive compared to A.R.M. and illustrated in the agreement.

Third party collections are considered professional services according to the City's ordinance, and contracts related to third party collections services do not require a formal bid process.

Recommendation: Authorize staff to approve the agreement with DACRA/MCSI to perform third collection services.

Thank you for your consideration of this request.

If you have any questions please feel free to contact me.

Michael D. Cimaglia
Chief of Police

Berwyn Police Department

6401 West 31st St Berwyn, IL 60402 - Emergency 9-1-1 -708-795-5600 – Fax 708-795-5627

www.berwynpolicedepartment.com



Agreement for Collection Services between
City of Berwyn
and
Municipal Collection Services LLC

This AGREEMENT made this 15th day of March 2022, by and between **Municipal Collection Services LLC**, a Delaware limited liability company (hereinafter referred to as “MCSI”), and the **City of Berwyn** an Illinois Municipal Corporation (hereinafter referred to as the “Municipality”) and shall be effective on the date fully executed by the parties hereto (the “Effective Date”).

WITNESSETH

WHEREAS, MCSI is a duly licensed collection agency in the State of Illinois, and;

WHEREAS, the Municipality wishes to list certain debts owed to the Municipality with MCSI for collection, and;

WHEREAS, MCSI possesses the personnel, experience, expertise and equipment to effectively aid the Municipality in collecting its debts through an effective collection process and court actions, if necessary.

NOW, THEREFORE, in consideration of the mutual and several promises and covenants herein contained, the parties do hereby agree as follows:

1.00 DEBTS LISTED FOR COLLECTION

1.01 The Municipality agrees that all of its unpaid fines for redlight camera violations and other municipal violations which have been issued and processed pursuant to its administrative adjudication system where “determination orders” or “findings, decisions, and orders” have been entered by the Municipality, will be listed for collection with MCSI. The Municipality may list other debts or fines for collection with MCSI, during the term of this Agreement, and any fines or other debts listed for collection shall be hereinafter collectively referred to as “Debt” or “Debts”.

1.02 The Municipality agrees that the Debts will be collected and administered pursuant to all of the terms and conditions contained in this Agreement.

1.03 All Debts will be forwarded to MCSI, using the forms and procedures that are designated by MCSI, from time-to-time.

1.04 Upon request of MCSI, the Municipality will provide certified copies of documents necessary for use of MCSI in collection of the Debts. The Municipality and MCSI agree that in order for MCSI to effectively collect the Debts and provide accurate records of collection activity, to the Municipality, including, but not limited to, amounts collected, accounts closed, and other dispositions of Debts; MCSI requires access to the Municipality's administrative adjudication database. The Municipality hereby agrees to allow MCSI such access, subject to reasonable security measures.

2.00 COLLECTION OF DEBTS

2.01 MCSI agrees to use its best efforts and any lawful means, which in its sole judgment and discretion, that it believes will result in the collection of Debts.

2.02 MCSI may pursue court action to obtain/perfect civil judgments upon agreement with Municipality based on the collective judgment and that such actions are advisable and may aid in the collection of the Debts. The Municipality will provide any additional documents which may be necessary for such court action, and will cooperate with MCSI, as necessary, to pursue court action. In the event that MCSI incurs any costs, including but not limited to court fees & legal fees ("**Court Action Fees**"), the Court Action Fees shall be reimbursed from the first monies collected and then the relevant fees, as outlined herein, shall be applied. In the event that the legal action does not result in any monies collected, in the sole discretion of MCSI, Municipality shall reimburse MCSI for all Court Action Fees. Notwithstanding anything to the contrary, Court Action Fees shall not include internal MCSI staff time.

2.03 In compliance with Illinois law, no Debt will be referred to an attorney for court action without five days prior written notice to the Municipality of MCSI's intention to do so and the approval of the Municipality's Chief of Police.

2.04 If requested by the Municipality, and in its efforts to collect Debts, MCSI will assist the Municipality in managing the Local Debt Recovery Program implemented by The Illinois Office of the Comptroller (IOC). MCSI, or its designated technology partner, will prepare and, if allowed to do so by the IOC, will perform the weekly upload of the "add", "change" and "delete" files.

3.00 COMPENSATION

3.01 No fees will be payable to MCSI by the Municipality until such time as any money is collected on Debt.

3.02 For Debts where a collection fee has not been added to the debt, at such time as any money is collected, MCSI shall be paid as follows:

3.02.1 MCSI will be entitled to any costs awarded by a court in the collection of Debts. If no additional expense amount is awarded for such costs, this Section 3.02.1 will not apply.

3.02.2 For any services relating to the Local Debt Recovery Program and for Debt(s) collected through the IOC MCSI will be entitled to eighteen percent (18%) of the amount received by the Municipality.

3.02.3 Twenty-eight percent (28%) of the balance of the amount collected on each Debt that is not a redlight camera debts, as defined herein.

3.02.4 MCSI's fee for any services relating to the collection of debts arising from automatic violation issuing systems ("**Red-light Camera Debts**") MCSI's fee shall be thirty-three percent (33%) of the amount collected.

4.00 COLLECTION AND PAYMENT

4.01 MCSI shall have the exclusive right to collect the Debts until such time as it chooses, in its sole direction, to return any Debt to the Municipality. Any inquiries received by the Municipality concerning any Debt; including attempts to make payments thereon, shall be referred at the earliest possible time to MCSI.

4.02 MCSI will deposit any money collected in a separate segregated funds bank account established for that purpose.

4.03 After deduction of its fees, and costs allowable by this Agreement, MCSI will forward to the Municipality, its share of any amounts collected. Remittance to the Municipality will be made by the 17th of the month for any amounts collected by the last day of the preceding month via ACH to the Municipality's general operating bank Account, or such other bank account information the Municipality shall provide.

4.04 In the event that any funds are paid to, or collected by the Municipality on any Debts, the Municipality will report such collections to MCSI daily for accounting under this Section, and MCSI may deduct its fees and allowable costs, on those Debts, from the amount that would otherwise be due to the Municipality under Section 4.03.

5.00 SETTLEMENT OF DEBTS

5.01 The Municipality hereby authorizes MCSI to compromise or reach negotiated settlements on any Debt. However, unless otherwise authorized by the Municipality in writing, any such settlement shall be in conformance with the minimum amounts set forth herein. The parties agree that no Debt will be settled, negotiated or compromised by MCSI for less than fifty

percent (50%) of the amount due, unless mutually agreed upon, in writing, between MCSI and the Municipality.

5.02 Should the Municipality desire to engage in an amnesty campaign, MCSI, at the request of the Municipality, shall assist with the program and shall provide to the Municipality a summary of costs (letter / postcard mailing, etc.) for the amnesty program to be paid by the Municipality. MCSI shall only be entitled to the compensation based on the amount collected. For clarification, an amnesty program shall consist of a Municipality wide campaign to encourage violators / debtors to pay Debts and shall include communication to debtors at large (whether by media, postings on Municipality's website, direct mailings, etc.) For further clarification, an amnesty campaign shall not include a settlement agreement by the Municipality and/or the Municipality's hearing officer on individual Debts.

5.03 The parties hereto agree that Municipality shall have the right to settle any Debt for an amount less than the listed amount of the Debt, however, MCSI shall be entitled to its collection fee % as outlined in Section 3.00 herein as applied to no less 50% of the listed amount of the Debt. For clarification and by way of example, if Municipality settles a Debt for 25% of the listed amount of the Debt, MCSI shall be entitled to a collection fee % as outlined in Section 3.00 herein applied to 50% of the Debt as listed. Furthermore, notwithstanding the foregoing, the parties hereto agree that the Municipality may cancel / void Debt for a de minimis number of Debts (5-10 violations per administrative hearing) and in such event, MCSI shall not be entitled to the payment of the fee associated with the cancelled / voided Debt.

6.00 INDEMNIFICATION

6.01 MCSI agrees to defend (with counsel of its choosing), indemnify and hold the Municipality harmless against any and all liability, costs and expenses including reasonable attorney fees, occasioned by claims or suits for loss or damages to the extent arising out of the acts, or omissions of the officers, agents, servants or employees of MCSI during the term of this Agreement. Conversely, the Municipality agrees to defend (with counsel of its choosing), indemnify, and hold MCSI harmless against any and all liability, costs and expenses including reasonable attorney fees, occasioned by claims or suits for loss or damages to the extent arising out of the acts, or omissions, of the Municipality, its officers, agents, servants or employees.

6.02 Further, Municipality warrants and represents to MCSI that any Debt listed for collection will be a legal and valid debt owed to the Municipality, that has not been discharged in bankruptcy. The Municipality also warrants and represents that it will immediately notify MCSI of any notice of bankruptcy received relative to any Debt and that it will also immediately inform MCSI of any payments of Debts received by the Municipality. In addition to the indemnities listed above, the Municipality agrees to indemnify and hold MCSI harmless against any and all liability, costs and expenses including reasonable attorneys' fees occasioned by claims or suits under the

Berwyn Illinois 60402
Attn: Chief of Police

9.00 ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties hereto and supersedes any prior agreements or understandings between the parties. This Agreement may only be altered or modified by written instrument signed by both parties.

10.00 Execution

This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and each of which together shall constitute a single instrument. Copies of this Agreement signed and transmitted by a party by electronic transmission, including but not limited to PDF, shall be deemed for all purposes as containing the original signature of the transmitting party and legally binding upon such transmitting party.

11.00 LIMITATION OF LIABILITY.

NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES, NOR SHALL EITHER PARTY BE HELD LIABLE FOR ANY LOSS OF PROFITS, REVENUE, DATA, OR DATA USE. FURTHER, IN THE EVENT OF A BREACH OF THIS AGREEMENT BY MCSI, UNDER NO CIRCUMSTANCES SHALL MCSI BE LIABLE TO MUNICIPALITY FOR DAMAGES, WHETHER ARISING BY A BREACH OR OTHERWISE, IN EXCESS OF AN AMOUNT EQUAL TO THE REVENUE RECEIVED BY MCSI FOR THE IMMEDIATE PRECEDING TWELVE MONTHS UNDER THIS AGREEMENT.

12.00 WAIVER.

No failure by either party to require strict compliance with any provision of this Agreement by the other party shall be construed or deemed as a waiver of such provision unless said waiver is made in writing. In the absence of a specific written waiver, either party may subsequently require strict compliance at any time, notwithstanding any prior failure to do so.

13.00 SEVERABILITY.

If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have signed this Agreement effective as of the date first above written.

CITY OF BERWYN

MUNICIPAL COLLECTION SERVICES LLC

By: _____
(SIGNATURE)

By: 

(SIGNATURE)

(PRINT NAME)

Robert L. Schur

Its: _____
(Title)

Its: Chief Executive Officer

Date: _____

Date: March 14, 2022



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
Michael D. Cimaglia

J-3

10 March 2022

Honorable Mayor Robert J. Lovero and
Members of the Berwyn City Council
6700 W. 26th Street
Berwyn, Illinois 60402

RE: Authorization for Request for Proposal

Ladies and Gentlemen,

The Berwyn Police Department is seeking authorization to obtain proposals from qualified companies to establish and operate a Citizen Online Incident Reporting System (CIRS). This system will make it easier for citizens and residents to report non-emergency incidents, it is not intended to be used for in-progress calls for service.

Attached is the RFP that has been reviewed by the Police Administration and James Frank the Information Technology Director.

We are only seeking proposals at this time to determine which company can provide the best product for the City of Berwyn. This is not a request to purchase any systems at this time, that request will come forward at a later date.

If you have any questions please do not hesitate to contact me at (708) 795-2100.

Thank you in Advance,

Michael D. Cimaglia
Chief of Police
Berwyn Police Department

SECTION I - REQUEST FOR PROPOSAL

Web Based Citizen Online Incident Reporting System (CIRS)

NOTICE TO PROPOSERS: Sealed proposals will be received at the Office of the City Clerk, until the time and date specified below for:

**WEB BASED CITIZEN ONLINE INCIDENT REPORTING SYSTEM (CIRS) –
BERWYN POLICE DEPARTMENT**

RFP packets are available at the City Clerk’s Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402 and at the City of Berwyn website: www.berwyn-il.gov

ADDRESS PROPOSALS TO: Attention of the City Clerk’s Office, Berwyn City Hall, 6700 W. 26th Street, Berwyn, IL 60402, on or before 10:00 a.m., on April 25, 2022. Proposals shall be sealed and clearly marked on the front “Web Based Citizen Online Incident Reporting System (CIRS).” **FAXED PROPOSALS WILL NOT BE ACCEPTED.**

PROPOSALS ARE DUE NO LATER THAN: 10:00 a.m., on April 25, 2022. Proposers shall submit two (2) copies of their proposal. Proposals will be opened and read aloud at 10:30 a.m. on April 25, 2022 in Council Chambers on the second floor of City Hall.

The City of Berwyn is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City of Berwyn, or any other means of delivery employed by the proposer. Similarly, the City of Berwyn is not responsible for, and will not open, any bid responses which are received later than the date and time stated.

QUESTIONS: All questions and clarifications regarding this Request for Proposal must be submitted no later than 5 p.m. April 21, 2022 by e-mailing the following City Representative:

Unit Commander Michael Fellows
Berwyn Police Department
Criminal Investigations Unit
mfellows@ci.berwyn.il.us
(708) 795- 5600 X2160

INDEX:

Section I	Request for Proposals
Section II	Specific Conditions and Instructions to this Proposal
Section III	General Conditions and Instructions to Proposers
Section IV	Law Enforcement References
Section V	Company Information & Signature Sheet

SECTION II - SPECIFIC CONDITIONS AND INSTRUCTIONS FOR THIS PROPOSAL

A. SCOPE AND BACKGROUND:

The City of Berwyn is soliciting the needs assessment, feasibility, costs, and implementation from qualified professional vendors to provide a web based, citizen online incident reporting system for the Berwyn Police Department. The Berwyn Police Department has a jurisdictional population of approximately 57,250 (2020 Census). The Berwyn Police Department currently uses CAPERS as our current records management system RMS.

In an effort to increase efficiency and improve services provided to the public, the Berwyn Police Department is seeking an "off the shelf" web based system that will allow citizens to submit certain incidents and complaints. This system will allow the documentation of these incident and complaints while still collecting reportable data for statistical analysis and to meet both state and federal reporting requirements.

B. PROPOSAL REQUIREMENTS:

- The system is required to be able to gather information on incidents from a member of the general public via a 128 bit encrypted SSL connection.
- The system must issue a temporary report number to the citizen and place the temporary report into a report inbox or queue for review and modification by designated agency personnel.
- The system must have the ability to automatically generate and send an email to the citizen that the report has been submitted and is pending approval.
- Ability for agency designated personnel to log in via a 128 bit encrypted SSL connection so that they may approve reports, send follow-up requests to citizens needing to make changes to the report, reject the reports, edit the reports electronically prior to export into the RMS or print PDF copies of reports as needed.
- Approving the report will automatically issue an official case number that is pulled from an upper-block of reserved case numbers, place it in a queue to be exported, and send an appropriate email to the citizen. The system will have the ability to send a PDF copy of the approved report to the citizen.
- Printed documents from the online reporting system must be able to be printed in a PDF Format.
- The system must be able to receive supplements to existing reports from citizens.
- The system must be able to allow citizens to choose from several languages including English, Spanish, French, and Chinese in which to read instructions and submit the reports. The system should also allow the agency to add additional languages of their choosing or swap out the languages that may be provided as a stock language in the "off the shelf" configuration.
- If the offered solution is a vendor hosted service, the vendor must maintain a secure password protected fully redundant network and fail-over servers to guarantee service reliability at 99% or better up-time.

- The system must have email notifications to inform interested agency personnel to know when certain types of reports have been submitted, approved, rejected, or issued a follow-up. The email notifications must also be able to automatically send a PDF copy of the report to specific units based on the type of incident being reported by the citizen.
- The system allows the Berwyn Police Department to provide agency designate personnel with the ability to change or create “incident types” at any time.
- The system must be highly modifiable to allow the Berwyn Police Department to make incident specific changes to required fields, field labels, instructions, and other wording used throughout the system. These changes must be made through the application and will not require changes to the programming.
- The system must be able to fully integrate into the Berwyn Police Department current records management system and/or a new not yet determined records management system, so that personnel are not required to re-enter the information submitted by the citizens.
- The system must be 100% hosted in the cloud by the vendor, with all hosting fees and support of hosting provided by vendor. There will be no on premise software or services ran by the City on the City network to utilize the proposed system.
- A completed and signed Company Information & Signature Sheet (Section V).

NOTE: Proposers need to submit the required information listed in the Request for Proposal. The City of Berwyn reserves the right to reject proposals that the City of Berwyn considers incomplete due to the omission of the required information.

C. GENERAL REQUIREMENTS:

- Professional workmanship shall meet or exceed existing industry standards.
- A description of your company and the products and services it offers. Include the names of principals in the firm and the location of the firm’s headquarters. Include the length of time the firm has been in business and the length of time it has been producing citizen online incident reporting systems.
- A detailed description of the system, materials, and services the bidder will provide. A detailed description of any maintenance and support services provided by the bidder.
- A detailed explanation of proposed costs clearly stating the included equipment, materials, and services. A detailed explanation of proposed costs for any maintenance and support provided by the bidder.
- A detailed time-line for installation and personnel training.
- Vendor must have a minimum of 5 years documented experience installing and supporting citizen online incident reporting solutions.

- The citizen online incident reporting system vendor must have AT LEAST five customers who are law enforcement agencies using the proposed system with working interfaces to their respective Records Management System. The proposer will provide a minimum of three law enforcement references (Section IV).
- Failure of the vendor to provide services within the time specified, unless extended in writing by the City of Berwyn, or failure to redo services that were done incorrectly or not done at all when so directed by the City of Berwyn shall constitute delivery failure. When such failure occurs, the City of Berwyn reserves the right to cancel or adjust the contract; whichever is in the best interest of the City of Berwyn. In either event, the City of Berwyn may purchase in the open market services of comparable worth to replace the services not done correctly or not done at all. On all such purchases, the vendor shall reimburse the City of Berwyn, within reasonable time specified by the City of Berwyn for any expense incurred; if not cancelled, such purchases shall be deducted from the contract quantities. The City of Berwyn reserves the right to not accept services which do not meet the specifications, or are substandard in quality, subject to a reduction in price to be determined by the City of Berwyn.

D. RESPONSIBLE PROPOSER REQUIREMENTS:

All proposals must be submitted with the following information and supporting documentation in order for the proposal to be accepted:

- A copy of a print-out of the Illinois Secretary of State's Department of Business Services online records evidencing that the proposer has a current corporate annual report on file. If the proposer is an individual, sole proprietor, or partnership, this subsection shall not apply.
- Documents evidencing current registration with the Illinois Department of Revenue if proposer has employees (e.g. document with account number, Illinois Business Tax number).
- Documents evidencing current registration with the Illinois Department of Employment Security if proposer has employees (e.g. document with UI account number).
- Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor or any officers of the contractor in the last five (5) years.
- A statement that all employees are (i) covered under a current workers' compensation insurance policy and (ii) properly classified under such policy. If the proposer is insured with a carrier, the evidence of workers' compensation insurance shall be a copy of the "Information Page" of the proposer's workers' compensation policy and any continuation of that Information Page which include the name and address of the insured, as well as the class codes the compensation premium is based on and the total estimated remuneration per class code.
- A statement of compliance with all provisions of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.) and all rules and regulations therein, for the past five (5) years. Such statement shall also provide that the contractor has reviewed the Prevailing Wage Act or federal Davis-Bacon and Related Acts, has reviewed and agrees to pay the applicable prevailing wage rates attached to the bid specifications, and will strictly comply with the Prevailing Wage Act or federal Davis-Bacon and Related Acts and related requirements. A contractor who has been found by the Illinois Department of Labor to be in violation of the Prevailing Wage Act twice within a three (3) year period shall be deemed not to be a Responsible Proposer for two (2) years from the date of the latest finding.

- Any material changes to the contractor's status, at any time, must be reported in writing to the City of Berwyn within fourteen (14) days of its occurrence. Failure to comply with this requirement is grounds for the contractor to be deemed a non-responsible proposer.

NOTE: Proposers need to submit the required information listed in the 'Responsible Proposer Requirements'. The City of Berwyn reserves the right to reject proposals that the City of Berwyn considers incomplete due to the omission of the required information.

E. CONTRACT AWARD:

- The Vendor's proposal must be complete to be considered for award.
- Bids are to include costs for all necessary hardware, materials, equipment and services, training, and complete set-up and installation at the Berwyn Police Department.
- The City of Berwyn reserves the right to qualify, accept or reject any or all vendors and accept any proposal deemed to be in the best interest of the City of Berwyn. The City of Berwyn reserves the right to accept or reject any or all proposals and to waive irregularities or technicalities in any proposal when in the best interest of the City of Berwyn. The City of Berwyn reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of the request for proposals.
- Consideration may be given to, but not limited to services available, hours of services available, references, and special pricing. **The City of Berwyn reserves the right not to accept the lowest proposer.**
- All prescriptions of the RFP shall be understood as a form of a signed contract.

F. EVALUATION PROCESS:

Each proposal submitted stands alone and will be evaluated on its own merits in terms of meeting the City of Berwyn's requirements and terms and conditions, pricing, and overall responsiveness to the Request for Proposal. City of Berwyn representatives may conduct discussions with any respondent who submits an acceptable or potentially acceptable proposal. Respondents shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. Prior to the bid opening, the evaluation committee shall not disclose any information derived from one proposal to any other respondent. City of Berwyn representatives reserve the right to request the respondent to provide additional information during this process.

SECTION III - GENERAL CONDITIONS AND INSTRUCTIONS TO PROPOSERS

The general rules and conditions that follow apply to all proposals issued by the City of Berwyn, unless otherwise specified. Proposers or their authorized agents are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so shall be at the Proposer's own risk.

REQUEST FOR PROPOSAL (RFP) is defined as a request for an offer, by one party to another, of terms and conditions with reference to some work or undertaking.

This document constitutes a REQUEST FOR PROPOSAL, and is thus a solicitation for responses.

Moreover, any acceptance of a proposal shall NOT result in a binding contract between the City of Berwyn and the Proposer, but instead will simply enable negotiations to take place which may eventually result in a detailed and refined agreement, contract, or purchase order between the Proposer and the City of Berwyn.

“Proposal date” as referenced herein shall mean the local date and time specified in the proposal documents.

A. CONDITIONS FOR PROPOSING

- **COMPLETENESS/AUTHORIZATION OF PROPOSAL.** Proposer shall supply all information and submittals required by the proposal documents to constitute a proposal. The proposal shall clearly state the legal name, address, email, telephone number, and fax number of the Proposer. The proposal shall be signed above the typed or printed name and title of the signer. The signer shall have the legal authority to bind the proposer to proposal.
- **ADDRESSING OF PROPOSAL.** Unless otherwise specified, faxed proposals will not be accepted. Proposal shall be submitted in a sealed envelope clearly marked on the front with proposal name and due date, and unless otherwise specified, addressed to:

City Clerk’s Office
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

- **PROPOSAL DEADLINE.** Proposer shall be responsible for taking whatever measures are necessary to ensure that the proposal reaches the office of the City Clerk on or before the local time and date specified. The City of Berwyn shall not be responsible for, and may not consider, any late proposal, amendment thereto, and request for withdrawal of proposal received after the date specified. Proposals received after the time and dated specified on the Request for Proposal will not be opened and will not be considered for award.
- **PROPOSALS BINDING 90 DAYS.** Unless otherwise specified, all formal proposals submitted shall be binding for ninety (90) days following proposal date, unless the Proposer, at the City of Berwyn’s request agrees in writing to an extension.
- **COMPETENCY OF PROPOSER.** No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn, State of Illinois, or the Federal Government upon any debt or contract. Prior failure of a Proposer to perform faithfully on any previous contract or work for the City of Berwyn may be grounds for rejection. The Proposer must have not been suspended or debarred from doing business with the state and/or federal government. The Proposer, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents. Such evidence shall be presented within a specified time and to the satisfaction of the City of Berwyn. The Proposer shall also disclose any past, current or pending lawsuits going back to 2013.

- **COLLUSIVE PROPOSING.** The Proposer certifies that the proposal is made without any previous understanding, agreement or connection with any person, firm, or corporation making a proposal for the same project, without prior knowledge of competitive prices, and that the proposal is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

B. SPECIFICATIONS

- **FORMAL SPECIFICATIONS.** The Proposer shall abide by and comply with the true intent of the specifications (i.e., not take advantage of any unintentional error or omission). Any mention made herein of a service to be provided in accordance with laws, ordinances, etc., shall be construed as the minimum requirements of the specifications.
- **PROPOSED ALTERNATE.** All items are to be identified in the bid document by a manufacturer's name, make, model, size and other relevant identifiers. It is understood that the proposer proposes to furnish the commodity and/or service so identified by the City of Berwyn unless the proposer specifically proposes an alternate. In bidding on a proposed alternate, the proposer shall clearly state on his/her bid exactly what he/she proposes to furnish, and forward with his/her bid, a complete description of the proposed alternate, including brand, model number, drawings, performance, and test date, references and any other information necessary for a complete evaluation. Proposer shall include a statement setting forth any changes in other materials, equipment or other work which would be required by incorporation of the proposed alternate. The burden of proof of the merit of the proposed alternate is upon the Proposer.

The City of Berwyn's decision to approve or disapprove of a proposed alternate shall be final.

- **QUALIFICATIONS, CREDENTIALS AND REFERENCES.** The Proposer shall provide a description of qualification, credentials, experience, and resources as they relate to provision of the proposal. The Proposer shall also provide a list of clients for whom similar work has been performed within the last two years, including the firm, contact person, address, and phone number of each contract person.
- **PRESENTATIONS.** Based on evaluation of proposals submitted, the City of Berwyn may select finalists who will be required to participate in interviews, including key personnel designated for the proposal, and to make presentations regarding their qualifications and their ability to furnish the required product to best serve the needs of the City of Berwyn. Formal presentations will be evaluated by the staff from the City of Berwyn who will make a recommendation to the City Council for final approval. Nothing in the proposal can obligate the City of Berwyn to enter into a contract.
- **ADDENDUM TO SPECIFICATIONS.** Any substantive interpretation, correction or change of the proposal documents shall be made within an addendum. Interpretation, corrections or changes of the proposal documents made in any other manner shall not be binding. Such interpretations, corrections or changes shall not be relied upon by Proposer. Addendums shall be issued by the City of Berwyn within a reasonable time prior to the proposal date.

C. SELECTION OF FIRM

- **REJECTION OF PROPOSALS.** The City of Berwyn reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, and/or to request re-submission. The City of Berwyn also reserves the right to reject a proposal from a Proposer who investigation shows is not in a position to satisfactorily and timely perform the contract.
- **SELECTION.** The City of Berwyn desires to enter into negotiations and ultimately reach an agreement with a Proposer who demonstrates the best combination of attributes to conduct the project, and who also negotiates a project cost with the City of Berwyn that is fair and reasonable. The City of Berwyn may conduct discussions with any Proposer who has submitted a proposal to determine qualifications, for further consideration. Since the initial review by the City of Berwyn will be deemed preliminary in nature, the document and process will be deemed confidential until such time as the successful Proposer is selected subject to state law. Criteria for selection will include but not be limited to:
 - Ability to provide the type and quality of service that best meets the needs of the City of Berwyn.
 - Organization, size, management and structure of the firm to provide service.
 - Experience and qualifications of the persons with supervisory and management assignments, especially relating to similar work assignments.
 - Satisfactory reference checks of clients on similar projects.
 - Previous and existing compliance with laws and ordinances relating to contracts with the City and to the Proposer's employment practices.
 - Whether the Proposer is in arrears, in debt on a contract or is a defaulter on a surety or other agreement with the City, State or Federal Government.
 - If a reasonable doubt arises as to Proposer's solvency, the City reserves the right to require financial information sufficient to show solvency.
 - **Cost estimate; the City is not required to accept the proposal with the lowest cost estimate.**

Once the City has reached an agreement with the Proposer, a contract will be issued to the awardee. The contract will define the conditions between the City of Berwyn and the contractor selected to receive the award.

- **CORRECTIONS TO SUBMITTED PROPOSALS.** Any changes that are made to this proposal using correction fluid, writing utensils, etc. before submission must be dated and initialed in each area that a change is made.
- **PRICING REQUIREMENTS.** All pricing submitted by the proposer shall be indicated in both words and figures. (Ex. \$400.00, four hundred dollars.)
- **LOCAL PURCHASES.** Unless otherwise specified, cost and other considerations being equal, local firms shall be given first consideration for the project.
- **ERRORS IN PROPOSAL.** Any ambiguity in any proposal as a result of omission, error, lack of clarity or non-compliance by the Proposer with specifications, instructions and conditions shall be construed in the light most favorable to the City of Berwyn. Changes in proposals shall be initialed and dated.

D. GENERAL CONTRACT PROVISIONS

- **CONTRACT AWARD.** Upon the City of Berwyn's selection, between the City of Berwyn and Proposer on the work to be performed, a written award in the form of a purchase order, contract or other instrument shall result in a binding contract without further action by either party. The contract shall be on forms provided by the City of Berwyn; or if the Proposer's contract document is used, the City of Berwyn reserves the right to modify and document to conform to the request for proposal and to do so in the light most favorable to the City of Berwyn.
- **AVAILABILITY OF FUNDS.** A contract shall be deemed valid only to the extent for appropriations available to each project. The City of Berwyn's extended obligation on these contracts, which envision extended funding through successive fiscal periods, shall be contingent upon actual appropriation for the following fiscal year.
- **CONTRACT ALTERATIONS.** No alterations or variations in the terms of a contract shall be valid or binding upon the City of Berwyn unless authorized in writing by both parties.
- **SUBLETTING OF CONTRACT.** Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract or their right, title or interest therein, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the City of Berwyn, but in no case shall such consent relieve the Proposer from their obligations, or change the terms of the contract.
- **CONTRACT PERIOD.** Contract shall remain in force for the full specified period and accepted by the City proposal until all services have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall be met, unless:
 - Extended upon written authorization of the City of Berwyn and accepted by contractor, for a period negotiated and agreed upon by both parties, when in the best interest of the City of Berwyn.
 - Terminated due to default, as described below, or for no reason at all, as long as the City of Berwyn gives a written 30 day notice.
- **DEFAULT.** The Contract may be cancelled or annulled by the City of Berwyn in whole or in part by written notice of default to the Proposer upon non-performance, violation of contract terms, delivery failure, bankruptcy or insolvency, or the making of an assignment for the benefit of creditors. The City reserves the right to grant Contractor a specified cure period of during which to cure or remedy the default, which cure period shall be included in the written notice to default. If default is not cured within the specified time, City of Berwyn reserves the right, but is not obligated to, extend the cure period or City Berwyn may deem the contract terminated without further notice. Lack of knowledge by the contractor will in no way be cause for relief from responsibility.
- **INDEMNITY.** The Proposer shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees and agents from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fee and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from Proposer's operations under this Contract, whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by either.

Proposer is not and shall not be deemed to be, an agent or employee of the City of Berwyn, but shall be deemed an Independent Contractor.

Proposer further agrees to:

- Hold the City of Berwyn, its agents and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance of which the Proposer is not the patentee, assignee, licensee or owner, furnished or used in the performance of the contract.
- Obtain all permits and licenses required by the City of Berwyn, county, state and federal governments and pay all related fees. The Proposer shall also comply with all laws, ordinances, rules and regulations of the City of Berwyn, State of Illinois and the Federal Government including the Prevailing Wage Act.
- **NON DISCRIMINATION.** Proposer agrees to the following:
 - That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that they will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.
 - That, if they hire additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability in accordance with the Illinois Department of Human Rights Rules and Regulations (Department) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
 - That, in all solicitations or advertisements for employees placed them or on their behalf, they will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.
 - That they will send to each labor organization or representative of workers with which they have or are bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the Contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the Contractor in his or her efforts to comply with the Act and Rules and Regulations, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
 - That they will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.

- That they will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.
- That they will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

(Source: Amended at 32 Ill. Reg. 16484, effective September 23, 2008)

- **PAYMENT PROVISIONS**

- **PAYMENT TERMS.** Payment may be made only after inspection and acceptance by the City of Berwyn Chief of Police and/or his designee. Payment of balances shall be made only after approval and final acceptance by the City of Berwyn.
- **INVOICING.** Following acceptance of each payment term, payment shall be made within forty-five (45) calendar days from receipt of itemized invoice. Before the City of Berwyn will pay any invoice, the invoice must include a detailed description of all charges, the proposal number, department name, dollar amount, quantity of hours worked, and any other pertinent information. Submit invoice in duplicate to:

Berwyn Police Department
 Attn: Chief of Police
 6401 W. 31st Street
 Berwyn, IL 60402

- **WITHHOLDING PAYMENT.** Consideration for withholding payment shall include faulty materials or workmanship, failure to meet delivery deadlines, and liens that have been filed, or evidence indicating a filing of claims. In all cases, regulations and limitation by the Federal Government.
- **TAXES.** The City of Berwyn is exempt from all Federal, State of Illinois and other State Taxes on the purchase of commodities and services used by the City of Berwyn within the State of Illinois. The Finance Department shall provide a tax exemption certification to out-of-state taxes imposed on purchases of commodities and/or services which are used within another state and are applicable and subject to payment.

SECTION IV - LAW ENFORCEMENT REFERENCES

The vendor must complete the required reference information listed below. The vendor must provide at least three (3) references from law enforcement agencies that have used the services of his or her company. The agency's name and address, a contact name, title, and phone number, must be included with the reference information.

- 1. Agency Name: _____
Agency Address: _____
Email Address: _____
Agency Contact: _____
Title of Contact: _____
Phone Number: _____

- 2. Agency Name: _____
Agency Address: _____
Email Address: _____
Agency Contact: _____
Title of Contact: _____
Phone Number: _____

- 3. Agency Name: _____
Agency Address: _____
Email Address: _____
Agency Contact: _____
Title of Contact: _____
Phone Number: _____

Note: Additional references may be included with the vendor's proposal.

SECTION V - COMPANY INFORMATION & SIGNATURE SHEET

Vendors must include with their submitted proposal this completed and signed Company Information & Signature Sheet.

The undersigned proposer, having examined and determined the scope of this Request for Proposal, hereby proposes to supply the services as described in the proposal documents at the prices set forth within.

The undersigned proposer states that this bid is made in conformity with the specifications and qualifications contained herein. In the event that there are any discrepancies or differences between any conditions of the vendor's proposal and the Request for Proposal prepared by the City of Berwyn, and the City's Request for Proposal shall prevail.

The undersigned proposer certifies that this proposal is made in good faith and without collusion or connection with any other person or persons bidding on the project.

Name of Firm: _____

Authorized Representative: _____

Signature of Representative: _____

Title of Authorized Representative: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Fax Number: _____

Website Address: _____

E-Mail Address: _____

Date Signed: _____

Addenda Form:

The undersigned hereby acknowledges receipt of the following applicable addenda:

Addenda Number	Date
_____	_____
_____	_____

The City of Berwyn



**Robert P. Schiller
Public Works Director**

J-4

A Century of Progress with Pride

March 22, 2022

To: Mayor Robert J. Lovero & City Council Members

From: Robert Schiller, Public Works Director

Re: Resolution Assuring Construction Funds for Depot Streetscape Project

Dear Mayor and Council:

The Depot District Streetscape project will include improvements to the corridor's roadway, sidewalk, lighting, landscaping infrastructure and will include streetscape elements such as planters, bike racks, benches and signage. The funding assurances from the project has been advertised through the Illinois Department of Transportation's (IDOT) Highway Improvement Program. Once the resolution is signed and submitted to IDOT, the City may let IDOT award the project and invoice IDOT for construction costs. State and City participation will be estimated as included in the resolution until the State has finalized their review of the as bid unit prices.

Recommendation:

It is my recommendation that the attached resolution is signed approving State participation in the project and committing the City's share of funding for construction.

Sincerely,

Robert Schiller, Public Works Director

RESOLUTION

AUTHORIZING AN EXECUTION OF A LOCAL AGENCY AGREEMENT FOR STATE PARTICIPATION IN THE DEPOT DISTRICT STREETScape PROJECT

Resolution or Ordinance Number _____

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*) (the "Act") authorizes public agencies, which include units of local government, to jointly enjoy and/or exercise powers, privileges, functions or authority with other public agencies, except where specifically and expressly prohibited by law; and

WHEREAS, the Act authorizes public agencies to enter into intergovernmental agreements with other public agencies; and

WHEREAS, the City of Berwyn is a public agency under the laws of the State of Illinois; and

WHEREAS, the City of Berwyn is a home rule unit of local government as provided by Article VII, Section 6 of the Illinois Constitution 1970, and as a home rule unit of local government the City may exercise any power and perform any function pertaining to its respective government and affairs;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Berwyn, Cook County, State of Illinois, Pursuant to its home rule authority as follows;

Section 1. the municipality makes the findings and determination set forth in the preamble. The terms defined in the preamble are adopted for the purposes of this Resolution.

Section 2. that the Mayor of Berwyn is hereby authorized to approve a Local Agency Agreement for State Participation in the Depot District Streetscape project.

Section 3. the City of Berwyn share up to \$2,870,000.00 is an allocated cost within the City's 2012 General Obligation Bond and is committed to fund the project.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of March, 2022 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ADOPTED AND APPROVED by Berwyn City Council this day of 7th March, 2022.

Robert J. Lovero
Mayor

ATTEST:

Margaret Paul
City Clerk

The City of Berwyn



Robert P. Schiller
Director of Public Works

A Century of Progress with Pride

J-5

Date: March 22, 2022

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Approval of the attached pay request #6 to Pan Oceanic Engineering for the Depot District Utilities.

I have reviewed and concur with pay request #6 and change order #4 and #5, which were prepared by our Construction Engineer for \$855,795.11 This payment includes a 3% retainage.

Recommended Actions:

Recommend approval of pay request #6 for \$855,795.11 from the City of Berwyn, IEPA water main and sewer loans.

Respectfully,

Robert Schiller
Director of Public Works

February 14, 2022

Robert J. Schiller
Director of Public Works
City of Berwyn
8700 West 26th Street
Berwyn, Illinois, 60402

RE: Recommendation for Payment #6, Pan-Oceanic Co., Inc.
Depot District Utilities Improvement Project, City of Berwyn, Illinois

Dear Mr. Schiller:

Enclosed is the Application and Certification for Payment No. 6 to Pan Oceanic for work completed on the Depot District Utility Project. Also included is the Contractor's invoice, Engineer's worksheet, and certified payroll.

We have reviewed the work and documents. Payment Application Number 6 properly represents the work completed to date. The submission is appropriate and in order. A retainage of 3% has been withheld.

Postl-Yore recommends approval of payment for Payment Application No.6, to Pan-Oceanic Engineering Co. 6436 W. Higgins Road, Chicago, Illinois 60656, in the amount of **Eight Hundred Fifty Five Thousand Seven Hundred Ninety Five Dollars and Eleven Cents (\$855,795.11)**.

The Contractor is assembling the appropriate waivers of lien. We recommend approving payment, however withholding the check until receipt of the appropriate waivers.

Sincerely,
Postl-Yore and Associates, Inc.



Brett C. Postl, P.E., PMP
Principal

Pan-Oceanic Engineering Co. Inc.

6436 W Higgins Road
Chicago, IL 60656

Phone (773)601-8408 Fax (773)601-8409

Customer ID CITY OF BE

City of Berwyn
6700 West 26th Street
Berwyn, IL 60402-0701

Phone (708)788-2660 Fax (708)788-2675

Invoice# 3302_PE06

Date 01/31/2022 Page# 1

Job ID 3302

Berwyn Depot District Utility
Improvement
6700 West 26th Street
Berwyn, IL 60402-0701

Description	Total
Phase ID: 3490 Sewer Installation	
	\$412,242.00
Retention	\$14,100.63
Net	\$398,141.37
Phase ID: 3810 Watermain Installation	
	\$470,021.00
Retention	\$12,367.26
Net	\$457,653.74
Job 3302 Total	\$882,263.00
Retention	\$26,467.89
Net	\$855,795.11

Net Amount Due \$855,795.11

The City of Berwyn



Robert P. Schiller
Director of Public Works

A Century of Progress with Pride

J-6

Date: March 22, 2022

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Approval of the attached pay request #7 to Pan Oceanic Engineering for the Depot District Utilities.

I have reviewed and concur with pay request #7 and change order #4 and #5, which were prepared by our Construction Engineer for \$1,002,457.44. This payment includes a 3% retainage.

Recommended Actions:

Recommend approval of pay request #7 for \$1,002,457.44 from the City of Berwyn, IEPA water main and sewer loans.

Respectfully,

A handwritten signature in black ink, appearing to be "R. Schiller", written over a faint circular watermark.

Robert Schiller
Director of Public Works

March 14, 2022

Robert J. Schiller
Director of Public Works
City of Berwyn
8700 West 26th Street
Berwyn, Illinois, 60402

RE: Recommendation for Payment #7, Pan-Oceanic Co., Inc.
Depot District Utilities Improvement Project, City of Berwyn, Illinois

Dear Mr. Schiller:

Enclosed is the Application and Certification for Payment No. 7 to Pan Oceanic for work completed on the Depot District Utility Project. Also included is the Contractor's invoice, Engineer's worksheet, and certified payroll.

We have reviewed the work and documents. Payment Application Number 7 properly represents the work completed to date. The submission is appropriate and in order. A retainage of 3% has been withheld.

Postl-Yore recommends approval of payment for Payment Application No.7, to Pan-Oceanic Engineering Co. 6436 W. Higgins Road, Chicago, Illinois 60656, in the amount of **One Million - Two Thousand Four Hundred Fifty-Seven Dollars and Forty Four Cents (\$1,002,457.44)**.

The Contractor is assembling the appropriate waivers of lien. We recommend approving payment, however withholding the check until receipt of the appropriate waivers.

Sincerely,
Postl-Yore and Associates, Inc.



Brett C. Postl, P.E., PMP
Principal

Pan-Oceanic Engineering Co. Inc.

6436 W Higgins Road
Chicago, IL 60656

Phone (773)601-8408 Fax (773)601-8409

Customer ID CITY OF BE

City of Berwyn
6700 West 26th Street
Berwyn, IL 60402-0701

Phone (708)788-2660 Fax (708)788-2675

Invoice# 3302_PE07

Date 02/28/2022 Page# 1

Job ID 3302

Berwyn Depot District Utility
Improvement
6700 West 26th Street
Berwyn, IL 60402-0701

Description	Total
Phase ID: 3490 Sewer Installation	
	\$279,726.50
Retention	\$8,391.79
Net	\$271,334.71
Phase ID: 3810 Watermain Installation	
	\$753,734.77
Retention	\$22,612.04
Net	\$731,122.73
Job 3302 Total	\$1,033,461.27
Retention	\$31,003.83
Net	\$1,002,457.44

Net Amount Due \$1,002,457.44



J-7

A Century of Progress with Pride

Date: March 22, 2022

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Approval of the attached proposal for a compliance plan for lead water service inventory and a replacement plan.

This proposal is based on the information provided in the Committee of the Whole presentation by Robinson Engineering. Robinson has been providing informative guidance to the members of the West Central Municipal Conference as well as other municipal agencies. The funding to assist with lead water service replacements was announced in 2021 and the steps necessary to secure a part of the available funding were recently made available. Before we qualify for any funding, we need to meet several milestones including a project plan. Once the project plan is complete, \$4,000,000 in funding will be applied for. If we are successful, the cost of this plan may be reimbursed through the secured funding.

Recommended Actions;

I recommend waiving the sealed bid process and approve the execution of the agreement with Robinson to provide a project plan and apply for \$4,000,000 in annual funding for lead water service assistance. This funding would not require to be paid back or also known as principal forgiveness loan funding.

Respectfully,

A handwritten signature in black ink, appearing to read 'R. Schiller', is written over the word 'Respectfully'.

Robert Schiller
Director of Public Works



March 13, 2022

To: City of Berwyn
6700 26th Street
Berwyn, IL 60402

Attn: Ms. Nichole Campbell, Senior Engineer

RE: Proposal for Professional Engineering Services
Lead Service Line Replacements

Dear Ms. Campbell:

Robinson Engineering, Ltd. (REL) is pleased to present this proposal for lead service line replacements for the City of Berwyn (City). REL appreciates this opportunity to participate in this important project. We take great pride in partnering with our clients to achieve their goals, and sincerely appreciate the opportunity to offer our expertise and dedication on this project.

Included in this proposal are the following: Project Overview, Scope of Services, Payment Terms, and IEPA Agreement Requirements. Our Standard Terms and Conditions are also enclosed and should be considered as an integral part of this proposal.

1. PROJECT OVERVIEW

The recent events concerning elevated lead levels in Flint, Michigan have spurred public and regulatory agency interest in the lead content of drinking water. One of the potential routes of lead exposure is through lead water service lines (LSLs) installed prior to the 1986 ban on lead plumbing. To help reduce this risk to the public, legislation was recently passed by the State of Illinois requiring communities to replace all lead service lines.

To expedite the replacement of LSLs, the IEPA is currently offering very generous terms through its Public Water Supply Loan Program (PWSLP), also known as IEPA low-interest loan funding. This program currently offers annual loan forgiveness up to \$4 million for a lead service line replacement project. If the project cost exceeds the loan forgiveness amount, this amount will be financed by the IEPA over a 20-year repayment period with a fixed interest rate equal to 50% of the market interest rate (mean interest rate of the 20 General Obligation Bond Index market). Given the above financial incentives, and likely future funding infusions from the state and federal governments, an IEPA low-interest loan is an ideal funding source for the City to utilize to replace LSLs. However, a limited amount of funding dedicated to LSLR projects is available at this time. Therefore, time is of the essence to attempt to secure the loan forgiveness currently being offered.

The City has reported 3,069 known lead service lines to the IEPA. This information corresponds with the pre-1950s development shown on aerial photography and the presence of lead in historical Lead and Copper Rule sampling. To maximize the funding being offered by the IEPA, the current LSL replacement project assumes replacement of the 3,069 LSLs could be a total project cost of \$31 million (project planning, engineering and construction).

SCOPE OF SERVICES

REL has successfully navigated the PWSLP loan application process for numerous projects, and we stay current on the program requirements. We also have strong working relationships with key project managers and leaders of the IEPA's Infrastructure Financial Assistance Section, as well as with the various technical project managers who issue construction permits from the Bureau of Water. This results in a smooth project delivery, from the initial planning stages, through design and permitting, the construction phase, and the associated IEPA loan documentation. In just the last 10 years REL has prepared project plans, facility plans, detailed construction plans and specifications, performed construction observation, conducted loan administration, and completed loan closeout documentation for more than 40 low-interest loan funded projects exceeding \$125 million construction dollars. Over the same period, REL has assisted clients with obtaining principal loan forgiveness for over \$37 million dollars on these projects.

The initial steps in the loan application process are detailed below.

A. PROJECT FUNDING NOMINATION FOR LOAN ASSISTANCE

As the first step, REL will submit a Funding Nomination for Loan Assistance form for the water system improvements project on behalf of the City. The funding nomination form supplies basic applicant information and briefly describes the project, lists the estimated project cost, and provides the project schedule. With the submittal of this form, the IEPA will be made aware of the City's intent to pursue PWSLP funding.

B. PROJECT PLAN

The next step in the loan process is to submit a Project Plan for the City's proposed project for which low-interest loan money is requested.

Potential replacement of 3,069 services would require an estimated 8 years to complete under the existing loan terms. The Project Plan can be valid for a maximum of 5 years once approved. Therefore, the Project Plan will address the first 5 years of replacements under the assumption that the City will want to maximize the \$4 million of forgiveness funding available from the program per year.

The Project Plan presents the following information:

- City population and demographics
- Current and future water service areas
- Estimates of current and future water usages
- Description of existing water facilities:
 - Pumping stations
 - Storage facilities
 - Water distribution mains
- Need for water system improvements
- Description of existing and potential water violations
- Detailed discussion of proposed improvements
- Detailed project cost estimates
- Project schedule
- Assertion of regulatory compliance
- Assessment of environmental impacts
- Financial analysis demonstrating the ability for loan repayment
- Preliminary Inventory of Lead Service Lines
- Project Map and preliminary LSLR prioritization areas
 - To be developed using existing City Inventory, available City records, and County Assessor's office information
 - Will supplement with recommendations for follow up inspections, and integrate inspection results into map and prioritization
 - Will not include a formal LSL Material Inventory or LSL Replacement Plan as required by the Illinois Lead Service Line Replacement and Notification Act and federal Lead Copper Rule Revisions but can be used as a starting point for the future development of the required Inventory and LSLR Plan if necessary.

The Project Plan is an integral component of the loan application process; its development and approval represent a critical path element of the overall loan approval schedule, since IEPA staff typically does not exert a lot of time or energy on reviewing other application items until a project has an approved Project Plan. Planning costs are also eligible for IEPA loan reimbursement.

The Project Plan review process at the IEPA typically varies based on project complexity and can be seasonal due to IEPA staff focusing their summer months on finalizing numerous loans prior to their annual June 30 fiscal year end. REL will respond to any comments the IEPA may have. Once these comments have been addressed, the IEPA will request that the City convene a public information meeting. REL will assist the City in complying with the public notification requirements, and REL will present the Project Plan and associated exhibits at the public meeting and respond to public comments. After taking into consideration any public comments received, the IEPA will make a determination on approving the Project Plan.

Once a Project Plan is approved, the yearly projects associated with the Plan will be ranked for inclusion on their respective year's IEPA Intended Funding List. The Intended Funding List is typically published in late May of each year.

If a yearly project is ranked high enough on the list, potential funding is considered secured, and the project can go out to bid. Project ranking on the Intended Funding List is dependent on a range of factors. The most important factors under the current loan terms are the completion of the project's loan application and completion of project's design. We would recommend that project design and loan application are completed in conjunction with the Project Plan to enhance the ranking of the project and probability of receiving funding.

Changes to the amount of funding available per year, forgiveness terms, and the scoring rubric are possible from year to year. REL will adjust to the conditions and make sure City is in the best possible position to secure funding.

Project planning costs are eligible for reimbursement by the loan if they are identified in advance within the Project Plan.

C. SERVICE LINE MATERIAL INVENTORY DEVELOPMENT

The Illinois Lead Service Line Replacement and Notification Act requires each municipality to identify the materials of construction for every water service line within their community water supply. The City must go through a process described by the law to meet the standard of care for the service line material inventory development. REL will conduct that process as follows:

- Coordinate with the City to provide a list of prioritized high-risk areas such as preschools, day care centers, day care homes, group day care homes, parks, playgrounds, hospitals, and clinics, and confirm service line materials in those areas and at those facilities;
- Review construction logs or cards, as-built drawings, purchase orders, and subdivision plans provided by the City to determine service line material construction;
- Document results from ongoing service line material determinations during the City's routine maintenance;
- Review City-provided information to identify any time period when the service lines being connected to its distribution system were primarily lead service lines, if such a time period is known or suspected, and
- Discuss service line repair and installation with City employees, contractors, plumbers, other workers who worked on service lines connected to its distribution system.

REL supplement the required procedure with information from the tasks below:

- Develop and manage an online survey through GIS where residents submit photos of their service lines and use an REL-provided guidance to determine their service line material type.
- Conduct 60 hours of site inspections at privately owned properties to determine service line materials.
- Analyze the results from the survey.

Each property will be assigned a range of probabilities for each service line material currently present in the City. REL will also determine probable quantities of lead service lines within areas proposed for lead service line replacement projects.

This Inventory work will be carried out after submittal of the Project Plan. The Inventory is to become a living document that is updated with additional service line material determinations.

D. CONTRACT DOCUMENT PREPARATION AND IEPA LOAN APPLICATION

An IEPA loan is never approved without actual bids for construction being reviewed and approved in advance of the loan agreement being offered to a community. Extensive contract documents, including certifications by bidders, advertising requirements, Disadvantaged Business Enterprise (DBE) subcontractor advertising requirements by prime bidders, Davis-Bacon requirements, etc. are all integral to the loan approval process.

Thus, the City may desire to proceed with final design, construction permitting and bidding of selected projects concurrently with preparing the loan application package, as described below. Depending on project scope and complexity, many communities even begin the design process concurrently with the Project Plan effort. Based on the limited IEPA loan forgiveness funding available for LSLR projects, and expected competition for those funds, REL strongly recommends this latter approach. Completing a design and loan application has historically increased the likelihood of funding.

Design, loan application, construction engineering, and construction costs are all currently eligible for 100% forgiveness through the current loan rules if they are identified in advance within the Project Plan.

REL will proceed to prepare final contract documents as follows.

1. Project Initiation and Organization Meeting

REL will conduct a project initiation and organization meeting with City staff. This meeting will establish key objectives and timeframes established by City. This initial meeting will (a) confirm the focus and scope of the project; (b) confirm the project schedule, work items and priorities; and (c) identify key project liaisons to establish communication protocols between City and REL. Successful project implementation will require not only the proper technical engineering expertise and experience, but also pro-active communications to ensure that City's needs are met.

2. Information Gathering

The City will provide any information about the locations of the water mains involved with the project (*water atlases, design plans, as-built plans, GIS information, etc.*). Topographic survey is not necessary for lead service line replacement projects, and therefore is not included in our scope of services.

A site visit will be conducted by the project's design engineer. Photographs of the project areas will be taken to document existing conditions. It is our strong opinion gained through experience on similar projects that meticulous data gathering, on-site experience, and face-to-face conversations with City staff by the design engineer are key components in a successful design process.

3. Preparation of Contract Documents

Based on the above data gathered, the design will proceed and contract documents will be prepared. The LSLRs will be designed in accordance with Part 8 – Distribution System Piping and Appurtenances of the Recommended Standards for Water Works and ANSI/AWWA Standard C810-17 – Replacement and Flushing of Lead Service Lines. City standards will also be utilized to guide the design.

REL will prepare exhibits, construction specifications, bidding/contract documents, and an engineer's probable cost of construction. REL will prepare contract documents suitable for competitive bidding and that meet all IEPA bidding specification requirements. REL will meet with City staff to review the 50% complete design documents. REL will again meet with City staff to review the 90% complete design documents. The City's comments will then be integrated to produce final design documents released for bidding.

4. Regulatory Agency Coordination & Permitting

Permitting is not required with the Illinois Environmental Protection Agency (IEPA) to obtain a construction permit since this is considered a maintenance project.

5. Loan Application

REL will prepare a loan application package consisting of the following:

- Loan program certifications and resolutions
- Financial information including:
 - Approved operation, maintenance, and replacement revenue system
 - Approved dedicated source of revenue
 - Ordinance providing evidence of indebtedness

- o Annual audit
- Project completion schedule
- Contract documents and bid results

6. Project Bidding

Once the project is designed and all the proposal documents are prepared then the project will be bid. REL will assist the City with advertising the project by contacting contractors who typically perform water system construction. REL will respond to contractor questions during the bidding phase, and issue addenda to the contract documents when required. REL will attend the bid opening, prepare the bid tabulation, assist the City in evaluating the bid proposals, and prepare a letter of recommendation for award of the contract.

3. PAYMENT TERMS

REL proposes to prepare the Project Plan (Item B. above) for a lump sum fee of \$25,000; to develop the basis of the City's Service Line Material Inventory (Item C above) for a lump sum fee of \$25,000, to conduct the design phase of the project (Item D. above, excluding Item C 5) for a lump sum fee of \$140,000; and to prepare the loan application (Item C.5. above) for a lump sum fee of \$7,000. The sum total of these fees is \$197,000. These fees will be billed on a percentage completion basis. Any other work not listed in the scope above requested and authorized by the City will be billed at our standard hourly rates.

4. STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions for this proposal are attached hereto and incorporated herein.

5. IEPA LOAN CONDITIONS

For State Revolving Fund (SRF) loan projects, the IEPA requires specific conditions to be part of the engineering agreement. These requirements are attached and are to be considered additional terms of the agreement.

To execute this proposal, please sign the signature block below, as well as initial and date the bottom of the Standards Terms and Conditions page.

Please let me know how you would like to proceed. Again, we thank you for the opportunity to submit this proposal for your consideration. Please feel free to call me at (815) 412-2015 or email me at jflowers@reltd.com with any questions regarding this proposal, or if any additional information is needed.

Very truly yours,

Thomas E. Nagle

Thomas E. Nagle, PE
Vice President

Jonathan D. Flowers

Jonathan D. Flowers, PE
Project Engineer

Accepted this _____ day of _____, 2022.

By: _____
Signature

Printed Name, Title

IEPA AGREEMENT REQUIREMENTS

1. Audit, Access to Records

- i) The ENGINEER agrees to include subsections (i) through (iv) below in all contracts and subcontracts directly related to project performances which are in excess of \$25,000. To maintain books, records, documents and other evidence directly pertinent to performance of Agency loan work under this agreement consistent with generally accepted accounting principles in accordance with the American Institute of Certified Public Accountants Professional Standards. The IEPA or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. The ENGINEER will provide facilities for such access and inspection.
- ii) Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- iii) The ENGINEER agrees to disclosure of all information and reports resulting from access to records pursuant to subsection (i) above, to the IEPA. Where the audit concerns the ENGINEER, the auditing agency will afford the ENGINEER an opportunity for an audit exit conference to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- iv) Records under subsection (i) above shall be maintained and made available during performance on IEPA loan work under this agreement and until three years from date of final IEPA loan audit for the project. In addition, those records which relate to any "dispute" appeal under an Agency loan agreement, or litigation, or the settlement of claims arising out of such performance, costs, or items to which an audit exception has been taken, shall be maintained and made available until three years after the date of resolution of such appeal, litigation or exception.

2. Covenant Against Contingent Fees

The ENGINEER warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

3. DBE/MBE/WBE

The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises, minority business enterprises and women's business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the Clean Water Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with the IEPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.

4. Non-Discrimination

The ENGINEER shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The ENGINEER shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the ENGINEER to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

5. Certification of no Disbarment or Suspension

The ENGINEER certifies that no person(s) performing services under this agreement has not been disbarred or suspended in accordance with federal Executive Order 12549.

**ROBINSON ENGINEERING, LTD ("REL")
STANDARD TERMS AND CONDITIONS**

CONTRACT – These Standard Terms and Conditions may be amended, added to, superseded, or waived only if both REL and Client specifically agree in writing to any amendment of these Terms and Conditions ("Agreement").

STANDARD OF CARE – The standard of care for all professional engineering, survey or related professional services performed or furnished by REL under this Agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality. REL makes no warranties, express or implied, under this Agreement or otherwise, in connection with REL's services on this Project.

RELIANCE – REL may, without liability, rely on the accuracy and completeness of information provided by Client, Client's consultants and any contractors, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards without the need for verification.

CHANGES IN SCOPE – The proposed fees constitute REL's estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated, an equitable adjustment shall be made to REL's compensation and agreed to in writing by REL and Client.

DELAYS – REL shall complete its obligations within a reasonable time. If, through no fault of REL, such periods of time or dates are changed, or the orderly and continuous progress of REL's services is impaired, or REL's services are delayed or suspended, then the time for completion of REL's services, and the rates and amounts of REL's compensation, shall be adjusted equitably.

SUSPENSION & TERMINATION – Client may suspend the Project upon seven (7) days written notice to REL. If REL's services are substantially delayed through no fault of REL, REL may suspend services after giving seven (7) days written notice to Client. Either party may terminate this agreement upon thirty (30) days written notice to the other party in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

Client shall remain liable for, and shall promptly pay REL for all services rendered to the date of such suspension/termination of services plus suspension/termination charges incurred by REL. Suspension/termination charges include the cost of assembling documents, personnel and equipment rescheduling or reassignment, and commitments made to others on Client's behalf.

OPINION OF PROBABLE COSTS - REL's opinions of probable Construction Cost are to be made on the basis of REL's experience and qualifications and represent REL's best judgment as an experienced and qualified professional generally familiar with the construction industry. However, since REL has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, REL cannot and does not guarantee that proposals, bids, or actual Construction Cost shall not vary from opinions of probable Construction Cost prepared by REL.

REUSE OF PROJECT DELIVERABLES - All design documents prepared or furnished by REL are instruments of service, and REL retains all ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Client shall not rely in any way on any Document unless it is in printed form, signed and sealed by REL or one of its Consultants.

RIGHT OF ENTRY – Client agrees to obtain legal right-of-entry on the property when entry to property is required by the work of this Agreement.

ENVIRONMENTAL CONDITIONS OF SITE - REL's scope of services does not include any services related to any environmental issues related to the site including petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, or regulated by any Federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material.

RELATIONSHIP WITH CONTRACTORS – REL shall not at any time supervise, direct, or have control over any contractor's work, nor shall REL have authority over or responsibility for the means, methods, techniques, sequences, or procedures of

construction selected or used by any contractor, nor for safety precautions and programs in connection with the contractors' work, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work. REL neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work. REL shall have no authority to stop the work of any contractor on the Project.

LIMITATION OF LIABILITY – REL's total liability to Client for any and all claims for damages whatsoever, arising out of or in any way related to the Project or this Agreement, from any cause or causes, including but not limited to REL's negligence, errors, omissions, strict liability, or breach of contract, shall be limited as follows: REL's total liability shall not exceed the lesser of (1) \$1,000,000 (one million dollars) or (2) the remaining limits of any policy of insurance which provides coverage for the Client's cause or causes of action, such remaining limits to be measured as of the date judgment is entered against REL or the date when Client and REL otherwise settle/resolve the cause or causes of action.

INSURANCE – REL shall maintain insurance coverage for Professional, Commercial General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with any legal requirements and REL's business requirements. Certificates of Insurance shall be provided by REL upon written request.

MUTUAL WAIVER – To the fullest extent permitted by law, Client and REL waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

NON-ENFORCEMENT – A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

THIRD PARTIES - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or REL to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of Client and REL and not for the benefit of any other party.

SEVERABILITY - Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and REL, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS - If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

The City of Berwyn



Ruth E. Siaba Green
City Administrator

J-8

A Century of Progress with Pride

Date: March 23, 2022

To: The Mayor and City Council

Re: Acceptance of the Abandoned Residential Property Municipal Relief Program Grant

In June of 2021, the City of Berwyn ("City") was awarded \$75,000 for the Abandoned Residential Property Municipality Relief Program ("APP") grant through the Illinois Housing Development Authority ("IHDA"). Unfortunately, before the City was able to utilize the funds, we were informed that the Illinois Supreme Court issued an opinion on June 17, 2021, ruling that the statutory framework funding the Abandoned Properties Program ("APP") is unconstitutional.

The City was given the option to request a conversion of our remaining grant amount to a Strong Communities Program through IHDA. This program is very similar to APP in that it also addresses rehabilitation of abandoned properties. The City was recently notified that our request to convert the grant was accepted.

As a condition of this grant, the City must supply IHDA with a Resolution of the Recipient (see attached) authorizing the execution of the funding agreement and a Certificate of Incumbency of the Recipient (see attached) indicating the persons authorized to execute and deliver the agreement.

Recommendation: Approval of the attached Resolution and Certificate of Incumbency and authority given to enter into an agreement with IHDA for the receiving of the Strong Communities Program grant.

Respectfully,

Ruth E. Siaba Green
City Administrator



A Century of Progress with Pride

A RESOLUTION ACCEPTING A GRANT FROM THE ILLINOIS HOUSING DEVELOPMENT AUTHORITY'S STRONG COMMUNITIES PROGRAM

WHEREAS, the City of Berwyn (the "Recipient") has been awarded a grant (the "Grant") from the Illinois Housing Development Authority (the "Authority") program administrator of the Strong Communities Program (the "Program"), as that Program is authorized by Article 30, Section 5 of Public Act 101-0638 (the "Act"), and governed by the Program guidelines described in the term sheet, as may be amended from time to time.

THEREFORE BE IT RESOLVED, that the Recipient shall enter into the Funding Agreement (the "Agreement") with the Authority wherein the Authority agrees to make the Grant to the Recipient in an amount not to exceed seventy-five thousand and 00/100 Dollars (\$75,000.00), which shall be used by the Recipient to preserve affordable housing efforts by assisting with the rehabilitation and/or demolition of abandoned properties within the Recipient's area, all in accordance with the terms and conditions set forth in the Agreement.

FURTHER RESOLVED, that the Mayor of the Recipient and the City Administrator of the Recipient (the "Signatories") are hereby authorized and empowered to execute and deliver in the name of or on behalf of the Recipient the Agreement and any and all amendments, modifications and supplements thereto, and to execute and deliver such additional documents, instruments and certificates, as may be necessary or desirable for the Recipient to perform its obligations under the Agreement.

FURTHER RESOLVED, that the Signatories are hereby authorized and directed to take such additional actions, to make further determinations, to pay such costs and to execute and deliver such additional instruments (including any amendments, Agreements or supplements) as he or she deems necessary or appropriate to carry into effect the foregoing resolutions.

FURTHER RESOLVED, that the Recipient hereby ratifies, authorizes, confirms and approves all documents and instruments executed in connection with the Grant and the Agreement, including those acts taken prior to the date hereof.

Entered upon the records of the City of Berwyn, this 23rd day of March 2022.

Robert J. Lovero, Mayor

Margaret Paul, City Clerk



A Century of Progress with Pride

**OFFICER'S CERTIFICATE AND
CERTIFICATE OF INCUMBENCY**

This Officer's Certificate and Certificate of Incumbency (this "Certificate") is being furnished to the Illinois Housing Development Authority (the "Authority") in connection with the grant being made by the Authority to the City of Berwyn an Illinois unit of local government (the "City") in connection with the Strong Communities Program.

The undersigned hereby certifies that:

- (a) The undersigned has full power and authority to execute and deliver this Certificate on behalf of the City; and
- (b) Attached hereto as **Exhibit A** is a true, correct and complete copy of the Resolutions duly adopted by the City on March 23, 2022 and such Resolutions have not been amended, rescinded or revoked and remain in full force and effect on the date hereof; and
- (c) The following persons have been duly elected to the positions in the City set opposite their respective names and continue to serve in such positions on the date hereof, and that the signatures opposite their respective names are their genuine signatures:

<u>Name</u>	<u>Position</u>	<u>Signature</u>
<u>Robert J. Lovero</u>	Mayor	_____
<u>Ruth E. Siaba Green</u>	City Administrator	_____

IN WITNESS WHEREOF, the undersigned has executed this Certificate on this ___ day of _____, 2022.

The City of Berwyn
an Illinois unit of local government

By: _____
Name: _____
Its: _____

EXHIBIT B

TAXPAYER IDENTIFICATION NUMBER CERTIFICATION

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, **and**
3. I am a U.S. person (including a U.S. resident alien).

Name (Printed): CITY OF BERWYN

Taxpayer Identification Number:

Social Security Number _____
or
Employer Identification Number 36-9005796

Legal Status (check one):

- | | |
|--|---|
| <input type="checkbox"/> Individual | <input checked="" type="checkbox"/> Governmental |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Nonresident alien |
| <input type="checkbox"/> Partnership/Legal Corporation | <input type="checkbox"/> Estate or Trust |
| <input type="checkbox"/> Tax-exempt | <input type="checkbox"/> Pharmacy (non-corporate) |
| <input type="checkbox"/> Corporation providing or billing medical and/or health care services | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery (Corp.) |
| <input type="checkbox"/> Corporation <i>NOT</i> providing or billing medical and/or health care services | <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |
| | <input type="checkbox"/> D = disregarded entity |
| | <input type="checkbox"/> C = corporation |
| | <input type="checkbox"/> P = partnership |

Other: _____



Recipient Signature

3/9/2022

Date

EXHIBIT C

DRUG FREE WORKPLACE CERTIFICATE

STATE OF ILLINOIS

This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment from contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of the issuing of the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace;
- (2) Specifying the actions that will be taken against employees for violations of such prohibition; and
- (3) Notifying the employees that, as a condition of employment on such contract or grant, the employee will:
 - A. abide by the terms of the statement; and
 - B. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or contractor's policy of maintaining a drug free workplace;

- (3) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by paragraph (a) hereof to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under subparagraph (3) of paragraph (a) hereof from an employee, or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

CITY OF BERWYN,
an Illinois unit of local government

By: _____

Name: Robert Lovero

Its: Mayor



J-9

A Century of Progress with Pride

March 17, 2022

To: Mayor Robert J. Lovero & City Council Members

Re: February 2022 Media Campaigns and Outreach Overview

Esteemed City Council Members,

The Office of the Mayor, City Communication Division would like to provide council members with an overview of the media and outreach campaigns for the month of **February**.

Below is a synopsis of the digital media campaigns:

- **Senior Services Mobility Campaign** – Multimedia campaign and direct outreach promoting seasonal senior services programs and mobility resources. New pamphlets were designed to include the U.S Department of Housing and Urban Development's income requirements.

Website: www.berwyn-il.gov > Initiatives > Senior Services

- **Beds Plus Homeless Prevention Campaign** – Multimedia campaign and direct outreach promoting available assistance for residents with shelter, housing and homeless prevention needs. An outreach partnership between the Bed Plus Street Outreach team and the Berwyn First Responders (PD/FD) was established to facilitate immediate resources and is ongoing.

Website: www.beds-plus.org

City of Berwyn Pop-Ups and Partnerships:

- A total of **9** citywide pop-ups were coordinated in collaboration with the following community/intergovernmental outreach partners for PPE/resources distribution:

1. Chicago Workers Collaborative
2. PAV YMCA
3. World's Largest Laundromat
4. Berwyn Public Library
5. Cook County Department of Public Health
6. Berwyn Public Health District



A Century of Progress with Pride

Partner Direct Outreach Overview: Chicago Workers Collaborative

- Outreach - **11** events (pop-ups): Partnered with City of Berwyn, Alivio Medical Center, PAV YMCA, d98 (all elementary schools) and World's Largest Laundromat
- Engaged **1,611** community residents received one on one educational information about COVID-19 Vaccines
- In collaboration with Youth Crossroads on vaccine pop-ups (resulted in **27** vaccinated)

Social Media, Website & Emergency Notification System (ENS) Overview:

1. Facebook- Post Reach of **23,868**
2. Instagram- Post Reach of **7,096**
3. Twitter- Post Reach of **14,002**
4. YouTube- Video Reach of **1,410**
5. Website – Unique Visitors total **2,235**
6. Emergency Notification System: **19, 359** (all wards combined)

YouTube Channel Features:

- [Black Health & Wellness Profile](#) Feat. Dr. Tamajah M. Jordan, Loyola-MacNeal Hospital
- [Public Service Announcement 2-23-22](#) – Multi-departmental citywide video communication regarding Illinois Department of Public Health COVID-19 Mask Guidance Update.

In order to further expand our reach to Berwyn constituents, please follow and share the information from our platforms and website.

For a list of events and meetings, please visit the City's Community Calendar at: berwynevents.info.

Respectfully,

Claudia E. Ayala
City Communications Division

City of Berwyn 9-1-1



Emergency Communications

6401 W. 31ST STREET • BERWYN, ILLINOIS 60402-3106

PHONE (708) 795-5600 • FAX (708) 795-5627 • EMERGENCY: 9-1-1

Berwyn Residents Encouraged to Share Critical Health Data with 9-1-1

Berwyn, Illinois – March 4, 2022

Berwyn residents can now create a free Emergency Health Profile at emergencyprofile.org to share opt-in medical information with the City of Berwyn's Emergency Communications Center in the event of an emergency. Emergency technology company RapidSOS teamed up with the American Heart Association, the American Red Cross, and Direct Relief to launch this initiative to help first responders get vital information in an emergency.

The nation's 9-1-1 infrastructure was built in the 1960s for landline phones, requiring individuals to verbally speak critical data to responders in an emergency. To address this challenge, RapidSOS's emergency response data platform links real-time health and location information from connected devices, apps, and profiles with 9-1-1. This helps provide context beyond what the caller in crisis is able to convey. This data helps Berwyn's Emergency Communications Center accelerate responses and provides first responders with life-saving information. Berwyn's telecommunicators use the RapidSOS Portal to access accurate location and additional life-saving information when responding to 9-1-1 calls.

"By creating an Emergency Health Profile, you are ensuring that information about your medical condition is being relayed to first responders, even if you are in an emergency situation that prevents you from being able to speak," said Wayne Sedore, the City of Berwyn's Manager of Emergency Communications. "Additionally, this information is tied to your cell phone and can be seen by any 9-1-1 center that partners with RapidSOS, so even if you're away from home, that crucial information will still be available."

People can create their free RapidSOS Ready Emergency Health Profile at emergencyprofile.org and enter pertinent medical and profile information, such as:

- Name, date of birth, and address
- Pre-existing conditions
- Allergies
- Medical notes / special needs
- Emergency contacts

"Our 9-1-1 agencies and first responders do incredible work every day to keep our communities safe," said RapidSOS Senior Director of Public Safety Karin Marquez. "We hope that the Emergency Health Profile will provide Berwyn's telecommunicators and first responders with another tool to help them respond quickly and with appropriate care."

To ensure data privacy, information is associated with an individual's phone number and is made available to first responders only when a 9-1-1 call is placed from the associated phone number. To learn more and create a free emergency profile, visit www.emergencyprofile.org.

About The City of Berwyn's Emergency Communications Unit

Berwyn's 9-1-1 Center is staffed by 18 telecommunicators, and processed over 100,000 emergency and non-emergency phone calls in 2021. The center is staffed 24/7 and processes police, fire and medical calls for service within the City of Berwyn.

Press Contact

Claudia Ayala – City Communications

E-Mail: CAyala@ci.berwyn.il.us

Media Inquiries: communications@berwyn-il.gov

Direct: 708-749-6432

DIGITAL HEALTH IS HERE.



SCAN ME

HOW IT WORKS: Create FREE profile



www.emergencyprofile.org



Share opt-in medical info with:



Links real-time health and location info



RapidSOS 
teaming up with



American Heart Association



American Red Cross



Direct Relief



Health data info associated with an individual's phone is **ONLY** made available to first responders when a 9-1-1 call is placed from the callers registered number.

"Information about your medical conditions is being relayed to first responders, even if you are in an emergency situation that prevents you from from being able to speak. Info is tied to your cell phone and can be accessed from any 9-1-1 center that partners with RapidSOS."

WAYNE SEDORE,
EMERGENCY COMMUNICATIONS MANAGER

WWW.EMERGENCYPROFILE.ORG

SIGN UP!



EMERGENCY HEALTH PROFILE.



SCAN ME

RAPIDSOS

Emergency response data platform links real-time health and location info from connected devices, apps, & profiles with 9-1-1.

Medical Profile Overview:

Name, DOB, and address

Pre-existing conditions

Allergies

Medical notes/special needs

Emergency contacts



City of Berwyn 9-1-1



Emergency Communications

6401 W. 31ST STREET • BERWYN, ILLINOIS 60402-3106
PHONE (708) 795-5600 • FAX (708) 795-5627 • EMERGENCY: 9-1-1

Berwyn Alienta Residentes de A Compartir Datos Críticos de Salud vía el 9-1-1

Berwyn, Illinois – 4 de marzo, 2022

Los residentes de Berwyn ahora pueden crear un perfil de salud de emergencia gratis en emergencyprofile.org para optar la opción de compartir información médica con el Centro de Comunicaciones de Emergencia de la Ciudad de Berwyn en caso de una emergencia. La compañía de tecnología de emergencia RapidSOS se asoció con la Asociación Estadounidense del Corazón, la Cruz Roja Estadounidense y Direct Relief para lanzar esta iniciativa para ayudar a persona de primeros auxilios a obtener información vital en caso de una emergencia.

La infraestructura 9-1-1 de la nación se construyó en la década de 1960 para teléfonos de línea fija, lo que requiere que las personas comuniquen verbalmente datos críticos a las personas de primeros auxilios en caso de emergencia. Para resolver este problema, la plataforma de datos de respuesta a emergencias de RapidSOS vincula la información de salud y ubicación en tiempo real de los dispositivos móviles, aplicaciones y perfiles conectados con el 9-1-1. Esto ayuda a proporcionar contexto más allá de lo que la persona que llama en crisis puede transmitir. Estos datos ayudan al Centro de Comunicaciones de Emergencia de Berwyn a acelerar las respuestas y brindan a los primeros auxilios información vital. Los telecomunicadores de Berwyn utilizan el portal RapidSOS para acceder a la ubicación precisa e información adicional que salva vidas al responder a las llamadas al 9-1-1.

"Al crear un Perfil de Salud de Emergencia, se asegura de que la información sobre su condición médica se transmita a los primeros auxilios, incluso si se encuentra en una situación de emergencia que le impide hablar", dijo Wayne Sedore, Administrador de Comunicaciones de Emergencia de la Ciudad de Berwyn. "Además, esta información está vinculada a su teléfono celular y puede ser vista por cualquier centro 9-1-1 conectado con RapidSOS, incluso si está fuera de casa, esa información crucial seguirá disponible."

Personas pueden crear su Perfil de Salud de Emergencia en RapidSOS Ready gratis en emergencyprofile.org e ingresar la información médica y de perfil pertinente, como:

- Nombre, fecha de nacimiento, y dirección
- Condiciones preexistentes
- Alergias
- Notas médicas / discapacidades
- Contactos de emergencia

"Nuestras agencias del 9-1-1 y las personas de primeros auxilios hacen un trabajo increíble todos los días para mantener seguras a nuestras comunidades", dijo Karin Márquez, Directora de Seguridad Pública de RapidSOS. "Esperamos que el Perfil de Salud de Emergencia brinde a los telecomunicadores y primeros auxilios de Berwyn otra herramienta para ayudarlos a responder rápidamente y con la atención adecuada."

Para garantizar la privacidad de los datos, la información se asocia con el número de teléfono de una persona y solo está disponible para los de primeros auxilios cuando se realiza una llamada al 9-1-1 desde el número de teléfono registrado. Para obtener más información y crear un Perfil de Emergencia gratis, visite www.emergencyprofile.org.

Sobre el Equipo de Comunicaciones de Emergencia de la Ciudad de Berwyn

El Centro 9-1-1 de Berwyn cuenta con 18 telecomunicadores y procesó más de 100,000 llamadas telefónicas de emergencia y que no-son de emergencia en 2021. El centro cuenta con personal las 24 horas del día, los 7 días de la semana y procesa las llamadas de servicio de la policía, los bomberos y los servicios médicos dentro de la Ciudad de Berwyn.

Contacto de Prensa

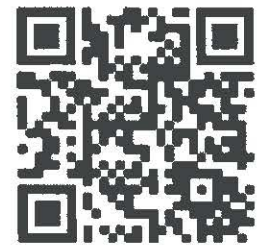
Claudia Ayala – Comunicaciones de la Ciudad

Preguntas de Prensa: communications@berwyn-il.gov

E-Mail: CAyala@ci.berwyn.il.us

Directo: 708-749-6432

LA SALUD DIGITAL ESTÁ AQUÍ.



ESCAÑEA

CÓMO FUNCIONA: Crea perfil GRATIS



www.emergencyprofile.org



Opta por compartir info médica con:



Conecta info médica y ubicación en tiempo-real

RapidSOS 
teaming up with



American Heart Association



American Red Cross



Direct Relief



La información de datos de salud asociada con el teléfono de una persona SOLO se da a divulgar a primeros auxilios cuando se realiza una llamada al 9-1-1 desde el número registrado de la persona que llama.

“La información sobre sus condiciones médicas se transmite a primeros auxilios, incluso si se encuentra en una situación de emergencia que le impide hablar. La información está en su teléfono celular y se puede acceder desde cualquier centro 9-1-1 que este registrado con RapidSOS”.

WAYNE BEDORE,
ADMINISTRADOR DE COMUNICACIONES DE EMERGENCIA

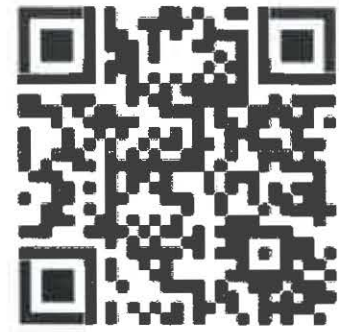
WWW.EMERGENCYPROFILE.ORG



INSCRÍBASE!



PERFIL DE SALUD DE EMERGENCIA.



ESCANEA

RAPIDSOS

La plataforma de datos de respuesta a emergencias liga información de salud y ubicación en tiempo real de aparatos móviles, aplicaciones y perfiles conectados con al 9-1-1.

Descripción de Perfil Médica:

Nombre, fecha de nacimiento y dirección

Condición preexistente

Alergias

Historial médico/discapacidades

Contacto de emergencia



ABOUT THE EMERGENCY COMMUNICATIONS UNIT:



Berwyn's 9-1-1 Center is staffed by 18 Telecommunicators, and processed over 100,000 emergency and non-emergency phone calls in 2021. The center is staffed 24/7 and processes police, fire and medical calls for service within the City of Berwyn.



SOBRE EL EQUIPO DE COMUNICACIONES DE EMERGENCIA:



El Centro 9-1-1 de Berwyn cuenta con 18 Telecomunicadores y procesó más de 100,00 llamadas telefónicas de emergencia y que no-son de emergencia en 2021. El centro cuenta con personal las 24 horas del día, los 7 días de la semana y procesa llamadas de policía, bomberos y servicing médicos dentro de la Ciudad de Berwyn.



Sandra Anderson

From: Claudia E. Ayala
Sent: Thursday, March 17, 2022 3:51 PM
To: Sandra Anderson; Margaret M. Paul; Ruth Siaba Green
Cc: City Communications Access
Subject: City Council Report From Mayor's Office, City Communication Division
Attachments: City Comms Recap Feb 2022.pdf; FINAL Emergency Health Profile Eng_Spa_Flyer Sized(5.5 × 8.5 in).pdf; Revised - RapidSOS-English.pdf; Revised - RapidSOS-Spanish.pdf

Good afternoon ladies,

I'd like to submit the attachments as a report from Mayor's Office, City Communications Division.

Thank you.

Best,

Claudia E. Ayala (She/Ella)

City of Berwyn
Office of the Mayor
City Communications
Email: cayala@ci.berwyn.il.us
Media Inquiries: Communications@berwyn-il.gov
Direct: (708)749-6432
Text: (312)792-4406

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<u>BATCH</u>	<u>CK DATE</u>	<u>GROSS</u>	<u>FED</u>	<u>EMPLOYER FICA</u>	<u>EMPLOYER MEDICARE</u>	<u>STATE</u>
220226	3/16/2022	1,389,351.94	155,211.96	30,839.62	18,837.86	57,232.04
FEDERAL	Federal	204,889.44				
STATE	State	57,232.04				

K-13

Horvath

K-1



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 02 - Mayor's Office										
Account 5290 - Other General Expenses										
1810 - Robert J. Lovero	4319957143	Expense Reimbursement	Paid by Check # 61887		03/16/2022	03/16/2022	03/16/2022		03/23/2022	89.94
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$89.94</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	16.75
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$16.75</u>
							Department 02 - Mayor's Office Totals		Invoice Transactions 2	<u>\$106.69</u>
Department 03 - City Administrator's Office										
Account 5220 - Training, Dues & Publications										
5647 - El Dia Newspaper	2022-00000203	Legal Notice	Paid by Check # 61846		03/15/2022	03/15/2022	03/15/2022		03/23/2022	250.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$250.00</u>
Account 5290 - Other General Expenses										
6126 - Verizon	9900434898	Jan. 26 - Feb. 25 2022	Paid by Check # 61772		03/09/2022	03/09/2022	03/09/2022		03/10/2022	104.35
31968 - Berwyn's Violet Flower Shop	008617	Arrangement for Donnie Rollins	Paid by Check # 61831		03/15/2022	03/15/2022	03/15/2022		03/23/2022	160.00
31968 - Berwyn's Violet Flower Shop	008618	Arrangement for Donnie Rollins	Paid by Check # 61831		03/15/2022	03/15/2022	03/15/2022		03/23/2022	160.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 3	<u>\$424.35</u>
Account 5300 - Professional Services										
2961 - Miguel A. Santiago Consulting, Inc	MARCH2022	Consulting Services Mar. 2022	Paid by Check # 61754		03/07/2022	03/07/2022	03/07/2022		03/10/2022	5,000.00
							Account 5300 - Professional Services Totals		Invoice Transactions 1	<u>\$5,000.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	16.75
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$16.75</u>
							Department 03 - City Administrator's Office Totals		Invoice Transactions 6	<u>\$5,691.10</u>
Department 04 - City Clerk's Office										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	410.78
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$410.78</u>
							Department 04 - City Clerk's Office Totals		Invoice Transactions 1	<u>\$410.78</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 08 - City Council										
Account 5200-03 - Administrative Expenses Ward 3										
465 - Diamond Graphics, Inc.	0102831245	Business Cards / Richard Leja	Paid by Check # 61747		03/07/2022	03/07/2022	03/07/2022		03/10/2022	93.00
							Account 5200-03 - Administrative Expenses Ward 3 Totals		Invoice Transactions 1	<u>\$93.00</u>
							Department 08 - City Council Totals		Invoice Transactions 1	<u>\$93.00</u>
Department 10 - Legal										
Account 5300 - Professional Services										
DR. ANIS MEKHAIL	2022-00000197	Deposition Fee	Paid by Check # 61774		03/09/2022	03/09/2022	03/09/2022		03/10/2022	2,000.00
6331 - Dupage Spine & Orthopaedics, PLLC	1055	Professional Services	Paid by Check # 61748		03/07/2022	03/07/2022	03/07/2022		03/10/2022	1,500.00
1728 - Integrated Pain Management	2022-00000194	Deposition Fee	Paid by Check # 61757		03/07/2022	03/07/2022	03/07/2022		03/10/2022	2,000.00
4501 - Klein, Thorpe and Jenkins, LTD.	224265	Legal Services Through Jan. 2022	Paid by Check # 61763		03/09/2022	03/09/2022	03/09/2022		03/10/2022	600.00
6330 - RTB, S.C.	2022-00000195	Professional Services	Paid by Check # 61758		03/07/2022	03/07/2022	03/07/2022		03/10/2022	1,200.00
6079 - Ottosen DiNolfo	143260	Legal Services Feb. 2022	Paid by Check # 61876		03/15/2022	03/15/2022	03/15/2022		03/23/2022	70.00
							Account 5300 - Professional Services Totals		Invoice Transactions 6	<u>\$7,370.00</u>
							Department 10 - Legal Totals		Invoice Transactions 6	<u>\$7,370.00</u>
Department 12 - Finance										
Account 5220 - Training, Dues & Publications										
2705 - Lawndale News	834280	Notice of Public Hearing	Paid by Check # 61753		03/07/2022	03/07/2022	03/07/2022		03/10/2022	168.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$168.00</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2210740	Finance Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	108.31
5669 - Garvey's Office Products	PINV2218015	Finance Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	353.37
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$461.68</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	116.80
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$116.80</u>
Sub Department 11 - Collector's Office										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2207237	Collectors Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	223.47
5669 - Garvey's Office Products	PINV2215423	Collectors Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	29.21
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$252.68</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 12 - Finance											
Sub Department 11 - Collector's Office											
Account 5300-03 - Professional Services Service Fees											
390 - Citadel	187703	Document Destruction	Paid by Check # 61813		03/11/2022	03/11/2022	03/11/2022		03/11/2022	68.90	
								Account 5300-03 - Professional Services Service Fees Totals		Invoice Transactions 1	<u>\$68.90</u>
Account 5405 - Copier Maintenance											
5166 - Konica Minolta Business Solutions USA., Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	19.00	
								Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$19.00</u>
								Sub Department 11 - Collector's Office Totals		Invoice Transactions 4	<u>\$340.58</u>
								Department 12 - Finance Totals		Invoice Transactions 8	<u>\$1,087.06</u>
Department 14 - Human Resources											
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV2206981	Benefits Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	202.93	
5669 - Garvey's Office Products	PINV2216030	Benefits Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	22.69	
								Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$225.62</u>
								Department 14 - Human Resources Totals		Invoice Transactions 2	<u>\$225.62</u>
Department 16 - Information Technology											
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV2210728	I.T. Dept. Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	198.09	
5669 - Garvey's Office Products	PINV2219555	I.T. Dept. Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	168.98	
								Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$367.07</u>
Account 5290 - Other General Expenses											
6126 - Verizon	9900434894	Verizon IT cells/Feb 2022	Paid by Check # 61759		03/07/2022	03/07/2022	03/07/2022		03/10/2022	636.79	
4951 - COTG	IN3410685	March 2022 / Flat Rate fees for City printers	Paid by Check # 61815		03/11/2022	03/11/2022	03/11/2022		03/11/2022	445.70	
4951 - COTG	IN3410686	March 2022 / Flat Rate fees for City printers	Paid by Check # 61815		03/11/2022	03/11/2022	03/11/2022		03/11/2022	2,045.73	
								Account 5290 - Other General Expenses Totals		Invoice Transactions 3	<u>\$3,128.22</u>
Account 5300 - Professional Services											
5489 - Peters & Associates, Inc.	DCW48632	CH Network Services MSP Agreement/annual fee	Paid by Check # 61818		03/11/2022	03/11/2022	03/11/2022		03/11/2022	7,300.00	
								Account 5300 - Professional Services Totals		Invoice Transactions 1	<u>\$7,300.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 16 - Information Technology										
Account 5415 - Software Maintenance										
20693 - PC Connection Sales Corp	72524328	Fortiweb support renewal / 2 nodes annual	Paid by Check # 61768		03/09/2022	03/09/2022	03/09/2022		03/10/2022	3,670.86
1800 - CDW Government, Inc.	5836051	Adobe Cloud Annual renewals/2022	Paid by Check # 61812		03/11/2022	03/11/2022	03/11/2022		03/11/2022	5,485.50
Account 5415 - Software Maintenance Totals							Invoice Transactions 2			\$9,156.36
Account 5530 - Network Infrastructure										
4033 - eDot	74414	Fiber pull CH server room build 3 strands	Paid by Check # 61845		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,500.00
4024 - AT & T	708484301103-4	Feb. 05- Mar. 04 2022	Paid by Check # 61825		03/15/2022	03/15/2022	03/15/2022		03/23/2022	430.50
4024 - AT & T	708484064703	Feb. 05- Mar. 04 2022	Paid by Check # 61825		03/15/2022	03/15/2022	03/15/2022		03/23/2022	51.33
Account 5530 - Network Infrastructure Totals							Invoice Transactions 3			\$1,981.83
Department 16 - Information Technology Totals							Invoice Transactions 11			\$21,933.48
Department 17 - Administrative										
Account 5210 - Vehicle Gas & Oil										
1641 - Al Warren Oil Company	W1454171	Vehicle Gas & Oil Feb. 2022	Paid by Check # 61775		03/10/2022	03/10/2022	03/10/2022		03/10/2022	7,021.86
1641 - Al Warren Oil Company	W1446979	Vehicle Gas & Oil Jan. 2022	Paid by Check # 61775		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,601.67
1641 - Al Warren Oil Company	W1452579	Vehicle Gas & Oil Feb. 2022	Paid by Check # 61775		03/10/2022	03/10/2022	03/10/2022		03/10/2022	11,933.90
1641 - Al Warren Oil Company	W1459287	Vehicle Gas & Oil Mar. 2022	Paid by Check # 61821		03/15/2022	03/15/2022	03/15/2022		03/23/2022	7,711.99
1641 - Al Warren Oil Company	W1459587	Vehicle Gas & Oil Mar. 2022	Paid by Check # 61821		03/15/2022	03/15/2022	03/15/2022		03/23/2022	989.70
1641 - Al Warren Oil Company	W1459586	Vehicle Gas & Oil Mar. 2022	Paid by Check # 61821		03/15/2022	03/15/2022	03/15/2022		03/23/2022	156.25
Account 5210 - Vehicle Gas & Oil Totals							Invoice Transactions 6			\$29,415.37
Department 17 - Administrative Totals							Invoice Transactions 6			\$29,415.37
Department 18 - Fire Department										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2213129	Fire Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	42.59
5669 - Garvey's Office Products	PINV2216047	Fire Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	84.78
5669 - Garvey's Office Products	PINV2216634	Fire Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	316.11
Account 5225-01 - Supplies Office Totals							Invoice Transactions 3			\$443.48



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Fund 100 - General Fund										
Department 18 - Fire Department										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	23.71
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$23.71</u>
							Department 18 - Fire Department Totals		Invoice Transactions 4	<u>\$467.19</u>
Department 20 - Police Department										
Account 5215-03 - Telephone Cell										
5703 - Technology Management Revolving Fund	T2218799	L.e.a.d.s. Lines	Paid by Check # 61897		03/14/2022	03/14/2022	03/14/2022		03/23/2022	942.40
							Account 5215-03 - Telephone Cell Totals		Invoice Transactions 1	<u>\$942.40</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2221666	P.D. Office Supplies	Paid by Check # 61750		03/07/2022	03/07/2022	03/07/2022		03/10/2022	207.22
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 1	<u>\$207.22</u>
Account 5235 - Postage & Printing										
465 - Diamond Graphics, Inc.	0102831249	Printing	Paid by Check # 61843		03/14/2022	03/14/2022	03/14/2022		03/23/2022	312.00
							Account 5235 - Postage & Printing Totals		Invoice Transactions 1	<u>\$312.00</u>
Account 5290 - Other General Expenses										
5418 - Cintas Corporation	8405589589	First Aid Cabinet Restocked	Paid by Check # 61836		03/14/2022	03/14/2022	03/14/2022		03/23/2022	141.29
5482 - JG Uniforms	95557	P.D. Uniforms	Paid by Check # 61859		03/14/2022	03/14/2022	03/14/2022		03/23/2022	182.80
5482 - JG Uniforms	95558	P.D. Uniforms	Paid by Check # 61859		03/14/2022	03/14/2022	03/14/2022		03/23/2022	426.60
30099 - Ray O'Herron Company, Inc.	2178603	P.D. Uniforms	Paid by Check # 61883		03/14/2022	03/14/2022	03/14/2022		03/23/2022	158.97
698 - Walgreens Company	500077513	Prisoner Medication	Paid by Check # 61905		03/14/2022	03/14/2022	03/14/2022		03/23/2022	120.16
6335 - Woodlake Occupational Health	114	Drug Screen	Paid by Check # 61908		03/14/2022	03/14/2022	03/14/2022		03/23/2022	50.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 6	<u>\$1,079.82</u>
Account 5400-30 - Repairs & Maintenance Building										
4033 - eDot	73874	Network Hardware Servicing	Paid by Check # 61845		03/14/2022	03/14/2022	03/14/2022		03/23/2022	1,837.00
492 - Fullmer Locksmith Service, Inc.	N31358	Locksmith Services	Paid by Check # 61851		03/14/2022	03/14/2022	03/14/2022		03/23/2022	70.00
929 - McDonough Mechanical Services, Inc.	35277	Maintenance Contract	Paid by Check # 61868		03/14/2022	03/14/2022	03/14/2022		03/23/2022	1,702.00
5658 - Specialty Mat Service	1100952	Floor Mats	Paid by Check # 61894		03/14/2022	03/14/2022	03/14/2022		03/23/2022	275.28



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Fund 100 - General Fund											
Department 20 - Police Department											
Account 5400-30 - Repairs & Maintenance Building											
391 - Tele-Tron Ace Hardware	95768	P.D. Building Supplies	Paid by Check # 61898		03/14/2022	03/14/2022	03/14/2022		03/23/2022	95.50	
								Account 5400-30 - Repairs & Maintenance Building Totals		Invoice Transactions 5	\$3,979.78
Account 5400-31 - Repairs & Maintenance Fleet											
2693 - ABC Automotive Electronics	C238351	Light Installation	Paid by Check # 61744		03/07/2022	03/07/2022	03/07/2022		03/10/2022	7,937.00	
2693 - ABC Automotive Electronics	C235754	Light Installation	Paid by Check # 61744		03/07/2022	03/07/2022	03/07/2022		03/10/2022	12,393.00	
5631 - Buddy Bear Car Wash	146	150 Car Washes @ 3.00 ea	Paid by Check # 61745		03/07/2022	03/07/2022	03/07/2022		03/10/2022	450.00	
32052 - Just Tires	0000068792	Tire Repairs	Paid by Check # 61861		03/14/2022	03/14/2022	03/14/2022		03/23/2022	159.95	
5387 - Safelite Fullfillment, Inc.	05447-064779	Vehicle Repairs	Paid by Check # 61891		03/14/2022	03/14/2022	03/14/2022		03/23/2022	93.84	
6276 - Seguin Auto Center	119	Carwashes	Paid by Check # 61893		03/14/2022	03/14/2022	03/14/2022		03/23/2022	20.00	
5831 - Zeigler Ford North Riverside	690465	Vehicle Repairs	Paid by Check # 61909		03/14/2022	03/14/2022	03/14/2022		03/23/2022	165.00	
								Account 5400-31 - Repairs & Maintenance Fleet Totals		Invoice Transactions 7	\$21,218.79
Account 5405 - Copier Maintenance											
5166 - Konica Minolta Business Solutions USA., Inc.	9008433169	P.D. Copier Maintenance	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	181.46	
5166 - Konica Minolta Business Solutions USA., Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	266.41	
								Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	\$447.87
Account 5415 - Software Maintenance											
5800 - Quicket Solutions	0000929-R	Software Access	Paid by Check # 61756		12/31/2021	12/31/2021	12/31/2021		03/10/2022	8,375.00	
5800 - Quicket Solutions	0000942-R	Software Access	Paid by Check # 61756		12/31/2021	12/31/2021	12/31/2021		03/10/2022	8,375.00	
5800 - Quicket Solutions	0000963-R	Software Access	Paid by Check # 61756		03/07/2022	03/07/2022	03/07/2022		03/10/2022	8,375.00	
5800 - Quicket Solutions	0000925-R	Software Access	Paid by Check # 61756		03/07/2022	03/07/2022	03/07/2022		03/10/2022	775.00	
5800 - Quicket Solutions	0000978-R	Software Access	Paid by Check # 61756		03/07/2022	03/07/2022	03/07/2022		03/10/2022	8,375.00	
5430 - eLineup LLC	1084	Software Maintenance	Paid by Check # 61847		03/14/2022	03/14/2022	03/14/2022		03/23/2022	600.00	
5625 - Pace Systems Inc	IN00041238	Software Access	Paid by Check # 61879		03/14/2022	03/14/2022	03/14/2022		03/23/2022	5,720.00	
								Account 5415 - Software Maintenance Totals		Invoice Transactions 7	\$40,595.00



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Fund 100 - General Fund										
Department 20 - Police							Department Totals		Invoice Transactions 30	\$68,782.88
Department 22 - Fire & Police Commission										
Account 5290-10 - Other General Expenses Police Testing										
1143 - Johnson, Roberts & Associates	147796	Background Checks	Paid by Check # 61752		03/07/2022	03/07/2022	03/07/2022		03/10/2022	122.50
Account 5290-10 - Other General Expenses Police Testing Totals							Invoice Transactions 1			\$122.50
Account 5290-11 - Other General Expenses Pre-Employment Physicals										
6010 - Occupational Health Center at River Forest	7547	Physical Exams	Paid by Check # 61767		03/09/2022	03/09/2022	03/09/2022		03/10/2022	1,756.00
Account 5290-11 - Other General Expenses Pre-Employment Physicals Totals							Invoice Transactions 1			\$1,756.00
Department 22 - Fire & Police Commission Totals							Invoice Transactions 2			\$1,878.50
Department 24 - Building/Neighborhood Affairs										
Account 5215 - Telephone										
302 - Sprint	927063333-108	cell phone service	Paid by Check # 61805		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,179.62
302 - Sprint	927063333-109	cell phone service	Paid by Check # 61805		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,179.62
Account 5215 - Telephone Totals							Invoice Transactions 2			\$2,359.24
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2206210	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	327.46
5669 - Garvey's Office Products	PINV2207000	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	219.63
5669 - Garvey's Office Products	PINV2207768	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	36.29
5669 - Garvey's Office Products	PINV2208600	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	79.90
5669 - Garvey's Office Products	PINV2209863	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	134.57
5669 - Garvey's Office Products	PINV2210782	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	227.74
5669 - Garvey's Office Products	PINV2211615	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	37.98
5669 - Garvey's Office Products	PINV2213133	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	324.61
5669 - Garvey's Office Products	PINV2213805	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	56.14
5669 - Garvey's Office Products	PINV2214578	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,910.00
5669 - Garvey's Office Products	PINV2214580	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	67.96
5669 - Garvey's Office Products	PINV2215372	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	46.89



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Fund 100 - General Fund										
Department 24 - Building/Neighborhood Affairs										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2215437	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	81.16
5669 - Garvey's Office Products	PINV2216036	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	342.53
5669 - Garvey's Office Products	PINV2220147	Building Dept Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	32.88
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 15	\$4,925.74
Account 5235 - Postage & Printing										
465 - Diamond Graphics, Inc.	0102831198	print services	Paid by Check # 61784		03/10/2022	03/10/2022	03/10/2022		03/10/2022	3,664.00
465 - Diamond Graphics, Inc.	0102831207	print services	Paid by Check # 61784		03/10/2022	03/10/2022	03/10/2022		03/10/2022	70.00
465 - Diamond Graphics, Inc.	0102831217	print services	Paid by Check # 61784		03/10/2022	03/10/2022	03/10/2022		03/10/2022	993.00
459 - Federal Express Corporation	7-626-77116	mail/postage	Paid by Check # 61787		03/10/2022	03/10/2022	03/10/2022		03/10/2022	55.06
459 - Federal Express Corporation	7-641-31609	mail/postage	Paid by Check # 61787		03/10/2022	03/10/2022	03/10/2022		03/10/2022	54.64
							Account 5235 - Postage & Printing Totals		Invoice Transactions 5	\$4,836.70
Account 5290 - Other General Expenses										
49 - AWESOME Pest Service	4158	pest control	Paid by Check # 61778		03/10/2022	03/10/2022	03/10/2022		03/10/2022	3,000.00
49 - AWESOME Pest Service	4228	pest control	Paid by Check # 61778		03/10/2022	03/10/2022	03/10/2022		03/10/2022	3,000.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 2	\$6,000.00
Account 5300 - Professional Services										
5203 - AMS Electric, Inc.	2601	plan review/inspections	Paid by Check # 61776		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,500.00
6269 - Essential Lighting Inc.	659	plan review/inspections	Paid by Check # 61786		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,890.00
6269 - Essential Lighting Inc.	660	inspections	Paid by Check # 61786		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,740.00
167 - Frank Novotny & Associates, Inc.	21015-2	plan review/inspections	Paid by Check # 61789		03/10/2022	03/10/2022	03/10/2022		03/10/2022	765.00
1014 - John Tarullo	FEBRUARY2022	plan review/inspections	Paid by Check # 61792		03/10/2022	03/10/2022	03/10/2022		03/10/2022	4,490.00
5743 - Rick Dandan	FEBRUARY2022	plan review/inspections	Paid by Check # 61800		03/10/2022	03/10/2022	03/10/2022		03/10/2022	4,570.50
3014 - JNC Consulting, Inc.	1358	Permit Inspections Mar. 2022	Paid by Check # 61860		03/15/2022	03/15/2022	03/15/2022		03/23/2022	3,080.00
							Account 5300 - Professional Services Totals		Invoice Transactions 7	\$18,035.50



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Fund 100 - General Fund										
Department 24 - Building/Neighborhood Affairs										
Account 5400 - Repairs & Maintenance										
2578 - Aqua Chill of Chicago LLC	2269734	water cooler rental	Paid by Check # 61777		03/10/2022	03/10/2022	03/10/2022		03/10/2022	168.00
514 - Berwyn Western Plumbing & Heating	109687	plumbing services	Paid by Check # 61779		03/10/2022	03/10/2022	03/10/2022		03/10/2022	328.00
514 - Berwyn Western Plumbing & Heating	109781	plumbing services	Paid by Check # 61779		03/10/2022	03/10/2022	03/10/2022		03/10/2022	268.00
2696 - Chicago Metropolitan Fire Prevention Company	IN00375633	monitoring services	Paid by Check # 61780		03/10/2022	03/10/2022	03/10/2022		03/10/2022	108.75
2696 - Chicago Metropolitan Fire Prevention Company	IN00376325	monitoring services	Paid by Check # 61780		03/10/2022	03/10/2022	03/10/2022		03/10/2022	108.75
2696 - Chicago Metropolitan Fire Prevention Company	IN00376326	monitoring services	Paid by Check # 61780		03/10/2022	03/10/2022	03/10/2022		03/10/2022	108.75
5418 - Cintas Corporation	4107066440	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	483.87
5418 - Cintas Corporation	4103050915	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	405.68
5418 - Cintas Corporation	4108435960	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	405.68
5418 - Cintas Corporation	4104356021	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	483.83
5418 - Cintas Corporation	4109795725	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	483.87
5418 - Cintas Corporation	4105714506	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	405.68
5418 - Cintas Corporation	4111300695	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	405.68
5418 - Cintas Corporation	4112534955	mat services	Paid by Check # 61781		03/10/2022	03/10/2022	03/10/2022		03/10/2022	483.87
3638 - ClearView Plumbing & Sewer Corp	5348e	plumbing services	Paid by Check # 61782		03/10/2022	03/10/2022	03/10/2022		03/10/2022	340.00
3638 - ClearView Plumbing & Sewer Corp	5352e	plumbing services	Paid by Check # 61782		03/10/2022	03/10/2022	03/10/2022		03/10/2022	1,029.93
3700 - EIS Elevator Inspection Services	106236	ELEVATOR INSPECTIONS	Paid by Check # 61785		03/10/2022	03/10/2022	03/10/2022		03/10/2022	64.00
2504 - Felco Vending, Inc.	1017	supplies	Paid by Check # 61788		03/10/2022	03/10/2022	03/10/2022		03/10/2022	217.08
162 - Jack's Rental, Inc.	86542	supplies	Paid by Check # 61790		03/10/2022	03/10/2022	03/10/2022		03/10/2022	25.98
3014 - JNC Consulting, Inc.	FEBRUARY2022	repairs	Paid by Check # 61791		03/10/2022	03/10/2022	03/10/2022		03/10/2022	2,150.00
1074 - K's Quality Construction, Inc.	22-108	repairs	Paid by Check # 61793		03/10/2022	03/10/2022	03/10/2022		03/10/2022	2,740.00
3675 - Otis Elevator Company	100400646269	elevator services	Paid by Check # 61797		03/10/2022	03/10/2022	03/10/2022		03/10/2022	3,257.64



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Fund 100 - General Fund										
Department 24 - Building/Neighborhood Affairs										
Account 5400 - Repairs & Maintenance										
5634 - Record Automatic Doors, Inc	SEI1490903	door services	Paid by Check # 61798		03/10/2022	03/10/2022	03/10/2022		03/10/2022	872.21
1559 - Scout Electric Supply	170499	supplies	Paid by Check # 61804		03/10/2022	03/10/2022	03/10/2022		03/10/2022	173.85
391 - Tele-Tron Ace Hardware	95823	supplies	Paid by Check # 61806		03/10/2022	03/10/2022	03/10/2022		03/10/2022	83.82
790 - TK Elevator Corporation	3006448829	elevator services	Paid by Check # 61807		03/10/2022	03/10/2022	03/10/2022		03/10/2022	874.12
1704 - Total Parking Solutions, Inc.	105633	monitoring services	Paid by Check # 61808		03/10/2022	03/10/2022	03/10/2022		03/10/2022	960.00
1704 - Total Parking Solutions, Inc.	405634	monitoring services	Paid by Check # 61808		03/10/2022	03/10/2022	03/10/2022		03/10/2022	840.00
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 28	\$18,277.04
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	71.51
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	\$71.51
							Department 24 - Building/Neighborhood Affairs Totals		Invoice Transactions 60	\$54,505.73
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5015 - Stipends - Uniform										
280 - Roscoe Company	1738642	uniforms	Paid by Check # 61889		03/15/2022	03/15/2022	03/15/2022		03/23/2022	116.64
							Account 5015 - Stipends - Uniform Totals		Invoice Transactions 1	\$116.64
Account 5215 - Telephone										
4024 - AT & T	708788456902-3	february 2022 phone	Paid by Check # 61825		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,506.17
6126 - Verizon	9900434895	february 2022 phone	Paid by Check # 61904		03/15/2022	03/15/2022	03/15/2022		03/23/2022	4,772.16
							Account 5215 - Telephone Totals		Invoice Transactions 2	\$7,278.33
Account 5225 - Supplies										
158 - Russo Power Equipment	SPI10979324	forestry supplies	Paid by Check # 61770		03/09/2022	03/09/2022	03/09/2022		03/10/2022	31.98
158 - Russo Power Equipment	SPI10979322	forestry supplies	Paid by Check # 61770		03/09/2022	03/09/2022	03/09/2022		03/10/2022	120.92
391 - Tele-Tron Ace Hardware	95772	supplies	Paid by Check # 61898		03/15/2022	03/15/2022	03/15/2022		03/23/2022	310.44
162 - Jack's Rental, Inc.	86603	supplies	Paid by Check # 61858		03/15/2022	03/15/2022	03/15/2022		03/23/2022	66.00
162 - Jack's Rental, Inc.	86534	supplies	Paid by Check # 61858		03/15/2022	03/15/2022	03/15/2022		03/23/2022	39.90



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5225 - Supplies										
6274 - O'Learys	412943	concrete blankets	Paid by Check # 61875		03/15/2022	03/15/2022	03/15/2022		03/23/2022	208.00
							Account 5225 - Supplies Totals		Invoice Transactions 6	<u>\$777.24</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2220202	Public Works Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	117.92
5669 - Garvey's Office Products	PINV2210736	Traffic Engineers Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	228.76
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$346.68</u>
Account 5300 - Professional Services										
4451 - Cook Engineering Group	2286	green alley engineering	Paid by Check # 61840		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,405.00
1103 - Lyons Tree Service, Inc.	221	tree trim/removal	Paid by Check # 61867		03/15/2022	03/15/2022	03/15/2022		03/23/2022	4,254.00
							Account 5300 - Professional Services Totals		Invoice Transactions 2	<u>\$5,659.00</u>
Account 5400 - Repairs & Maintenance										
5418 - Cintas Corporation	8405579320	me	Paid by Check # 61836		03/15/2022	03/15/2022	03/15/2022		03/23/2022	728.67
4902 - Ozinga Ready Mix Concrete Inc.	ARI00312957	concrete	Paid by Check # 61877		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,066.25
4902 - Ozinga Ready Mix Concrete Inc.	ARI00312881	concrete	Paid by Check # 61877		03/15/2022	03/15/2022	03/15/2022		03/23/2022	3,762.25
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 3	<u>\$6,557.17</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	10.50
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$10.50</u>
Account 5800 - Capital Outlay										
2369 - Kunes' Country Ford of Antioch	04T197	2020 F-350	Paid by Check # 61817		03/11/2022	03/11/2022	03/11/2022		03/11/2022	68,504.24
							Account 5800 - Capital Outlay Totals		Invoice Transactions 1	<u>\$68,504.24</u>
							Sub Department 35 - Streets Totals		Invoice Transactions 18	<u>\$89,249.80</u>
Sub Department 37 - Fleet										
Account 5225 - Supplies										
179 - McCann Industries, Inc.	P39796	fleet supplies	Paid by Check # 61766		03/09/2022	03/09/2022	03/09/2022		03/10/2022	29.89
179 - McCann Industries, Inc.	P39797	fleet supplies	Paid by Check # 61766		03/09/2022	03/09/2022	03/09/2022		03/10/2022	1,633.36
2493 - Monroe Truck Equipment, Inc.	336165	fleet supplies	Paid by Check # 61873		03/15/2022	03/15/2022	03/15/2022		03/23/2022	176.80



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 37 - Fleet										
Account 5225 - Supplies										
4932 - Rush Truck Centers of Illinois, Inc.	3026803389	supplies/repair	Paid by Check # 61890		03/15/2022	03/15/2022	03/15/2022		03/23/2022	3,795.00
1364 - Tryad Automotive	006-219204	supplies	Paid by Check # 61900		03/15/2022	03/15/2022	03/15/2022		03/23/2022	369.32
1364 - Tryad Automotive	006-219330	supplies	Paid by Check # 61900		03/15/2022	03/15/2022	03/15/2022		03/23/2022	89.82
1364 - Tryad Automotive	006-219202	supplies	Paid by Check # 61900		03/15/2022	03/15/2022	03/15/2022		03/23/2022	330.23
69 - Warehouse Direct	5184404-0	supplies	Paid by Check # 61906		03/15/2022	03/15/2022	03/15/2022		03/23/2022	560.43
69 - Warehouse Direct	5184399-0	supplies	Paid by Check # 61906		03/15/2022	03/15/2022	03/15/2022		03/23/2022	600.00
5603 - L.A. Fasteners Inc	1-277859	supplies	Paid by Check # 61864		03/15/2022	03/15/2022	03/15/2022		03/23/2022	231.74
							Account 5225 - Supplies Totals		Invoice Transactions 10	\$7,816.59
Account 5300 - Professional Services										
5351 - Interstate Power Systems	R042036034	vechile repair	Paid by Check # 61762		03/09/2022	03/09/2022	03/09/2022		03/10/2022	765.00
361 - Bus & Truck of Chicago, Inc.	36220	m-50 repair	Paid by Check # 61834		03/15/2022	03/15/2022	03/15/2022		03/23/2022	229.00
							Account 5300 - Professional Services Totals		Invoice Transactions 2	\$994.00
							Sub Department 37 - Fleet Totals		Invoice Transactions 12	\$8,810.59
							Department 26 - Public Works Totals		Invoice Transactions 30	\$98,060.39
Department 32 - Recreation										
Account 5225 - Supplies										
6318 - Crown Trophy	42569	Winter Soccer Awards	Paid by Check # 61783		03/10/2022	03/10/2022	03/10/2022		03/10/2022	3,084.09
4976 - S & S Worldwide, Inc.	IN100939676	Supplies for After Care & Day Camp	Paid by Check # 61801		03/10/2022	03/10/2022	03/10/2022		03/10/2022	23.08
30617 - Sam's Club / Synchrony Bank	2022-00000201	After School Snacks	Paid by Check # 61802		03/10/2022	03/10/2022	03/10/2022		03/10/2022	90.67
							Account 5225 - Supplies Totals		Invoice Transactions 3	\$3,197.84
Account 5225-02 - Supplies Program										
415 - Santo Sport Store	106662	16 in. Softballs	Paid by Check # 61892		03/14/2022	03/14/2022	03/14/2022		03/23/2022	912.00
							Account 5225-02 - Supplies Program Totals		Invoice Transactions 1	\$912.00
Account 5290 - Other General Expenses										
1692 - M. K. Sports	MARCH2022	Referee Youth Basketball	Paid by Check # 61764		03/09/2022	03/09/2022	03/09/2022		03/10/2022	2,310.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	\$2,310.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 32 - Recreation										
Account 5400 - Repairs & Maintenance										
101 - Schultz Supply Company, Inc.	436379	Building Maintenance Supplies	Paid by Check # 61803		03/10/2022	03/10/2022	03/10/2022		03/10/2022	806.91
723 - LaGrange Glass Company	24065	Glass Door Repair	Paid by Check # 61795		03/10/2022	03/10/2022	03/10/2022		03/10/2022	655.74
5426 - Menards	77369	Rec Building Supplies	Paid by Check # 61870		03/14/2022	03/14/2022	03/14/2022		03/23/2022	261.51
5426 - Menards	73696	Rec Building Supplies	Paid by Check # 61870		03/14/2022	03/14/2022	03/14/2022		03/23/2022	96.63
5426 - Menards	73754	Rec Building Supplies	Paid by Check # 61870		03/14/2022	03/14/2022	03/14/2022		03/23/2022	270.98
5426 - Menards	73752	Credit	Paid by Check # 61870		03/14/2022	03/14/2022	03/14/2022		03/23/2022	(49.99)
5123 - Nationwide Transmission & Complete Auto Service	2022-00000204	John Deere Repairs	Paid by Check # 61874		03/14/2022	03/14/2022	03/14/2022		03/23/2022	457.03
166 - Pioneer Manufacturing	INV803537	Field Line Aerosol	Paid by Check # 61880		03/14/2022	03/14/2022	03/14/2022		03/23/2022	1,219.50
4357 - American Red Cross-Health & Safety Services	22406506	CPR/ First Aid / AED Certification	Paid by Check # 61822		03/14/2022	03/14/2022	03/14/2022		03/23/2022	128.00
514 - Berwyn Western Plumbing & Heating	109426	Winterize Baseball Alley	Paid by Check # 61830		03/14/2022	03/14/2022	03/14/2022		03/23/2022	820.00
5418 - Cintas Corporation	4113221672	Rec Building Supplies	Paid by Check # 61836		03/14/2022	03/14/2022	03/14/2022		03/23/2022	456.69
							Account 5400 - Repairs & Maintenance Totals	Invoice Transactions 11		<u>\$5,123.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	24.20
							Account 5405 - Copier Maintenance Totals	Invoice Transactions 1		<u>\$24.20</u>
							Department 32 - Recreation Totals	Invoice Transactions 17		<u>\$11,567.04</u>
Department 46 - Senior Citizen Program										
Account 5215 - Telephone										
4024 - AT & T	708484242003-4	Feb. 05- Mar. 04 2022	Paid by Check # 61825		03/15/2022	03/15/2022	03/15/2022		03/23/2022	49.68
6126 - Verizon	9900434897	Jan. 26 - Feb. 25 2022	Paid by Check # 61904		03/15/2022	03/15/2022	03/15/2022		03/23/2022	302.78
							Account 5215 - Telephone Totals	Invoice Transactions 2		<u>\$352.46</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PIN2217214	Senior Services Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	49.05
							Account 5225-01 - Supplies Office Totals	Invoice Transactions 1		<u>\$49.05</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 46 - Senior Citizen Program										
Account 5400-04 - Repairs & Maintenance Landscape										
5425 - Blades of Glory, Inc.	23-22	Senior Snow Removal Feb. 2022	Paid by Check # 61833		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,980.00
							Account 5400-04 - Repairs & Maintenance Landscape Totals		Invoice Transactions 1	<u>1,980.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA., Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	21.94
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>21.94</u>
Account 5505 - Equipment Lease										
96 - PACE Suburban Bus	602360	1 Van @100 each	Paid by Check # 61878		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
96 - PACE Suburban Bus	602377	1 Van @100 each	Paid by Check # 61878		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
96 - PACE Suburban Bus	602381	1 Van @100 each	Paid by Check # 61878		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
96 - PACE Suburban Bus	602402	1 Van @100 each	Paid by Check # 61878		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
96 - PACE Suburban Bus	602403	1 Van @100 each	Paid by Check # 61878		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
96 - PACE Suburban Bus	602437	1 Van @100 each	Paid by Check # 61878		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
							Account 5505 - Equipment Lease Totals		Invoice Transactions 6	<u>\$600.00</u>
							Department 46 - Senior Citizen Program Totals		Invoice Transactions 11	<u>\$3,003.45</u>
							Fund 100 - General Fund Totals		Invoice Transactions 197	<u>\$304,598.28</u>
Fund 205 - Library Fund										
Department 40 - Library										
Account 5105-07 - Community Programs Adult/Children Programs										
6208 - Debra Burke	2022-00000210	Promotions	Paid by Check # 61842		03/15/2022	03/15/2022	03/15/2022		03/23/2022	7.98
1454 - Swank Motion Picture, Inc.	3155865	Community Programs Adult/Children Programs	Paid by Check # 61895		03/15/2022	03/15/2022	03/15/2022		03/23/2022	630.00
828 - SYNCB / AMAZON	2022-00000211	Community Programs Adult/Children Programs	Paid by Check # 61896		03/15/2022	03/15/2022	03/15/2022		03/23/2022	33.40
5749 - William Hazelgrove	2022-00000212	Community Programs Adult/Children Programs	Paid by Check # 61907		03/15/2022	03/15/2022	03/15/2022		03/23/2022	300.00
							Account 5105-07 - Community Programs Adult/Children Programs Totals		Invoice Transactions 4	<u>\$971.38</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 205 - Library Fund											
Department 40 - Library											
Account 5200-10 - Administrative Expenses Board Expense											
6267 - Engler Callaway Baasten & Sraga, LLC	29209	Administrative Expenses Board Expense	Paid by Check # 61848		03/15/2022	03/15/2022	03/15/2022		03/23/2022	291.50	
30390 - Illinois Library Association	211678	Administrative Expenses Board Expense	Paid by Check # 61856		03/15/2022	03/15/2022	03/15/2022		03/23/2022	15.00	
								Account 5200-10 - Administrative Expenses Board Expense Totals		Invoice Transactions 2	<u>\$306.50</u>
Account 5215 - Telephone											
6126 - Verizon	9901072269	Telephone	Paid by Check # 61904		03/15/2022	03/15/2022	03/15/2022		03/23/2022	76.02	
								Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$76.02</u>
Account 5220 - Training, Dues & Publications											
6215 - Global Compliance Network, Inc	12103	Training, Dues & Publications	Paid by Check # 61853		03/15/2022	03/15/2022	03/15/2022		03/23/2022	250.00	
5911 - LibraryWorks, Inc	3208	Training, Dues & Publications	Paid by Check # 61866		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00	
								Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 2	<u>\$350.00</u>
Account 5225 - Supplies											
5152 - EnvisionWare, Inc.	INV-US-58298	Supplies	Paid by Check # 61849		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,088.00	
5426 - Menards	77147	Supplies	Paid by Check # 61869		03/15/2022	03/15/2022	03/15/2022		03/23/2022	40.99	
828 - SYNCB / AMAZON	2022-00000211	Community Programs Adult/Children Programs	Paid by Check # 61896		03/15/2022	03/15/2022	03/15/2022		03/23/2022	185.37	
								Account 5225 - Supplies Totals		Invoice Transactions 3	<u>\$1,314.36</u>
Account 5225-82 - Supplies Other Grants											
828 - SYNCB / AMAZON	2022-00000211	Community Programs Adult/Children Programs	Paid by Check # 61896		03/15/2022	03/15/2022	03/15/2022		03/23/2022	16.79	
								Account 5225-82 - Supplies Other Grants Totals		Invoice Transactions 1	<u>\$16.79</u>
Account 5245 - Books											
531 - Baker & Taylor Entertainment, Inc.	2036559761	Books	Paid by Check # 61827		03/15/2022	03/15/2022	03/15/2022		03/23/2022	99.52	
6236 - Bibliotheca LLC	INV-US52378	books & Audio Visual	Paid by Check # 61832		03/15/2022	03/15/2022	03/15/2022		03/23/2022	298.57	
2650 - Center Point Large Print	1917851	Books	Paid by Check # 61835		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,862.00	
398 - Ingram Library Services LLC	58088260	Books	Paid by Check # 61857		03/15/2022	03/15/2022	03/15/2022		03/23/2022	4,431.99	
6003 - Kanopy Inc.	KDEP-9766	books & databases	Paid by Check # 61862		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,000.00	



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Fund 205 - Library Fund										
Department 40 - Library										
Account 5245 - Books										
828 - SYNCB / AMAZON	2022-00000211	Community Programs Adult/Children Programs	Paid by Check # 61896		03/15/2022	03/15/2022	03/15/2022		03/23/2022	234.25
							Account 5245 - Books Totals		Invoice Transactions 6	\$9,926.33
Account 5250 - Audio Visual										
30520 - Midwest Tape	501605298	Audio Visual	Paid by Check # 61796		03/10/2022	03/10/2022	03/10/2022		03/10/2022	35.22
30520 - Midwest Tape	501570298	Audio Visual	Paid by Check # 61872		03/15/2022	03/15/2022	03/15/2022		03/23/2022	491.21
6236 - Bibliotheca LLC	INV-US52378	books & Audio Visual	Paid by Check # 61832		03/15/2022	03/15/2022	03/15/2022		03/23/2022	127.78
							Account 5250 - Audio Visual Totals		Invoice Transactions 3	\$654.21
Account 5400 - Repairs & Maintenance										
51 - Anderson Elevator Company	INV-53955-D1R7	Contract Maintenance	Paid by Check # 61823		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,725.00
6192 - Anita Hand Cleaning	INV81339	Contract Maintenance	Paid by Check # 61824		03/15/2022	03/15/2022	03/15/2022		03/23/2022	945.00
1492 - Complete Temperature Systems, Inc.	SRVCE046214	Repairs & Maintenance	Paid by Check # 61839		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,664.00
4851 - Forest Security	130580	Repairs & Maintenance	Paid by Check # 61850		03/15/2022	03/15/2022	03/15/2022		03/23/2022	294.00
5166 - Konica Minolta Business Solutions USA, Inc.	9008433460	Contract Maintenance	Paid by Check # 61863		03/15/2022	03/15/2022	03/15/2022		03/23/2022	247.49
1839 - Robert R. Andreas & Sons	03022022-01	Contract Maintenance	Paid by Check # 61888		03/15/2022	03/15/2022	03/15/2022		03/23/2022	3,990.00
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 6	\$8,865.49
Account 5660 - Promotions										
3861 - Combined Veterans of Berwyn	2022-00000209	Promotions	Paid by Check # 61837		03/15/2022	03/15/2022	03/15/2022		03/23/2022	100.00
6208 - Debra Burke	2022-00000210	Promotions	Paid by Check # 61842		03/15/2022	03/15/2022	03/15/2022		03/23/2022	225.97
828 - SYNCB / AMAZON	2022-00000211	Community Programs Adult/Children Programs	Paid by Check # 61896		03/15/2022	03/15/2022	03/15/2022		03/23/2022	448.42
							Account 5660 - Promotions Totals		Invoice Transactions 3	\$774.39
Account 5665 - Reciprocal Borrowing										
1163 - Unique Management Services, Inc.	6098267	Reciprocal Borrowing	Paid by Check # 61902		03/15/2022	03/15/2022	03/15/2022		03/23/2022	17.90
							Account 5665 - Reciprocal Borrowing Totals		Invoice Transactions 1	\$17.90



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 205 - Library Fund										
Department 40 - Library										
Account 5800 - Capital Outlay										
6333 - Barbara Korbel	A-129641	Capital Outlay - Veverka	Paid by Check # 61828		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,064.61
5966 - Richmond Electric Co. Inc	42026	Capital Outlay	Paid by Check # 61886		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,335.00
828 - SYNCB / AMAZON	2022-00000211	Community Programs Adult/Children Programs	Paid by Check # 61896		03/15/2022	03/15/2022	03/15/2022		03/23/2022	7,966.61
							Account 5800 - Capital Outlay Totals	Invoice Transactions 3		<u>\$10,366.22</u>
							Department 40 - Library Totals	Invoice Transactions 35		<u>\$33,639.59</u>
							Fund 205 - Library Fund Totals	Invoice Transactions 35		<u>\$33,639.59</u>
Fund 210 - Community Development Fund										
Department 42 - CDBG										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	4.41
							Account 5405 - Copier Maintenance Totals	Invoice Transactions 1		<u>\$4.41</u>
							Department 42 - CDBG Totals	Invoice Transactions 1		<u>\$4.41</u>
							Fund 210 - Community Development Fund Totals	Invoice Transactions 1		<u>\$4.41</u>
Fund 215 - Motor Fuel Tax Fund										
Account 5205 - Utilities										
61 - ComEd	2022-00000205	february 2022 electric	Paid by Check # 61838		03/15/2022	03/15/2022	03/15/2022		03/23/2022	52.61
61 - ComEd	2022-00000206	february 2022 electric	Paid by Check # 61838		03/15/2022	03/15/2022	03/15/2022		03/23/2022	41,316.29
61 - ComEd	2022-00000207	mar	Paid by Check # 61838		03/15/2022	03/15/2022	03/15/2022		03/23/2022	331.55
61 - ComEd	2022-00000208	march 2022 electric	Paid by Check # 61838		03/15/2022	03/15/2022	03/15/2022		03/23/2022	33,275.29
5801 - Direct Energy Business	2205600483283	february 2022 electric	Paid by Check # 61844		03/15/2022	03/15/2022	03/15/2022		03/23/2022	44.91
5801 - Direct Energy Business	2205600483283	february 2022 electric	Paid by Check # 61844		03/15/2022	03/15/2022	03/15/2022		03/23/2022	153.88
5801 - Direct Energy Business	2205900483508	february 2022 electric	Paid by Check # 61844		03/15/2022	03/15/2022	03/15/2022		03/23/2022	608.50
5801 - Direct Energy Business	2206200483830	march 2022 electric	Paid by Check # 61844		03/15/2022	03/15/2022	03/15/2022		03/23/2022	275.28
5801 - Direct Energy Business	2206200483830	march 2022 electric	Paid by Check # 61844		03/15/2022	03/15/2022	03/15/2022		03/23/2022	688.37
							Account 5205 - Utilities Totals	Invoice Transactions 9		<u>\$76,746.68</u>
Account 5400-03 - Repairs & Maintenance Traffic control										
3047 - H & H Electric Company	36028	routine maintance	Paid by Check # 61761		03/09/2022	03/09/2022	03/09/2022		03/10/2022	1,302.00



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

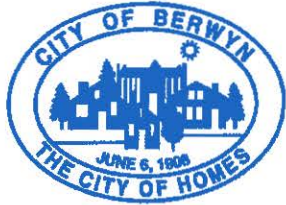
Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 215 - Motor Fuel Tax Fund										
Account 5400-03 - Repairs & Maintenance Traffic control										
3047 - H & H Electric Company	38480	non-routine maintenance	Paid by Check # 61761		03/09/2022	03/09/2022	03/09/2022		03/10/2022	281.37
3047 - H & H Electric Company	38479	non-routine maintenance	Paid by Check # 61761		03/09/2022	03/09/2022	03/09/2022		03/10/2022	2,215.60
3047 - H & H Electric Company	38478	non-routine maintenance	Paid by Check # 61761		03/09/2022	03/09/2022	03/09/2022		03/10/2022	1,839.76
3047 - H & H Electric Company	38477	non-routine maintenance	Paid by Check # 61761		03/09/2022	03/09/2022	03/09/2022		03/10/2022	5,699.98
3047 - H & H Electric Company	38548	non-routine maintenance	Paid by Check # 61855		03/15/2022	03/15/2022	03/15/2022		03/23/2022	1,308.95
Account 5400-03 - Repairs & Maintenance Traffic control Totals							Invoice Transactions	6		<u>\$12,647.66</u>
Fund 215 - Motor Fuel Tax Fund Totals							Invoice Transactions	15		<u>\$89,394.34</u>
Fund 223 - Harlem Avenue TIF Fund										
Account 5800 - Capital Outlay										
78 - Berwyn Development Corporation	2022-00000196	Harlem Avenue TIF	Paid by Check # 61760		03/09/2022	03/09/2022	03/09/2022		03/10/2022	14,000.00
Account 5800 - Capital Outlay Totals							Invoice Transactions	1		<u>\$14,000.00</u>
Fund 223 - Harlem Avenue TIF Fund Totals							Invoice Transactions	1		<u>\$14,000.00</u>
Fund 245 - Federal Asset Forfeiture Fund										
Department 20 - Police Department										
Account 5191-25 - State Communications / Comp										
4029 - AT&T Mobility	X03032022	Wireless Service	Paid by Check # 61826		03/14/2022	03/14/2022	03/14/2022		03/23/2022	359.24
Account 5191-25 - State Communications / Comp Totals							Invoice Transactions	1		<u>\$359.24</u>
Account 5192-35 - Federal LE Operations / Investigations										
5293 - First Advantage Background Services Corp.	2233872202	Background Checks	Paid by Check # 61749		03/07/2022	03/07/2022	03/07/2022		03/10/2022	114.17
3757 - Thomson Reuters - West	845944734	Research Data Base	Paid by Check # 61899		03/14/2022	03/14/2022	03/14/2022		03/23/2022	439.12
Account 5192-35 - Federal LE Operations / Investigations Totals							Invoice Transactions	2		<u>\$553.29</u>
Department 20 - Police Department Totals							Invoice Transactions	3		<u>\$912.53</u>
Fund 245 - Federal Asset Forfeiture Fund Totals							Invoice Transactions	3		<u>\$912.53</u>
Fund 500 - Utilities Fund										
Department 44 - Water & Sewer										
Account 5220 - Training, Dues & Publications										
2705 - Lawndale News	834279	cdbg roadway & sewer replacement	Paid by Check # 61865		03/15/2022	03/15/2022	03/15/2022		03/23/2022	441.00
Account 5220 - Training, Dues & Publications Totals							Invoice Transactions	1		<u>\$441.00</u>
Account 5225 - Supplies										
13 - Barge Terminal & Trucking	197520	salt	Paid by Check # 61829		03/15/2022	03/15/2022	03/15/2022		03/23/2022	23,285.35



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 500 - Utilities Fund										
Department 44 - Water & Sewer										
Account 5225 - Supplies										
162 - Jack's Rental, Inc.	86584	supplies	Paid by Check # 61858		03/15/2022	03/15/2022	03/15/2022		03/23/2022	223.45
							Account 5225 - Supplies Totals		Invoice Transactions 2	<u>\$23,508.80</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV2216080	Water Dept. Office Supplies	Paid by Check # 61852		03/15/2022	03/15/2022	03/15/2022		03/23/2022	182.77
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 1	<u>\$182.77</u>
Account 5290 - Other General Expenses										
6100 - Ricardo Macedo	2022-00000213	Expense Reimbursement	Paid by Check # 61885		03/15/2022	03/15/2022	03/15/2022		03/23/2022	109.99
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$109.99</u>
Account 5300 - Professional Services										
5213 - M.E. Simpson Co., Inc.	38221	meter repair	Paid by Check # 61765		03/09/2022	03/09/2022	03/09/2022		03/10/2022	366.25
1751 - Suburban Laboratories, Inc.	200018	water testing	Paid by Check # 61771		03/09/2022	03/09/2022	03/09/2022		03/10/2022	1,430.55
3372 - USIC Receivables, LLC	493313	february locating	Paid by Check # 61903		03/15/2022	03/15/2022	03/15/2022		03/23/2022	5,850.81
6050 - David Mason & Associates, Inc	0035128	sewer cleaning/inspection	Paid by Check # 61841		03/15/2022	03/15/2022	03/15/2022		03/23/2022	11,376.45
5332 - Greg Hannah Plumbing	217530	1507 Ridgeland	Paid by Check # 61854		03/15/2022	03/15/2022	03/15/2022		03/23/2022	6,600.00
4635 - Premier Specialties	14718	w/d repair	Paid by Check # 61882		03/15/2022	03/15/2022	03/15/2022		03/23/2022	410.65
							Account 5300 - Professional Services Totals		Invoice Transactions 6	<u>\$26,034.71</u>
Account 5400 - Repairs & Maintenance										
4127 - Reliable Materials-Lyons LLC	398087	debris dump	Paid by Check # 61884		03/15/2022	03/15/2022	03/15/2022		03/23/2022	5,550.00
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 1	<u>\$5,550.00</u>
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9008433171	Konica Minolta copier maint.chgs	Paid by Check # 61794		03/10/2022	03/10/2022	03/10/2022		03/10/2022	202.17
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 1	<u>\$202.17</u>
Account 5505 - Equipment Lease										
29 - Pitney Bowes	3105375441	Equipment Lease	Paid by Check # 61881		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,412.15
							Account 5505 - Equipment Lease Totals		Invoice Transactions 1	<u>\$2,412.15</u>
Account 5600 - Cost of Water										
4264 - City of Chicago	624	Jan. 19 - Feb. 16 2022	Paid by Check # 61814		03/11/2022	03/11/2022	03/11/2022		03/11/2022	225,536.75



Accounts Payable by G/L Distribution Report

Payment Date Range 03/10/22 - 03/23/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 500 - Utilities Fund										
Department 44 - Water & Sewer										
Account 5600 - Cost of Water										
4264 - City of Chicago	2584	Jan. 19 - Feb. 16 2022	Paid by Check # 61814		03/11/2022	03/11/2022	03/11/2022		03/11/2022	238,406.97
4264 - City of Chicago	2583	Jan. 19 - Feb. 16 2022	Paid by Check # 61814		03/11/2022	03/11/2022	03/11/2022		03/11/2022	78,822.40
4264 - City of Chicago	623	Jan. 19 - Feb. 16 2022	Paid by Check # 61814		03/11/2022	03/11/2022	03/11/2022		03/11/2022	83,841.17
							Account 5600 - Cost of Water Totals	Invoice Transactions 4		<u>\$626,607.29</u>
Account 5800-41 - Capital Outlay Flood Mitigation Program										
MARY JO GARRO	812	FLOOD MITIGATION PROGRAM	Paid by Check # 61913		03/15/2022	03/15/2022	03/15/2022		03/23/2022	3,500.00
							Account 5800-41 - Capital Outlay Flood Mitigation Program Totals	Invoice Transactions 1		<u>\$3,500.00</u>
							Department 44 - Water & Sewer Totals	Invoice Transactions 19		<u>\$688,548.88</u>
							Fund 500 - Utilities Fund Totals	Invoice Transactions 19		<u>\$688,548.88</u>
Fund 550 - Parking Garage Fund										
Account 5205 - Utilities										
5801 - Direct Energy Business	220590048350815	february 2022 electric	Paid by Check # 61844		03/15/2022	03/15/2022	03/15/2022		03/23/2022	2,685.97
							Account 5205 - Utilities Totals	Invoice Transactions 1		<u>\$2,685.97</u>
Account 5300 - Professional Services										
6171 - PuroClean	DE-27	Bounce Space Cleaning	Paid by Check # 61755		03/07/2022	03/07/2022	03/07/2022		03/10/2022	5,035.00
							Account 5300 - Professional Services Totals	Invoice Transactions 1		<u>\$5,035.00</u>
							Fund 550 - Parking Garage Fund Totals	Invoice Transactions 2		<u>\$7,720.97</u>
							Grand Totals	Invoice Transactions 273		<u>\$1,138,819.00</u>

Robert J. Lovero
Mayor



**Collections and
Licensing**

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

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March 10, 2022

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

Attached please find a list of business licenses, which were issued, by the Collection and Licensing Department for the month of February 2022. Included are storefronts & phone use only businesses. I am also providing a list of businesses that have applied for a license with a current status of Application Review/Pending as well as businesses waiting for inspections with a status of Inspections Pending.

Respectfully,

Jeannette Rendon

Jeannette Rendon
For Benjamin Daish
Finance Director

Inspections Pending

Business	Name	Address	Last Update	Phone	ID #
<i>All Meal Prep</i>				(312) 313-2011	18637
6908 W.	Windsor Avenue	Berwyn IL 60402	5/29/2019		
<i>Berwyn Auto</i>				(708) 788-3300	18083
6317 W.	Ogden Avenue	Berwyn IL 60402	9/12/2018		
<i>Cricket Wireless</i>				(708) 317-4547	19004
6946 W.	Cermak Road	Berwyn IL 60402	12/2/2019		
<i>Gregory Rodriguez d.b.a</i>		<i>The Barber's Shop</i>		(224) 392-7257	19210
6219 W.	26 th Street	Berwyn IL 60402	5/18/2020		
<i>Pennan Properties</i>				(708) 406-7550	18700
2721 S.	Ridgeland Avenue	Berwyn IL 60402	7/19/2019		
<i>Turano Fleet Maintenance Facility</i>				(708) 788-9220	16750
1431 S.	Harlem Avenue	Berwyn IL 60402	5/25/2016		
Total Businesses					6

BERWYN BUSINESSES - LICENSED IN FEBRUARY 2022 (STOREFRONTS)

NO NEW BUSINESSES PER LICENSING OFFICER MR. ANTHONY PERRI

<u>Address</u>	<u>Business Name</u>	<u>Owner</u>	<u>Phone #</u>

Robert J. Lovero
Mayor



**Collections and
Licensing**

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

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March 10, 2022

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

The Local Ordinance Fines, which were collected by the City of Berwyn (Building/Neighborhood Affairs) and recorded by the Collection department in February 2022, amounted to \$13,405.00 Report copies are in their respective files and balancing copies are referred to the Finance Department on a daily basis or as received and recorded.

I, the undersigned, hereby acknowledge the sum of \$13,405.00 as herein above mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
006021	\$13,40500
Through 011664	
	amount totaled due to
	number of transactions
TOTAL	\$13,405.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

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6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

March 10, 2022

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

The Compliance Tickets, which were collected by the Records Division of the Police Department and recorded by the Collections Department in February 2022 amounted to \$2,755.00

A report copy for each month is attached and ticket copies are on file in the Records Division of the Berwyn Police Department.

I, the undersigned, hereby acknowledge
The total sum of \$2,755.00 as herein above
mentioned.

Jeannette Rendon *JR*
For Benjamin Datsh
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
006488	\$2,755.00
Through 011668	
	Amount totaled due to
	Number of transaction
TOTAL	\$2,755.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

K-6

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

March 10, 2022

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

The adjudication fines collected in accordance with Local Ordinance Tickets, by the Police Department and recorded by the Collection department during February 2022 amounted to \$500.00

Ticket copies are on file with the Parking Division located in the City of Berwyn's Police Department.

I, the undersigned, hereby acknowledge the total sum of \$500.00 as herein above mentioned.

Jeannette Rendon *JR*
For Benjamin Daish
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
009809	\$500.00
Through 011666	
	Amount totaled due to
	Number of transaction
TOTAL	\$500.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

K-7

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov


March 10, 2022

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

The parking violation tickets, (P) tickets, which were collected by the parking violation fine clerk and the Collection department during February 2022 amounted to \$46,130.00
A copy of these ticket numbers and amounts are attached and tickets are on file in the parking fine Collector's Office.

I, the undersigned, hereby acknowledge
the total sum of \$46,130.00 as herein above
mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
006150	\$46,130.00
Through 011668	
	Amount totaled due to
	Number of transaction
TOTAL	\$46,130.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

K-8

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

March 10, 2022


Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

The Seizure and Impound Fees collected by the Records Division of the Berwyn Police Department and recorded by the Collection department during February 2022, amounted to \$19,500.00

The Police Department Records Division has report copies on file.

I, the undersigned, hereby acknowledge
the total sum of \$19,500.00 as herein above
mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

<u>ACCOUNT NUNMBER</u>	<u>AMOUNT</u>
006488	\$19,500.00
Through 011668	
	Amount totaled due to
	Number of transaction
TOTAL	\$19,500.00

Robert J. Lovero
Mayor



**Collections and
Licensing**

K-9

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

March 10, 2022

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

The Court Fines collected by the Municipal Department, Circuit Court of Cook County, Illinois, District 4, recorded by the Collection department totaling \$5,667.98
A copy of the report is on file at the City of Berwyn Police Department.

I, the undersigned, hereby acknowledge
the total sum of \$5,667.98 as herein
above mentioned.

Jeannette Rendon 
For Benjamin Daish
Finance Director

Amount: \$5,667.98
Applied: During the month of February 2022

Mayor
Robert J. Lovero



7th Ward Alderman
Mary Beth Arenella

K-10

March 22, 2022

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1403

Ladies and Gentlemen:

After careful review, I would like to override the staff's recommendation of denial and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1505 S. Home Ave.		1403

Thank you very much,

Mary Beth Arenella
7th Ward Alderman

MBA/sla

Mayor
Robert J. Lovero



5th Ward Alderman
Robert J. Pabon

K-11

March 22, 2022

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1408

Ladies and Gentlemen:

Upon review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Application #</u>
1531 S. Harvey Ave.	1408

Thank you very much,

Robert J. Pabon
5th Ward Alderman

RJP/sla



K-12

March 14, 2022

The Honorable
Mayor Robert J Lovero

City Council
City of Berwyn
6700 W 26th Street
Berwyn IL 60402

Subject: Street Closure – Nuestra Raices

Dear Mayor and Council Members:

The North Berwyn Park District and Berwyn North School District 98 will be conducting *Nuestra Raices* Sat, Aug 20, 2022 from 12Noon until 6:00pm, following the *Corrida del Mariachi*.

I would like to request your approval to close Wesley Avenue from 16th Street south for one block. Also, to close the Alley just South of 16th between Wesley Ave & Euclid Ave (east/west alley). The closure would start at 6:00am on Fri, August 19, 2022 and would reopen at approximately 9:00 pm on Sat, August 20, 2022.

I'd like to invite all of the city council to attend this event, the official program starts at 12:30pm and will last approximately 30 minutes.

Please call me if you have any questions regarding this event. I may be contacted at (708) 749-4900x17.

Sincerely,

Joseph C Vallez
Executive Director



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event: Wesley from 16th to 16th Close: 8/19 @ 6am to 9pm on 8/20

Date of Event: Sat, Aug 20, 2022 Start Time: 12 Noon End Time: 6:00pm

Type: Block Party Parade Open Air Event Use of Public Way

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

Description of Event: Fiesta Nuestra Raices

Location of Event: 16th and Wesley Avenue, plus alley just south of 16th St between Wesley Ave and Euclid Ave

(Please print)

Name of Applicant: North Berwyn Park District

Address: 1619 Wesley Avenue, Berwyn IL 60402

Daytime Phone: 708-749-4900

E-mail Address: nwoods@nbp4fun.org

Alt. Phone: _____

Do you plan to use:

(Please mark all that apply)

- | | | |
|--|---|---|
| Live or Recorded Music <input checked="" type="checkbox"/> | Sound Equip. / Amplifiers <input checked="" type="checkbox"/> | Bounce Houses or Inflatables <input checked="" type="checkbox"/> |
| | Food Vendors <input checked="" type="checkbox"/> | Commercial Food Prep. Equipment <input type="checkbox"/> |
| Crafter / Vendors <input checked="" type="checkbox"/> | Alcohol Sales <input type="checkbox"/> | Portable Toilets and Sanitation <input checked="" type="checkbox"/> |

Will you require any of the following City services? Yes No

* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

** These City services supplied only if available on the day of the event and subject to personnel availability

- | | | | |
|--|--|--|--|
| Street Closure <input type="checkbox"/> | Rolling Street Closure <input type="checkbox"/> | Alley Closure <input type="checkbox"/> | Parade Route Closure <input type="checkbox"/> |
| Barricades <input checked="" type="checkbox"/> | *Police Detail/ Security <input checked="" type="checkbox"/> | Traffic Control <input type="checkbox"/> | **Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/> |
| **Fire Truck <input type="checkbox"/> | **McGruff <input checked="" type="checkbox"/> | **K-9 Unit <input type="checkbox"/> | **Police Explorers Unit <input checked="" type="checkbox"/> |

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- **USE OF PUBLIC WAY:** Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- The City reserves the right to regulate, restrict and limit use of the public way at all times.

**HYDRANT FLUSHING
SCHEDULE - 2022**

Monday May 2nd

All of Cermak road for ENG 902

**SOUTH of Burlington R.R. Tracks -The following streets between East & Ridgeland Avenue: 32nd,
Fairfield, 33rd, Sinclair, 34th**

K-13

NORTH of Burlington R.R. Tracks - 26th Pkwy between 26th Street & IC Tracks

26th Pl between Home Ave & IC Tracks

Riverside Dr between 22nd St. & Harlem Ave

29th St between Kenilworth & Wisconsin Ave

29th Pl between Oak Park & Wisconsin Ave

30th St & 30th Pl between Oak Park & Home Ave

31st St between Oak Park & Home Ave

Tuesday May 3rd

Oak Park and Euclid

Wednesday May 4th

Wesley, Clarence, and East Ave

Thursday May 5th

Scoville, Gunderson, and Elmwood Ave

Friday May 6th

Ridgeland, Cuyler, and Highland Ave

Monday May 9th

Harvey and Lombard

Tuesday May 10th

Grove and Kenilworth

Wednesday May 11th

Clinton and Home

Thursday May 12th

Wenonah and Wisconsin

Friday May 13th

Maple and Harlem